

**TOWN OF OXFORD
BOARD OF ASSESSORS
MINUTES TO THE SEPTEMBER 25,2025 MEETING**

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2025 OCT 30 PM 12:45

*OFFICE OF THE TOWN CLERK
TOWN OF OXFORD*

BOARD MEMBERS PRESENT: Mary Petro-Chair and Claire Wilson-Member
BOARD MEMBERS ABSENT: Robert Fike-Member
ALSO PRESENT: David Manzello- RRG

Chair Petro called the meeting to order at 11:00 AM

MINUTES APPROVAL-

Chair Petro entertained a motion TO APPROVE minutes from August 28, 2025, Member Wilson made the motion, Member Wilson seconded the motion. No further discussion. All in favor. Motion carried

July 2025 Motor Vehicle Abatements APPROVAL

Chair Petro entertained a motion to APPROVE -August 2025 Motor Vehicle Abatements of \$3,906.94 Member Wilson made the motion, Member Wilson seconded the motion. No further discussion. All in favor. Motion carried

RRG, Regional Assessor Report

Growth is completed and is up from last year.
Working on value adjustments and correcting data / discrepancies
FY26 inspections are up to date.

Mary Petro- Assistant Assessor Report

Exemptions: Discuss some 22e widows applications to 22D

- 209 exemption forms distributed (mailed/handed out)
- 126 returned
- 60% forms returned

Chapter land: mailing went out August 14
(transformed-combined applications-verification sheet)

Also uploaded birds eye data images to parcels showing land mass

- 67 forms distributed via mail
- 23 returned
- 34% forms returned

Wage study – Collin Center for public management. Completed questionnaire for 3 positions (Assessor-Asst Assessor-Sr Clerk)
Reviewed map updates

Chair Petro entertained a motion to adjourn the Board of Assessor meeting at 11:12 AM.

Member Wilson made the motion; Member Wilson seconded the motion. No further discussion. All in favor. Motion carried

Respectfully submitted,

Mary S Petro

Mary S. Petro
Assistant Assessor