



# Town of Oxford

## Annual Report

2009



Due to severely overcrowded conditions at the Police Station located at 450 Main Street, a Police Department Building Needs Study/Designer Selection Committee was formed in 1999 and was comprised of three (3) members: William C. Donnelly, Jr., Charles K. Noyes and Joseph M. Zeneski. On October 20, 2004, at the Special Town Meeting, voters authorized the formation of the Oxford Police Building Study Committee. The Town Moderator, Frank C. Morgan, appointed the following individuals: Police Chief Charles Noyes, Officer Michael Hassett, George Cappoli, Michael Voas, Stephen Ennis, Raymond Hodgerney and Robert Matus. Chairman Robert Matus presented a report to the voters at the May 4, 2005 Town Meeting, stating that the Committee was in agreement that the current Police Station had numerous overcrowding issues, ADA violations and did not meet current Massachusetts Department of Health regulations pertaining to police stations.

After much debate, the Oxford Police Building Study Committee presented Article 15 to the voters at the Annual Town Meeting on May 7, 2008.

**ARTICLE 15.** To see if the Town will vote to appropriate a sum of money to pay costs of designing, constructing, originally equipping and furnishing a new Police Station, and for the payment of all other costs incidental and related thereto, and to determine whether this amount shall be raised by taxation, by transfer from available funds, by borrowing or otherwise, or act thereon.

Sponsored by the Board of Selectmen, Town Manager and Chief of Police

The voters passed Article 15 by a 2/3rds majority; that the sum of Four Million Two Hundred Fifty Thousand Dollars be appropriated for a new Police Station.

At the Annual Town Election on May 20, 2008, voters passed Ballot Question 1, which approved of a debt exclusion to build a new Police Station.

The Groundbreaking took place on Tuesday, July 8, 2008 at 6:15 p.m., at 503 Main Street. The Police Color Guard presented the Pledge of Allegiance. Chairwoman Jennie L. Caissie and Town Manager Joseph M. Zeneski spoke at the event.

The Building was designed by Reinhardt Associates, Inc. of Agawam, MA (John MacMillan, Architect and Michael Lizee, Construction Administrator). The General Contractor was M. O'Connor Contracting, Inc., Mike O'Connor, Owner. Mark Sargent was the Project Manager. The Project Manager for the Town of Oxford was Richard Donais, Facilities Maintenance Coordinator; who was assisted by David Manugian, Town Engineer. The construction of the new station was finished on time and on budget.

In August of 2009, the Police Department moved to their new headquarters. Dispatcher Joann Somers announced over the police scanner that the Oxford Police Department officially transferred its operations from 450 Main Street to 503 Main Street at 1720 hours (5:20 p.m.) on August 3, 2009.

On October 29, 2009, the entire Town celebrated the new facility with a Grand Opening/Ribbon Cutting Ceremony. Participants included: Chief of Police Michael J. Boss, Members of the Police Honor Guard, the Oxford Board of Selectmen (Chairwoman Jennie L. Caissie, Vice Chairman Henry J. LaMountain, Sr., Secretary Susan M. Gallant and Members Dennis E. Lamarche and John G. Saad), Town Manager Joseph M. Zeneski, Members of the Police Building Study Committee, Senator Richard Moore and State Representatives Alicea, Frost and Kujawski. The public was invited to enjoy speeches, refreshments and supervised tours of the new station.

**On the cover:**

**Reinhardt Associates' rendition of the new Oxford Police Station located at 503 Main Street.**

---

# Town of Oxford, Massachusetts

## Annual Town Report for 2009

### TABLE OF CONTENTS

---

VOTING AND GENERAL INFORMATION .....	1
TOWN DEPARTMENT TELEPHONE NUMBERS.....	2
FEDERAL AND STATE OFFICIALS/Addresses & Telephone Numbers .....	3
TOWN OFFICIALS FOR 2009 .....	4
RESIGNATIONS/Elected & Appointed Officials.....	8
TERMS CONCLUDED/Elected & Appointed Officials .....	9
 GENERAL GOVERNMENT	
Selectmen .....	10
Town Manager.....	12
Personnel Board.....	13
Board of Assessors .....	14
<i>Financial Reports:</i>	
Town Accountant's Report.....	15
Gross Wage Report.....	25
Tax Collector's Receivables .....	42
Trust Fund Report.....	43
 PUBLIC SAFETY	
Animal Control .....	46
Board of Health.....	48
Building Department .....	49
Fire/E.M.S. Department .....	49
Police Department.....	51
Town Engineer .....	52
 PUBLIC SERVICE	
Bandstand Committee.....	54
Community Center.....	54
Conservation Commission .....	55
Council on Aging .....	56
Cultural Council .....	57
Development and Industrial Commission .....	58
Fence Viewer.....	58
Historical Commission.....	58
Library Director's Report.....	60
Library Trustees' Report .....	61
Open Space Committee .....	62
Oxford Housing Authority .....	62
Planning Board.....	63
Recreation Commission .....	64
Zoning Board of Appeals .....	65
Vital Statistics .....	66
 PUBLIC WORKS	
Department of Public Works.....	67
Facilities Maintenance .....	68

**SCHOOLS**

School Department .....	70
Oxford High School.....	76
<i>2009 OHS Graduates</i> .....	78
<i>2009 OHS Scholarship Awards</i> .....	79
Oxford Middle School.....	80
Oxford Elementary Schools.....	83
Special Services .....	83
School Committee Report .....	84
Bay Path Regional Vocational Technical High School .....	85
<i>2009 Bay Path Graduates from Oxford</i> .....	85

**2009 ELECTION REPORTS**

Annual Town Election - May 19, 2009 .....	86
Special State Primary - December 8, 2009.....	89

**TOWN MEETINGS**

Special Town Meeting - May 6, 2009 .....	92
Annual Town Meeting - May 6, 2009.....	95
Special Town Meeting - October 7, 2009 .....	107



## VOTING INFORMATION

<u>PRECINCTS</u>	<u>REGISTERED VOTERS</u>	<u>VOTING PLACES</u>	<u>GENERAL AREA</u>
1	2247	A.M. Chaffee School	Southwest
2	2046	Oxford Middle School	North
3	2243	Memorial Hall	Center
4	<u>2146</u>	A.M. Chaffee School	Southeast
<b>TOTAL</b>	<b>8682</b>		

\*\*\*\*\*

## GENERAL INFORMATION

<u>TAX RATE - F/Y 2009</u>	<u>SIZE</u>	<u>ROAD MILEAGE</u>
\$10.76 per \$1,000	26.71 Square Miles	111.68
<u>LOCATION</u>	<u>ELEVATION</u>	<u>POPULATION</u>
14 Mi. So. of Worcester	510 Ft. above mean	2009 Town Census
53 Mi. West of Boston	sea level at Town Hall	12,554
37 Mi. from Providence		
165 Mi. from N.Y. City		

\*\*\*\*\*

## ZIP CODES

AUBURN 01501	DUDLEY 01571	NO. OXFORD 01537	WEBSTER 01570
CHARLTON 01507	OXFORD 01540	ROCHDALE 01542	SUTTON 01590



## TOWN OF OXFORD- DEPARTMENT NUMBERS

<b>AMBULANCE SERVICE</b>	<b>POLICE DEPARTMENT</b>	
<b>Emergency from 987 phones</b>	<b>911</b>	<b>Emergency from 987 phones</b>
From all other phones	987-0156	From all other phones
Ambulance Garage	987-6009	Hearing Impaired
Billing	987-6009	All other Calls
<b>BOARD OF APPEALS</b>	987-6032	<b>PUBLIC LIBRARY</b>
<b>ASSESSORS</b>	987-6036	<b>RECREATION COMMISSION</b>
<b>BUILDING INSPECTOR</b>	987-6045	<b>SCHOOL DEPARTMENT</b>
<b>CEMETERY SUPERINTENDENT</b>	987-6006	A.M. Chaffee School
<b>COMMUNITY CENTER</b>	987-6002	Clara Barton School
<b>CONSERVATION COMMISSION</b>	987-6044	Oxford Middle School
<b>COUNCIL ON AGING</b>		987-6074 or 987-6075
Reservations	987-6000	Project JOBS
Office	987-6001	Oxford High School
		987-6081
		Guidance Office
		987-6084
<b>DEVELOPMENT &amp; INDUSTRIAL</b>		Project COFFEE-Office
<b>COMMISSION</b>	987-6042	987-6090
<b>DOG OFFICER/ANIMAL CONTROL</b>	987-0156	Project COFFEE-Computer
<b>DPW/HIGHWAY GARAGE</b>	987-6006	Repairs & Maintenance
<b>FIRE DEPARTMENT</b>		987-6092
<b>Emergency from 987 phones</b>	<b>911</b>	Special Education
Hearing Impaired	987-2244	987-6090
Inspections & Permits	987-6012	Superintendent of Schools
Fire Headquarters	987-6012	987-6050
North Oxford Fire Station	987-6015	
<b>GAS INSPECTOR</b>	987-6045	<b>SEALER OF WEIGHTS &amp; MEASURES</b>
<b>BOARD OF HEALTH</b>	987-6045	987-6030
<b>HOUSING AUTHORITY</b>	987-5055	<b>BOARD OF SELECTMEN</b>
<b>PLANNING DEPARTMENT</b>	987-6042	987-6027
<b>PLUMBING INSPECTOR</b>	987-5154	<b>SEWERAGE INSPECTOR</b>
		987-6045
		<b>TOWN ACCOUNTANT</b>
		987-6040
		<b>TOWN CLERK</b>
		987-6032
		<b>TOWN ENGINEER</b>
		987-6042
		<b>TOWN MANAGER</b>
		987-6030
		<b>TREASURER/COLLECTOR</b>
		987-6038
		<b>TREE WARDEN</b>
		987-6006
		<b>VETERANS' SERVICES DEPARTMENT</b>
		987-6034
		<b>WIRING INSPECTOR</b>
		987-6045



## **FEDERAL AND STATE OFFICIALS**

### **GOVERNOR**

**His Excellency, Deval L. Patrick**  
State House, Rm. 360 Boston, MA 02133  
Tel. 1-617-725-4000

### **UNITED STATES SENATE**

**Senator Paul G. Kirk (Appointed)**  
317 Russell Senate Office Bldg.  
Washington, DC 20510  
Tel. 1-202-224-4543  
2400A J.F.K. Federal Bldg.  
Boston, MA 02203  
Tel. 1-617-565-3170

**Senator John F. Kerry**  
218 Russell Senate Office Bldg.  
Washington, D.C. 20510  
Tel. 1-202-224-2742  
1 Bowdoin Square Tenth Floor  
Boston, MA 02114  
Tel. 1-617-565-8519

### **SECOND CONGRESSIONAL DISTRICT**

**Congressman Richard E. Neal**  
2208 Rayburn House Office Bldg.  
Washington, DC 20515  
Tel. 202-225-5601  
Federal Building Suite 309  
300 State Street Suite 200  
Springfield, MA 01105  
Tel. 1-413-785-0325  
2 Congress Street  
Milford, MA 01757  
Tel. 508-634-8198

### **STATE SENATOR WORCESTER & NORFOLK DISTRICT**

**Senator Richard T. Moore**  
State House, Rm. 111, Boston, MA 02133  
Tel. 1-617-722-1420  
e-mail: [RichardMoore@state.ma.us](mailto:RichardMoore@state.ma.us)

### **STATE REPRESENTATIVE SIXTH WORCESTER DISTRICT**

**Rep. Geraldo Alicea**  
State House, Rm.33, Boston, MA 02133  
Tel. 1-617-722-2060  
e-mail: [Rep.GeraldoAlicea@hou.state.ma.us](mailto:Rep.GeraldoAlicea@hou.state.ma.us)

### **STATE REPRESENTATIVE SEVENTH WORCESTER DISTRICT**

**Rep. Paul K. Frost**  
State House, Rm. 542, Boston, MA 02133  
Tel. 1-617-722-2489  
e-mail: [Rep.PaulFrost@hou.state.ma.us](mailto:Rep.PaulFrost@hou.state.ma.us)

### **STATE REPRESENTATIVE EIGHTH WORCESTER DISTRICT**

**Rep. Paul Kujawski**  
State House, Rm. 466, Boston, MA 02133  
Tel. 1-617-722-2017  
e-mail: [Rep.PaulKujawski@hou.state.ma.us](mailto:Rep.PaulKujawski@hou.state.ma.us)

# TOWN OFFICIALS FOR 2009

## -ELECTED OFFICIALS-

### MODERATOR

Russell C. Rheault \*ATE 2011  
**Deputy Moderator** (Appointed)  
 Albert J. Grudzinskas, Jr. ATE 2011

### BOARD OF SELECTMEN

Jennie L. Caissie, Chr.	ATE 2010
Henry J. LaMountain, Sr., Vice Chr.	ATE 2010
Susan M. Gallant, Sec'y	ATE 2011
Dennis E. Lamarche	ATE 2012
John G. Saad	ATE 2011

### SCHOOL COMMITTEE

Patricia D. Dawidczyk, Chr.	ATE 2011
Marc E. Peterson, Vice Chr.	ATE 2012
William C. Spitz, Sec'y	ATE 2011
Laura P. Coonan	ATE 2012
Brenda A. Ennis	ATE 2010

### SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE

Benjamin J. LaMountain	ATE 2011
Christian H. Hanson	ATE 2012

### LIBRARY TRUSTEES

John J. Bowes, Chr.	ATE 2012
James H. Walker, Vice Chr.	ATE 2010
John I. Flynn	ATE 2011

### HOUSING AUTHORITY

Paul J. Graves (State Appointee)	12/07/2004
Earl F. Faneuf, Sr.	ATE 2013
Howard R. Merson	ATE 2012
Gloria A. Wade	ATE 2010
Ernest A. White, Jr.	ATE 2014

**Director** - Elisabeth E. Earle

### TRUSTEES OF THE CHARLES LARNED ENTERTAINMENT FUND

Bruce A. Denson, Chr.	ATE 2011
Joseph R. DePasquale	ATE 2012
Suzanne T. Morin	ATE 2010



\*ATE = Annual Town Election

## -APPOINTED OFFICIALS-

### ANIMAL CONTROL DIRECTOR

<b>Part-time Animal Control Officer</b>	
Sheila S. Donohue	5/1/2010
Ashlee A. Martinbeault	5/1/2010

### ANIMAL CONTROL OFFICER FOR THE PURPOSE OF TRAPPING COYOTES ON BEHALF OF THE BOARD OF HEALTH

### BOARD OF APPEALS

Michael F. Leduc, Chr.	ATE 2010
Mark Mercadante, Vice Chr.	ATE 2014
Peter J. LaFlash, Sec'y	ATE 2012
Arthur L. Bouley	ATE 2012
John J. Sneade	ATE 2012

### Alternates

Stephen P. Balcunas	ATE 2010
Michael J. Comosse	ATE 2010
Alfred R. St. Germain	ATE 2010

### BOARD OF ASSESSORS

Christopher T. Pupka, Chr.	ATE 2011
Robert Pike	ATE 2012
Garry F. Bates	ATE 2010

### AUCTIONEER AGENT

Lori A. Kelley (until a successor is appointed)

### BANDSTAND COMMITTEE

Joyce A. Sirard	ATE 2013
Paul W. Bilodeau	ATE 2012
Deborah D. Steele	ATE 2010
Joan E. Trella	ATE 2011

### BOARD OF HEALTH

Kerri Singer, Chr.	ATE 2012
Robert D. Boulay, Vice Chr.	ATE 2011
Jeanine A. Hurley	ATE 2010
<b>Clerk-Terry M. Pike</b>	ATE 2010
<b>Inspector-Yolanda DeGaetano</b>	ATE 2009
James R. Malley, Jr.	ATE 2010

### P/T BOARD OF HEALTH AGENT FOR FEEDING OR BAITING OF MIGRATORY WATERFOWL

Sheila S. Donohue	ATE 2010
Ashlee A. Martinbeault	ATE 2010

### INSPECTORS: BOARD OF HEALTH

Sheila S. Donohue, Animals and Slaughtering	4/30/2010
Ashlee A. Martinbeault, Animals and Slaughtering	4/30/2010
Paul D. Mazeika, Gas	ATE 2010

**INSPECTORS: BOARD OF HEALTH (cont.)**

John E. Murray, Asst. Gas	ATE 2010
Paul D. Mazeika, Plumbing	ATE 2010
John E. Murray, Asst. Plumbing	ATE 2010
Sean M. Divoll, Sewerage	ATE 2010
James F. Malley, Jr., Asst. Sewer. Insp.	ATE 2010
David M. Manugian, Asst.	ATE 2010
Sewerage Inspector	

**BOARD OF SELECTMEN CLERK**

Karen A. Crandell	ATE 2010
-------------------	----------

**BURIAL AGENT**

Lori A. Kelley	(until a successor is appointed)
----------------	----------------------------------

**CECELIA SMOLENSKI/MILLETTE****CHARITABLE TRUST II**

Dolores M. Lyons	ATE 2009
Jean M. O'Reilly	ATE 2011

**CEMETERY COMMISSIONERS**

Marie T. Wessell, Chr.	ATE 2010
Jane E. Davis	ATE 2012
Claudia A. Guntor	ATE 2010
(to fill an unexpired term)	

**CHARLES F. LARNED LIBRARY BUILDING RESTORATION COMMITTEE**

Gail Anne Skrip	Project Completion
James H. Walker	Project Completion

**CHARTER REVIEW COMMITTEE**

Alan Hammond, Chr.	Review Completion
David Krevosky, Vice Chr.	Review Completion
Irene Daviau	Review Completion
Paul J. Graves	Review Completion
Mark Mercadante	Review Completion

**CIVIL DEFENSE**

Director

**COMMUNITY CENTER ADVISORY BOARD****CONSERVATION COMMISSION**

Robert C. Manuel, Chr.	11/09/2011
George E. Esteves, Vice Chr.	11/09/2010
Mark J. Drelinger	11/09/2010
(to fill an unexpired term)	
Arthur Firl, Jr.	11/09/2010
Albert Shahnarian	11/09/2010
Edward J. Stuczko	11/09/2011
J. William Zoldak	11/09/2012

**CONSTABLES**

Albert M. Adams	ATE 2012
Brian Boulette	ATE 2012
Robert F. Charbonneau	ATE 2012
Robert Green	ATE 2012
Michael C. Hassett	ATE 2012
Richard M. Kneeland	ATE 2012
Tomasz Kruszewski	ATE 2012
Ralph W. Miller	ATE 2012

Kelly Parks

ATE 2012

Michael C. G. Plante

ATE 2012

Franklin G. Saad

ATE 2012

Steven M. Sutton

ATE 2012

Donald J. Vigeant

ATE 2012

**COUNCIL ON AGING**

Richard Casagrande, Chr.	ATE 2011
Diane R. Kaminski, Vice Chr.	ATE 2012
Joyce A. Nilson, Sec'y	ATE 2010
Joseph L. Kiwak, Treas.	ATE 2011
Larry P. Ackley, Sr.	ATE 2012
Joyce Dalbeck	ATE 2010
Dorothy E. Ireland	ATE 2011
Joan I. Kasabula	ATE 2012
Janette P. Miller	ATE 2010
Gladys A. Pacenka	ATE 2011
Barbara T. Shultz	ATE 2011
Frances R. Smolenski	ATE 2012

**DIRECTOR OF COMMUNITY PROGRAMS**

Stacy K. Barr

**CULTURAL COUNCIL**

Shannon T. Devoe, Chr.	5/01/2010
Anthony M. Devoe, Treas.	5/01/2010
Alice M. Rojko, Co-Treas.	5/01/2011
Olive L. Prunier, Sec'y pro tem	5/01/2010
Grace M. Flynn	5/01/2012
Rebecca L. Gaddis	5/01/2012
Heidi A. Peterson	5/01/2012
Betty J. Scotti	5/01/2012
Anthony P. Troiano	5/01/2010
Marla S. Zeneski	5/01/2011

**DEPARTMENT OF PUBLIC WORKS DIRECTOR**

Sean M. Divoll

ATE 2010

**DESIGN SELECTION COMMITTEE FOR THE OXFORD POLICE STATION**

Allen W. Himmelberger	Project Completion
Robert W. Matus	Project Completion

**DESIGNER SELECTION COMMITTEE FOR THE BOILERS AT OXFORD MIDDLE SCHOOL**

Allen W. Himmelberger

Project Completion

**DEVELOPMENT & INDUSTRIAL COMMISSION**

Carol Ann Esposito	6/28/2013
Daniel C. Robbins	6/28/2013

**DOWNTOWN BEAUTIFICATION COMMITTEE**

George J. Starkus, Chr.	ATE 2010
Alfred W. Banfill	ATE 2010
Carolyn J. Banfill	ATE 2010
Kathleen T. Bowles	ATE 2010
Kimberly S. Denn	ATE 2010
Joel P. Masley	ATE 2010
Olive L. Prunier	ATE 2010
John D. Reckner	ATE 2010
Dorothy A. Starkus	ATE 2010

**FENCE VIEWER**

James H. Walker	ATE 2010
<b>Assistant Fence Viewer</b>	

Albert G. Pinard

ATE 2010

**FIELD DRIVER & POUND KEEPER****Part-time Field Driver and Pound Keeper**

Sheila S. Donohue	ATE 2010
Ashlee A. Martinbeault	ATE 2010

**FINANCE COMMITTEE**

Cynthia L. Bathgate, Chr.	6/30/2012
Cheryll A. LeBlanc, Vice Chr.	6/30/2011
Terrence A. Cummings	6/30/2011
Rene J. Hamel	6/30/2012
Kevin M. O'Connor	6/30/2010
Jacqueline Sullivan (to fill a vacancy)	6/30/2011
Joseph D. Tagg	6/30/2010

**FINANCE DIRECTOR**

Donald F. Kaminski

**FIRE CHIEF/EMS DIRECTOR/EMERGENCY  
MANAGEMENT DIRECTOR**

Sheri R. Bemis Until Further Notice

**FOOD INSPECTOR****HISTORICAL COMMISSION**

Jean M. O'Reilly, Chr.	9/01/2012
Paul J. Lariviere, Vice Chr.	9/01/2010
Peter J. Smith, Clerk	9/01/2012
Carl Austin	9/01/2011
Carol A. Butler	9/01/2011
Terrence A. Cummings (to fill an unexpired term)	9/01/2010
Elwood G. Johnson	9/01/2011

**HOUSING INSPECTOR****INSPECTOR OF BUILDINGS**

**Interim Part Time Inspector**  
Adelle Reynolds ATE 2010

**Local Building Inspector**  
Carl J. Feraco ATE 2010

**ASSISTANT BUILDING INSPECTOR FOR  
ZONING PURPOSES**

David M. Manugian ATE 2010

**INSPECTOR OF WIRES**

Alfred W. Banfill ATE 2010

**Assistant Wire Inspector**  
Ronald C. Stevens ATE 2010

**LIAISON TO THE QUINEBAUG AND  
SHETUCKET RIVERS VALLEY HERITAGE  
DISTRICT COMMISSION****LOCAL EMERGENCY PLANNING  
COMMITTEE****DEPUTY MODERATOR**

Albert J. Grudzinskas, Jr. ATE 2011

**MUNICIPAL GOLF COURSE FEASIBILITY  
STUDY COMMITTEE**

Kevin R. Boudreau	Until Study Completion
Larry W. Bunn	Until Study Completion
William R. Capers	Until Study Completion
Burke D. Desautels	Until Study Completion
Alan A. Dupont	Until Study Completion
David Garvey	Until Study Completion
Debra B. Lamarche	Until Study Completion

**MUNICIPAL HEARING OFFICER FOR THE  
TOWN OF OXFORD**

Alfred W. Banfill 6/30/2012

**MUNICIPAL LIAISON TO THE STATE ETHICS  
COMMISSION**

Joseph M. Zeneski Until a Successor is Appointed

**NORTH OXFORD SEWER STUDY COMMITTEE**

Christopher D. Lancey	Until Project Completion Chairman
Thomas W. Sullivan	Until Project Completion Vice Chairman
John R. Fortin	Until Project Completion
John J. O'Connor, Sr.	Until Project Completion
Robert F. Parker	Until Project Completion
Ann S. Rossik	Until Project Completion

**OPEN SPACE COMMITTEE**

Alice C. Shaw, Chr.	ATE 2011
Virginia R. Suklis, Vice Chr.	ATE 2010
Susan Seibel, Sec'y	ATE 2011
Carol S. Colena	ATE 2009
Debra B. Lamarche	ATE 2011
Jane E. Stafford	ATE 2009
Jeffrey Stafford	ATE 2010

**Alternate**

Courtney Rheault ATE 2010

**OXFORD COMMUNITY EMERGENCY  
RESPONSE TEAM**

Sheila S. Donohue	Until June 30, 2009
Lana Hudon	Until June 30, 2010
Cheryl Lambert	Until June 30, 2010
Ralph Miller	Until June 30, 2010
Linda Newell	Until June 30, 2010
Kristina Perry	Until June 30, 2010
Joann Somers	Until June 30, 2010
Cynthia Thompson	Until June 30, 2010

**PARKING CLERK**

Donald F. Kaminski

**PERMITTEE FOR DISPOSAL OF WHITE TAIL DEER**

**P/T Permittee for Disposal of White Tail Deer**

Sheila S. Donohue	ATE 2010
Ashlee A. Martinbeault	ATE 2010

**PERSONNEL BOARD**

S. Veronica Bachand, Chr.	6/30/2012
William R. Capers	6/30/2012
John E. Senchyshyn	6/30/2010
James H. Walker	6/30/2011
Rebecca A. Power	6/30/2012

**PLANNING BOARD**

Richard A. Escolas, Jr., Chr.	ATE 2011
Ralph J. LePore, Vice Chr.	ATE 2011
Jeffrey Stafford, Clerk	ATE 2013
Norman J. LeBlanc, Asst. Clerk	ATE 2012
Kevin H. Dyer	ATE 2014
Donald A. Mosher (to fill an unexpired term)	ATE 2010
Thomas W. Sullivan	ATE 2010

**PROBLEM ANIMAL CONTROL AGENT FOR BOARD OF HEALTH**

Michael G. Conant, Sr.	ATE 2010
------------------------	----------

**TOWN ENGINEER**

David M. Manugian	ATE 2010
-------------------	----------

CMRPC-First Delegate

CMRPC-Second Delegate	
Terrence A. Cummings	6/30/2010
CMRPC-Alternate Delegate	
Thomas W. Sullivan	6/30/2010

**CMRPC REPRESENTATIVE TO THE TRANSPORTATION ADVISORY GROUP**

Ralph J. Lepore

**POLICE CHIEF**

Michael J. Boss

**POLICE DEPT. BUILDING NEEDS STUDY/ DESIGNER SELECTION COMMITTEE**

Joseph M. Zeneski	Project Completion
-------------------	--------------------

**POLICE BUILDING STUDY COMMITTEE**

George Cappoli	Study Completion
Stephen Ennis	Study Completion
Michael Hassett	Study Completion
Raymond Hodgerney	Study Completion
Robert Matus	Study Completion
Michael Voas	Study Completion

**PROJECT MANAGER FOR NEW CONSTRUCTION OF POLICE STATION**

Richard A. Donais	Project Completion
-------------------	--------------------

**RECREATION COMMISSION**

Joel P. Masley, Chr.	ATE 2011
Rebecca R. Laramee, Vice Chr.	ATE 2011
Roger L. McCarthy, Jr., Sec'y	ATE 2010
Jason E. Burdett	ATE 2013
Glenda Sprague	ATE 2010

**REGISTRARS OF VOTERS**

Theresa M. Laramee	ATE 2012
John Flattery	ATE 2010
Carol J. Graves	ATE 2011
Clerk: Lori A. Kelley, Town Clerk	---

**REPRESENTATIVE TO WORCESTER REGIONAL TRANSIT AUTHORITY ADVISORY BOARD**

**REPRESENTATIVE TO THE WORCESTER COUNTY ADVISORY BOARD**

**SEALER OF WEIGHTS & MEASURES**

Edward R. Seidler	ATE 2010
-------------------	----------

**SOUTHERN WORCESTER COUNTY VOCATIONAL SCHOOL DISTRICT'S BUILDING NEEDS STUDY COMMITTEE**

Randall G. Slauenwhite	Project Completion
------------------------	--------------------

**SUPERINTENDENT OF SCHOOLS**

Allen Himmelburger	
--------------------	--

**BUSINESS MANAGER**

Richard Mathieu	
-----------------	--

**SUPERINTENDENT OF SEWERS**

Sean M. Divoll	ATE 2010
----------------	----------

**SURVEY BOARD**

**TERCENTENNIAL COMMITTEE**

Alan J. Hammond, Chr.	Project Completion
Arthur L. Bouley, Vice-Chr.	Project Completion
Sarah E. Beane	Project Completion
Joan M. Bouley	Project Completion
Charles G. Fegreus, Sr.	Project Completion
Rebecca L. Gaddis	Project Completion
Susan B. Gustafson	Project Completion
Jean M. O'Reilly	Project Completion
Peter J. Smith	Project Completion
Emily F. Thomas	Project Completion
Michael Voas	Project Completion

**TOWN ACCOUNTANT/BUDGET DIRECTOR**

Donna L. Foglio	ATE 2011
-----------------	----------

**Asst. Town Accountant**

Theresa E. Cenedella	ATE 2011
----------------------	----------

**Data Processing Manager**

Donna M. O'Halloran	ATE 2011
---------------------	----------

**TOWN CLERK**  
Lori A. Kelley  
**Assistant Town Clerk**  
Carolyn J. Banfill

6/30/2012

**TOWN COLLECTOR**  
Donald F. Kaminski  
**Assistant Collector**  
Christine F. Abrahamson

6/30/2012

6/30/2012

**TOWN COUNSEL**  
Leonard Kopelman

**TOWN LIBRARIAN**  
Timothy Kelley

**TOWN MANAGER**  
Joseph M. Zeneski

**TOWN TREASURER**  
Donald F. Kaminski

6/30/2012

**Assistant Treasurer**  
Claire D. Wilson

ATE 2010

**TREE WARDEN & SUPT. OF INSECT CONTROL**  
Wayne F. Burlock

ATE 2012

**VETERAN'S SERVICES**

**Director** Donald F. Kaminski Pleasure of BOS  
**Part-Time Agent** Daniel G. O'Halloran ATE 2010

**VOTING MACHINE CUSTODIANS**

Gary P. Howard 6/30/2012  
Justin T. Kelley 6/30/2012  
Jason D. O'Halloran 6/30/2011

**WASTEWATER MANAGEMENT PLAN STUDY COMMITTEE** (ad hoc to BOS)

Arthur L. Bouley Project Completion  
(citizen at large)  
George E. Esteves Project Completion  
(rep. Conservation Commission)  
Donald Mosher Project Completion  
(citizen at large)  
Ronald C. Rheault Project Completion  
(rep. Oxford Business Association)  
Thomas W. Sullivan Project Completion  
(rep. Planning Board)

**WATER STUDY COMMITTEE**

Emerson G. Smith, Chr.  
Rene J. Hamel

**RESIGNATIONS**

**ELECTED**

None

**APPOINTED**

<b>Dennis E. LaMarche</b>	Planning Board
<b>Rebecca A. Power</b>	Personnel Board
<b>Lori A. Joslin</b>	Part-time Dispatcher, Oxford Police Department
<b>Bessie R. Stark</b>	Election Worker, Precinct II
<b>Dennis Cross</b>	Fire/EMS
<b>Gail Anne Skrip</b>	Downtown Beautification Committee
<b>Rita R. Giles</b>	Election Worker, Precinct IV
<b>Carol A. White</b>	Election Worker, Precinct III
<b>Joanne T. O'Connor</b>	Election Worker, Precinct I
<b>Bessie R. Stark</b>	Election Worker, Precinct II
<b>Adam P. LaFlash</b>	Full time Fire/EMS
<b>Stephen F. Halley</b>	Conservation Commission
<b>Lynn Soucy</b>	Tercentennial Committee

## TERMS CONCLUDED

### ELECTED

**Daniel P. Coonan**  
**Randall G. Slauenwhite**  
**Anna Marie Bellows**

Board of Selectmen  
Southern Worcester County Regional  
Vocational School District Committee  
Trustee, Charles Larned Entertainment Fund

### APPOINTED

**Michelle M. Aker**  
**Rachel M. Shays-Beaudry**  
**Ernest Boss**  
**Patricia D. Dykas-Gonet**  
  
**Barbara Donovan**  
**Catherine T. McGahey**  
**Gary L. Belvery, Sr.**  
**Gary P. Howard**  
**John R. O'Keefe**  
**William R. Sacco**  
**Kyle N. Wheaton**  
**Sharon M. Mazurek**  
**Roger D. Bacon Jr.**  
**John M. Doherty**  
**Amy M. Urevich**  
**Andrew R. Pelletier**  
**Peter V. Pierce**  
**Sean M. Divoll**  
**Craig R. Gagner**  
**David L. Manzello**  
**Jeff C. Milos**  
**Donna M. Romano**  
**Keith Ventimiglia**  
**Michael P. Walker**  
**Mark Wilson**  
**Paul J. Malesky**  
**Jeffrey A. Wilson**

Acting Clerk, Board of Health  
Assistant Clerk, Board of Selectmen  
Superintendent of Schools  
Temp. Part-time Animal Control Officer  
P/T Agent, feeding/baiting migratory waterfowl  
Temp. Part-time Field Driver and Pound Keeper  
Temp. P/T Permittee for Disposal of White Tail Deer  
Community Center Advisory Board  
Community Center Advisory Board  
Constable  
Constable  
Constable  
Constable  
Constable  
Cultural Council  
Deputy Moderator  
Deputy Moderator  
Food Inspector  
Housing Inspector  
Development and Industrial Commission  
Local Emergency Planning Committee  
Fire/EMS  
Fire/EMS  
Fire/EMS  
Fire/EMS  
Fire/EMS  
Fire/EMS  
Fire/EMS  
Civil Defense Director  
Fire Chief/EMS/Emergency Mgmt. Director



---

# GENERAL GOVERNMENT

---

## SELECTMEN

As a result of the 2009 Annual Town Election, Selectman Dennis E. Lamarche was newly elected, filling a position created by retiring Selectman Daniel P. Coonan. At the Board's re-organizational meeting, Jennie L. Caissie was voted Chairwoman; Henry J. LaMountain, Sr., Vice Chairman and Susan M. Gallant, Secretary. Dennis E. Lamarche and John G. Saad are members. Karen A. Crandell was re-appointed as the Board's Clerk and maintains the office on a daily basis. Rachel M. Shays-Beaudry helps to maintain the office on a part-time basis.

The Board's meeting agenda is publicized on TV (on the Charter Communications Cable Bulletin Channel 12) and the Town's Web Site. The Agenda informs viewers of the topics to be discussed on a weekly basis. In addition, Selectmen's Meetings are televised and broadcast on Tuesday evenings at 7:00 p.m. and re-broadcast every day at 10:00 a.m. and 7:00 p.m.

### Highlights from the year 2009:

In January, the Town was already anticipating a cut in State Aid of approximately 10%. In February, the Town's Financial Staff grimly presented the Fiscal 2010 budget; noting that it was a "work in progress." Long standing Selectman Saad said that he had not seen such devastation in the Town budget since he began serving thirty-eight (38) years ago. On a positive note, the Selectmen scheduled a Special Town Meeting on May 6, 2009 at 7:00 p.m. "to authorize the Board of Selectmen to take by purchase or eminent domain the franchise, property, rights and privileges of the Oxford Water Company and appropriate a sum of money for said purpose." In March, the Town hired consultant, David F. Russell, to do a feasibility study regarding the Town's ability to acquire the water company. Mr. Russell said that the Town had the financial capability to affect this acquisition. Also in March, Selectman Coonan announced that he would not seek re-election in May. His colleagues and constituency expressed their gratitude for nine

years of service to the Town as a member of the Board. In April, despite an effort to make cuts elsewhere, Town employees were notified that there would be layoffs involved due to the budget crisis. Also in April, the Dudley Conservation Land Trust, the French River Connection and the Oxford Citizens' Group advised the Selectmen of a proposal to purchase four (4) acres of land at 52 Dudley Road to be used as a formal boat launch and for passive recreation. In addition, the grocery chain Market Basket began construction of a new store on Sutton Avenue adjacent to Home Depot. In May, Selectman Dennis E. Lamarche was elected. In June, the Dudley Conservation Land Trust closed on the property at 52 Dudley Road a/k/a Leovitch Landing and the Selectmen signed the Conservation Restriction required by the Commonwealth. Also, the new Center Skate Park, that the Town built for the youth of the community was finished and open for use on June 12, 2009. In regard to their bankruptcy, Charter Communications, Inc. came before the Selectmen in June, seeking the Board's approval of their request to transfer the cable television system from Charter to the reorganized company. The Board took the request under advisement. During the summer months of June, July and August, the Unions of the Town's Firefighters, Dispatchers and Police all agreed to take a wage and step freeze in Fiscal 2010, due to the severe budget crisis and the state of the economy. In August, hopes were lifted as the Police Department moved to their new headquarters. Dispatcher Joann Somers announced over the police scanner that the Oxford Police Department officially transferred its operations from 450 Main Street to 503 Main Street at 1720 hours (5:20 p.m.) on August 3, 2009. Also, in August, a group of six individuals were appointed by the Selectmen to serve on a Tercentennial Committee to prepare for the Town's 300<sup>th</sup> Anniversary celebration in 2013. In September, the Selectmen spoke to the DPW Director regarding median design and construction on Sutton Avenue, which would replace the flexible pylons. Also in September, the Selectmen voted not to impose a meals tax upon the Town's local businesses; solidifying their consistent efforts to keep Oxford

“business friendly.” In October, the entire Town celebrated the construction of the new Police Station at 503 Main Street by attending the Grand Opening and Ribbon Cutting Ceremony on October 29, 2009. In December, the Huguenot Memorial Society of Oxford and the Oxford Historical Commission requested the permission of the Selectmen to erect an educational, interpretive sign at the site of the Huguenot Fort. The Board wholeheartedly granted the request and hopes it helps to enhance the public’s appreciation of the Fort. The Commission and Society expect that the story of the Huguenot settlement will be told through this signage, so that people who go to the site will know why the Huguenot Fort is so important to Oxford’s history, as well as the history of the early Huguenots in this country

During 2009, the Board issued Proclamations for the following:

May 3, 2009 was proclaimed “Jane Bania Day” to honor Jane upon her receipt of the Millie Henshall Award at the May 3<sup>rd</sup> Women’s Recognition Night; May 10-16, 2009 was proclaimed Police Week in the Town of Oxford; May 17-23, 2009 was proclaimed National Public Works Week; June 19, 2009 was proclaimed “Ernest L. Boss, Jr. Day” to honor Superintendent Boss upon his retirement.

During 2009, the Board issued Citations to the following: Upon becoming Eagle Scouts, the Selectmen issued Citations to Nicholas Daniel Murray, Joshua Wibley, Benjamin Domey and Daniel Skebos.

In 2009, the Selectmen presented Certificates of Recognition to the following employees, who were laid off in 2009 due to the 9C cuts: Michelle M. Aker, Rachel M. Shays-Beaudry, Donna N. Burd and Lisa J. Grady. The Selectmen also presented Certificates of Recognition to the following employees, who retired in 2009: Ernest L. Boss, Jr., who served the Town of Oxford for 44 years, most recently as Superintendent of Schools; Daniel P. Coonan, who served the Town of Oxford as Selectman for 9 years; Carol A. Flynn, who served as the Town’s Benefits & Payroll Clerk for over 26 years; Cheryl A. Lotti, who served

in various capacities for the Town’s Finance Department, most recently as Senior Clerk, for close to 28 years; Paul J. Malesky, who served in various capacities at the Oxford Fire/EMS Department, most recently as Assistant Chief/EMT for 22 years and Nancy M. Mattus, who served as the Adult Services Librarian at the Oxford Free Public Library for over 42 years.

The Board extends its appreciation to the Town Manager, all department heads and employees of the Town for their positive attitude and efforts during the trying economic times of 2009. On behalf of the Town, the Board commends all of the volunteers who donate their valuable time and resources to serving the Town on boards, committees, commissions and in all other capacities and ways. There are a number of volunteer positions available to anyone interested in serving the Town. Please contact either the Town Manager’s office or the Selectmen’s office for an application.

The Board of Selectmen thanks all of the residents of Oxford for their support and dedication to making Oxford a great place to live. The Board strongly encourages all residents to participate in Town Government and to exercise their right to vote.

#### **2009 Licenses and Permits Issued by Selectmen’s Office**

Auto Amusement	720.00
Class I	150.00
Class II	1,425.00
Class III	300.00
Common Victualler	850.00
General Licenses	20.00
Hawkers’ & Peddlers’	-0-
Liquor—All Alcohol	14,025.00
Liquor—Wine & Malt	4,350.00
Misc. Town Permits	60.00
Weekday Entertainment	400.00
Cable T.V.	2,105.50
Solicitation Permits (Delegated to Police)	-0-
Special Permit for Animals	250.00
Special Permit for Unregistered MV	-0-
Special Pouring Licenses	-0-
Special Permit for Earth Removal	2,100.00
Sunday Entertainment	800.00
Underground Storage Tanks	160.00
<b>TOTAL</b>	<b><u>\$ 27,715.00</u></b>

## TOWN MANAGER

As we started calendar year 2009, the nation's financial problems turned out to be a global financial problem. That problem caused a severe reduction in State revenue that was addressed, in part, by an equally severe "mid-year" reduction in State Aid to municipalities. We had no choice but to accept what was happening as something we couldn't change and we made adjustments. We also identified those things that we could change and took steps to change them.

The Fiscal Year 2010 operating budget, presented in early 2009 and approved at the Annual Town Meeting, was based on the level of municipal aid in effect for general government operations after the mid-year cuts, while maintaining near level spending on schools. This resulted in a reduction of staff, while the State added more mandates; including, a special election and new ethics training for employees and volunteers.

Despite the bad economy, the May Special Town Meeting responded to the proposed 33% rate increase by the local water utility with approval of an article to authorize the purchase of the water system. The purchase of the water system is allowed by the law that created the original private water company in 1904. The ownership of the Oxford water system is something we can change, which will result in savings for customers and local control of the system.

The construction of the new Police Station at 503 Main Street was completed on schedule and within budget thanks to the efforts of our staff, the project architect and the contractors. Operations at the old Police Station located at 450 Main Street ceased in early August and simultaneously began at the new station. By the end of the year, we had a buyer for the old Police Station which should place it on the tax roles in early 2010.

After experiencing the effects of a much reduced Capital Program in 2008, voters at the October Special Town Meeting agreed to the

purchase of some new vehicles; including Police cruisers, a new ambulance and some vans for the school department. Voters also approved an increase in the reserve fund to meet possible shortfalls in approved operating budgets and a transfer to the stabilization fund.

We made some tough decisions to get through this economic downturn and, quite frankly, we haven't seen the end of it. Yet, thanks to our continued careful financial planning, our economic development efforts, our frugal budgeting and the strategic building of reserves, I can confidently report that the Town's financial condition remains strong and we are well prepared to face the next few difficult years leading to, what we all hope will be, an economic recovery. Our strong financial position is due to the consistency of operation that results from dedicated long-term staff members and our ability to handle changes in those positions. Fortunately we only had to experience a few personnel changes in 2009.



In the Public Safety Division of the government, Ms. Ashlee Martinbeault resigned her position as Animal Control Officer. Mr. Joseph Clem was appointed to the position of full-time Dispatcher and Mr. Alan Jeskey was appointed to the position of Head Dispatcher at the Police Department. They were joined by Mr. Joel Daoust who had returned from active duty in the U.S. Marine Corps and now serves Oxford as a part-time Dispatcher. Mr. Clem and Mr. Daoust were also appointed to serve the Town as call EMTs in the Fire/EMS Department. The Fire/EMS Department also saw the addition of Ms. Meaghan Daoust and Ms. Elizabeth Richardson as call EMTs. Mr. Adam LaFlash resigned his position as full-time Paramedic and Mr. Paul Malesky retired from his call EMT position. Fire Chief and EMS Director Jeffrey Wilson announced his

retirement and Assistant Chief Sheri Bemis was appointed Acting Chief until a successor is selected. Chief Wilson was a member of the Oxford Fire Department for 37 years and Chief since 1994.

In the Public Works Division of the government, the mid-year budget cuts resulted in a necessary “downsizing” that included the loss of Mr. Stephen Dowd as Light Equipment Operator in the highway section and the elimination of summer help.

In the Finance Division of the government we continue the transition to our new financial software and have completed reassessments in preparation for the retirement of more longtime employees. The position vacated by the retirement of Ms. Cheryl Lotti was not filled.

The Land Management Office experienced the most severe impact from the economic downturn because 40% of that office’s budget is supported by receipts from permits. Early in the year, office hours were reduced and the position held by Ms. Michelle Aker was eliminated.

Ms. Aker did return to employment with the Town later in the year at the Library to fill the position vacated by Ms. Anna Darlagiannis. The Library also added Ms. Amanda Thornton, who filled the vacancy caused by the retirement of Ms. Nancy Mattus.

General government saw reductions in staff due to the elimination of positions: in the Selectmen’s Office the part-time Clerk position held by Ms. Rachel Shays-Beaudry; in the Manager’s Office the Secretary position held by Ms. Lisa Grady and, at the Senior Center, the Clerk position held by Ms. Donna Burd.

We wish the very best to those who have left and extend a hearty welcome to our new employees and to those who have taken on new positions within Town Government.

In closing, my most sincere thanks are extended to the Board of Selectmen, the staff and all the committees, boards and commissions of the Town for their support and efforts throughout the past year of continued transition and “change.” All Oxford residents are, once again, invited to get involved in their government by volunteering to serve on any of the very important committees, boards and commissions listed elsewhere in this report. Applications are accepted continually at the Town Manager’s Office.

*Respectfully submitted,*  
**Joseph M. Zeneski**  
**Town Manager**

## PERSONNEL BOARD

In calendar year 2009, the Personnel Board approved and adopted a “Nepotism Policy” as an addendum to the Personnel Manual after holding a public hearing. The Board also evaluated and rated job descriptions for DPW positions related to the proposed water system acquisition and approved the recommended salary freeze for all general government employees for Fiscal Year 2010. The Board also provided advice to the Town Manager on staff reduction and other personnel-related matters.

The Board received notice of and, regretfully, accepted the resignation of Ms. Rebecca Power in June. In December, Ms. Power accepted her reappointment to the Board. The Board is, once again, at full complement.

The Personnel Board wishes to thank the Board of Selectmen, the Town Manager, the employees and the townspeople for their continued support.

## BOARD OF ASSESSORS

The Board of Assessors was organized for the year 2009, as follows:

Christopher T. Pupka, Chairman	Full-time
Robert Fike, Member	Part-time
Garry Bates, Member	Part-time

The Assessor's Office is charged with determining the value of real and personal property and is committed to ensuring that all classes of property are valued and assessed equitably. The Assessor's Office processes abatements and exemptions on real and personal property tax bills and motor vehicle excise tax bills; updates Assessor's maps; oversees agricultural, forest and recreation lands; prepares abutters' lists; and assists other town departments in the performance of their duties. The office staff, with the assistance of a private appraisal vendor, is dedicated to providing the highest quality of service to the citizens of Oxford.

The FY2009 tax rate of \$10.76 per \$1000 of assessed value was approved by the Massachusetts Department of Revenue on January 9, 2009.

Valuations for the separate classes of property for FY2009 were as follows:

Residential	\$1,215,030,042
Commercial	\$ 99,458,168
Industrial	\$ 86,152,000
Personal Property	<u>\$ 57,296,700</u>
	\$1,457,936,910

The FY2010 tax rate of \$12.30 per \$1000 of assessed value was approved by the Massachusetts Department of Revenue on November 5, 2009 and the Assessor's Office issued the first half FY2010 bills on November 16, 2009.

Valuations for the separate classes of property for FY2010 are as follows:

Residential	\$1,104,871,103
Commercial	\$ 93,973,707
Industrial	\$ 90,637,800
Personal Property	<u>\$ 55,353,400</u>
	\$1,344,836,010

The number and amounts of statutory exemptions that were approved and processed by the Board of Assessors for FY2009 were as follows:

Clause 41C (Elderly)	86	\$52,752.14
Clause 17D (Surviving Spouse)	27	\$6,810.22
Clause 22 (Veteran)	76	\$38,982.74
Clause 22B	1	\$1,358.30
Clause 22C	1	\$1,611.42
Clause 22E	25	\$28,321.08
Paraplegic Veteran	1	\$2,886.92
Clause 37 (Blind)	<u>7</u>	<u>\$3,993.38</u>
	224	\$136,716.20

The number and amounts of real estate, personal property and motor vehicle excise\* tax abatements that were approved and processed by the Board of Assessors for FY2009 are as follows:

Real Estate Tax Abatements:	17	\$19,779.07
Personal Property Tax Abatements:	0	\$ 0.00
Motor Vehicle Tax Abatements:	616*	\$44,808.94

\*breakdown (calendar year 2009)

<u>2009</u> ~ 530	\$ 37,617.25
<u>2008</u> ~ 64 - \$	4,400.67
<u>2007</u> ~ 17 - \$	1,663.53
<u>2006</u> ~ 4 - \$	692.49
<u>2005</u> ~ 1 - \$	435.00



# OXFORD ACCOUNTANT'S REPORT

## Balance Sheet Fiscal Year Ending June 30, 2009

### **GENERAL FUND:**

#### **Assets:**

Cash	3,129,544.71
Personal Property Receivable	21,320.39
Real Estate Receivable	640,687.96
Overpayment (Refunds Due)	(16,255.68)
Allowance Abate/Exempt	(264,025.72)
Tax Liens Receivable	327,055.80
Motor Vehicle Excise Receivable	241,439.91
Cemetery Receivable	302.00
Tax Foreclosure Receivable	129,601.65
Veteran's Receivable	15,028.32
Due from other funds	363,928.42
Intergovernmental Receivables	14,743,151.00
<b>Total General Fund Assets</b>	<b><u>19,331,778.76</u></b>

#### **Liabilities:**

Warrants Payable	96,989.42
Accrued Payroll	779,183.93
Due to Trust Funds	38.66
Abandoned Property & Unclaimed Items	23,251.63
Deferred Revenue – Personal Property/Real Estate	397,982.63
Deferred Revenue - Tax Lien	327,055.80
Deferred Revenue - Motor Vehicle	241,439.91
Deferred Revenue – Tax Foreclosure	129,601.65
Deferred Revenue - Departmental	15,330.32
Deferred Revenue- Intergovernmental	14,743,151.00
<b>Total General Fund Liabilities</b>	<b>16,754,024.95</b>

#### **Fund Balance:**

Fund Balance - Reserved for Encumbrance	229,234.61
Fund Balance - Reserved for Articles	1,051,835.75
Fund Balance - Reserved for Expenditure	175,000.00
Undesignated Fund Balance	<u>1,121,683.45</u>
<b>Total General Fund -Fund Balance</b>	<b>2,577,753.81</b>

#### **Total General Fund Liabilities & Fund Balance**

**19,331,778.76**

### **NON-SCHOOL FEDERAL GRANTS**

#### **Assets:**

Cash	173,674.83
Receivables	<u>86,311.61</u>
<b>Total Non-School Federal Grant Assets</b>	<b><u>259,986.44</u></b>

#### **Liabilities:**

Deferred Revenue	<u>86,311.61</u>
<b>Total Non-School Federal Grant Liabilities</b>	<b>86,311.61</b>

#### **Fund Balance:**

Undesignated Fund Balance	<u>173,674.83</u>
<b>Total Non-School Federal Grant Fund Balances</b>	<b>173,674.83</b>

#### **Total Non-School Federal Grant Liabilities & Fund Balance**

**259,986.44**

**HIGHWAY****Assets:**

Cash	<u>(365,935.18)</u>
<b>Total Highway Fund Assets</b>	<b><u>(365,935.18)</u></b>

**Fund Balance:**

Undesignated Fund Balance	<u>(365,935.18)</u>
<b>Total Highway Fund Balance</b>	<b>(365,935.18)</b>

**Total Highway Liabilities & Fund Balance****(365,935.18)****NON-SCHOOL RESERVED FOR APPROPRIATION****Assets:**

Cash	1,754,540.74
Other Receivables	475,348.29
Refundable Deposit	<u>3,925.57</u>
<b>Total Non-School Reserved for Appropriation Assets</b>	<b><u>2,233,814.60</u></b>

**Liabilities:**

Deferred Revenue - Other	<u>475,348.29</u>
<b>Total Non-School Reserved for Appropriation Liabilities</b>	<b>475,348.29</b>

**Fund Balance:**

Undesignated Fund Balance	<u>1,728,466.31</u>
<b>Total Non-School Reserved for Appropriation Fund Balance</b>	<b>1,728,466.31</b>

**Total Non-School Reserved Liabilities & Fund Balance****2,233,814.60****NON-SCHOOL REVOLVING****Assets:**

Cash	250,522.45
Other Receivables	<u>110.53</u>
<b>Total Non-School Revolving Assets</b>	<b><u>250,632.98</u></b>

**Liabilities:**

Warrants Payable	138.82
Deferred Revenue - Other	<u>110.53</u>
<b>Total Non-School Revolving Liabilities</b>	<b>249.35</b>

**Fund Balance:**

Fund Balance Reserved for Encumbrance	23.41
Undesignated Fund Balance	<u>250,360.22</u>
<b>Total Non-School Revolving Fund Balance</b>	<b>250,383.63</b>

**Total Non-School Revolving Liabilities & Fund Balance****250,632.98****NON-SCHOOL DONATIONS****Assets:**

Cash	<u>51,065.44</u>
<b>Total Non-School Donation Assets</b>	<b><u>51,065.44</u></b>

**Liabilities:**

Warrants Payable	<u>650.00</u>
<b>Total Non-School Donation Liabilities</b>	<b>650.00</b>

**Fund Balance:**

Undesignated Fund Balance	<u>50,415.44</u>
<b>Total Non-School Donation Fund Balance</b>	<b>50,415.44</b>

**Total Non-School Donation Liabilities & Fund Balance****51,065.44**

**NON-SCHOOL NON-FEDERAL GRANTS**

<b>Assets:</b>	
Cash	184,276.83
<b>Total Non-School Non-Federal Grant Assets</b>	<b><u>184,276.83</u></b>
<b>Liabilities:</b>	
Warrants Payable	64.02
<b>Total Non-School Non-Federal Grant Liabilities</b>	<b>64.02</b>
<b>Fund Balance:</b>	
Fund Balance Reserved for Encumbrance	55.98
Undesignated Fund Balance	184,156.83
<b>Total Non-School Non-Federal Grant Fund Balances</b>	<b>184,212.81</b>
<b>Total Non-School Non-Federal Grant Liabilities &amp; Fund Balance</b>	
<b><u>184,276.83</u></b>	

**SCHOOL-TUITION FOR STATE WARDS**

<b>Assets:</b>	
Cash	493.28
<b>Total School-Tuition for State Wards Assets</b>	<b><u>493.28</u></b>
<b>Fund Balance:</b>	
Undesignated Fund Balance	493.28
<b>Total School-Tuition for State Wards Fund Balances</b>	<b>493.28</b>
<b>Total School-Tuition for State Wards Liabilities &amp; Fund Balance</b>	
<b><u>493.28</u></b>	

**SCHOOL-FEDERAL GRANTS-DOE**

<b>Assets:</b>	
Cash	(15,259.32)
Intergovernmental Receivables	250,426.76
<b>Total School-Federal Grants-DOE Assets</b>	<b><u>235,167.44</u></b>
<b>Liabilities:</b>	
Warrants Payable	38,244.17
Accrued Payroll	86,701.58
<b>Total School-Federal Grants-DOE Liabilities</b>	<b>124,945.75</b>
<b>Fund Balance:</b>	
Fund Balance - Reserved for Encumbrance	29,499.58
Undesignated Fund Balance	80,722.11
<b>Total School-Federal Grants-DOE Fund Balances</b>	<b>110,221.69</b>
<b>Total School-Federal Grants-DOE Liabilities &amp; Fund Balance</b>	
<b><u>235,167.44</u></b>	

**SCHOOL-FEDERAL GRANTS-OTHER**

<b>Assets:</b>	
Cash	(7,693.24)
Intergovernmental Receivables	17,142.12
<b>Total School-Federal Grants-Other Assets</b>	<b><u>9,448.88</u></b>
<b>Fund Balance:</b>	
Undesignated Fund Balance	9,448.88
<b>Total School-Federal Grants-Other Fund Balances</b>	<b>9,448.88</b>
<b>Total School-Federal Grants-Other Liabilities &amp; Fund Balance</b>	
<b><u>9,448.88</u></b>	

**SCHOOL-STATE GRANTS-DOE**

<b>Assets:</b>	
Cash	(10,505.04)
Intergovernmental Receivables	17,235.00
<b>Total School-State Grants-DOE Assets</b>	<b><u>6,729.96</u></b>

<b>Liabilities:</b>	
Warrants Payable	530.00
Accrued Payroll	<u>1,323.41</u>
<b>Total School-State Grants-DOE Liabilities</b>	1,853.41

<b>Fund Balance:</b>	
Fund Balance - Reserved for Encumbrance	2,345.76
Undesignated Fund Balance	<u>2,530.79</u>
<b>Total School-State Grants-DOE Fund Balances</b>	4,876.55

<b>Total School-State Grants-DOE Liabilities &amp; Fund Balance</b>	<u><b>6,729.96</b></u>
---	------------------------

#### SCHOOL-STATE GRANTS-OTHER

<b>Assets:</b>	
Cash	9,475.64
Intergovernmental Receivables	<u>11,395.37</u>
<b>Total School-State Grants-Other Assets</b>	<u><b>20,871.01</b></u>

<b>Liabilities:</b>	
Warrants Payable	<u>4,006.80</u>
<b>Total School-State Grants-Other Liabilities</b>	4,006.80

<b>Fund Balance:</b>	
Undesignated Fund Balance	<u>16,864.21</u>
<b>Total School-State Grants-Other Fund Balances</b>	16,864.21

<b>Total School-State Grants-Other Liabilities &amp; Fund Balance</b>	<u><b>20,871.01</b></u>
---	-------------------------

#### SCHOOL-PRIVATE GRANTS

<b>Assets:</b>	
Cash	8,023.17
<b>Total School-Private Grants Assets</b>	<u><b>8,023.17</b></u>

<b>Liabilities:</b>	
Warrants Payable	<u>0.00</u>
<b>Total School-Private Grants-Other Liabilities</b>	0.00

<b>Fund Balance:</b>	
Undesignated Fund Balance	<u>8,023.17</u>
<b>Total School-Private Grants Fund Balances</b>	8,023.17
<b>Total School-Private Grants Liabilities &amp; Fund Balance</b>	<u><b>8,023.17</b></u>

#### SCHOOL CHOICE/TUITION

<b>Assets:</b>	
Cash	834,629.78
Intergovernmental Receivables	<u>36,031.00</u>
<b>Total School Choice/Tuition Assets</b>	<u><b>870,660.78</b></u>

<b>Liabilities:</b>	
Warrants Payable	7,541.42
Accrued Payroll	<u>111,494.90</u>
<b>Total School Choice/Tuition Liabilities</b>	119,036.32

<b>Fund Balance:</b>	
Fund Balance Reserved for Encumbrance	4,047.22
Undesignated Fund Balance	<u>747,577.24</u>
<b>Total School Choice/Tuition Fund Balances</b>	751,624.46
<b>Total School Choice/Tuition Liabilities &amp; Fund Balance</b>	<u><b>870,660.78</b></u>

#### SCHOOL ATHLETIC/STUDENT ACTIVITIES

<b>Assets:</b>	
Cash	<u>11,689.23</u>
<b>Total School Athletic/Student Activities Assets</b>	<b><u>11,689.23</u></b>

<b>Liabilities:</b>	
Warrants Payable	426.00
Accrued Payroll	<u>1,475.00</u>
<b>Total School Athletic/Student Activities Liabilities</b>	1,901.00

<b>Fund Balance:</b>	
Undesignated Fund Balance	9,788.23
<b>Total School Athletic/Student Activities Fund Balances</b>	9,788.23

<b>Total School Athletic/Student Activities Liabilities &amp; Fund Balance</b>	<u><b>11,689.23</b></u>
--	-------------------------

#### SCHOOL LUNCH

<b>Assets:</b>	
Cash	7,818.46
Intergovernmental Receivables	<u>21,783.08</u>
<b>Total School Lunch Assets</b>	<u><b>29,601.54</b></u>

<b>Liabilities:</b>	
Warrants Payable	1,332.56
Accrued Payroll	<u>7,589.51</u>
<b>Total School Lunch Liabilities</b>	8,922.07

<b>Fund Balance:</b>	
Fund Balance Reserved for Encumbrance	60.00
Undesignated Fund Balance	<u>20,619.47</u>
<b>Total School Lunch Fund Balances</b>	<u><b>20,679.47</b></u>

<b>Total School Lunch Liabilities &amp; Fund Balance</b>	<u><b>29,601.54</b></u>
--	-------------------------

#### SCHOOL OTHER LOCAL RECEIPTS

<b>Assets:</b>	
Cash	62,185.98
<b>Total School Other Local Receipts Assets</b>	<u><b>62,185.98</b></u>

<b>Liabilities:</b>	
Warrants Payable	4,330.19
Accrued Payroll	<u>1,355.47</u>
<b>Total School Other Local Receipts Liabilities</b>	5,685.66

<b>Fund Balance:</b>	
Fund Balance Reserved for Encumbrance	1,308.99
Undesignated Fund Balance	<u>55,191.33</u>
<b>Total School Other Local Receipts Fund Balances</b>	56,500.32

<b>Total School Other Local Receipts Liabilities &amp; Fund Balance</b>	<u><b>62,185.98</b></u>
---	-------------------------

#### CAPITAL PROJECTS FUND:

<b>Assets:</b>	
Cash	851,747.21
<b>Total Capital Projects Fund Assets</b>	<u><b>851,747.21</b></u>

<b>Liabilities:</b>	
Warrants Payable	145,904.85
Due to Other Funds	<u>41,753.13</u>
<b>Total Capital Projects Fund Liabilities</b>	187,657.98

<b>Fund Balance:</b>	
Fund Balance Reserved for Encumbrances	627,936.27
Undesignated Fund Balance	<u>36,152.96</u>
<b>Total Capital Projects Fund - Fund Balance</b>	664,089.23

<b>Total Capital Projects Fund Liabilities &amp; Fund Balance</b>	<u><b>851,747.21</b></u>
---	--------------------------

**ENTERPRISE FUNDS****Assets:**

Cash	268,687.87
Overpayments	(83.21)
Other Receivables	1,327,321.82
<b>Total Enterprise Fund Assets</b>	<b><u>1,595,926.48</u></b>

**Liabilities:**

Warrants Payable	31,839.92
Deferred Revenue Other	1,327,321.82
Notes Payable	<u>245,000.00</u>
<b>Total Enterprise Fund Liabilities</b>	<b>1,604,161.74</b>

**Fund Balance:**

Fund Balance Reserved for Encumbrances	52,474.12
Fund Balance Reserved for Articles	18,700.00
Undesignated Fund Balance	(79,409.38)
<b>Total Enterprise Fund - Fund Balance</b>	<b>(8,235.26)</b>

**Total Enterprise Fund Liabilities & Fund Balance****1,595,926.48****TRUST FUNDS****Assets:**

Cash	10,339,074.30
Due from Other Funds	<u>41,791.79</u>
<b>Total Trust Fund Assets</b>	<b><u>10,380,866.09</u></b>

**Liabilities:**

Warrants Payable	4,600.00
Due to Other Funds	<u>363,928.42</u>
<b>Total Trust Fund Liabilities:</b>	<b>368,528.42</b>

**Fund Balance:**

Undesignated Fund Balance	<u>10,012,337.67</u>
<b>Total Trust Fund - Fund Balance</b>	<b>10,012,337.67</b>

**Total Trust Fund Liabilities & Fund Balance****10,380,866.09****UNEMPLOYMENT FUND****Assets:**

Cash	<u>706,585.51</u>
<b>Total Unemployment Fund Assets</b>	<b><u>706,585.51</u></b>

**Fund Balance:**

Undesignated Fund Balance	<u>706,585.51</u>
<b>Total Unemployment Fund – Fund Balance</b>	<b>706,585.51</b>

**Total Unemployment Fund Liabilities & Fund Balance****706,585.51****AGENCY FUND****Assets:**

Cash	<u>691,930.03</u>
<b>Total Agency Fund Assets</b>	<b><u>691,930.03</u></b>

**Liabilities:**

Warrants Payable	25,263.95
Accrued Payroll	418.07
Miscellaneous Refunds	137.86
Sport/Fish License - Payable To Commonwealth	1,317.50
Guaranteed Deposits Ambulance -3 <sup>rd</sup> Party	2,604.77
Guaranteed Deposits Health & Life Insurance Employee	217,614.24
Guaranteed Deposits Old Oxford Realty Partners	13,979.80
Guaranteed Deposits West Floor Covering Escrow	59.76

Guaranteed Deposits Energy Asst. Fund	16,123.54
Guaranteed Deposits Planning Board	32,575.61
Guaranteed Deposits Solid Waste	6,608.55
Guaranteed Deposits Hazardous Materials	2,751.70
Guaranteed Deposits Board of Appeals	4,678.95
Guaranteed Deposits Septage Permits	29,030.80
Guaranteed Deposits Cemetery	19,108.37
Guaranteed Deposits Haz-Mat	4,486.56
Guaranteed Deposits Selectmen	5,079.76
Guaranteed Deposits Conservation	6,936.88
Guaranteed Deposits Highway Driveway	28,670.61
Guaranteed Deposits Planning Driveway	2,000.00
Guaranteed Deposits Earth Removal	2,580.00
Guaranteed Deposits Municipal Fuel	141,881.57
Guaranteed Deposits Deputy Tax	(2,229.97)
Guaranteed Deposits COA Agency	441.28
Guaranteed Deposits BOH Radon	51.00
Guaranteed Deposits Firearms Permits	(862.50)
Guaranteed Deposits Ambulance Third Party	12,001.27
Guaranteed Deposits BOH-Peer Review	2,083.75
Guaranteed Deposits NJROTC-CNEL Activity	1,430.68
Guaranteed Deposits Secret Santa	18,014.79
Guaranteed Deposits Ashworth Hill Earth Removal	8,000.00
Guaranteed Deposits Fire Outside Detail	(502.50)
Guaranteed Deposits EMS Outside Detail	7,309.99
Guaranteed Deposits BOH-Pratt	(9,218.69)
Guaranteed Deposits Youth Commission Agency	958.95
Guaranteed Deposits Explorer Program	356.08
Guaranteed Deposits 2005 WSI Account	16,356.66
Guaranteed Deposits Conservation Comm.Peer Review	3,043.12
Guaranteed Deposits Chaffee Student Activity	15,240.30
Guaranteed Deposits Clara Barton Student Activity	5,367.09
Guaranteed Deposits Middle Student Activity	14,209.64
Guaranteed Deposits High Student Activity	29,862.57
Guaranteed Deposits Operation Graduation	1,953.54
Guaranteed Deposits NJROTC Activity	19,103.61
Guaranteed Deposits Lock Refundable	747.50
Guaranteed Deposits Police Outside Detail	(15,696.98)
<b>Total Agency Fund Liabilities</b>	<b>691,930.03</b>

**Total Agency Fund Liabilities & Fund Balance**

**691,930.03**

**LONG-TERM DEBT**

**Assets:**

Bonds - Amount Provided for Payment	18,350,000.00
Sick/Vacation - Amount Provided for Payment	450,159.32
<b>Total Long-Term Debt Assets</b>	<b><u>18,800,159.32</u></b>

**Liabilities:**

Bonds Payable Inside Limit	18,350,000.00
Sick/Vacation Payable General	275,710.61
Sick/Vacation Payable School	174,448.71

**Total Long-Term Debt Liabilities**

18,800,159.32

**Fund Balance:**

Bonds Authorized	7,545,000.00
Bonds Authorized & Un-issued	(7,545,000.00)
<b>Total Long-Term Debt Fund Balance</b>	<b>0.00</b>

**Total Long-Term Debt Liabilities & Fund Balance**

**18,800,159.32**

\*\*\*\*\*

**Schedule A**  
**Fiscal Year Ending June 30, 2009**

**REVENUES – GENERAL FUND**

Personal Property Taxes	678,883
Real Estate Taxes	15,021,120
Motor Vehicle Excise	1,462,708
Penalty and Interest	169,809
In lieu of taxes	8,209
Other Taxes	24,393
Other Departmental Revenues	80,939
Licenses and Permits	24,855
Federal Revenue-through the State	2,734
State Revenue	12,099,478
Court Fines	68,962
Other Fines	9,440
Miscellaneous Revenue	292,904
Earnings on Investment	65,101
Transfers In From Special Revenue	855,597
Transfers In From Trust Funds	570,571
<b>TOTAL GENERAL FUND REVENUES</b>	<b>31,435,703</b>

**EXPENDITURES - GENERAL FUND**

**General Government:**

Legislative – Salary and Wages	64,571
Legislative – Expenditures	6,084
Executive – Salary and Wages	175,767
Executive – Expenditures	48,191
Finance – Salary and Wages	647,019
Finance – Expenditures	837,554
Finance – Capital Outlay	29,965
Legal Services – Expenditures	192,895
License and Registration – Salary and Wages	146,022
License and Registration – Expenditures	10,902
Land Use – Salary and Wages	226,422
Land Use – Expenditures	45,869
Land Use – Capital Outlay	7,700
Public Building Maintenance – Salary and Wages	266,524
Public Building Maintenance – Expenditures	386,102
Public Building Maintenance – Capital Outlay	11,373

**Public Safety:**

Police – Salary and Wages	1,667,304
Police – Expenditures	100,814
Police – Construction	4,440
Police – Capital Outlay	57,020
Fire/EMS – Salary and Wages	741,526
Fire/EMS – Expenditures	169,965
Fire/EMS – Capital Outlay	19,035
Inspection – Salary and Wages	3,100
Inspection – Expenditures	633
Other – Salary and Wages	14,042
Other – Expenditures	246

**Education:**

Education – Salary and Wages	12,066,189
Education – Expenditures	2,675,723
Education – Capital Outlay	4,750
Education – Regional School Assessment	993,543

**Public Works:**

Highway – Salary and Wages	952,924
Highway – Expenditures	710,589
Highway – Capital Outlay	282,315
Street lighting – Expenditures	68,357
Other – Expenditures	322,705

**Human Services:**

Veterans Services – Salary and Wages	2,570
Veterans Services – Expenditures	29,693
COA Program – Salary and Wages	83,945
COA Program – Expenditures	13,512

**Culture and Recreation:**

Library – Salary and Wages	305,187
Library – Expenditures	120,533
Historical Commission – Salary and Wages	487
Historical Commission – Expenditures	157
Celebrations – Expenditures	5,200

**Debt Service:**

Retirement of Debt Principal	950,000
Interest on Long Term Debt	773,952

**Unclassified:**

Health Insurance Total	3,563,260
Other Insurance Total	389,084
Intergovernmental Assessments Total	782,653
Retirement Total	926,542
Other	255,311

**Transfers Out:**

Transfer to Other Funds	19,389
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>32,179,655</b>

**SPECIAL REVENUE FUNDS - Revenues & Other Financing Sources**

Federal Grants	2,846,072
State Grants	387,791
Miscellaneous Revenue	217,924
Charges for Services	3,434,771
Earnings on Investment	1,540
Transfers In	19,389
<b>TOTAL Special Revenue Funds – Revenue &amp; Other Financing Sources</b>	<b>6,907,487</b>

**SPECIAL REVENUE FUNDS - Expenditures & Other Financing Uses**

Salary and Wages	3,176,874
Expenditures	3,303,588
Capital Outlay	54,485
Transfers Out	918,897
<b>TOTAL Special Revenue Funds – Expenditures &amp; Other Financing Uses</b>	<b>7,453,844</b>

**CAPITAL PROJECTS FUND - Revenues & Other Financing Sources**

Miscellaneous Revenue	672
Bond Proceeds	4,250,000
<b>TOTAL Special Revenue Funds – Revenue &amp; Other Financing Sources</b>	<b>4,250,672</b>

**CAPITAL PROJECT FUND - Expenditures & Other Financing Uses**

Construction	3,586,583
<b>TOTAL Special Revenue Funds – Expenditures &amp; Other Financing Uses</b>	<b>3,586,583</b>

**ENTERPRISE FUNDS - Revenues & Other Financing Source**

Sewer – Revenue	150,065
Sewer - Other Financing Sources	175,000
Community Center – Revenue	286,293
Community Center – Other Financing Sources	38,300
Water-Revenue	67,750
Water- Other Financing Sources	<u>230,000</u>
<b>TOTAL Enterprise Funds – Revenue &amp; Other Financing Sources</b>	<b>947,408</b>

**ENTERPRISE FUNDS - Expenditures & Other Financing Uses**

Sewer – Salaries/Other Expenditures	124,650
Sewer – Debt Service	723
Community Center – Salaries/Other Expenditures	307,039
Water – Salaries/Other Expenditures	126,384
Water – Debt Service	10,409
<b>TOTAL Enterprise Funds – Expenditures &amp; Other Financing Uses</b>	<b>569,205</b>

**TRUST FUNDS - Revenues & Other Financing Source**

Miscellaneous Revenue	489,307
Earnings on Investment	472,543
Transfers in from Other Funds	<u>856,291</u>
<b>TOTAL Trust Funds – Revenues &amp; Other Financing Sources</b>	<b>1,818,141</b>

**TRUST FUNDS - Expenditures & Other Financing Uses**

Expenditures	1,517,700
Transfers to Other Funds	1,401,862
<b>TOTAL Trust Funds – Expenditures &amp; Other Financing Uses</b>	<b>2,919,562</b>

**DEBT OUTSTANDING: ISSUED AND RETIRED THIS YEAR**

Long Term Debt:	
Outstanding 7/1/2008	14,645,000
Issued this Fiscal Year	4,655,000
Retired this Fiscal Year	950,000
Outstanding 6/30/2009	18,350,000
Interest this Fiscal Year	773,953

**Short Term Debt:**

Outstanding 7/1/2008	675,000
Issued this Fiscal Year	245,000
Retired this Fiscal Year	675,000
Outstanding 6/30/2009	245,000
Interest this Fiscal Year	11,131



**CALENDAR YEAR 2009 GROSS WAGE REPORT**

<b>EMPLOYEE</b>	<b>CLASS</b>	<b>TITLE</b>	<b>GROSS*</b>
ABRAHAMSON, CHRISTINE F	TOWN	ASSISTANT COLLECTOR	\$46,823.17
ABRAHAMSON, DAVID A	TOWN	CALL/STAND BY FIRE	\$5,626.49
ABRAHAMSON, FRANCIS	TOWN	OPD-TRAFFIC CONTROLLER	\$405.00
ABUBAKAR-MWENYE, EVELYN A	SCHOOL	TEACHER - CHAFFEE	\$61,390.50
ADAMS, ALBERT M	TOWN	CONSTABLE	\$573.24
ADAMS, CAROLYN	TOWN	ELECTION WORKERS	\$194.18
ADAMS, MARY J	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$6,160.87
AKA, MARIE-LOUISE	TOWN	LIBRARY PAGE	\$5,664.00
AKER, MICHELLE M	TOWN	CHILDREN'S CIRC CLERK - FT	\$16,273.10
ALI, CRAIG G	TOWN	PATROL OFFICER	\$62,952.44
ALLAIRE, BRITTA E	SCHOOL	TEACHER	\$44,993.45
ALLEN, ROSALIE	TOWN	ELECTION WORKERS	\$348.46
ALVES, CHRISTINE W	SCHOOL	SUBSTITUTE TEACHER	\$17.94
AMOROSO, LUCIANO A	SCHOOL	PLAYGROUND/CAFE AIDE - CHAFFEE	\$5,075.58
ANDERSON III, RUSSELL B	SCHOOL	SUBSTITUTE CUSTODIAN	\$582.14
ANDERSON, RUSSELL B	SCHOOL	OHS CUSTODIAN	\$46,080.58
ANDERSON, STEPHEN C	SCHOOL	BARTON - HEAD CUSTODIAN	\$51,561.02
ANDERSON, TARA M	SCHOOL	TEACHER - OHS	\$47,776.42
AROMANDO, JEAN E	SCHOOL	SECRETARY - OMS	\$31,958.46
AUBIN, NANCY B	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$24,058.83
AUCOIN, DENISE M	SCHOOL	EDUCARE DIRECTOR/ACCT PAYABLE	\$42,113.76
AUGUSTINE, ALANA L	SCHOOL	COTA	\$10,329.00
BABBITT, BRUCE M	SCHOOL	TECHNOLOGY ASST.	\$24,875.00
BAGGETT, ALTON L	SCHOOL	TEACHER - OHS	\$72,754.12
BAKER, MARY A	SCHOOL	SPED DIRECTOR	\$90,869.98
BALDARO, JACQUELINE M	TOWN	OCC - PROGRAM MANAGER	\$17,487.08
BANACH, TERRY L	SCHOOL	PLAYGROUND/CAFE AIDE - CHAFFEE	\$6,302.21
BANFILL, ALFRED W	TOWN	INSPECTOR OF WIRES	\$20,863.77
BANFILL, CAROLYN J	TOWN	ASSISTANT TOWN CLERK	\$31,237.12
BANSFIELD, GEORGE E	TOWN	CUSTODIAN/MAINTENANCE	\$12,608.24
BARR, STACY K	TOWN	COA-DIR OF COMMUNITY PROGRAMS	\$55,364.25
BARRETTE, DONALD M	SCHOOL	SUBSTITUTE CUSTODIAN	\$6,013.04
BARRETTE, KRISTIN M	SCHOOL	TEACHER - BARTON	\$54,594.38
BARRY, CHRISTOPHER J	SCHOOL	COACH	\$250.00
BATEMAN, NICOLE D	SCHOOL	TUTOR	\$3,765.00
BATES, GARRY F	TOWN	BOARD OF ASSESSORS	\$999.96
BEANE, SARAH E	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$4,232.06
BEAUDETTE, MELINDA J	TOWN	LIB/CHILDS SERVICES ASST PT	\$11,885.32
BECK, NICOLE M	SCHOOL	TEACHER - CHAFFEE	\$63,382.40
BELANGER, JON T	TOWN	FIREFIGHTER/PARAMEDIC	\$56,876.33
BELHUMEUR, AMY J	SCHOOL	TEACHER - OMS	\$57,938.48
BELLEROSE, KIMBERLY M	TOWN	LIB/PT CHILDS CIRC CLERK	\$10,389.60
BELVERY, CODY	SCHOOL	SUMMER SPORTS CAMP COACH	\$150.00
BELVERY, JOYCE D	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$17,503.52
BEMIS, SHERI R	TOWN	ASSISTANT FIRE CHIEF/PARAMEDIC	\$67,000.76

<b>EMPLOYEE</b>	<b>CLASS</b>	<b>TITLE</b>	<b>GROSS*</b>
BENNETT, ANDREW R	SCHOOL	EDUCARE AIDE	\$8,333.28
BENNETT, CATHY J	SCHOOL	FOOD SERVICE - BAKER	\$21,352.44
BENNETT, TARA A	SCHOOL	TEACHER - CHAFFEE	\$62,202.84
BENOIT, MATTHEW J	TOWN	DPW-GROUNDS KEEPER	\$41,929.95
BENT, ANNETTE S	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$20,791.95
BERG, CHARLES P	TOWN	SKILLED SEASONAL LABORER-DPW	\$13,034.14
BERG, MICHAEL C	TOWN	DPW-FLEET SUPERINTENDENT	\$69,406.83
BERG, THOMAS J	TOWN	DPW-ASSISTANT MECHANIC	\$55,042.50
BERNAL, WENDI R	SCHOOL	DRIVER - SPECIAL EDUCATION	\$13,314.73
BERNARD, ANGELA M	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$30,368.57
BERNIER, JOSEPH P	SCHOOL	SUBSTITUTE CUSTODIAN	\$3,863.16
BERTHIAUME, CHERYL L	SCHOOL	PLAYGROUND/CAFE AIDE - CHAFFEE	\$2,788.89
BERTHIAUME, DEBRA J	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$17,850.51
BIANDO, KRISTIE	SCHOOL	GUIDANCE COUNSELOR - OMS	\$60,891.94
BIERNACKI, JOSHUA R	SCHOOL	SUMMER SPORTS CAMP COACH	\$100.00
BINETTE, CHAD A	SCHOOL	COACH	\$2,200.00
BINGHAM JR, CLAUDE R	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$7,121.52
BINNALL, MELANIE G	SCHOOL	ASST. FOOD SERVICE MGR	\$19,245.05
BIRD, FRANCIS R	SCHOOL	COURIER - CENTRAL OFFICE	\$8,677.88
BIRD, RICHARD J	SCHOOL	SUBSTITUTE CUSTODIAN	\$1,984.50
BLACKWOOD, APRIL L	TOWN	COA-PT SENIOR PRGRM/VOL COORD	\$1,827.09
BLANCHARD, NATALIE M	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$653.40
BLAZIS, HELEN V	SCHOOL	TEACHER	\$48,891.95
BLEVINS, AMANDA M	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$12,657.52
BLEVINS, DAVID F	SCHOOL	OHS CUSTODIAN	\$44,266.25
BLOOD, MICHELLE A	SCHOOL	TEACHER - OMS	\$58,401.04
BODREAU, DENDRA L	SCHOOL	TEACHER - CHAFFEE	\$63,382.40
BODREAU, SCOTT A	TOWN	CUSTODIAN/MAINTENANCE	\$37,140.96
BOND, RUTH A	SCHOOL	CROSSING GUARD	\$17,654.59
BONIN, BRIANNA F	SCHOOL	BARTON - CUSTODIAN	\$39,522.72
BORJESON, SARA	SCHOOL	TEACHER - CHAFFEE	\$14,544.36
BORLAND, WAYNE A	SCHOOL	TEACHER - OHS	\$57,288.64
BOROWKO, DEBRA A	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$22,214.31
BOROWY, KARYN D	SCHOOL	SUBSTITUTE TEACHER	\$1,363.23
BOSOWSKI, JULIE D	SCHOOL	DRIVER - SPECIAL EDUCATION	\$27,641.15
BOSS JR, ERNEST L	SCHOOL	SUPERINTENDENT OF SCHOOLS	\$99,892.95
BOSS, MICHAEL J	TOWN	CHIEF OF POLICE	\$88,254.40
BOUCHER, DEBORAH P	SCHOOL	TEACHER - BARTON	\$63,382.40
BOULAY, BARBARA J	SCHOOL	TEACHER - OMS	\$64,582.30
BOULAY, ROBERT	TOWN	BOH MEMBER	\$500.00
BOVENZI, DAVID H	SCHOOL	SUBSTITUTE TEACHER	\$4,924.33
BOWERS, ALYX E	SCHOOL	SUBSTITUTE TEACHER	\$308.97
BOWES, SEAN T	TOWN	CALL/STAND BY EMS	\$2,208.66
BRADISH-GRIECO, HOLLY L	SCHOOL	TEACHER ASST. - OMS	\$11,590.94
BRASSARD, DEBORA L	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$28,091.24
BRASSARD, KEVIN F	SCHOOL	COACH	\$1,173.00
BRENNEMAN, MARIE L	SCHOOL	SUBSTITUTE TEACHER	\$5,740.01
BRESCIA, JOYCE	SCHOOL	CROSSING GUARD	\$7,472.95

<b>EMPLOYEE</b>	<b>CLASS</b>	<b>TITLE</b>	<b>GROSS*</b>
BREWER, DOROTHEA A	SCHOOL	TEACHER - CHAFFEE	\$39,069.48
BRIDGE, CRYSTAL S	SCHOOL	TEACHER	\$47,598.66
BRIODY, SUSAN S	SCHOOL	TEACHER - OHS	\$64,582.30
BROADARD, ROBERT S	SCHOOL	SUBSTITUTE CUSTODIAN	\$9,208.08
BROGNA, AMANDA L	SCHOOL	COACH	\$195.00
BROUILLETTE, JEAN-PAUL	SCHOOL	TEACHER - OHS	\$50,172.92
BROWN, MAYROSE D	SCHOOL	CROSSING GUARD	\$6,498.00
BROWN, POLLY R	TOWN	OCC - PT SEASONAL STAFF	\$2,973.00
BRUNELLE, PAULA J	SCHOOL	TEACHER - BARTON	\$62,590.02
BRYN, RICHARD	TOWN	PATROL OFFICER	\$71,203.37
BUCCICO, EVELYN	SCHOOL	CROSSING GUARD	\$8,433.90
BUELL, JEAN S	SCHOOL	TEACHER - CHAFFEE	\$69,570.74
BURCH, JASON A	SCHOOL	SPECIAL EDUCATION TEACHER	\$65,842.24
BURD, DONNA N	TOWN	COUNCIL ON AGING CLERK	\$11,432.16
BURDETT, JASON E	TOWN	PATROL OFFICER	\$61,024.90
BURKE, GREGORY P	SCHOOL	SUBSTITUTE TEACHER	\$4,171.08
BURKE, MARY-JANE	SCHOOL	TEACHER - BARTON	\$64,878.16
BURLOCK, LAURIE A	TOWN	CLERK - FIRE DEPARTMENT	\$31,229.58
BURLOCK, WAYNE F	TOWN	DPW-TREE WARDEN	\$54,438.23
BURSELL, JANICE C	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$24,601.81
BUTLER, DONALD R	SCHOOL	OHS CUSTODIAN	\$42,675.57
BUTRICK, MONICA J	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$22,577.61
CAISSIE, JENNIE L	TOWN	BOARD OF SELECTMEN CHAIR	\$1,099.92
CAMERON, JAMES L	TOWN	DPW-SUPT CEMETERY/GROUNDS	\$55,098.86
CAMPBELL, DEBORAH J	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$12,029.43
CANE, CHRISTINE	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$630.60
CANTY-DESHAIES, MARYLYNNE	SCHOOL	COACH	\$2,600.00
CAPPOS, CYNTHIA L	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$24,274.41
CAPPUCCIO, BOBBI-JO	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$17,038.03
CAPUANO, CYNTHIA A	SCHOOL	SUBSTITUTE TEACHER	\$992.78
CARBONNEAU, SHERRY A	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$11,462.16
CARLSON, ABBY L	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$22,797.21
CARPENTER, CRAIG B	TOWN	DPW-LIGHT EQUIPMENT OPERATOR	\$37,272.65
CASAGRANDA, RICHARD	TOWN	OPD-TRAFFIC CONTROLLER	\$6,983.50
CASAVANT, KATHLEEN A	SCHOOL	TEACHER - OHS	\$69,090.02
CASEY, PAULA L	SCHOOL	TEACHER ASST. - CHAFFEE	\$21,787.91
CASTELL, DEBORAH A	TOWN	PAYROLL & BENEFITS ADMIN	\$34,846.21
CASTELL, KELLY E	SCHOOL	TEACHER	\$33,594.48
CASTELO, DIANE M	TOWN	OCC - PROGRAM MANAGER	\$28,587.30
CAVANAUGH, BRENNA E	TOWN	ASSISTANT LIBRARY DIRECTOR	\$40,894.50
CEMINSKI, MARY-LINN	TOWN	PT RECEPTIONIST - OCC	\$10,592.57
CENEDELLA, THERESA E	TOWN	ASSISTANT TOWN ACCOUNTANT	\$51,168.00
CHAMBERS, LESLIE A	SCHOOL	TEACHER - OHS	\$54,531.22
CHARBONNEAU, ROBERT F	TOWN	CONSTABLE	\$1,115.51
CHENEY, LAUREN M	SCHOOL	SUBSTITUTE BUS MONITOR	\$135.16
CHENEY, LINDA A	SCHOOL	DRIVER - SPECIAL EDUCATION	\$48,473.87
CHENEY, MARK E	SCHOOL	SUBSTITUTE VAN DRIVER	\$66.00
CHENEY, SCOTT M	SCHOOL	OMS CUSTODIAN	\$39,658.55

<u>EMPLOYEE</u>	<u>CLASS</u>	<u>TITLE</u>	<u>GROSS*</u>
CHRISLER, MARY L	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$24,242.47
CHRISTAINSEN, JENNIFER R	SCHOOL	THERAPY ASSISTANT	\$1,344.00
CIAMPA, ELLEN J	SCHOOL	SUBSTITUTE FOOD SERVICE	\$125.58
CLEARY, SEAN P	SCHOOL	EDUCARE AIDE	\$2,459.31
CLEM, JOSEPH D	TOWN	OPD-RADIO DISPATCHER	\$42,951.59
CLIFFORD, KATHLEEN	SCHOOL	DRIVER - SPECIAL EDUCATION	\$23,318.00
COBB, PAULA H	SCHOOL	LIBRARIAN - OHS	\$39,999.96
COFSKY, JILL M	SCHOOL	TEACHER - BARTON	\$63,382.40
COLEMAN, RENEE J	TOWN	OCC - JR. ACTIVITY STAFF	\$858.00
COLLINS, WILLIAM J	TOWN	OPD-P/T RADIO DISPATCHER	\$2,089.84
CONNOLLY, LORI M	SCHOOL	OCCUPATIONAL THERAPIST	\$49,594.64
CONWAY, LORI J	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$3,809.28
COONAN, DANIEL P	TOWN	BOARD OF SELECTMEN	\$416.65
COREY, AMY B	SCHOOL	TEACHER - OHS	\$46,998.99
CORFEY, CATHLEEN A	SCHOOL	TEACHER ASST. - CHAFFEE	\$21,641.60
CORMIER, JOANNE	SCHOOL	TEACHER - OMS	\$20,246.58
COTTIN, NANCY P	SCHOOL	TEACHER - OMS	\$67,925.79
COURCHAINE, DEREK P	TOWN	PATROL OFFICER	\$69,518.24
COURNOYER, KIMBERLY A	SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$1,559.16
CRAIG, TIMOTHY L	SCHOOL	TEACHER - OHS	\$63,685.82
CRANDELL, KAREN A	TOWN	CLERK TO BOARD OF SELECTMEN	\$42,318.38
CROCKER-DOYON, MONICA M	SCHOOL	SPECIAL EDUCATION TEACHER	\$69,845.10
CUNNINGHAM, PHYLLIS M	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$23,172.49
CUSSON, JOSEPH E	TOWN	SEWER ENTERPRISE FOREMAN	\$5,837.40
DAGOSTINO, VINCENT T	SCHOOL	COACH	\$2,600.00
DALY, JOANNE M	SCHOOL	TITLE ONE DIRECTOR	\$78,601.64
DANIELS, SHEILA K	SCHOOL	DRIVER - SPECIAL EDUCATION	\$20,920.49
DAOUST, JOEL P	TOWN	CALL/STAND BY EMS	\$6,428.12
DAOUST, MEAGHAN E	TOWN	CALL/STAND BY EMS	\$701.04
DAOUST, SHAWN M	TOWN	CALL/STAND BY EMS	\$9,137.76
DAOUST, VALERIE J	SCHOOL	SECRETARY - OMS	\$33,700.03
DARLAGIANNIS, ANNA	TOWN	CHILDREN'S CIRC CLERK - FT	\$13,501.30
DAVIS, CAROL A	SCHOOL	TEACHER - CHAFFEE	\$62,190.14
DAVIS, GAIL T	SCHOOL	TEACHER ASST. - OMS	\$24,160.18
DAVIS, JANE E	TOWN	CEMETERY COMMISSION	\$230.00
DAVIS, KIMBERLY A	SCHOOL	TEACHER - BARTON	\$41,953.04
DAVIS, ROSEMARY	TOWN	ELECTION WORKERS	\$85.12
DAVIS, SUSAN A	SCHOOL	BUSINESS OFFICE CLERK	\$19,021.77
DAWIDCZYK, MARGARET D	SCHOOL	SUBSTITUTE TEACHER	\$490.00
DECAROLIS, JOHN A	SCHOOL	SUBSTITUTE TEACHER	\$3,430.00
DECKER, STACEY M	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$16,797.68
DEFAULT,	SCHOOL	NOTHING	\$0.00
DELL'AQUILA, LYSA V	SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$1,362.35
DELOLLIS, DANIEL N	SCHOOL	TEACHER - OHS	\$56,406.24
DEVAULT, KENNETH D	TOWN	COA VAN DRIVER - GRANT	\$600.00
DEVON, MELISSA H	SCHOOL	LIBRARY INSTRUCT. AIDE - OMS	\$25,316.46
DIGGINS, BONNIE JEAN C	SCHOOL	NURSE - OMS	\$53,342.12
DIGIOIA, SARAH L	SCHOOL	TEACHER - OMS	\$51,918.06

<b>EMPLOYEE</b>	<b>CLASS</b>	<b>TITLE</b>	<b>GROSS*</b>
DINSDALE-MAHOTA, LINDA M	SCHOOL	SUBSTITUTE TEACHER	\$12,253.90
DION, DEBORAH M	SCHOOL	TEACHER - PROJECT COFFEE	\$62,390.08
DION, JAMES H	SCHOOL	CHAFFEE - CUSTODIAN	\$44,101.72
DIVOLL, SEAN M	TOWN	DPW DIRECTOR	\$77,209.60
DOE, DEBORAH J	SCHOOL	TEACHER - PROJECT COFFEE	\$60,086.33
DOIRON, KAYLA G	TOWN	OCC - PT SEASONAL STAFF	\$1,394.00
DOLDOORIAN, JOHN K	SCHOOL	TEACHER - OHS	\$73,984.80
DOLDOORIAN, KIRSTEN E	SCHOOL	COACH	\$965.00
DONAIS, RICHARD A	TOWN	FACILITIES MAINTENANCE COORD.	\$52,913.58
DONEY, RHONDA L	SCHOOL	FOOD SERVICE - HELPER	\$3,445.30
DONNELLY, KENNETH B	TOWN	CUSTODIAN/MAINTENANCE	\$41,257.06
DONNELLY, STEPHANIE C	SCHOOL	DRIVER - SPECIAL EDUCATION	\$11,172.26
DONOHUE, NICHOLAS S	TOWN	CALL/STAND BY EMS	\$6,321.14
DONOHUE, SHEILA S	TOWN	ANIMAL CONTROL	\$8,355.00
DONOVAN, BARBARA A	SCHOOL	DRIVER - SPECIAL EDUCATION	\$20,883.68
DONOVAN, SUSAN P	SCHOOL	TEACHER	\$39,699.80
DORAY, LOIS M	SCHOOL	TEACHER - OMS	\$53,113.94
DOUKA, BARBARA	SCHOOL	TEACHER - OMS	\$46,933.42
DOWD, STEPHEN P	TOWN	DPW-LIGHT EQUIPMENT OPERATOR	\$6,179.00
DOWDLE, MICHAEL J	SCHOOL	REG ED SUMMER SCHOOL TEACHER	\$2,850.00
DRISCOLL, BARBARA J	SCHOOL	FOOD SERVICE - SUBSTITUTE	\$394.68
DUBOIS, ANNIE Y	SCHOOL	TEACHER - OHS	\$68,870.84
DUBOIS, BENJAMIN E	SCHOOL	EDUCARE AIDE	\$1,696.00
DUBOIS, CHERYL A	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$17,835.16
DUBOIS, WENDY A	SCHOOL	SUBSTITUTE TEACHER	\$53.82
DUDEK, STEPHANIE	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$3,336.03
DZIEDZIC, JOYCE E	SCHOOL	TEACHER - CHAFFEE	\$66,178.44
EASTMAN, EVERETT M	TOWN	P/T CEMETERY MAINTENANCE	\$355.60
ELDREDGE, NANCY M	SCHOOL	TEACHER	\$39,196.93
ELLIOTT, NANCY K	TOWN	ELECTION WORKERS	\$295.26
ERSKINE, THOMAS E	TOWN	SKILLED SEASONAL LABORER-DPW	\$377.80
ERSKINE, WENDY A	TOWN	SR. CLERK.TOWN MANAGER	\$34,192.22
ESPOSITO JR, STEPHEN F	TOWN	DPW-OPERATIONS MANAGER	\$70,302.31
ESPOSITO, CAROL ANN	TOWN	ELECTION WORKERS	\$151.62
ESPOSITO, JAMES G	TOWN	DPW - WORKING FOREMAN	\$49,620.52
ETHIER, THOMAS M	SCHOOL	TEACHER - OHS	\$65,313.87
EWINGS, BRENDA K	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$21,627.40
EYRICH, DONNA N	SCHOOL	SECRETARY - PROJECT COFFEE	\$32,320.26
FAIA, LAURIE E	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$23,595.69
FALLAVOLLITA, JOSEPH V	TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$40,012.11
FALLAVOLLITA, VINCENT T	TOWN	FACILITIES MAINTENANCE TECH	\$49,981.55
FANEUF SR, EARL F	TOWN	ELECTION WORKERS	\$140.98
FAUBERT, STEVEN P	SCHOOL	SUBSTITUTE BUS DRIVER	\$79.20
FEGREUS, CAROLE A	TOWN	ELECTION WORKERS	\$292.60
FEINGOLD, DEBORAH R	SCHOOL	TEACHER - OHS	\$50,042.40
FERACO, CARL J	TOWN	ASST. INSPECTOR OF BUILDINGS	\$241.30
FERGUSON, SCOTT M	SCHOOL	COACH	\$2,600.00
FIGUEROA, SHEILA M	SCHOOL	SUBSTITUTE FOOD SERVICE	\$89.70

<u>EMPLOYEE</u>	<u>CLASS</u>	<u>TITLE</u>	<u>GROSS*</u>
FIKE, ROBERT W	TOWN	BOARD OF ASSESSORS	\$999.96
FIKE, TERRY M	TOWN	SR. CLERK/BOARD OF HEALTH	\$36,825.12
FINIZZA, KELLY C	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$300.72
FITZGIBBONS, DENNIS L	TOWN	FIREFIGHTER/PARAMEDIC	\$57,652.45
FLANAGAN, LAURA	SCHOOL	TEACHER ASST. - BARTON	\$8,071.50
FLATTERY, JOHN H	TOWN	BOARD OF REGISTRARS	\$368.00
FLYNN, CAROL A	TOWN	PAYROLL & BENEFITS ADMIN	\$7,845.34
FLYNN, JOHN	TOWN	ELECTION WORKERS	\$289.94
FOGLIO, DONNA L	TOWN	TOWN ACCOUNTANT/BUDGET DIRECT.	\$83,148.00
FOLEY, ALYISHA M	TOWN	LIB/PT CHILDS CIRC CLERK	\$7,524.25
FOLEY, DANIEL G	TOWN	CALL/STAND BY EMS	\$3,313.55
FORTE, LINDA J	SCHOOL	GUIDANCE COUNSELOR - BARTON	\$66,378.38
FORTIER, DOLORES G	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$554.43
FOURNIER, DANIEL K	SCHOOL	SUBSTITUTE TEACHER	\$770.00
FOURNIER, MATTHEW T	SCHOOL	TEACHER ASST. - OMS	\$280.00
FOURNIER, NANCY A	SCHOOL	PRINCIPAL - CHAFFEE	\$85,009.98
FOURNIER, TAMMY L	SCHOOL	TEACHER - CHAFFEE	\$46,436.66
FREEDMAN, SHARON A	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$24,214.53
FREELAND, DONNA-MARIE	SCHOOL	FOOD SERVICE SUBSTITUTE	\$285.26
FRENCH, HEATHER M	SCHOOL	SPED TEAM CHAIRPERSON	\$60,543.76
FRESOLO, NICHOLAS R	SCHOOL	SUMMER SPORTS CAMP COACH	\$150.00
FREUDENTHAL, MARY L	SCHOOL	TEACHER - CHAFFEE	\$56,294.48
GADDIS, REBECCA L	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$12,049.56
GAGE, AMANDA L	TOWN	SEASONAL LABORER/DPW	\$342.41
GAGE, MITCHELL L	TOWN	SKILLED SEASONAL LABORER-DPW	\$1,624.54
GAGE, ROGER L	TOWN	DPW - LEAD MAN	\$57,243.20
GAGLIASTRO, DOREEN M	SCHOOL	SUBSTITUTE TEACHER	\$5,070.85
GAGNER, RONALD E	TOWN	ELECTION WORKERS	\$143.64
GALLANT, MICHAEL J	SCHOOL	SUBSTITUTE CUSTODIAN	\$105.84
GALLANT, MICHELLE M	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$14,829.48
GALLANT, SUSAN M	TOWN	BOARD OF SELECTMEN	\$999.96
GALLANT, SUSAN V	SCHOOL	TEACHER - OHS	\$52,627.64
GAMACHE, TINA V	SCHOOL	DRIVER - SPECIAL EDUCATION	\$15,434.71
GASSETT, RANDI L	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$7,283.52
GAUDETTE, MICHAEL A	TOWN	CALL/STAND BY FIRE	\$2,104.64
GAUDETTE, MICHELE M	TOWN	ELECTION WORKERS	\$385.70
GAUDETTE, NICOLE R	SCHOOL	TEACHER - BARTON	\$61,116.94
GELINEAU, DAVID A	SCHOOL	CENTRAL OFFICE CUSTODIAN	\$3,849.96
GENATOSIO, ANTHONY C	SCHOOL	TEACHER - PROJECT COFFEE	\$53,913.26
GHIZ, KRISTINA M	SCHOOL	THERAPY ASSISTANT	\$18,528.00
GIANGREGORIO, MARY C	SCHOOL	SUBSTITUTE TEACHER	\$818.54
GILBERT, CARA M	SCHOOL	SPECIAL EDUCATION TEACHER	\$55,407.95
GILES, MARK D	SCHOOL	OMS CUSTODIAN	\$36,767.17
GILLETT, JENNY M	SCHOOL	TEACHER - BARTON	\$59,897.20
GILLIGAN, BONNIE A	SCHOOL	TEACHER - CHAFFEE	\$61,390.12
GINGRAS, JOHNNA M	TOWN	OPD-P/T RADIO DISPATCHER	\$5,166.58
GIONET, LISA M	SCHOOL	SUB VAN DRIVER	\$2,136.51
GIROUX, MARK S	TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$42,143.14

<u>EMPLOYEE</u>	<u>CLASS</u>	<u>TITLE</u>	<u>GROSS*</u>
GIVNER, BRYAN J	TOWN	CALL/STAND BY FIRE	\$1,321.38
GIVNER, EVA	TOWN	CALL/STAND BY EMS	\$138.40
GODOWSKI, HEIDI M	SCHOOL	SPECIAL EDUCATION TEACHER	\$63,406.79
GOMES, JAMES L	SCHOOL	COACH	\$3,573.00
GORSKE, IAN J	SCHOOL	SUMMER SPORTS CAMP COACH	\$150.00
GOULAS, ELAINE M	SCHOOL	TEACHER - OMS	\$54,639.48
GRADY, LISA J	TOWN	TOWN MANAGER'S SECRETARY	\$21,550.72
GRADY, PAMELA H	SCHOOL	SUBSTITUTE TEACHER	\$679.23
GRAMMIER, JOSEPH E	SCHOOL	TEACHER	\$23,449.02
GRANAHAN, CAITLIN S	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$441.63
GRANAHAN, SANDRA S	SCHOOL	TEACHER - CHAFFEE	\$68,953.44
GRASSESCI, TAMMY M	SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$1,531.71
GRAVES, CAROL J	TOWN	BOARD OF REGISTRARS	\$368.00
GRAVES, NANCY D	SCHOOL	BUS MONITOR	\$12,484.72
GREEN, ROBERT	TOWN	POLICE SERGEANT	\$89,348.79
GREENE, LISA J	SCHOOL	TEACHER ASST. - OHS	\$27,893.13
GREENE, STEPHEN C	SCHOOL	TEACHER - OMS	\$64,903.16
GREENOUGH, ALAN C	SCHOOL	COACH	\$5,140.00
GREENOUGH, DONNA M	SCHOOL	TEACHER - OMS	\$64,363.42
GRENIER, BRYAN P	SCHOOL	SUBSTITUTE TEACHER	\$70.00
GRENIER, LAUREN E	SCHOOL	COACH	\$825.00
GRENIER, SUSAN M	SCHOOL	SECRETARY- BARTON	\$28,439.71
GRIGAS, MATTHEW J	SCHOOL	DRIVER - SPECIAL EDUCATION	\$19,525.77
GRIMES, BERNARD	SCHOOL	COACH	\$3,400.00
GRNIET, BARBARA J	TOWN	ELECTION WORKERS	\$292.60
GRNIET, GEORGE T	TOWN	CALL/STAND BY FIRE	\$336.76
GRNIET, JEROMY T	TOWN	PATROL OFFICER	\$91,494.25
GROCHOWSKI, SADYE B	SCHOOL	DRIVER - SPECIAL EDUCATION	\$23,963.40
GROLEAU, DIANA D	SCHOOL	FOOD SERVICE SUBSTITUTE	\$1,565.89
GRZEMBSKI, JOANNE B	SCHOOL	TEACHER ASST. - OMS	\$19,421.02
GUNDERMAN, BRIAN S	TOWN	CUSTODIAN/MAINTENANCE	\$2,398.60
GUNDERMAN, JULIA E	SCHOOL	FOOD SERVICE - SUBSTITUTE	\$616.19
GUNTOR, CLAUDIA A	TOWN	CEMETERY COMMISSION	\$230.00
HACKETT, KATHERINE E	SCHOOL	PRINCIPAL - OMS	\$93,319.90
HADIS, CHRISTOPHER D	TOWN	PATROL OFFICER	\$67,183.67
HAGOPIAN, BONNIE J	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$27,790.47
HALL JR, RICCI W	TOWN	OPD-P/T RADIO DISPATCHER	\$8,359.19
HALL, JENNIFER M	SCHOOL	TEACHER ASST. - CHAFFEE	\$26,267.83
HALL, WILLIAM	SCHOOL	SUBSTITUTE VAN DRIVER	\$1,013.10
HALLORAN, SEAN	SCHOOL	COACH	\$2,700.00
HAMMOND, NORA A	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$24,274.41
HANIFY, DIANE M	SCHOOL	TITLE ONE - SECRETARY	\$14,837.78
HANKEY, ROBERT C	SCHOOL	SPECIAL EDUCATION TEACHER	\$53,994.48
HANSEN, THOMAS W	SCHOOL	SUBSTITUTE CUSTODIAN	\$105.84
HARRINGTON, CLAIRE J	SCHOOL	FOOD SERVICE - BAKER	\$21,038.17
HARRINGTON, GLORIA	TOWN	ELECTION WORKERS	\$194.18
HARVEY, REBECCA B	SCHOOL	SUBSTITUTE TEACHER	\$6,148.29
HASSETT, MICHAEL C	TOWN	POLICE SERGEANT	\$96,223.60

<b>EMPLOYEE</b>	<b>CLASS</b>	<b>TITLE</b>	<b>GROSS*</b>
HAYES, WILLIAM J	SCHOOL	TEACHER - PROJECT COFFEE	\$62,590.02
HEALY, JILL C	SCHOOL	TEACHER - BARTON	\$60,891.94
HENAUT, JOSEPH R	SCHOOL	SUBSTITUTE TEACHER	\$8,330.00
HENNESSY, IAN T	SCHOOL	TEACHER - OMS	\$38,534.27
HERMAN, AMY	SCHOOL	LONG TERM SUBSTITUTE TEACHER	\$20,871.82
HERRIAGE, MARY F	TOWN	PLANNING BOARD CLERK	\$15,051.60
HERRICK, CATHERINE J	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$4,781.34
HERSEY, SCOTT W	SCHOOL	TEACHER - OMS	\$63,382.40
HETHERMAN, CHERYL A	SCHOOL	SPECIAL EDUCATION TEACHER	\$78,398.57
HETHERMAN, JAMES M	SCHOOL	HEAD CUSTODIAN - OHS	\$58,139.22
HETHERMAN, SEAN	SCHOOL	SUBSTITUTE TEACHER	\$3,890.00
HEWETT, SHANE E	SCHOOL	SUBSTITUTE CUSTODIAN	\$998.87
HIGGINS, KAREN P	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$490.00
HIGGINS, STEPHANIE M	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$17,993.58
HIMMELBERGER, ALLEN W	SCHOOL	SUPERINTENDENT OF SCHOOLS	\$107,950.12
HITCHINGS, LISA M	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$8,061.12
HODGERNEY, JUDY A	SCHOOL	TEACHER - OMS	\$71,703.21
HOKANSON, PATRICIA A	SCHOOL	FOOD SERVICE DIRECTOR - ASST.	\$29,863.60
HOLMES, ROBERT C	TOWN	OCC - JR. ACTIVITY STAFF	\$520.00
HOPKINS, PAULA J	SCHOOL	OMS CUSTODIAN	\$39,963.05
HORAN, RACHEL	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$1,463.80
HOURIHAN, JANET A	SCHOOL	COACH	\$500.00
HOWARD, GARY P	TOWN	OPD-TRAFFIC CONTROLLER	\$2,546.36
HUDON, MICHAEL P	TOWN	FIREFIGHTER/BASIC	\$37,491.84
HULL, JOSHUA E	SCHOOL	SUBSTITUTE TEACHER	\$3,880.00
HURLEY, JEANINE A	TOWN	BOH MEMBER	\$500.00
HYNES JR, RICHARD P	SCHOOL	SUBSTITUTE TEACHER	\$4,690.00
IACOVONE, LOUIS A	SCHOOL	SUBSTITUTE BUS DRIVER	\$534.60
IADAROLA, KASONDRA L	SCHOOL	THERAPY ASSISTANT	\$15,328.50
IRELAND, DONALD S	TOWN	COUNCIL ON AGING VAN DRIVER	\$24,174.18
IRELAND, DOROTHY E	TOWN	ELECTION WORKERS	\$289.94
ISAKSON, MATTHEW M	SCHOOL	EDUCARE AIDE	\$4,112.58
IWANSKI, KAREN M	SCHOOL	COTA	\$32,988.00
JACKSON, SANDRA M	SCHOOL	TEACHER - CHAFFEE	\$51,918.06
JAMES, NANCY C	SCHOOL	PRINCIPAL - PROJECT COFFEE	\$80,139.92
JANERICO, JOSEPH D	SCHOOL	TEACHER - PROJECT COFFEE	\$61,390.12
JENKINS, ERIC D	SCHOOL	TEACHER - OHS	\$62,144.44
JESKEY, ALAN R	TOWN	OPD-RADIO DISPATCHER/LEAD	\$53,444.39
JOHNS, JULIE A	SCHOOL	SPECIAL EDUCATION TEACHER	\$64,235.40
JOHNSON, STANLEY R	SCHOOL	SUBSTITUTE CUSTODIAN	\$5,159.72
JOLIN, DEBBIE	SCHOOL	FOOD SERVICE - HELPER	\$1,958.84
JONES, MICHELLE R	SCHOOL	DRIVER - SPECIAL EDUCATION	\$15,756.63
JONES, SHARON M	TOWN	OCC - PT SEASONAL STAFF	\$2,629.00
JORDAN, ANGELA	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$17,430.50
JORGE, ASHLEY	SCHOOL	SUBSTITUTE TEACHER	\$1,659.23
JORGE, NICOLE M	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$551.69
JOSLIN, LORI A	TOWN	OPD-P/T RADIO DISPATCHER	\$5,864.70
JOVAN, SHANNON	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$2,574.30

<b>EMPLOYEE</b>	<b>CLASS</b>	<b>TITLE</b>	<b>GROSS*</b>
JOYCE, PATRICIA L	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$3,555.66
JOYCE, PAUL W	SCHOOL	EDUCARE AIDE	\$3,519.41
KABALA, MARIA	SCHOOL	SPECIAL EDUCATION TEACHER	\$36,245.92
KAC, SARA M	SCHOOL	THERAPY ASSISTANT	\$20,736.00
KAMINSKI, DONALD F	TOWN	FINANCE DIRECTOR-TREAS./COLL.	\$81,529.76
KANE, ANDREW J	SCHOOL	SUBSTITUTE TEACHER	\$2,240.00
KARSOK, MARYBETH	SCHOOL	GUIDANCE COUNSELOR - OMS	\$69,370.80
KAUFMAN, JAMES P	TOWN	CALL/STAND BY EMS	\$9,941.14
KEELER, BARBARA J	SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$2,379.97
KELLER, HILARY A	SCHOOL	SUBSTITUTE TEACHER	\$1,610.00
KELLER, JILLIAN N	SCHOOL	TEACHER - BARTON	\$52,885.64
KELLEY, JUSTIN T	TOWN	ELECTION WORKERS	\$47.88
KELLEY, LORI A	TOWN	TOWN CLERK	\$64,084.50
KELLEY, LORNA-LEE M	SCHOOL	SECRETARY	\$27,277.75
KELLEY, TIMOTHY A	TOWN	LIBRARY DIRECTOR	\$59,697.00
KELLY, LAURY	SCHOOL	TEACHER - OMS	\$18,863.37
KEMP, RUSSELL A	TOWN	SEASONAL LABORER/DPW	\$8,234.86
KENNEDY, RITA	SCHOOL	SUBSTITUTE TEACHER	\$1,667.02
KENNEN, AUDREY L	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$25,563.00
KENNEN, JOSHUA E	SCHOOL	EDUCARE AIDE	\$5,531.55
KEOHANE, HOLLY L	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$9,296.85
KING, MIRIAM T	SCHOOL	TEACHER - OMS	\$44,446.24
KIRK, BRITTNI S	TOWN	OCC - PT SEASONAL STAFF	\$3,090.00
KIRK, KAITLYN M	SCHOOL	SUBSTITUTE TEACHER	\$805.00
KIRK, SUSAN S	SCHOOL	TEACHER - CHAFFEE	\$66,178.44
KLIMCZUK, CASSANDRA	SCHOOL	TEACHER - OHS	\$15,062.58
KNAPP, BRIAN M	TOWN	CALL/STAND BY EMS	\$2,880.78
KNAPP, CAROL	TOWN	PATROL OFFICER	\$75,247.22
KNEELAND, RICHARD M	TOWN	OPD-TRAFFIC CONTROLLER	\$6,061.00
KNOTT, APRIL	SCHOOL	TEACHER - BARTON	\$50,952.84
KORCH JR, LEONARD R	SCHOOL	COACH	\$4,200.00
KOSEL, MAUREEN	SCHOOL	FOOD SERVICE - HELPER	\$17,287.70
KRANTZ, KARA M	SCHOOL	SUBSTITUTE TEACHER	\$3,010.00
KRANTZ, MARCIA A	SCHOOL	TEACHER - OHS	\$64,483.65
LABELLE, APRIL A	TOWN	BUILDING MAINTENANCE CLERK	\$21,104.80
LACKI, MARYANN	SCHOOL	TEACHER - OHS	\$66,178.44
LAFLASH, ADAM P	TOWN	CALL/STAND BY EMS	\$52,890.15
LAL, PATRICIA H	SCHOOL	TEACHER - OMS	\$60,847.02
LAMARCHE, DENNIS E	TOWN	BOARD OF SELECTMEN	\$583.31
LAMBERT, ROGER D	TOWN	LIEUTENANT/PARAMEDIC	\$57,420.91
LAMOUNTAIN JR, HENRY J	TOWN	CALL/STAND BY FIRE	\$3,116.52
LAMOUNTAIN SR, HENRY J	TOWN	BOARD OF SELECTMEN	\$999.96
LANE, JUDITH L	SCHOOL	SUBSTITUTE TEACHER	\$280.00
LAPOMARDO, KAREN	SCHOOL	TEACHER	\$44,993.45
LARAMEE, THERESA M	TOWN	BOARD OF REGISTRARS	\$368.00
LAREAU, BENJAMIN E	SCHOOL	SPEC ED SUMMER SCHOOL AIDE	\$450.79
LAREAU, PATRICIA C	TOWN	ADULT CIRCULATION CLERK - FT	\$23,997.80
LARIVIERE, ERIC F	TOWN	OCC - PT SEASONAL STAFF	\$2,017.50

<u>EMPLOYEE</u>	<u>CLASS</u>	<u>TITLE</u>	<u>GROSS*</u>
LAROSE, MARY V	SCHOOL	BUSINESS OFFICE CLERK	\$8,550.82
LARSON, KIMBERLY H	SCHOOL	TEACHER - CHAFFEE	\$65,878.42
LATINO, SHEILA A	TOWN	ELECTION WORKERS	\$170.24
LATOUR, RACHEL L	SCHOOL	TEACHER ASST. - CHAFFEE	\$2,013.58
LAVERGNE, ROBERT A	SCHOOL	SUBSTITUTE TEACHER	\$6,623.72
LAVOIE, ERNEST A	TOWN	DPW-LIGHT EQUIPMENT OPERATOR	\$34,480.84
LAVOIE, REGINA S	SCHOOL	EDUCARE AIDE	\$9,270.83
LAWRENCE, DIXIE M	SCHOOL	TEACHER - OHS	\$63,656.02
LEAL, DAVID S	SCHOOL	TEACHER - PROJECT COFFEE	\$59,394.50
LEANNA, STEPHEN D	TOWN	PATROL OFFICER	\$66,569.75
LEBRETON, KEVIN R	TOWN	PATROL OFFICER	\$78,405.71
LEDOUX, JANET M	SCHOOL	TEACHER - OMS	\$64,582.30
LEDUC, JUSTIN M	TOWN	ASSISTANT MIS TECHNICIAN	\$34,054.74
LEHNER, JOSEPH J	SCHOOL	SUBSTITUTE TEACHER	\$1,050.00
LEIGHER, LYNN A	SCHOOL	TEACHER - BARTON	\$50,922.36
LEMIEUX, PHELAN P	TOWN	OCC - PT SEASONAL STAFF	\$2,013.00
LEMIRE, MELISSA E	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$16,636.42
LEMPICKI, MARK J	SCHOOL	TEACHER - PROJECT COFFEE	\$59,394.50
LEMPICKI, MATT V	SCHOOL	SUBSTITUTE TEACHER	\$70.00
LEPORE, NAIDA	SCHOOL	BUDGET SPECIALIST	\$41,546.96
LEVIE, LINDA E	SCHOOL	FOOD SERVICE - BAKER	\$26,278.62
LEWIS, DENISE M	SCHOOL	TEACHER ASST. - OMS	\$23,307.42
LIBERA, JOHN J	SCHOOL	TEACHER - OMS	\$67,537.72
LIGHT, DEBRA J	TOWN	POLICE RECORDS	\$50,047.19
LILLEY, JOHN F	TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$46,419.36
LILLEY, VIRGINIA A	SCHOOL	SECRETARY - OHS	\$39,989.64
LIPPE, JANE	TOWN	CUSTODIAN/MAINTENANCE	\$20,253.80
LIRANGE, CANDACE L	SCHOOL	TEACHER - OHS	\$63,382.40
LIRANGE, PAUL M	SCHOOL	TEACHER - OHS	\$65,073.98
LIVINGSTONE, CATHERINE	TOWN	CHILDREN'S LIBRARIAN	\$36,755.81
LOCHNER, JUDITH A	TOWN	CONSERVATION ASSISTANT	\$22,064.46
LOONEY, CATHERINE L	SCHOOL	TEACHER - OMS	\$62,829.77
LOTTI, CHERYL A	TOWN	SR. CLERK ACCOUNTING	\$17,303.70
LOVELY, MARY E	SCHOOL	SUBSTITUTE TEACHER	\$1,825.98
LUBIN, MICHAEL C	TOWN	OCC - PT SEASONAL STAFF	\$2,476.25
LYNCH, MICHAEL F	SCHOOL	COACH	\$250.00
LYONS, LAWRENCE M	SCHOOL	OHS CUSTODIAN	\$43,449.31
LYONS, LYNN M	SCHOOL	FOOD SERVICE - COOK	\$25,625.52
LYONS, SARAH A	SCHOOL	SUBSTITUTE CUSTODIAN	\$52.92
MACHADO, ANDRE	SCHOOL	COACH	\$250.00
MACIEJEWSKI, ANDRIA M	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$16,724.65
MAHAN, SARAH A	SCHOOL	COACH	\$195.00
MAHOTA, KAREN G	TOWN	OPD-P/T RADIO DISPATCHER	\$5,911.76
MALCOM, CHERRY L	SCHOOL	COTA	\$32,544.00
MALESKY, PAUL J	TOWN	CALL/STAND BY EMS	\$1,004.76
MALIFF, JULIE M	SCHOOL	GUIDANCE COUNSELOR	\$48,708.17
MALIFF, RICHARD F	SCHOOL	TEACHER - PROJECT COFFEE	\$54,411.22
MALLEY JR, JAMES F	TOWN	BOARD OF HEALTH INSPECTOR	\$30,982.16

<u>EMPLOYEE</u>	<u>CLASS</u>	<u>TITLE</u>	<u>GROSS*</u>
MALLON, BETH A	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$9,014.35
MANDELLA, SHAYNA	SCHOOL	COACH	\$3,725.00
MANUGIAN, DAVID M	TOWN	TOWN ENGINEER/LAND MANAGEMENT	\$73,440.18
MANZI, SUSAN M	SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$5,628.27
MARCELONIS, WILLIAM C	TOWN	PATROL OFFICER	\$74,108.75
MARMORSTEIN, BEVERLY A	SCHOOL	PSYCHOLOGIST	\$68,520.84
MAROIS, DEREK J	TOWN	CALL - FF/EMT-BASIC	\$7,237.52
MARQUEZ, YESENIA M	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$4,446.62
MARSHALL, KIMBERLY A	TOWN	OCC - JR. ACTIVITY STAFF	\$1,642.00
MARTEL, AMANDA M	SCHOOL	SUBSTITUTE TEACHER	\$555.79
MARTINBEAULT, ASHLEE A	TOWN	ANIMAL CONTROL	\$17,965.00
MARTINELLO, DAVID A	SCHOOL	BUSINESS OFFICE CLERK	\$129.16
MARTINELLO, KATHLEEN	SCHOOL	PAYROLL/PERSONNEL DIRECTOR	\$42,953.04
MARTOCCI, KAREN	SCHOOL	SUBSTITUTE TEACHER	\$962.17
MASLEY JR, MICHAEL C	SCHOOL	TEACHER - OHS	\$82,089.54
MASLEY, ARIANNA E	TOWN	OCC - PT SEASONAL STAFF	\$1,865.00
MASLEY, JULIANA M	SCHOOL	OCCUPATIONAL THERAPIST	\$64,597.40
MASON, LOUISE P	SCHOOL	FOOD SERVICE - SUBSTITUTE	\$89.70
MATHIEU, RICHARD J	SCHOOL	BUSINESS MANAGER	\$36,973.20
MATTUS, NANCY M	TOWN	ADULT SERVICES LIBRARIAN	\$14,864.08
MAY, KEVIN M	SCHOOL	TEACHER - OHS	\$71,613.85
MAYO, NICHOLAS R	SCHOOL	EDUCARE AIDE	\$2,571.38
MAZEIKA, PAUL D	TOWN	PLUMBING INSPECTOR	\$10,107.00
MCCALLUM, KACEY L	SCHOOL	TEACHER - OMS	\$50,511.66
MCCAMBRIDGE, KARLI F	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$65.85
MCCAMBRIDGE, LORI J	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$23,847.22
MCCARTHY, KELLY L	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$17,792.55
MCCARTHY, LEDA A	SCHOOL	FOOD SERVICE - HELPER	\$13,891.55
MCCARTHY, PAUL J	TOWN	PATROL OFFICER	\$72,331.80
MCCARTHY, RANDY L	TOWN	PATROL OFFICER	\$76,359.10
MCDONALD, ANTHONY J	SCHOOL	SUBSTITUTE TEACHER	\$3,610.00
MCDONALD, DEBRA R	SCHOOL	GUIDANCE SECRETARY - OHS	\$38,548.12
MCDONALD, JAMES	TOWN	PATROL OFFICER	\$65,963.52
MCGRATH, DEBORAH J	SCHOOL	TEACHER - BARTON	\$64,582.30
MCKAY, ROBERTA F	SCHOOL	PLAYGROUND/CAFE AIDE - OMS	\$12,518.90
MCLAUGHLIN, VICTORIA R	TOWN	JR. CLERK/DATA COLLECTOR	\$26,936.00
MCNAMARA, PHILIP D	SCHOOL	SUBSTITUTE TEACHER	\$70.00
MCRAE, SARAH G	SCHOOL	SUBSTITUTE TEACHER	\$2,300.00
MEAD JR, KENNETH C	TOWN	PATROL OFFICER	\$69,815.34
MENARD, DIANE L	SCHOOL	TEACHER - BARTON	\$58,401.04
MENEGUZZO, JULIE M	SCHOOL	SPECIAL EDUCATION TEACHER	\$49,268.54
MERCIER, NORMAN J	TOWN	COA VAN DRIVER - GRANT	\$1,775.00
MESSIER, REBECCA H	TOWN	COUNCIL ON AGING OUTREACH PT	\$7,580.30
MIKKILA, ELIZABETH A	SCHOOL	PLAYGROUND AIDE	\$2,303.06
MILLER JR, RICHARD L	SCHOOL	DRIVER - SPECIAL EDUCATION	\$19,503.49
MILLER, CINDY L	SCHOOL	DRIVER - SPECIAL EDUCATION	\$24,513.19
MILLER, RALPH W	TOWN	SKILLED SEASONAL LABORER-DPW	\$17,482.70
MILLINER, BENNETT W	SCHOOL	ASST.PRINCIPAL - OMS	\$84,890.90

<b>EMPLOYEE</b>	<b>CLASS</b>	<b>TITLE</b>	<b>GROSS*</b>
MILLS, MARJORY A	SCHOOL	SUBSTITUTE NURSE - BARTON	\$2,937.50
MILTON, CHRISTOPHER	SCHOOL	SUBSTITUTE TEACHER	\$2,700.00
MINARIK, PAUL J	SCHOOL	SUBSTITUTE VAN DRIVER	\$6,906.90
MOHAMMED, HAZIM G	SCHOOL	SUBSTITUTE TEACHER	\$8,870.00
MONETTE, VICTORIA D	SCHOOL	SUMMER SPORTS CAMP COACH	\$150.00
MOODY, SANDRA M	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$22,845.13
MORGAN, PATRICIA A	TOWN	ELECTION WORKERS	\$292.60
MORGAN-TATE, ANN D	TOWN	SR. CLERK/TOWN CLERK	\$26,097.33
MORRIS, LAURA A	SCHOOL	SUBSTITUTE TEACHER	\$105.00
MORRIS, RUSSELL J	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$379.88
MORRISSEY, KYLE E	TOWN	OPD-RADIO DISPATCHER	\$37,389.30
MORWAY, MATTHEW J	SCHOOL	REG ED SUMMER SCHOOL TEACHER	\$1,050.00
MOSCOFFIAN, SUSAN	SCHOOL	TEACHER - OMS	\$64,582.30
MULCAHY, JAMES J	SCHOOL	COACH	\$3,400.00
MULLAN, JOHN J	SCHOOL	ADVISOR - YRBK, ETC	\$1,919.00
MURPHY, KARA J	SCHOOL	TEACHER - OMS	\$55,314.48
MURPHY, LISA M	SCHOOL	SPECIAL EDUCATION TEACHER	\$65,378.42
MURPHY-DOW, ROBIN L	SCHOOL	TEACHER - PROJECT COFFEE	\$63,382.40
MURRAY, BLAYNE W	SCHOOL	TEACHER - PROJECT COFFEE	\$39,594.67
MURRAY, JANICE M	SCHOOL	TEACHER - CHAFFEE	\$54,939.02
MYHAVER, DANNY A	TOWN	CALL/STAND BY EMS	\$1,769.04
NADEAU, WILLIAM R	SCHOOL	SUBSTITUTE TEACHER	\$1,400.00
NASH, CLAUDIA R	SCHOOL	TEACHER - OMS	\$46,436.66
NELSON, JO ANN E	TOWN	ELECTION WORKERS	\$300.58
NGUYEN, DUNG V	SCHOOL	TEACHER - OHS	\$63,732.40
NOLAN, JAMES F	SCHOOL	COACH	\$2,600.00
NORRGARD, KATHLEEN T	SCHOOL	SPECIAL EDUCATION TEACHER	\$62,190.14
NUGENT, COURTNEY	SCHOOL	TEACHER - OHS	\$13,712.22
NUGENT, DAVID M	SCHOOL	ASST. PRINCIPAL - OHS	\$86,422.98
O'BRIEN, FRANCIS R	SCHOOL	TEACHER - PROJECT COFFEE	\$59,394.50
O'BRIEN, MICHAEL J	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$27,729.30
O'CONNOR, JOANNE T	TOWN	ELECTION WORKERS	\$53.20
ODGREN, DEBORAH V	SCHOOL	BUS MONITOR	\$14,375.63
OGLEBAY, MELISSA	SCHOOL	SUBSTITUTE TEACHER	\$3,775.85
O'HALLORAN, DANIEL G	TOWN	VETERANS AGENT	\$6,169.81
O'HALLORAN, DONNA M	TOWN	MIS DIRECTOR	\$64,188.80
O'HALLORAN, JASON D	TOWN	VOTING MACHINE CUSTODIAN	\$90.44
OLNEY, NORMA	SCHOOL	TUTOR	\$9,915.00
ORNELL, KRISTIN H	SCHOOL	TEACHER - BARTON	\$55,909.10
PALERMO, JOHN P	SCHOOL	TEACHER	\$27,490.46
PALMERINO, DONALD P	SCHOOL	TEACHER - OMS	\$68,370.84
PALUMBO, ROSANNE R	SCHOOL	SUBSTITUTE NURSE - BARTON	\$5,187.50
PAPAGNI, STEVEN	TOWN	FACILITIES MAINTENANCE TECH	\$47,520.80
PAQUETTE, STEPHEN A	SCHOOL	SUBSTITUTE CUSTODIAN	\$317.52
PARCELLS, JEFF M	SCHOOL	COACH	\$4,400.00
PARISEAU, JENNIFER L	SCHOOL	TEACHER - BARTON	\$45,151.12
PARKER, ALISON M	SCHOOL	TEACHER ASST. - CHAFFEE	\$22,114.94
PASTIER, NICHOLAS J	SCHOOL	EDUCARE AIDE	\$913.44

<b>EMPLOYEE</b>	<b>CLASS</b>	<b>TITLE</b>	<b>GROSS*</b>
PASTIER, VERONICA R	SCHOOL	FOOD SERVICE - BAKER	\$17,519.84
PAULHUS, MELISSA L	SCHOOL	COACH	\$4,400.00
PELLETIER, SUSAN L	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$23,360.14
PELTIER, SUSAN J	SCHOOL	TEACHER - CHAFFEE	\$61,391.94
PERRA, DENISE A	SCHOOL	PLAYGROUND/CAFE AIDE - CHAFFEE	\$49.41
PETERSON, HOWARD	TOWN	ELECTION WORKERS	\$297.92
PETERSON, VIRGINIA	TOWN	ELECTION WORKERS	\$329.84
PICARD JR, ROBERT W	TOWN	PATROL OFFICER	\$76,170.29
PICARD SR, ROBERT W	TOWN	ELECTION WORKERS	\$297.92
PICARD, JR, ROBERT W	SCHOOL	SAFE AND DRUG FREE CONSULTANT	\$4,097.14
PICARD, SUZANNE M	TOWN	ELECTION WORKERS	\$297.92
PIERCE, JENNIFER L	SCHOOL	TEACHER - OMS	\$60,916.94
PIETRAS, DEREK R	TOWN	OCC - PT SEASONAL STAFF	\$1,787.50
PIETRO, CHRISTOPHER J	SCHOOL	TEAM CHAIRPERSON	\$57,556.24
PIETTE, JAMES J	SCHOOL	SUBSTITUTE CUSTODIAN	\$6,482.64
PIETTE, MOLLY R	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$1,143.79
PIETTE, RACHEL A	SCHOOL	SPECIAL EDUCATION TEACHER	\$71,828.75
PIMENTEL, KIMBERLY A	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$24,842.38
PISCITELLI, BARBARA J	SCHOOL	SPECIAL EDUCATION TEACHER	\$56,406.24
PLITNICK, ALFRED W	SCHOOL	TECHNOLOGY ASST.	\$6,570.00
POTTER, ANN T	TOWN	HISTORICAL COMMISSION	\$466.20
POTTER, WILLIAM	TOWN	ELECTION WORKERS	\$295.26
POWER, MEREDITH	SCHOOL	COACH	\$1,750.00
POWERS, SARAH A	SCHOOL	COACH	\$1,750.00
PREFONTAINE, JESSICA M	TOWN	FIREFIGHTER/PARAMEDIC	\$54,049.77
PRUNIER, DANIEL L	TOWN	OPD-P/T RADIO DISPATCHER	\$1,474.96
PRUNIER, ELLEN K	SCHOOL	TEACHER - OMS	\$67,995.10
PUNISKIS, JOHN G	TOWN	PATROL OFFICER	\$72,207.70
PUPKA, CHRISTOPHER T	TOWN	ASSESSOR	\$55,555.76
PURCELL, KATHLEEN E	TOWN	ELECTION WORKERS	\$170.24
PURCELL, PATRICK J	TOWN	CALL/STAND BY FIRE	\$1,235.80
PUTIS, JILL M	SCHOOL	DRIVER - SPECIAL EDUCATION	\$14,555.69
PYTKO, LAURIE E	SCHOOL	NURSE - CHAFFEE	\$51,996.07
QUIGLEY, DEVON	SCHOOL	SUMMER SPORTS CAMP COACH	\$2,350.00
RACICOT, JESSICA L	SCHOOL	TEACHER - OMS	\$60,916.94
RACICOT, MARY JANE	SCHOOL	SECRETARY - OHS	\$31,184.67
RADZIK, KEITH J	SCHOOL	TEACHER - OHS	\$58,922.14
RAND, NANCY C	TOWN	ELECTION WORKERS	\$223.44
RAWSON, ETHAN O	TOWN	OCC - PT SEASONAL STAFF	\$2,450.00
RAYMOND, MICHELLE M	SCHOOL	SPECIAL ED SECRETARY	\$33,693.18
RAYMOND, STEVEN R	TOWN	SKILLED SEASONAL LABORER-DPW	\$453.36
REA, COLLEEN A	SCHOOL	TEACHER - CHAFFEE	\$64,582.30
REARDEN, PAUL J	SCHOOL	COACH	\$2,200.00
REBELLO, TAMMY M	SCHOOL	SECRETARY-CHAFFEE	\$21,963.24
RECOS, RICHARD T	SCHOOL	TEACHER - OHS	\$51,943.06
REGELE, KATHLEEN M	SCHOOL	OCCUPATIONAL THERAPIST	\$61,667.00
REIDY, KARIN C	SCHOOL	TEACHER - BARTON	\$69,570.74
REYNOLDS, ADELLE M	TOWN	INSPECTOR OF BUILDINGS	\$27,188.47

<u>EMPLOYEE</u>	<u>CLASS</u>	<u>TITLE</u>	<u>GROSS*</u>
REYNOLDS, JOHN	SCHOOL	TECHNOLOGY ASST.	\$29,080.00
REYNOLDS, PATRICK A	TOWN	CALL/STAND BY EMS	\$1,452.12
REYNOLDS, TYLER G	TOWN	OCC - PT SEASONAL STAFF	\$1,940.00
RHEAULT, MARTHA L	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$4,292.64
RHEAULT, RUSSELL C	TOWN	MODERATOR	\$200.00
RICHARDS, JUSTIN	SCHOOL	COACH	\$3,750.00
RICHARDSON, ELIZABETH M	TOWN	CALL/STAND BY EMS	\$666.32
RIDER, CAROLE L	TOWN	ELECTION WORKERS	\$1,036.88
RIDER, MARLENE A	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$20,577.39
RIOUX, KELSEY E	SCHOOL	EDUCARE AIDE	\$1,352.82
RIVETT, BRANDON J	SCHOOL	SUBSTITUTE TEACHER	\$70.00
RIVETT, CAROLYN	SCHOOL	SUBSTITUTE TEACHER	\$485.85
RIVETT, SANDRA S	SCHOOL	NURSE - BARTON	\$55,074.05
ROBBINS, MARK D	TOWN	CALL/STAND BY EMS	\$75.68
ROBERGE, SARAH E	SCHOOL	COTA	\$33,564.00
RODIER, JUDY A	SCHOOL	FOOD SERVICE - BAKER	\$6,571.37
RODIER, PATRICIA C	SCHOOL	TEACHER - BARTON	\$44,446.24
ROEMER, MICHELLE E	SCHOOL	TEACHER - CHAFFEE	\$52,783.15
ROGERS, JENNIFER A	SCHOOL	LONG TERM SUBSTITUTE TEACHER	\$22,168.64
ROLAND, CHRISTOPHER P	TOWN	CALL/STAND BY FIRE	\$1,473.00
ROOS, ALICE J	TOWN	SR. CLERK/DPW	\$32,632.60
ROSEBROOKS, WILLIS O	TOWN	CALL/STAND BY FIRE	\$3,610.30
ROSS, JEANNINE A	TOWN	SR. CLERK/ASSESSOR	\$41,121.60
ROSS, PATRICIA J	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$11,583.69
RUDMAN, SCOTT P	TOWN	FIREFIGHTER/INTERMEDIATE	\$49,436.48
RUIZ, KAREN H	SCHOOL	TEACHER - OMS	\$61,009.30
RUTKIEWICZ, SARAH L	SCHOOL	TEACHER - OMS	\$59,040.67
RYAN, KARRYN L	SCHOOL	SUBSTITUTE TEACHER	\$2,499.88
SAAD, ANTHONY	TOWN	POLICE SERGEANT	\$93,704.30
SAAD, ELIZABETH A	SCHOOL	SUBSTITUTE TEACHER	\$140.00
SAAD, JOHN G	TOWN	BOARD OF SELECTMEN	\$999.96
SANDERSON, KAREN J	SCHOOL	BUS MONITOR	\$6,653.88
SCHAKENBACH, LAURA J	SCHOOL	SPECIAL EDUCATION TEACHER	\$66,578.32
SCHOLL, KRISTEN E	SCHOOL	TEACHER - OMS	\$51,056.16
SCOLARO, ANGELA M	SCHOOL	FOOD SERVICE DIRECTOR	\$56,392.08
SCOLARO, JOSEPH	SCHOOL	FOOD SERVICE - HELPER	\$1,428.85
SCOTTI, BETTY J	SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$3,266.56
SEIDLER, EDWARD R	TOWN	SEALER OF WEIGHTS & MEASURES	\$3,100.00
SELLERS, KENNETH J	TOWN	LIEUTENANT/INTERMEDIATE	\$53,311.61
SEMEINYCK, DEBORAH A	SCHOOL	TEACHER - OHS	\$71,820.74
SENECAL, COLLEEN S	TOWN	OCC - JR. ACTIVITY STAFF	\$2,022.00
SHANNON, IRENE M	SCHOOL	SPECIAL EDUCATION TEACHER	\$65,498.42
SHAYS-BEAUDRY, RACHEL M	TOWN	PT CLERK/BOARD OF SELECTMEN	\$11,554.56
SHEA, DEREK M	TOWN	CALL/STAND BY FIRE	\$1,988.30
SHEA, JOAN M	SCHOOL	TECHNOLOGY ASST.	\$10,760.00
SHEEHAN, KATHERYNE A	SCHOOL	TEACHER - CHAFFEE	\$55,070.73
SHELDON, KENDRA	SCHOOL	SPECIAL EDUCATION TEACHER	\$20,246.58
SHELTON, ANGELA L	SCHOOL	SUBSTITUTE FOOD SERVICE	\$297.65

<b>EMPLOYEE</b>	<b>CLASS</b>	<b>TITLE</b>	<b>GROSS*</b>
SHERIDAN, CAROL A	SCHOOL	TEACHER ASST. - BARTON	\$22,514.07
SHERMAN, CASEY J	SCHOOL	TEACHER ASST. - CHAFFEE	\$7,126.50
SIKONSKI, EDWARD M	SCHOOL	GUIDANCE COUNSELOR - OHS	\$71,037.10
SIMKUS, JOHANNA Z	SCHOOL	IA LIBRARY- BARTON	\$22,266.20
SIMMLER, NICOLE K	SCHOOL	COACH	\$195.00
SIMONIS, LISA A	SCHOOL	LONG TERM SUBSTITUTE TEACHER	\$20,055.53
SINGER, KERRIE	TOWN	BOH MEMBER	\$500.00
SKEATES, NANCY J	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$28,853.49
SMEGLIN, CARRIE A	SCHOOL	TEACHER - BARTON	\$50,922.36
SMITH, AMANDA L	SCHOOL	EDUCARE AIDE	\$4,690.00
SMITH, DAVID S	SCHOOL	TEACHER - OMS	\$23,030.11
SMITH, ROGER E	SCHOOL	DRIVER - SPECIAL EDUCATION	\$5,385.60
SMOLLIN, KRISTINA B	SCHOOL	TEACHER - CHAFFEE	\$43,943.68
SNYDER, BETH I	SCHOOL	SECRETARY	\$23,819.05
SNYDER, DIANE J	SCHOOL	TEACHER - OHS	\$65,378.42
SNYDER, KATHERINE T	SCHOOL	SECRETARY-CHAFFEE	\$3,368.93
SNYDER, STACEY E	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$70.00
SOLTYS, ANGELA J	TOWN	LIBRARY PAGE	\$5,058.00
SOMERS, JOANN	TOWN	OPD-RADIO DISPATCHER	\$54,265.12
SOUTHWELL, DALE E	SCHOOL	CROSSING GUARD	\$3,267.00
SPINNEY, MARTHA S	SCHOOL	TEACHER - OHS	\$69,870.74
SPITZ, ERIK J	SCHOOL	SUSTITUTE TEACHER	\$560.00
SPITZ, PATRICIA I	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$25,112.25
SPOONER, CAROL A	TOWN	ELECTION WORKERS	\$289.94
ST. GERMAIN, ANTOINETTE M	SCHOOL	FOOD SERVICE SUBSTITUTE	\$5,223.87
ST. GERMAIN, DAWN M	SCHOOL	TEACHER - CHAFFEE	\$48,429.38
ST. MARTIN, CHRISTINA M	SCHOOL	TEACHER - CHAFFEE	\$64,236.25
STEARNS, DEBORAH R	TOWN	ELECTION WORKERS	\$170.24
STERITI, WENDY P	SCHOOL	TEACHER ASST. - OMS	\$20,253.50
STEVENS, COURTNEY A	SCHOOL	SUBSTITITE INSTRUCTIONAL/AIDE	\$98.77
STEVENS, D. LYN	SCHOOL	SPECIAL EDUCATION TEACHER	\$65,896.42
STEVENS, MARK A	TOWN	CALL/STAND BY EMS	\$4,563.96
STEVENS, RONALD C	TOWN	ASST INSPECTOR OF WIRES	\$16,818.60
STOCKHAUS, KARA D	SCHOOL	TEACHER - OHS	\$62,610.14
STONE, CAROLYN	SCHOOL	GUIDANCE SECRETARY - OHS	\$2,249.03
STONE, KEVIN P	SCHOOL	HEAD CUSTODIAN - CHAFFEE	\$51,049.84
STRAZZULLO, ADAM	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$5,880.00
STUART, LAURA	SCHOOL	SPECIAL EDUCATION TEACHER	\$15,926.22
SULLIVAN, CATHLEEN M	TOWN	LIB/PT CHILDS CIRC CLERK	\$11,134.41
SULLIVAN, CLAIRE L	SCHOOL	SECRETARY	\$31,076.44
SWINDELL, JANICE E	SCHOOL	TEACHER - OHS	\$51,918.06
TARGOFF, ANDREW H	SCHOOL	TEACHER - CHAFFEE	\$67,370.48
TATUM, KERRY M	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$12,044.63
TATUM, MYLENE D	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$11,411.50
THOMPSON, MATTHEW F	SCHOOL	EDUCARE AIDE	\$824.00
THORNTON, AMANDA H	TOWN	ADULT SERVICES LIBRARIAN	\$18,800.49
THORNTON, LYNN A	SCHOOL	GUIDANCE COUNSELOR - CHAFFEE	\$65,578.42
TOOHIL, ERIN E	TOWN	CALL/STAND BY EMS	\$8,902.68

<b>EMPLOYEE</b>	<b>CLASS</b>	<b>TITLE</b>	<b>GROSS*</b>
TOROSIAN, CHERYL M	SCHOOL	SUBSTITUTE TEACHER	\$993.17
TORTESON, JANICE	SCHOOL	FOOD SERVICE - SUBSTITUTE	\$731.06
TORTI, REBECCA L	SCHOOL	SPECIAL EDUCATION TEACHER	\$57,112.34
TOURTELLOTTE, CLEIGHTON	TOWN	CALL/STAND BY EMS	\$13,526.88
TRAHAN, LOUIS J	SCHOOL	SUBSTITUTE NURSE - CHAFFEE	\$375.00
TRAHAN, NEIL L	SCHOOL	TECHNOLOGY COORDINATOR	\$82,765.08
TREMBLAY, ALEX J	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$9,762.81
TREMBLAY, DEBRA J	SCHOOL	SPECIAL ED SECRETARY	\$40,465.00
TREMBLAY, DEVON L	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$10,183.21
TRIPP, ANDREW J	TOWN	CALL/STAND BY FIRE	\$1,745.30
TRIPP, JONATHAN P	SCHOOL	SUBSTITUTE VAN DRIVER	\$214.50
TRIPP, LINDA L	SCHOOL	DRIVER - SPECIAL EDUCATION	\$25,029.15
TROIANO, ANDREW R	TOWN	CALL/STAND BY EMS	\$7,704.02
TUMAN, JACQUELINE K	SCHOOL	TEACHER	\$48,252.45
TURNER, DONNA M	SCHOOL	CROSSING GUARD	\$13,864.99
TYCK, JAMES J	SCHOOL	DRIVER - SPECIAL EDUCATION	\$26,501.63
UGRINOW, JENNIFER M	SCHOOL	TEACHER - BARTON	\$32,952.37
URELLA, LORI J	SCHOOL	LIBRARY INSTRUCTIONAL AIDE	\$16,794.62
VAN COTT, CHARLENE V	TOWN	CALL/STAND BY EMS	\$5,114.58
VAN WART, JANET M	SCHOOL	TEACHER	\$43,558.45
VELEZ, NELSON	SCHOOL	DRIVER - SPECIAL EDUCATION	\$16,458.45
VIGEANT, DONALD J	TOWN	CONSTABLE	\$303.24
VIGEANT, LINDA I	TOWN	ELECTION WORKERS	\$151.62
VINCENT, RICHARD J	SCHOOL	OMS CUSTODIAN	\$42,534.42
VINZI, R STEVEN	SCHOOL	TEACHER - OMS	\$28,687.52
WAITE, ADRIAN	SCHOOL	SUBSTITUTE BUS DRIVER	\$52.80
WALIA, RHEA	SCHOOL	TEACHER - OMS	\$68,370.84
WALSH JR, JOHN T	TOWN	OPD-TRAFFIC CONTROLLER	\$360.00
WALSH, DONNA A	SCHOOL	FOOD SERVICE - HELPER	\$14,215.00
WALSH, THOMAS F	TOWN	CALL/STAND BY EMS	\$1,409.94
WARD, THOMAS M	SCHOOL	GUIDANCE COUNSELOR - OHS	\$74,562.36
WELCH, NOREEN T	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$16,958.91
WELLS, JENNIFER L	SCHOOL	SUBSTITUTE TEACHER	\$4,401.69
WELLS, KEVIN P	SCHOOL	PRINCIPAL - OHS	\$97,199.96
WELSH, MATTHEW	SCHOOL	TEACHER - OHS	\$13,712.22
WESSELL, MARIE T	TOWN	CEMETERY COMMISSION	\$230.00
WHITAKER, JOSHUA M	SCHOOL	TEACHER - OMS	\$56,902.34
WHITE, CAROL A	TOWN	ELECTION WORKERS	\$143.64
WHITE, DANIELLE	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$4,214.11
WHITE, DAVID P	SCHOOL	HEAD CUSTODIAN - OMS	\$49,186.63
WHITE, JESSICA L	SCHOOL	SPECIAL EDUCATION TEACHER	\$55,909.10
WHITE, LINDA S	SCHOOL	DRIVER - SPECIAL EDUCATION	\$16,595.15
WHITE, ROSE-MARIE G	TOWN	OCC - JR. ACTIVITY STAFF	\$1,162.00
WIDING, MELISSA A	SCHOOL	SUPERINTENDENT SECRETARY	\$19,202.59
WIELAND, KATHERINE N	SCHOOL	GUIDANCE COUNSELOR - OHS	\$67,675.92
WILLIAMS, HAROLD G	SCHOOL	DRIVER - SPECIAL EDUCATION	\$21,119.12
WILSON, CLAIRE D	TOWN	ASSISTANT TREASURER	\$47,818.70
WILSON, JEFFREY A	TOWN	FIRE CHIEF/EMS DIRECTOR	\$80,709.60

<u>EMPLOYEE</u>	<u>CLASS</u>	<u>TITLE</u>	<u>GROSS*</u>
WILSON, MARY A	SCHOOL	TEACHER ASST. - CHAFFEE	\$22,145.01
WILSON, SCOT	TOWN	CALL/STAND BY EMS	\$3,533.92
WINSKY, JOHN M	TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$48,294.47
WOLFE, BRENDAN J	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$5,147.78
WOLFE, JANET L	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$24,270.95
WOODS, LOIS E	SCHOOL	SUBSTITUTE TEACHER	\$70.00
WOZNIAK, KATHLEEN A	SCHOOL	TEACHER - OMS	\$44,446.24
YANKA, LESLEY	SCHOOL	TEACHER ASST. - BARTON	\$8,105.93
YORK, TARRY A	SCHOOL	CROSSING GUARD	\$19,678.15
YUCATONIS, WANDA	TOWN	ELECTION WORKERS	\$223.44
YURSHA, JONATHAN C	TOWN	CALL/STAND BY EMS	\$10,335.04
YVON, KAREN P	SCHOOL	PSYCHOLOGIST	\$67,703.94
YVON, NORMAN P	SCHOOL	PRINCIPAL - BARTON	\$88,920.02
ZARIF, LINDA M	SCHOOL	SPEECH PATHOLOGIST	\$56,510.70
ZENESKI, JOSEPH M	TOWN	TOWN MANAGER	\$99,840.00
ZIEMBA, ELAINE M	SCHOOL	NURSE - OHS	\$54,215.94
ZUIDEMA, VALERIE J	SCHOOL	SPEECH PATHOLOGIST	\$68,628.42

\*GROSS REPRESENTS ALL WAGES, RETROS, LONGEVITY, STIPENDS, OUTSIDE DETAILS, AND ALLOWANCES. EXCEPTIONS TO GROSS ARE WORKERS' COMPENSATION, I.O.D., TOWN SHARE OF HEALTH AND LIFE INSURANCE, THE VALUE OF CERTAIN SICK AND VACATION BUY BACK OPTIONS, AND CONTRACT SETTLEMENTS BEING DEFERRED.

# COLLECTOR'S RECEIVABLES

	UNCOLLECTED 01/01/2009	COMMITMENTS REFUNDS	ADJUSTMENTS ABATEMENTS	TRANSFERS TT & TAX POSS	LESS COLLECTIONS	UNCOLLECTED 12/31/2009
<b>TAX TITLE</b>	325,343.65	354,164.25	36,623.41	0.00	41,156.32	601,728.17
<b><u>REAL ESTATE</u></b>						
2010 R.E.	0.00	15,860,664.26	153,906.88	0.00	7,507,025.21	8,199,732.17
2009 R.E.	0.00	15,129,997.50	156,495.27	200,363.65	14,768,848.06	4,290.52
2008 R.E.	219,020.53	751.00	631.72	91,744.97	125,555.18	1,839.66
2007 R.E.	24,978.75	0.00	0.00	12,251.75	12,727.00	0.00
<b><u>PERSONAL PROPERTY</u></b>						
2010 P.P.	0.00	680,847.50	0.00	0.00	366,426.30	314,421.20
2009 P.P.	0.00	617,028.63	0.00	0.00	609,868.32	7,160.31
2008 P.P.	74,767.56	0.00	0.00	0.00	68,911.76	5,855.80
2007 P.P.	6,094.07	0.00	0.00	0.00	315.35	5,778.72
2006 P.P.	2,033.58	0.00	0.00	0.00	120.76	1,912.82
2005 P.P.	361.78	0.00	0.00	0.00	124.96	236.82
<b><u>MOTOR VEHICLE EXCISE</u></b>						
2009 MVE	0.00	1,471,710.55	62,487.25	0.00	1,351,072.27	58,151.03
2008 MVE	101,058.82	22,489.42	4,400.67	0.00	77,369.33	41,778.24
2007 MVE	46,286.82	5,801.66	1,663.53	0.00	22,330.87	28,094.08
2006 MVE	21,392.06	3,523.23	692.49	0.00	10,994.09	13,228.71
2005 MVE	13,334.21	435.00	435.00	0.00	1,446.46	11,887.75
2004 MVE	13,843.59	0.00	0.00	0.00	1,462.20	12,381.39
2003 MVE	13,532.56	0.00	0.00	0.00	1,055.43	12,477.13
2002 MVE	0.00	43.13	0.00	0.00	43.13	0.00
2001 MVE	0.00	231.05	0.00	0.00	231.05	0.00
2000 MVE	0.00	95.10	0.00	0.00	95.10	0.00
1999 MVE	0.00	35.94	0.00	0.00	35.94	0.00
1998 MVE	0.00	18.75	0.00	0.00	18.75	0.00
1994 MVE	0.00	56.25	0.00	0.00	56.25	0.00
1993 MVE	0.00	62.50	0.00	0.00	62.50	0.00
1992 MVE	0.00	31.67	0.00	0.00	31.67	0.00
<b><u>SEWER &amp; WATER</u></b>						
WATER BETTERMNT	0.00	34,956.91	0.00	0.00	31,816.40	3,140.51
WATER COMM INT	0.00	32,835.32	0.00	0.00	30,008.86	2,826.46
SEWER BETTERMENT	0.00	34,486.52	756.94	0.00	32,937.62	791.96
SEWER COMM INT	0.00	6,957.42	0.00	0.00	6,205.06	752.36
UTILITY BILLING	5,520.37	151,083.81	13,547.41	0.00	138,000.58	5,056.19
UTILITY BILLING	0.00	7,298.17	0.00	0.00	5,794.42	1,503.75
2009 USER FEE	0.00	6,749.24	0.00	0.00	6,749.24	0.00
2008 USER FEE	0.00	8,252.12	0.00	0.00	8,228.71	23.41
<b><u>MISCELLANEOUS COLLECTIONS</u></b>						
CERTIFICATE OF MUNICIPAL LIENS			12,450.00			
PENALTIES & INTEREST			184,456.92			
PARKING TICKETS			8,085.00			

---

# TRUST FUND REPORT

## as of December 31, 2009

---

<u>Cemetery Expendable Balances</u>		<u>Library Expendable Balances</u>	
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>ACCOUNT</u>	<u>BALANCE</u>
<u>Assets</u>			
<i>Cash and Bank Accounts</i>		<i>Cash and Bank Accounts</i>	
C. L. Newcomb	2,884.98	C. L. Newcomb	4,999.02
Wilmarth Fund	3,781.21	M. Sawtelle	2,514.43
Gore Cemetery	1,963.03	W. Olney	2,066.67
J. Larned Combined	16,077.64	Col. N. Davis	882.70
Gore/Phalen Cemetery	1,901.01	J. Larned Combined	11,080.41
Clara Barton	3,926.76	A. L. Joslin	3,494.69
Carleton Lot	2,552.60	M. R. Taft	1,107.26
Mary A. Carlton	3,054.54	Sarah Joslin	1,431.14
Solty's Fund	1,090.33	Nettie Chaffee	1,175.08
Glass & Appleby	1,550.89	Louis Mayall	2,360.90
S. M. Lilley	2,890.39	Oxford Lions Club	812.06
M. A. Carlton/Gore	3,804.34	D. R. Taft	3,626.78
J. Learned	6,468.10	R. Daigneau	2,328.57
Harlan Kidder	8,597.23	Oxford Rotary Club	2,133.11
Perpetual Care	65,264.02	Eleanor C. Walker	968.18
G. W. Edwards	1,808.87	M. Buffum	7,790.29
Joslin Family	935.55	Patrons of the Library	13,799.11
Pottle Lot Trust	69.64	James F. Butler	332.42
A. Moffit	1,795.20	<b>TOTAL</b>	<b>\$62,902.82</b>
<b>TOTAL</b>	<b>\$130,416.33</b>		
<u>Cemetery Non-Expendable Balances</u>			
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>ACCOUNT</u>	<u>BALANCE</u>
<u>Assets</u>			
<i>Cash and Bank Accounts</i>		<i>Cash and Bank Accounts</i>	
C. L. Newcomb	1,000.00	C. L. Newcomb	2,000.00
Wilmarth Fund	1,165.00	M. Sawtelle	700.00
Gore Cemetery	600.00	W. Olney	1,000.00
J. Larned Combined	19,511.74	Col. N. Davis	250.00
Gore/Phalen Cemetery	700.00	J. Larned Combined	19,511.74
Clara Barton	1,500.00	A. L. Joslin	1,000.00
Carleton Lot	500.00	M. R. Taft	1,000.00
Mary A. Carlton	1,000.00	Sarah Joslin	1,000.00
Solty's Fund	250.00	Nettie Chaffee	1,000.00
Glass & Appleby	400.00	Louis Mayall	1,000.00
S. M. Lilley	1,000.00	Oxford Lions Club	3,000.00
M. A. Carlton/Gore	2,000.00	D. R. Taft	2,500.00
J. Learned	2,000.00	R. Daigneau	5,000.00
Harlan Kidder	5,447.97	Oxford Rotary Club	2,400.00
Perpetual Care	149,541.23	Eleanor C. Walker	3,503.08
G. W. Edwards	1,577.17	James F. Butler	2,420.00
Joslin Family	2,350.00	<b>TOTAL</b>	<b>\$47,284.82</b>
Pottle Lot Trust	400.00	<b>TOTAL LIBRARY FUNDS</b>	<b>\$110,187.64</b>
<b>TOTAL</b>	<b>\$190,943.11</b>		
<b>TOTAL CEMETERY FUNDS</b>	<b>\$321,359.44</b>		

# TRUST FUND REPORT

as of December 31, 2009

### **School Expendable Balances**

# TRUST FUND REPORT

## as of December 31, 2009

### Miscellaneous Expendable Balances - I

ACCOUNT <u>Assets</u>	BALANCE
<i>Cash and Bank Accounts</i>	
C. Larned Entertainment	1,354.22
Elizabeth Copp	9,716.24
C. Wellington	18,435.66
Tri-Centennial Fund	6,279.55
Law Enforcement	6,671.58
Depository for Health	2,627,372.92
Council on Aging	1,794.67
<u>Stabilization Fund</u>	<u>2,045,500.42</u>
<b>TOTAL</b>	<b>\$4,717,125.26</b>



### Miscellaneous Non-Expendable Balances - I

ACCOUNT <u>Assets</u>	BALANCE
<i>Cash and Bank Accounts</i>	
C. Larned Entertainment	10,000.00
Elizabeth Copp	2,000.00
<b>TOTAL</b>	<b>\$12,000.00</b>

### Miscellaneous Expendable Balances - II

ACCOUNT <u>Assets</u>	BALANCE
<i>Cash and Bank Accounts</i>	
R.G. Alverson	784.07
Oxford H.A.P.	43,858.27
Retirement Fund	875,140.71
Conservation Fund	18,567.37
Mun. Bldg. Insur. T.F.	126,603.92
<u>Trust Fund Group</u>	<u>7,276.86</u>
<b>TOTAL</b>	<b>\$1,072,231.20</b>

### Miscellaneous Non-Expendable Balances - II

ACCOUNT <u>Assets</u>	BALANCE
<i>Cash and Bank Accounts</i>	
R.G. Alverson	300.00
Oxford H.A.P.	98,755.75
<b>TOTAL</b>	<b>\$99,055.75</b>
<b>TOTAL MISCELLANEOUS FUNDS</b>	
	<b>\$5,990,412.21</b>

\* \* \* \*

*Ending Market Values as of December 31, 2009:*

<b>Cecelia J. Smolenski/Millette Charitable Trust Fund I</b>
<b>\$1,218,872.86</b>
<b>Cecelia J. Smolenski/Millette Charitable Trust Fund II</b>
<b>\$1,129,906.93</b>
<b>Gahagan Family Scholarship Fund</b>
<b>\$558,999.58</b>
<b>George A. Pytko and Paul P. Pytko Scholarship Fund</b>
<b>\$52,852.76</b>
<b>Founders Day</b>
<b>\$7,667.43</b>
<b>George A. Morin Library Trust</b>
<b>\$141,148.05</b>

**TOTAL SPECIALIZED TRUST FUNDS**  
**\$3,109,447.61**

---

# PUBLIC SAFETY

---

## ANIMAL CONTROL

The Department of Animal Control falls directly under the Board of Health. The Animal Control Officer (ACO) works out of an office located in the Oxford Police Department. The current Animal Control Director is Sheila S. Donohue, who was assisted by Ashlee A. Martinbeault. Ms. Martinbeault was sworn in on November 10<sup>th</sup>, 2008 and resigned in December 2009 due to budgetary constraints.

The following continuing education/memberships/certifications were attended by Ms. Donohue and/or Ms. Martinbeault at no cost to the town.

(January 2009) MEMA/SMART Meeting held at MEMA Headquarters, Framingham, MA (ACO Donohue)

(March 2009) Participation in the Community Veterinary Services Day, in conjunction with students, at Becker College. Vaccinations and diagnostic testing were offered to the public. (ACO Donohue/ACO Martinbeault)

(March 2009) Published column in *Lab Animal* (Vol. 38/No 3) as author. Titled "Protocol Review/Rabies" (ACO Donohue)

(March 2009) Coordinated and participated in the Oxford Rabies Clinic held at the Town Barn. Animal Hospital of Webster sponsored this clinic. (ACO Donohue)

(March – June 2009) Attended and graduated/ MPTC Intermittent Reserve Police Academy – 219 hours (ACO Donohue)

(June 2009) First Responder, OC Spray, Baton Use and Use of Force Certifications, as well as, the MEMA/ICS-100, MEMA/ICS100LE and MEMA/NIMS700 Certifications. (ACO Donohue)

(August 2009) Pet Rock Festival – held at Quinsigamond Community College in Worcester, MA (ACO Donohue/ACO Martinbeault)

(November 2009) Attended a two day training

Fisheries and Wildlife Trapper Education (ACO Donohue/ACO Martinbeault) Certification achieved and license acquired (ACO Donohue)

(2007-present) Animal Control Officers Association of Massachusetts membership (ACO Donohue)

State of Massachusetts Animal Response Team – SMART/MEMA (ACO Donohue)

Central Massachusetts Animal Response Team – CMDART (ACO Donohue)

Oxford Community Emergency Response Team – OCERT (ACO Donohue)

American Association of Laboratory Animal Science – AALAS (ACO Donohue)

ACOs Donahue and Martinbeault also attended a conference in October that was held at the DCU Center in Worcester, MA. This resulted in a \$100. 00 cost to the Town.

The Department of Animal Control assures that residents comply with the Town's by-laws, rules and regulations pertaining to domestic and farm animals. Some of the laws that pertain to animals are mandated by State and Federal agencies, as well. The Department of Animal Control has the authority, within the Town, to write citations for various offenses.

Typically, Animal Control is called upon to assist with problems dealing with domestic animals (dogs and cats), in addition to wildlife; which includes: deer, fowl, raccoons, skunks, opossum, fox, fishers and squirrels.

On occasion, Oxford Animal Control has assisted surrounding towns and has done so during 2009.

The Town of Oxford has a 24-hour leash law in place for dogs and also requires owners of dogs and cats to license their pets on a yearly basis. Dog licenses are issued beginning in

April and cat licenses are issued beginning in February. Both are valid for one year (this pertains to all dogs and cats that reside in the Town that are six months or older). All dog and cat licenses require proof of a current rabies vaccination from a licensed veterinarian. Dog and cat licenses can be obtained through the Town Clerk's Office.

Other domestic/exotic animals require Special Permits; specific guidelines have been set pertaining to various species. The Board of Selectmen reviews permit requests for approval or denial after the applicant completes all required paperwork.

The Department of Animal Control is responsible for the humane care of all animals that are housed in the shelter located on Old Webster Road. This includes, but is not limited to, providing fresh food and water on a daily basis, maintaining a clean, dry environment and ensuring exercise and basic animal enrichment. Any severe fluctuation that occurs in the kennel or damage (i.e. leaks, heating or cooling malfunctions, trespassing and/or any other failure within the structure) must be reported immediately to the OPD and the Town Manager's office for repair and attention. Specifically, items that would negatively impact the welfare of the animals that are in the Department of Animal Control's care.

Additionally, the Department of Animal Control is responsible for issuing and implementing quarantine orders. They are sent to the Police Department or Board of Health by a licensed veterinarian, an accredited animal clinic or a hospital where a human may have been treated for a scratch or bite wound inflicted by an animal. (This order is enforceable under Chapter 129: section 21, 330 CMR 10.00, through the Division of Animal Health by the MA Department of Agricultural Resources.) Quarantines are placed on domestic animals outlined in the following situations:

Direct contact with a confirmed rabid animal (confirmed by the State Rabies Lab).

A wound of unknown origin, suspected to be caused by another animal.

A proximity exposure to a confirmed rabid animal.

In 2009, twenty-eight (28) quarantines were imposed within the Town of Oxford.

If the resident is in possession of an unvaccinated pet, they are urged to have it euthanized (unless an animal was only exposed by proximity). If they choose not to select this option, they are hereby ordered to follow the ACO's directive *as per the Massachusetts Department of Food and Agriculture, Bureau of Animal Health* (these measures are determined by each situation and are based upon several factors). In 2009, one specimen was processed and sent to the Massachusetts Department of Public Health, State Rabies Laboratory: One bat – negative (direct contact with resident – no rabies treatment administered).

On March 28, 2009, a rabies clinic was sponsored by the Animal Hospital of Webster and held at the Oxford Town Barn. During the clinic a total of 123 dogs and cats were vaccinated against the rabies virus.

The Department of Animal Control is also responsible for conducting Barn Inspections on a yearly basis. The inspections begin in October and need to be finished by the end of December. All hard copy documentation is forwarded to the state office located in Boston, Massachusetts by December 31<sup>st</sup>. This annual inspection is mandated by the State through the Department of Agricultural Resources – Bureau of Animal Health, which is located in Boston.

Note: The Town of Oxford had a total of 29 properties considered to be farms at the end of December 2009.

All barn inspections need to be done by an appointed Animal Inspector, who performs a visual examination of all animals (classified as “farm animals” and/or “non-traditional animals”) to determine if they appear to be free of contagious diseases, in good body condition, which includes receiving adequate veterinary care. Additionally, the living quarters where the animals are housed are inspected to ensure that the animals are provided adequate living accommodations (shelter from the elements), which include general cleanliness (good animal caretaking –

free of urine and fecal material), adequate light, proper ventilation, food and a clean source of fresh water.

### Animal Inspector's Annual Barn Inspections

Cattle - Beef	62
Cattle - Dairy	51
Chickens	96
Donkeys	7
Ducks	3
Goats	15
Horses	108
Horses - miniature	3
Llamas	16
Peacocks	1
Ponies	8
Rooster	1
Sheep	5
Steer	17
Swine	9
Waterfowl	72

Any questions, concerns or complaints regarding animals may be directed to the Department of Animal Control through the Police Department @ (508) 987-6047 (ACO direct line/voicemail). For emergencies, dispatch can be reached, 24 hours per day, seven days per week @ (508)-987-0156. Animal Control Officers carry either a telephone and/or pager and can be reached via the OPD dispatch.

Fees are as follows:

Initial pick up -	\$ 25.00
Per Diem (board) -	\$ 10.00

All monies collected from fees and fines are submitted to Town Hall and are deposited into the "Dog Fund."

Animal Control would like to thank everyone once again for their generous donations which include: dog and cat food, kitty litter, bedding, toys, cages, veterinary care and various treats.

Submitted by  
*Sheila S. Donohue*

### BOARD OF HEALTH

The Board of Health has three volunteer members from the community who are appointed by the Town Manager. These members are entrusted with the responsibility of preventing epidemics and the spread of disease, protecting Oxford inhabitants against environmental hazards, promoting and encouraging healthy behaviors, responding to disasters and assisting the community in recovery, as well as assuring the quality of accessible health services. The Board's tasks include: monitoring the health status of the town, investigating probable health hazards, informing, educating and involving residents in health issues, developing policies that support community health efforts, assuring an expert public health work force, evaluating effectiveness, accessibility and quality of health services and developing new insights and innovative solutions to health problems.

The Board has worked to educate the public regarding the H1N1 Flu and they have planned and implemented H1N1 Flu clinics throughout the course of the year. The Fire Department, Police Department and School Department have worked diligently with the Board of Health to accomplish this goal.

Emergency planning certifications and trainings are now mandated by the Federal government. All Board of Health members and their Clerk have earned the required certifications and met many of their deliverables.

Kerrie Singer	Chairperson
Robert Boulay	Vice-Chairman
Jeanine A. Hurley	Member
Terry M. Fike	Clerk
James Malley	Board of Health Inspector
Paul D. Mazeika	Plumbing/Gas Inspector

The Board continues to educate the public and update their own knowledge in regard to new developments in the State laws and regulations.

## BUILDING DEPARTMENT

**F**ollowing is the list indicating the number of permits issued by the office of the Building Inspector during 2009:

Above Ground Pools	5
Accessory Apartment	0
Additions	4
Barns	1
Canopy	0
Chimney	1
Coal Stove	1
Commercial	10
Demolition	5
Dormer	3
Enclosed Porch	2
Fire Damage	1
Fire Place	0
Florida Room	3
Foundation	0
Garage	2
In-ground Pool	1
Miscellaneous	1
New House/Single Family	15
Pellet Stove	29
Porch	7
Remodel	6
Renovation	10
Replace Garage	0
Replace Shed	0
Replace Wood Deck	6
Roof	35
Shed	9
Siding	14
Sign	12
Temporary Trailer	1
Tower	0
Window	24
Wood Deck	15
Wood Stove	9
<b>TOTAL PERMITS ISSUED</b>	<b>232</b>

Total value of building construction for 2009 is estimated to be \$7,445,216.00.

Fees collected were \$41,801.00.

There were 128 electrical permits. The fees collected for these totaled \$9,800.00.

Due to budget cuts and a drop in building permit value the Building Department lost its Clerk and the Clerk's responsibilities were divided

amongst the remaining Land Management office. The Building Department wishes to thank its customers for their patience.

Adelle Reynolds	Building Inspector
Carl Feraco	Asst. Building Inspector
Alfred Banfill	Electrical Inspector
Ronald Stevens	Asst. Electric. Inspector

## FIRE/EMS DEPARTMENT

**T**he Fire/EMS Department continued to provide all aspects of emergency services to the residents of this community. Faced with the same economic, manpower and financial restraints that all town departments suffered this fiscal year, this agency, as others, was able to overcome those obstacles to ensure that professional services were provided at each and every incident. The Department continued to dedicate itself to upholding it's self imposed, high standards; as stated in the last line of our mission statement to "strive to effectively and efficiently employ all the necessary resources to provide a service deemed excellent by those we serve."

The Department responded to a number of structure fires in 2009. The most destructive to a residence was a fire on Birch Point Shores in March. Although badly damaged, the home remained structurally intact and repairable after a rapid response and aggressive fire attack by our highly trained personnel. In the past year, we have seen an increase in responses to kitchen cooking fires, with several occupants experiencing burns while attempting to extinguish the fires themselves. As we strongly stress personal safety, we would like to remind you to quickly and safely leave the residence and call 911. With the implementation of Nicole's Law (527 CMR 31) in 2005, there has been an increase in requests as a result of Carbon Monoxide (CO) detector activations. Should a CO detector activate in your residence, please remember to evacuate all occupants and call 911. Leave all windows and doors closed to ensure that fire personnel are able to obtain accurate CO level readings and locate the source of the CO. Change the batteries in your smoke and CO detectors twice a year. As the saying goes

“Change your clock, Change your battery!” The increase in home heating fuel cost has resulted in many homeowners seeking a number of alternative fuel sources such as pellet, coal and wood stoves. This has resulted in a dramatic increase in the number of chimney fires due to improper installations and lack of proper maintenance. Remember to contact the building department for information on regulations regarding installation and permits, in addition to ensuring proper cleaning and maintenance of the stoves and chimneys.

Motor vehicle crashes and those requiring extrication increased from previous years. As a result, the number of motor vehicle crash fatalities increased. This department sadly reports a total of four fatalities on Oxford roadways in 2009. Tragically, two members of one family, a mother and daughter, both lost their lives in a single car accident on Route 12 in June. Members of this department continue to support the White Cross Project. These crosses can be seen at the location of motor vehicle crashes resulting in the death of one or more occupants of the vehicle. The purpose of this project is to remind motorists to drive with care and caution and to always wear a seat belt.

The Town of Oxford is a member of Fire District 7 and the Central Regional Homeland Security Council and, as such, the town has received many useful grant-funded equipment in the past several years. In 2009, the Town of Oxford Fire-EMS received a trailer mounted digital sign board, which was donated to the Police Department for displaying safety messages to motorists. The sign board is available for use by all town departments. The town also received a diesel-powered, portable light tower with generator that can be used to provide emergency lighting at extended scenes.

In correlation with the current residential and commercial growth of the town, the requests for Emergency Medical Services (EMS) have increased as well. EMS continues to account for the largest percentage of the Fire-EMS emergency responses. The Department has been licensed at the paramedic level since 1989. Our EMTs are trained and permitted to administer life saving medications to asthmatics and to begin the treatment of a suspected cardiac

patient. Our paramedics continue to be leaders and provide the highest available level of pre-hospital emergency medical care and participate in the latest clinical trials and procedures in this field. A few of the advanced skills performed by the paramedics are: Intraosseous infusions (access via the bone) when traditional intravenous sites are unavailable, CPAP (Continuous Positive Airway Pressure) for severe shortness of breath, 12 lead EKG interpretation and transmission of suspected ST Elevated Myocardial Infarctions (STEMI/MI) via blue tooth technology to the ER. The American Heart Association recommends the standard of 90 minutes from door to intervention of a STEMI/MI patient. We are happy to report that in 2009, using these advanced procedures, we were able to facilitate a 9 minute door-to-intervention time which was 81 minutes below the recommended standard.



At the Annual Town Meeting in May 2009, funds were approved from the “ambulance receipts reserved for appropriation account” to purchase a new ambulance. This ambulance will replace a 2003 Ford E450 with over 115,000 miles. The Department anticipates a January 2010 delivery of the new ambulance.

In a continued effort to stay progressive, this Department has begun a replacement program for the cardiac defibrillator/monitors. These machines are all approaching the maximum FDA allowable life span of 12 years. At an average cost of \$32,000 per unit, the planned phased replacement and upgrade of the units will cause less impact on a single fiscal year budget and will also allow for future replacements to be spread over several years.

The first replacement was purchased with FY2009 funds. A second has been replaced in conjunction with the order of the new ambulance. Two units remain to be replaced.

The Department's career staff has remained at nine (9) since the addition of an EMT – Basic position in 2007. All of the Staff remains dedicated to providing the best emergency services with a smaller number of personnel and an increase in demand for their time. The call/volunteer staff has decreased consistently over the last several years. With the increase in training requirements since 9/11/2001, the increase in technology and advanced skills required are making it extremely difficult for individuals to participate in the call/volunteer system. Increased full-time staff is needed to ensure 24/7, in station, paramedic coverage, as dictated by the ambulance licensing requirements of the Department of Public Health. As always, the Department is accepting applications for residents of the community who wish to become a call/volunteer.

Every member of this Department, career, call and volunteer, are an important part of the delivery of professional EMS and Fire service and the Department thanks them all for their time and dedication. Most of all, we wish to thank the family members who suffer the absence of a loved one at family meals and functions so that their loved one may serve the town.

The Department also wishes to thank the community for its support of the members. Thank you to the Board of Selectmen, Town Manager, Police Department, DPW and all the departments at the town hall that ensure a smooth and efficient daily operation.

*Respectfully submitted,*  
Sheri R. Bemis, NREMT-P  
**Acting Chief, Oxford Fire-EMS**

#### EMS/FIRE Department Statistics

Fire Responses	459
EMS Support at Fire Scenes	300
EMS Responses/Transports	1,788
Inspections & Permits	1,033
Safety/Education Programs	100

#### POLICE DEPARTMENT

2009 has been a busy and challenging year for the Oxford Police Department. Preparations for moving into our new building at 503 Main Street began in 2008, but intensified after January 1st of 2009. We moved into a brand new station on August 3rd on time, on budget and without a hitch. We are finally settling in and getting back to business as usual. I would like to thank all those who helped us with our move.

The financial situation of the country this year has made continuing operations as usual impossible. We lost the community policing grant last year and for the foreseeable future. This is the grant that provided the extra patrols we counted on in previous years. As a result, we no longer have the money to provide foot and bike patrols in the Center or extra patrols during the busy times of the Winter and Summer. It was necessary to put our Detective back in uniform, but fortunately it was only for a few months. Fortunately, we were able to maintain our level of coverage on patrols. The patrols are the backbone of a police department and must be dealt with as the priority. We were able to maintain our Student Resource Officer in the schools one (1) day per week. In my estimation, this is a very important function I want to keep providing.

We hired Joe Clem as a fourth, full-time Dispatcher and welcome him aboard. Joe actually moved up from a part-time position in the previous year.

Although we lost our Community Policing Grant, we were able to secure other grants which helped to provide training for dispatchers and to pay certain salaries, which allowed us to maintain the detective's position once again.

The Oxford Police Department currently has 20 full-time officers, 1 part-time officer, 4 full-time dispatchers and 5 part-time dispatchers, as well as a records clerk. Calls for service actually decreased this year by a small amount, but we still responded to over 30,000 calls for service, over 300 accidents, 580 criminal complaints or on-the-spot arrests,

and over 800 incidents/offenses. As you can see, we are a very busy town.

On behalf of the members of the police department, I would like to thank all the employees and residents of the town. The cooperation we receive during the year allows us to better serve the community.

*Respectfully submitted,*  
**Michael J. Boss**  
Chief of Police

### POLICE Department Statistics Criminal Activity

Aggravated Assault	30
All other larcenies	38
Burglary	15
Counterfeit/Forgery	11
Drug Offenses	8
Drunkenness	46
DUI	23
Forcible sex offenses	3
Forgery	4
Impersonation	2
Intimidation	10
Juvenile Arrests	69
Larceny Theft	64
Liquor Law Violations	26
Miscellaneous	147
Motor Vehicle Theft	4
Murder	0
Purse Snatching	1
Receipt of Stolen Property	5
Robbery	2
Shoplifting	22
Simple Assault	66
Swindle	89
Theft from Motor Vehicle	32
Traffic Offenses	175
Vandalism	15
Weapon Violation	1



### TOWN ENGINEER

The Town Engineer, appointed by the Town Manager, provides coordination of all projects dealing with community planning, the environment and engineering services for the Town. Currently, he also serves as the Planner, Assistant Sewerage Inspector, Assistant Building Inspector for Zoning and Administrative Head for the "Land Management" Office. The Land Management Office includes the Board of Health, Building Department, Planning Board, Conservation Commission, Zoning Board of Appeals and Engineering Department.

Due to significantly reduced income from permit activity and general financial constraints in the Town, the Land Management Office reduced its staff and its hours and part of the Town Engineer functions were reassigned to the Department of Public Works.

The principal duties of the Town Engineer include advice to Town officials on all aspects of engineering and planning, zoning, technical assistance to the Planning Board, interdepartmental coordination of planning, assistance in public construction projects and review of stormwater management permits. The Town Engineer provides technical support to the Department of Public Works regarding engineering projects. The Town Engineer also coordinates and runs the Town's Technical Review meetings, which are informal meetings of department heads to discuss potential development projects and provide coordinated feedback to the proponent.

During 2009, specific activities have included the review of plans submitted to Town Boards, working with inspectors to ensure projects are built according to approved plans, developing zoning decisions regarding the development of properties in Town, working with the Department of Public Works on projects and representing the Town on the Police Station project.

Typical plans reviewed include: Approval Not Required (ANR) plans, subdivision plans, site

plans, special permits and stormwater management applications. Approximately 35 of such plans were submitted to the Town and were reviewed in 2009.

Planning activities in 2009 included an analysis and presentation of the median design on Sutton Avenue; acting as the local project coordinator for the Historical Commission Main Street National Register Nomination and attending meetings of the Central Massachusetts Metropolitan Planning Organization.



Engineering activities in 2009 included bid documents, bid administration and construction management for the 2009 Roads Program, as well as general support for Department of Public Works activities.

The Town Engineer is available to help with issues regarding property management and development in Town, including questions about the zoning bylaws, subdivision rules and regulations, project permitting requirements, stormwater management and Board meeting schedules.

# PUBLIC SERVICE

## BANDSTAND COMMITTEE

The Oxford Bandstand had a very busy year in 2009. There were a great variety of events; which included: eleven weddings, five can & bottle drives of Cub Scout Pack 147, the Lion Club's Easter Bunny, Pumpkin Sale and Santa. Additionally, there was a Day of Prayer, five concerts in August, as well as 4 other concerts throughout the year and the Christmas Tree Lighting Ceremony. The Cultural Council, a local agency which is supported by the Massachusetts Cultural Council, as well as the Charles Larned Entertainment Fund and the Oxford Lion's Club funded the concerts.

The concerts were:

August 2 – Up All Night with Nancy Yacino  
August 9 – Gold Rush (this concert included an ice cream social sponsored by the Clara Barton Diabetes Camp)  
August 16 – The Jolly Kopperschmidts  
August 23 – Jackie Lee Williams  
August 30 – a variety of teen bands

In the Spring, the Bandstand Committee asked the Town for \$1500.00 to purchase commercial-grade garland for the Bandstand to be used during the winter holidays. An Article requesting these funds was approved at the Annual Town Meeting in May. The garland was purchased from TreeTopia located in Fresno, CA.

The Christmas Tree Lighting Ceremony held on December 6<sup>th</sup> was a huge success. Robbins Garden Center donated the beautiful Christmas Tree. Boy Scout Troop 147 decorated the Bandstand. Harry Richardson, along with his children, replaced bulbs on the roof. Students from the Oxford High School's N.J.R.O.T.C. were the pageant players. Dan Bonnette was Santa and Jennifer Morin was his elf. The Oxford High School's Madrigal Choir and Brass, under the direction of Alton Baggett, Director of the Performing Arts Department, provided wonderful music.

Additionally, Ed Schellback and his son provided hayrides around the Park. Visitors enjoyed hot chocolate, prepared by the Oxford Fire Department, and cookies under the tent. This event was sponsored by Oxford Insurance Agency.

The Bandstand Committee is preparing for next year's activities, as well as looking forward to 2012, which marks the Committee's 25<sup>th</sup> Anniversary. We would like to thank everyone for their continued support.

**Joyce Sirard**  
Executive Director

## COMMUNITY CENTER

The Oxford Community Center has, over the course of the last year, seen tremendous growth from the many programs we offer. The fitness program has continued to expand and is averaging more than 1400 member visits a month. We are now offering personal training sessions, salsa and rumba classes and a monthly nutrition lecture. The SilverSneakers program remains popular and we are happy to welcome both new and returning members. There are over 90 seniors who participate in SilverSneakers. We have also installed a state-of-the-art keyless entry system to allow us to track the usage of the cardio room and to provide our members with an additional sense of security. Members enjoy our flat screen TV's while utilizing our treadmills. We have expanded our babysitting schedule and parents may now utilize our babysitting service from 9:00 to 11:30 a.m. and 5:00 to 6:30 p.m., Monday through Friday. Due to popular demand, the fitness schedule has expanded to include 3 additional cardio classes.

The Farmer's Marker was again held throughout the Summer on Saturdays at the Town Common from 9:00 a.m. to 1:00 p.m.

Our Fall and Winter Basketball Leagues continue to grow and provide opportunities for children 6-12 years-of-age to develop their skills. Last year, 153 children participated in the basketball leagues. Our KidZone toddler programs for ages 3-6, offered cooking classes, crafts and gym programs, as well as an extremely well-attended summer program that featured a day at the beach, a space camp, a western roundup and luau with 112 children participating.

Our Summer Program was again a resounding success. We saw many children returning from last year and many new faces as well. These programs were operated in conjunction with the Oxford Recreation Commission. We provided outdoor recreation experiences and swim lessons to over 100 children.

The Oxford Community Center is home for Driver's Education for teens and we provided these classes to over 90 Oxford residents. This Spring saw the opening of the new Skatepark and we have over 250 registered users. In order to address concerns from neighbors, a camera was installed in October and the complaints have dramatically decreased.

Special events hosted by the Community Center included the Halloween Howler and the Town-wide Christmas Party, which was held in conjunction with the Oxford Police, Oxford Fire/EMS, Women's Club and the Oxford Library. It was a huge success.

The Community Center also offers rental space and meeting space for Town organizations and sports leagues. Access Oxford, Ecumenical Food Shelf, Tabernacle of Praise and Lighthouse Ministries are tenants.

The Oxford Community Center welcomes all to join our community and the unique experience we provide. Further information on program offerings can be found at [www.oxfordcommunitycenter.com](http://www.oxfordcommunitycenter.com) Phone: (508) 987-6002. We are open from 8:00 a.m. until 9:00 p.m., Monday through Friday and Saturdays from 8:00 a.m. to 6:30 p.m.

We would like to extend a special thank you to Jane Bania and the Friends of the Oxford Community Center for their fundraising, without them the purchase of the keyless entry system, flat-screen TV's and additional mirrors for fitness would have been impossible. We also wish to thank the Facilities Maintenance Department for their continued maintenance support.

**Stacy Barr**  
Director of Community Services  
**Jackie Baldero and Diane Castelo**  
Program Managers

## CONSERVATION COMMISSION

**A**t the beginning of 2009, the Conservation Commission consisted of seven members: Robert Manuel, Chairman; George Esteves, Vice-Chairman; Arthur Firl and J. William Zoldak, Edward Stuczko, Mark Drelinger and Albert Shahnarian. The Commission thanks Stephen Halley for his service as a member during the year also.

The Conservation Commission's main duties are to ensure that wetland resources are protected in Town according to the Massachusetts Wetland Protection Act. The Commission is currently drafting a local wetland by-law for the Town's consideration next year.

During 2009, the Conservation Commission issued 22 Orders of Conditions, 14 Certificates of Compliance, 10 Determinations of Applicability, three (3) Enforcement Orders and two (2) Emergency Certifications.

The Commission meets the first and third Wednesday of the month at 7:00 P.M. Site visits are scheduled to evaluate projects presented to the Commission. The Conservation Commission encourages any Town citizen, who is interested in learning more about wetlands and other conservation matters, to attend open meetings.

## COUNCIL ON AGING

**T**he Oxford Council on Aging is dedicated to enhancing the quality of life for the town's senior population.

Rooted in its mission is the belief that every senior is a valued member of the community and has a right to a life of dignity, while maintaining a maximum level of independence. To meet this goal, the Council on Aging identifies needs and provides a range of programs and services to meet those needs.

The Council on Aging serves as a community focal point around issues of aging and is the liaison to local, state and federal resources for seniors and their families.



New initiatives that took place in 2009 at the Oxford Senior Center include the purchase of a new check-in computer system called "My Senior Center." This purchase was made without town budget dollars, but rather purchased with a combination of donations and the state formula grant. The Director also became a certified Master Trainer in "A Matter of Balance" program. This is an evidence-based program teaching seniors the importance of fall prevention.

The Oxford Senior Center /Council on Aging helps seniors maintain a dignified life, where they can receive aid to meet basic needs, such as: transportation, meals on wheels, health screenings, congregate dining and opportunities for socialization. To this end, the Oxford Senior Center/Council on Aging is blessed to have many volunteers come forward so that our quality of service is enhanced. In fact, volunteers totaled **8,900 hours** of service to the center in 2009, which

has a cash equivalent of over \$75,000 savings for the Town of Oxford. Our volunteer pool is vital and necessary to maintain the integrity of the center. Without them, things would not function as efficiently. Volunteers are the heartbeat of the senior center and are always needed and welcome.

Health screenings, education, fitness and exercise are also important parts of what we do. They include blood pressure checks, blood sugar screenings, flu shots, hearing tests and an array of healthful living educational topics. Recreation, fitness and exercise offerings are regularly attended by many who wish to partake in healthful living pursuits and find socialization opportunities as well. Bowling, chair yoga, Pitch playing, Scrabble, trivia pursuit, linedancing and monthly movies are offered; just to name a few. The Oxford Senior Center provided **over 8,500** units of service for individuals to increase their quality of life.

The Center is the home of a weekday daily congregate meal site. Partnering with Tri-Valley Services, over 5,900 affordable meals were served in 2009. Tri -Valley provides a warm, healthy lunch Monday through Friday, which is carried through rain, sleet and snow throughout the calendar year by Oxford's volunteers. This program is called "Meals on Wheels." Special monthly events are offered throughout the calendar year and are usually scheduled around the lunch hour. Tri-Valley receives federal funding under the Older Americans Act furnished by the Central Massachusetts Agency on Aging and the Massachusetts Office of Elder Affairs.

The Oxford Senior Center/Council on Aging offers referrals to seniors in need, covering the gamut from housing options to homemaker and personal care referrals. Outreach service is an important part of what we do. We conduct in-home visits to assist seniors in defining their needs and to facilitate access to services. In 2009, the Senior Center/Council on Aging served **902** contacts.

Access to transportation equates to independence for older adults. Some seniors cannot access vital services in the community

without transportation. Our transportation program is essential in facilitating this independence by providing rides to medical/dental appointments, grocery shopping, the Senior Center for congregate meals, socialization and wellness activities, in addition to other destinations in the community. In 2009, over 4,300 rides were carried out by our van drivers. In addition, arrangements were handled in this office for ADA transits, of which, 74 rides were considered non-senior transits of handicapped individuals.

The SHINE program provides free, unbiased and up-to-date health insurance information, counseling and assistance to Medicare beneficiaries of all ages and their caregivers. The volunteer SHINE counselor helps older persons (and younger disabled Medicare beneficiaries) understand their Medicare benefits and other health insurance options. The Oxford Senior Center/Council on Aging is a SHINE Member Site. This service is available by appointment on Wednesdays.

The position of Clerk was eliminated as of June 30, 2009 due to budget cuts. Donna Burd was a Clerk at the Senior Center for many years. We thank her for her years of service to the Council on Aging. A new part-time position of Volunteer/Activity Coordinator has been added. The formula grant pays for this position and the individual only works one day per week.

*Senior Center staff:*

*Director: Stacy Barr; Adm. Clerk: Donna Burd; WRTA and Transportation Coord.: Don Ireland; Outreach Coord.: Rebecca Messier; Volunteer/Activity Coordinator: April Blackwood; SHINE Volunteer: Diane Kaminski; Van Drivers Norman Mercier, Ken Devault and volunteer Joan Kasabula*

*2009 Council on Aging Board:*

*Chair – Dick Casagranda; Vice chair – Diane Kaminski; Secretary – Joyce Nilson  
Members: Joyce Dalbeck, Dorothy Ireland, Joan Kasabula, Jan Miller, Larry Ackley, Gladys Pacenka, Fran Smolenski and Barbara Shultz*

*Respectfully submitted,*  
**Stacy Barr**  
Executive Director

## CULTURAL COUNCIL

The Oxford Cultural Council (OCC) considered 26 FY 2010 grant applications with requests for funds adding up to \$15,970. Allotted funding from the Massachusetts Cultural Council (MCC) decreased \$1,600 from 2009 to \$4,930 for FY 2010. The OCC was able to grant partial or full funding for 15 proposals for a total of \$4,900. The FY 2010 approved applicants included: Oxford Public Schools, the Oxford Free Public Library, the Oxford Bandstand Committee, Oxford Cub Scout Pack #147 and the Oxford Senior Center.

Among the projects funded were: “*Live Performance - Actor’s Shakespeare Project*” in Boston, for the Oxford High School; “*Tin Cup Adventures*,” “*Amazing Americans*,” and “*Brian Lies- Author /Illustrator*,” at Clara Barton Elementary School and “*Having Fun With Pyramids*,” at Oxford Middle School. Each of the school-based projects was coordinated with school curriculum needs.

The Oxford Free Public Library received two grants for the children’s library program: “*Earth Rhythms: Stories & Songs for the Whole Earth*” (in August) and “*Magic and Juggling at the Library*” (in February).

In addition, the OCC renewed the passes to the Tower Hill Botanical Gardens. These passes provide free admission to any Oxford resident and are available at the Oxford Free Public Library throughout the year. The use of these passes dramatically increased from being used 19 times (56 people) in 2008 to over 60 times (150 people) in 2009.

As in past years, a grant was provided to support the free Summer concert programs at the Oxford Bandstand. These concerts benefit every Oxford resident, as well as residents of other area towns. Also, the Oxford Senior Center received funding for “*Music is Love-Music, Magic and Comedy*” (May), and a concert by Soprano Ruth Harcovitz - “*Boston’s Julie Andrews*” (December).

As a local cultural council, the OCC receives the bulk of its funding from the Massachusetts Cultural Council, which is funded by the State legislature. The OCC may direct funds to individuals and organizations that are dedicated to productive and creative efforts in the arts, humanities or interpretive sciences. OCC guidelines and applications are available at the Oxford Free Public Library and the Town Hall. Further information and our own local requirements are available at [www.massculturalcouncil.org](http://www.massculturalcouncil.org) or at <http://www.town.oxford.ma.us/Pages/OxfordMABComm/culture>.



Currently, ten (10) Oxford residents serve on the OCC, which requires a minimum of five (5) persons up to a maximum of twenty-two (22). Members of the OCC include: Anthony and Shannon Devoe, Grace Flynn, Rebecca Gaddis, Heidi Peterson, Olive Prunier, Alice Rojko, Betty Scotti, Anthony Troiano and Marla Zeneski.

Any Oxford resident with an interest in serving on the Oxford Cultural Council to help promote cultural events in town is encouraged to join by contacting the Town Manager. You can e-mail us for information at [oxfordculturalcouncil@gmail.com](mailto:oxfordculturalcouncil@gmail.com). We look forward to hearing from you.

2010 is the year during which the Oxford Cultural Council will be seeking resident input through a survey. It is a tool to help OCC improve our work in the community. When you become aware of our survey please complete it and return it to us. Thank you!

### DEVELOPMENT AND INDUSTRIAL COMMISSION

The Commission assists prospective new businesses that wish to explore the possibilities of locating in the Oxford Industrial Park or any other industrial area in town. We wish to thank all the Boards and Commissions who have assisted us during the past year.

### FENCE VIEWER

Fence Viewing was established as part of our early laws under Chapter 49 of the General Laws of Massachusetts. Since 1693, fences were defined and policies of the "rights and remedies of landowners and abutters" were made into laws. Over the years, these laws have been strengthened through the court system and through the actions of a Fence Viewer.

Today, fences give us privacy, safety for children and animals, and are used to mark property lines or to hide an unsightly view. Larger fences are installed to control traffic noise or to provide protection around pools. It is the Fence Viewer who assists the owner and/or neighbor in solving problems that might arise in erecting a fence incorrectly. Requests for information or assistance are mostly answered via phone, but several personal trips per year must be made in order to resolve more complicated issues. If you have a problem or question regarding a fence please call (508) 987-8936.

**James H. Walker**  
Fence Viewer

### HISTORICAL COMMISSION

French Huguenot settlers established the first settlement in "New Oxford" in the Southeast corner of the much larger English-owned Grant. The English came later and settled on the Plains, which is known today as Main Street. In 2013, Oxford will celebrate its 300<sup>th</sup> Anniversary. This date is based on the traditional date of incorporation granted to the English settlement in 1713. Oxford has much to celebrate in 2013! Let it be done well!

In 2009, the Oxford Historical Commission (OHC) and the Huguenot Memorial Society of Oxford, Inc. sponsored their fourth Picnic at the Huguenot Fort. A concert was included for the first time. The Picnic and concert in 2010 is planned for September 11, with a rain date of September 18. This well-attended, free event is held at Oxford's most historic site on Fort Hill Road.

The OHC remains firmly committed to fulfilling the mandate presented in the state legislation of 1963, which established the MA Historical Commission as the State historic preservation agency. This action was followed ten years later in Oxford by Town Meeting vote, to establish the OHC as the local preservation agency. Together, these two agencies were created to ensure respect between preservation, growth and development in all Massachusetts' communities.

Oxford seems to be quickly reaching a critical point in development. Intersecting roads and highways divide Oxford and increased traffic flowing through town presents new challenges. Yet, Oxford still retains much of its historic identity. Hopefully, that identity will continue to be valued even in the midst of change. When structures and important historic sites are destroyed, so is a part of a town's identity. A historical presence in Oxford must be assured. The Oxford of tomorrow depends upon the action or inaction of the residents of today. It is a responsibility assigned to all.

The OHC is deeply grateful to many people who have donated Oxford photographs, post cards, family genealogies, old programs of events, advertising and a number of other items for preservation. If people are reluctant to part with items, the OHC would appreciate the opportunity to copy them and return them to the owner the same day. No bits of town history, however small, are considered insignificant. They all fit together to solve the puzzle that tells the story of Oxford. People may contact the OHC directly or leave donated material at the Selectmen's office. The collection is preserved in the space allocated to the OHC in Memorial Hall. It is used regularly for research and made available for review upon request.

In addition, the OHC greatly appreciates the following gifts: The large bell from the oldest Universalist Church in the world is now on permanent loan to the town through the generosity of the Coonan family. It will be put on display in a safe place. Exxon-Mobile presented the OHC with the gift of an

arborist's evaluation of the health of the Huguenot Oak and Irene Daviau donated copies of "The Oxford Shopper," which she published from May 17, 1996 to January 23, 2004.

The OHC is very grateful for the outpouring of support from property owners in the proposed National Register District. Front Street on the North and Huguenot Road on the South have already been declared eligible by the MA Historical Commission for listing in the National Register of Historic Places. Work is now underway to prepare the necessary documentation for the nomination. This honorary, non-regulatory designation recognizes "the well-preserved collection of civic, commercial and residential structures."

Significant improvements have occurred at the Huguenot Fort. Through the combined efforts of members of the OHC, the Huguenot Memorial Society, neighbors, Boy Scouts in Oxford and Leicester and the DPW, much of the brush has been eliminated and a permanent plan for easier maintenance is in place. Colin Malone of Boy Scout Troop 147 in Oxford is the fourth Boy Scout to earn his Eagle Scout Award by coordinating a work session at the Fort. People from near and far visit the site regularly. The need to provide information there has been discussed for years. With the offer of R.C. Rheault Construction to build a large interpretive sign, a proposal was developed and submitted to the MA Historical Commission (MAHC) due to the historical sensitivity of the entire 8 1/2 acres. Joyce M. Clements, Ph.D., fulfilled all the requirements on behalf of the town pro-bono. Three large stone slabs to be used as benches are also proposed for the site. MAHC provided the necessary permit and the Oxford Board of Selectmen granted permission. The project can move forward in the Summer of 2010.

Greenbriar was home to more than one hundred families in the mid-1950s. Less than ten years later, all homes were removed to make way for the Hodges Village Dam and flood control project. Using the 1960 date of dedication of the Dam, the OHC and the Army Corps of Engineers are collaborating,

with former residents of Greenbriar, to plan a commemorative event in 2010 recognizing this massive undertaking for the families involved and the town alike.

Many people care for a variety of historic sites throughout the town. The OHC is aware of the following people, who have voluntarily worked at specific areas for many years: Harold Keenan has planted flowers and cared for the Lindbergh Sign on Marshall Street at the corner of Bacon Street. Roger and Martha Rheault have planted flowers at the Huguenot Monument and Eugene MacKay has maintained a watchful eye over the Huguenot Oak.



Special recognition needs to be given to Market Basket. In late 2009, Market Basket extended the stone wall in place along the South side of Sutton Ave. and continued to the development's property line on the West.

The OHC also extends its appreciation to the DPW and the Planning Dept., as well as all of Town government. Without their help and continued support, the many projects undertaken by the OHC would not have been possible.

*Submitted by*  
**Chairman Jean M. O'Reilly**

## LIBRARY DIRECTOR

**T**he year 2009 was my twenty-fourth year in Town as your Library Director. I have enjoyed working for the people of Oxford.

Library use continues to be strong; increasing again this year. Public access computers continue to be heavily used. In a time of economic down-turn, it is always the case that public libraries are utilized more often.

In the past year, there was a substantial reduction in Library hours as a result of the

budget cuts forced by State Aid reductions to the Town. FY2010 brings further reductions in the library budget; however, we are keeping the same hours as the original cutback deemed necessary. We are hoping that there will be a turn-around in the fiscal climate, so that the Library can be open more hours.

In Adult Services, the Internet computers remain very popular and we continue to offer computer classes presented by Brenna (Pomeroy) Cavanaugh, the Assistant Director and Reference Librarian. We also now have Wi-Fi.

The Children's Room staff continues to present a staggering array of programs for the younger people of Oxford.

Mrs. Joyce Sirard, our extraordinary volunteer, continues to improve the library museum. We look forward to the time when the museum is completely organized and available to the people of Oxford on a continual basis.

I thank the Oxford Lion's Club for their continued support of the JAWS program, which provides computer access to the blind and visually impaired.

I would like to thank the Taft Fund for providing museum passes to the Ecotarium in Worcester. Thank you to the Friends of the Library for passes to the Davis Farmland and the Roger Williams Park Zoo; to the Oxford Woman's Club and the Friends for jointly providing a pass to the Children's Museum in Boston. The Smolenski-Millette Trust provided funding for the passes to the New England Aquarium, the Museum of Science in Boston and the Discovery Museums in Acton. Jay Bowes donated the Museum of Fine Arts Pass. The Oxford Cultural Council provided funding for passes to the Worcester Art Museum, the Tower Hill Botanical Garden and the Higgins Armory Museum. The pass programs are very popular with our patrons.

Thanks to the Friends of the Library group, under the leadership of Mrs. Grace Flynn, for generously providing funding for entertainers

and other programs during school vacations for our young patrons. They also provide funding for all of the little extras that are used in presenting story-hours and the many other programs for the children of Oxford.

I would also like to thank all the people who have volunteered some of their time to help us at the library. I am especially grateful to those who do so regularly; including, but not limited to, Sarah Mills and Joyce DeGon.

I appreciate my hard working staff, our always-genial Trustees, our many faithful borrowers and especially those who have given gift books in memory of loved ones.

*See you at the library!*

*Submitted by*  
**Timothy A. Kelley**  
Library Director

## LIBRARY TRUSTEES' REPORT

The year 2009 brought a tightening of all budgets in the Town. We feel the Library has done all that it can to continue to provide the best service possible to the people of the Town with the resources that are available.

In the Spring, after the budget was cut, we shortened the Library's hours by closing on Mondays. This reduction in hours continues in the new fiscal year, as we operate with a further-reduced budget. This does not, however, change the fact that the Library staff will provide you with all the great service you have come to expect. The Children's room continues to offer a wide array of wonderful services from story hours for the very young to entertaining, educational programs and presentations for young adults.

In tough economic times, the Library is the place to find the information you need to persevere. The recreational reading, listening and viewing that you enjoy are all for free!

We thank the Town Administration for working with us to ensure that the Library remains strong in these tough times. This allows us to keep our state accreditation and

opens up the resources of all libraries across the State to the people of Oxford. Stop in at the Library and the Staff will work to get you anything you need.

The Board is also grateful to everyone who has made a donation or asked that donations be made in their memory to the Oxford Free Public Library. This year, specifically, the Coonan family asked for donations to be made in memory of George F. Coonan, Jr. Additionally, Mr. George Morin left us a substantial donation in his will.

The Friends of the Oxford Free Public Library, still under the unflagging leadership of President Grace Flynn, continue to conduct numerous fundraising activities, enabling the Library to provide programs that are not covered in our budget. This provides funding for entertainers and other programs during school vacations for our young patrons. The Friends also provide funding for all of the little extras that are used in presenting story hours and a variety of other programs.

The Board would like to express their gratitude to all of the area artists, who so graciously exhibited their work at the Library for the enjoyment of our patrons.

The Board is grateful to Director Timothy Kelley and all of our Staff, Pages and Volunteers, who keep the Library running so smoothly. They provide excellent day-to-day services to our patrons, in addition to offering special events for that "something extra" reason to return to the Library.

The Board is proud of the "free" in Oxford Free Public Library. Our goal is to ensure patrons equal "free" access to all library services; from historical archives to current technology; from recreational materials to the latest book releases (in print and audio), videotapes, CDs and DVDs; to information from a substantial collection of print nonfiction to online acquisitions and databases.

*Submitted by*  
**John J. Bowes, Chair**  
**James H. Walker and John Flynn**

## OPEN SPACE COMMITTEE

The Open Space Committee continues to work on the *Goals and Objectives* set forth in Section 8 of the Open Space and Recreation Plan. A copy of the Plan is on file in the Oxford Free Public Library and the Town Manager's Office. These *Goals and Objectives* were formulated from the town-wide survey answered by the citizens of Oxford. The number one goal from the survey results is to "Preserve Oxford's Small Town Character by Managing New Growth."

Another specific goal of this plan is "to work toward developing a French River Greenway with walking trails, bridge crossings and small parks, to improve public access and preservation of key open space parcels; conduct the canoe access study approved and funded by the Quinebaug Shetucket Heritage Corridor; and based on the study's recommendations, develop one or more canoe put-ins." To work toward accomplishing this goal, the Open Space Committee unanimously voted to partner with the French River Connection, the Dudley Conservation Land Trust and Oxford citizens to purchase four (4) acres at 52 Dudley Road along the French River. This property, known as Leovich Landing, is located where the road, the river and the proposed route of the Greenway meet. It will provide public access to a trailhead, a small park and a canoe launch.

Donations totalling \$70,000 were raised to purchase Leovich Landing. Funds came from individuals, local businesses, State grants and \$5,000 came from Oxford's Conservation Fund. The Open Space Committee is happy to report that the land was officially opened to the public in October 2009. We want to thank Ken Parker of the French River Connection, as well as, Sandra Peterson and Keith Kirkland of the Dudley Conservation Land Trust for their efforts to buy this land.

The committee would like to take this opportunity to thank everyone who has supported our efforts. We look forward to working with you on the Open Space and Recreation Plan *Goals and Objectives* during the coming year.

*Respectfully submitted,  
Alice Shaw, Chairman*

## OXFORD HOUSING AUTHORITY

The Oxford Housing Authority, a public corporation, was organized in 1971, as authorized by Chapter 121 of the General Laws of Massachusetts.

Annual Meeting: The first regular meeting after the Annual Town Election

Regular Meeting: The second Tuesday of the month at 10:00 a.m. at the Housing Authority's Office located at 23 Wheelock Street, Oxford, MA

### **BOARD MEMBERS**

Earl F. Faneuf, Sr.	Chairman
Ernest A. White, Jr.	Vice Chairman
Gloria A. Wade	Treasurer
Howard Merson	Assistant Treasurer
Paul Graves	State Appointee

### **PERSONNEL**

Elisabeth E. Earle	Executive Director
Ruth V. Benoit	Administrative Assistant
Cathleen M. Donovan	Tenant Coordinator
Ronald Dranginis	Maintenance Supervisor
James Niedzialkowski	Maintenance Mechanic
Craig Erickson	Maintenance Laborer
Karen Ahlers	Attorney
Howard Gordon, CPA	Accountant

The Oxford Housing Authority's primary function is to administer public housing programs in the Town of Oxford and to recommend and apply for financial assistance to State and Federal agencies for housing programs.

The Authority currently administers a total of 188 units of State-aided Housing. 66 were completed in 1974 and a 52 unit State-aided project was completed in 1979. The Housing Authority completed a Development Grant in 1999 for the construction of 48 units of elderly/handicap housing, 14 units of family housing and 8 units of special needs housing. The Housing Authority also administers 87 units of the Federal Section 8 Rental Assistance Program (plus a number of portability units).

*Submitted by  
Elisabeth E. Earle,  
Executive Director*

## PLANNING BOARD

The Planning Board is chartered by the Town and Massachusetts General Law to administer local and State by-laws, zoning and subdivision regulations. The Planning Board makes recommendations on all matters concerning the physical, economic and environmental development of the Town. The Board is responsible for the periodic updating of the Master Plan.

Planning Board membership at the end of the year consisted of: Chairman Richard A. Escolas, Jr., Vice Chairman Ralph J. LePore, Clerk Jeffrey Stafford, Kevin Dyer, Vice Clerk Norman LeBlanc, Thomas Sullivan and Donald Mosher. During the year, Dennis Lamarche resigned from the Board (his unexpired term was filled by Donald Mosher). Mr. Lamarche was elected to the Board of Selectmen. David Manugian remains the Town Engineer/Planner and Mary Herriage continues as the Planning Clerk.

The Planning Board held twenty-four (24) meetings in 2009. During those meetings, the Board considered Approval Not Required (ANR) plans, subdivision plans, site plans, special permit applications and zoning by-law amendments. No Preliminary Subdivision Plans were received.

There were no Definitive Subdivision Plans filed during 2009. An extension of time for the extended approval of 2007 was filed for the Reserve at Ashworth Hill and was denied.

The Board endorsed four (4) ANR plans showing lots with frontage on existing roads, resulting in lot line changes, easements, and/or the creation of new building sites.

Nine (9) Special Permit Applications were filed. Seven (7) were approved; one (1) was withdrawn without prejudice and one (1) remains pending.

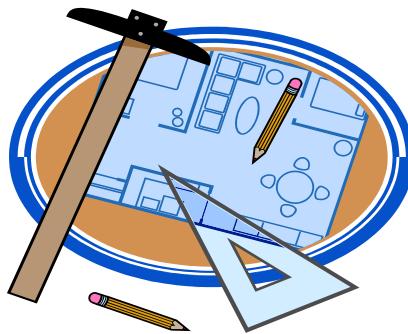
Eighteen (18) Site Plan Review Applications were received; fourteen (14) were approved, one (1) was withdrawn without prejudice and three (3) are pending. The approved plans included ten (10) for new uses on existing

sites, seven (7) for new buildings and one for a building addition. The pending applications are for multi-family housing, a new commercial building on an existing site and a new use on an existing site. Market Basket was approved in January, 2009.

The Town Charter charges the Planning Board with making recommendation to the town on all matters concerning the physical, economic and environmental development of the town. During the year, the Board considered and made recommendations at Town Meetings on six (6) Warrant articles. At the May Town Meeting the Planning Board supported Article 16: the de-weeding of Carbuncle Pond; and, Article 17: the purchase of Leovich Landing. At the October Town Meeting the Board supported Article 6: the extension of a water main on Dana Road; Article 9: the sale of 450 Main Street (the former police station); Article 12: changes to the Site Plan Review regulations; and, Article 13: changes to wireless communication tower regulations.

The Board continues to express its' thanks to the Town Hall Staff and the other volunteer Boards and Commissions for their assistance and consideration of the many applications that are submitted for review.

*Submitted by*  
**Richard A. Escolas, Jr.**  
Planning Board Chairman



## RECREATION COMMISSION

The Recreation Commission meets the first Tuesday of each month at 7:00 p.m., at the Oxford Community Center. The Commission meets to approve and organize requests for the use of the Town's recreation property. It also plans and sponsors recreation events in the Town for children and adults. Ongoing maintenance of the Town's recreational property is overseen by the Commission with the assistance of the Department of Public Works (DPW).

In 2009, the lighting project continued for the baseball field at Greenbriar park. The foundations for the light poles were completed and the lights assembled. The wiring between the light poles was also completed. There were some unexpected additions to the project and a substantial increase in copper costs; therefore, we were unable to complete the entire lighting project in 2009. In light of the current economic environment and the inability to draw on free capital, the Commission began researching ways to fund the completion of this extensive project. Old Town Meeting articles, with money still residing in the accounts, were gathered and placed on the October Town Meeting Warrant for reallocation of funds. The article passed and the money was appropriated to complete the lighting project and repair the Joslin fields. The lighting project is slated for completion by April 2010.

The proposed Joslin Field renovations include regrading the existing area, installing a manual sprinkler system, which could be upgraded later to a solar-powered control unit, and hydro seeding. The bids for this project will be sent out in 2010.

Carbuncle Beach was opened for swim lessons and Fun Club activities in July and August. The programs were organized and run by the Community Center under the direction of Stacy Barr, Director of Community Programs. All lifeguards, as well as the Fun Club workers, were hired by the Community Center. The top floor of the beach house was used as a safe haven for the

children and workers in case of inclement weather. The building also houses the bathrooms and lifeguard rooms, in addition to supplying storage space for beach equipment and supplies.

Plans and upgrades to Ruel Field continued in 2009 with the purchase of 4 new aluminum benches for the softball fields. They are tentatively scheduled to be installed in the Spring of 2010. Also planned, is a building on this property that will house bathrooms and a concession stand. This is another step in the Master Plan for Ruel Field.

Ruel Field was used by Oxford Lassie League Softball, Oxford Youth Soccer, Oxford Men's Softball League, Liverpool Soccer Club, Oxford Men's Soccer League and the Jack Benny Softball League. In early September, Ruel Field was one of three sites that hosted the Central Mass Invaders Fast Pitch Softball Tournament, in which over forty teams from New England and New York participated. In October, Ruel Field again served as host to the Special Olympics Soccer Regional Tournament. Over forty teams from Massachusetts came to qualify for the Olympic Teams on a beautiful, sunny Sunday.



The two volleyball courts, skatepark and the two tennis courts located in Greenbriar were very active in 2009. A new skate park opened near the Joslin Fields in the Center of Town. A landscaped barrier was installed at the end of the Maple Street parking lot near the skate park as a noise buffer for the surrounding neighbors. Over forty (40) hemlocks, three (3) large pink dogwoods and three (3) mountain ashes were planted at this site.

In addition to the skate park, two new basketball courts were constructed near the

Joslin fields. These courts have fencing and state-of-the-art equipment. They are used by many different age groups. Plans for summer leagues at this site are being developed for the upcoming year.

Recreational areas were also utilized for other activities, which included: horseback riding, biking trails, hiking, fishing, ice skating, sledding, cross country skiing, snow shoeing, canoeing, kayaking and swimming.

The Recreation Commission would like to thank Sean Divoll and the DPW Crew for their continued support and help with Recreation programs. The Recreation Commission looks forward to developing a plan and working closely with the DPW in 2010 to keep all of the Town's recreational properties in pristine and safe condition for all Oxford residents.

*Submitted by*  
**Joel P. Masley**, Chairman

## ZONING BOARD OF APPEALS

The Zoning Board of Appeals normally meets on Thursday evenings, as needed, to hear and decide on applications for Variances, Special Permits and Appeals of Administrative Zoning actions, as prescribed under the Town of Oxford's Zoning By-Laws. Each application to the Board involves one or more public hearings and, in most cases, a site visit. During 2009, the Board acted on 2 Special Permit and 3 Variance requests, in addition to one (1) Appeal of an Administrative Zoning decision.

At the close of the year, the membership consisted of Michael Leduc, Chairman; Mark Mercadante, Vice Chairman; Peter LaFlash, John Sneade and Arthur Bouley. Alternate Board members were: Al St. Germain, Stephen Balcunas and Michael Camosse. The Board wishes to thank the other Town Boards, Commissions and Town Hall Staff for their assistance during the past year.

*Respectfully submitted,*  
**Michael Leduc**, Chairman

# VITAL STATISTICS

	<u>Births</u>	<u>Marriages</u>	<u>Deaths</u>
2008	137	58	117
2009	137*	59	117*

\* Incomplete

Birth Records	\$ .00
Birth Certificates	2,620.00
Marriage Intention	930.00
Marriage Certificates	1,585.00
Death Certificates	<u>1,670.00</u>
<b>Total Vital Statistics Receipts</b>	<b>\$ 6,805.00</b>

## Animal Control

Dog & Kennel Licenses	\$ 9,800.00
Cat Licenses	3,378.00
Duplicate Dog/Cat Tags & Transfers	9.50
Late Charges Dogs/Kennels	2,964.00
Late Charges Cats	<u>1,110.00</u>
<b>Total Animal Control Receipts</b>	<b>\$17,261.50</b>

## Miscellaneous Receipts

Business Certificates	\$1,245.00
Miscellaneous	418.00
Photostat Copies	80.00
Raffles and Bazaars	90.00
List of Residents	200.00
Pole Locations	40.00
Registration of Flammables	1,772.50
Certificate of Residency	35.00
Commercial Codes	10.00
General By-Laws	31.00
Zoning By-Laws	525.00
Zoning Maps	.00
Sub-Division Control Laws	70.00
Charter	12.00
Municipal Legislation	.00
Notary Fees	121.00
Fines – Non-criminal Disposition (Animal Control)	380.00
Marijuana Tickets	700.00
Yard Sale Permits	1,430.00
Fisheries & Wildlife Fees	<u>293.30</u>
<b>Total Miscellaneous Receipts</b>	<b>\$7,452.80</b>

## Division of Fisheries & Wildlife

Number of Licenses and Stamps Sold	370
<b>Total Fisheries &amp; Wildlife Receipts</b>	<b>\$6,338.80</b>

<b>Total Receipts by Town Clerk</b>	<b>\$ 37,858.10</b>
<b>Less Payment to Fisheries &amp; Wildlife</b>	<b>(\$6,234.50)</b>
<b>TOTAL PAYMENT TO TOWN TREASURER</b>	<b><u>\$ 31,623.60</u></b>

---

# PUBLIC WORKS

---

## DEPARTMENT OF PUBLIC WORKS (D.P.W.)

**D**espite devastating 9C cuts to local aid and the associated reduction in the DPW budget, the Department continued its focus on providing high quality public works and utility services.

Aside from normal maintenance duty, the Highway Division completed many noteworthy projects in 2009. Old Southbridge Road from Misty Meadow Lane to the Charlton town line and Whiting Road from the Dudley town line to the Charlton town line, were pulverized and paved with hot mix asphalt. Additionally, the drainage system was rebuilt in this area to handle increased storm water runoff. A drain line was installed on Prince Street to alleviate puddling and icing in the winter. Due to budget cuts, no chip sealing was performed.

In 2009, the Town used a developer's forfeited cash security and completed the developer's outstanding roadway work on Henry Marsh Road, Sullivan Boulevard and Misty Meadow Lane. The work consisted of drainage system cleaning and fixing, berm placement and top course asphalt paving.

The Cemetery and Grounds Division was busy in 2009. Due to budget cuts, the Town was not able to hire seasonal summer help to mow and trim grass in the cemeteries and recreational fields. As an unfortunate twist, the Summer of 2009 was unusually wet and cool, which led to abundant grass growth. Therefore, the Division was extremely busy; continuously mowing grass that never stopped growing until the frost set in. Fifty-six burials were completed in 2009 in Oxford Cemeteries. The Cemetery and Grounds Division performed roadside tree and brush control to control vegetation within the public Right-of-Way. The Tree Warden held one public hearing for tree removal.

In 2009, the Fleet Maintenance Division worked diligently on maintaining all DPW, Fire-EMS, Police and Council on Aging vehicles. A new multi-purpose sidewalk machine with attachments and a heavy duty trailer was appropriated from the DPW's Capital Plan at the Fall 2009 Special Town Meeting.

The Sewer Division performed maintenance on the Town's sewer system in 2009. Significant progress was made on the Town's Comprehensive Wastewater Management Plan. The purpose of the plan is to determine a 20-year plan for sewer expansion in the Town.

In May 2009, the DPW constructed the Town Center Skate Park in the parking lot of the Community Center with grants from the Smolenski/Millette Trust. Several public meetings helped shape the design of the skate park.

The Department of Public Works wishes to thank all Boards, Committees, Commissions, Departments and the general public for their support. Such support is instrumental in helping the DPW continue its goal to provide superior service to the Town.

*Respectfully submitted,*  
**Sean M. Divoll, P.E.**  
Director of Public Works/Sewer Superintendent



## FACILITIES MAINTENANCE DEPARTMENT

The Department's mission is to efficiently and effectively utilize all available resources to provide the best, economical maintenance of the town's buildings, structures and equipment, in order to achieve their maximum expected design life, in addition to insuring a safe and functional environment for the public and the Town of Oxford's employees.

Calendar year 2009 was a busy year for the Department. The total number of work orders written increased by 23% and there was a slight up tick in the Department's completion rate for all work orders to 97.5% over last year's rate of 92.2%. These numbers were achieved without adding to the maintenance staff and are the result of many factors, not the least of which is the outstanding efforts expended by the Department's two maintenance technicians: Vinny Fallavolitta and Steve Papagni.

Operational efficiency was enhanced by increasing the number of Preventive Maintenance (PM) work orders written and performed by over 80%. These work orders can be accomplished much quicker than standard repair orders, since spare parts, tools, methods of repair and scheduling are known before arriving on site. Additionally, as the number of PM work orders has increased, the number of repair work orders has decreased by almost 7%.

Another area that saw improvement was the development of a robust inventory of repair parts

that better addresses the needs of the town's diverse assortment of buildings. Having the right mix of parts on hand greatly reduced the amount of time that elapsed from the time a problem was diagnosed to the time it was completed. Timely repairs resulted in no loss of use of any of the town's buildings due to maintenance issues. All of the town's various departments were able to conduct the business of the town without interruption.

The year saw a number of projects; most notably: the installation of a new electrical service panel and a 2 ton split system heat pump at the Department's Barton Street building; the replacement of a cracked boiler section at the Chaffee School; the replacement of all boiler burners, one main boiler circulator motor and a 20 ton air conditioning compressor, plus isolation and modifications to the fire sprinklers to prevent recurrent freeze-ups at OHS; installation of non-electric control valves throughout the building, partial roof replacement over the Gym and the installation of a 3 ton split system air conditioner at the Community Center; as well as the demolition and renovations at the Middle School to accommodate technology upgrades.

The construction of the new police building at 503 Main Street, which had started the previous July, progressed throughout the year and was completed in early August. The Facilities Maintenance Department provided project management as the Owner's Project Manager and I'm pleased to say that the project was completed on time and within budget. The former police building at 450 Main Street was secured, winterized and made ready for disposal by sale.

With the Police Department's move into their new home, the Facilities Maintenance Department started providing custodial support to that building. This brought the number of full-time custodians within the Department to four and they collectively provide custodial services to the Town Hall, Library, Community Center, Senior Center, Woodward School, North Oxford Fire Station and the new Police Headquarters.

I would like to thank the Town's many boards and committees, as well as the other department heads and building managers for their support of this Department throughout the year. Without their cooperation, assistance, guidance and patience, the work of Facilities Maintenance would be much more difficult.

*Respectfully submitted,*  
**Richard A. Donais**  
Facilities Maintenance Coordinator

### FACILITIES DEPARTMENT STATISTICS

<b>MUNICIPAL BLDG ORDERS</b>	<b>800</b>
<b>SCHOOL BLDG ORDERS</b>	<b>645</b>
<b>WORK ORDERS COMPLETED</b>	<b>1,409</b>
<b>CURRENT BACKLOG</b>	<b>86</b>

#### Repair Orders

<u>January</u>	87
<u>February</u>	43
<u>March</u>	57
<u>April</u>	64
<u>May</u>	73
<u>June</u>	46
<u>July</u>	58
<u>August</u>	80
<u>September</u>	65
<u>October</u>	50
<u>November</u>	65
<u>December</u>	55

#### Preventative Maintenance Orders

<u>January</u>	44
<u>February</u>	43
<u>March</u>	78
<u>April</u>	47
<u>May</u>	67
<u>June</u>	56
<u>July</u>	44
<u>August</u>	56
<u>September</u>	83
<u>October</u>	72
<u>November</u>	53
<u>December</u>	55

# SCHOOLS

---

## School Department

### SUPERINTENDENT'S OFFICE

Allen W. Himmelberger .....	Superintendent of Schools
Melissa A. Widing .....	Secretary to the Superintendent
Richard Mathieu .....	Business Manager
Naida Lepore .....	Accounts Payable/Budget Specialist
Denise Aucoin .....	EDUCARE Coordinator
Kathleen Martinello .....	Payroll/Personnel Director
Susan Davis .....	Business Office Clerk

### OXFORD HIGH SCHOOL

Kevin Wells .....	Principal
David Nugent .....	Assistant Principal
Tara Anderson .....	Science
Alton Baggett .....	Music
Matthew Welsh .....	History/English
Sr. Chief Wade Borland .....	Naval Science, Navy Jr. ROTC
Susan Briody .....	Art
Jean Paul Brouillette .....	Accounting
Kathleen Casavant .....	English
Leslie Chambers .....	Physical Education
Paula Cobb .....	Librarian
Amy Corey .....	Social Studies
Courtney Nugent .....	English
Daniel DeLollis .....	Technology Teacher
John Doldoorian .....	Psychology/Athletic Director
Annie Dubois .....	French
Thomas Ethier .....	Social Studies
Deborah Feingold .....	English
Susan Gallant .....	English
Jeromy Grniet .....	Resource Officer
Heidi Godowski .....	Moderate Needs Special Education
Cheryl Hetherman .....	Special Education
Eric Jenkins .....	Social Studies
Cassandra Klimczuk .....	Math
Marcia Krantz .....	English
Mary Ann Lacki .....	Spanish
Dixie Lawrence .....	Health
Candace Lirange .....	Spanish
Paul Lirange .....	Math
Commander Michael Masley .....	Naval Science, Navy Jr. ROTC
Kevin May .....	Science
Dr. Karen Noone-Yvon .....	School Psychologist
Kathleen Norrgard .....	Special Education
Dung Nguyen .....	Physical Education
Courtney Nugent .....	English
Keith Radzik .....	Science
Deborah Semenyck .....	Math
Edward Sikonski .....	Adjustment Counselor
Diane Snyder .....	Science

*High School (cont.)*

Martha Spinney .....	Math
Kara Stockhaus.....	History
Janice Swindell.....	Science
Thomas Ward .....	Adjustment Counselor
Katherine Wieland.....	Adjustment Counselor
Elaine Ziembra .....	School Nurse

**PROJECT COFFEE/JOBs**

Nancy James.....	Coordinator of Alternative Education
Julie Czernicki.....	Adjustment Counselor
Deborah Dion .....	English
Deborah Doe .....	Computer Technology
Anthony Genatossio .....	Time-Out Room Coordinator
William Hayes.....	Horticulture/Landscaping
Joseph Janerico.....	Construction Tech
David Leal .....	Small Engine Repair
Mark Lempicki.....	MCAS Math
Richard Maliff .....	Social Studies
Robin Murphy-Dow .....	Special Education Science
Blayne Murray.....	Teacher
Francis O'Brien .....	Carpentry

**OXFORD MIDDLE SCHOOL**

Katherine Hackett.....	Principal
Bennett Milliner .....	Assistant Principal
Jean Aromando.....	Secretary
Amy Belhumeur .....	Social Studies
Kristie Biando .....	Adjustment Counselor
Michelle Blood.....	ELA
Barbara Boulay.....	ELA
Jason Burch .....	Special Education
Joanne Cormier .....	Integrated Studies
Nancy Cottin .....	Art
Monica Crocker-Doyon.....	Intensive Special Needs
Valerie Daoust.....	Secretary
Gail Davis.....	Title 1 TA
Melissa Devon.....	Media Center Coordinator
BonnieJean Diggins.....	Nurse
Sarah DiGioia.....	Special Education
Lois Doray.....	Integrated Studies
Barbara Douka.....	Literacy
Elaine Goulas .....	Integrated Studies
Stephen Greene .....	Science
Donna Greenough .....	Physical Education
Holly Greico.....	Title 1 TA
Joanne Grzembksi .....	Mathematics
Robert Hankey.....	Special Education
Ian Hennessey .....	Science
Scott Hersey .....	Physical Education
Judy Hodgerney.....	ELA
Maria Kabala.....	ESL
Marybeth Karsok.....	Adjustment Counselor

*Middle School (cont.)*

Laury Kelly .....	Integrated Studies
Miriam King.....	Integrated Studies
Patricia Lal .....	Spanish
Janet Ledoux .....	Keyboarding
Denise Lewis.....	Grades 7 & 8 TA
John Libera.....	Music
Catherine Looney .....	Mathematics
Kacey McCallum.....	Integrated Studies
Susan Moscoffian.....	Social Studies
Kara Murphy .....	Integrated Studies
Claudia Nash .....	Integrated Studies
Donald Palermino.....	Integrated Studies
Jennifer Pierce .....	Integrated Studies
Christopher Pietro .....	Team Chairperson
Barbara Piscitelli .....	Wilson Reading Instructor
Ellen Prunier.....	Integrated Studies
Jessica Racicot.....	Integrated Studies
Karen Ruiz.....	Literacy
Sarah Rutkiewicz.....	Music
Kristen Scholl.....	Literacy
Kendra Sheldon .....	Special Education
David Smith.....	Integrated Studies
Wendy Steriti.....	Title 1 TA
R. Steven Vinzi .....	Mathematics
Rhea Walia .....	Science
Joshua Whitaker .....	Integrated Studies
Jessica White .....	Special Education
Kathleen Wozniak .....	Integrated Studies

**ALFRED M. CHAFFEE SCHOOL**

Nancy Fournier.....	Principal
Luciano Amoroso.....	Playground Aide
Alana Augustine.....	Therapy Assistant
Terry Banach.....	Cafeteria Aide
Nicole Beck .....	Grade 2 Teacher
Tara Bennett .....	Physical Education Teacher
Annette Bent.....	Instructional Aide
Angela Bernard .....	Instructional Aide
Dendra Bodreau.....	Kindergarten Teacher
Sara Borjeson .....	Art Teacher
Dorothea Brewer .....	Grade 4 Teacher
Jean Buell .....	Title 1 – Reading Teacher
Monica Butrick.....	Instructional Aide
Sherry Carboneau.....	Sub Instructional Aide
Paula Casey .....	Teacher Assistant
Marylou Chrisler .....	Instructional Aide
Cathy Corfey .....	Title 1 Teacher Assistant
Phyllis Cunningham.....	Instructional Aide
Carol Davis.....	Grade 1 Teacher
Jim Dion .....	Custodian
Rhonda Doney .....	Kitchen staff
Cheryl Dubois .....	Instructional Aide
Stephanie Dudek .....	Sub Instructional Aide

*Chaffee School (cont.)*

Joyce Dziedzic.....	Grade 4 Teacher
Brenda Ewings .....	Instructional Aide
Laurie Faia.....	Instructional Aide
Tammy Fournier.....	Kindergarten Teacher
Heather French .....	Team Chair
Mary Freudenthal .....	Grade 4 Teacher
Doreen Galiastro .....	Sub Instructional Aide
Bonnie Gilligan .....	Title 1 Teacher
Sandra Granahan .....	Kindergarten Teacher
Diane Groleau .....	Cafeteria Aide
Bonnie Hagopian.....	Long Term Sub
Jennifer Hall .....	Teacher Assistant
Nora Hammond .....	Instructional Aide
Karen Iwanski .....	Therapy Assistant
Sandra Jackson .....	Grade 4 Teacher
Angela Jordan.....	Instructional Aide
Maria Kabala .....	English/Second Language
Barbara Keeler.....	Playground Aide
Holly Keohane.....	Sub Instructional Aide
Susan Kirk.....	Grade 3 Teacher
Kimberly Larson .....	Grade 1 Teacher
Rachel Latour .....	Teacher Assistant
Andria Maciejewski .....	Instructional Aide
Cherry Malcom .....	Therapy Assistant
Yesenia Marquez.....	Sub Instructional Aide
Juliana Masley.....	Physical Therapist
Lori McCambridge.....	Instructional Aide
Kelly McCarthy .....	Instructional Aide
Leda McCarthy.....	Kitchen staff
Lisa Murphy .....	Special Education Teacher
Janice Murray.....	Grade 2 Teacher
Evelyn Mwenye.....	Art Teacher
Alison Parker.....	Teacher Assistant
Susan Peltier.....	Literacy Teacher
Denise Perra .....	Playground Aide
James Piette .....	Building Sub
Laurie Pytko .....	School Nurse
Colleen Rea .....	Grade 2 Teacher
Tammy Rebello.....	Secretary
Kathy Regele .....	Occupational Therapist
Marlene Rider.....	Instructional Aide
Sarah Roberge .....	Speech/Language Assistant
Michelle Roemer .....	Grade 2 Teacher
Irene Shannon.....	Special Education Teacher
Katheryne Sheehan.....	Grade 1 Teacher
Lisa Simonis .....	Grade 3 Teacher
Nancy Skeates .....	Instructional Aide
Kristina Smollin .....	Grade 1 Teacher
Katie Snyder.....	Secretary
Antoinette St. Germain.....	Sub Instructional Aide
Dawn St. Germain .....	Grade 3 Teacher
Christina St. Martin .....	Grade 3 Teacher
D. Lyn Stevens .....	Preschool Teacher
Kevin Stone .....	Custodian

*Chaffee School (cont.)*

Laura Stuart .....	Special Education Teacher
Andrew Targoff .....	Music Teacher
Kerry Tatum .....	Sub Instructional Aide
Mylene Tatum .....	Sub Aide
Lynn Thornton .....	Adjustment Counselor
Rebecca Torti .....	Special Education Teacher
Lori Urella .....	Library/Computer
Noreen Welch .....	Instructional Aide
MaryAnn Wilson .....	Teacher Assistant
Valerie Zuidema .....	Speech

**CLARA BARTON**

Norm Yvon .....	Principal
Steve Anderson .....	Custodian
Nancy Aubin .....	Instructional Aide
Alana Augustine .....	Speech Assistant
Kristin Barrette .....	Grade 1 Teacher
Tara Bennett .....	Physical Education
Brianna Bonin .....	Custodian
Sara Borjeson .....	Health
Debra Borowko .....	Instructional Aide
Deborah Boucher .....	Kindergarten
Paula Brunelle .....	Grade 3 Teacher
Mary Jane Burke .....	Grade 4 Teacher
Bobbi Jo Cappuccio .....	Instructional Aide
Jill Cofsky .....	Grade 1 Teacher
Laurie Connolly .....	Occupational Therapist
Kim Cournoyer .....	Recess Aide
Kimberly Davis .....	Kinder-Plus
Lysa Dell-Aquila .....	Recess Aide
Laura Flanagan .....	Title I
Linda Forte .....	Guidance
Nicole Gaudette .....	Grade 4 Teacher
Cara Gilbert .....	Special Education
Jenny Gillett .....	Grade 2 Teacher
Tammy Grasseschi .....	Recess Aide
Susan Grenier .....	Secretary
Bonnie Hagopian .....	Instructional Aide
Jill Healy .....	Grade 2 Teacher
Jillian Keller .....	Grade 3 Teacher
April Knott .....	Grade 3 Teacher
Lynn Leigher .....	Grade 4 Teacher
Linda Levie .....	Cafeteria
Linda Mahota .....	Substitute
Cherry Malcolm .....	Occupational Therapist
Sue Manzi .....	Recess Aide
Beverly Marmorstein .....	Team Chair/Psychologist
Juliana Masley .....	Physical Therapist
Deborah McGrath .....	Grade 3 Teacher
Diane Menard .....	Grade 4 Teacher
Julie Meneguzzo .....	Special Education
Sandra Moody .....	Instructional Aide
Evelyn Mwenye .....	Art

*Barton School (cont.)*

Kristin Ornell.....	Grade 2 Teacher
Jennifer Pariseau .....	Literacy
Karin Reidy .....	Literacy
Sandra Rivett .....	School Nurse
Sarah Roberge .....	Speech Assistant
Judy Rodier .....	Cafeteria
Patricia Rodier.....	Grade 1 Teacher
Laura Schakenbach.....	Special Education
Betty Scotti .....	Recess Aide
Carol Sheridan.....	Teacher Assistant
Johanna Simkus.....	Librarian
Carrie Smeglin.....	Grade 1 Teacher
Andrew Targoff.....	Music
Jennifer Ugrinow.....	Kindergarten
Lesley Yanka.....	Title I
Norman Yvon.....	Principal
Linda Zarif.....	Speech Therapist



## OXFORD HIGH SCHOOL

The Class of 2009 concluded their school year on June 5<sup>th</sup>, on a cloudy evening before a capacity crowd of town dignitaries, family, friends and faculty/staff. Those present were once again awed by the wonderful speeches delivered by the Class of 2009's top three graduating seniors: Joshua Boucher, Noelle Richard and Robert Puishy.

The seniors and guests heard an inspiring commencement address given by Superintendent Ernest Boss.

The Class of 2009 has shown their zeal for education with over 91% of the graduates choosing to further their education. A closer breakdown of the future plans for the class is as follows:

- 64% chose to further their education at four (4) year institutions.
- 27% chose to further their education at two (2) year institutions.
- 2% chose to join the military.
- 7% chose to seek employment opportunities.

We are extremely proud of our graduates and all of the students that comprise the Oxford High School "family." We extend our appreciation to the parents, students, faculty and staff for their continued support.

Oxford High Athletics ~ New school records were set by 2 track athletes: Neil Reilly set a new school record for the 2 mile during the indoor track season and Noelle Richard set a new school record during the spring track & field season in the 200 meter dash and long jump.

The Naval Junior ROTC Unit of Oxford High School continued its fourteenth highly successful year of operations. 57 students were enrolled across the four, year-long academic electives in this special program and 12 four-year seniors graduated in the Class of 2009. Cadets continued to conduct an impressive list of activities, trips, competitions and community service projects throughout the calendar year.

The NJROTC Drill Team and Color Guard again excelled in multiple regional and national competitions. The Pirates earned Best School of

League Season Overall Honors in the Southern New England Drill League (SNEDL) in both the Armed and Unarmed Divisions for the sixth straight year. The teams further earned eight Best School of League Season awards for the eight individual events they routinely entered in the five meets of the 2008-2009 season – including four, first place finishes in Armed and Unarmed Team Inspections, Armed Regulation and the first ever Best of League Season Honors in the unit's history in Unarmed Exhibition. These top honors were complemented by four additional second place finishes in Armed and Unarmed Color Guards, Armed Exhibition and Unarmed Regulation. Oxford NJROTC was unable to make an 11<sup>th</sup> consecutive appearance at the nation's largest single-day JROTC Drill and Color Guard Tournament due to a scheduling conflict. However, at the 5<sup>th</sup> and final league meet of the Southern New England Drill League, the Pirate Cadets returned home with top 2 placements in 20 out of a possible 21 categories, including capturing Best School Overall in 2 of the 3 League Divisions. Additionally, Cadet John Holmes earned two individual awards in the end-of-season individual drill events – a second place overall for the season in Unarmed IDR and a third place overall in the Armed IDR competitions. As the 2009-2010 competition season opened in October, Oxford started the new 2009-2010 competitive season with a resounding second place finish in the 3<sup>rd</sup> Annual Liberty and Union Invitational Tournament hosted by Taunton High School in Taunton, Massachusetts.

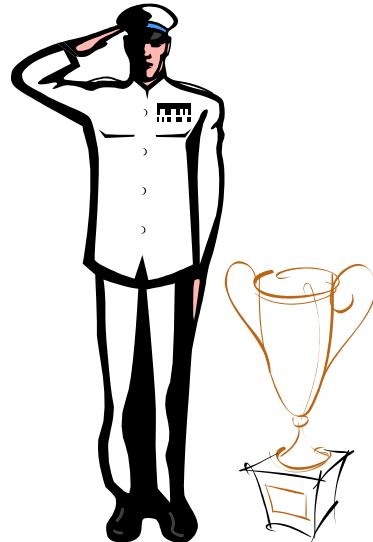
Oxford's NJROTC Color Guard and Honor Guard represented the school and town at several high visibility events in 2009. A special Color Guard conducted Opening Ceremonies for the Worcester Sharks as they hosted the 2009 AHL All-Star Game at the DCU Center in February. The game was broadcast nationally on NESN and ESPN. They also appeared in two Worcester Sharks openers in the spring. On July 7<sup>th</sup>, they conducted opening ceremonies at Fenway Park for the Boston Red Sox, as they hosted the Oakland Athletics in a game which was again televised on both NESN and ESPN. At the 2009 City of Worcester St Patrick's Day Parade, the cadet Honor Guard and Color Guard unit earned two top parade honors for Best High School JROTC Color Guard (6th time).

Oxford's Precision and Sporter Class Marksmanship Shooting Teams competed in several national postal competitions, as well as in

the annual Secretary of the Navy and Civilian Marksmanship Program's (CMP) National Navy JROTC Air Rifle National Championship Shootout. Senior Chief Wade Borland, USCG (Ret) {Coach} and volunteer Breeyn D. Green (Assistant Coach) continued to hone new shooting team members with significant progress made in training incoming new cadets and expanding the veteran Precision Team. Five Oxford Cadet Academic Teams placed in the top 30 spots over 225 teams competing in the annual NJROTC National Academic Exam in March. In May, 17 Oxford cadets joined peers from five other schools for a four-day Basic Leadership Training Camp held at the Naval Station in Newport. In July 2009, four Oxford cadets graduated from the demanding two-week long NJROTC Area FOUR Leadership Academy & Sail Training (LA-ST) held in Newport, RI. Graduates earning the distinguishing silver chord, included: Laura Holmes, Taber Malboeuf, Harry Nelson and Victoria Morris. Additionally, Jason Green became the first male cadet ever selected from Oxford to serve at LA-ST in the high visibility role of Green Platoon Cadet Aide, directing two weeks of day-to-day training and activities of 36 cadets. Oxford Cadet Brittney Guillotte was honored by the NJROTC Program Offices. She was chosen to be one of a hundred cadets, who were selected nationwide, to attend the Aeronautical Science and Leadership Camp with all expenses paid. The camp is held at Embry Riddle Aeronautical University at Daytona Beach, Florida. Brittney attended a full week of challenging college-level presentations and courses in the aviation and aeronautical science and career fields; as well as performing in multiple aviation simulators, leadership development projects and panel discussions.

At the end of the school year, Navy Program Offices in Pensacola, Florida awarded Oxford its **tenth consecutive Naval Service Training Command (NSTC) Distinguished Unit Award with Honors**. This marked Oxford's fifteenth successive national program recognition earned by the Oxford High School students enrolled in this elective.

Oxford's student-cadets completed over 3,200 documented hours of community service for the school year – continuing a fourteen-year tradition of exceeding 3,000 hours of documented volunteer service in over twenty-five projects across the calendar year. As stated at the August 2009 NJROTC Instructor In-Service Conference at Willow Grove, PA, the Area FOUR Average for community Service was about 18 hours per cadet. Oxford cadets were again rated as the top performing community service cadets in the 14-state and European region by averaging over 61 hours per student in the annual competitive cycle.



## 2009 OXFORD HIGH SCHOOL GRADUATES

Ulker Akbarova  
Christine Marie Arcouette  
Travis Richard Binette  
Nicole Beth Bjorklund  
Joshua Gregory Boucher\*  
Breanna Marie Bousquet  
Franziska Anastasia Bowen\*  
Shane Raphael Bracewell\*  
Devin Laine Brady  
Rebecca Lynne Briggs  
Kathryn Elizabeth Bruzios\*  
Alexander Brooks Buel  
Terrance Daniel Butler  
Molly Maureen Caffelle\*  
Shawn Michael Campbell  
Chloe Felice Campos  
Rose Louise Carlson  
Jillian Ashley Cassell  
Stephanie Tida Chanthavong\*  
Jaclyn Elyse Cheever  
Michael Louis Christo  
Shaena Caressa Christophe  
Sean Patrick Cleary  
Lori Lynn Cloninger



Chelsea Lee Coghlin  
John Francis Coleman  
Kathleen Erin Coonan\*  
Jacob Hyla Crocker  
Courtney Lynne D'Alio\*  
Nathan Scot Davis  
Angel Luis Dingui  
Julie Christine Eames  
Nicholas Joseph Eori\*  
Kenold Etienne  
Jacob Michael Fehser  
Ann Marie Flattery  
Nicholas Zachary Gallant  
Samantha Jane Germain  
Jade Eryn Germain

Keith Robert Gramer  
Megan Smith Granahan\*  
Megan Elizabeth Gray  
Britni Diane Hagopian\*  
Joshua David Hanauer  
Caila Elsa Hanson\*  
Amy Christine Harrison  
Osvaldo Ismael Herrera  
Joshua Craig Hines\*  
John Michael Holmes\*  
Richard Glenn Howe  
Elena Dora Iudiciani\*  
Kayla Lynn Jarobski  
Alexia Marine Jean  
Amanda Marcelle Jeniski\*  
Jessica Jorge\*  
Paul William Joyce  
Daphne Wasjiru Kamau  
Trent Robert Larrabee  
Robert Randal LeBeau  
Victoria Leigh Lenihan  
Alexandria Marie Lorange  
Matthew Warren Mahota  
Stephanie Ann Mahota\*  
Daniel Allen Maki  
Hanin Maqsood  
Erin Elizabeth Marcelonis\*  
Brianna Lincoln Mattson  
Nicholas Ryan Mayo  
Jacqueline Marie McPherson  
Nicole Ashley Meersman  
Carlos Alfredo Melendez  
Wendy Anne Morello  
Brittany Jean Murphy  
Wolodymyr Newmerzyckyj  
Joseph Andrew Novak  
Christine Anne O'Connor\*  
Ashley Nicole O'Keefe\*  
Megan Marie O'Leary  
Justin Robert Odgren  
Louis Anthony Otero  
Gina Marie Palmieri\*  
Nicholas Joseph Pastier  
Caitlin Noel Peloquin\*  
Natan Serafim Pirete  
Justine Marie Prabucki\*  
Courtney Lynn Principe  
Robert Edward Puishys\*

Alexander Scot Radloff  
Elizabeth Therese Raymond\*  
Joshua Scott Raymond  
Noelle Marie Richard\*  
Elizabeth Myra Richardson\*  
Jacob Michael Robidoux



Eric David Rocheleau  
Cameron Lynn Rose  
Heidi Rose Rosenquist  
Daniel Edward Roycewicz  
Alexander Knight Seferi  
Andrew William Silberstein  
Brandon Michael Sneade  
Dylan Joseph Sneade  
Rachel Elizabeth Snider  
Jessica Ashley Spiece  
Elise Patricia Stanmyer  
Corey Fitzpatrick Stefan\*  
Kelsey Faye Sterczala\*  
Samantha Lee Stuart  
Mary-Jane Ann Swenson  
Joshua Abraham Tebo  
Julia Elizabeth Tellier  
Meghan Ann Tortora  
Chloe Marie Tsetsos  
Katherina Clara Tyson  
Felicia Lorraine Walker  
Corissa Marie Walls  
Christopher Allen Williams  
Syeda Zehra  
Nicole Marie Zuidema\*

\* National Honor Society

### In Absentia:

Darin Richard Beaudreau  
Heather Leigh Bell  
Amber Marie Church  
Kenneth Michael Grasse  
Frankie Killmer  
Darcie Loconto Lehner  
Zachary Peter Riendeau

---

## 2009 SCHOLARSHIP AWARDS

### OXFORD HIGH SCHOOL

---

William W. & Alfred M.  
Taft Scholarship

Laura Shepardson Award  
**Joshua Boucher**

Doris Boyle Memorial  
Award

William W. & Alfred M.  
Taft Scholarship

Jane Robertson Memorial  
Scholarship

IPG Photonics Scholarship  
**Noelle Richard**

Webster/Dudley/Oxford  
Chamber of Commerce  
Scholarship

B.A.S.S. Federation Nation  
of Massachusetts  
Scholarship

William E. & Alfred M.  
Taft Scholarship

Mark D. Carey Memorial  
Scholarship

St. Ann's Parish Ed "Chip"  
Hanlon Scholarship  
Oxford High School  
Booster Club Scholarship

Clara Barton PTO  
Scholarship

**Robert Puishys**

Algot & Ruth Anderson  
College Expense Fund

**John Holmes**

Marion Yvonne Lazaro  
Scholarship

**Wolodymyr  
Newmerzchyj**

Webster Spring MacLevine  
Scholarship

**Elizabeth Raymond**

Chaffee Brothers Scholarship  
Award

Walter L. Dimock Scholarship  
Jean Shea Scholarship

**Kathryn Bruzios**

Leslie J. & Edith Chaffee  
Scholarship

**Elena Iudiciani**

Cathy Evans Scholarship  
Steven B. Hull Memorial

Scholarship  
Oxford Woman's Club  
Scholarship

**Meghan Tortora**

Mary Olive & Cora D. Wood  
Scholarship

Angela Lackovic Memorial  
Scholarship

Oxford High School Booster  
Club Scholarship

Oxford Woman's Club Clara  
Barton Nursing Scholarship

**Erin Marcelonis**

Freeman W. & Phebe  
Rosebrooks Scholarship

Frank Sanella Scholarship  
Oxford Police Officer's Assoc.

M.C.O.P. Local 173  
Scholarship

**Courtney D'Alio**

Glenn Pottle Scholarship  
Mark T. Brule Scholarship

**Kathleen Coonan**

William W. & Alfred M. Taft  
Scholarship

Irwin D. Pottle Scholarship

**Elise Stanmyer**

OHS Teachers' Scholarship  
Irwin & Lillian Pottle

Scholarship  
Astra Zenica Scholarship

**Britni Hagopian**

Mary Olive Wood & Cora  
D. Wood Scholarship

Oxford High School  
Booster Club Scholarship

**Jessica Jorge**

Oxford Woman's Club  
Josie Tyler Scholarship

**Justine Prabucki**

Mary Olive Wood & Cora  
D. Wood Scholarship

Wayne Westall Scholarship  
Hanna Harwood

Scholarship  
Victoria Rose Walsh

Scholarship

**Stephanie Mahota**

Lynne A. Reilly  
Scholarship

David J. Richards  
Memorial Scholarship

**Kelsey Sterczala**

Friends of Football  
Scholarship

Amy LaFleche Memorial  
Athletic Scholarship

**Shane Bracewell**

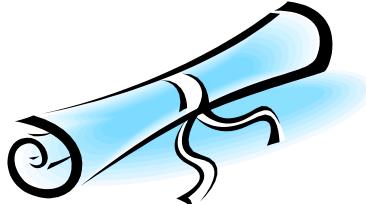
Tri State Group, Inc.  
Scholarship

**Christine O'Connor**

Lillian Pottle Scholarship

**Megan Granahan**

H. Ellsworth Hobbs Scholarship	OHS Teachers' Scholarship Lillian Pottle Scholarship	John and Abigail Adams Scholarship recipients
F. Duncan Wilson Scholarship	<b>Corey Stefan</b>	<b>Joshua Boucher</b>
<b>Nicholas Eori</b>	Oxford Firefighters Association Col. DeWitt Memorial Scholarship	<b>Breanna Bousquet</b>
Jeffrey Fallavollita Scholarship	Oxford District Nursing Scholarship	<b>Franziska Bowen</b>
<b>Victoria Lenihan</b>	Angela Lackovic Memorial Scholarship	<b>Shane Bracewell</b>
Danny Clem Athletic Scholarship	Oxford EMS Assoc. Scholarship	<b>Kathryn Bruzios</b>
<b>Joshua Raymond</b>	<b>Gina Palmieri</b>	<b>Molly Caffelle</b>
Friends of Football Scholarship	Danny Clem Athletic Scholarship	<b>Sean Cleary</b>
<b>Matthew Mahota</b>	<b>Ashley O'Keefe</b>	<b>Kathleen Coonan</b>
Jeremiah Moffitt Scholarship	The Ernest L. Boss Educational Scholarship	<b>Angel Dingui</b>
Angela Lackovic Memorial Scholarship	<b>Joshua Hanauer</b>	<b>Nicholas Eori</b>
Oxford High School Booster Club Scholarship		<b>Megan Granahan</b>
<b>Chloe Campos</b>		<b>Britni Hagopian</b>
IPG Photonics Scholarship		<b>Joshua Hanauer</b>
<b>Joshua Hines</b>		<b>Joshua Hines</b>
Amy LaFleche Memorial Athletic Scholarship		<b>John Holmes</b>
<b>Molly Caffelle</b>		<b>Elena Iudiciani</b>
		<b>Amanda Jeniski</b>
		<b>Daniel Maki</b>
		<b>Erin Marcelonis</b>
		<b>Christine O'Connor</b>
		<b>Ashley O'Keefe</b>
		<b>Gina Palmieri</b>
		<b>Caitlin Peloquin</b>
		<b>Natan Pirete</b>
		<b>Justine Prabucki</b>
		<b>Robert Puishys</b>
		<b>Elizabeth Raymond</b>
		<b>Noelle Richard</b>
		<b>Andrew Silberstein</b>
		<b>Elise Stanmyer</b>
		<b>Corey Stefan</b>
		<b>Nicole Zuidema</b>



## OXFORD MIDDLE SCHOOL

The Oxford Middle School (OMS) enrollment as of October 1, 2009 totaled 656 students. Of this number, 149 are in grade 5, 187 in grade 6, 164 in grade 7 and 156 in grade 8.

The mission of Oxford Middle School is to form an academic and social bridge connecting the elementary and high school levels. We are a student-centered school and we provide a dynamic and safe environment that ensures learning for all students. We are dedicated to continuous growth and improvement of existing

programs and curriculum. In the Middle School Concept, each grade level is separated into academic teams. The team model requires that the same group of teachers share a common group of students, housed in the same part of the facility for the same block of daily instructional time. Students follow a four-day rotating block schedule. This means that a letter will represent every day and classes will rotate so that the same class will not be taught at the same time every day. Over the past couple of years, we have implemented some restructuring strategies that have allowed for the re-assignment of some staff.

These restructuring initiatives have made it possible for all students in grades 5-7 to take Literacy everyday as a core subject for the entire year. Since September of 2006, students in grade 8 have had the opportunity to take World Language. Students in grade 8 now have the opportunity to take Spanish I as a core subject. It serves as a great introduction to the foreign language program at the high school. This new schedule also allows for physical education classes every other day, all year for all students.

Although our Healthy Choices grant, which supports our commitment to living a healthy lifestyle, has expired, we continue to maintain the spirit and some of the programs that began with the grant. Our breakfast program continues to thrive. When the program began in November of 2006, 47 children joined the "Breakfast Club." Numbers have steadily increased to 150 members. Students enjoy the added benefit of socializing with their friends and eating a good breakfast.

We are continuing the growth and development of our new math curriculum and the use of the *Everyday Math* program for students in grades 5 and 6. The *Holt Math* series has been implemented in grades 7 and 8 in preparation for MCAS testing and as a feeder program to the honors program at the high school. Based on our demonstrated strength in math, we have created a Math Team which has won honors and awards in local math competitions.

We continue to host the Faculty Council Group, Instructional Leadership Team and the Oxford Middle School Advisory Council (OMSAC), which is a parent advisory council. We believe that allowing all concerned parties to have a voice in the governance of the school gives them insight about what happens on a daily basis at the school.

Our program of study for students includes core curriculum classes and unified arts classes. Our core courses include: English Language Arts, Mathematics, Science, Social Studies, Literacy and Spanish. Our Unified Arts Program consists of Art, General Music, Physical Education, Health, Computer and Keyboarding. The Functional Academics class, which was added four years ago, continues to thrive.

In October of 2007, we introduced the MAP (Measures of Academic Progress) testing program. It is a computer-generated test in math and ELA which is linked to the Massachusetts Curriculum Frameworks. All students in grades 5, 6, 7 and 8 take the test three times per year. The results from these tests are immediate and can be used as the best predictors of success on MCAS. Administrators, teachers and Guidance staff use the data collected to plan curriculum, schedule groups of students and differentiate instruction. Students will also be given a *Lexile* score (A nationally accepted scale designed to measure text and reading abilities.) and work is ongoing to *Lexile* the Media Center, increasing reading at the students' ability level.

In addition to our co-curricular classes, there are a number of after-school programs and extracurricular activities that take place at the Middle School throughout the school year. They include after-school tutoring, Morning Math, Homework Center, Student Council, National Junior Honor Society, Band, Chorus, Yearbook, Art Club, intramural sports, basketball, field hockey, cardio aerobics, photography, Walking and Hiking Club, Karate, cheerleading and dance, Math Club and Peer Buddies; to name a few. We also have a number of cultural assemblies for students and our music department sponsors two concerts each year. The generosity of the Friends of the Oxford Middle School (FOMS) has made it possible to offer many of our after-school programs and activities.

Our fairly new theater program has proved to be an overwhelming success. In 2009, our thespians presented *Guys and Dolls, Jr.* In the Fall of 2009, the theater program began plans for the Spring 2010 production of *The Big, Bad Musical*.

We continue to benefit from a grant that provides the services of a School Resource Officer; however, the time allotted to OMS has been reduced. Officer Jeromy Grniet has been assigned to OMS and OHS and he continues to work closely with the Administration, as well as Guidance staff. In the fall of 2008, we introduced a character education program, *Project Alert*, which Officer Grniet, Officer Robert Picard, Mrs. Greenough and Mr. Hersey present to the students

through a teaming model. This program is now in its second year and all students seem to be learning valuable life lessons from it.

At the end of the 2009 school year, we bid farewell to Britta Allaire, John Palermo, Donald Palmerino and Jackie Tuman who retired. Maria O'Coin resigned her position to spend more time with her young family. Sadly, we marked the unexpected death of grade 8 math teacher, Joseph Grammier. Beth Mallon, an instructional assistant, resigned to accept another position. At the beginning of the 2009 school year, we welcomed teachers Laury Kelly, Joanne Cormier, Kendra Sheldon, David Smith, R. Steven Vinzi and Joanne Grzembski. We also welcomed paraprofessional Patty Joyce, who assists with our Special Education program.

During the Summer of 2007, we began a district-wide plan for reorganizing and expanding our Title I program. We welcomed Mrs. Joanne Daly as the new Title I Coordinator. She has continued to expand existing programs and develop new and innovative ones. In the Fall of 2008, we began piloting a new Wilson program, *Just Words*, for fifth graders. Mrs. Wendy Steriti was trained in this program by the Wilson staff and she teaches all sections of this program. The Title I staff continues to offer programs in math before and after school. At this time, we were also able to offer two small group reading/literacy classes in grades 6, 7 and 8. They are taught by Mrs. Denise Lewis, Mrs. Holly Greico, Mrs. Stephanie Higgins and Miss Kim Pimentel, under the guidance of Mrs. Sheldon and Mrs. Karen Ruiz.

Mrs. Katherine Hackett, Principal, and Mr. Bennett Milliner, Assistant Principal, continue as the administrative team at the Middle School. They continue to plan and implement changes and improvements that will move the Middle School forward in the 21<sup>st</sup> century.

The Student Council, with adviser Ms. Amy Belhumeur, conducted another very successful food drive for Thanksgiving; donating all collected food items to the Oxford Ecumenical Council. The National Junior Honor Society and Adviser Ms. Patricia Lal collected food as well. The 2008-2009 school year began with a new

community service project. Mrs. Karen Ruiz has instituted a program where students at OMS participate in the "Radio Reading for the Blind" program. The students record plays, short stories, poems, etc., which are then broadcast throughout the Metrowest listening area. The program continues to grow and thrive. The students can now be heard worldwide, as well as on the local radio stations. Oxford Middle School is committed to serving the community in a variety of ways under the leadership of the National Junior Honor Society, the Student Council and Radio Reading for the Blind.

The physical plant that houses the Middle School has been receiving some needed updates. During the Summer of 2008, the custodial staff worked to paint and re-hab several classrooms. One of those classrooms was completely decorated and furnished as a Testing Center. This area offers an excellent alternative for students who need small group testing, extended periods of time for testing, or any other special accommodations.

During the Summer of 2008, the Media Center underwent a major overhaul. Thirty-five new, flat-screen computers were added along with new furniture. The center is truly inviting and a place where students enjoy learning. Hundreds of new books were also added to the collection to offer information and knowledge to our students. Study Island, an Internet-based MCAS prep program, is available to all students in the Media Center, as well as on any computer that has Internet access. Both Mrs. Melissa Devon, Media Center coordinator, and Mr. Neil Trahan, Technology Coordinator, have worked tirelessly to make the Media Center the learning center that it is today. This year, we were pleased to open a new computer lab for use by all students. It is equipped with state-of-the-art computers, new furniture and a SmartBoard with a LCD projector.

In addition to the upgraded technology in the Media Center and the New Computer Lab, the Middle School has added 3 COWS (carts with 15 laptop computers), 5 large flat-screen TVs for instruction programming, 2 SmartBoards and 2 media carts (each containing an LCD projector, laptop and DVD player). We have made tremendous progress in the area of technology.

Our teachers continue their professional development through two grants, TEC and E-LITE, both technology-based. In the Spring of 2008, we introduced "Study Island," an Internet-based computer program for MCAS prep. Each month, we challenge the students to log on and drill their MCAS skills at home, as well as in school. The winner (most hours logged on with at least a 70% accuracy rate) at each grade level wins the lunch of choice from P&D Pizza.

Finally, we offer a sincere thanks to the students, parents, staff, community, Superintendent of Schools Allen Himmelberger, Business Manager Richard Mathieu, retired Superintendent Ernest Boss, the Oxford School Committee, the Oxford Middle School Advisory Council and the Central Office Administration for their support and commitment to the Oxford Middle School. We could not have done any of this alone. Things work best when we work as a team.

### OXFORD ELEMENTARY SCHOOLS

**T**he Clara Barton and Chaffee Schools have high expectations for the children of Oxford. We continue to work toward meeting our goals at the elementary level. We attribute this success directly to the dedication of our teachers and the support and cooperation of our students, their families and the community.

Grades Pre-K through 4 continue to use our Mathematics program called "*Everyday Math*." The children are displaying a more in-depth understanding of mathematical concepts as a result of this program. Literacy has also been a major emphasis and is supported through the Wilson "*Fundations*" program in kindergarten, first and second grade. Both schools receive academic support through the Federal Title I program. Technology training is on-going to help teachers integrate technology into instruction.

We thank and recognize the Clara Barton and Chaffee School PTO and Advisory Councils for their tireless efforts on behalf of our students. We thank the staffs of the elementary schools for their dedication to the success of all of our young learners. The support of the Oxford School Committee, Superintendent Himmelberger and community members is also greatly appreciated.

### SPECIAL SERVICES DEPARTMENT

**T**he Oxford Public Schools Department of Special Services serves students from age 3 to 22, as required by State regulation 603CMR 28.00 and Federal regulation 603 CFR 300. We support the vision of Special Education, which is to minimize the impact of disability and maximize opportunities and achievement for all of our students.

Special education services are implemented for eligible students with disabilities, who qualify under the law, and are consistent with FAPE (free and appropriate education). While students suspected of having a disability may be considered for referral through a Building-Based Team (BBT) process, parents have the right to request an evaluation of their son or daughter at any time, either through the attending school or directly through the Special Services Department.

Oxford Public Schools currently provide a variety of special education services to approximately 300 students. The nature of these services is dependent on the child's Individualized Education Program and takes place in the least restrictive environment. Services can include: occupational therapy, physical therapy, speech/language therapies, functional academics, life skills development/training and other therapeutic benefits. Educational environments range from inclusive classrooms to alternative settings for students at risk of failing and/or dropping out of school.

### District Homeless Education Liaison

The McKinney-Vento Homeless Assistance Act, reauthorized in December of 2001, as part of the "No Child Left Behind Act," ensures educational rights and protections for children and youth experiencing homelessness. The Oxford Public Schools identifies at-risk students and ensures the provision of educational services, including school supplies and Title I services, as well as transportation and free lunch.

Any child experiencing homelessness in the community of Oxford is entitled to access the same free and appropriate public education that is provided to other children and youth. In Oxford, the homeless liaison is the Special Services Director, Mary A. Baker, who can be reached through the Special Services Department at 508-987-6099.

## Title I

Title I is a federally-funded program that provides supplemental education services to ensure that all students have a significant opportunity to obtain a high quality education and reach, at minimum, proficiency on challenging state academic achievement standards and state academic assessments.

The Oxford Public Schools is a targeted assistance program. Therefore, the amount of money each school receives is determined by the number of low-income students who attend each school. Students do not need to be from low-income families to receive Title I services.

Currently, Title I services are provided to students, based on need via an evaluation process, at the A.M. Chaffee Elementary, Clara Barton Elementary and the Oxford Middle Schools. Title I eligible students in grades 1 through 4 at A.M. Chaffee receive math and/or reading assistance. Also, math services are provided to eligible students at Clara Barton in grades 1 through 4. Math assistance is provided in grades 5 through 7 and/or reading assistance in grades 5 and 6 at Oxford Middle School. Additionally, Title I teachers provide before and after school and summer enrichment programs at all three locations.



## SCHOOL COMMITTEE

The role of the School Committee is to establish policy and long-term goals for the district, prepare a school budget that will ensure the successful education of the children of Oxford and to hire the Superintendent. All of these must be done within the laws of the state, within local and state budgetary restrictions and with the trust of the community.

One of the most important things a School Committee can do is to hire the right person to lead their district. This year the School Committee had the task of hiring a new leader for the school district. After a thorough search, the committee voted to hire our Assistant Superintendent, Mr. Allen Himmelberger. His commitment to the community, knowledge of the district and his communication style were noted as factors for this promotion. With the help of Mr. Himmelberger, we were also fortunate to find a new Business Manager, Mr. Richard Mathieu, as his replacement. Both men have established working relationships with the Town Manager, administrators, staff and committee members. We welcome them to our team.

Currently, we have several subcommittees that work on behalf of the School Committee to ensure the success of the education of our children. Each subcommittee is staffed with school committee members, administrators, staff and parents, who find value in volunteering their time and truly making a difference. We advocate for the children of the town. We look at the educational needs of the children and staff, and work daily with the Superintendent and administrators so that those needs are met and that our children will become the leaders of tomorrow.

The School Committee would like to acknowledge and thank the hard work and dedicated parent volunteers who keep our Booster Clubs and PTOs running. Their time and fundraising efforts support so many activities that give depth and success to our children's education.

The School Committee members will continue to outline and establish goals for our district. We will continue to work with our staff and unions to provide the best environment for our children's education. Children in Oxford will receive an education that we can all be proud of and that will allow them to become successful adults in whatever future paths they decide to pursue. Together we will all celebrate our Pirate Pride!

Respectfully submitted,  
**Patricia D. Dawidczyk,**  
Oxford Public School Committee Chairperson

**BAY PATH REGIONAL**  
**VOCATIONAL TECHNICAL HIGH**  
**SCHOOL**  
**Charlton, Massachusetts**

2009-2010 School Committee Members  
Representing the Town of Oxford

Benjamin J. LaMountain  
Christian H. Hanson

**B**ay Path Regional Vocational Technical High School is a multi-functional facility established to serve the needs of a diverse population in the Southern Worcester County Regional Vocational School District. The school is based in the Town of Charlton and serves the towns of Auburn, Charlton, Dudley, North Brookfield, Oxford, Paxton, Rutland, Southbridge, Spencer and Webster.

Recognizing the importance of a good vocational education, enrollment has grown. Bay Path has been granted a feasibility study from the Massachusetts School Building Authority (MSBA) for an addition/renovation project for needed upgrading of the forty year-old building.

Bay Path has also recently completed a one-year feasibility study regarding the installation of a wind turbine. The result of the study gives data that highly recommends the installation of a 900KW wind turbine. As the project moves forward, it is the goal to install a wind turbine, at no cost to district towns that will provide substantial savings in energy to the school district.

Understanding the fiscal difficulties of FY09, Bay Path was able to absorb the total cost of regional transportation. Bay Path tries to take advantage of every opportunity to seek State and Federal grants to help lower costs to the District Towns. As usual, State and Federal money is received with stringent requirements and reporting responsibilities.

Whenever possible, Bay Path will practice utilizing occupational programs to complete projects for the district towns. This year 97 projects were completed for the Town of Oxford and its residents. This type of work will continue, whenever possible, keeping in mind that the projects must be of educational value for the students.

Bay Path is a twenty-first century school that offers both a strong academic and vocational curriculum. Currently there are 21 vocational areas to choose from. Twenty-eight members of the Class of 2009 earned professional certifications in the areas of Heating and Ventilation, Health Technologies, Certified Nurse's Assistant and Cosmetology. Additionally, the Class of 2009 is proof of the strong curriculum as they were recipients of \$600,000 in college and tool scholarships.

The Oxford Public School System continues to provide excellent cooperation for Bay Path's recruiting program. All students must be given the right, the information and the opportunity to make an informed school choice.

---

**2009 BAY PATH GRADUATES  
FROM OXFORD**

---

Nicole Jean Atchue  
Garrett John Butrick  
Brad Robert Charbonneau  
Shawn Michael Collins  
Deseree Marie Dion  
Amanda Lee Epstein  
Brandon Fitzgerald Foy  
Alyssa Marie Franks  
Joseph James Gambaccini  
Krystal Melissa Goodwin  
Breeze Taylor Grigas  
Nicholas Michael Gulino  
Justin Paul Marcinkus  
Nathan Thomas Mekler  
Nicole Marie Mulvey  
Owen Charles Murphy  
Brandan Charles Myhaver  
Edward Paul Nickerson  
Erik Daniel Peterson  
Dennis Loubriel Rivera  
Amanda Lee Smith  
Emily Dowling Tate



**THE COMMONWEALTH OF MASSACHUSETTS**  
**WORCESTER, SS.**

To either of the Constables of the Town of Oxford in the County of Worcester

**GREETING.**

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Chaffee School, Precinct One and Precinct Four; Oxford Middle School, Precinct Two and Memorial Hall, Precinct Three in said Oxford on Tuesday the nineteenth day of May next, at eight o'clock in the forenoon, then and there to act on the following purposes:--

- \* One Selectmen for Three Years
- \* Two School Committee Members for Three Years
- \* One Library Trustee for Three Years
- \* One Southern Worcester County Regional Vocational School District Committee Member for Three Years
- \* One Housing Authority Member for Five Years
- \* One Trustee of the Charles Larned Entertainment Fund for Three Years

The polls will be open from 8:00 A.M. to 8:00 P.M.

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale in said Town, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 31st day of March in the year Two Thousand Nine.

Jennie L. Caissie	)	<b>SELECTMEN</b> <b>OF</b> <b>OXFORD</b>
Henry J. LaMountain, Sr.	)	
Susan M. Gallant	)	
Daniel P. Coonan	)	
John G. Saad	)	

**WORCESTER, SS.**

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale seven days before the date of the meeting, as within directed.

A true copy, ATTEST:

Albert M. Adams  
Constable of Oxford  
Date: April 15, 2009

## ANNUAL TOWN ELECTION

May 19, 2009

The meeting opened at 8 o'clock in the forenoon in all four precincts. Candidates, or duly authorized representatives were allowed to examine the optical scan voting tabulators. The Federal Voting Accessibility for the Elderly and Handicapped Act was acknowledged and the AutoMark Touch Screen Voting system was available in each polling location. One voting booth in each Precinct was converted to accommodate the disabled and wheelchair voters. The following officers were in charge, were duly sworn to their duties and voting started immediately. Instructions to voters and specimen ballots were posted as required.

Precinct One: Warden, Joann E. Nelson (U) Clerk, Michele M. Gaudette (R); Voting List Check-In, Nancy K. Elliott (D) and William E. Potter (R); Voting List Check-Out, Earl F. Faneuf, Sr. (U) and Gloria L. Harrington (R); Constable, Donald J. Vigeant.

Precinct Two: Warden, Jo-Ann Somers (U); Clerk, Rosalie Allen (D); Voting List Check-In, Wanda L. Yucatonis (D) and Carole L. Rider (U); Voting List Check-Out, Carol Spooner (D) and Dorothy E. Ireland (U); John I. Flynn (U) was available to assist voters with the AutoMark system; Constable, Robert F. Charbonneau.

Precinct Three: Warden, Ronald E. Gagner (R); Clerk, Suzanne M. Picard (D); Voting List Check-In, Virginia M. Peterson (U) and Carol A. White (U); Voting List Check-Out, Robert W. Picard, Sr. (D) and Howard A. Peterson (R); Constable, Ralph W. Miller.

Precinct Four: Warden, Christine F. Abrahamson (R); Clerk, Debra R. McDonald (U); Voting List Check-In, Carolyn R. Adams (R), Barbara J. Grniet (D); Voting List Check-Out, Carole A. Fegreus (U) and Patricia A. Morgan (U); Constable, Albert M. Adams.

Total Votes Cast:	Precinct One	Precinct Two	Precinct Three	Precinct Four	Total
	<b>485</b>	<b>267</b>	<b>427</b>	<b>367</b>	<b>1546</b>

### **SELECTMAN (1) - Three Years**

Blanks	1	4	1	1	7
Dennis E. Lamarche	268	144	211	187	810
Michael Voas	. 216	118	215	178	727
Write-ins	0	1	0	1	2
<b>Total</b>	<b>485</b>	<b>267</b>	<b>427</b>	<b>367</b>	<b>1546</b>

### **SCHOOL COMMITTEE (2) - Three Years**

Blanks	240	109	201	204	754
Laura P. Coonan	290	145	227	194	856
Marc E. Peterson	228	154	212	173	767
Denise A. Morse	211	126	214	163	714
Write-ins	1	0	0	0	1
<b>Total</b>	<b>970</b>	<b>534</b>	<b>854</b>	<b>734</b>	<b>3092</b>

**LIBRARY TRUSTEE (1) - Three Years**

Blanks	135	52	101	109	397
John J. Bowes	348	213	326	257	1144
Write-ins	2	2	0	1	5
<b>Total</b>	<b>485</b>	<b>267</b>	<b>427</b>	<b>367</b>	<b>1546</b>

**SOUTHERN WORCESTER COUNTY REGIONAL****VOCATIONAL SCHOOL DISTRICT COMMITTEE (1) – Three Years**

Blanks	129	49	109	122	409
Christian H. Hanson	354	216	318	243	1131
Write-ins	2	2	0	2	6
<b>Total</b>	<b>485</b>	<b>267</b>	<b>427</b>	<b>367</b>	<b>1546</b>

**HOUSING AUTHORITY (1) – Five Years**

Blanks	125	51	92	108	376
Ernest A. White, Jr.	359	214	334	256	1163
Write-ins	1	2	1	3	7
<b>Total</b>	<b>485</b>	<b>267</b>	<b>427</b>	<b>367</b>	<b>1546</b>

**TRUSTEE OF THE CHARLES LARNED ENTERTAINMENT FUND (1) – Three Years**

Blanks	126	62	108	114	410
Joseph R. Depasquale	357	203	318	251	1129
Write-ins	2	2	1	2	7
<b>Total</b>	<b>485</b>	<b>267</b>	<b>427</b>	<b>367</b>	<b>1546</b>

The polls closed at eight o'clock in the afternoon.

---

CMMC

Town Clerk - - Oxford, Massachusetts

**COMMONWEALTH OF MASSACHUSETTS**  
**WILLIAM FRANCIS GALVIN**  
**SECRETARY OF THE COMMONWEALTH**

**WORCESTER, SS.**

To either of the Constables of the Town of Oxford in the County of Worcester

**GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in the Special State Primaries to vote at the Chaffee School, Precinct One and Precinct Four; Oxford Middle School, Precinct Two and Memorial Hall, Precinct Three in said Oxford on **TUESDAY, THE EIGHTH OF DECEMBER, 2009**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Primaries for the candidates of political parties for the following office:

**SENATOR IN CONGRESS. . . . FOR THE COMMONWEALTH**

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale in said Town, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 3<sup>rd</sup> day of November in the year Two Thousand Nine.

Jennie L. Caissie	)	
Henry J. LaMountain, Sr.	)	<b>SELECTMEN</b>
Susan M. Gallant	)	<b>OF</b>
Dennis E. Lamarche	)	<b>OXFORD</b>
John G. Saad	)	

**WORCESTER, SS.**

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale seven days before the date of the meeting, as within directed.

A true copy, ATTEST:

Richard M. Kneeland  
Constable of Oxford

Date: November 16, 2009

## **SPECIAL STATE PRIMARY**

December 8, 2009

The polls opened at 7 o'clock in the forenoon in all four precincts. Candidates, or duly authorized representatives were allowed to examine the optical scan voting tabulators. The Federal Voting Accessibility for the Elderly and Handicapped Act was acknowledged and the AutoMark Touch Screen Voting system was available in each polling location. One voting booth in each Precinct was converted to accommodate the disabled and wheelchair voters. The following officers were in charge, were duly sworn to their duties and voting started immediately. Instructions to voters and specimen ballots were posted as required.

Precinct One: Warden, Joann E. Nelson (U); Clerk, Kathleen E. Purcell (D); Voting List Check-In, Nancy K. Elliott (D) and Michele M. Gaudette (R); Voting List Check-Out, Deborah R. Stearns (D) and William E. Potter (R); Constable, Donald J. Vigeant.

Precinct Two: Warden, Jo-Ann Somers (U); Clerk, Rosalie Allen (D); Voting List Check-In, Carol A. Spooner (D) and Carole L. Rider (U); Voting List Check-Out, John I. Flynn (U) and Dorothy E. Ireland (U); Constable, Robert F. Charbonneau.

Precinct Three: Warden, Suzanne M. Picard (D); Clerk, Nancy C. Rand (R); Voting List Check-In, Sheila Ann Latino (D) and Virginia M. Peterson (U); Voting List Check-Out, Robert W. Picard, Sr. (D) and Howard A. Peterson (R); Constable, Ralph W. Miller.

Precinct Four: Warden, Christine F. Abrahamson (R); Clerk, Debra R. McDonald (U); Voting List Check-In, Barbara J. Grniet (D), Carol A. Fegreus (U); Voting List Check-Out, Carol Ann Esposito (D) and Patricia A. Morgan (U); Constable, Albert M. Adams; and, Linda I. Vigeant (U) was available to assist voters in Precincts one and four with the AutoMark System.

Total Votes Cast:	Precinct One	Precinct Two	Precinct Three	Precinct Four	Total
<b>DEMOCRATIC</b>	<b>253</b>	<b>202</b>	<b>234</b>	<b>196</b>	<b>885</b>

### **SENATOR IN CONGRESS (1)**

Blanks	2	1	0	0	3
Michael E. Capuano	52	40	38	48	178
Martha Coakley	147	108	126	99	480
Alan A. Khazei	17	20	14	16	67
Stephen G. Pagliuca	33	33	56	33	155
Write-ins Scott Brown	2	0	0	0	2
<b>Total</b>	<b>253</b>	<b>202</b>	<b>234</b>	<b>196</b>	<b>885</b>

Total Votes Cast:	Precinct One	Precinct Two	Precinct Three	Precinct Four	Total
<b>REPUBLICAN</b>	<b>122</b>	<b>98</b>	<b>93</b>	<b>101</b>	<b>414</b>

### **SENATOR IN CONGRESS (1)**

Blanks	0	1	0	0	1
Scott P. Brown	105	78	81	93	357
Jack E. Robinson	17	19	12	7	55
Write-ins Martha Coakley	0	0	0	1	1
<b>Total</b>	<b>122</b>	<b>98</b>	<b>93</b>	<b>101</b>	<b>414</b>

Total Votes Cast:	Precinct One	Precinct Two	Precinct Three	Precinct Four	Total
<b>LIBERTARIAN</b>	0	0	0	1	1
<b>SENATOR IN CONGRESS (1)</b>					
Blanks	0	0	0	0	0
Write-ins Scott Brown	0	0	0	1	1
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>

The polls closed at eight o'clock in the afternoon.

---

CMMC  
Town Clerk - - Oxford, Massachusetts

# *The Commonwealth of Massachusetts*

**Worcester SS.**

To either of the Constables of the Town of Oxford in the County of Worcester      **GREETING.**

**IN THE NAME OF *The Commonwealth of Massachusetts*,** you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Oxford High School in said Oxford on Wednesday, the sixth day of May next, at 7:00 o'clock in the afternoon, then and there to act on the following article:

**SPECIAL TOWN MEETING WARRANT**  
**WEDNESDAY, MAY 6, 2009 AT 7:00 P.M.**  
**OXFORD HIGH SCHOOL**

**ARTICLE 1.** To see if the Town will vote:

- (A) To authorize the Board of Selectmen, in accordance with the terms and conditions of Chapter 193 of the Acts of 1904, to take by purchase or by exercising the right of eminent domain, or by any other power and authority available to the Town, the franchise, property, rights and privileges of the Oxford Water Company now or formerly held by Aquarion Water Company of Massachusetts, Inc., as authorized by Section 9 of said Act; and
- (B) To borrow and appropriate a sum of money and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue debt in the amount of said sum for the purpose of taking the franchise, property, rights and privileges of the Oxford Water Company now or formerly held by Aquarion Water Company of Massachusetts, Inc., in accordance with the terms and conditions of Chapter 193 of the Acts of 1904, including all costs associated therewith, and to authorize the Board of Selectmen to take all steps necessary, including executing documents and to accept any deeds necessary to complete the acquisition described herein, upon such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town; or act in any other way thereon.

**Sponsor:** The Board of Selectmen

**Quantum of Vote:** Two-thirds vote required

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 in said Town, seven days at least before the time of holding said meeting.

**HEREOF FAIL NOT,** and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 14<sup>th</sup> day of April, in the year of our Lord Two Thousand Nine.

Jennie L. Caissie	}	
Daniel P. Coonan	}	
Henry J. LaMountain, Sr.	}	<b>Selectmen of Oxford</b>
John G. Saad	}	
Susan M. Gallant	}	

A true copy. Attest;

Albert M. Adams,

Constable

Date: April 15, 2009

**Worcester, SS.**

**PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 seven days before the date of the meeting, as within directed.**

Albert M. Adams  
Constable of Oxford

Date: April 15, 2009

**SPECIAL TOWN MEETING  
MAY 6, 2009**

The meeting was called to order by Town Moderator Russell C. Rheault at 7:07 o'clock in the afternoon in the Oxford High School. The Moderator announced that a quorum had been attained. There were Five Hundred Eighty-one (581) voters and Thirty-nine (39) non-voters present.

**CLARIFICATION: GENERAL BY-LAWS, CHAPTER 2, TOWN MEETINGS, SECTION 3**, as amended. Section 3. At any town meeting, one hundred (100) registered voters shall constitute a quorum, provided, however, that once the meeting has been called to order there shall be no minimum quorum required to conduct the business of the Town. A quorum of seventy-five (75) registered voters shall be required to reconvene any adjourned session of any such meeting.

The audience was advised of the fire evacuation routes. The NJROTC presented the colors and the school band played the National Anthem. The Moderator led the voters in the Pledge of Allegiance. A moment of silence was observed for the departed townspeople.

The Warrant and Return of Service was read by Town Clerk Lori A. Kelley and the reading of the Articles was omitted until such time that each Article was to be acted upon. The voters were in accord with this suggestion.

The Moderator introduced the various boards and officials and announced several parliamentary procedures that he would adhere to in the conduct of the meeting.

**NOTE:** Any written reports presented to the Town Meeting will appear in the minutes exactly as submitted.

**Article 1. WATER COMPANY**

A motion was moved and seconded

That (A) The Town authorize the Board of Selectmen, in accordance with the terms and conditions of Chapter 193 of the Acts of 1904, to acquire by any and all means as authorized by Section 9 of said Act or by any other power and authority available to the Town, the franchise, property, rights and privileges of the Oxford Water Company now or formerly held by Aquarion Water Company of Massachusetts, Inc.; and further that

(B) The Town appropriate Six Million Seven Hundred Thousand Dollars (\$6,700,000.00) for the purpose of taking the franchise, property, rights and privileges of the Oxford Water Company now or formerly held by Aquarion Water Company of Massachusetts, Inc., in accordance with the terms and conditions of Chapter 193 of the Acts of 1904, including all costs associated therewith; and authorize the Treasurer, with the approval of the Board of Selectmen, to issue debt in the amount of said sum; and authorize the Board of Selectmen to take all steps necessary, including executing documents and to accept any deeds necessary to complete the acquisition described herein, upon such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town.

Recommended by the Finance Committee.

Recommended by the Planning Board.

**REPORT OF THE PLANNING BOARD**

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, and in accordance with the provisions of Chapter 193 of the Acts of 1904, the Planning Board has considered a proposal to authorize the Board of Selectmen to: (A) take by purchase or by exercising the right of eminent domain, or by any other power and authority available to the Town, the franchise, property, rights and privileges of the Oxford Water Company now or formerly held by Aquarion Water Company of Massachusetts, Inc., as authorized by Section 9 of said Act; and (B) to borrow and appropriate a sum of money and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue debt in the amount of said sum for the purpose of taking the franchise, property, rights and privileges of the Oxford Water Company now or formerly held by Aquarion Water Company of Massachusetts, Inc., in accordance with the terms and conditions of Chapter 193 of the Acts of 1904, including all costs associated therewith, and to authorize the Board of Selectmen to take all steps necessary, including executing documents and to accept any deeds necessary to complete the acquisition described herein, upon such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town; or act in any other way thereon, as described in Article 1 on the Warrant for the May 6, 2009 Special Town Meeting; and voted to recommended favorable action on said article.

Richard A. Escolas, Jr., Chairman  
Oxford Planning Board

A motion was moved and seconded:

To recess the Special Town Meeting to a later time this evening in order to open the Annual Town Meeting.

Voted: To recess the Special Town Meeting to a later time this evening in order to open the Annual Town Meeting.

**Carried.**

The Special Town Meeting recessed at 7:32 p.m.

A motion was made and seconded:

To reconvene the Special Town Meeting.

Voted: To reconvene the Special Town Meeting.

**Carried.**

The Special Town Meeting reconvened at 7:34 p.m.

Presentations were made by Joseph M. Zeneski, Town Manager, Harry Hibbard, representing Aquarion Water Company and Sean Divoll, DPW Director.

A lengthy discussion ensued.

A motion was moved and seconded:

To move the question.

Voted: To move the question .

**Carried.**

The Moderator called for a voice vote on the main motion. He doubted the voice vote and requested a standing vote.

The following election workers were sworn to their duties by the Town Clerk as clerks for the standing count: Gloria L. Harrington, Michele M. Gaudette, Nancy C. Rand and Carolyn R. Adams (who was replaced by Rosalie Allen due to a medical situation).

Results:	Affirmative	331
	Negative	<u>163</u>
	Total	494

The Moderator announced that the vote exceeded the 2/3 requirement by two votes.

Voted: That (A) The Town authorize the Board of Selectmen, in accordance with the terms and conditions of Chapter 193 of the Acts of 1904, to acquire by any and all means as authorized by Section 9 of said Act or by any other power and authority available to the Town, the franchise, property, rights and privileges of the Oxford Water Company now or formerly held by Aquarion Water Company of Massachusetts, Inc.; and further that (B) The Town appropriate Six Million Seven Hundred Thousand Dollars (\$6,700,000.00) for the purpose of taking the franchise, property, rights and privileges of the Oxford Water Company now or formerly held by Aquarion Water Company of Massachusetts, Inc., in accordance with the terms and conditions of Chapter 193 of the Acts of 1904, including all costs associated therewith; and authorize the Treasurer, with the approval of the Board of Selectmen, to issue debt in the amount of said sum; and authorize the Board of Selectmen to take all steps necessary, including executing documents and to accept any deeds necessary to complete the acquisition described herein, upon such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town.

Requirement of a 2/3 vote.

**Carried.**

A motion was moved and seconded:

That the meeting be dissolved.

It was so voted. The meeting dissolved at 9:53 p.m.

CMMC

Town Clerk--Oxford, Massachusetts

# *The Commonwealth of Massachusetts*

**Worcester SS.**

To either of the Constables of the Town of Oxford in the County of Worcester    **GREETING.**

**IN THE NAME OF *The Commonwealth of Massachusetts*,** you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Oxford High School in said Oxford on Wednesday, the sixth day of May next, at 7:30 o'clock in the afternoon, then and there to act on the following articles:

## **ANNUAL TOWN MEETING WEDNESDAY, MAY 6, 2009 AT 7:30 P.M. OXFORD HIGH SCHOOL**

**ARTICLE 1.**      To hear the reports of any Town Officers or any Committee or Committees authorized at any former meeting and to choose any Committee or Committees the Town may think proper.

**ARTICLE 2.**      To see if the Town will vote to transfer from the Stabilization Account and appropriate a sum of money to the Fiscal Year 2010 Debt Service Account, or act thereon.

Sponsored by the Town Manager

**ARTICLE 3.**      To determine what sums of money the Town will raise by taxation or transfer from available funds and appropriate to defray charges and expenses of the Town, including debt and interest, for the fiscal year beginning July 1, 2009 (Fiscal Year 2010), or act thereon.

Sponsored by the Finance Committee

**ARTICLE 4.**      To see if the Town will vote to fix the salary and compensation of all elected officials of the Town as provided by Massachusetts General Laws, Chapter 41, Section 108, or act thereon.

Sponsored by the Finance Committee

**ARTICLE 5.**      To see if the Town will vote to raise by taxation or transfer from available funds and appropriate a sum of money for a Reserve Fund pursuant to the provisions of Massachusetts General Laws, Chapter 40, Section 6, for Fiscal Year 2010, or act thereon.

Sponsored by the Town Manager

**ARTICLE 6.**      To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to temporarily borrow a note or notes or to make an inter-fund advance from available funds in anticipation of revenue from taxation, bonds, or grants, and to repay said sums within the current fiscal cycle, or act thereon.

Sponsored by the Town Manager and Finance Director

**ARTICLE 7.**      To see if the Town will vote to transfer from available funds and appropriate the sum of Three Hundred Seventy-Seven Thousand Eight Hundred Twelve Dollars (\$377,812.00) to meet the State's share of the cost for Town road maintenance and repair, such amount to be reimbursed by the Commonwealth of Massachusetts as State Highway Aid (Fiscal Year 2010 Chapter 90 Apportionment), or act thereon.

Sponsored by the Town Manager and DPW Director

**ARTICLE 8.**      To see if the Town will vote to authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to the "Regulations Pertaining to Cats." Said funds may be expended by the Board of Selectmen for costs incurred for cat licensing as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2010 is Fifteen Thousand Dollars (\$15,000.00), or act thereon.

Sponsored by the Town Manager

**ARTICLE 9.**      To see if the Town will vote to authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Twenty-One of the Town of Oxford General By-Laws "Wiring Inspectors." Said funds may be expended

by the Board of Selectmen for costs incurred for wiring inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2010 is Sixty Thousand Dollars (\$60,000.00), or act thereon.

Sponsored by the Town Manager

**ARTICLE 10.** To see if the Town will vote to authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Sixteen of the Town of Oxford General By-Laws "Board of Health." Said funds may be expended by the Board of Selectmen for costs incurred for plumbing inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2010 is Sixty Thousand Dollars (\$60,000.00), or act thereon.

Sponsored by the Town Manager

**ARTICLE 11.** To see if the Town will vote to authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Sixteen of the Town of Oxford General By-Laws "Board of Health." Said funds may be expended by the Board of Selectmen for costs incurred for gas inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2010 is Fifteen Thousand Dollars (\$15,000.00), or act thereon.

Sponsored by the Town Manager

**ARTICLE 12.** To see if the Town will vote to transfer Twenty-Five Thousand Dollars (\$25,000.00) from Free Cash and appropriate said amount to the High School Accreditation Account to pay for the Oxford High School Accreditation, or act thereon.

Sponsored by the Town Manager

**ARTICLE 13.** To see if the Town will vote to transfer a sum of money from the Ambulance Receipts Reserved for Appropriation Account and appropriate said amount to the Fire/EMS Fiscal Year 2009 Operational Budget; any vote under this article to take effect forthwith upon its adoption, or act thereon.

Sponsored by the Town Manager

**ARTICLE 14.** To see if the Town will vote to transfer a sum of money from the Water Enterprise Retained Earnings Account and appropriate said amount to the Fiscal Year 2009 Water Enterprise Account; any vote under this article to take effect forthwith upon its adoption, or act thereon.

Sponsored by the Town Manager

**ARTICLE 15.** To see if the Town will vote to transfer a sum of money from available funds and appropriate said amount for new decorative lighting on the Bandstand, or act thereon.

Sponsored by the Bandstand Committee

**ARTICLE 16.** To see if the Town will vote to transfer a sum of money from available funds and appropriate said amount to the Pond De-weeding Account to chemically treat Carbuncle Pond; any vote under this article to take effect forthwith upon its adoption, or act thereon.

Sponsored by the Conservation Commission

**ARTICLE 17.** To see if the Town will vote to transfer Five Thousand Dollars (\$5,000.00) from available funds and appropriate said amount to the 52 Dudley Road Conservation Restriction Account to acquire a Conservation Restriction on 4.17 acres of land located at 52 Dudley Road; any vote under this article to take effect forthwith upon its adoption, or act thereon.

Sponsored by the Conservation Commission

**ARTICLE 18.** To see if the Town will vote to authorize the transfer of a portion of Town-owned land located at 495 Main Street from the School Committee, as currently held solely for school purposes, to the School Committee for school purposes, and the Board of Selectmen for the purpose of disposing of an easement thereon; and further to authorize the Board of Selectmen to grant an easement over such Town-owned land to allow the building at 491 Main Street to be connected to the sanitary sewer as installed in the driveway leading to the High School, or act thereon.

Requested by the property owner

**ARTICLE 19.** To see if the Town will vote to reimburse a former Animal Control Officer for prior year expenses in the amount of Two Hundred Forty-Five Dollars and Eighty-Five Cents (\$245.85).  
Sponsored by the Town Accountant

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 in said Town, seven days at least before the time of holding said meeting.

**HEREOF FAIL NOT**, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 14<sup>th</sup> day of April, in the year of our Lord Two Thousand Nine.

Jennie L. Caissie	}	
Daniel P. Coonan	}	
Henry J. LaMountain, Sr.	}	<b>Selectmen of Oxford</b>
John G. Saad	}	
Susan M. Gallant	}	

A true copy. Attest;

Albert M. Adams,  
Constable  
Date: April 15, 2009

Worcester, SS.

**PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 seven days before the date of the meeting, as within directed.**

Albert M. Adams  
Constable of Oxford

Date: April 15, 2009

**ANNUAL TOWN MEETING  
MAY 6, 2009**

The meeting was called to order by Town Moderator Russell C. Rheault at 7:33 o'clock in the afternoon in the Oxford High School. The Moderator announced that a quorum had been attained. There were Five Hundred Eighty-one (581) voters and Thirty-nine (39) non-voters present.

A motion was made and seconded:

That the Annual Town Meeting be recessed until the conclusion of the Special Town Meeting, currently underway.

Voted: That the Annual Town Meeting be recessed until the conclusion of the Special Town Meeting, **Carried.**  
currently underway.

A motion was made and seconded:

To reconvene the Annual Town Meeting.

Voted: To reconvene the Annual Town Meeting **Carried.**

The Moderator reconvened the Annual Town Meeting at 9:59 p.m.

The Warrant and Return of Service was read by Town Clerk Lori A. Kelley and the reading of the Articles was omitted until such time that each Article was to be acted upon. The voters were in accord with this suggestion.

NOTE: Any written reports presented to the Town Meeting will appear in the minutes exactly as submitted.

**Article 1. REPORTS - NONE**

**Article 2. STABILIZATION ACCT TO FY10 DEBT SERVICE ACCT**

Recommended by the Finance Committee.

Voted: That the sum of Two Hundred Thousand Dollars (\$200,000.00) be transferred from the Stabilization Account and appropriated to the Fiscal Year 2010 Debt Service Account.

Requirement of a 2/3 vote, which was declared by the Moderator.

**Carried.**

**Article 3. BUDGET FY 2010**

The Moderator explained the procedure for voting on the Town Departmental Budgets under Article 3 of the warrant. The procedure was used to expedite the action of the Fiscal Year (July 1, 2009 - June 30, 2010) Budget, which was read and the following items were held:

**GENERAL GOVERNMENT**

Finance Department	1,294,081
Land Management	85,000

**PUBLIC SAFETY**

EMS/Fire/CD	320,916
Animal Control	6,000

**PUBLIC WORKS**

DPW	1,595,511
-----	-----------

**HUMAN SERVICES**

Council on Aging	43,000
------------------	--------

**CULTURE AND RECREATION**

Library	359,715
Celebrations	5,200

**EMPLOYEE BENEFITS**

Retirement & Insurance	5,391,207
------------------------	-----------

**SEWER ENTERPRISE**

Sewer Enterprise	0
------------------	---

**COMMUNITY CENTER**

Community Center Enterprise	0
-----------------------------	---

**WATER ENTERPRISE**

Water Enterprise	0
------------------	---

Recommended by the Finance Committee.

Voted: That the amounts of money set forth in the Finance Committee recommendation column of the printed budget, except for the amounts of money for those items which have been set aside for discussion, be raised by taxation and appropriated for the several purposes therein itemized, each item marked with an asterisk being considered a separate appropriation.

**A Unanimous Vote.**

**GENERAL GOVERNMENT**

Moderator	200
Selectmen	56,317
Town Manager	150,000
Finance Committee	160
* Finance Department	*
Legal Services	125,000
Personnel Board	3,000
Town Clerk	121,000
* Land Management	*
Memorial Hall	121,787
Facilities Maintenance	481,231

**PUBLIC SAFETY**

Police	1,689,589
* EMS/Fire/CD	*
Sealer of Weights and Measures	3,850
* Animal Control	*

**PUBLIC WORKS**

* DPW	*
Municipal Utilities	383,000

**HUMAN SERVICES**

* Council on Aging	*
Youth Commission	0
Veteran's Services	37,663

**CULTURE AND RECREATION**

* Library	*
Historical Commission	520
* Celebrations	*

**DEBT SERVICE**

Debt Financing	1,814,922
----------------	-----------

**EMPLOYEE BENEFITS**

* Retirement & Insurance	*
--------------------------	---

**SEWER ENTERPRISE**

* Sewer Enterprise	*
--------------------	---

**COMMUNITY CENTER ENTERPRISE**

* Community Center Enterprise	*
-------------------------------	---

**WATER ENTERPRISE**

* Water Enterprise	*
--------------------	---

**EDUCATION**

School General	13,764,572
School Bus Transportation	990,485
School Community Services	25,000
Medicaid Billing	5,000
SWCRVSD (Bay Path)	1,001,768

**Said amounts of money so voted are total amounts for each department approved by the Finance Committee.**

## **FINANCE DEPARTMENT**

Recommended by the Finance Committee.

Voted: That the sum of One Million Two Hundred Ninety-four Thousand Eighty-one Dollars (\$1,294,081.00) be raised by taxation and that the sum of Three Thousand Eight Hundred Dollars (\$3,800.00) be transferred from the Community Development Account and that the total amount of One Million Two Hundred Ninety-seven Thousand Eight Hundred Eighty-one Dollars (\$1,297,881.00) be appropriated for the FY2010 Finance Department Budget.

**A Unanimous Vote.**

## **LAND MANAGEMENT**

Recommended by the Finance Committee.

Voted: That the sum of Eighty-five Thousand Dollars (\$85,000.00) be raised by taxation and that the sum of Forty Thousand Dollars (\$40,000.00) be transferred from the Building Inspector Offset Receipts Account and that the sum of Seven Thousand Dollars (\$7,000.00) be transferred from the Conservation Receipts Reserved for Appropriation Account and that the sum of Fifty Thousand Dollars (\$50,000.00) be transferred from the Board of Health Receipts Reserved for Appropriation Account and that the total amount of One Hundred Eighty-two Thousand Dollars (\$182,000.00) be appropriated for the FY2010 Land Management Budget.

**A Unanimous Vote.**

## **EMS/FIRE/CD**

Recommended by the Finance Committee.

Voted: That the sum of Three Hundred Twenty Thousand Nine Hundred Sixteen Dollars (\$320,916.00) be raised by taxation and that the sum of Five Hundred Twenty-five Thousand Dollars (\$525,000.00) be transferred from the Ambulance Receipts Reserved for Appropriation Account and that the total amount of Eight Hundred Forty-five Thousand Nine Hundred Sixteen Dollars (\$845,916.00) be appropriated for the FY2010 EMS/FIRE/CD Budget.

**A Unanimous Vote.**

## **ANIMAL CONTROL**

Recommended by the Finance Committee.

Voted: That the sum of Six Thousand Dollars (\$6,000.00) be raised by taxation and that Six Thousand Dollars (\$6,000.00) be transferred from the Dog Fund Revolving Account and that Four Thousand Dollars (\$4,000.00) be transferred from the Cat Fund Revolving Account and that the total amount of Sixteen Thousand Dollars (\$16,000.00) be appropriated for the FY2010 Animal Control Budget.

**A Unanimous Vote.**

## **DEPARTMENT OF PUBLIC WORKS**

Recommended by the Finance Committee.

Voted: That the sum of One Million Five Hundred Ninety-five Thousand Five Hundred Eleven Dollars (\$1,595,511.00) be raised by taxation and that the sum of Six Thousand Dollars (\$6,000.00) be transferred from the Cemetery Perpetual Care Trust Fund and that the total amount of One Million Six Hundred One Thousand Five Hundred Eleven Dollars (\$1,601,511.00) be appropriated for the FY2010 DPW Budget.

**A Unanimous Vote.**

## **COUNCIL ON AGING**

Recommended by the Finance Committee.

Voted: That the sum of Forty-three Thousand Dollars (\$43,000.00) be raised by taxation and that the sum of Four Thousand Dollars (\$4,000.00) be transferred from the Oxford Home for the Aged People Trust Fund and that the sum of Twenty-seven Thousand Dollars (\$27,000.00) be transferred from the WRTA Reserved for Appropriation Account and that the total amount of Seventy-four Thousand Dollars (\$74,000.00) be appropriated for the FY2010 Council on Aging Budget.

**A Unanimous Vote.**

## **LIBRARY**

Recommended by the Finance Committee.

Voted: That the sum of Three Hundred Fifty-nine Thousand Seven Hundred Fifteen Dollars (\$359,715.00) be raised by taxation and that the sum of Fifteen Thousand Two Hundred Ninety-four Dollars (\$15,294.00) be transferred from the Library State Aid Account and that the total amount of Three Hundred Seventy-five Thousand Nine Dollars (\$375,009.00) be appropriated for the FY2010 Library Budget.

**A Unanimous Vote.**

## **CELEBRATIONS**

Recommended by the Finance Committee.

Voted: That the sum of Five Thousand Two Hundred Dollars (\$5,200.00) be raised by taxation and appropriated for the Celebrations Account.

**A Unanimous Vote.**

## **RETIREMENT & INSURANCE**

Recommended by the Finance Committee.

Voted: That the sum of Five Million Three Hundred Ninety-one Thousand Two Hundred Seven Dollars (\$5,391,207.00) be raised by taxation and that the sum of One Hundred Eight Thousand Two Hundred Thirty-one Dollars (\$108,231.00) be transferred from the Retirement Trust Fund Account and that the sum of Two Hundred Seventy-five Thousand Seven Hundred Seventy-four Dollars (\$275,774.00) be transferred from the Health Claims Trust Fund Account and that the total amount of Five Million Seven Hundred Seventy-five Thousand Two Hundred Twelve Dollars (\$5,775,212.00) be appropriated for the FY2010 Employee Benefits Budget.

**A Unanimous Vote.**

## **SEWER ENTERPRISE**

Recommended by the Finance Committee.

Voted: That the sum of One Hundred Seventy-two Thousand Fifty-eight Dollars (\$172,058.00) be appropriated for the FY2010 Sewer Enterprise Operational Budget said appropriation to be offset by receipts from Sewer betterments and Sewer user fees.

**A Unanimous Vote.**

## **COMMUNITY CENTER ENTERPRISE**

Recommended by the Finance Committee.

Voted: That the sum of Five Hundred Seventy Thousand Dollars (\$570,000.00) be appropriated for the FY2010 Community Center Enterprise Operational Budget said appropriation to be offset by receipts from Community Center users.

**A Unanimous Vote.**

## **WATER ENTERPRISE**

Recommended by the Finance Committee.

Voted: That the sum of One Million Two Hundred Fifty-two Thousand Nine Hundred Thirty-nine Dollars (\$1,252,939.00) be appropriated for the FY2010 Water Enterprise Operational Budget said appropriation to be offset by Water Enterprise receipts.

**Carried.**

**BUDGET - FISCAL YEAR 2010**  
**July 1, 2009 - June 30, 2010**

	<b>APPROPRIATION</b>	<b>TRANSFERRED FROM AVAILABLE FUNDS OR OFFSET RECEIPTS</b>	<b>RAISED BY TAXATION</b>
<b>GENERAL GOVERNMENT</b>			
Moderator	200		200
Selectmen	56,317		56,317
Town Manager	150,000		150,000
Finance Committee	160		160
Finance Department	1,297,881	3,800	1,294,081
Legal Services	125,000		125,000
Personnel Board	3,000		3,000
Town Clerk	121,000		121,000
Land Management	182,000	97,000	85,000
Memorial Hall	121,787		121,787
Facilities Maintenance	<u>481,231</u>	<u>481,231</u>	
<b>GENERAL GOVERNMENT</b>	<u>2,538,576</u>		
<b>LESS APPLIED INCOME</b>		100,800	
<b>TOTAL GENERAL GOVERNMENT</b>			<b>2,437,776</b>
<b>PUBLIC SAFETY</b>			
Police	1,689,589		1,689,589
EMS/Fire/CD	845,916	525,000	320,916
Sealer of Weights	3,850		3,850
Animal Control	<u>16,000</u>	<u>10,000</u>	<u>6,000</u>
<b>PUBLIC SAFETY</b>	<u>2,555,355</u>		
<b>LESS APPLIED INCOME</b>		535,000	
<b>TOTAL PUBLIC SAFETY</b>			<b>2,020,355</b>
<b>PUBLIC WORKS</b>			
DPW	1,601,511	6,000	1,595,511
Municipal Utilities	<u>383,000</u>		<u>383,000</u>
<b>PUBLIC WORKS</b>	<u>1,984,511</u>		
<b>LESS APPLIED INCOME</b>		6,000	
<b>TOTAL PUBLIC WORKS</b>			<b>1,978,511</b>
<b>HUMAN SERVICES</b>			
Council on Aging	74,000	31,000	43,000
Youth Commission	0		0
Veterans	<u>37,663</u>		<u>37,663</u>
<b>HUMAN SERVICES</b>	<u>111,663</u>		
<b>LESS APPLIED INCOME</b>		31,000	
<b>TOTAL HUMAN SERVICES</b>			<b>80,663</b>
<b>CULTURE AND RECREATION</b>			
Library	375,009	15,294	359,715
Historical Commission	520		520
Celebrations	<u>5,200</u>		<u>5,200</u>
<b>CULTURE AND RECREATION</b>	<u>380,729</u>		
<b>LESS APPLIED INCOME</b>		15,294	
<b>TOTAL CULTURE AND RECREATION</b>			<b>365,435</b>
<b>DEBT SERVICE</b>			
Debt Financing	<u>1,814,922</u>		<u>1,814,922</u>
<b>TOTAL DEBT SERVICE</b>	<u>1,814,922</u>		<b>1,814,922</b>
<b>EMPLOYEE BENEFITS</b>			
Retirement & Insurance	<u>5,775,212</u>	<u>384,005</u>	<u>5,391,207</u>
<b>EMPLOYEE BENEFITS</b>	<u>5,775,212</u>		

<b>LESS APPLIED INCOME</b>	384,005	
<b>TOTAL EMPLOYEE BENEFITS</b>		<b>5,391,207</b>
<b>SEWER</b>		
Sewer Enterprise	<u>172,058</u>	_____
<b>SEWER ENTERPRISE</b>	172,058	
<b>LESS APPLIED INCOME</b>		172,058
<b>TOTAL SEWER ENTERPRISE</b>		<b>0</b>
<b>COMMUNITY CENTER</b>		
Community Center Enterprise	<u>570,000</u>	_____
<b>COMMUNITY CENTER ENTERPRISE</b>	570,000	
<b>LESS APPLIED INCOME</b>		570,000
<b>TOTAL COMMUNITY CENTER</b>		<b>0</b>
<b>WATER</b>		
Water Enterprise	<u>1,252,939</u>	_____
<b>WATER ENTERPRISE</b>	1,252,939	
<b>LESS APPLIED INCOME</b>		1,252,939
<b>TOTAL WATER ENTERPRISE</b>		<b>0</b>
<b>EDUCATION</b>		
School General	13,764,572	13,764,572
School Bus Transportation	990,485	990,485
School Community Services	25,000	25,000
Medicaid Billing	5,000	5,000
SWCRVSD (Bay Path)	<u>1,001,768</u>	<u>1,001,768</u>
<b>TOTAL EDUCATION</b>	15,786,825	<b>15,786,825</b>
<b>GRAND TOTAL</b>	<b>32,942,790</b>	
<b>LESS APPLIED INCOME</b>		<u>3,067,096</u>
<b>NET RAISED BY TAXATION</b>		<u>29,875,694</u>

#### **Article 4. SALARY AND COMPENSATION OF ELECTED OFFICIALS**

Recommended by the Finance Committee.

Voted: That the salary and compensation of the elected officials of the Town be fixed at the following amounts for the Fiscal Year 2010:

Chairman of the Board of Selectmen	\$1,100.00
Four other Selectmen @ \$1,000 each for a total of	\$4,000.00
Town Moderator	\$ 200.00

**Carried.**

#### **Article 5. RESERVE FUND**

Recommended by the Finance Committee.

Voted: That the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) be transferred from Free Cash and appropriated for a Reserve Fund for Fiscal Year 2010.

**Carried.**

#### **Article 6. BORROWING – INTER-FUND ADVANCE**

Recommended by the Finance Committee.

Voted: That the Town authorize the Treasurer, with the approval of the Board of Selectmen, to temporarily borrow a note or notes or to make an inter-fund advance from available funds in anticipation of revenue from taxation, bonds, or grants, and to repay said sums within the current fiscal cycle.

**A Unanimous Vote.**

## **Article 7. STATE HIGHWAY AID (FY 2010 CHAPTER 90 APPORTIONMENT)**

Recommended by the Finance Committee.

Voted: That the sum of Three Hundred Seventy-seven Thousand Eight Hundred Twelve Dollars (\$377,812.00) be appropriated from the Commonwealth of Massachusetts, State Highway Aid (Fiscal Year 2010 Chapter 90 Apportionment) Account to meet the State's share of the cost for Town road maintenance and repair, such amount to be reimbursed by the Commonwealth of Massachusetts.

**A Unanimous Vote.**

## **Article 8. REVOLVING FUND – REGULATIONS PERTAINING TO CATS**

Recommended by the Finance Committee.

Voted: That the Town authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to the "Regulations Pertaining to Cats." Said funds may be expended by the Board of Selectmen for costs incurred for cat licensing as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2010 is Fifteen Thousand Dollars (\$15,000.00).

**Carried.**

## **Article 9. REVOLVING FUND – WIRING INSPECTOR**

Recommended by the Finance Committee.

Voted: That the Town authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Twenty-One of the Town of Oxford General By-Laws "Wiring Inspectors." Said funds may be expended by the Board of Selectmen for costs incurred for wiring inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2010 is Sixty Thousand Dollars (\$60,000.00).

**Carried.**

## **Article 10. REVOLVING FUND – PLUMBING INSPECTOR**

Recommended by the Finance Committee.

Voted: That the Town authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Sixteen of the Town of Oxford General By-Laws "Board of Health." Said funds may be expended by the Board of Selectmen for costs incurred for plumbing inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2010 is Sixty Thousand Dollars (\$60,000.00).

**A Unanimous Vote.**

## **Article 11. REVOLVING FUND – GAS INSPECTOR**

Recommended by the Finance Committee.

Voted: That the Town authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Sixteen of the Town of Oxford General By-Laws "Board of Health." Said funds may be expended by the Board of Selectmen for costs incurred for gas inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2010 is Fifteen Thousand Dollars (\$15,000.00).

**A Unanimous Vote.**

## **Article 12. HIGH SCHOOL ACCREDITATION ACCOUNT**

Recommended by the Finance Committee.

Voted: That the sum of Twenty-Five Thousand Dollars (\$25,000.00) be transferred from Free Cash and appropriated to the High School Accreditation Account to pay for the Oxford High School Accreditation.

**A Unanimous Vote.**

## **Article 13. FIRE/EMS FY09 OPERATIONAL BUDGET**

Recommended by the Finance Committee.

Voted: That the sum of Sixty-eight Thousand Dollars (\$68,000.00) be transferred from the Ambulance Receipts Reserved for Appropriation Account and appropriated to the Fire/EMS Fiscal Year 2009 Operational Budget, said action to take effect forthwith upon adoption.

**A Unanimous Vote.**

## **Article 14. WATER ENTERPRISE RETAINED EARNINGS ACCOUNT**

Recommended by the Finance Committee.

Voted: That the sum of Fifty-six Thousand Dollars (\$56,000.00) be transferred from the Water Enterprise Retained Earnings and appropriated to the Water Enterprise Fiscal Year 2009 Operational Budget, said action to take effect forthwith upon adoption.

**Carried.**

## **Article 15. BANDSTAND LIGHTING**

Recommended by the Finance Committee.

Voted: That the sum of One Thousand Four Hundred Dollars (\$1,400.00) be transferred from Free Cash and appropriated for decorative lighting on the Bandstand, said action to take effect forthwith upon adoption.

**Carried.**

## **Article 16. POND DE-WEEDING ACCT - CARBUNCLE**

Recommended by the Finance Committee.

Recommended by the Planning Board.

### **REPORT OF THE PLANNING BOARD**

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to chemically de-weed Carbuncle Pond, as described in Article 16 on the Warrant for the May 6, 2009 Annual Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman  
Oxford Planning Board

Voted: That the sum of Four Thousand Eight Hundred Dollars (\$4,800.00) be transferred from Free Cash and appropriated to the Carbuncle Pond De-weeding Account, said action to take effect forthwith upon adoption.

**Carried.**

## **Article 17. 52 DUDLEY RD CONSERVATION RESTRICTION ACCT**

Recommended by the Finance Committee.

Recommended by the Planning Board.

## REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to acquire a Conservation Restriction on 4.17 acres of land located at 52 Dudley Road, as described in Article 17 on the Warrant for the May 6, 2009 Annual Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman  
Oxford Planning Board

A recommendation was also made by George Esteves, Vice Chairman of the Conservation Commission.

Voted: That the sum of Five Thousand Dollars (\$5,000.00) be transferred from the Conservation Trust Fund and appropriated to the 52 Dudley Road Conservation Restriction Account, said action to take effect forthwith upon adoption.

**Carried.**

### **Article 18. TRANSFER OF LAND CUSTODY 495 MAIN ST – SEWER EASEMENT FOR 491 MAIN ST**

Recommended by the Finance Committee.

No recommendation was submitted by the Planning Board.

Voted: That the Town authorize the transfer of a portion of Town-owned land located at 495 Main Street from the School Committee, as currently held solely for school purposes, to the School Committee for school purposes, and the Board of Selectmen for the purpose of disposing of an easement thereon; and further to authorize the Board of Selectmen to grant an easement over such Town-owned land to allow the building at 491 Main Street to be connected to the sanitary sewer as installed in the driveway leading to the High School.

**Requirement of a 2/3 vote, which was declared by the Moderator. A Unanimous Vote.**

### **Article 19. REIMBURSMENT-PRIOR YEAR-FORMER ANIMAL CONTROL OFFICER**

Recommended by the Finance Committee.

Voted: That the sum of Two Hundred Forty-Five Dollars and Eighty-Five Cents (\$245.85) be transferred from Dog Fund Revolving Account to reimburse a former Animal Control Officer for expenses incurred in Fiscal Year 2008, said action to take effect forthwith upon adoption.

Requirement of a 4/5 vote, which was declared by the Moderator. A Unanimous Vote.

A motion was moved and seconded:

That the meeting be dissolved.

It was so voted. The meeting dissolved at 10:49 p.m.

---

CMMC  
Town Clerk--Oxford, Massachusetts

# *The Commonwealth of Massachusetts*

## **Worcester SS.**

To either of the Constables of the Town of Oxford in the County of Worcester **GREETING.**

**IN THE NAME OF *The Commonwealth of Massachusetts*,** you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Oxford High School in said Oxford on Wednesday, the seventh day of October next, at 7:00 o'clock in the afternoon, then and there to act on the following articles:

**SPECIAL TOWN MEETING WARRANT**  
**WEDNESDAY, OCTOBER 7, 2009 AT 7:00 P.M.**  
**OXFORD HIGH SCHOOL**

**ARTICLE 1.** To hear the reports of any Town Officers or any Committee or Committees authorized at any former meeting and to choose any Committee or Committees the Town may think proper.

**ARTICLE 2.** To see if the Town will vote to raise by taxation or transfer from available funds and appropriate a sum of money to the Fiscal Year 2010 Reserve Fund in addition to the amount voted under Article 5 of the May 6, 2009 Annual Town Meeting, or act thereon.

Sponsored by the Town Manager.

**ARTICLE 3.** To see if the Town will vote to raise by taxation or transfer from available funds or borrow and authorize the Town Treasurer, with the consent of the Board of Selectmen, to issue a note or notes and/or bond or bonds and appropriate a sum of money for the Capital Outlay Program for Fiscal Year 2010, or act thereon.

Sponsored by the Town Manager and the Finance Director.

**ARTICLE 4.** To see if the Town will vote to transfer from available funds and appropriate a sum of money for the Town's Tercentenary Celebration, or act thereon.

Sponsored by the Board of Selectmen.

**ARTICLE 5.** To see if the Town will vote to transfer from available funds and appropriate a sum of money to the Stabilization Account, or act thereon.

Sponsored by the Town Manager.

**ARTICLE 6.** To see if the Town will vote to raise by taxation, transfer from available funds, or issue notes and/or bonds and appropriate a sum of money for the installation of a water main in Dana Road to provide fire protection to industrial buildings located to the east of the Providence & Worcester Railroad right-of-way, including the payment of all other costs incidental and related thereto, or act thereon.

Sponsored by the Town Manager.

**ARTICLE 7.** To see if the Town will vote to authorize the Board of Selectmen to assess betterments through the Water Enterprise Fund to recover 100% of the project cost for the installation of a water main in Dana Road to provide fire protection to industrial buildings located to the east of the Providence & Worcester Railroad right-of-way, said betterments to be made in accordance with Massachusetts General Law (M.G.L.) Chapter 40, Sections 42G through 42K, as applicable to the Town by operation of Chapter 216 of the Acts of 2006, and Chapter 80, using a uniform rate of assessment method, or act thereon.

Sponsored by the Town Manager.

**ARTICLE 8.** To see if the Town will vote to accept the provisions of M.G.L. Chapter 41, Section 110A, *Office Hours on Saturday*, which allows that any public office may remain closed on any or all Saturdays, or act thereon.

Sponsored by the Town Clerk.

**ARTICLE 9.** To see if the Town will vote to transfer, from the Board of Selectmen, for the purpose for which the land is now held, to the Board of Selectmen for the purpose of conveyance and to authorize the Board of Selectmen to convey the building and land at 450 Main Street shown on Assessor's Map 29B, Parcel

A01 and known as the “Old Police Station,” in accordance with the terms of the Request for Proposals and response(s) thereto received and accepted on September 29, 2009, or act thereon.  
Sponsored by the Town Manager.

**ARTICLE 10.** To see if the Town will vote to petition the General Court to authorize the issuance of one (1) additional liquor license in the Town of Oxford for a “Wine and Malt Package Store Liquor License,” which would enable the Oxford Board of Selectmen to issue said license to RT. 12 Variety that is currently owned by Ashley M. Plasse and located at 126 Main Street, Oxford or act thereon.  
Sponsored by the Board of Selectmen.

**ARTICLE 11.** To see if the Town will vote to amend the Oxford General By-Laws by deleting CHAPTER FIFTY-TWO, LOITERING and inserting the following, or act thereon:

### **CHAPTER FIFTY-TWO PUBLIC NUISANCES PROHIBITED**

Section 1. No person shall loiter or prowl in any place in the Town at a time or in a manner not usual for law-abiding individuals, under circumstances that warrant a justifiable and reasonable alarm or immediate concern for the safety of persons or property in the vicinity. Among the circumstances which may be considered in determining whether such alarm or immediate concern is warranted is the fact that the person takes flight upon appearance of a law enforcement officer, refuses to identify himself, or manifestly endeavors to conceal himself or any object. Unless flight by the person or other circumstances make it impracticable, a law enforcement officer shall, prior to any arrest for an offense under this section, afford the person an opportunity to dispel any alarm or immediate concern, which would otherwise be warranted by requesting him to identify himself and explain his presence and conduct. No person shall be convicted of an offense under this section if the law enforcement officer did not comply with this procedure or if it appears at trial that the explanation given by the person is true, and, if believed by the officer at the time, would have dispelled the alarm or immediate concern.

Section 2. No person shall throw or drop any glass, paper, plastic, refuse or waste, filth or other litter upon the streets, roads, public parks, public playgrounds and recreational areas including ponds and beaches, or any public parking lots and driveways, public cemeteries, or any land or building owned by the Town including school sites.

Section 3. No person shall operate or ride any wheeled device for human transportation, including but not limited to a scooter, bicycle, skateboard, roller skates, roller skis or in-line skates, but not including devices to aid the handicapped or infirm, or carriages, strollers or similar devices being used to transport infants or young children, in any public building and walkway, stairs or grounds of a public building or on any Town property, public way or part thereof, including the sidewalk, except as otherwise provided by the traffic laws and regulations of the Commonwealth.

Section 4. Any person who violates any provision of this chapter shall be subject to a fine of Twenty-five Dollars (\$25.00) for each offense, each day of a continued violation being considered a separate offense. In lieu of enforcement through criminal proceeding, any town appointed police officer may, at his or her discretion, enforce this By-Law by non-criminal disposition in accordance with M.G.L. Chapter 40, Section 21D.  
Sponsored by the Town Manager.

**ARTICLE 12.** To see if the Town will vote to amend the Oxford Zoning By-Law, by deleting Chapter XV, Site Plan Review, and inserting the following, or act thereon.

### **CHAPTER XV Site Plan Review**

#### **1.0 PURPOSE**

The purpose of this Chapter is to protect the health, safety, convenience and general welfare of the inhabitants of the Town by providing for a review of plans for uses and structures which may have significant impacts on traffic, municipal and public services and utilities, environmental quality, community economics and community values in the Town. Site plan review is further intended to ensure that the design and layout of developments specified in Section 2.0 will conform to stormwater management requirements and will not result in a detriment to the neighborhood or environment.

## 2.0 PROJECTS REQUIRING SITE PLAN REVIEW

An approved site plan shall be on file with the Town Clerk prior to any of the following developments:

- 2.1 The construction or reconstruction of any parking area, loading area, or access way governed by Chapter XI of this By-Law, except for single family detached or two family dwellings.
- 2.2 Any construction, reconstruction, exterior alterations or additions to any building, fence, wall or other structures in the Central Professional District.
- 2.3 The construction of a multi-family building or a development involving the location of two or more primary uses or structures on a single lot, including, but not limited to, apartment complexes, shopping centers and industrial parks.
- 2.4 A use that requires a special permit designated by S\* in Tables I or II; all uses listed in Table III; and any use where site plan review is required in Table IV.
- 2.5 Where a change in use results in no new exterior construction or change in parking lot size, the Board may waive requirements of Section 3.0 and allow the Town Engineer/Planner to review the proposed use and either approve it or refer it to the Board for further review.

## 3.0 CONTENTS

- 3.1 Site plans shall be drawn to a scale of 1" - 20' with a maximum sheet size of 24" x 36" and shall contain the following written or graphic information:
  - 3.1.1 The name of the proposed development, the name and address of the person(s) submitting the application and of the owner(s) of the property, if different; all property boundaries and their dimensions and bearings; abutting street rights-of-way; and a graphic scale, a locus map and north arrow.
  - 3.1.2 Key map at a scale of 1" - 400' showing streets and roads, buildings and motor vehicle access within 500' from the exterior boundary of the lot.
  - 3.1.3 All existing and proposed buildings, wetlands, surface waters and areas subject to the 100 year flood; existing and proposed contour elevations at contour intervals of five (5) feet, except in areas where slope is less than three (3) percent, contour intervals of two (2) feet shall be required.
  - 3.1.4 All existing and proposed driveways and points of motor vehicle access to the property, parking spaces, loading areas and computations to indicate compliance with the parking and loading requirements of this By-Law.
  - 3.1.5 Provisions for screening, surfacing, lighting and landscaping to integrate the proposed development into the existing landscape and to screen objectionable features from neighbors.
  - 3.1.6 Location of the front, side and rear yard setback areas and buffer yards required by this By-Law and the zoning district boundaries on or adjacent to the lot.
  - 3.1.7 Provisions for sewage, solid waste disposal and drainage, measures proposed to prevent pollution of surface or ground water, soil erosion, increased runoff, changes in ground water level and flooding.
  - 3.1.8 Utilities and municipal services necessary, including proposed connections and exterior appurtenances such as curb inlets, poles, fire alarm boxes and hydrants.
- 3.2 Site plans shall be accompanied by a traffic report presenting the projected vehicular traffic flow patterns to and from the site and the projected number of motor vehicle trips to and from the site for an average day and for peak hours and a drainage report demonstrating drainage system design in conformance with the Planning Board's subdivision rules and regulations and stormwater management requirements.

## 4.0 CRITERIA FOR EVALUATION

The Planning Board shall approve a site plan only upon its determination that all criteria presented below have been met, to the fullest extent feasible, to protect the public health, safety and welfare.

- 4.1 Access to each structure for fire and service equipment is provided;
- 4.2 Utilities, drainage and erosion control are provided to maintain environmental quality. The applicant shall demonstrate, by submission of an existing infrastructure capacity plan, that the proposed infrastructure, including parking, roadways, traffic, stormwater, water for domestic and fire protection and septic/sewer, can accommodate the proposed use;

- 4.3 In or abutting Residential, Central Business, and Central Professional Zoning Districts effective use is made of topography, landscaping, relationship of buildings to the environment and parking placement to maintain the character of the neighborhood;
- 4.4 Parking and loading requirements of Chapter XI have been met;
- 4.5 Traffic impacts on abutting residential neighborhoods are acceptable and the convenience and safety of vehicular and pedestrian movements in relation to adjacent streets and intersections are protected; and
- 4.6 All other requirements of this Zoning By-Law have been satisfied.
- 4.7 The Planning Board may withhold approval until it is satisfied that all other relevant Town Boards and Departments have approved the proposed infrastructure. If the applicant has met the requirements of 4.0, the Board shall not withhold its approval.

## 5.0 PROCEDURES

- 5.1 An applicant for site plan review, shall file with the Planning Board, seven (7) copies of the site plan. Unless waived by the Planning Board, the site plan shall be prepared by a registered engineer, architect or landscape architect.
- 5.2 Within five (5) days of the Planning Board meeting, at which the Site Plan application was received, the Planning Board shall submit a copy to the Board of Selectmen, Board of Health, Conservation Commission, Building Inspector, DPW Director, Safety Officer and other agents, as the Planning Board elects for their comments. The boards or person receiving these copies shall have up to thirty (30) days from the date of receipt to submit their reports to the Planning Board but, if they find that insufficient information has been presented they shall so report, and the Planning Board may withhold approval until the additional information is provided.
- 5.3 If the Planning Board determines that said site plan complies with the purpose, specifications and criteria of this By-Law, it shall approve the site plan. If the site plan does not comply with this Chapter, it shall be disapproved or approved with conditions or modifications, which will bring about compliance. Any construction, reconstruction, alteration or addition shall be carried on only in conformity with the site plan approved by the Planning Board.
- 5.4 When a site plan is required for a special permit application, to the extent possible, procedures shall be combined and requirements for special permits shall govern for time periods, notices, public hearings and votes. If a site plan is required for a special permit, to be issued by the Zoning Board of Appeals or Board of Selectmen, the Planning Board shall forward its recommendations to such Board within thirty (30) days of receipt.
- 5.5 When a special permit is not required, the Planning Board shall, within forty-five (45) days of receipt of a site plan at a meeting of the Board, take final action on said plan. A majority vote, when a quorum is present, shall constitute approval. Failure to act within this period shall constitute approval. At the applicant's written request to the Planning Board, the Board may extend the time periods in this Section to a mutually agreeable date. The applicant shall be notified within sixty (60) days from the date of submittal to the Planning Board of the Board's decision. A copy of the Planning Board's decision shall be filed with the Town Clerk.
- 5.6 The Planning Board, upon written request of the applicant, may waive any of the requirements of Section 3.0 where the project involves relatively simple development plans or the reuse of pre-existing buildings, access and parking facilities.

## 6.0 BASIC REQUIREMENTS

- 6.1 Notwithstanding anything contained in this By-Law to the contrary, no building permit shall be issued for, and no person shall undertake, any use or improvement subject to this Chapter unless an application for site plan review and approval has been prepared for the proposed development in accordance with the requirements of this Chapter, and unless such application has been approved by the Planning Board.
- 6.2 No occupancy permit shall be granted by the Building Inspector until the Planning Board has received, reviewed and approved an as-built plan that demonstrates that the work proposed on the approved site plan, including all associated off-site improvements, have been completed in accordance with the approved plan and certified same to the Building Inspector, or have been secured by a proper bond, covenant or third party agreement.
- 6.3 Notwithstanding the above, a temporary occupancy permit may be granted with the approval of the Planning Board, subject to conditions for completion of work imposed by the Planning Board.

- 6.4 If a project for which site plan approval has been granted has not been started in accordance with site plan conditions within one year from the date of approval, said approval shall lapse. The Planning Board, in consultation with other Departments and officials, will determine if a project has been started in accordance with site plan conditions. Their decision may be appealed to the Zoning Board of Appeals in accordance with Chapter XIV, Section 4.2 of the Zoning By-Law.
- Sponsored by the Planning Board.

**ARTICLE 13.** To see if the Town will vote to amend the Oxford Zoning By-Law by deleting Chapter XX, Public Utilities and Facilities, and inserting the following, or act thereon:

## **CHAPTER XX**

### **Public Utilities and Facilities**

#### **1.0 PURPOSE AND INTENT**

It is the purpose and intent of this Chapter of the Oxford Zoning By-Law to describe the special permit requirements for Public Utilities and Facilities in order to promote the development of and provide guidance for the siting of public utilities installations while: providing protection for the health, safety and welfare of its inhabitants; providing protection to ecological, scenic, historic and recreational values of the Town; and, providing protection from adverse visual and operational effects that might contribute to blighting, deterioration of property values or other adverse effects to surrounding neighborhoods.

The provisions of this Chapter of the Oxford Zoning By-Law have neither the purpose, nor the intent, of imposing a limitation or restriction on the competition among deregulated service providers, nor to provide an unfair advantage to existing service providers.

#### **2.0 DEFINITIONS**

**Public Utility Installation:** That portion of Public Utilities and Facilities comprised of any and all materials, equipment and structures, other than customer premises equipment, used to provide a service or product.

**Wireless Communication Facility (WCF):** Any and all materials, equipment, storage, structures, towers, dishes and antennas, other than customer premises equipment, used by a commercial telecommunications carrier to provide telecommunication or data services. This definition does not include facilities used by a federally licensed amateur radio operator.

**Tower:** Any equipment mounting structure that is used primarily to support reception or transmission equipment and that measures twelve (12) feet or more in its longest vertical dimension.

**Service Provider:** An individual, partnership or corporation authorized by the Federal Communications Commission (FCC) to construct and operate a commercial mobile telecommunications system.

#### **3.0 APPLICABILITY**

Except as otherwise provided in this chapter, no public utility installation shall be established or maintained in the Town of Oxford unless the Planning Board grants a special permit for such use to the owner or operator of such installation or the owner of the land on which such installation is to be located, if different from the owner or operator of such installation. In addition to the procedures, both substantive and otherwise, for issuing special permits as specified in Chapter XIV, Section 5.0, applications for special permits for public utility installations shall be governed by this chapter.

The provisions of this Chapter shall not apply to any of the following installations:

- 3.1 Receive only dish antennas and television antennas that are considered accessory uses.
- 3.2 Radio communication antenna and communication facilities operated by the Commonwealth of Massachusetts or any subdivision thereof.
- 3.3 Public sewage collection systems installed by, or under the authority of, the Town of Oxford or any other public agency authorized to operate such facilities.
- 3.4 Gas or water distribution pipes and appurtenances installed in existing public ways or in duly recorded easements and electric, telephone, or cable television service lines and appurtenances installed either above ground or under ground in existing public ways or in duly recorded easements.
- 3.5 Water and sewage treatment, pumping, storage or metering facilities.

#### 4.0 INFORMATION REQUIRED

Each application for a special permit for a public utility installation shall be submitted in accordance with the provisions of Chapter XIV, Section 5.0 of these By-Laws and shall include the following information and supporting documentation:

- 4.1 The legal name and address of the owner of the parcel on which the use will be established.
- 4.2 The legal name and address of the applicant for the special permit and adequate evidence of his status as a Service Provider or other entity authorized to operate a public utility.
- 4.3 Adequate evidence of the applicant's ownership or authority to use the premises for the purposes to be allowed by the special permit.
- 4.4 Plan and elevation views of the proposed installation.
- 4.5 A detailed property line plan, prepared by a Massachusetts Registered Land Surveyor, showing the location of the parcel for which the public utility installation is proposed.
- 4.6 A site plan prepared in accordance with Chapter XV of these By-Laws based on the above required property line plan showing precise distances between the proposed installation and property boundaries.
- 4.7 The site plan shall show enough information to demonstrate that the applicant has deeded control of enough property to provide for an adequate fall zone equal to at least one and one-half (1½) times the height of the tower, from the base of the tower, to any property line, road, right-of-way or any building used by people other than an associated building containing equipment for the tower's operation.
- 4.8 The names and addresses of all "Parties In Interest" as defined in Chapter XIV, Section 4.4 of this By-Law.
- 4.9 For Wireless Communication Facilities and Towers, material describing a specific plan for a "balloon" or similar test of a size, color and duration acceptable to the Planning Board, including the date and time, as well as a rain date and time, suitably and clearly described for inclusion in the legal notice of the Public Hearing and for inclusion in the notice to Parties In Interest.
- 4.10 Applicant shall provide copies of all information submitted, to the Massachusetts Department of Public Health, Radiation Control Program for 105 CMR 122, including initial filing and ongoing monitoring.

#### 5.0 CRITERIA FOR EVALUATION

In addition to decision criteria identified in Chapter XIV, Section 5.4 of this Zoning By-Law, the Planning Board shall not grant a special permit for a public utility installation if it is determined by adequate documentation that:

- 5.1 The public utility installation will cause a detriment to a residential neighborhood by virtue of noise, odor or other emission.
- 5.2 The public utility installation will cause a detriment to a residential neighborhood by virtue of traffic generation of a type uncommon in a residential neighborhood or by turning movements that result in a serious hazard to other vehicles or pedestrians.
- 5.3 For wireless communication facilities, there exists adequate space on an existing tower within one mile of the proposed facility to accommodate the proposal.
- 5.4 The tower exceeds 150' in height, unless the applicant demonstrates that a greater height is required to allow for provision of the wireless communications services or unless the Planning Board finds that co-location on said tower is both practical and preferable.

#### 6.0 MANDATORY CONDITIONS OF APPROVAL

6.1 In order to promote the purpose and intent of this Chapter of the Oxford Zoning By-Law, the Planning Board shall condition the grant of each special permit for a public utility installation by requiring that:

- 6.1.1 Landscaping and security fencing shall be specified, installed and maintained to provide screening from residences. If appropriate, a landscaping warranty shall be provided for a period of two (2) years after installation.
- 6.1.2 Access ways shall be graded and constructed in a manner appropriate to the planned use and in a manner to control stormwater runoff to prevent erosion and damage to neighboring parcels and wetland resources.
- 6.1.3 No signs shall be allowed in, or on, the public utility installation other than those indicating warnings to trespassers.
- 6.1.4 For wireless communication facilities and towers, a covenant agreement, from the owner of the land on which the installation is to be built, shall be submitted for

acceptance by the Planning Board restricting the development or division of his land in the vicinity of the tower for a distance equal to one and one-half times the height of the tower which is to be released upon removal of the tower. Said covenant shall be accepted and recorded by the Planning Board upon grant of the special permit.

6.2 A special permit issued under this Chapter shall provide that all such requirements shall be noted on, or incorporated into, the site plan, as appropriate, prior to approval of said site plan under Chapter XV of this By-Law. The Planning Board shall impose on the grant of a special permit issued under this Chapter, such other reasonable requirements and conditions as are consistent with the provisions of this Chapter and with such rules and regulations as the Planning Board may adopt hereunder.

#### 7.0 GENERAL PROVISIONS

The Planning Board shall adopt reasonable rules and regulations to carry out the purposes of this Chapter. Such rules and regulations shall take effect upon their being filed in the Office of the Town Clerk.

Sponsored by the Planning Board.

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 in said Town, fourteen days at least before the time of holding said meeting.

**HEREOF FAIL NOT**, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 15<sup>th</sup> day of September, in the year of our Lord Two Thousand Nine.

Jennie L. Caissie	)	<b>SELECTMEN</b>
Henry J. LaMountain, Sr.	)	<b>OF</b>
Susan M. Gallant	)	<b>OXFORD</b>
Dennis E. Lamarche	)	
John G. Saad	)	

A true copy. Attest:

Albert M. Adams, Constable  
Date: September 21, 2009

Worcester, SS.

**PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 fourteen days before the date of the meeting, as within directed.**

Albert M. Adams  
Constable of Oxford

Date: September 21, 2009

**SPECIAL TOWN MEETING  
OCTOBER 7, 2009**

The meeting was called to order by Town Moderator Russell C. Rheault at 7:03 o'clock in the afternoon in the Oxford High School. The Moderator announced that a quorum had been attained. There were One Hundred Fifty-six (156) voters and Eleven (11) non-voters present.

**CLARIFICATION: GENERAL BY-LAWS, CHAPTER 2, TOWN MEETINGS, SECTION 3, as amended.**  
Section 3. At any town meeting, one hundred (100) registered voters shall constitute a quorum, provided, however, that once the meeting has been called to order there shall be no minimum quorum required to conduct the business of the Town. A quorum of seventy-five (75) registered voters shall be required to reconvene any adjourned session of any such meeting.

The audience was advised of the fire evacuation routes. The NJROTC presented the colors and the school chorus sang the National Anthem. The Moderator led the voters in the Pledge of Allegiance. A moment of silence was observed for the departed townspeople.

The Warrant and Return of Service was read by Town Clerk Lori A. Kelley and the reading of the Articles was omitted until such time that each Article was to be acted upon. The voters were in accord with this suggestion.

The Moderator introduced the various boards and officials and announced several parliamentary procedures that he would adhere to in the conduct of the meeting.

NOTE: Any written reports presented to the Town Meeting will appear in the minutes exactly as submitted.

**Article 1. REPORTS**

**TERCENTENNIAL COMMITTEE**

My name is Alan Hammond, Chairman of the Tercentennial Committee, and I am here before you, honored and excited to be part of Oxford's 300<sup>th</sup> birthday celebration committee. The 300<sup>th</sup> anniversary committee wants to help Oxford put on a truly unforgettable celebration. To do so, we are going to need a lot more people involved.

Whether you ask to be appointed to serve on the committee, or would like to just offer help and ideas, every little bit of help is needed and appreciated. The Celebration's success will be a direct result of a collaborative team effort, and every volunteer will be a vital part of the team.

The committee wants to include all groups of our town and all local volunteer organizations, not just for the main celebration event, but to help showcase all the resources that are available in our town.

This event is a celebration about Oxford as a community, and we need community involvement. We hope to involve youths and seniors, business leaders and fraternal organizations. Everyone is welcome to attend our meetings, currently held on the first Wednesday of every month.

Recognizing that no community is an individual entity, we plan to look at our neighbors to learn from their errors and success. We will seek advice, but keep our own individuality.

So far, there has been discussion about taking advantage of current technology and creating a History of Oxford DVD along with having a reprinting of the Historical Commission of the Oxford History-Memory book with an updated supplement. There is also discussion about a Reprinting of the 1913 Bi-Centennial booklet and of course, writing and printing a Tri-Centennial booklet.

We have also excitedly discussed the prospect of having at least one monthly event starting one year before the major finale celebration. Some ideas have included historical events such as Revolutionary and Civil

War encampments, as well as a Nipmuc Indian encampment, educational events and activities at our historical locations such as the old school house on the common, Huguenot Fort, the Firefighter's Museum and the Clara Barton Birthplace.

The committee wants to involve the Schools with displays and recognition of events; educational, fraternal, and sporting, that helped put Oxford on the map.

We are seeking ways to help the town proudly, and uniquely, display the old with the new. One such idea may be a Flag display of each anniversary, 1713, 1813, 1913, and 2013.

Another possible unique opportunity discussed was to revisit our relationship with Oxford England, and to set up host families in town to welcome invited visitors from other Oxfords in the US and England. This would provide them with a place to stay and an opportunity to participate in, and help with, celebrating our 300<sup>th</sup> birthday.

All the events and celebrations could conclude to a multi-day town wide Birthday Party Celebration complete with Parades and Concerts, Fireworks, maybe a Firemen's muster, a Time Capsule Dedication and much more.

To quote one of the committee members, "This town has a lot to celebrate. Let's do it up right!"

## **Article 2. RESERVE FUND**

Recommended by the Finance Committee.

Voted: That the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) be transferred from Free Cash and appropriated to the Fiscal Year 2010 Reserve Fund in addition to the amount voted under Article 5 of the May 6, 2009 Annual Town Meeting.

**A Unanimous Vote.**

## **Article 3. CAPITAL OUTLAY**

The Moderator read the following list of items to be considered for the Capital Outlay Program:

Public Safety - Fire/EMS:

1. New Ambulance \$ 150,000.00

Public Safety – Police:

2. Two (2) New Police Cruisers \$ 69,780.00

DPW/Highway:

3. One (1) Ton Dump Truck with Plow \$ 63,350.00

4. Multipurpose Sidewalk Tractor with Attachments \$ 150,000.00

5. Heavy Duty 6-Ton "Tag-along" Trailer \$ 8,500.00

DPW/Highway/Water/Sewer:

6. Crew-cab Utility Truck \$ 85,530.00

DPW/Recreation:

7. Greenbriar Electric Service/Joslin Field Loam, Seed and Water Line \$ 80,000.00

School Department:

8. Three (3) New Vans and One (1) New Handicap Van \$ 90,000.00

TOTAL CAPITAL OUTLAY PROGRAM

\$ 697,160.00

(1) A motion was moved and seconded:

That the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) be transferred from the Ambulance Receipts Reserved for Appropriation Account and appropriated for the purchase of a new ambulance for the Fire/EMS Department.

Recommended by the Finance Committee.

Voted: That the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) be transferred from the Ambulance Receipts Reserved for Appropriation Account and appropriated for the purchase of a new ambulance for the Fire/EMS Department.

**A Unanimous Vote.**

(2) A motion was moved and seconded:

That the sum of Sixty-nine Thousand Seven Hundred Eighty Dollars (\$69,780.00) be transferred from Free Cash and appropriated for the purchase of two (2) new police cruisers for the Police Department.

Recommended by the Finance Committee.

A discussion ensued.

Voted: That the sum of Sixty-nine Thousand Seven Hundred Eighty Dollars (\$69,780.00) be transferred from Free Cash and appropriated for the purchase of two (2) new police cruisers for the Police Department.

**Carried.**

(3) A motion was moved and seconded:

That the sum of Sixteen Thousand Nine Hundred Fifty-nine Dollars (\$16,959.00) be transferred from Free Cash, and the sum of Forty-six Thousand Three Hundred Ninety-one Dollars (\$46,391.00) be transferred from the balance in the appropriation for a "Heavy Duty Dump Truck with Plow" in Article 3 of the October 11, 2006 Special Town Meeting, and the total amount of Sixty-three Thousand Three Hundred Fifty Dollars (\$63,350.00) be appropriated for the purchase of a One (1) Ton Dump Truck with Plow for the DPW.

A discussion ensued.

A motion was moved and seconded:

To postpone this item indefinitely.

The discussion continued.

The Moderator called for a vote on the motion to postpone indefinitely. He doubted the voice vote and requested a standing vote.

Voted: To postpone this item indefinitely.

**Carried.**

(4) A motion was moved and seconded:

That the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) be transferred from Free Cash and appropriated for the purchase of a Multipurpose Sidewalk Tractor with Attachments for the DPW.

Recommended by the Finance Committee.

A discussion ensued.

Voted: That the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) be transferred from Free Cash and appropriated for the purchase of a Multipurpose Sidewalk Tractor with Attachments for the DPW.

**Carried.**

(5) A motion was moved and seconded:

That the sum of Eight Thousand Five Hundred Dollars (\$8,500.00) be transferred from Free Cash and appropriated for the purchase of a Heavy Duty 6-Ton "Tag-along" Trailer for the DPW.

Recommended by the Finance Committee.

A discussion ensued.

Voted: That the sum of Eight Thousand Five Hundred Dollars (\$8,500.00) be transferred from Free Cash and appropriated for the purchase of a Heavy Duty 6-Ton "Tag-along" Trailer for the DPW.

**Carried.**

(6) A motion was moved and seconded:

That Item 6 be postponed indefinitely.

Recommended by the Finance Committee.

Voted: That Item 6 be postponed indefinitely.

**Carried.**

(7) A motion was moved and seconded:

That the sum of Thirty-three Thousand One Hundred Dollars (\$33,100.00) be transferred from the balance in the appropriation for "Highway Paving and Drainage" in Article 9 of the October 7, 1998 Special Town Meeting, and the sum of Twenty-three Thousand Six Hundred Dollars (\$23,600.00) be transferred from the balance in the appropriation for "Access Driveway from Route 12 to Ruel Field" in Article 3 of the October 20, 2004 Special Town Meeting, and the sum of Twenty-three Thousand Three Hundred Dollars (\$23,300.00) be transferred from the balance in the appropriation for a "Street Sweeper" in Article 3 of the November 11, 2005 adjourned session of the October 16, 2005 Special Town Meeting, and the total amount of Eighty Thousand Dollars (\$80,000.00) be appropriated for the installation of an electric service for the new Greenbriar lights and the loaming and seeding of, and the addition of a water service for, the Joslin Fields.

Recommended by the Finance Committee.

Voted: That the sum of Thirty-three Thousand One Hundred Dollars (\$33,100.00) be transferred from the balance in the appropriation for "Highway Paving and Drainage" in Article 9 of the October 7, 1998 Special Town Meeting, and the sum of Twenty-three Thousand Six Hundred Dollars (\$23,600.00) be transferred from the balance in the appropriation for "Access Driveway from Route 12 to Ruel Field" in Article 3 of the October 20, 2004 Special Town Meeting, and the sum of Twenty-three Thousand Three Hundred Dollars (\$23,300.00) be transferred from the balance in the appropriation for a "Street Sweeper" in Article 3 of the November 11, 2005 adjourned session of the October 16, 2005 Special Town Meeting, and the total amount of Eighty Thousand Dollars (\$80,000.00) be appropriated for the installation of an electric service for the new Greenbriar lights and the loaming and seeding of, and the addition of a water service for, the Joslin Fields.

**Carried.**

(8) A motion was moved and seconded:

That the sum of Fifty-one Thousand Dollars (\$51,000.00) be transferred from the balance in the appropriation for "Upgrade Fire Alarm System at Middle School" in Article 3 of the October 11, 2006 Special Town Meeting and the sum of Thirty-nine Thousand Dollars (\$39,000.00) be transferred from the balance in the appropriation for the "Middle School Bleacher Account" in Article 13 of the May 2, 2007 Annual Town Meeting and the total amount of Ninety Thousand Dollars (\$90,000.00) be appropriated for the purchase of three (3) new vans and one (1) new handicap van to be used by the School Department.

Recommended by the Finance Committee.

A discussion ensued.

Voted: That the sum of Fifty-one Thousand Dollars (\$51,000.00) be transferred from the balance in the appropriation for "Upgrade Fire Alarm System at Middle School" in Article 3 of the October 11, 2006 Special Town Meeting and the sum of Thirty-nine Thousand Dollars (\$39,000.00) be transferred from the balance in the appropriation for the "Middle School Bleacher Account" in Article 13 of the May 2, 2007 Annual Town Meeting and the total amount of Ninety Thousand Dollars (\$90,000.00) be appropriated for the purchase of three (3) new vans and one (1) new handicap van to be used by the School Department.

**Carried.**

#### **Article 4. TERCENTENARY CELEBRATION**

Recommended by the Finance Committee.

A discussion ensued.

Voted: That the sum of Five Thousand Dollars (\$5,000.00) be transferred from Free Cash and appropriated to the Tercentennial Trust Fund.

**Carried.**

**Article 5. STABILIZATION ACCOUNT**

Recommended by the Finance Committee.

Voted: That the sum of One Hundred Forty-one Thousand Six Hundred Seventy-five Dollars (\$141,675.00) be transferred from Free Cash and appropriated to the Stabilization Account.

Requirement of a 2/3 vote, which was declared by the Moderator.

**Carried.**

**Article 6. DANA ROAD - WATER MAIN**

Recommended by the Finance Committee and deferred to the Planning Board.

Recommended by the Planning Board.

**REPORT OF THE PLANNING BOARD (for Article 6 & 7)**

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to authorize the Board of Selectmen to assess betterments through the Water Enterprise Fund to recover 100% of the project cost for the installation of a water main in Dana Road to provide fire protection to industrial buildings located to the east of the Providence & Worcester Railroad right-of-way, said betterments to be made in accordance with Massachusetts General Law (M.G.L.) Chapter 40, Sections 42G through 42K, as applicable to the Town by operation of Chapter 216 of the Acts of 2006, and Chapter 80, using a uniform rate of assessment method, as described in Article 7 on the Warrant for the October 7, 2009 Special Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman  
Oxford Planning Board

A discussion ensued.

Voted: That the Town authorize the Town Treasurer, with the consent of the Board of Selectmen, to borrow Two Hundred Thousand Dollars (\$200,000.00) under Massachusetts General Laws, Chapter 44, Section 7 or Section 8 or any other enabling authority and to issue a note or notes and/or bond or bonds and appropriate said sum for the installation of a water main in Dana Road to provide fire protection to industrial buildings located to the east of the Providence & Worcester Railroad right-of-way, including the payment of all other costs incidental and related thereto.

Requirement of a 2/3 vote, which was declared by the Moderator.

**Carried.**

**Article 7. DANA ROAD – WATER ENTERPRISE FUND**

Recommended by the Finance Committee.

Recommended by the Planning Board.

**REPORT OF THE PLANNING BOARD**

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to authorize the Board of Selectmen to assess betterments through the Water Enterprise Fund to recover 100% of the project cost for the installation of a water main in Dana Road to provide fire protection to industrial buildings located to the east of the Providence & Worcester Railroad right-of-way, said betterments to be made in accordance with Massachusetts General Law (M.G.L.) Chapter 40, Sections 42G through 42K, as applicable to the Town by operation of Chapter 216 of the Acts of 2006, and Chapter 80, using a uniform rate of assessment method, as described in Article 7 on the Warrant for the October 7, 2009 Special Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman  
Oxford Planning Board

Voted: That the Town authorize the Board of Selectmen to assess betterments through the Water Enterprise Fund to recover 100% of the project cost for the installation of a water main in Dana Road to provide fire protection to industrial buildings located to the east of the Providence & Worcester Railroad right-of-way, said betterments to be made in accordance with Massachusetts General Law (M.G.L.) Chapter 40, Sections 42G through 42K, as applicable to the Town by operation of Chapter 216 of the Acts of 2006, and Chapter 80, using a uniform rate of assessment method.

**A Unanimous Vote.**

**Article 8. MGL CHAPTER 41, SECTION 110A – OFFICE HOURS ON SATURDAY**

Recommended by the Finance Committee.

Voted: In accordance with the provisions of M.G.L. c. 41, § 110A, to authorize any public office in the Town to remain closed on Saturdays and to treat Saturdays as a legal holiday for the purposes of calculating the time frame for filing matters in the Town.

**A Unanimous Vote.**

**Article 9. 450 MAIN STREET – OLD POLICE STATION**

The Finance Committee deferred to the Planning Board.

Recommended by the Planning Board.

**REPORT OF THE PLANNING BOARD**

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to transfer, from the Board of Selectmen, for the purpose for which the land is now held, to the Board of Selectmen for the purpose of conveyance, and to authorize the Board of Selectmen to convey the building and land at 450 Main Street shown on Assessor's Map 29B, Parcel A01 and known as the "Old Police Station," in accordance with the terms of the Request for Proposals and response(s) thereto received and accepted on September 29, 2009, as described in Article 9 on the Warrant for the October 7, 2009 Special Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman  
Oxford Planning Board

A discussion ensued, during which Town Counsel Mark Reich noted that the motion deleted the September 29, 2009 date in reference to the RFP and response(s) so that we would not have to go out and re-advertise.

Voted: That the Town transfer, from the Board of Selectmen, for the purpose for which the land is now held, to the Board of Selectmen for the purpose of conveyance; and to authorize the Board of Selectmen to convey the building and land at 450 Main Street shown on Assessor's Map 29B, Parcel A01 and known as the "Old Police Station," in accordance with the terms of the Request for Proposals and response thereto upon such terms and conditions as deemed by the Board of Selectmen to be in the best interest of the Town.

Requirement of a 2/3 vote, which was declared by the Moderator.

**Carried.**

**Article 10. PETITION GENERAL COURT – LIQUOR LICENSE – RT. 12 VARIETY**

Recommended by the Finance Committee.

Voted: That the Town petition the General Court to authorize the issuance of one (1) additional liquor license in the Town of Oxford for a "Wine and Malt Package Store Liquor License," which would enable the Oxford Board of Selectmen to issue said license to RT. 12 Variety that is currently owned by Ashley M. Plasse and located at 126 Main Street, Oxford.

**Carried.**

**Article 11. GENERAL BY-LAWS CHAPTER FIFTY-TWO – PUBLIC NUISANCES PROHIBITED**

Voted: To dispense with the reading of the full article.

**Carried.**

A motion was moved and seconded:

That Article 11 be adopted as printed in the warrant, except to delete from Section 3 the phrase “including the sidewalk.”

Recommended by the Finance Committee.

A discussion ensued.

Voted: To amend the Oxford General By-Laws by deleting CHAPTER FIFTY-TWO, LOITERING and inserting the following:

**CHAPTER FIFTY-TWO  
PUBLIC NUISANCES PROHIBITED**

Section 1. No person shall loiter or prowl in any place in the Town at a time or in a manner not usual for law-abiding individuals, under circumstances that warrant a justifiable and reasonable alarm or immediate concern for the safety of persons or property in the vicinity. Among the circumstances which may be considered in determining whether such alarm or immediate concern is warranted is the fact that the person takes flight upon appearance of a law enforcement officer, refuses to identify himself, or manifestly endeavors to conceal himself or any object. Unless flight by the person or other circumstances make it impracticable, a law enforcement officer shall, prior to any arrest for an offense under this section, afford the person an opportunity to dispel any alarm or immediate concern, which would otherwise be warranted by requesting him to identify himself and explain his presence and conduct. No person shall be convicted of an offense under this section if the law enforcement officer did not comply with this procedure or if it appears at trial that the explanation given by the person is true, and, if believed by the officer at the time, would have dispelled the alarm or immediate concern.

Section 2. No person shall throw or drop any glass, paper, plastic, refuse or waste, filth or other litter upon the streets, roads, public parks, public playgrounds and recreational areas including ponds and beaches, or any public parking lots and driveways, public cemeteries, or any land or building owned by the Town including school sites.

Section 3. No person shall operate or ride any wheeled device for human transportation, including but not limited to a scooter, bicycle, skateboard, roller skates, roller skis or in-line skates, but not including devices to aid the handicapped or infirm, or carriages, strollers or similar devices being used to transport infants or young children, in any public building and walkway, stairs or grounds of a public building or on any Town property, public way or part thereof, except as otherwise provided by the traffic laws and regulations of the Commonwealth.

Section 4. Any person who violates any provision of this chapter shall be subject to a fine of Twenty-five Dollars (\$25.00) for each offense, each day of a continued violation being considered a separate offense. In lieu of enforcement through criminal proceeding, any town appointed police officer may, at his or her discretion, enforce this By-Law by non-criminal disposition in accordance with M.G.L. Chapter 40, Section 21D.

**Carried.**

**Article 12. ZONING BY-LAW – CHAPTER XV – SITE PLAN REVIEW**

Voted: To dispense with the reading of the full article.

**Carried.**

A motion was moved and seconded:

That Article 12 be adopted as printed

The Finance Committee deferred to the Planning Board.

Recommended by the Planning Board.

## **REPORT OF THE PLANNING BOARD**

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws and in accordance with the provisions of M.G.L. Chapter 40A Section 5, the Planning Board held a public hearing after proper posting, advertisement, and notification on September 14, 2009 to consider an amendment to Chapter XV of the Oxford Zoning By-Law by deleting said Chapter XV and replacing it as contained in Article 12 of the Special Town Meeting Warrant for the October 7, 2009 Special Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman  
Oxford Planning Board

A discussion ensued.

Voted: To amend the Oxford Zoning By-Law, by deleting Chapter XV, Site Plan Review, and inserting the following:

### **CHAPTER XV Site Plan Review**

#### **1.0 PURPOSE**

The purpose of this Chapter is to protect the health, safety, convenience and general welfare of the inhabitants of the Town by providing for a review of plans for uses and structures which may have significant impacts on traffic, municipal and public services and utilities, environmental quality, community economics and community values in the Town. Site plan review is further intended to ensure that the design and layout of developments specified in Section 2.0 will conform to stormwater management requirements and will not result in a detriment to the neighborhood or environment.

#### **2.0 PROJECTS REQUIRING SITE PLAN REVIEW**

An approved site plan shall be on file with the Town Clerk prior to any of the following developments:

- 2.6 The construction or reconstruction of any parking area, loading area, or access way governed by Chapter XI of this By-Law, except for single family detached or two family dwellings.
- 2.7 Any construction, reconstruction, exterior alterations or additions to any building, fence, wall or other structures in the Central Professional District.
- 2.8 The construction of a multi-family building or a development involving the location of two or more primary uses or structures on a single lot, including, but not limited to, apartment complexes, shopping centers and industrial parks.
- 2.9 A use that requires a special permit designated by S\* in Tables I or II; all uses listed in Table III; and any use where site plan review is required in Table IV.
- 2.10 Where a change in use results in no new exterior construction or change in parking lot size, the Board may waive requirements of Section 3.0 and allow the Town Engineer/Planner to review the proposed use and either approve it or refer it to the Board for further review.

#### **3.0 CONTENTS**

3.3 Site plans shall be drawn to a scale of 1" - 20' with a maximum sheet size of 24" x 36" and shall contain the following written or graphic information:

- 3.3.1 The name of the proposed development, the name and address of the person(s) submitting the application and of the owner(s) of the property, if different; all property boundaries and their dimensions and bearings; abutting street rights-of-way; and a graphic scale, a locus map and north arrow.
- 3.3.2 Key map at a scale of 1" - 400' showing streets and roads, buildings and motor vehicle access within 500' from the exterior boundary of the lot.
- 3.3.3 All existing and proposed buildings, wetlands, surface waters and areas subject to the 100 year flood; existing and proposed contour elevations at contour intervals of five (5) feet, except in areas where slope is less than three (3) percent, contour intervals of two (2) feet shall be required.

- 3.3.4 All existing and proposed driveways and points of motor vehicle access to the property, parking spaces, loading areas and computations to indicate compliance with the parking and loading requirements of this By-Law.
- 3.3.5 Provisions for screening, surfacing, lighting and landscaping to integrate the proposed development into the existing landscape and to screen objectionable features from neighbors.
- 3.3.6 Location of the front, side and rear yard setback areas and buffer yards required by this By-Law and the zoning district boundaries on or adjacent to the lot.
- 3.3.7 Provisions for sewage, solid waste disposal and drainage, measures proposed to prevent pollution of surface or ground water, soil erosion, increased runoff, changes in ground water level and flooding.
- 3.3.8 Utilities and municipal services necessary, including proposed connections and exterior appurtenances such as curb inlets, poles, fire alarm boxes and hydrants.
- 3.4 Site plans shall be accompanied by a traffic report presenting the projected vehicular traffic flow patterns to and from the site and the projected number of motor vehicle trips to and from the site for an average day and for peak hours and a drainage report demonstrating drainage system design in conformance with the Planning Board's subdivision rules and regulations and stormwater management requirements.

#### **4.0 CRITERIA FOR EVALUATION**

The Planning Board shall approve a site plan only upon its determination that all criteria presented below have been met, to the fullest extent feasible, to protect the public health, safety and welfare.

- 4.8 Access to each structure for fire and service equipment is provided;
- 4.9 Utilities, drainage and erosion control are provided to maintain environmental quality. The applicant shall demonstrate, by submission of an existing infrastructure capacity plan, that the proposed infrastructure, including parking, roadways, traffic, stormwater, water for domestic and fire protection and septic/sewer, can accommodate the proposed use;
- 4.10 In or abutting Residential, Central Business, and Central Professional Zoning Districts effective use is made of topography, landscaping, relationship of buildings to the environment and parking placement to maintain the character of the neighborhood;
- 4.11 Parking and loading requirements of Chapter XI have been met;
- 4.12 Traffic impacts on abutting residential neighborhoods are acceptable and the convenience and safety of vehicular and pedestrian movements in relation to adjacent streets and intersections are protected; and
- 4.13 All other requirements of this Zoning By-Law have been satisfied.
- 4.14 The Planning Board may withhold approval until it is satisfied that all other relevant Town Boards and Departments have approved the proposed infrastructure. If the applicant has met the requirements of 4.0, the Board shall not withhold its approval.

#### **5.0 PROCEDURES**

- 5.1 An applicant for site plan review, shall file with the Planning Board, seven (7) copies of the site plan. Unless waived by the Planning Board, the site plan shall be prepared by a registered engineer, architect or landscape architect.
- 5.5 Within five (5) days of the Planning Board meeting, at which the Site Plan application was received, the Planning Board shall submit a copy to the Board of Selectmen, Board of Health, Conservation Commission, Building Inspector, DPW Director, Safety Officer and other agents, as the Planning Board elects for their comments. The boards or person receiving these copies shall have up to thirty (30) days from the date of receipt to submit their reports to the Planning Board but, if they find that insufficient information has been presented they shall so report, and the Planning Board may withhold approval until the additional information is provided.
- 5.6 If the Planning Board determines that said site plan complies with the purpose, specifications and criteria of this By-Law, it shall approve the site plan. If the site plan does not comply with this Chapter, it shall be disapproved or approved with conditions or modifications, which will bring about compliance. Any construction, reconstruction,

- alteration or addition shall be carried on only in conformity with the site plan approved by the Planning Board.
- 5.7 When a site plan is required for a special permit application, to the extent possible, procedures shall be combined and requirements for special permits shall govern for time periods, notices, public hearings and votes. If a site plan is required for a special permit, to be issued by the Zoning Board of Appeals or Board of Selectmen, the Planning Board shall forward its recommendations to such Board within thirty (30) days of receipt.
- 5.5 When a special permit is not required, the Planning Board shall, within forty-five (45) days of receipt of a site plan at a meeting of the Board, take final action on said plan. A majority vote, when a quorum is present, shall constitute approval. Failure to act within this period shall constitute approval. At the applicant's written request to the Planning Board, the Board may extend the time periods in this Section to a mutually agreeable date. The applicant shall be notified within sixty (60) days from the date of submittal to the Planning Board of the Board's decision. A copy of the Planning Board's decision shall be filed with the Town Clerk.
- 5.6 The Planning Board, upon written request of the applicant, may waive any of the requirements of Section 3.0 where the project involves relatively simple development plans or the reuse of pre-existing buildings, access and parking facilities.
- 6.0 **BASIC REQUIREMENTS**
- 6.5 Notwithstanding anything contained in this By-Law to the contrary, no building permit shall be issued for, and no person shall undertake, any use or improvement subject to this Chapter unless an application for site plan review and approval has been prepared for the proposed development in accordance with the requirements of this Chapter, and unless such application has been approved by the Planning Board.
- 6.6 No occupancy permit shall be granted by the Building Inspector until the Planning Board has received, reviewed and approved an as-built plan that demonstrates that the work proposed on the approved site plan, including all associated off-site improvements, have been completed in accordance with the approved plan and certified same to the Building Inspector, or have been secured by a proper bond, covenant or third party agreement.
- 6.7 Notwithstanding the above, a temporary occupancy permit may be granted with the approval of the Planning Board, subject to conditions for completion of work imposed by the Planning Board.
- 6.8 If a project for which site plan approval has been granted has not been started in accordance with site plan conditions within one year from the date of approval, said approval shall lapse. The Planning Board, in consultation with other Departments and officials, will determine if a project has been started in accordance with site plan conditions. Their decision may be appealed to the Zoning Board of Appeals in accordance with Chapter XIV, Section 4.2 of the Zoning By-Law.

Requirement of a 2/3 vote, which was declared by the Moderator.

**Carried.**

**Article 13. ZONING BY-LAW – CHAPTER XX – PUBLIC UTILITIES & FACILITIES**

Voted: To dispense with the reading of the full article.

**Carried.**

A motion was moved and seconded:

That Article 13 be adopted as printed in the warrant.

The Finance Committee deferred to the Planning Board.  
Recommended by the Planning Board.

## REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws and in accordance with the provisions of M.G.L. Chapter 40A Section 5, the Planning Board held a public hearing after proper posting, advertisement, and notification on September 14, 2009 to consider an amendment to Chapter XX of the Oxford Zoning By-Law by deleting said Chapter XX and replacing it as contained in Article 13 of the Special Town Meeting Warrant for the October 7, 2009 Special Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman  
Oxford Planning Board

Voted: To amend the Oxford Zoning By-Law by deleting Chapter XX, Public Utilities and Facilities, and inserting the following:

### CHAPTER XX Public Utilities and Facilities

#### 1.0 PURPOSE AND INTENT

It is the purpose and intent of this Chapter of the Oxford Zoning By-Law to describe the special permit requirements for Public Utilities and Facilities in order to promote the development of and provide guidance for the siting of public utilities installations while: providing protection for the health, safety and welfare of its inhabitants; providing protection to ecological, scenic, historic and recreational values of the Town; and, providing protection from adverse visual and operational effects that might contribute to blighting, deterioration of property values or other adverse effects to surrounding neighborhoods.

The provisions of this Chapter of the Oxford Zoning By-Law have neither the purpose, nor the intent, of imposing a limitation or restriction on the competition among deregulated service providers, nor to provide an unfair advantage to existing service providers.

#### 2.0 DEFINITIONS

**Public Utility Installation:** That portion of Public Utilities and Facilities comprised of any and all materials, equipment and structures, other than customer premises equipment, used to provide a service or product.

**Wireless Communication Facility (WCF):** Any and all materials, equipment, storage, structures, towers, dishes and antennas, other than customer premises equipment, used by a commercial telecommunications carrier to provide telecommunication or data services. This definition does not include facilities used by a federally licensed amateur radio operator.

**Tower:** Any equipment mounting structure that is used primarily to support reception or transmission equipment and that measures twelve (12) feet or more in its longest vertical dimension.

**Service Provider:** An individual, partnership or corporation authorized by the Federal Communications Commission (FCC) to construct and operate a commercial mobile telecommunications system.

#### 3.0 APPLICABILITY

Except as otherwise provided in this chapter, no public utility installation shall be established or maintained in the Town of Oxford unless the Planning Board grants a special permit for such use to the owner or operator of such installation or the owner of the land on which such installation is to be located, if different from the owner or operator of such installation. In addition to the procedures, both substantive and otherwise, for issuing special permits as specified in Chapter XIV, Section 5.0, applications for special permits for public utility installations shall be governed by this chapter.

The provisions of this Chapter shall not apply to any of the following installations:

- 3.6 Receive only dish antennas and television antennas that are considered accessory uses.
- 3.7 Radio communication antenna and communication facilities operated by the Commonwealth of Massachusetts or any subdivision thereof.

- 3.8 Public sewage collection systems installed by, or under the authority of, the Town of Oxford or any other public agency authorized to operate such facilities.
- 3.9 Gas or water distribution pipes and appurtenances installed in existing public ways or in duly recorded easements and electric, telephone, or cable television service lines and appurtenances installed either above ground or under ground in existing public ways or in duly recorded easements.
- 3.10 Water and sewage treatment, pumping, storage or metering facilities.

#### 4.0 INFORMATION REQUIRED

Each application for a special permit for a public utility installation shall be submitted in accordance with the provisions of Chapter XIV, Section 5.0 of these By-Laws and shall include the following information and supporting documentation:

- 4.1 The legal name and address of the owner of the parcel on which the use will be established.
- 4.2 The legal name and address of the applicant for the special permit and adequate evidence of his status as a Service Provider or other entity authorized to operate a public utility.
- 4.11 Adequate evidence of the applicant's ownership or authority to use the premises for the purposes to be allowed by the special permit.
- 4.12 Plan and elevation views of the proposed installation.
- 4.13 A detailed property line plan, prepared by a Massachusetts Registered Land Surveyor, showing the location of the parcel for which the public utility installation is proposed.
- 4.14 A site plan prepared in accordance with Chapter XV of these By-Laws based on the above required property line plan showing precise distances between the proposed installation and property boundaries.
- 4.15 The site plan shall show enough information to demonstrate that the applicant has deeded control of enough property to provide for an adequate fall zone equal to at least one and one-half (1½) times the height of the tower, from the base of the tower, to any property line, road, right-of-way or any building used by people other than an associated building containing equipment for the tower's operation.
- 4.16 The names and addresses of all "Parties In Interest" as defined in Chapter XIV, Section 4.4 of this By-Law.
- 4.17 For Wireless Communication Facilities and Towers, material describing a specific plan for a "balloon" or similar test of a size, color and duration acceptable to the Planning Board, including the date and time, as well as a rain date and time, suitably and clearly described for inclusion in the legal notice of the Public Hearing and for inclusion in the notice to Parties In Interest.
- 4.18 Applicant shall provide copies of all information submitted, to the Massachusetts Department of Public Health, Radiation Control Program for 105 CMR 122, including initial filing and ongoing monitoring.

#### 5.0 CRITERIA FOR EVALUATION

In addition to decision criteria identified in Chapter XIV, Section 5.4 of this Zoning By-Law, the Planning Board shall not grant a special permit for a public utility installation if it is determined by adequate documentation that:

- 5.5 The public utility installation will cause a detriment to a residential neighborhood by virtue of noise, odor or other emission.
- 5.6 The public utility installation will cause a detriment to a residential neighborhood by virtue of traffic generation of a type uncommon in a residential neighborhood or by turning movements that result in a serious hazard to other vehicles or pedestrians.
- 5.7 For wireless communication facilities, there exists adequate space on an existing tower within one mile of the proposed facility to accommodate the proposal.
- 5.8 The tower exceeds 150' in height, unless the applicant demonstrates that a greater height is required to allow for provision of the wireless communications services or unless the Planning Board finds that co-location on said tower is both practical and preferable.

## 6.0 MANDATORY CONDITIONS OF APPROVAL

- 6.1 In order to promote the purpose and intent of this Chapter of the Oxford Zoning By-Law, the Planning Board shall condition the grant of each special permit for a public utility installation by requiring that:
- 6.1.1 Landscaping and security fencing shall be specified, installed and maintained to provide screening from residences. If appropriate, a landscaping warranty shall be provided for a period of two (2) years after installation.
  - 6.1.2 Access ways shall be graded and constructed in a manner appropriate to the planned use and in a manner to control stormwater runoff to prevent erosion and damage to neighboring parcels and wetland resources.
  - 6.1.3 No signs shall be allowed in, or on, the public utility installation other than those indicating warnings to trespassers.
  - 6.1.5 For wireless communication facilities and towers, a covenant agreement, from the owner of the land on which the installation is to be built, shall be submitted for acceptance by the Planning Board restricting the development or division of his land in the vicinity of the tower for a distance equal to one and one-half times the height of the tower which is to be released upon removal of the tower. Said covenant shall be accepted and recorded by the Planning Board upon grant of the special permit.
- 6.2 A special permit issued under this Chapter shall provide that all such requirements shall be noted on, or incorporated into, the site plan, as appropriate, prior to approval of said site plan under Chapter XV of this By-Law. The Planning Board shall impose on the grant of a special permit issued under this Chapter, such other reasonable requirements and conditions as are consistent with the provisions of this Chapter and with such rules and regulations as the Planning Board may adopt hereunder.

## 7.0 GENERAL PROVISIONS

The Planning Board shall adopt reasonable rules and regulations to carry out the purposes of this Chapter. Such rules and regulations shall take effect upon their being filed in the Office of the Town Clerk.

Requirement of a 2/3 vote, which was declared by the Moderator.

**Carried.**

A motion was moved and seconded:

That the meeting be dissolved.

It was so voted. The meeting dissolved at 8:51 p.m.

---

CMMC  
Town Clerk--Oxford, Massachusetts