



Town of Oxford

Annual Report

2009

Due to severely overcrowded conditions at the Police Station located at 450 Main Street, a Police Department Building Needs Study/Designer Selection Committee was formed in 1999 and was comprised of three (3) members: William C. Donnelly, Jr., Charles K. Noyes and Joseph M. Zeneski. On October 20, 2004, at the Special Town Meeting, voters authorized the formation of the Oxford Police Building Study Committee. The Town Moderator, Frank C. Morgan, appointed the following individuals: Police Chief Charles Noyes, Officer Michael Hassett, George Cappoli, Michael Voas, Stephen Ennis, Raymond Hodgerney and Robert Matus. Chairman Robert Matus presented a report to the voters at the May 4, 2005 Town Meeting, stating that the Committee was in agreement that the current Police Station had numerous overcrowding issues, ADA violations and did not meet current Massachusetts Department of Health regulations pertaining to police stations.

After much debate, the Oxford Police Building Study Committee presented Article 15 to the voters at the Annual Town Meeting on May 7, 2008.

ARTICLE 15. To see if the Town will vote to appropriate a sum of money to pay costs of designing, constructing, originally equipping and furnishing a new Police Station, and for the payment of all other costs incidental and related thereto, and to determine whether this amount shall be raised by taxation, by transfer from available funds, by borrowing or otherwise, or act thereon.

Sponsored by the Board of Selectmen, Town Manager and Chief of Police

The voters passed Article 15 by a 2/3rds majority; that the sum of Four Million Two Hundred Fifty Thousand Dollars be appropriated for a new Police Station.

At the Annual Town Election on May 20, 2008, voters passed Ballot Question 1, which approved of a debt exclusion to build a new Police Station.

The Groundbreaking took place on Tuesday, July 8, 2008 at 6:15 p.m., at 503 Main Street. The Police Color Guard presented the Pledge of Allegiance. Chairwoman Jennie L. Caissie and Town Manager Joseph M. Zeneski spoke at the event.

The Building was designed by Reinhardt Associates, Inc. of Agawam, MA (John MacMillan, Architect and Michael Lizée, Construction Administrator). The General Contractor was M. O'Connor Contracting, Inc., Mike O'Connor, Owner. Mark Sargent was the Project Manager. The Project Manager for the Town of Oxford was Richard Donais, Facilities Maintenance Coordinator; who was assisted by David Manugian, Town Engineer. The construction of the new station was finished on time and on budget.

In August of 2009, the Police Department moved to their new headquarters. Dispatcher Joann Somers announced over the police scanner that the Oxford Police Department officially transferred its operations from 450 Main Street to 503 Main Street at 1720 hours (5:20 p.m.) on August 3, 2009.

On October 29, 2009, the entire Town celebrated the new facility with a Grand Opening/Ribbon Cutting Ceremony. Participants included: Chief of Police Michael J. Boss, Members of the Police Honor Guard, the Oxford Board of Selectmen (Chairwoman Jennie L. Caissie, Vice Chairman Henry J. LaMountain, Sr., Secretary Susan M. Gallant and Members Dennis E. Lamarche and John G. Saad), Town Manager Joseph M. Zeneski, Members of the Police Building Study Committee, Senator Richard Moore and State Representatives Alicea, Frost and Kujawski. The public was invited to enjoy speeches, refreshments and supervised tours of the new station.

On the cover:

Reinhardt Associates' rendition of the new Oxford Police Station located at 503 Main Street.

Town of Oxford, Massachusetts

Annual Town Report for 2009

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VOTING INFORMATION

| <u>PRECINCTS</u> | <u>REGISTERED VOTERS</u> | <u>VOTING PLACES</u> | <u>GENERAL AREA</u> |
|------------------|--------------------------|----------------------|---------------------|
| 1 | 2247 | A.M. Chaffee School | Southwest |
| 2 | 2046 | Oxford Middle School | North |
| 3 | 2243 | Memorial Hall | Center |
| 4 | 2146 | A.M. Chaffee School | Southeast |
| TOTAL | 8682 | | |

GENERAL INFORMATION

| <u>TAX RATE - F/Y 2009</u> | <u>SIZE</u> | <u>ROAD MILEAGE</u> |
|----------------------------|------------------------|---------------------|
| \$10.76 per \$1,000 | 26.71 Square Miles | 111.68 |
| <u>LOCATION</u> | <u>ELEVATION</u> | <u>POPULATION</u> |
| 14 Mi. So. of Worcester | 510 Ft. above mean | 2009 Town Census |
| 53 Mi. West of Boston | sea level at Town Hall | 12,554 |
| 37 Mi. from Providence | | |
| 165 Mi. from N.Y. City | | |

ZIP CODES

| | | | | | | | |
|----------|-------|--------|-------|------------|-------|---------|-------|
| AUBURN | 01501 | DUDLEY | 01571 | NO. OXFORD | 01537 | WEBSTER | 01570 |
| CHARLTON | 01507 | OXFORD | 01540 | ROCHDALE | 01542 | SUTTON | 01590 |



TOWN OF OXFORD- DEPARTMENT NUMBERS

| | | | |
|-------------------------------------|------------|---|----------------------|
| AMBULANCE SERVICE | | POLICE DEPARTMENT | |
| Emergency from 987 phones | 911 | Emergency from 987 phones | 911 |
| From all other phones | 987-0156 | From all other phones | 987-0156 |
| Ambulance Garage | 987-6009 | Hearing Impaired | 987-2244 |
| Billing | 987-6009 | All other Calls | 987-0156 |
| BOARD OF APPEALS | 987-6032 | PUBLIC LIBRARY | 987-6003 |
| ASSESSORS | 987-6036 | RECREATION COMMISSION | 987-6006 |
| BUILDING INSPECTOR | 987-6045 | SCHOOL DEPARTMENT | |
| CEMETERY SUPERINTENDENT | 987-6006 | A.M. Chaffee School | 987-6057 |
| COMMUNITY CENTER | 987-6002 | Clara Barton School | 987-6066 |
| CONSERVATION COMMISSION | 987-6044 | Oxford Middle School | 987-6074 or 987-6075 |
| COUNCIL ON AGING | | Project JOBS | 987-6078 |
| Reservations | 987-6000 | Oxford High School | 987-6081 |
| Office | 987-6001 | Guidance Office | 987-6084 |
| DEVELOPMENT & INDUSTRIAL | | Project COFFEE-Office | 987-6090 |
| COMMISSION | 987-6042 | Project COFFEE-Computer | |
| DOG OFFICER/ANIMAL CONTROL | 987-0156 | Repairs & Maintenance | 987-6092 |
| DPW/HIGHWAY GARAGE | 987-6006 | Special Education | 987-6090 |
| FIRE DEPARTMENT | | Superintendent of Schools | 987-6050 |
| Emergency from 987 phones | 911 | SEALER OF WEIGHTS & MEASURES | 987-6030 |
| Hearing Impaired | 987-2244 | BOARD OF SELECTMEN | 987-6027 |
| Inspections & Permits | 987-6012 | SEWERAGE INSPECTOR | 987-6045 |
| Fire Headquarters | 987-6012 | TOWN ACCOUNTANT | 987-6040 |
| North Oxford Fire Station | 987-6015 | TOWN CLERK | 987-6032 |
| GAS INSPECTOR | 987-6045 | TOWN ENGINEER | 987-6042 |
| BOARD OF HEALTH | 987-6045 | TOWN MANAGER | 987-6030 |
| HOUSING AUTHORITY | 987-5055 | TREASURER/COLLECTOR | 987-6038 |
| PLANNING DEPARTMENT | 987-6042 | TREE WARDEN | 987-6006 |
| PLUMBING INSPECTOR | 987-5154 | VETERANS' SERVICES DEPARTMENT | 987-6034 |
| | | WIRING INSPECTOR | 987-6045 |



FEDERAL AND STATE OFFICIALS

GOVERNOR

His Excellency, Deval L. Patrick
State House, Rm. 360 Boston, MA 02133
Tel. 1-617-725-4000

UNITED STATES SENATE

Senator Paul G. Kirk (Appointed)
317 Russell Senate Office Bldg.
Washington, DC 20510
Tel. 1-202-224-4543
2400A J.F.K. Federal Bldg.
Boston, MA 02203
Tel. 1-617-565-3170

Senator John F. Kerry
218 Russell Senate Office Bldg.
Washington, D.C. 20510
Tel. 1-202-224-2742
1 Bowdoin Square Tenth Floor
Boston, MA 02114
Tel. 1-617-565-8519

SECOND CONGRESSIONAL DISTRICT

Congressman Richard E. Neal
2208 Rayburn House Office Bldg.
Washington, DC 20515
Tel. 202-225-5601
Federal Building Suite 309
300 State Street Suite 200
Springfield, MA 01105
Tel. 1-413-785-0325
2 Congress Street
Milford, MA 01757
Tel. 508-634-8198

STATE SENATOR **WORCESTER & NORFOLK DISTRICT**

Senator Richard T. Moore
State House, Rm. 111, Boston, MA 02133
Tel. 1-617-722-1420
e-mail: RichardMoore@state.ma.us

STATE REPRESENTATIVE **SIXTH WORCESTER DISTRICT**

Rep. Geraldo Alicea
State House, Rm.33, Boston, MA 02133
Tel. 1-617-722-2060
e-mail: Rep.GeraldoAlicea@hou.state.ma.us

STATE REPRESENTATIVE **SEVENTH WORCESTER DISTRICT**

Rep. Paul K. Frost
State House, Rm. 542, Boston, MA 02133
Tel. 1-617-722-2489
e-mail: Rep.PaulFrost@hou.state.ma.us

STATE REPRESENTATIVE **EIGHTH WORCESTER DISTRICT**

Rep. Paul Kujawski
State House, Rm. 466, Boston, MA 02133
Tel. 1-617-722-2017
e-mail: Rep.PaulKujawski@hou.state.ma.us

TOWN OFFICIALS FOR 2009

-ELECTED OFFICIALS-

MODERATOR

Russell C. Rheault *ATE 2011

Deputy Moderator (Appointed)

Albert J. Grudzinskas, Jr. ATE 2011

BOARD OF SELECTMEN

Jennie L. Caissie, Chr. ATE 2010

Henry J. LaMountain, Sr., Vice Chr. ATE 2010

Susan M. Gallant, Sec'y ATE 2011

Dennis E. Lamarche ATE 2012

John G. Saad ATE 2011

SCHOOL COMMITTEE

Patricia D. Dawidczyk, Chr. ATE 2011

Marc E. Peterson, Vice Chr. ATE 2012

William C. Spitz, Sec'y ATE 2011

Laura P. Coonan ATE 2012

Brenda A. Ennis ATE 2010

SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE

Benjamin J. LaMountain ATE 2011

Christian H. Hanson ATE 2012

LIBRARY TRUSTEES

John J. Bowes, Chr. ATE 2012

James H. Walker, Vice Chr. ATE 2010

John I. Flynn ATE 2011

HOUSING AUTHORITY

Paul J. Graves (State Appointee) 12/07/2004

Earl F. Faneuf, Sr. ATE 2013

Howard R. Merson ATE 2012

Gloria A. Wade ATE 2010

Ernest A. White, Jr. ATE 2014

Director - Elisabeth E. Earle

TRUSTEES OF THE CHARLES LARNED

ENTERTAINMENT FUND

Bruce A. Denson, Chr. ATE 2011

Joseph R. DePasquale ATE 2012

Suzanne T. Morin ATE 2010



*ATE = Annual Town Election

-APPOINTED OFFICIALS-

ANIMAL CONTROL DIRECTOR

Part-time Animal Control Officer

Sheila S. Donohue 5/1/2010

Ashlee A. Martinbeault 5/1/2010

ANIMAL CONTROL OFFICER FOR THE PURPOSE OF TRAPPING COYOTES ON BEHALF OF THE BOARD OF HEALTH

BOARD OF APPEALS

Michael F. Leduc, Chr. ATE 2010

Mark Mercadante, Vice Chr. ATE 2014

Peter J. LaFlash, Sec'y ATE 2012

Arthur L. Bouley ATE 2012

John J. Sneade ATE 2012

Alternates

Stephen P. Balcunas ATE 2010

Michael J. Comosse ATE 2010

Alfred R. St. Germain ATE 2010

BOARD OF ASSESSORS

Christopher T. Pupka, Chr. ATE 2011

Robert Fike ATE 2012

Garry F. Bates ATE 2010

AUCTIONEER AGENT

Lori A. Kelley (until a successor is appointed)

BANDSTAND COMMITTEE

Joyce A. Sirard ATE 2013

Paul W. Bilodeau ATE 2012

Deborah D. Steele ATE 2010

Joan E. Trella ATE 2011

BOARD OF HEALTH

Kerri Singer, Chr. ATE 2012

Robert D. Boulay, Vice Chr. ATE 2011

Jeanine A. Hurley ATE 2010

Clerk-Terry M. Fike ATE 2010

Inspector-Yolanda DeGaetano ATE 2009

James R. Malley, Jr. ATE 2010

P/T BOARD OF HEALTH AGENT FOR FEEDING OR BAITING OF MIGRATORY WATERFOWL

Sheila S. Donohue ATE 2010

Ashlee A. Martinbeault ATE 2010

INSPECTORS: BOARD OF HEALTH

Sheila S. Donohue, Animals and

Slaughtering 4/30/2010

Ashlee A. Martinbeault, Animals and

Slaughtering 4/30/2010

Paul D. Mazeika, Gas ATE 2010

INSPECTORS: BOARD OF HEALTH (cont.)

| | |
|---|----------|
| John E. Murray, Asst. Gas | ATE 2010 |
| Paul D. Mazeika, Plumbing | ATE 2010 |
| John E. Murray, Asst. Plumbing | ATE 2010 |
| Sean M. Divoll, Sewerage | ATE 2010 |
| James F. Malley, Jr., Asst. Sewer. Insp. | ATE 2010 |
| David M. Manugian, Asst. Sewerage Inspector | ATE 2010 |

BOARD OF SELECTMEN CLERK

| | |
|-------------------|----------|
| Karen A. Crandell | ATE 2010 |
|-------------------|----------|

BURIAL AGENT

| | |
|----------------|----------------------------------|
| Lori A. Kelley | (until a successor is appointed) |
|----------------|----------------------------------|

CECELIA SMOLENSKI/MILLETTE CHARITABLE TRUST II

| | |
|------------------|----------|
| Dolores M. Lyons | ATE 2009 |
| Jean M. O'Reilly | ATE 2011 |

CEMETERY COMMISSIONERS

| | |
|-----------------------------|----------|
| Marie T. Wessell, Chr. | ATE 2010 |
| Jane E. Davis | ATE 2012 |
| Claudia A. Guntor | ATE 2010 |
| (to fill an unexpired term) | |

CHARLES F. LARNED LIBRARY BUILDING RESTORATION COMMITTEE

| | |
|-----------------|--------------------|
| Gail Anne Skrip | Project Completion |
| James H. Walker | Project Completion |

CHARTER REVIEW COMMITTEE

| | |
|---------------------------|-------------------|
| Alan Hammond, Chr. | Review Completion |
| David Krevosky, Vice Chr. | Review Completion |
| Irene Daviau | Review Completion |
| Paul J. Graves | Review Completion |
| Mark Mercadante | Review Completion |

CIVIL DEFENSE

Director

COMMUNITY CENTER ADVISORY BOARD**CONSERVATION COMMISSION**

| | |
|------------------------------|------------|
| Robert C. Manuel, Chr. | 11/09/2011 |
| George E. Esteves, Vice Chr. | 11/09/2010 |
| Mark J. Drelinger | 11/09/2010 |
| (to fill an unexpired term) | |
| Arthur Firl, Jr. | 11/09/2010 |
| Albert Shahnarian | 11/09/2010 |
| Edward J. Stuczko | 11/09/2011 |
| J. William Zoldak | 11/09/2012 |

CONSTABLES

| | |
|-----------------------|----------|
| Albert M. Adams | ATE 2012 |
| Brian Boulette | ATE 2012 |
| Robert F. Charbonneau | ATE 2012 |
| Robert Green | ATE 2012 |
| Michael C. Hassett | ATE 2012 |
| Richard M. Kneeland | ATE 2012 |
| Tomasz Kruszewski | ATE 2012 |
| Ralph W. Miller | ATE 2012 |

| | |
|----------------------|----------|
| Kelly Parks | ATE 2012 |
| Michael C. G. Plante | ATE 2012 |
| Franklin G. Saad | ATE 2012 |
| Steven M. Sutton | ATE 2012 |
| Donald J. Vigeant | ATE 2012 |

COUNCIL ON AGING

| | |
|------------------------------|----------|
| Richard Casagrande, Chr. | ATE 2011 |
| Diane R. Kaminski, Vice Chr. | ATE 2012 |
| Joyce A. Nilson, Sec'y | ATE 2010 |
| Joseph L. Kiwak, Treas. | ATE 2011 |
| Larry P. Ackley, Sr. | ATE 2012 |
| Joyce Dalbeck | ATE 2010 |
| Dorothy E. Ireland | ATE 2011 |
| Joan I. Kasabula | ATE 2012 |
| Janette P. Miller | ATE 2010 |
| Gladys A. Pacenka | ATE 2011 |
| Barbara T. Shultz | ATE 2011 |
| Frances R. Smolenski | ATE 2012 |

DIRECTOR OF COMMUNITY PROGRAMS

| |
|---------------|
| Stacy K. Barr |
|---------------|

CULTURAL COUNCIL

| | |
|---------------------------------|-----------|
| Shannon T. Devoe, Chr. | 5/01/2010 |
| Anthony M. Devoe, Treas. | 5/01/2010 |
| Alice M. Rojko, Co-Treas. | 5/01/2011 |
| Olive L. Prunier, Sec'y pro tem | 5/01/2010 |
| Grace M. Flynn | 5/01/2012 |
| Rebecca L. Gaddis | 5/01/2012 |
| Heidi A. Peterson | 5/01/2012 |
| Betty J. Scotti | 5/01/2012 |
| Anthony P. Troiano | 5/01/2010 |
| Marla S. Zeneski | 5/01/2011 |

DEPARTMENT OF PUBLIC WORKS DIRECTOR

| | |
|----------------|----------|
| Sean M. Divoll | ATE 2010 |
|----------------|----------|

DESIGN SELECTION COMMITTEE FOR THE OXFORD POLICE STATION

| | |
|-----------------------|--------------------|
| Allen W. Himmelberger | Project Completion |
| Robert W. Matus | Project Completion |

DESIGNER SELECTION COMMITTEE FOR THE BOILERS AT OXFORD MIDDLE SCHOOL

| | |
|-----------------------|--------------------|
| Allen W. Himmelberger | Project Completion |
|-----------------------|--------------------|

DEVELOPMENT & INDUSTRIAL COMMISSION

| | |
|--------------------|-----------|
| Carol Ann Esposito | 6/28/2013 |
| Daniel C. Robbins | 6/28/2013 |

DOWNTOWN BEAUTIFICATION COMMITTEE

| | |
|-------------------------|----------|
| George J. Starkus, Chr. | ATE 2010 |
| Alfred W. Banfill | ATE 2010 |
| Carolyn J. Banfill | ATE 2010 |
| Kathleen T. Bowles | ATE 2010 |
| Kimberly S. Denn | ATE 2010 |
| Joel P. Masley | ATE 2010 |
| Olive L. Prunier | ATE 2010 |
| John D. Reckner | ATE 2010 |
| Dorothy A. Starkus | ATE 2010 |

FENCE VIEWER

James H. Walker ATE 2010

Assistant Fence Viewer

Albert G. Pinard ATE 2010

FIELD DRIVER & POUND KEEPER**Part-time Field Driver and Pound Keeper**

Sheila S. Donohue ATE 2010

Ashlee A. Martinbeault ATE 2010

FINANCE COMMITTEE

Cynthia L. Bathgate, Chr. 6/30/2012

Cheryll A. LeBlanc, Vice Chr. 6/30/2011

Terrence A. Cummings 6/30/2011

Rene J. Hamel 6/30/2012

Kevin M. O'Connor 6/30/2010

Jacqueline Sullivan 6/30/2011

(to fill a vacancy)

Joseph D. Tagg 6/30/2010

FINANCE DIRECTOR

Donald F. Kaminski

**FIRE CHIEF/EMS DIRECTOR/EMERGENCY
MANAGEMENT DIRECTOR**

Sheri R. Bemis Until Further Notice

FOOD INSPECTOR**HISTORICAL COMMISSION**

Jean M. O'Reilly, Chr. 9/01/2012

Paul J. Lariviere, Vice Chr. 9/01/2010

Peter J. Smith, Clerk 9/01/2012

Carl Austin 9/01/2011

Carol A. Butler 9/01/2011

Terrence A. Cummings 9/01/2010

(to fill an unexpired term)

Elwood G. Johnson 9/01/2011

HOUSING INSPECTOR**INSPECTOR OF BUILDINGS****Interim Part Time Inspector**

Adelle Reynolds ATE 2010

Local Building Inspector

Carl J. Feraco ATE 2010

**ASSISTANT BUILDING INSPECTOR FOR
ZONING PURPOSES**

David M. Manugian ATE 2010

INSPECTOR OF WIRES

Alfred W. Banfill ATE 2010

Assistant Wire Inspector

Ronald C. Stevens ATE 2010

**LIAISON TO THE QUINEBAUG AND
SHETUCKET RIVERS VALLEY HERITAGE
DISTRICT COMMISSION****LOCAL EMERGENCY PLANNING
COMMITTEE****DEPUTY MODERATOR**

Albert J. Grudzinskas, Jr. ATE 2011

**MUNICIPAL GOLF COURSE FEASIBILITY
STUDY COMMITTEE**

Kevin R. Boudreau Until Study Completion

Larry W. Bunn Until Study Completion

William R. Capers Until Study Completion

Burke D. Desautels Until Study Completion

Alan A. Dupont Until Study Completion

David Garvey Until Study Completion

Debra B. Lamarche Until Study Completion

**MUNICIPAL HEARING OFFICER FOR THE
TOWN OF OXFORD**

Alfred W. Banfill 6/30/2012

**MUNICIPAL LIAISON TO THE STATE ETHICS
COMMISSION**

Joseph M. Zeneski Until a Successor is Appointed

NORTH OXFORD SEWER STUDY COMMITTEEChristopher D. Lancey, Until Project Completion
ChairmanThomas W. Sullivan, Until Project Completion
Vice Chairman

John R. Fortin Until Project Completion

John J. O'Connor, Sr. Until Project Completion

Robert F. Parker Until Project Completion

Ann S. Rossik Until Project Completion

OPEN SPACE COMMITTEE

Alice C. Shaw, Chr. ATE 2011

Virginia R. Suklis, Vice Chr. ATE 2010

Susan Seibel, Sec'y ATE 2011

Carol S. Colena ATE 2009

Debra B. Lamarche ATE 2011

Jane E. Stafford ATE 2009

Jeffrey Stafford ATE 2010

Alternate

Courtney Rheault ATE 2010

**OXFORD COMMUNITY EMERGENCY
RESPONSE TEAM**

Sheila S. Donohue Until June 30, 2009

Lana Hudon Until June 30, 2010

Cheryl Lambert Until June 30, 2010

Ralph Miller Until June 30, 2010

Linda Newell Until June 30, 2010

Kristina Perry Until June 30, 2010

Joann Somers Until June 30, 2010

Cynthia Thompson Until June 30, 2010

PARKING CLERK

Donald F. Kaminski

PERMITTEE FOR DISPOSAL OF WHITE TAIL DEER

P/T Permittee for Disposal of White Tail Deer

| | |
|------------------------|----------|
| Sheila S. Donohue | ATE 2010 |
| Ashlee A. Martinbeault | ATE 2010 |

PERSONNEL BOARD

| | |
|---------------------------|-----------|
| S. Veronica Bachand, Chr. | 6/30/2012 |
| William R. Capers | 6/30/2012 |
| John E. Senchyshyn | 6/30/2010 |
| James H. Walker | 6/30/2011 |
| Rebecca A. Power | 6/30/2012 |

PLANNING BOARD

| | |
|--------------------------------|----------|
| Richard A. Escolas, Jr., Chr. | ATE 2011 |
| Ralph J. LePore, Vice Chr. | ATE 2011 |
| Jeffrey Stafford, Clerk | ATE 2013 |
| Norman J. LeBlanc, Asst. Clerk | ATE 2012 |
| Kevin H. Dyer | ATE 2014 |
| Donald A. Mosher | ATE 2010 |
| (to fill an unexpired term) | |
| Thomas W. Sullivan | ATE 2010 |

PROBLEM ANIMAL CONTROL AGENT FOR BOARD OF HEALTH

| | |
|------------------------|----------|
| Michael G. Conant, Sr. | ATE 2010 |
|------------------------|----------|

TOWN ENGINEER

| | |
|-------------------|----------|
| David M. Manugian | ATE 2010 |
|-------------------|----------|

CMRPC-First Delegate

| | |
|--------------------------|-----------|
| CMRPC-Second Delegate | |
| Terrence A. Cummings | 6/30/2010 |
| CMRPC-Alternate Delegate | |
| Thomas W. Sullivan | 6/30/2010 |

CMRPC REPRESENTATIVE TO THE TRANSPORTATION ADVISORY GROUP

Ralph J. Lepore

POLICE CHIEF

Michael J. Boss

POLICE DEPT. BUILDING NEEDS STUDY/DESIGNER SELECTION COMMITTEE

| | |
|-------------------|--------------------|
| Joseph M. Zeneski | Project Completion |
|-------------------|--------------------|

POLICE BUILDING STUDY COMMITTEE

| | |
|-------------------|------------------|
| George Cappoli | Study Completion |
| Stephen Ennis | Study Completion |
| Michael Hassett | Study Completion |
| Raymond Hodgerney | Study Completion |
| Robert Matus | Study Completion |
| Michael Voas | Study Completion |

PROJECT MANAGER FOR NEW CONSTRUCTION OF POLICE STATION

| | |
|-------------------|--------------------|
| Richard A. Donais | Project Completion |
|-------------------|--------------------|

RECREATION COMMISSION

| | |
|-------------------------------|----------|
| Joel P. Masley, Chr. | ATE 2011 |
| Rebecca R. Laramée, Vice Chr. | ATE 2011 |
| Roger L. McCarthy, Jr., Sec'y | ATE 2010 |
| Jason E. Burdett | ATE 2013 |
| Glenda Sprague | ATE 2010 |

REGISTRARS OF VOTERS

| | |
|--------------------|----------|
| Theresa M. Laramée | ATE 2012 |
| John Flattery | ATE 2010 |
| Carol J. Graves | ATE 2011 |

Clerk: Lori A. Kelley, Town Clerk

REPRESENTATIVE TO WORCESTER REGIONAL TRANSIT AUTHORITY ADVISORY BOARD

REPRESENTATIVE TO THE WORCESTER COUNTY ADVISORY BOARD

SEALER OF WEIGHTS & MEASURES

| | |
|-------------------|----------|
| Edward R. Seidler | ATE 2010 |
|-------------------|----------|

SOUTHERN WORCESTER COUNTY VOCATIONAL SCHOOL DISTRICT'S BUILDING NEEDS STUDY COMMITTEE

| | |
|------------------------|--------------------|
| Randall G. Slauenwhite | Project Completion |
|------------------------|--------------------|

SUPERINTENDENT OF SCHOOLS

Allen Himmelburger

BUSINESS MANAGER

Richard Mathieu

SUPERINTENDENT OF SEWERS

| | |
|----------------|----------|
| Sean M. Divoll | ATE 2010 |
|----------------|----------|

SURVEY BOARD

TERCENTENNIAL COMMITTEE

| | |
|-----------------------------|--------------------|
| Alan J. Hammond, Chr. | Project Completion |
| Arthur L. Bouley, Vice-Chr. | Project Completion |
| Sarah E. Beane | Project Completion |
| Joan M. Bouley | Project Completion |
| Charles G. Fegreus, Sr. | Project Completion |
| Rebecca L. Gaddis | Project Completion |
| Susan B. Gustafson | Project Completion |
| Jean M. O'Reilly | Project Completion |
| Peter J. Smith | Project Completion |
| Emily F. Thomas | Project Completion |
| Michael Voas | Project Completion |

TOWN ACCOUNTANT/BUDGET DIRECTOR

| | |
|-----------------|----------|
| Donna L. Foglio | ATE 2011 |
|-----------------|----------|

Asst. Town Accountant

| | |
|----------------------|----------|
| Theresa E. Cenedella | ATE 2011 |
|----------------------|----------|

Data Processing Manager

| | |
|---------------------|----------|
| Donna M. O'Halloran | ATE 2011 |
|---------------------|----------|

TOWN CLERK

Lori A. Kelley
Assistant Town Clerk
 Carolyn J. Banfill 6/30/2012

TOWN COLLECTOR

Donald F. Kaminski 6/30/2012
Assistant Collector
 Christine F. Abrahamson 6/30/2012

TOWN COUNSEL

Leonard Kopelman

TOWN LIBRARIAN

Timothy Kelley

TOWN MANAGER

Joseph M. Zeneski

TOWN TREASURER

Donald F. Kaminski 6/30/2012
Assistant Treasurer
 Claire D. Wilson ATE 2010

TREE WARDEN & SUPT. OF INSECT CONTROL

Wayne F. Burlock ATE 2012

VETERAN'S SERVICES**Director**

Donald F. Kaminski Pleasure of BOS

Part-Time Agent

Daniel G. O'Halloran ATE 2010

VOTING MACHINE CUSTODIANS

Gary P. Howard 6/30/2012
 Justin T. Kelley 6/30/2012
 Jason D. O'Halloran 6/30/2011

WASTEWATER MANAGEMENT PLAN**STUDY COMMITTEE (ad hoc to BOS)**

Arthur L. Bouley Project Completion
 (citizen at large)
 George E. Esteves Project Completion
 (rep. Conservation Commission)
 Donald Mosher Project Completion
 (citizen at large)
 Ronald C. Rheault Project Completion
 (rep. Oxford Business Association)
 Thomas W. Sullivan Project Completion
 (rep. Planning Board)

WATER STUDY COMMITTEE

Emerson G. Smith, Chr.
 Rene J. Hamel

RESIGNATIONS**ELECTED**

None

APPOINTED

| | |
|---------------------------|--|
| Dennis E. LaMarche | Planning Board |
| Rebecca A. Power | Personnel Board |
| Lori A. Joslin | Part-time Dispatcher, Oxford Police Department |
| Bessie R. Stark | Election Worker, Precinct II |
| Dennis Cross | Fire/EMS |
| Gail Anne Skrip | Downtown Beautification Committee |
| Rita R. Giles | Election Worker, Precinct IV |
| Carol A. White | Election Worker, Precinct III |
| Joanne T. O'Connor | Election Worker, Precinct I |
| Bessie R. Stark | Election Worker, Precinct II |
| Adam P. LaFlash | Full time Fire/EMS |
| Stephen F. Halley | Conservation Commission |
| Lynn Soucy | Tercentennial Committee |

TERMS CONCLUDED

ELECTED

| | |
|-------------------------------|--|
| Daniel P. Coonan | Board of Selectmen |
| Randall G. Slauenwhite | Southern Worcester County Regional Vocational School District Committee |
| Anna Marie Bellows | Trustee, Charles Larned Entertainment Fund |

APPOINTED

| | |
|--------------------------------|--|
| Michelle M. Aker | Acting Clerk, Board of Health |
| Rachel M. Shays-Beaudry | Assistant Clerk, Board of Selectmen |
| Ernest Boss | Superintendent of Schools |
| Patricia D. Dykas-Gonet | Temp. Part-time Animal Control Officer P/T Agent, feeding/baiting migratory waterfowl Temp. Part-time Field Driver and Pound Keeper Temp. P/T Permittee for Disposal of White Tail Deer |
| Barbara Donovan | Community Center Advisory Board |
| Catherine T. McGeary | Community Center Advisory Board |
| Gary L. Belvery, Sr. | Constable |
| Gary P. Howard | Constable |
| John R. O'Keefe | Constable |
| William R. Sacco | Constable |
| Kyle N. Wheaton | Constable |
| Sharon M. Mazurek | Cultural Council |
| Roger D. Bacon Jr. | Deputy Moderator |
| John M. Doherty | Deputy Moderator |
| Amy M. Urevich | Food Inspector |
| Andrew R. Pelletier | Housing Inspector |
| Peter V. Pierce | Development and Industrial Commission |
| Sean M. Divoll | Local Emergency Planning Committee |
| Craig R. Gagner | Fire/EMS |
| David L. Manzello | Fire/EMS |
| Jeff C. Milos | Fire/EMS |
| Donna M. Romano | Fire/EMS |
| Keith Ventimiglia | Fire/EMS |
| Michael P. Walker | Fire/EMS |
| Mark Wilson | Fire/EMS |
| Paul J. Malesky | Fire/EMS |
| Jeffrey A. Wilson | Civil Defense Director Fire Chief/EMS/Emergency Mgmt. Director |



GENERAL GOVERNMENT

SELECTMEN

As a result of the 2009 Annual Town Election, Selectman Dennis E. Lamarche was newly elected, filling a position created by retiring Selectman Daniel P. Coonan. At the Board's re-organizational meeting, Jennie L. Caissie was voted Chairwoman; Henry J. LaMountain, Sr., Vice Chairman and Susan M. Gallant, Secretary. Dennis E. Lamarche and John G. Saad are members. Karen A. Crandell was re-appointed as the Board's Clerk and maintains the office on a daily basis. Rachel M. Shays-Beaudry helps to maintain the office on a part-time basis.

The Board's meeting agenda is publicized on TV (on the Charter Communications Cable Bulletin Channel 12) and the Town's Web Site. The Agenda informs viewers of the topics to be discussed on a weekly basis. In addition, Selectmen's Meetings are televised and broadcast on Tuesday evenings at 7:00 p.m. and re-broadcast every day at 10:00 a.m. and 7:00 p.m.

Highlights from the year 2009:

In January, the Town was already anticipating a cut in State Aid of approximately 10%. In February, the Town's Financial Staff grimly presented the Fiscal 2010 budget; noting that it was a "work in progress." Long standing Selectman Saad said that he had not seen such devastation in the Town budget since he began serving thirty-eight (38) years ago. On a positive note, the Selectmen scheduled a Special Town Meeting on May 6, 2009 at 7:00 p.m. "to authorize the Board of Selectmen to take by purchase or eminent domain the franchise, property, rights and privileges of the Oxford Water Company and appropriate a sum of money for said purpose." In March, the Town hired consultant, David F. Russell, to do a feasibility study regarding the Town's ability to acquire the water company. Mr. Russell said that the Town had the financial capability to affect this acquisition. Also in March, Selectman Coonan announced that he would not seek re-election in May. His colleagues and constituency expressed their gratitude for nine

years of service to the Town as a member of the Board. In April, despite an effort to make cuts elsewhere, Town employees were notified that there would be layoffs involved due to the budget crisis. Also in April, the Dudley Conservation Land Trust, the French River Connection and the Oxford Citizens' Group advised the Selectmen of a proposal to purchase four (4) acres of land at 52 Dudley Road to be used as a formal boat launch and for passive recreation. In addition, the grocery chain Market Basket began construction of a new store on Sutton Avenue adjacent to Home Depot. In May, Selectman Dennis E. Lamarche was elected. In June, the Dudley Conservation Land Trust closed on the property at 52 Dudley Road a/k/a Leovitch Landing and the Selectmen signed the Conservation Restriction required by the Commonwealth. Also, the new Center Skate Park, that the Town built for the youth of the community was finished and open for use on June 12, 2009. In regard to their bankruptcy, Charter Communications, Inc. came before the Selectmen in June, seeking the Board's approval of their request to transfer the cable television system from Charter to the reorganized company. The Board took the request under advisement. During the summer months of June, July and August, the Unions of the Town's Firefighters, Dispatchers and Police all agreed to take a wage and step freeze in Fiscal 2010, due to the severe budget crisis and the state of the economy. In August, hopes were lifted as the Police Department moved to their new headquarters. Dispatcher Joann Somers announced over the police scanner that the Oxford Police Department officially transferred its operations from 450 Main Street to 503 Main Street at 1720 hours (5:20 p.m.) on August 3, 2009. Also, in August, a group of six individuals were appointed by the Selectmen to serve on a Tercentennial Committee to prepare for the Town's 300th Anniversary celebration in 2013. In September, the Selectmen spoke to the DPW Director regarding median design and construction on Sutton Avenue, which would replace the flexible pylons. Also in September, the Selectmen voted not to impose a meals tax upon the Town's local businesses; solidifying their consistent efforts to keep Oxford

“business friendly.” In October, the entire Town celebrated the construction of the new Police Station at 503 Main Street by attending the Grand Opening and Ribbon Cutting Ceremony on October 29, 2009. In December, the Huguenot Memorial Society of Oxford and the Oxford Historical Commission requested the permission of the Selectmen to erect an educational, interpretive sign at the site of the Huguenot Fort. The Board wholeheartedly granted the request and hopes it helps to enhance the public’s appreciation of the Fort. The Commission and Society expect that the story of the Huguenot settlement will be told through this signage, so that people who go to the site will know why the Huguenot Fort is so important to Oxford’s history, as well as the history of the early Huguenots in this country

During 2009, the Board issued Proclamations for the following:

May 3, 2009 was proclaimed “Jane Bania Day” to honor Jane upon her receipt of the Millie Henshall Award at the May 3rd Women’s Recognition Night; May 10-16, 2009 was proclaimed Police Week in the Town of Oxford; May 17-23, 2009 was proclaimed National Public Works Week; June 19, 2009 was proclaimed “Ernest L. Boss, Jr. Day” to honor Superintendent Boss upon his retirement.

During 2009, the Board issued Citations to the following: Upon becoming Eagle Scouts, the Selectmen issued Citations to Nicholas Daniel Murray, Joshua Wibley, Benjamin Domey and Daniel Skebos.

In 2009, the Selectmen presented Certificates of Recognition to the following employees, who were laid off in 2009 due to the 9C cuts: Michelle M. Aker, Rachel M. Shays-Beaudry, Donna N. Burd and Lisa J. Grady. The Selectmen also presented Certificates of Recognition to the following employees, who retired in 2009: Ernest L. Boss, Jr., who served the Town of Oxford for 44 years, most recently as Superintendent of Schools; Daniel P. Coonan, who served the Town of Oxford as Selectman for 9 years; Carol A. Flynn, who served as the Town’s Benefits & Payroll Clerk for over 26 years; Cheryl A. Lotti, who served

in various capacities for the Town’s Finance Department, most recently as Senior Clerk, for close to 28 years; Paul J. Malesky, who served in various capacities at the Oxford Fire/EMS Department, most recently as Assistant Chief/EMT for 22 years and Nancy M. Mattus, who served as the Adult Services Librarian at the Oxford Free Public Library for over 42 years.

The Board extends its appreciation to the Town Manager, all department heads and employees of the Town for their positive attitude and efforts during the trying economic times of 2009. On behalf of the Town, the Board commends all of the volunteers who donate their valuable time and resources to serving the Town on boards, committees, commissions and in all other capacities and ways. There are a number of volunteer positions available to anyone interested in serving the Town. Please contact either the Town Manager’s office or the Selectmen’s office for an application.

The Board of Selectmen thanks all of the residents of Oxford for their support and dedication to making Oxford a great place to live. The Board strongly encourages all residents to participate in Town Government and to exercise their right to vote.

2009 Licenses and Permits Issued by Selectmen’s Office

| | |
|--|----------------------------|
| Auto Amusement | 720.00 |
| Class I | 150.00 |
| Class II | 1,425.00 |
| Class III | 300.00 |
| Common Victualler | 850.00 |
| General Licenses | 20.00 |
| Hawkers’ & Peddlers’ | -0- |
| Liquor—All Alcohol | 14,025.00 |
| Liquor—Wine & Malt | 4,350.00 |
| Misc. Town Permits | 60.00 |
| Weekday Entertainment | 400.00 |
| Cable T.V. | 2,105.50 |
| Solicitation Permits (Delegated to Police) | -0- |
| Special Permit for Animals | 250.00 |
| Special Permit for Unregistered MV | -0- |
| Special Pouring Licenses | -0- |
| Special Permit for Earth Removal | 2,100.00 |
| Sunday Entertainment | 800.00 |
| Underground Storage Tanks | 160.00 |
| TOTAL | <u>\$ 27,715.00</u> |

TOWN MANAGER

As we started calendar year 2009, the nation's financial problems turned out to be a global financial problem. That problem caused a severe reduction in State revenue that was addressed, in part, by an equally severe "mid-year" reduction in State Aid to municipalities. We had no choice but to accept what was happening as something we couldn't change and we made adjustments. We also identified those things that we could change and took steps to change them.

The Fiscal Year 2010 operating budget, presented in early 2009 and approved at the Annual Town Meeting, was based on the level of municipal aid in effect for general government operations after the mid-year cuts, while maintaining near level spending on schools. This resulted in a reduction of staff, while the State added more mandates; including, a special election and new ethics training for employees and volunteers.

Despite the bad economy, the May Special Town Meeting responded to the proposed 33% rate increase by the local water utility with approval of an article to authorize the purchase of the water system. The purchase of the water system is allowed by the law that created the original private water company in 1904. The ownership of the Oxford water system is something we can change, which will result in savings for customers and local control of the system.

The construction of the new Police Station at 503 Main Street was completed on schedule and within budget thanks to the efforts of our staff, the project architect and the contractors. Operations at the old Police Station located at 450 Main Street ceased in early August and simultaneously began at the new station. By the end of the year, we had a buyer for the old Police Station which should place it on the tax roles in early 2010.

After experiencing the effects of a much reduced Capital Program in 2008, voters at the October Special Town Meeting agreed to the

purchase of some new vehicles; including Police cruisers, a new ambulance and some vans for the school department. Voters also approved an increase in the reserve fund to meet possible shortfalls in approved operating budgets and a transfer to the stabilization fund.

We made some tough decisions to get through this economic downturn and, quite frankly, we haven't seen the end of it. Yet, thanks to our continued careful financial planning, our economic development efforts, our frugal budgeting and the strategic building of reserves, I can confidently report that the Town's financial condition remains strong and we are well prepared to face the next few difficult years leading to, what we all hope will be, an economic recovery. Our strong financial position is due to the consistency of operation that results from dedicated long-term staff members and our ability to handle changes in those positions. Fortunately we only had to experience a few personnel changes in 2009.



In the Public Safety Division of the government, Ms. Ashlee Martinbeault resigned her position as Animal Control Officer. Mr. Joseph Clem was appointed to the position of full-time Dispatcher and Mr. Alan Jeskey was appointed to the position of Head Dispatcher at the Police Department. They were joined by Mr. Joel Daoust who had returned from active duty in the U.S. Marine Corps and now serves Oxford as a part-time Dispatcher. Mr. Clem and Mr. Daoust were also appointed to serve the Town as call EMTs in the Fire/EMS Department. The Fire/EMS Department also saw the addition of Ms. Meaghan Daoust and Ms. Elizabeth Richardson as call EMTs. Mr. Adam LaFlash resigned his position as full-time Paramedic and Mr. Paul Malesky retired from his call EMT position. Fire Chief and EMS Director Jeffrey Wilson announced his

retirement and Assistant Chief Sheri Bemis was appointed Acting Chief until a successor is selected. Chief Wilson was a member of the Oxford Fire Department for 37 years and Chief since 1994.

In the Public Works Division of the government, the mid-year budget cuts resulted in a necessary “downsizing” that included the loss of Mr. Stephen Dowd as Light Equipment Operator in the highway section and the elimination of summer help.

In the Finance Division of the government we continue the transition to our new financial software and have completed reassignments in preparation for the retirement of more longtime employees. The position vacated by the retirement of Ms. Cheryl Lotti was not filled.

The Land Management Office experienced the most severe impact from the economic downturn because 40% of that office’s budget is supported by receipts from permits. Early in the year, office hours were reduced and the position held by Ms. Michelle Aker was eliminated.

Ms. Aker did return to employment with the Town later in the year at the Library to fill the position vacated by Ms. Anna Darlagiannis. The Library also added Ms. Amanda Thornton, who filled the vacancy caused by the retirement of Ms. Nancy Mattus.

General government saw reductions in staff due to the elimination of positions: in the Selectmen’s Office the part-time Clerk position held by Ms. Rachel Shays-Beaudry; in the Manager’s Office the Secretary position held by Ms. Lisa Grady and, at the Senior Center, the Clerk position held by Ms. Donna Burd.

We wish the very best to those who have left and extend a hearty welcome to our new employees and to those who have taken on new positions within Town Government.

In closing, my most sincere thanks are extended to the Board of Selectmen, the staff and all the committees, boards and commissions of the Town for their support and efforts throughout the past year of continued transition and “change.” All Oxford residents are, once again, invited to get involved in their government by volunteering to serve on any of the very important committees, boards and commissions listed elsewhere in this report. Applications are accepted continually at the Town Manager’s Office.

Respectfully submitted,
Joseph M. Zeneski
Town Manager

PERSONNEL BOARD

In calendar year 2009, the Personnel Board approved and adopted a “Nepotism Policy” as an addendum to the Personnel Manual after holding a public hearing. The Board also evaluated and rated job descriptions for DPW positions related to the proposed water system acquisition and approved the recommended salary freeze for all general government employees for Fiscal Year 2010. The Board also provided advice to the Town Manager on staff reduction and other personnel-related matters.

The Board received notice of and, regretfully, accepted the resignation of Ms. Rebecca Power in June. In December, Ms. Power accepted her reappointment to the Board. The Board is, once again, at full complement.

The Personnel Board wishes to thank the Board of Selectmen, the Town Manager, the employees and the townspeople for their continued support.

BOARD OF ASSESSORS

The Board of Assessors was organized for the year 2009, as follows:

| | |
|--------------------------------|-----------|
| Christopher T. Pupka, Chairman | Full-time |
| Robert Fike, Member | Part-time |
| Garry Bates, Member | Part-time |

The Assessor's Office is charged with determining the value of real and personal property and is committed to ensuring that all classes of property are valued and assessed equitably. The Assessor's Office processes abatements and exemptions on real and personal property tax bills and motor vehicle excise tax bills; updates Assessor's maps; oversees agricultural, forest and recreation lands; prepares abutters' lists; and assists other town departments in the performance of their duties. The office staff, with the assistance of a private appraisal vendor, is dedicated to providing the highest quality of service to the citizens of Oxford.

The FY2009 tax rate of \$10.76 per \$1000 of assessed value was approved by the Massachusetts Department of Revenue on January 9, 2009.

Valuations for the separate classes of property for FY2009 were as follows:

| | |
|-------------------|----------------------|
| Residential | \$1,215,030,042 |
| Commercial | \$ 99,458,168 |
| Industrial | \$ 86,152,000 |
| Personal Property | <u>\$ 57,296,700</u> |
| | \$1,457,936,910 |

The FY2010 tax rate of \$12.30 per \$1000 of assessed value was approved by the Massachusetts Department of Revenue on November 5, 2009 and the Assessor's Office issued the first half FY2010 bills on November 16, 2009.

Valuations for the separate classes of property for FY2010 are as follows:

| | |
|-------------------|----------------------|
| Residential | \$1,104,871,103 |
| Commercial | \$ 93,973,707 |
| Industrial | \$ 90,637,800 |
| Personal Property | <u>\$ 55,353,400</u> |
| | \$1,344,836,010 |

The number and amounts of statutory exemptions that were approved and processed by the Board of Assessors for FY2009 were as follows:

| | | |
|-------------------------------|----------|-------------------|
| Clause 41C (Elderly) | 86 | \$52,752.14 |
| Clause 17D (Surviving Spouse) | 27 | \$6,810.22 |
| Clause 22 (Veteran) | 76 | \$38,982.74 |
| Clause 22B | 1 | \$1,358.30 |
| Clause 22C | 1 | \$1,611.42 |
| Clause 22E | 25 | \$28,321.08 |
| Paraplegic Veteran | 1 | \$2,886.92 |
| Clause 37 (Blind) | <u>7</u> | <u>\$3,993.38</u> |
| | 224 | \$136,716.20 |

The number and amounts of real estate, personal property and motor vehicle excise* tax abatements that were approved and processed by the Board of Assessors for FY2009 are as follows:

| | | |
|-----------------------------------|------|-------------|
| Real Estate Tax Abatements: | 17 | \$19,779.07 |
| Personal Property Tax Abatements: | 0 | \$ 0.00 |
| Motor Vehicle Tax Abatements: | 616* | \$44,808.94 |

*breakdown (calendar year 2009)

| | | |
|---------------|-----|--------------|
| <u>2009</u> ~ | 530 | \$ 37,617.25 |
| <u>2008</u> ~ | 64 | \$ 4,400.67 |
| <u>2007</u> ~ | 17 | \$ 1,663.53 |
| <u>2006</u> ~ | 4 | \$ 692.49 |
| <u>2005</u> ~ | 1 | \$ 435.00 |



OXFORD ACCOUNTANT'S REPORT

Balance Sheet Fiscal Year Ending June 30, 2009

GENERAL FUND:

Assets:

| | |
|---------------------------------|----------------------|
| Cash | 3,129,544.71 |
| Personal Property Receivable | 21,320.39 |
| Real Estate Receivable | 640,687.96 |
| Overpayment (Refunds Due) | (16,255.68) |
| Allowance Abate/Exempt | (264,025.72) |
| Tax Liens Receivable | 327,055.80 |
| Motor Vehicle Excise Receivable | 241,439.91 |
| Cemetery Receivable | 302.00 |
| Tax Foreclosure Receivable | 129,601.65 |
| Veteran's Receivable | 15,028.32 |
| Due from other funds | 363,928.42 |
| Intergovernmental Receivables | <u>14,743,151.00</u> |

Total General Fund Assets

19,331,778.76

Liabilities:

| | |
|--|----------------------|
| Warrants Payable | 96,989.42 |
| Accrued Payroll | 779,183.93 |
| Due to Trust Funds | 38.66 |
| Abandoned Property & Unclaimed Items | 23,251.63 |
| Deferred Revenue – Personal Property/Real Estate | 397,982.63 |
| Deferred Revenue - Tax Lien | 327,055.80 |
| Deferred Revenue - Motor Vehicle | 241,439.91 |
| Deferred Revenue – Tax Foreclosure | 129,601.65 |
| Deferred Revenue - Departmental | 15,330.32 |
| Deferred Revenue- Intergovernmental | <u>14,743,151.00</u> |

Total General Fund Liabilities

16,754,024.95

Fund Balance:

| | |
|---|---------------------|
| Fund Balance - Reserved for Encumbrance | 229,234.61 |
| Fund Balance - Reserved for Articles | 1,051,835.75 |
| Fund Balance - Reserved for Expenditure | 175,000.00 |
| Undesignated Fund Balance | <u>1,121,683.45</u> |

Total General Fund -Fund Balance

2,577,753.81

Total General Fund Liabilities & Fund Balance

19,331,778.76

NON-SCHOOL FEDERAL GRANTS

Assets:

| | |
|-------------|------------------|
| Cash | 173,674.83 |
| Receivables | <u>86,311.61</u> |

Total Non-School Federal Grant Assets

259,986.44

Liabilities:

| | |
|------------------|------------------|
| Deferred Revenue | <u>86,311.61</u> |
|------------------|------------------|

Total Non-School Federal Grant Liabilities

86,311.61

Fund Balance:

| | |
|---------------------------|-------------------|
| Undesignated Fund Balance | <u>173,674.83</u> |
|---------------------------|-------------------|

Total Non-School Federal Grant Fund Balances

173,674.83

Total Non-School Federal Grant Liabilities & Fund Balance

259,986.44

HIGHWAY**Assets:**

Cash

(365,935.18)**Total Highway Fund Assets****(365,935.18)****Fund Balance:**

Undesignated Fund Balance

(365,935.18)**Total Highway Fund Balance**(365,935.18)**Total Highway Liabilities & Fund Balance****(365,935.18)****NON-SCHOOL RESERVED FOR APPROPRIATION****Assets:**

Cash

1,754,540.74

Other Receivables

475,348.29

Refundable Deposit

3,925.57**Total Non-School Reserved for Appropriation Assets****2,233,814.60****Liabilities:**

Deferred Revenue - Other

475,348.29**Total Non-School Reserved for Appropriation Liabilities**475,348.29**Fund Balance:**

Undesignated Fund Balance

1,728,466.31**Total Non-School Reserved for Appropriation Fund Balance**1,728,466.31**Total Non-School Reserved Liabilities & Fund Balance****2,233,814.60****NON-SCHOOL REVOLVING****Assets:**

Cash

250,522.45

Other Receivables

110.53**Total Non-School Revolving Assets****250,632.98****Liabilities:**

Warrants Payable

138.82

Deferred Revenue - Other

110.53**Total Non-School Revolving Liabilities**249.35**Fund Balance:**

Fund Balance Reserved for Encumbrance

23.41

Undesignated Fund Balance

250,360.22**Total Non-School Revolving Fund Balance**250,383.63**Total Non-School Revolving Liabilities & Fund Balance****250,632.98****NON-SCHOOL DONATIONS****Assets:**

Cash

51,065.44**Total Non-School Donation Assets****51,065.44****Liabilities:**

Warrants Payable

650.00**Total Non-School Donation Liabilities**650.00**Fund Balance:**

Undesignated Fund Balance

50,415.44**Total Non-School Donation Fund Balance**50,415.44**Total Non-School Donation Liabilities & Fund Balance****51,065.44**

NON-SCHOOL NON-FEDERAL GRANTS

| | |
|--|--------------------------|
| Assets: | |
| Cash | 184,276.83 |
| Total Non-School Non-Federal Grant Assets | <u>184,276.83</u> |
| Liabilities: | |
| Warrants Payable | 64.02 |
| Total Non-School Non-Federal Grant Liabilities | 64.02 |
| Fund Balance: | |
| Fund Balance Reserved for Encumbrance | 55.98 |
| Undesignated Fund Balance | <u>184,156.83</u> |
| Total Non-School Non-Federal Grant Fund Balances | 184,212.81 |
| Total Non-School Non-Federal Grant Liabilities & Fund Balance | <u>184,276.83</u> |

SCHOOL-TUITION FOR STATE WARDS

| | |
|--|----------------------|
| Assets: | |
| Cash | 493.28 |
| Total School-Tuition for State Wards Assets | <u>493.28</u> |
| Fund Balance: | |
| Undesignated Fund Balance | <u>493.28</u> |
| Total School-Tuition for State Wards Fund Balances | 493.28 |
| Total School-Tuition for State Wards Liabilities & Fund Balance | <u>493.28</u> |

SCHOOL-FEDERAL GRANTS-DOE

| | |
|---|--------------------------|
| Assets: | |
| Cash | (15,259.32) |
| Intergovernmental Receivables | 250,426.76 |
| Total School-Federal Grants-DOE Assets | <u>235,167.44</u> |
| Liabilities: | |
| Warrants Payable | 38,244.17 |
| Accrued Payroll | <u>86,701.58</u> |
| Total School-Federal Grants-DOE Liabilities | 124,945.75 |
| Fund Balance: | |
| Fund Balance - Reserved for Encumbrance | 29,499.58 |
| Undesignated Fund Balance | <u>80,722.11</u> |
| Total School-Federal Grants-DOE Fund Balances | 110,221.69 |
| Total School-Federal Grants-DOE Liabilities & Fund Balance | <u>235,167.44</u> |

SCHOOL-FEDERAL GRANTS-OTHER

| | |
|---|------------------------|
| Assets: | |
| Cash | (7,693.24) |
| Intergovernmental Receivables | 17,142.12 |
| Total School-Federal Grants-Other Assets | <u>9,448.88</u> |
| Fund Balance: | |
| Undesignated Fund Balance | <u>9,448.88</u> |
| Total School-Federal Grants-Other Fund Balances | 9,448.88 |
| Total School-Federal Grants-Other Liabilities & Fund Balance | <u>9,448.88</u> |

SCHOOL-STATE GRANTS-DOE

| | |
|---|------------------------|
| Assets: | |
| Cash | (10,505.04) |
| Intergovernmental Receivables | 17,235.00 |
| Total School-State Grants-DOE Assets | <u>6,729.96</u> |

| | |
|---|--------------------------|
| Liabilities: | |
| Warrants Payable | 530.00 |
| Accrued Payroll | <u>1,323.41</u> |
| Total School-State Grants-DOE Liabilities | 1,853.41 |
| Fund Balance: | |
| Fund Balance - Reserved for Encumbrance | 2,345.76 |
| Undesignated Fund Balance | <u>2,530.79</u> |
| Total School-State Grants-DOE Fund Balances | 4,876.55 |
| Total School-State Grants-DOE Liabilities & Fund Balance | <u>6,729.96</u> |
| <u>SCHOOL-STATE GRANTS-OTHER</u> | |
| Assets: | |
| Cash | 9,475.64 |
| Intergovernmental Receivables | <u>11,395.37</u> |
| Total School-State Grants-Other Assets | <u>20,871.01</u> |
| Liabilities: | |
| Warrants Payable | <u>4,006.80</u> |
| Total School-State Grants-Other Liabilities | 4,006.80 |
| Fund Balance: | |
| Undesignated Fund Balance | <u>16,864.21</u> |
| Total School-State Grants-Other Fund Balances | 16,864.21 |
| Total School-State Grants-Other Liabilities & Fund Balance | <u>20,871.01</u> |
| <u>SCHOOL-PRIVATE GRANTS</u> | |
| Assets: | |
| Cash | <u>8,023.17</u> |
| Total School-Private Grants Assets | <u>8,023.17</u> |
| Liabilities: | |
| Warrants Payable | <u>0.00</u> |
| Total School-Private Grants-Other Liabilities | 0.00 |
| Fund Balance: | |
| Undesignated Fund Balance | <u>8,023.17</u> |
| Total School-Private Grants Fund Balances | 8,023.17 |
| Total School-Private Grants Liabilities & Fund Balance | <u>8,023.17</u> |
| <u>SCHOOL CHOICE/TUITION</u> | |
| Assets: | |
| Cash | 834,629.78 |
| Intergovernmental Receivables | <u>36,031.00</u> |
| Total School Choice/Tuition Assets | <u>870,660.78</u> |
| Liabilities: | |
| Warrants Payable | 7,541.42 |
| Accrued Payroll | <u>111,494.90</u> |
| Total School Choice/Tuition Liabilities | 119,036.32 |
| Fund Balance: | |
| Fund Balance Reserved for Encumbrance | 4,047.22 |
| Undesignated Fund Balance | <u>747,577.24</u> |
| Total School Choice/Tuition Fund Balances | 751,624.46 |
| Total School Choice/Tuition Liabilities & Fund Balance | <u>870,660.78</u> |
| <u>SCHOOL ATHLETIC/STUDENT ACTIVITIES</u> | |
| Assets: | |
| Cash | <u>11,689.23</u> |
| Total School Athletic/Student Activities Assets | <u>11,689.23</u> |

| | |
|---|-----------------|
| Liabilities: | |
| Warrants Payable | 426.00 |
| Accrued Payroll | <u>1,475.00</u> |
| Total School Athletic/Student Activities Liabilities | 1,901.00 |

| | |
|---|-----------------|
| Fund Balance: | |
| Undesignated Fund Balance | <u>9,788.23</u> |
| Total School Athletic/Student Activities Fund Balances | 9,788.23 |

| | |
|--|-------------------------|
| Total School Athletic/Student Activities Liabilities & Fund Balance | <u>11,689.23</u> |
|--|-------------------------|

SCHOOL LUNCH

| | |
|----------------------------------|-------------------------|
| Assets: | |
| Cash | 7,818.46 |
| Intergovernmental Receivables | <u>21,783.08</u> |
| Total School Lunch Assets | <u>29,601.54</u> |

| | |
|---------------------------------------|-----------------|
| Liabilities: | |
| Warrants Payable | 1,332.56 |
| Accrued Payroll | <u>7,589.51</u> |
| Total School Lunch Liabilities | 8,922.07 |

| | |
|---|-------------------------|
| Fund Balance: | |
| Fund Balance Reserved for Encumbrance | 60.00 |
| Undesignated Fund Balance | <u>20,619.47</u> |
| Total School Lunch Fund Balances | <u>20,679.47</u> |

| | |
|--|-------------------------|
| Total School Lunch Liabilities & Fund Balance | <u>29,601.54</u> |
|--|-------------------------|

SCHOOL OTHER LOCAL RECEIPTS

| | |
|---|-------------------------|
| Assets: | |
| Cash | <u>62,185.98</u> |
| Total School Other Local Receipts Assets | <u>62,185.98</u> |

| | |
|--|-----------------|
| Liabilities: | |
| Warrants Payable | 4,330.19 |
| Accrued Payroll | <u>1,355.47</u> |
| Total School Other Local Receipts Liabilities | 5,685.66 |

| | |
|--|------------------|
| Fund Balance: | |
| Fund Balance Reserved for Encumbrance | 1,308.99 |
| Undesignated Fund Balance | <u>55,191.33</u> |
| Total School Other Local Receipts Fund Balances | 56,500.32 |

| | |
|---|-------------------------|
| Total School Other Local Receipts Liabilities & Fund Balance | <u>62,185.98</u> |
|---|-------------------------|

CAPITAL PROJECTS FUND:

| | |
|---|--------------------------|
| Assets: | |
| Cash | <u>851,747.21</u> |
| Total Capital Projects Fund Assets | <u>851,747.21</u> |

| | |
|--|------------------|
| Liabilities: | |
| Warrants Payable | 145,904.85 |
| Due to Other Funds | <u>41,753.13</u> |
| Total Capital Projects Fund Liabilities | 187,657.98 |

| | |
|---|------------------|
| Fund Balance: | |
| Fund Balance Reserved for Encumbrances | 627,936.27 |
| Undesignated Fund Balance | <u>36,152.96</u> |
| Total Capital Projects Fund - Fund Balance | 664,089.23 |

| | |
|---|--------------------------|
| Total Capital Projects Fund Liabilities & Fund Balance | <u>851,747.21</u> |
|---|--------------------------|

ENTERPRISE FUNDS**Assets:**

| | |
|-------------------|---------------------|
| Cash | 268,687.87 |
| Overpayments | (83.21) |
| Other Receivables | <u>1,327,321.82</u> |

Total Enterprise Fund Assets **1,595,926.48**

Liabilities:

| | |
|------------------------|-------------------|
| Warrants Payable | 31,839.92 |
| Deferred Revenue Other | 1,327,321.82 |
| Notes Payable | <u>245,000.00</u> |

Total Enterprise Fund Liabilities **1,604,161.74**

Fund Balance:

| | |
|--|--------------------|
| Fund Balance Reserved for Encumbrances | 52,474.12 |
| Fund Balance Reserved for Articles | 18,700.00 |
| Undesignated Fund Balance | <u>(79,409.38)</u> |

Total Enterprise Fund - Fund Balance **(8,235.26)**

Total Enterprise Fund Liabilities & Fund Balance **1,595,926.48**

TRUST FUNDS**Assets:**

| | |
|----------------------|------------------|
| Cash | 10,339,074.30 |
| Due from Other Funds | <u>41,791.79</u> |

Total Trust Fund Assets **10,380,866.09**

Liabilities:

| | |
|--------------------|-------------------|
| Warrants Payable | 4,600.00 |
| Due to Other Funds | <u>363,928.42</u> |

Total Trust Fund Liabilities: **368,528.42**

Fund Balance:

| | |
|---------------------------|----------------------|
| Undesignated Fund Balance | <u>10,012,337.67</u> |
|---------------------------|----------------------|

Total Trust Fund - Fund Balance **10,012,337.67**

Total Trust Fund Liabilities & Fund Balance **10,380,866.09**

UNEMPLOYMENT FUND**Assets:**

| | |
|------|-------------------|
| Cash | <u>706,585.51</u> |
|------|-------------------|

Total Unemployment Fund Assets **706,585.51**

Fund Balance:

| | |
|---------------------------|-------------------|
| Undesignated Fund Balance | <u>706,585.51</u> |
|---------------------------|-------------------|

Total Unemployment Fund – Fund Balance **706,585.51**

Total Unemployment Fund Liabilities & Fund Balance **706,585.51**

AGENCY FUND**Assets:**

| | |
|------|-------------------|
| Cash | <u>691,930.03</u> |
|------|-------------------|

Total Agency Fund Assets **691,930.03**

Liabilities:

| | |
|--|------------|
| Warrants Payable | 25,263.95 |
| Accrued Payroll | 418.07 |
| Miscellaneous Refunds | 137.86 |
| Sport/Fish License - Payable To Commonwealth | 1,317.50 |
| Guaranteed Deposits Ambulance -3 rd Party | 2,604.77 |
| Guaranteed Deposits Health & Life Insurance Employee | 217,614.24 |
| Guaranteed Deposits Old Oxford Realty Partners | 13,979.80 |
| Guaranteed Deposits West Floor Covering Escrow | 59.76 |

| | |
|--|-----------------------------|
| Guaranteed Deposits Energy Asst. Fund | 16,123.54 |
| Guaranteed Deposits Planning Board | 32,575.61 |
| Guaranteed Deposits Solid Waste | 6,608.55 |
| Guaranteed Deposits Hazardous Materials | 2,751.70 |
| Guaranteed Deposits Board of Appeals | 4,678.95 |
| Guaranteed Deposits Septage Permits | 29,030.80 |
| Guaranteed Deposits Cemetery | 19,108.37 |
| Guaranteed Deposits Haz-Mat | 4,486.56 |
| Guaranteed Deposits Selectmen | 5,079.76 |
| Guaranteed Deposits Conservation | 6,936.88 |
| Guaranteed Deposits Highway Driveway | 28,670.61 |
| Guaranteed Deposits Planning Driveway | 2,000.00 |
| Guaranteed Deposits Earth Removal | 2,580.00 |
| Guaranteed Deposits Municipal Fuel | 141,881.57 |
| Guaranteed Deposits Deputy Tax | (2,229.97) |
| Guaranteed Deposits COA Agency | 441.28 |
| Guaranteed Deposits BOH Radon | 51.00 |
| Guaranteed Deposits Firearms Permits | (862.50) |
| Guaranteed Deposits Ambulance Third Party | 12,001.27 |
| Guaranteed Deposits BOH-Peer Review | 2,083.75 |
| Guaranteed Deposits NJROTC-CNEDL Activity | 1,430.68 |
| Guaranteed Deposits Secret Santa | 18,014.79 |
| Guaranteed Deposits Ashworth Hill Earth Removal | 8,000.00 |
| Guaranteed Deposits Fire Outside Detail | (502.50) |
| Guaranteed Deposits EMS Outside Detail | 7,309.99 |
| Guaranteed Deposits BOH-Pratt | (9,218.69) |
| Guaranteed Deposits Youth Commission Agency | 958.95 |
| Guaranteed Deposits Explorer Program | 356.08 |
| Guaranteed Deposits 2005 WSI Account | 16,356.66 |
| Guaranteed Deposits Conservation Comm.Peer Review | 3,043.12 |
| Guaranteed Deposits Chaffee Student Activity | 15,240.30 |
| Guaranteed Deposits Clara Barton Student Activity | 5,367.09 |
| Guaranteed Deposits Middle Student Activity | 14,209.64 |
| Guaranteed Deposits High Student Activity | 29,862.57 |
| Guaranteed Deposits Operation Graduation | 1,953.54 |
| Guaranteed Deposits NJROTC Activity | 19,103.61 |
| Guaranteed Deposits Lock Refundable | 747.50 |
| Guaranteed Deposits Police Outside Detail | (15,696.98) |
| Total Agency Fund Liabilities | 691,930.03 |
| Total Agency Fund Liabilities & Fund Balance | <u>691,930.03</u> |
| <u>LONG-TERM DEBT</u> | |
| Assets: | |
| Bonds - Amount Provided for Payment | 18,350,000.00 |
| Sick/Vacation - Amount Provided for Payment | <u>450,159.32</u> |
| Total Long-Term Debt Assets | <u>18,800,159.32</u> |
| Liabilities: | |
| Bonds Payable Inside Limit | 18,350,000.00 |
| Sick/Vacation Payable General | 275,710.61 |
| Sick/Vacation Payable School | <u>174,448.71</u> |
| Total Long-Term Debt Liabilities | 18,800,159.32 |
| Fund Balance: | |
| Bonds Authorized | 7,545,000.00 |
| Bonds Authorized & Un-issued | <u>(7,545,000.00)</u> |
| Total Long-Term Debt Fund Balance | 0.00 |
| Total Long-Term Debt Liabilities & Fund Balance | <u>18,800,159.32</u> |

Schedule A
Fiscal Year Ending June 30, 2009

REVENUES – GENERAL FUND

| | |
|------------------------------------|-------------------|
| Personal Property Taxes | 678,883 |
| Real Estate Taxes | 15,021,120 |
| Motor Vehicle Excise | 1,462,708 |
| Penalty and Interest | 169,809 |
| In lieu of taxes | 8,209 |
| Other Taxes | 24,393 |
| Other Departmental Revenues | 80,939 |
| Licenses and Permits | 24,855 |
| Federal Revenue-through the State | 2,734 |
| State Revenue | 12,099,478 |
| Court Fines | 68,962 |
| Other Fines | 9,440 |
| Miscellaneous Revenue | 292,904 |
| Earnings on Investment | 65,101 |
| Transfers In From Special Revenue | 855,597 |
| Transfers In From Trust Funds | <u>570,571</u> |
| TOTAL GENERAL FUND REVENUES | 31,435,703 |

EXPENDITURES - GENERAL FUND

General Government:

| | |
|--|---------|
| Legislative – Salary and Wages | 64,571 |
| Legislative – Expenditures | 6,084 |
| Executive – Salary and Wages | 175,767 |
| Executive – Expenditures | 48,191 |
| Finance – Salary and Wages | 647,019 |
| Finance – Expenditures | 837,554 |
| Finance – Capital Outlay | 29,965 |
| Legal Services – Expenditures | 192,895 |
| License and Registration – Salary and Wages | 146,022 |
| License and Registration – Expenditures | 10,902 |
| Land Use – Salary and Wages | 226,422 |
| Land Use – Expenditures | 45,869 |
| Land Use – Capital Outlay | 7,700 |
| Public Building Maintenance – Salary and Wages | 266,524 |
| Public Building Maintenance – Expenditures | 386,102 |
| Public Building Maintenance – Capital Outlay | 11,373 |

Public Safety:

| | |
|-------------------------------|-----------|
| Police – Salary and Wages | 1,667,304 |
| Police – Expenditures | 100,814 |
| Police – Construction | 4,440 |
| Police – Capital Outlay | 57,020 |
| Fire/EMS – Salary and Wages | 741,526 |
| Fire/EMS – Expenditures | 169,965 |
| Fire/EMS – Capital Outlay | 19,035 |
| Inspection – Salary and Wages | 3,100 |
| Inspection – Expenditures | 633 |
| Other – Salary and Wages | 14,042 |
| Other – Expenditures | 246 |

Education:

| | |
|--|------------|
| Education – Salary and Wages | 12,066,189 |
| Education – Expenditures | 2,675,723 |
| Education – Capital Outlay | 4,750 |
| Education – Regional School Assessment | 993,543 |

| | |
|---|-------------------|
| Public Works: | |
| Highway – Salary and Wages | 952,924 |
| Highway – Expenditures | 710,589 |
| Highway – Capital Outlay | 282,315 |
| Street lighting – Expenditures | 68,357 |
| Other – Expenditures | 322,705 |
| Human Services: | |
| Veterans Services – Salary and Wages | 2,570 |
| Veterans Services – Expenditures | 29,693 |
| COA Program – Salary and Wages | 83,945 |
| COA Program – Expenditures | 13,512 |
| Culture and Recreation: | |
| Library – Salary and Wages | 305,187 |
| Library – Expenditures | 120,533 |
| Historical Commission – Salary and Wages | 487 |
| Historical Commission – Expenditures | 157 |
| Celebrations – Expenditures | 5,200 |
| Debt Service: | |
| Retirement of Debt Principal | 950,000 |
| Interest on Long Term Debt | 773,952 |
| Unclassified: | |
| Health Insurance Total | 3,563,260 |
| Other Insurance Total | 389,084 |
| Intergovernmental Assessments Total | 782,653 |
| Retirement Total | 926,542 |
| Other | 255,311 |
| Transfers Out: | |
| Transfer to Other Funds | <u>19,389</u> |
| TOTAL GENERAL FUND EXPENDITURES | 32,179,655 |
| <u>SPECIAL REVENUE FUNDS - Revenues & Other Financing Sources</u> | |
| Federal Grants | 2,846,072 |
| State Grants | 387,791 |
| Miscellaneous Revenue | 217,924 |
| Charges for Services | 3,434,771 |
| Earnings on Investment | 1,540 |
| Transfers In | <u>19,389</u> |
| TOTAL Special Revenue Funds – Revenue & Other Financing Sources | 6,907,487 |
| <u>SPECIAL REVENUE FUNDS - Expenditures & Other Financing Uses</u> | |
| Salary and Wages | 3,176,874 |
| Expenditures | 3,303,588 |
| Capital Outlay | 54,485 |
| Transfers Out | <u>918,897</u> |
| TOTAL Special Revenue Funds – Expenditures & Other Financing Uses | 7,453,844 |
| <u>CAPITAL PROJECTS FUND - Revenues & Other Financing Sources</u> | |
| Miscellaneous Revenue | 672 |
| Bond Proceeds | <u>4,250,000</u> |
| TOTAL Special Revenue Funds – Revenue & Other Financing Sources | 4,250,672 |
| <u>CAPITAL PROJECT FUND - Expenditures & Other Financing Uses</u> | |
| Construction | <u>3,586,583</u> |
| TOTAL Special Revenue Funds – Expenditures & Other Financing Uses | 3,586,583 |

ENTERPRISE FUNDS - Revenues & Other Financing Source

| | |
|---|----------------|
| Sewer – Revenue | 150,065 |
| Sewer - Other Financing Sources | 175,000 |
| Community Center – Revenue | 286,293 |
| Community Center – Other Financing Sources | 38,300 |
| Water-Revenue | 67,750 |
| Water- Other Financing Sources | <u>230,000</u> |
| TOTAL Enterprise Funds – Revenue & Other Financing Sources | 947,408 |

ENTERPRISE FUNDS - Expenditures & Other Financing Uses

| | |
|---|----------------|
| Sewer – Salaries/Other Expenditures | 124,650 |
| Sewer – Debt Service | 723 |
| Community Center – Salaries/Other Expenditures | 307,039 |
| Water – Salaries/Other Expenditures | 126,384 |
| Water – Debt Service | <u>10,409</u> |
| TOTAL Enterprise Funds – Expenditures & Other Financing Uses | 569,205 |

TRUST FUNDS - Revenues & Other Financing Source

| | |
|---|------------------|
| Miscellaneous Revenue | 489,307 |
| Earnings on Investment | 472,543 |
| Transfers in from Other Funds | <u>856,291</u> |
| TOTAL Trust Funds – Revenues & Other Financing Sources | 1,818,141 |

TRUST FUNDS - Expenditures & Other Financing Uses

| | |
|--|------------------|
| Expenditures | 1,517,700 |
| Transfers to Other Funds | <u>1,401,862</u> |
| TOTAL Trust Funds – Expenditures & Other Financing Uses | 2,919,562 |

DEBT OUTSTANDING: ISSUED AND RETIRED THIS YEAR**Long Term Debt:**

| | |
|---------------------------|------------|
| Outstanding 7/1/2008 | 14,645,000 |
| Issued this Fiscal Year | 4,655,000 |
| Retired this Fiscal Year | 950,000 |
| Outstanding 6/30/2009 | 18,350,000 |
| Interest this Fiscal Year | 773,953 |

Short Term Debt:

| | |
|---------------------------|---------|
| Outstanding 7/1/2008 | 675,000 |
| Issued this Fiscal Year | 245,000 |
| Retired this Fiscal Year | 675,000 |
| Outstanding 6/30/2009 | 245,000 |
| Interest this Fiscal Year | 11,131 |



CALENDAR YEAR 2009 GROSS WAGE REPORT

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|---------------------------|---------------------|--------------------------------|----------------------|
| ABRAHAMSON, CHRISTINE F | TOWN | ASSISTANT COLLECTOR | \$46,823.17 |
| ABRAHAMSON, DAVID A | TOWN | CALL/STAND BY FIRE | \$5,626.49 |
| ABRAHAMSON, FRANCIS | TOWN | OPD-TRAFFIC CONTROLLER | \$405.00 |
| ABUBAKAR-MWENYE, EVELYN A | SCHOOL | TEACHER - CHAFFEE | \$61,390.50 |
| ADAMS, ALBERT M | TOWN | CONSTABLE | \$573.24 |
| ADAMS, CAROLYN | TOWN | ELECTION WORKERS | \$194.18 |
| ADAMS, MARY J | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$6,160.87 |
| AKA, MARIE-LOUISE | TOWN | LIBRARY PAGE | \$5,664.00 |
| AKER, MICHELLE M | TOWN | CHILDREN'S CIRC CLERK - FT | \$16,273.10 |
| ALI, CRAIG G | TOWN | PATROL OFFICER | \$62,952.44 |
| ALLAIRE, BRITTA E | SCHOOL | TEACHER | \$44,993.45 |
| ALLEN, ROSALIE | TOWN | ELECTION WORKERS | \$348.46 |
| ALVES, CHRISTINE W | SCHOOL | SUBSTITUTE TEACHER | \$17.94 |
| AMOROSO, LUCIANO A | SCHOOL | PLAYGROUND/CAFE AIDE - CHAFFEE | \$5,075.58 |
| ANDERSON III, RUSSELL B | SCHOOL | SUBSTITUTE CUSTODIAN | \$582.14 |
| ANDERSON, RUSSELL B | SCHOOL | OHS CUSTODIAN | \$46,080.58 |
| ANDERSON, STEPHEN C | SCHOOL | BARTON - HEAD CUSTODIAN | \$51,561.02 |
| ANDERSON, TARA M | SCHOOL | TEACHER - OHS | \$47,776.42 |
| AROMANDO, JEAN E | SCHOOL | SECRETARY - OMS | \$31,958.46 |
| AUBIN, NANCY B | SCHOOL | INSTRUCTIONAL AIDE - BARTON | \$24,058.83 |
| AUCOIN, DENISE M | SCHOOL | EDUCARE DIRECTOR/ACCT PAYABLE | \$42,113.76 |
| AUGUSTINE, ALANA L | SCHOOL | COTA | \$10,329.00 |
| BABBITT, BRUCE M | SCHOOL | TECHNOLOGY ASST. | \$24,875.00 |
| BAGGETT, ALTON L | SCHOOL | TEACHER - OHS | \$72,754.12 |
| BAKER, MARY A | SCHOOL | SPED DIRECTOR | \$90,869.98 |
| BALDARO, JACQUELINE M | TOWN | OCC - PROGRAM MANAGER | \$17,487.08 |
| BANACH, TERRY L | SCHOOL | PLAYGROUND/CAFE AIDE - CHAFFEE | \$6,302.21 |
| BANFILL, ALFRED W | TOWN | INSPECTOR OF WIRES | \$20,863.77 |
| BANFILL, CAROLYN J | TOWN | ASSISTANT TOWN CLERK | \$31,237.12 |
| BANSFIELD, GEORGE E | TOWN | CUSTODIAN/MAINTENANCE | \$12,608.24 |
| BARR, STACY K | TOWN | COA-DIR OF COMMUNITY PROGRAMS | \$55,364.25 |
| BARRETTE, DONALD M | SCHOOL | SUBSTITUTE CUSTODIAN | \$6,013.04 |
| BARRETTE, KRISTIN M | SCHOOL | TEACHER - BARTON | \$54,594.38 |
| BARRY, CHRISTOPHER J | SCHOOL | COACH | \$250.00 |
| BATEMAN, NICOLE D | SCHOOL | TUTOR | \$3,765.00 |
| BATES, GARRY F | TOWN | BOARD OF ASSESSORS | \$999.96 |
| BEANE, SARAH E | TOWN | OCC - SR. ACTIVITY COORDINATOR | \$4,232.06 |
| BEAUDETTE, MELINDA J | TOWN | LIB/CHILDS SERVICES ASST PT | \$11,885.32 |
| BECK, NICOLE M | SCHOOL | TEACHER - CHAFFEE | \$63,382.40 |
| BELANGER, JON T | TOWN | FIREFIGHTER/PARAMEDIC | \$56,876.33 |
| BELHUMEUR, AMY J | SCHOOL | TEACHER - OMS | \$57,938.48 |
| BELLEROSE, KIMBERLY M | TOWN | LIB/PT CHILDS CIRC CLERK | \$10,389.60 |
| BELVERY, CODY | SCHOOL | SUMMER SPORTS CAMP COACH | \$150.00 |
| BELVERY, JOYCE D | SCHOOL | INSTRUCTIONAL AIDE - OMS | \$17,503.52 |
| BEMIS, SHERI R | TOWN | ASSISTANT FIRE CHIEF/PARAMEDIC | \$67,000.76 |

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|-------------------------|---------------------|--------------------------------|----------------------|
| BENNETT, ANDREW R | SCHOOL | EDUCARE AIDE | \$8,333.28 |
| BENNETT, CATHY J | SCHOOL | FOOD SERVICE - BAKER | \$21,352.44 |
| BENNETT, TARA A | SCHOOL | TEACHER - CHAFFEE | \$62,202.84 |
| BENOIT, MATTHEW J | TOWN | DPW-GROUNDS KEEPER | \$41,929.95 |
| BENT, ANNETTE S | SCHOOL | INSTRUCTIONAL AIDE - CHAFFEE | \$20,791.95 |
| BERG, CHARLES P | TOWN | SKILLED SEASONAL LABORER-DPW | \$13,034.14 |
| BERG, MICHAEL C | TOWN | DPW-FLEET SUPERINTENDENT | \$69,406.83 |
| BERG, THOMAS J | TOWN | DPW-ASSISTANT MECHANIC | \$55,042.50 |
| BERNAL, WENDI R | SCHOOL | DRIVER - SPECIAL EDUCATION | \$13,314.73 |
| BERNARD, ANGELA M | SCHOOL | INSTRUCTIONAL AIDE - CHAFFEE | \$30,368.57 |
| BERNIER, JOSEPH P | SCHOOL | SUBSTITUTE CUSTODIAN | \$3,863.16 |
| BERTHIAUME, CHERYL L | SCHOOL | PLAYGROUND/CAFE AIDE - CHAFFEE | \$2,788.89 |
| BERTHIAUME, DEBRA J | SCHOOL | INSTRUCTIONAL AIDE - OMS | \$17,850.51 |
| BIANDO, KRISTIE | SCHOOL | GUIDANCE COUNSELOR - OMS | \$60,891.94 |
| BIERNACKI, JOSHUA R | SCHOOL | SUMMER SPORTS CAMP COACH | \$100.00 |
| BINETTE, CHAD A | SCHOOL | COACH | \$2,200.00 |
| BINGHAM JR, CLAUDE R | TOWN | OCC - SR. ACTIVITY COORDINATOR | \$7,121.52 |
| BINNALL, MELANIE G | SCHOOL | ASST. FOOD SERVICE MGR | \$19,245.05 |
| BIRD, FRANCIS R | SCHOOL | COURIER - CENTRAL OFFICE | \$8,677.88 |
| BIRD, RICHARD J | SCHOOL | SUBSTITUTE CUSTODIAN | \$1,984.50 |
| BLACKWOOD, APRIL L | TOWN | COA-PT SENIOR PRGRM/VOL COORD | \$1,827.09 |
| BLANCHARD, NATALIE M | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$653.40 |
| BLAZIS, HELEN V | SCHOOL | TEACHER | \$48,891.95 |
| BLEVINS, AMANDA M | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$12,657.52 |
| BLEVINS, DAVID F | SCHOOL | OHS CUSTODIAN | \$44,266.25 |
| BLOOD, MICHELLE A | SCHOOL | TEACHER - OMS | \$58,401.04 |
| BODREAU, DENDRA L | SCHOOL | TEACHER - CHAFFEE | \$63,382.40 |
| BODREAU, SCOTT A | TOWN | CUSTODIAN/MAINTENANCE | \$37,140.96 |
| BOND, RUTH A | SCHOOL | CROSSING GUARD | \$17,654.59 |
| BONIN, BRIANNA F | SCHOOL | BARTON - CUSTODIAN | \$39,522.72 |
| BORJESON, SARA | SCHOOL | TEACHER - CHAFFEE | \$14,544.36 |
| BORLAND, WAYNE A | SCHOOL | TEACHER - OHS | \$57,288.64 |
| BOROWKO, DEBRA A | SCHOOL | INSTRUCTIONAL AIDE - BARTON | \$22,214.31 |
| BOROWY, KARYN D | SCHOOL | SUBSTITUTE TEACHER | \$1,363.23 |
| BOSOWSKI, JULIE D | SCHOOL | DRIVER - SPECIAL EDUCATION | \$27,641.15 |
| BOSS JR, ERNEST L | SCHOOL | SUPERINTENDENT OF SCHOOLS | \$99,892.95 |
| BOSS, MICHAEL J | TOWN | CHIEF OF POLICE | \$88,254.40 |
| BOUCHER, DEBORAH P | SCHOOL | TEACHER - BARTON | \$63,382.40 |
| BOULAY, BARBARA J | SCHOOL | TEACHER - OMS | \$64,582.30 |
| BOULAY, ROBERT | TOWN | BOH MEMBER | \$500.00 |
| BOVENZI, DAVID H | SCHOOL | SUBSTITUTE TEACHER | \$4,924.33 |
| BOWERS, ALYX E | SCHOOL | SUBSTITUTE TEACHER | \$308.97 |
| BOWES, SEAN T | TOWN | CALL/STAND BY EMS | \$2,208.66 |
| BRADISH-GRIECO, HOLLY L | SCHOOL | TEACHER ASST. - OMS | \$11,590.94 |
| BRASSARD, DEBORA L | SCHOOL | INSTRUCTIONAL AIDE - OMS | \$28,091.24 |
| BRASSARD, KEVIN F | SCHOOL | COACH | \$1,173.00 |
| BRENNEMAN, MARIE L | SCHOOL | SUBSTITUTE TEACHER | \$5,740.01 |
| BRESCIA, JOYCE | SCHOOL | CROSSING GUARD | \$7,472.95 |

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|---------------------------|---------------------|------------------------------|----------------------|
| BREWER, DOROTHEA A | SCHOOL | TEACHER - CHAFFEE | \$39,069.48 |
| BRIDGEO, CRYSTAL S | SCHOOL | TEACHER | \$47,598.66 |
| BRIODY, SUSAN S | SCHOOL | TEACHER - OHS | \$64,582.30 |
| BROADARD, ROBERT S | SCHOOL | SUBSTITUTE CUSTODIAN | \$9,208.08 |
| BROGNA, AMANDA L | SCHOOL | COACH | \$195.00 |
| BROUILLETTE, JEAN-PAUL | SCHOOL | TEACHER - OHS | \$50,172.92 |
| BROWN, MAYROSE D | SCHOOL | CROSSING GUARD | \$6,498.00 |
| BROWN, POLLY R | TOWN | OCC - PT SEASONAL STAFF | \$2,973.00 |
| BRUNELLE, PAULA J | SCHOOL | TEACHER - BARTON | \$62,590.02 |
| BRYN, RICHARD | TOWN | PATROL OFFICER | \$71,203.37 |
| BUCCICO, EVELYN | SCHOOL | CROSSING GUARD | \$8,433.90 |
| BUELL, JEAN S | SCHOOL | TEACHER - CHAFFEE | \$69,570.74 |
| BURCH, JASON A | SCHOOL | SPECIAL EDUCATION TEACHER | \$65,842.24 |
| BURD, DONNA N | TOWN | COUNCIL ON AGING CLERK | \$11,432.16 |
| BURDETT, JASON E | TOWN | PATROL OFFICER | \$61,024.90 |
| BURKE, GREGORY P | SCHOOL | SUBSTITUTE TEACHER | \$4,171.08 |
| BURKE, MARY-JANE | SCHOOL | TEACHER - BARTON | \$64,878.16 |
| BURLOCK, LAURIE A | TOWN | CLERK - FIRE DEPARTMENT | \$31,229.58 |
| BURLOCK, WAYNE F | TOWN | DPW-TREE WARDEN | \$54,438.23 |
| BURSELL, JANICE C | SCHOOL | INSTRUCTIONAL AIDE - OHS | \$24,601.81 |
| BUTLER, DONALD R | SCHOOL | OHS CUSTODIAN | \$42,675.57 |
| BUTRICK, MONICA J | SCHOOL | INSTRUCTIONAL AIDE - CHAFFEE | \$22,577.61 |
| CAISSIE, JENNIE L | TOWN | BOARD OF SELECTMEN CHAIR | \$1,099.92 |
| CAMERON, JAMES L | TOWN | DPW-SUPT CEMETERY/GROUNDS | \$55,098.86 |
| CAMPBELL, DEBORAH J | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$12,029.43 |
| CANE, CHRISTINE | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$630.60 |
| CANTY-DESHAIES, MARYLYNNE | SCHOOL | COACH | \$2,600.00 |
| CAPPOS, CYNTHIA L | SCHOOL | INSTRUCTIONAL AIDE - OMS | \$24,274.41 |
| CAPPUCCIO, BOBBI-JO | SCHOOL | INSTRUCTIONAL AIDE - BARTON | \$17,038.03 |
| CAPUANO, CYNTHIA A | SCHOOL | SUBSTITUTE TEACHER | \$992.78 |
| CARBONNEAU, SHERRY A | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$11,462.16 |
| CARLSON, ABBY L | SCHOOL | INSTRUCTIONAL AIDE - OMS | \$22,797.21 |
| CARPENTER, CRAIG B | TOWN | DPW-LIGHT EQUIPMENT OPERATOR | \$37,272.65 |
| CASAGRANDA, RICHARD | TOWN | OPD-TRAFFIC CONTROLLER | \$6,983.50 |
| CASAVANT, KATHLEEN A | SCHOOL | TEACHER - OHS | \$69,090.02 |
| CASEY, PAULA L | SCHOOL | TEACHER ASST. - CHAFFEE | \$21,787.91 |
| CASTELL, DEBORAH A | TOWN | PAYROLL & BENEFITS ADMIN | \$34,846.21 |
| CASTELL, KELLY E | SCHOOL | TEACHER | \$33,594.48 |
| CASTELO, DIANE M | TOWN | OCC - PROGRAM MANAGER | \$28,587.30 |
| CAVANAUGH, BRENN A E | TOWN | ASSISTANT LIBRARY DIRECTOR | \$40,894.50 |
| CEMSKI, MARY-LINN | TOWN | PT RECEPTIONIST - OCC | \$10,592.57 |
| CENEDELLA, THERESA E | TOWN | ASSISTANT TOWN ACCOUNTANT | \$51,168.00 |
| CHAMBERS, LESLIE A | SCHOOL | TEACHER - OHS | \$54,531.22 |
| CHARBONNEAU, ROBERT F | TOWN | CONSTABLE | \$1,115.51 |
| CHENEY, LAUREN M | SCHOOL | SUBSTITUTE BUS MONITOR | \$135.16 |
| CHENEY, LINDA A | SCHOOL | DRIVER - SPECIAL EDUCATION | \$48,473.87 |
| CHENEY, MARK E | SCHOOL | SUBSTITUTE VAN DRIVER | \$66.00 |
| CHENEY, SCOTT M | SCHOOL | OMS CUSTODIAN | \$39,658.55 |

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|--------------------------|---------------------|-------------------------------|----------------------|
| CHRISLER, MARY L | SCHOOL | INSTRUCTIONAL AIDE - CHAFFEE | \$24,242.47 |
| CHRISTAINSEN, JENNIFER R | SCHOOL | THERAPY ASSISTANT | \$1,344.00 |
| CIAMPA, ELLEN J | SCHOOL | SUBSTITUTE FOOD SERVICE | \$125.58 |
| CLEARY, SEAN P | SCHOOL | EDUCARE AIDE | \$2,459.31 |
| CLEM, JOSEPH D | TOWN | OPD-RADIO DISPATCHER | \$42,951.59 |
| CLIFFORD, KATHLEEN | SCHOOL | DRIVER - SPECIAL EDUCATION | \$23,318.00 |
| COBB, PAULA H | SCHOOL | LIBRARIAN - OHS | \$39,999.96 |
| COFSKY, JILL M | SCHOOL | TEACHER - BARTON | \$63,382.40 |
| COLEMAN, RENEE J | TOWN | OCC - JR. ACTIVITY STAFF | \$858.00 |
| COLLINS, WILLIAM J | TOWN | OPD-P/T RADIO DISPATCHER | \$2,089.84 |
| CONNOLLY, LORI M | SCHOOL | OCCUPATIONAL THERAPIST | \$49,594.64 |
| CONWAY, LORI J | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$3,809.28 |
| COONAN, DANIEL P | TOWN | BOARD OF SELECTMEN | \$416.65 |
| COREY, AMY B | SCHOOL | TEACHER - OHS | \$46,998.99 |
| CORFEY, CATHLEEN A | SCHOOL | TEACHER ASST. - CHAFFEE | \$21,641.60 |
| CORMIER, JOANNE | SCHOOL | TEACHER - OMS | \$20,246.58 |
| COTTIN, NANCY P | SCHOOL | TEACHER - OMS | \$67,925.79 |
| COURCHAINE, DEREK P | TOWN | PATROL OFFICER | \$69,518.24 |
| COURNOYER, KIMBERLY A | SCHOOL | PLAYGROUND/CAFE AIDE - BARTON | \$1,559.16 |
| CRAIG, TIMOTHY L | SCHOOL | TEACHER - OHS | \$63,685.82 |
| CRANDELL, KAREN A | TOWN | CLERK TO BOARD OF SELECTMEN | \$42,318.38 |
| CROCKER-DOYON, MONICA M | SCHOOL | SPECIAL EDUCATION TEACHER | \$69,845.10 |
| CUNNINGHAM, PHYLLIS M | SCHOOL | INSTRUCTIONAL AIDE - CHAFFEE | \$23,172.49 |
| CUSSON, JOSEPH E | TOWN | SEWER ENTERPRISE FOREMAN | \$5,837.40 |
| DAGOSTINO, VINCENT T | SCHOOL | COACH | \$2,600.00 |
| DALY, JOANNE M | SCHOOL | TITLE ONE DIRECTOR | \$78,601.64 |
| DANIELS, SHEILA K | SCHOOL | DRIVER - SPECIAL EDUCATION | \$20,920.49 |
| DAOUST, JOEL P | TOWN | CALL/STAND BY EMS | \$6,428.12 |
| DAOUST, MEAGHAN E | TOWN | CALL/STAND BY EMS | \$701.04 |
| DAOUST, SHAWN M | TOWN | CALL/STAND BY EMS | \$9,137.76 |
| DAOUST, VALERIE J | SCHOOL | SECRETARY - OMS | \$33,700.03 |
| DARLAGIANNIS, ANNA | TOWN | CHILDREN'S CIRC CLERK - FT | \$13,501.30 |
| DAVIS, CAROL A | SCHOOL | TEACHER - CHAFFEE | \$62,190.14 |
| DAVIS, GAIL T | SCHOOL | TEACHER ASST. - OMS | \$24,160.18 |
| DAVIS, JANE E | TOWN | CEMETERY COMMISSION | \$230.00 |
| DAVIS, KIMBERLY A | SCHOOL | TEACHER - BARTON | \$41,953.04 |
| DAVIS, ROSEMARY | TOWN | ELECTION WORKERS | \$85.12 |
| DAVIS, SUSAN A | SCHOOL | BUSINESS OFFICE CLERK | \$19,021.77 |
| DAWIDCZYK, MARGARET D | SCHOOL | SUSTITUTE TEACHER | \$490.00 |
| DECAROLIS, JOHN A | SCHOOL | SUBSTITUTE TEACHER | \$3,430.00 |
| DECKER, STACEY M | SCHOOL | INSTRUCTIONAL AIDE - OMS | \$16,797.68 |
| DEFAULT, | SCHOOL | NOTHING | \$0.00 |
| DELL'AQUILA, LYSA V | SCHOOL | PLAYGROUND/CAFE AIDE - BARTON | \$1,362.35 |
| DELOLLIS, DANIEL N | SCHOOL | TEACHER - OHS | \$56,406.24 |
| DEVAULT, KENNETH D | TOWN | COA VAN DRIVER - GRANT | \$600.00 |
| DEVON, MELISSA H | SCHOOL | LIBRARY INSTRUCT. AIDE - OMS | \$25,316.46 |
| DIGGINS, BONNIE JEAN C | SCHOOL | NURSE - OMS | \$53,342.12 |
| DIGIOIA, SARAH L | SCHOOL | TEACHER - OMS | \$51,918.06 |

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|--------------------------|---------------------|-------------------------------|----------------------|
| DINSDALE-MAHOTA, LINDA M | SCHOOL | SUBSTITUTE TEACHER | \$12,253.90 |
| DION, DEBORAH M | SCHOOL | TEACHER - PROJECT COFFEE | \$62,390.08 |
| DION, JAMES H | SCHOOL | CHAFFEE - CUSTODIAN | \$44,101.72 |
| DIVOLL, SEAN M | TOWN | DPW DIRECTOR | \$77,209.60 |
| DOE, DEBORAH J | SCHOOL | TEACHER - PROJECT COFFEE | \$60,086.33 |
| DOIRON, KAYLA G | TOWN | OCC - PT SEASONAL STAFF | \$1,394.00 |
| DOLDOORIAN, JOHN K | SCHOOL | TEACHER - OHS | \$73,984.80 |
| DOLDOORIAN, KIRSTEN E | SCHOOL | COACH | \$965.00 |
| DONAIS, RICHARD A | TOWN | FACILITIES MAINTENANCE COORD. | \$52,913.58 |
| DONEY, RHONDA L | SCHOOL | FOOD SERVICE - HELPER | \$3,445.30 |
| DONNELLY, KENNETH B | TOWN | CUSTODIAN/MAINTENANCE | \$41,257.06 |
| DONNELLY, STEPHANIE C | SCHOOL | DRIVER - SPECIAL EDUCATION | \$11,172.26 |
| DONOHUE, NICHOLAS S | TOWN | CALL/STAND BY EMS | \$6,321.14 |
| DONOHUE, SHEILA S | TOWN | ANIMAL CONTROL | \$8,355.00 |
| DONOVAN, BARBARA A | SCHOOL | DRIVER - SPECIAL EDUCATION | \$20,883.68 |
| DONOVAN, SUSAN P | SCHOOL | TEACHER | \$39,699.80 |
| DORAY, LOIS M | SCHOOL | TEACHER - OMS | \$53,113.94 |
| DOUKA, BARBARA | SCHOOL | TEACHER - OMS | \$46,933.42 |
| DOWD, STEPHEN P | TOWN | DPW-LIGHT EQUIPMENT OPERATOR | \$6,179.00 |
| DOWDLE, MICHAEL J | SCHOOL | REG ED SUMMER SCHOOL TEACHER | \$2,850.00 |
| DRISCOLL, BARBARA J | SCHOOL | FOOD SERVICE - SUBSTITUTE | \$394.68 |
| DUBOIS, ANNIE Y | SCHOOL | TEACHER - OHS | \$68,870.84 |
| DUBOIS, BENJAMIN E | SCHOOL | EDUCARE AIDE | \$1,696.00 |
| DUBOIS, CHERYL A | SCHOOL | INSTRUCTIONAL AIDE - CHAFFEE | \$17,835.16 |
| DUBOIS, WENDY A | SCHOOL | SUBSTITUTE TEACHER | \$53.82 |
| DUDEK, STEPHANIE | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$3,336.03 |
| DZIEDZIC, JOYCE E | SCHOOL | TEACHER - CHAFFEE | \$66,178.44 |
| EASTMAN, EVERETT M | TOWN | P/T CEMETERY MAINTENANCE | \$355.60 |
| ELDREDGE, NANCY M | SCHOOL | TEACHER | \$39,196.93 |
| ELLIOTT, NANCY K | TOWN | ELECTION WORKERS | \$295.26 |
| ERSKINE, THOMAS E | TOWN | SKILLED SEASONAL LABORER-DPW | \$377.80 |
| ERSKINE, WENDY A | TOWN | SR. CLERK.TOWN MANAGER | \$34,192.22 |
| ESPOSITO JR, STEPHEN F | TOWN | DPW-OPERATIONS MANAGER | \$70,302.31 |
| ESPOSITO, CAROL ANN | TOWN | ELECTION WORKERS | \$151.62 |
| ESPOSITO, JAMES G | TOWN | DPW - WORKING FOREMAN | \$49,620.52 |
| ETHIER, THOMAS M | SCHOOL | TEACHER - OHS | \$65,313.87 |
| EWINGS, BRENDA K | SCHOOL | INSTRUCTIONAL AIDE - CHAFFEE | \$21,627.40 |
| EYRICH, DONNA N | SCHOOL | SECRETARY - PROJECT COFFEE | \$32,320.26 |
| FAIA, LAURIE E | SCHOOL | INSTRUCTIONAL AIDE - CHAFFEE | \$23,595.69 |
| FALLAVOLLITA, JOSEPH V | TOWN | DPW-HEAVY EQUIPMENT OPERATOR | \$40,012.11 |
| FALLAVOLLITA, VINCENT T | TOWN | FACILITIES MAINTENANCE TECH | \$49,981.55 |
| FANEUF SR, EARL F | TOWN | ELECTION WORKERS | \$140.98 |
| FAUBERT, STEVEN P | SCHOOL | SUBSTITUTE BUS DRIVER | \$79.20 |
| FEGREUS, CAROLE A | TOWN | ELECTION WORKERS | \$292.60 |
| FEINGOLD, DEBORAH R | SCHOOL | TEACHER - OHS | \$50,042.40 |
| FERACO, CARL J | TOWN | ASST. INSPECTOR OF BUILDINGS | \$241.30 |
| FERGUSON, SCOTT M | SCHOOL | COACH | \$2,600.00 |
| FIGUEROA, SHEILA M | SCHOOL | SUBSTITUTE FOOD SERVICE | \$89.70 |

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|------------------------|---------------------|--------------------------------|----------------------|
| FIKE, ROBERT W | TOWN | BOARD OF ASSESSORS | \$999.96 |
| FIKE, TERRY M | TOWN | SR. CLERK/BOARD OF HEALTH | \$36,825.12 |
| FINIZZA, KELLY C | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$300.72 |
| FITZGIBBONS, DENNIS L | TOWN | FIREFIGHTER/PARAMEDIC | \$57,652.45 |
| FLANAGAN, LAURA | SCHOOL | TEACHER ASST. - BARTON | \$8,071.50 |
| FLATTERY, JOHN H | TOWN | BOARD OF REGISTRARS | \$368.00 |
| FLYNN, CAROL A | TOWN | PAYROLL & BENEFITS ADMIN | \$7,845.34 |
| FLYNN, JOHN | TOWN | ELECTION WORKERS | \$289.94 |
| FOGLIO, DONNA L | TOWN | TOWN ACCOUNTANT/BUDGET DIRECT. | \$83,148.00 |
| FOLEY, ALYISHA M | TOWN | LIB/PT CHILDS CIRC CLERK | \$7,524.25 |
| FOLEY, DANIEL G | TOWN | CALL/STAND BY EMS | \$3,313.55 |
| FORTE, LINDA J | SCHOOL | GUIDANCE COUNSELOR - BARTON | \$66,378.38 |
| FORTIER, DOLORES G | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$554.43 |
| FOURNIER, DANIEL K | SCHOOL | SUBSTITUTE TEACHER | \$770.00 |
| FOURNIER, MATTHEW T | SCHOOL | TEACHER ASST. - OMS | \$280.00 |
| FOURNIER, NANCY A | SCHOOL | PRINCIPAL - CHAFFEE | \$85,009.98 |
| FOURNIER, TAMMY L | SCHOOL | TEACHER - CHAFFEE | \$46,436.66 |
| FREEDMAN, SHARON A | SCHOOL | INSTRUCTIONAL AIDE - OHS | \$24,214.53 |
| FREELAND, DONNA-MARIE | SCHOOL | FOOD SERVICE SUBSTITUTE | \$285.26 |
| FRENCH, HEATHER M | SCHOOL | SPED TEAM CHAIRPERSON | \$60,543.76 |
| FRESOLO, NICHOLAS R | SCHOOL | SUMMER SPORTS CAMP COACH | \$150.00 |
| FREUDENTHAL, MARY L | SCHOOL | TEACHER - CHAFFEE | \$56,294.48 |
| GADDIS, REBECCA L | TOWN | OCC - SR. ACTIVITY COORDINATOR | \$12,049.56 |
| GAGE, AMANDA L | TOWN | SEASONAL LABORER/DPW | \$342.41 |
| GAGE, MITCHELL L | TOWN | SKILLED SEASONAL LABORER-DPW | \$1,624.54 |
| GAGE, ROGER L | TOWN | DPW - LEAD MAN | \$57,243.20 |
| GAGLIASTRO, DOREEN M | SCHOOL | SUBSTITUTE TEACHER | \$5,070.85 |
| GAGNER, RONALD E | TOWN | ELECTION WORKERS | \$143.64 |
| GALLANT, MICHAEL J | SCHOOL | SUBSTITUTE CUSTODIAN | \$105.84 |
| GALLANT, MICHELLE M | TOWN | OCC - SR. ACTIVITY COORDINATOR | \$14,829.48 |
| GALLANT, SUSAN M | TOWN | BOARD OF SELECTMEN | \$999.96 |
| GALLANT, SUSAN V | SCHOOL | TEACHER - OHS | \$52,627.64 |
| GAMACHE, TINA V | SCHOOL | DRIVER - SPECIAL EDUCATION | \$15,434.71 |
| GASSETT, RANDI L | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$7,283.52 |
| GAUDETTE, MICHAEL A | TOWN | CALL/STAND BY FIRE | \$2,104.64 |
| GAUDETTE, MICHELE M | TOWN | ELECTION WORKERS | \$385.70 |
| GAUDETTE, NICOLE R | SCHOOL | TEACHER - BARTON | \$61,116.94 |
| GELINEAU, DAVID A | SCHOOL | CENTRAL OFFICE CUSTODIAN | \$3,849.96 |
| GENATOSSIO, ANTHONY C | SCHOOL | TEACHER - PROJECT COFFEE | \$53,913.26 |
| GHIZ, KRISTINA M | SCHOOL | THERAPY ASSISTANT | \$18,528.00 |
| GIANGREGORIO, MARY C | SCHOOL | SUBSTITUTE TEACHER | \$818.54 |
| GILBERT, CARA M | SCHOOL | SPECIAL EDUCATION TEACHER | \$55,407.95 |
| GILES, MARK D | SCHOOL | OMS CUSTODIAN | \$36,767.17 |
| GILLET, JENNY M | SCHOOL | TEACHER - BARTON | \$59,897.20 |
| GILLIGAN, BONNIE A | SCHOOL | TEACHER - CHAFFEE | \$61,390.12 |
| GINGRAS, JOHNNA M | TOWN | OPD-P/T RADIO DISPATCHER | \$5,166.58 |
| GIONET, LISA M | SCHOOL | SUB VAN DRIVER | \$2,136.51 |
| GIROUX, MARK S | TOWN | DPW-HEAVY EQUIPMENT OPERATOR | \$42,143.14 |

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|------------------------|---------------------|-------------------------------|----------------------|
| GIVNER, BRYAN J | TOWN | CALL/STAND BY FIRE | \$1,321.38 |
| GIVNER, EVA | TOWN | CALL/STAND BY EMS | \$138.40 |
| GODOWSKI, HEIDI M | SCHOOL | SPECIAL EDUCATION TEACHER | \$63,406.79 |
| GOMES, JAMES L | SCHOOL | COACH | \$3,573.00 |
| GORSKE, IAN J | SCHOOL | SUMMER SPORTS CAMP COACH | \$150.00 |
| GOULAS, ELAINE M | SCHOOL | TEACHER - OMS | \$54,639.48 |
| GRADY, LISA J | TOWN | TOWN MANAGER'S SECRETARY | \$21,550.72 |
| GRADY, PAMELA H | SCHOOL | SUBSTITUTE TEACHER | \$679.23 |
| GRAMMIER, JOSEPH E | SCHOOL | TEACHER | \$23,449.02 |
| GRANAHAN, CAITLIN S | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$441.63 |
| GRANAHAN, SANDRA S | SCHOOL | TEACHER - CHAFFEE | \$68,953.44 |
| GRASSESCHI, TAMMY M | SCHOOL | PLAYGROUND/CAFE AIDE - BARTON | \$1,531.71 |
| GRAVES, CAROL J | TOWN | BOARD OF REGISTRARS | \$368.00 |
| GRAVES, NANCY D | SCHOOL | BUS MONITOR | \$12,484.72 |
| GREEN, ROBERT | TOWN | POLICE SERGEANT | \$89,348.79 |
| GREENE, LISA J | SCHOOL | TEACHER ASST. - OHS | \$27,893.13 |
| GREENE, STEPHEN C | SCHOOL | TEACHER - OMS | \$64,903.16 |
| GREENOUGH, ALAN C | SCHOOL | COACH | \$5,140.00 |
| GREENOUGH, DONNA M | SCHOOL | TEACHER - OMS | \$64,363.42 |
| GRENIER, BRYAN P | SCHOOL | SUSTITUTE TEACHER | \$70.00 |
| GRENIER, LAUREN E | SCHOOL | COACH | \$825.00 |
| GRENIER, SUSAN M | SCHOOL | SECRETARY- BARTON | \$28,439.71 |
| GRIGAS, MATTHEW J | SCHOOL | DRIVER - SPECIAL EDUCATION | \$19,525.77 |
| GRIMES, BERNARD | SCHOOL | COACH | \$3,400.00 |
| GRNIET, BARBARA J | TOWN | ELECTION WORKERS | \$292.60 |
| GRNIET, GEORGE T | TOWN | CALL/STAND BY FIRE | \$336.76 |
| GRNIET, JEROMY T | TOWN | PATROL OFFICER | \$91,494.25 |
| GROCHOWSKI, SADYE B | SCHOOL | DRIVER - SPECIAL EDUCATION | \$23,963.40 |
| GROLEAU, DIANA D | SCHOOL | FOOD SERVICE SUBSTITUTE | \$1,565.89 |
| GRZEMBSKI, JOANNE B | SCHOOL | TEACHER ASST. - OMS | \$19,421.02 |
| GUNDERMAN, BRIAN S | TOWN | CUSTODIAN/MAINTENANCE | \$2,398.60 |
| GUNDERMAN, JULIA E | SCHOOL | FOOD SERVICE - SUBSTITUTE | \$616.19 |
| GUNTOR, CLAUDIA A | TOWN | CEMETERY COMMISSION | \$230.00 |
| HACKETT, KATHERINE E | SCHOOL | PRINCIPAL - OMS | \$93,319.90 |
| HADIS, CHRISTOPHER D | TOWN | PATROL OFFICER | \$67,183.67 |
| HAGOPIAN, BONNIE J | SCHOOL | INSTRUCTIONAL AIDE - BARTON | \$27,790.47 |
| HALL JR, RICCI W | TOWN | OPD-P/T RADIO DISPATCHER | \$8,359.19 |
| HALL, JENNIFER M | SCHOOL | TEACHER ASST. - CHAFFEE | \$26,267.83 |
| HALL, WILLIAM | SCHOOL | SUBSTITUTE VAN DRIVER | \$1,013.10 |
| HALLORAN, SEAN | SCHOOL | COACH | \$2,700.00 |
| HAMMOND, NORA A | SCHOOL | INSTRUCTIONAL AIDE - CHAFFEE | \$24,274.41 |
| HANIFY, DIANE M | SCHOOL | TITLE ONE - SECRETARY | \$14,837.78 |
| HANKEY, ROBERT C | SCHOOL | SPECIAL EDUCATION TEACHER | \$53,994.48 |
| HANSEN, THOMAS W | SCHOOL | SUBSTITUTE CUSTODIAN | \$105.84 |
| HARRINGTON, CLAIRE J | SCHOOL | FOOD SERVICE - BAKER | \$21,038.17 |
| HARRINGTON, GLORIA | TOWN | ELECTION WORKERS | \$194.18 |
| HARVEY, REBECCA B | SCHOOL | SUBSTITUTE TEACHER | \$6,148.29 |
| HASSETT, MICHAEL C | TOWN | POLICE SERGEANT | \$96,223.60 |

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|------------------------|---------------------|--------------------------------|----------------------|
| HAYES, WILLIAM J | SCHOOL | TEACHER - PROJECT COFFEE | \$62,590.02 |
| HEALY, JILL C | SCHOOL | TEACHER - BARTON | \$60,891.94 |
| HENAULT, JOSEPH R | SCHOOL | SUBSTITUTE TEACHER | \$8,330.00 |
| HENNESSEY, IAN T | SCHOOL | TEACHER - OMS | \$38,534.27 |
| HERMAN, AMY | SCHOOL | LONG TERM SUBSTITUTE TEACHER | \$20,871.82 |
| HERRIAGE, MARY F | TOWN | PLANNING BOARD CLERK | \$15,051.60 |
| HERRICK, CATHERINE J | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$4,781.34 |
| HERSEY, SCOTT W | SCHOOL | TEACHER - OMS | \$63,382.40 |
| HETHERMAN, CHERYL A | SCHOOL | SPECIAL EDUCATION TEACHER | \$78,398.57 |
| HETHERMAN, JAMES M | SCHOOL | HEAD CUSTODIAN - OHS | \$58,139.22 |
| HETHERMAN, SEAN | SCHOOL | SUSTITUTE TEACHER | \$3,890.00 |
| HEWETT, SHANE E | SCHOOL | SUBSTITUTE CUSTODIAN | \$998.87 |
| HIGGINS, KAREN P | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$490.00 |
| HIGGINS, STEPHANIE M | SCHOOL | INSTRUCTIONAL AIDE - OMS | \$17,993.58 |
| HIMMELBERGER, ALLEN W | SCHOOL | SUPERINTENDENT OF SCHOOLS | \$107,950.12 |
| HITCHINGS, LISA M | TOWN | OCC - SR. ACTIVITY COORDINATOR | \$8,061.12 |
| HODGERNEY, JUDY A | SCHOOL | TEACHER - OMS | \$71,703.21 |
| HOKANSON, PATRICIA A | SCHOOL | FOOD SERVICE DIRECTOR - ASST. | \$29,863.60 |
| HOLMES, ROBERT C | TOWN | OCC - JR. ACTIVITY STAFF | \$520.00 |
| HOPKINS, PAULA J | SCHOOL | OMS CUSTODIAN | \$39,963.05 |
| HORAN, RACHEL | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$1,463.80 |
| HOURIHAN, JANET A | SCHOOL | COACH | \$500.00 |
| HOWARD, GARY P | TOWN | OPD-TRAFFIC CONTROLLER | \$2,546.36 |
| HUDON, MICHAEL P | TOWN | FIREFIGHTER/BASIC | \$37,491.84 |
| HULL, JOSHUA E | SCHOOL | SUBSTITUTE TEACHER | \$3,880.00 |
| HURLEY, JEANINE A | TOWN | BOH MEMBER | \$500.00 |
| HYNES JR, RICHARD P | SCHOOL | SUBSTITUTE TEACHER | \$4,690.00 |
| IACOVONE, LOUIS A | SCHOOL | SUBSTITUTE BUS DRIVER | \$534.60 |
| IADAROLA, KASONDRA L | SCHOOL | THERAPY ASSISTANT | \$15,328.50 |
| IRELAND, DONALD S | TOWN | COUNCIL ON AGING VAN DRIVER | \$24,174.18 |
| IRELAND, DOROTHY E | TOWN | ELECTION WORKERS | \$289.94 |
| ISAKSON, MATTHEW M | SCHOOL | EDUCARE AIDE | \$4,112.58 |
| IWANSKI, KAREN M | SCHOOL | COTA | \$32,988.00 |
| JACKSON, SANDRA M | SCHOOL | TEACHER - CHAFFEE | \$51,918.06 |
| JAMES, NANCY C | SCHOOL | PRINCIPAL - PROJECT COFFEE | \$80,139.92 |
| JANERICO, JOSEPH D | SCHOOL | TEACHER - PROJECT COFFEE | \$61,390.12 |
| JENKINS, ERIC D | SCHOOL | TEACHER - OHS | \$62,144.44 |
| JESKEY, ALAN R | TOWN | OPD-RADIO DISPATCHER/LEAD | \$53,444.39 |
| JOHNS, JULIE A | SCHOOL | SPECIAL EDUCATION TEACHER | \$64,235.40 |
| JOHNSON, STANLEY R | SCHOOL | SUBSTITUTE CUSTODIAN | \$5,159.72 |
| JOLIN, DEBBIE | SCHOOL | FOOD SERVICE - HELPER | \$1,958.84 |
| JONES, MICHELLE R | SCHOOL | DRIVER - SPECIAL EDUCATION | \$15,756.63 |
| JONES, SHARON M | TOWN | OCC - PT SEASONAL STAFF | \$2,629.00 |
| JORDAN, ANGELA | SCHOOL | INSTRUCTIONAL AIDE - CHAFFEE | \$17,430.50 |
| JORGE, ASHLEY | SCHOOL | SUBSTITUTE TEACHER | \$1,659.23 |
| JORGE, NICOLE M | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$551.69 |
| JOSLIN, LORI A | TOWN | OPD-P/T RADIO DISPATCHER | \$5,864.70 |
| JOVAN, SHANNON | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$2,574.30 |

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|------------------------|---------------------|-------------------------------|----------------------|
| JOYCE, PATRICIA L | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$3,555.66 |
| JOYCE, PAUL W | SCHOOL | EDUCARE AIDE | \$3,519.41 |
| KABALA, MARIA | SCHOOL | SPECIAL EDUCATION TEACHER | \$36,245.92 |
| KAC, SARA M | SCHOOL | THERAPY ASSISTANT | \$20,736.00 |
| KAMINSKI, DONALD F | TOWN | FINANCE DIRECTOR-TREAS./COLL. | \$81,529.76 |
| KANE, ANDREW J | SCHOOL | SUBSTITUTE TEACHER | \$2,240.00 |
| KARSOK, MARYBETH | SCHOOL | GUIDANCE COUNSELOR - OMS | \$69,370.80 |
| KAUFMAN, JAMES P | TOWN | CALL/STAND BY EMS | \$9,941.14 |
| KEELER, BARBARA J | SCHOOL | PLAYGROUND/CAFE AIDE - BARTON | \$2,379.97 |
| KELLER, HILARY A | SCHOOL | SUSTITUTE TEACHER | \$1,610.00 |
| KELLER, JILLIAN N | SCHOOL | TEACHER - BARTON | \$52,885.64 |
| KELLEY, JUSTIN T | TOWN | ELECTION WORKERS | \$47.88 |
| KELLEY, LORI A | TOWN | TOWN CLERK | \$64,084.50 |
| KELLEY, LORNA-LEE M | SCHOOL | SECRETARY | \$27,277.75 |
| KELLEY, TIMOTHY A | TOWN | LIBRARY DIRECTOR | \$59,697.00 |
| KELLY, LAURY | SCHOOL | TEACHER - OMS | \$18,863.37 |
| KEMP, RUSSELL A | TOWN | SEASONAL LABORER/DPW | \$8,234.86 |
| KENNEDY, RITA | SCHOOL | SUSTITUTE TEACHER | \$1,667.02 |
| KENNEN, AUDREY L | SCHOOL | INSTRUCTIONAL AIDE - OMS | \$25,563.00 |
| KENNEN, JOSHUA E | SCHOOL | EDUCARE AIDE | \$5,531.55 |
| KEOHANE, HOLLY L | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$9,296.85 |
| KING, MIRIAM T | SCHOOL | TEACHER - OMS | \$44,446.24 |
| KIRK, BRITTNI S | TOWN | OCC - PT SEASONAL STAFF | \$3,090.00 |
| KIRK, KAITLYN M | SCHOOL | SUBSTITUTE TEACHER | \$805.00 |
| KIRK, SUSAN S | SCHOOL | TEACHER - CHAFFEE | \$66,178.44 |
| KLIMCZUK, CASSANDRA | SCHOOL | TEACHER - OHS | \$15,062.58 |
| KNAPP, BRIAN M | TOWN | CALL/STAND BY EMS | \$2,880.78 |
| KNAPP, CAROL | TOWN | PATROL OFFICER | \$75,247.22 |
| KNEELAND, RICHARD M | TOWN | OPD-TRAFFIC CONTROLLER | \$6,061.00 |
| KNOTT, APRIL | SCHOOL | TEACHER - BARTON | \$50,952.84 |
| KORCH JR, LEONARD R | SCHOOL | COACH | \$4,200.00 |
| KOSEL, MAUREEN | SCHOOL | FOOD SERVICE - HELPER | \$17,287.70 |
| KRANTZ, KARA M | SCHOOL | SUBSTITUTE TEACHER | \$3,010.00 |
| KRANTZ, MARCIA A | SCHOOL | TEACHER - OHS | \$64,483.65 |
| LABELLE, APRIL A | TOWN | BUILDING MAINTENANCE CLERK | \$21,104.80 |
| LACKI, MARYANN | SCHOOL | TEACHER - OHS | \$66,178.44 |
| LAFLASH, ADAM P | TOWN | CALL/STAND BY EMS | \$52,890.15 |
| LAL, PATRICIA H | SCHOOL | TEACHER - OMS | \$60,847.02 |
| LAMARCHE, DENNIS E | TOWN | BOARD OF SELECTMEN | \$583.31 |
| LAMBERT, ROGER D | TOWN | LIEUTENANT/PARAMEDIC | \$57,420.91 |
| LAMOUNTAIN JR, HENRY J | TOWN | CALL/STAND BY FIRE | \$3,116.52 |
| LAMOUNTAIN SR, HENRY J | TOWN | BOARD OF SELECTMEN | \$999.96 |
| LANE, JUDITH L | SCHOOL | SUBSTITUTE TEACHER | \$280.00 |
| LAPOMARDO, KAREN | SCHOOL | TEACHER | \$44,993.45 |
| LARAMEE, THERESA M | TOWN | BOARD OF REGISTRARS | \$368.00 |
| LAREAU, BENJAMIN E | SCHOOL | SPEC ED SUMMER SCHOOL AIDE | \$450.79 |
| LAREAU, PATRICIA C | TOWN | ADULT CIRCULATION CLERK - FT | \$23,997.80 |
| LARIVIERE, ERIC F | TOWN | OCC - PT SEASONAL STAFF | \$2,017.50 |

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|------------------------|---------------------|------------------------------|----------------------|
| LAROSE, MARY V | SCHOOL | BUSINESS OFFICE CLERK | \$8,550.82 |
| LARSON, KIMBERLY H | SCHOOL | TEACHER - CHAFFEE | \$65,878.42 |
| LATINO, SHEILA A | TOWN | ELECTION WORKERS | \$170.24 |
| LATOUR, RACHEL L | SCHOOL | TEACHER ASST. - CHAFFEE | \$2,013.58 |
| LAVERGNE, ROBERT A | SCHOOL | SUBSTITUTE TEACHER | \$6,623.72 |
| LAVOIE, ERNEST A | TOWN | DPW-LIGHT EQUIPMENT OPERATOR | \$34,480.84 |
| LAVOIE, REGINA S | SCHOOL | EDUCARE AIDE | \$9,270.83 |
| LAWRENCE, DIXIE M | SCHOOL | TEACHER - OHS | \$63,656.02 |
| LEAL, DAVID S | SCHOOL | TEACHER - PROJECT COFFEE | \$59,394.50 |
| LEANNA, STEPHEN D | TOWN | PATROL OFFICER | \$66,569.75 |
| LEBRETON, KEVIN R | TOWN | PATROL OFFICER | \$78,405.71 |
| LEDoux, JANET M | SCHOOL | TEACHER - OMS | \$64,582.30 |
| LEDUC, JUSTIN M | TOWN | ASSISTANT MIS TECHNICIAN | \$34,054.74 |
| LEHNER, JOSEPH J | SCHOOL | SUBSTITUTE TEACHER | \$1,050.00 |
| LEIGHER, LYNN A | SCHOOL | TEACHER - BARTON | \$50,922.36 |
| LEMIEUX, PHELAN P | TOWN | OCC - PT SEASONAL STAFF | \$2,013.00 |
| LEMIRE, MELISSA E | SCHOOL | INSTRUCTIONAL AIDE - OHS | \$16,636.42 |
| LEMPICKI, MARK J | SCHOOL | TEACHER - PROJECT COFFEE | \$59,394.50 |
| LEMPICKI, MATT V | SCHOOL | SUBSTITUTE TEACHER | \$70.00 |
| LEPORE, NAIDA | SCHOOL | BUDGET SPECIALIST | \$41,546.96 |
| LEVIE, LINDA E | SCHOOL | FOOD SERVICE - BAKER | \$26,278.62 |
| LEWIS, DENISE M | SCHOOL | TEACHER ASST. - OMS | \$23,307.42 |
| LIBERA, JOHN J | SCHOOL | TEACHER - OMS | \$67,537.72 |
| LIGHT, DEBRA J | TOWN | POLICE RECORDS | \$50,047.19 |
| LILLEY, JOHN F | TOWN | DPW-HEAVY EQUIPMENT OPERATOR | \$46,419.36 |
| LILLEY, VIRGINIA A | SCHOOL | SECRETARY - OHS | \$39,989.64 |
| LIPPE, JANE | TOWN | CUSTODIAN/MAINTENANCE | \$20,253.80 |
| LIRANGE, CANDACE L | SCHOOL | TEACHER - OHS | \$63,382.40 |
| LIRANGE, PAUL M | SCHOOL | TEACHER - OHS | \$65,073.98 |
| LIVINGSTONE, CATHERINE | TOWN | CHILDREN'S LIBRARIAN | \$36,755.81 |
| LOCHNER, JUDITH A | TOWN | CONSERVATION ASSISTANT | \$22,064.46 |
| LOONEY, CATHERINE L | SCHOOL | TEACHER - OMS | \$62,829.77 |
| LOTTI, CHERYL A | TOWN | SR. CLERK ACCOUNTING | \$17,303.70 |
| LOVELY, MARY E | SCHOOL | SUSTITUTE TEACHER | \$1,825.98 |
| LUBIN, MICHAEL C | TOWN | OCC - PT SEASONAL STAFF | \$2,476.25 |
| LYNCH, MICHAEL F | SCHOOL | COACH | \$250.00 |
| LYONS, LAWRENCE M | SCHOOL | OHS CUSTODIAN | \$43,449.31 |
| LYONS, LYNN M | SCHOOL | FOOD SERVICE - COOK | \$25,625.52 |
| LYONS, SARAH A | SCHOOL | SUBSTITUTE CUSTODIAN | \$52.92 |
| MACHADO, ANDRE | SCHOOL | COACH | \$250.00 |
| MACIEJEWSKI, ANDRIA M | SCHOOL | INSTRUCTIONAL AIDE - CHAFFEE | \$16,724.65 |
| MAHAN, SARAH A | SCHOOL | COACH | \$195.00 |
| MAHOTA, KAREN G | TOWN | OPD-P/T RADIO DISPATCHER | \$5,911.76 |
| MALCOM, CHERRY L | SCHOOL | COTA | \$32,544.00 |
| MALESKY, PAUL J | TOWN | CALL/STAND BY EMS | \$1,004.76 |
| MALIFF, JULIE M | SCHOOL | GUIDANCE COUNSELOR | \$48,708.17 |
| MALIFF, RICHARD F | SCHOOL | TEACHER - PROJECT COFFEE | \$54,411.22 |
| MALLEY JR, JAMES F | TOWN | BOARD OF HEALTH INSPECTOR | \$30,982.16 |

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|------------------------|---------------------|-------------------------------|----------------------|
| MALLON, BETH A | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$9,014.35 |
| MANDELLA, SHAYNA | SCHOOL | COACH | \$3,725.00 |
| MANUGIAN, DAVID M | TOWN | TOWN ENGINEER/LAND MANAGEMENT | \$73,440.18 |
| MANZI, SUSAN M | SCHOOL | PLAYGROUND/CAFE AIDE - BARTON | \$5,628.27 |
| MARCELONIS, WILLIAM C | TOWN | PATROL OFFICER | \$74,108.75 |
| MARMORSTEIN, BEVERLY A | SCHOOL | PSYCHOLOGIST | \$68,520.84 |
| MAROIS, DEREK J | TOWN | CALL - FF/EMT-BASIC | \$7,237.52 |
| MARQUEZ, YESENIA M | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$4,446.62 |
| MARSHALL, KIMBERLY A | TOWN | OCC - JR. ACTIVITY STAFF | \$1,642.00 |
| MARTEL, AMANDA M | SCHOOL | SUBSTITUTE TEACHER | \$555.79 |
| MARTINBEAULT, ASHLEE A | TOWN | ANIMAL CONTROL | \$17,965.00 |
| MARTINELLO, DAVID A | SCHOOL | BUSINESS OFFICE CLERK | \$129.16 |
| MARTINELLO, KATHLEEN | SCHOOL | PAYROLL/PERSONNEL DIRECTOR | \$42,953.04 |
| MARTOCCI, KAREN | SCHOOL | SUSTITUTE TEACHER | \$962.17 |
| MASLEY JR, MICHAEL C | SCHOOL | TEACHER - OHS | \$82,089.54 |
| MASLEY, ARIANNA E | TOWN | OCC - PT SEASONAL STAFF | \$1,865.00 |
| MASLEY, JULIANA M | SCHOOL | OCCUPATIONAL THERAPIST | \$64,597.40 |
| MASON, LOUISE P | SCHOOL | FOOD SERVICE - SUBSTITUTE | \$89.70 |
| MATHIEU, RICHARD J | SCHOOL | BUSINESS MANAGER | \$36,973.20 |
| MATTUS, NANCY M | TOWN | ADULT SERVICES LIBRARIAN | \$14,864.08 |
| MAY, KEVIN M | SCHOOL | TEACHER - OHS | \$71,613.85 |
| MAYO, NICHOLAS R | SCHOOL | EDUCARE AIDE | \$2,571.38 |
| MAZEIKA, PAUL D | TOWN | PLUMBING INSPECTOR | \$10,107.00 |
| MCCALLUM, KACEY L | SCHOOL | TEACHER - OMS | \$50,511.66 |
| MCCAMBRIDGE, KARLI F | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$65.85 |
| MCCAMBRIDGE, LORI J | SCHOOL | INSTRUCTIONAL AIDE - CHAFFEE | \$23,847.22 |
| MCCARTHY, KELLY L | SCHOOL | INSTRUCTIONAL AIDE - CHAFFEE | \$17,792.55 |
| MCCARTHY, LEDA A | SCHOOL | FOOD SERVICE - HELPER | \$13,891.55 |
| MCCARTHY, PAUL J | TOWN | PATROL OFFICER | \$72,331.80 |
| MCCARTHY, RANDY L | TOWN | PATROL OFFICER | \$76,359.10 |
| MCDONALD, ANTHONY J | SCHOOL | SUSTITUTE TEACHER | \$3,610.00 |
| MCDONALD, DEBRA R | SCHOOL | GUIDANCE SECRETARY - OHS | \$38,548.12 |
| MCDONALD, JAMES | TOWN | PATROL OFFICER | \$65,963.52 |
| MCGRATH, DEBORAH J | SCHOOL | TEACHER - BARTON | \$64,582.30 |
| MCKAY, ROBERTA F | SCHOOL | PLAYGROUND/CAFE AIDE - OMS | \$12,518.90 |
| MCLAUGHLIN, VICTORIA R | TOWN | JR. CLERK/DATA COLLECTOR | \$26,936.00 |
| MCNAMARA, PHILIP D | SCHOOL | SUBSTITUTE TEACHER | \$70.00 |
| MCRAE, SARAH G | SCHOOL | SUSTITUTE TEACHER | \$2,300.00 |
| MEAD JR, KENNETH C | TOWN | PATROL OFFICER | \$69,815.34 |
| MENARD, DIANE L | SCHOOL | TEACHER - BARTON | \$58,401.04 |
| MENEGUZZO, JULIE M | SCHOOL | SPECIAL EDUCATION TEACHER | \$49,268.54 |
| MERCIER, NORMAN J | TOWN | COA VAN DRIVER - GRANT | \$1,775.00 |
| MESSIER, REBECCA H | TOWN | COUNCIL ON AGING OUTREACH PT | \$7,580.30 |
| MIKKILA, ELIZABETH A | SCHOOL | PLAYGROUND AIDE | \$2,303.06 |
| MILLER JR, RICHARD L | SCHOOL | DRIVER - SPECIAL EDUCATION | \$19,503.49 |
| MILLER, CINDY L | SCHOOL | DRIVER - SPECIAL EDUCATION | \$24,513.19 |
| MILLER, RALPH W | TOWN | SKILLED SEASONAL LABORER-DPW | \$17,482.70 |
| MILLINER, BENNETT W | SCHOOL | ASST.PRINCIPAL - OMS | \$84,890.90 |

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|------------------------|---------------------|------------------------------|----------------------|
| MILLS, MARJORY A | SCHOOL | SUBSTITUTE NURSE - BARTON | \$2,937.50 |
| MILTON, CHRISTOPHER | SCHOOL | SUBSTITUTE TEACHER | \$2,700.00 |
| MINARIK, PAUL J | SCHOOL | SUBSTITUTE VAN DRIVER | \$6,906.90 |
| MOHAMMED, HAZIM G | SCHOOL | SUBSTITUTE TEACHER | \$8,870.00 |
| MONETTE, VICTORIA D | SCHOOL | SUMMER SPORTS CAMP COACH | \$150.00 |
| MOODY, SANDRA M | SCHOOL | INSTRUCTIONAL AIDE - BARTON | \$22,845.13 |
| MORGAN, PATRICIA A | TOWN | ELECTION WORKERS | \$292.60 |
| MORGAN-TATE, ANN D | TOWN | SR. CLERK/TOWN CLERK | \$26,097.33 |
| MORRIS, LAURA A | SCHOOL | SUBSTITUTE TEACHER | \$105.00 |
| MORRIS, RUSSELL J | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$379.88 |
| MORRISSEY, KYLE E | TOWN | OPD-RADIO DISPATCHER | \$37,389.30 |
| MORWAY, MATTHEW J | SCHOOL | REG ED SUMMER SCHOOL TEACHER | \$1,050.00 |
| MOSCOFFIAN, SUSAN | SCHOOL | TEACHER - OMS | \$64,582.30 |
| MULCAHY, JAMES J | SCHOOL | COACH | \$3,400.00 |
| MULLAN, JOHN J | SCHOOL | ADVISOR - YRBK, ETC | \$1,919.00 |
| MURPHY, KARA J | SCHOOL | TEACHER - OMS | \$55,314.48 |
| MURPHY, LISA M | SCHOOL | SPECIAL EDUCATION TEACHER | \$65,378.42 |
| MURPHY-DOW, ROBIN L | SCHOOL | TEACHER - PROJECT COFFEE | \$63,382.40 |
| MURRAY, BLAYNE W | SCHOOL | TEACHER - PROJECT COFFEE | \$39,594.67 |
| MURRAY, JANICE M | SCHOOL | TEACHER - CHAFFEE | \$54,939.02 |
| MYHAVER, DANNY A | TOWN | CALL/STAND BY EMS | \$1,769.04 |
| NADEAU, WILLIAM R | SCHOOL | SUBSTITUTE TEACHER | \$1,400.00 |
| NASH, CLAUDIA R | SCHOOL | TEACHER - OMS | \$46,436.66 |
| NELSON, JO ANN E | TOWN | ELECTION WORKERS | \$300.58 |
| NGUYEN, DUNG V | SCHOOL | TEACHER - OHS | \$63,732.40 |
| NOLAN, JAMES F | SCHOOL | COACH | \$2,600.00 |
| NORRGARD, KATHLEEN T | SCHOOL | SPECIAL EDUCATION TEACHER | \$62,190.14 |
| NUGENT, COURTNEY | SCHOOL | TEACHER - OHS | \$13,712.22 |
| NUGENT, DAVID M | SCHOOL | ASST. PRINCIPAL - OHS | \$86,422.98 |
| O'BRIEN, FRANCIS R | SCHOOL | TEACHER - PROJECT COFFEE | \$59,394.50 |
| O'BRIEN, MICHAEL J | SCHOOL | INSTRUCTIONAL AIDE - OHS | \$27,729.30 |
| O'CONNOR, JOANNE T | TOWN | ELECTION WORKERS | \$53.20 |
| ODGREN, DEBORAH V | SCHOOL | BUS MONITOR | \$14,375.63 |
| OGLEBAY, MELISSA | SCHOOL | SUBSTITUTE TEACHER | \$3,775.85 |
| O'HALLORAN, DANIEL G | TOWN | VETERANS AGENT | \$6,169.81 |
| O'HALLORAN, DONNA M | TOWN | MIS DIRECTOR | \$64,188.80 |
| O'HALLORAN, JASON D | TOWN | VOTING MACHINE CUSTODIAN | \$90.44 |
| OLNEY, NORMA | SCHOOL | TUTOR | \$9,915.00 |
| ORNELL, KRISTIN H | SCHOOL | TEACHER - BARTON | \$55,909.10 |
| PALERMO, JOHN P | SCHOOL | TEACHER | \$27,490.46 |
| PALMERINO, DONALD P | SCHOOL | TEACHER - OMS | \$68,370.84 |
| PALUMBO, ROSANNE R | SCHOOL | SUBSTITUTE NURSE - BARTON | \$5,187.50 |
| PAPAGNI, STEVEN | TOWN | FACILITIES MAINTENANCE TECH | \$47,520.80 |
| PAQUETTE, STEPHEN A | SCHOOL | SUBSTITUTE CUSTODIAN | \$317.52 |
| PARCELLS, JEFF M | SCHOOL | COACH | \$4,400.00 |
| PARISEAU, JENNIFER L | SCHOOL | TEACHER - BARTON | \$45,151.12 |
| PARKER, ALISON M | SCHOOL | TEACHER ASST. - CHAFFEE | \$22,114.94 |
| PASTIER, NICHOLAS J | SCHOOL | EDUCARE AIDE | \$913.44 |

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|------------------------|---------------------|--------------------------------|----------------------|
| PASTIER, VERONICA R | SCHOOL | FOOD SERVICE - BAKER | \$17,519.84 |
| PAULHUS, MELISSA L | SCHOOL | COACH | \$4,400.00 |
| PELLETIER, SUSAN L | SCHOOL | INSTRUCTIONAL AIDE - OMS | \$23,360.14 |
| PELTIER, SUSAN J | SCHOOL | TEACHER - CHAFFEE | \$61,391.94 |
| PERRA, DENISE A | SCHOOL | PLAYGROUND/CAFE AIDE - CHAFFEE | \$49.41 |
| PETERSON, HOWARD | TOWN | ELECTION WORKERS | \$297.92 |
| PETERSON, VIRGINIA | TOWN | ELECTION WORKERS | \$329.84 |
| PICARD JR, ROBERT W | TOWN | PATROL OFFICER | \$76,170.29 |
| PICARD SR, ROBERT W | TOWN | ELECTION WORKERS | \$297.92 |
| PICARD, JR, ROBERT W | SCHOOL | SAFE AND DRUG FREE CONSULTANT | \$4,097.14 |
| PICARD, SUZANNE M | TOWN | ELECTION WORKERS | \$297.92 |
| PIERCE, JENNIFER L | SCHOOL | TEACHER - OMS | \$60,916.94 |
| PIETRAS, DEREK R | TOWN | OCC - PT SEASONAL STAFF | \$1,787.50 |
| PIETRO, CHRISTOPHER J | SCHOOL | TEAM CHAIRPERSON | \$57,556.24 |
| PIETTE, JAMES J | SCHOOL | SUBSTITUTE CUSTODIAN | \$6,482.64 |
| PIETTE, MOLLY R | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$1,143.79 |
| PIETTE, RACHEL A | SCHOOL | SPECIAL EDUCATION TEACHER | \$71,828.75 |
| PIMENTEL, KIMBERLY A | SCHOOL | INSTRUCTIONAL AIDE - OMS | \$24,842.38 |
| PISCITELLI, BARBARA J | SCHOOL | SPECIAL EDUCATION TEACHER | \$56,406.24 |
| PLITNICK, ALFRED W | SCHOOL | TECHNOLOGY ASST. | \$6,570.00 |
| POTTER, ANN T | TOWN | HISTORICAL COMMISSION | \$466.20 |
| POTTER, WILLIAM | TOWN | ELECTION WORKERS | \$295.26 |
| POWER, MEREDITH | SCHOOL | COACH | \$1,750.00 |
| POWERS, SARAH A | SCHOOL | COACH | \$1,750.00 |
| PREFONTAINE, JESSICA M | TOWN | FIREFIGHTER/PARAMEDIC | \$54,049.77 |
| PRUNIER, DANIEL L | TOWN | OPD-P/T RADIO DISPATCHER | \$1,474.96 |
| PRUNIER, ELLEN K | SCHOOL | TEACHER - OMS | \$67,995.10 |
| PUNISKIS, JOHN G | TOWN | PATROL OFFICER | \$72,207.70 |
| PUPKA, CHRISTOPHER T | TOWN | ASSESSOR | \$55,555.76 |
| PURCELL, KATHLEEN E | TOWN | ELECTION WORKERS | \$170.24 |
| PURCELL, PATRICK J | TOWN | CALL/STAND BY FIRE | \$1,235.80 |
| PUTIS, JILL M | SCHOOL | DRIVER - SPECIAL EDUCATION | \$14,555.69 |
| PYTKO, LAURIE E | SCHOOL | NURSE - CHAFFEE | \$51,996.07 |
| QUIGLEY, DEVON | SCHOOL | SUMMER SPORTS CAMP COACH | \$2,350.00 |
| RACICOT, JESSICA L | SCHOOL | TEACHER - OMS | \$60,916.94 |
| RACICOT, MARY JANE | SCHOOL | SECRETARY - OHS | \$31,184.67 |
| RADZIK, KEITH J | SCHOOL | TEACHER - OHS | \$58,922.14 |
| RAND, NANCY C | TOWN | ELECTION WORKERS | \$223.44 |
| RAWSON, ETHAN O | TOWN | OCC - PT SEASONAL STAFF | \$2,450.00 |
| RAYMOND, MICHELLE M | SCHOOL | SPECIAL ED SECRETARY | \$33,693.18 |
| RAYMOND, STEVEN R | TOWN | SKILLED SEASONAL LABORER-DPW | \$453.36 |
| REA, COLLEEN A | SCHOOL | TEACHER - CHAFFEE | \$64,582.30 |
| REARDEN, PAUL J | SCHOOL | COACH | \$2,200.00 |
| REBELLO, TAMMY M | SCHOOL | SECRETARY-CHAFFEE | \$21,963.24 |
| RECOs, RICHARD T | SCHOOL | TEACHER - OHS | \$51,943.06 |
| REGELE, KATHLEEN M | SCHOOL | OCCUPATIONAL THERAPIST | \$61,667.00 |
| REIDY, KARIN C | SCHOOL | TEACHER - BARTON | \$69,570.74 |
| REYNOLDS, ADELLE M | TOWN | INSPECTOR OF BUILDINGS | \$27,188.47 |

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|-------------------------|---------------------|-------------------------------|----------------------|
| REYNOLDS, JOHN | SCHOOL | TECHNOLOGY ASST. | \$29,080.00 |
| REYNOLDS, PATRICK A | TOWN | CALL/STAND BY EMS | \$1,452.12 |
| REYNOLDS, TYLER G | TOWN | OCC - PT SEASONAL STAFF | \$1,940.00 |
| RHEAULT, MARTHA L | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$4,292.64 |
| RHEAULT, RUSSELL C | TOWN | MODERATOR | \$200.00 |
| RICHARDS, JUSTIN | SCHOOL | COACH | \$3,750.00 |
| RICHARDSON, ELIZABETH M | TOWN | CALL/STAND BY EMS | \$666.32 |
| RIDER, CAROLE L | TOWN | ELECTION WORKERS | \$1,036.88 |
| RIDER, MARLENE A | SCHOOL | INSTRUCTIONAL AIDE - CHAFFEE | \$20,577.39 |
| RIOUX, KELSEY E | SCHOOL | EDUCARE AIDE | \$1,352.82 |
| RIVETT, BRANDON J | SCHOOL | SUSTITUTE TEACHER | \$70.00 |
| RIVETT, CAROLYN | SCHOOL | SUSTITUTE TEACHER | \$485.85 |
| RIVETT, SANDRA S | SCHOOL | NURSE - BARTON | \$55,074.05 |
| ROBBINS, MARK D | TOWN | CALL/STAND BY EMS | \$75.68 |
| ROBERGE, SARAH E | SCHOOL | COTA | \$33,564.00 |
| RODIER, JUDY A | SCHOOL | FOOD SERVICE - BAKER | \$6,571.37 |
| RODIER, PATRICIA C | SCHOOL | TEACHER - BARTON | \$44,446.24 |
| ROEMER, MICHELLE E | SCHOOL | TEACHER - CHAFFEE | \$52,783.15 |
| ROGERS, JENNIFER A | SCHOOL | LONG TERM SUBSTITUTE TEACHER | \$22,168.64 |
| ROLAND, CHRISTOPHER P | TOWN | CALL/STAND BY FIRE | \$1,473.00 |
| ROOS, ALICE J | TOWN | SR. CLERK/DPW | \$32,632.60 |
| ROSEBROOKS, WILLIS O | TOWN | CALL/STAND BY FIRE | \$3,610.30 |
| ROSS, JEANNINE A | TOWN | SR. CLERK/ASSESSOR | \$41,121.60 |
| ROSS, PATRICIA J | SCHOOL | INSTRUCTIONAL AIDE - OHS | \$11,583.69 |
| RUDMAN, SCOTT P | TOWN | FIREFIGHTER/INTERMEDIATE | \$49,436.48 |
| RUIZ, KAREN H | SCHOOL | TEACHER - OMS | \$61,009.30 |
| RUTKIEWICZ, SARAH L | SCHOOL | TEACHER - OMS | \$59,040.67 |
| RYAN, KARRYN L | SCHOOL | SUBSTITUTE TEACHER | \$2,499.88 |
| SAAD, ANTHONY | TOWN | POLICE SERGEANT | \$93,704.30 |
| SAAD, ELIZABETH A | SCHOOL | SUBSTITUTE TEACHER | \$140.00 |
| SAAD, JOHN G | TOWN | BOARD OF SELECTMEN | \$999.96 |
| SANDERSON, KAREN J | SCHOOL | BUS MONITOR | \$6,653.88 |
| SCHAKENBACH, LAURA J | SCHOOL | SPECIAL EDUCATION TEACHER | \$66,578.32 |
| SCHOLL, KRISTEN E | SCHOOL | TEACHER - OMS | \$51,056.16 |
| SCOLARO, ANGELA M | SCHOOL | FOOD SERVICE DIRECTOR | \$56,392.08 |
| SCOLARO, JOSEPH | SCHOOL | FOOD SERVICE - HELPER | \$1,428.85 |
| SCOTTI, BETTY J | SCHOOL | PLAYGROUND/CAFE AIDE - BARTON | \$3,266.56 |
| SEIDLER, EDWARD R | TOWN | SEALER OF WEIGHTS & MEASURES | \$3,100.00 |
| SELLERS, KENNETH J | TOWN | LIEUTENANT/INTERMEDIATE | \$53,311.61 |
| SEMENYCK, DEBORAH A | SCHOOL | TEACHER - OHS | \$71,820.74 |
| SENECAL, COLLEEN S | TOWN | OCC - JR. ACTIVITY STAFF | \$2,022.00 |
| SHANNON, IRENE M | SCHOOL | SPECIAL EDUCATION TEACHER | \$65,498.42 |
| SHAYS-BEAUDRY, RACHEL M | TOWN | PT CLERK/BOARD OF SELECTMEN | \$11,554.56 |
| SHEA, DEREK M | TOWN | CALL/STAND BY FIRE | \$1,988.30 |
| SHEA, JOAN M | SCHOOL | TECHNOLOGY ASST. | \$10,760.00 |
| SHEEHAN, KATHERYNE A | SCHOOL | TEACHER - CHAFFEE | \$55,070.73 |
| SHELDON, KENDRA | SCHOOL | SPECIAL EDUCATION TEACHER | \$20,246.58 |
| SHELTON, ANGELA L | SCHOOL | SUBSTITUTE FOOD SERVICE | \$297.65 |

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|---------------------------|---------------------|-------------------------------|----------------------|
| SHERIDAN, CAROL A | SCHOOL | TEACHER ASST. - BARTON | \$22,514.07 |
| SHERMAN, CASEY J | SCHOOL | TEACHER ASST. - CHAFFEE | \$7,126.50 |
| SIKONSKI, EDWARD M | SCHOOL | GUIDANCE COUNSELOR - OHS | \$71,037.10 |
| SIMKUS, JOHANNA Z | SCHOOL | IA LIBRARY- BARTON | \$22,266.20 |
| SIMMLER, NICOLE K | SCHOOL | COACH | \$195.00 |
| SIMONIS, LISA A | SCHOOL | LONG TERM SUBSTITUTE TEACHER | \$20,055.53 |
| SINGER, KERRIE | TOWN | BOH MEMBER | \$500.00 |
| SKEATES, NANCY J | SCHOOL | INSTRUCTIONAL AIDE - CHAFFEE | \$28,853.49 |
| SMEGLIN, CARRIE A | SCHOOL | TEACHER - BARTON | \$50,922.36 |
| SMITH, AMANDA L | SCHOOL | EDUCARE AIDE | \$4,690.00 |
| SMITH, DAVID S | SCHOOL | TEACHER - OMS | \$23,030.11 |
| SMITH, ROGER E | SCHOOL | DRIVER - SPECIAL EDUCATION | \$5,385.60 |
| SMOLLIN, KRISTINA B | SCHOOL | TEACHER - CHAFFEE | \$43,943.68 |
| SNYDER, BETH I | SCHOOL | SECRETARY | \$23,819.05 |
| SNYDER, DIANE J | SCHOOL | TEACHER - OHS | \$65,378.42 |
| SNYDER, KATHERINE T | SCHOOL | SECRETARY-CHAFFEE | \$3,368.93 |
| SNYDER, STACEY E | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$70.00 |
| SOLTYS, ANGELA J | TOWN | LIBRARY PAGE | \$5,058.00 |
| SOMERS, JOANN | TOWN | OPD-RADIO DISPATCHER | \$54,265.12 |
| SOUTHWELL, DALE E | SCHOOL | CROSSING GUARD | \$3,267.00 |
| SPINNEY, MARTHA S | SCHOOL | TEACHER - OHS | \$69,870.74 |
| SPITZ, ERIK J | SCHOOL | SUSTITUTE TEACHER | \$560.00 |
| SPITZ, PATRICIA I | SCHOOL | INSTRUCTIONAL AIDE - OHS | \$25,112.25 |
| SPOONER, CAROL A | TOWN | ELECTION WORKERS | \$289.94 |
| ST. GERMAIN, ANTOINETTE M | SCHOOL | FOOD SERVICE SUBSTITUTE | \$5,223.87 |
| ST. GERMAIN, DAWN M | SCHOOL | TEACHER - CHAFFEE | \$48,429.38 |
| ST. MARTIN, CHRISTINA M | SCHOOL | TEACHER - CHAFFEE | \$64,236.25 |
| STEARNS, DEBORAH R | TOWN | ELECTION WORKERS | \$170.24 |
| STERITI, WENDY P | SCHOOL | TEACHER ASST. - OMS | \$20,253.50 |
| STEVENS, COURTNEY A | SCHOOL | SUBSTITITE INSTRUCTIONAL/AIDE | \$98.77 |
| STEVENS, D. LYN | SCHOOL | SPECIAL EDUCATION TEACHER | \$65,896.42 |
| STEVENS, MARK A | TOWN | CALL/STAND BY EMS | \$4,563.96 |
| STEVENS, RONALD C | TOWN | ASST INSPECTOR OF WIRES | \$16,818.60 |
| STOCKHAUS, KARA D | SCHOOL | TEACHER - OHS | \$62,610.14 |
| STONE, CAROLYN | SCHOOL | GUIDANCE SECRETARY - OHS | \$2,249.03 |
| STONE, KEVIN P | SCHOOL | HEAD CUSTODIAN - CHAFFEE | \$51,049.84 |
| STRAZZULLO, ADAM | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$5,880.00 |
| STUART, LAURA | SCHOOL | SPECIAL EDUCATION TEACHER | \$15,926.22 |
| SULLIVAN, CATHLEEN M | TOWN | LIB/PT CHILDS CIRC CLERK | \$11,134.41 |
| SULLIVAN, CLAIRE L | SCHOOL | SECRETARY | \$31,076.44 |
| SWINDELL, JANICE E | SCHOOL | TEACHER - OHS | \$51,918.06 |
| TARGOFF, ANDREW H | SCHOOL | TEACHER - CHAFFEE | \$67,370.48 |
| TATUM, KERRY M | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$12,044.63 |
| TATUM, MYLENE D | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$11,411.50 |
| THOMPSON, MATTHEW F | SCHOOL | EDUCARE AIDE | \$824.00 |
| THORNTON, AMANDA H | TOWN | ADULT SERVICES LIBRARIAN | \$18,800.49 |
| THORNTON, LYNN A | SCHOOL | GUIDANCE COUNSELOR - CHAFFEE | \$65,578.42 |
| TOOHIL, ERIN E | TOWN | CALL/STAND BY EMS | \$8,902.68 |

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|-------------------------|---------------------|------------------------------|----------------------|
| TOROSIAN, CHERYL M | SCHOOL | SUBSTITUTE TEACHER | \$993.17 |
| TORTESON, JANICE | SCHOOL | FOOD SERVICE - SUBSTITUTE | \$731.06 |
| TORTI, REBECCA L | SCHOOL | SPECIAL EDUCATION TEACHER | \$57,112.34 |
| TOURTELLOTTE, CLEIGHTON | TOWN | CALL/STAND BY EMS | \$13,526.88 |
| TRAHAN, LOUIS J | SCHOOL | SUBSTITUTE NURSE - CHAFFEE | \$375.00 |
| TRAHAN, NEIL L | SCHOOL | TECHNOLOGY COORDINATOR | \$82,765.08 |
| TREMBLAY, ALEX J | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$9,762.81 |
| TREMBLAY, DEBRA J | SCHOOL | SPECIAL ED SECRETARY | \$40,465.00 |
| TREMBLAY, DEVON L | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$10,183.21 |
| TRIPP, ANDREW J | TOWN | CALL/STAND BY FIRE | \$1,745.30 |
| TRIPP, JONATHAN P | SCHOOL | SUBSTITUTE VAN DRIVER | \$214.50 |
| TRIPP, LINDA L | SCHOOL | DRIVER - SPECIAL EDUCATION | \$25,029.15 |
| TROIANO, ANDREW R | TOWN | CALL/STAND BY EMS | \$7,704.02 |
| TUMAN, JACQUELINE K | SCHOOL | TEACHER | \$48,252.45 |
| TURNER, DONNA M | SCHOOL | CROSSING GUARD | \$13,864.99 |
| TYCK, JAMES J | SCHOOL | DRIVER - SPECIAL EDUCATION | \$26,501.63 |
| UGRINOW, JENNIFER M | SCHOOL | TEACHER - BARTON | \$32,952.37 |
| URELLA, LORI J | SCHOOL | LIBRARY INSTRUCTIONAL AIDE | \$16,794.62 |
| VAN COTT, CHARLENE V | TOWN | CALL/STAND BY EMS | \$5,114.58 |
| VAN WART, JANET M | SCHOOL | TEACHER | \$43,558.45 |
| VELEZ, NELSON | SCHOOL | DRIVER - SPECIAL EDUCATION | \$16,458.45 |
| VIGEANT, DONALD J | TOWN | CONSTABLE | \$303.24 |
| VIGEANT, LINDA I | TOWN | ELECTION WORKERS | \$151.62 |
| VINCENT, RICHARD J | SCHOOL | OMS CUSTODIAN | \$42,534.42 |
| VINZI, R STEVEN | SCHOOL | TEACHER - OMS | \$28,687.52 |
| WAITE, ADRIAN | SCHOOL | SUBSTITUTE BUS DRIVER | \$52.80 |
| WALIA, RHEA | SCHOOL | TEACHER - OMS | \$68,370.84 |
| WALSH JR, JOHN T | TOWN | OPD-TRAFFIC CONTROLLER | \$360.00 |
| WALSH, DONNA A | SCHOOL | FOOD SERVICE - HELPER | \$14,215.00 |
| WALSH, THOMAS F | TOWN | CALL/STAND BY EMS | \$1,409.94 |
| WARD, THOMAS M | SCHOOL | GUIDANCE COUNSELOR - OHS | \$74,562.36 |
| WELCH, NOREEN T | SCHOOL | INSTRUCTIONAL AIDE - CHAFFEE | \$16,958.91 |
| WELLS, JENNIFER L | SCHOOL | SUSTITUTE TEACHER | \$4,401.69 |
| WELLS, KEVIN P | SCHOOL | PRINCIPAL - OHS | \$97,199.96 |
| WELSH, MATTHEW | SCHOOL | TEACHER - OHS | \$13,712.22 |
| WESSELL, MARIE T | TOWN | CEMETERY COMMISSION | \$230.00 |
| WHITAKER, JOSHUA M | SCHOOL | TEACHER - OMS | \$56,902.34 |
| WHITE, CAROL A | TOWN | ELECTION WORKERS | \$143.64 |
| WHITE, DANIELLE | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$4,214.11 |
| WHITE, DAVID P | SCHOOL | HEAD CUSTODIAN - OMS | \$49,186.63 |
| WHITE, JESSICA L | SCHOOL | SPECIAL EDUCATION TEACHER | \$55,909.10 |
| WHITE, LINDA S | SCHOOL | DRIVER - SPECIAL EDUCATION | \$16,595.15 |
| WHITE, ROSE-MARIE G | TOWN | OCC - JR. ACTIVITY STAFF | \$1,162.00 |
| WIDING, MELISSA A | SCHOOL | SUPERINTENDENT SECRETARY | \$19,202.59 |
| WIELAND, KATHERINE N | SCHOOL | GUIDANCE COUNSELOR - OHS | \$67,675.92 |
| WILLIAMS, HAROLD G | SCHOOL | DRIVER - SPECIAL EDUCATION | \$21,119.12 |
| WILSON, CLAIRE D | TOWN | ASSISTANT TREASURER | \$47,818.70 |
| WILSON, JEFFREY A | TOWN | FIRE CHIEF/EMS DIRECTOR | \$80,709.60 |

| <u>EMPLOYEE</u> | <u>CLASS</u> | <u>TITLE</u> | <u>GROSS*</u> |
|------------------------|---------------------|------------------------------|----------------------|
| WILSON, MARY A | SCHOOL | TEACHER ASST. - CHAFFEE | \$22,145.01 |
| WILSON, SCOT | TOWN | CALL/STAND BY EMS | \$3,533.92 |
| WINSKY, JOHN M | TOWN | DPW-HEAVY EQUIPMENT OPERATOR | \$48,294.47 |
| WOLFE, BRENDAN J | SCHOOL | SUBSTITUTE INSTRUC AIDE/TA | \$5,147.78 |
| WOLFE, JANET L | SCHOOL | INSTRUCTIONAL AIDE - OMS | \$24,270.95 |
| WOODS, LOIS E | SCHOOL | SUBSTITUTE TEACHER | \$70.00 |
| WOZNIAK, KATHLEEN A | SCHOOL | TEACHER - OMS | \$44,446.24 |
| YANKA, LESLEY | SCHOOL | TEACHER ASST. - BARTON | \$8,105.93 |
| YORK, TARRY A | SCHOOL | CROSSING GUARD | \$19,678.15 |
| YUCATONIS, WANDA | TOWN | ELECTION WORKERS | \$223.44 |
| YURSHA, JONATHAN C | TOWN | CALL/STAND BY EMS | \$10,335.04 |
| YVON, KAREN P | SCHOOL | PSYCHOLOGIST | \$67,703.94 |
| YVON, NORMAN P | SCHOOL | PRINCIPAL - BARTON | \$88,920.02 |
| ZARIF, LINDA M | SCHOOL | SPEECH PATHOLOGIST | \$56,510.70 |
| ZENESKI, JOSEPH M | TOWN | TOWN MANAGER | \$99,840.00 |
| ZIEMBA, ELAINE M | SCHOOL | NURSE - OHS | \$54,215.94 |
| ZUIDEMA, VALERIE J | SCHOOL | SPEECH PATHOLOGIST | \$68,628.42 |

*GROSS REPRESENTS ALL WAGES, RETROS, LONGEVITY, STIPENDS, OUTSIDE DETAILS, AND ALLOWANCES. EXCEPTIONS TO GROSS ARE WORKERS' COMPENSATION, I.O.D., TOWN SHARE OF HEALTH AND LIFE INSURANCE, THE VALUE OF CERTAIN SICK AND VACATION BUY BACK OPTIONS, AND CONTRACT SETTLEMENTS BEING DEFERRED.

COLLECTOR'S RECEIVABLES

| | UNCOLLECTED 01/01/2009 | COMMITMENTS REFUNDS | ADJUSTMENTS ABATEMENTS | TRANSFERS TT & TAX POSS | LESS COLLECTIONS | UNCOLLECTED 12/31/2009 |
|---|---------------------------|------------------------|---------------------------|----------------------------|---------------------|---------------------------|
| <u>TAX TITLE</u> | 325,343.65 | 354,164.25 | 36,623.41 | 0.00 | 41,156.32 | 601,728.17 |
| <u>REAL ESTATE</u> | | | | | | |
| 2010 R.E. | 0.00 | 15,860,664.26 | 153,906.88 | 0.00 | 7,507,025.21 | 8,199,732.17 |
| 2009 R.E. | 0.00 | 15,129,997.50 | 156,495.27 | 200,363.65 | 14,768,848.06 | 4,290.52 |
| 2008 R.E. | 219,020.53 | 751.00 | 631.72 | 91,744.97 | 125,555.18 | 1,839.66 |
| 2007 R.E. | 24,978.75 | 0.00 | 0.00 | 12,251.75 | 12,727.00 | 0.00 |
| <u>PERSONAL PROPERTY</u> | | | | | | |
| 2010 P.P. | 0.00 | 680,847.50 | 0.00 | 0.00 | 366,426.30 | 314,421.20 |
| 2009 P.P. | 0.00 | 617,028.63 | 0.00 | 0.00 | 609,868.32 | 7,160.31 |
| 2008 P.P. | 74,767.56 | 0.00 | 0.00 | 0.00 | 68,911.76 | 5,855.80 |
| 2007 P.P. | 6,094.07 | 0.00 | 0.00 | 0.00 | 315.35 | 5,778.72 |
| 2006 P.P. | 2,033.58 | 0.00 | 0.00 | 0.00 | 120.76 | 1,912.82 |
| 2005 P.P. | 361.78 | 0.00 | 0.00 | 0.00 | 124.96 | 236.82 |
| <u>MOTOR VEHICLE EXCISE</u> | | | | | | |
| 2009 MVE | 0.00 | 1,471,710.55 | 62,487.25 | 0.00 | 1,351,072.27 | 58,151.03 |
| 2008 MVE | 101,058.82 | 22,489.42 | 4,400.67 | 0.00 | 77,369.33 | 41,778.24 |
| 2007 MVE | 46,286.82 | 5,801.66 | 1,663.53 | 0.00 | 22,330.87 | 28,094.08 |
| 2006 MVE | 21,392.06 | 3,523.23 | 692.49 | 0.00 | 10,994.09 | 13,228.71 |
| 2005 MVE | 13,334.21 | 435.00 | 435.00 | 0.00 | 1,446.46 | 11,887.75 |
| 2004 MVE | 13,843.59 | 0.00 | 0.00 | 0.00 | 1,462.20 | 12,381.39 |
| 2003 MVE | 13,532.56 | 0.00 | 0.00 | 0.00 | 1,055.43 | 12,477.13 |
| 2002 MVE | 0.00 | 43.13 | 0.00 | 0.00 | 43.13 | 0.00 |
| 2001 MVE | 0.00 | 231.05 | 0.00 | 0.00 | 231.05 | 0.00 |
| 2000 MVE | 0.00 | 95.10 | 0.00 | 0.00 | 95.10 | 0.00 |
| 1999 MVE | 0.00 | 35.94 | 0.00 | 0.00 | 35.94 | 0.00 |
| 1998 MVE | 0.00 | 18.75 | 0.00 | 0.00 | 18.75 | 0.00 |
| 1994 MVE | 0.00 | 56.25 | 0.00 | 0.00 | 56.25 | 0.00 |
| 1993 MVE | 0.00 | 62.50 | 0.00 | 0.00 | 62.50 | 0.00 |
| 1992 MVE | 0.00 | 31.67 | 0.00 | 0.00 | 31.67 | 0.00 |
| <u>SEWER & WATER</u> | | | | | | |
| WATER BETTERMNT | 0.00 | 34,956.91 | 0.00 | 0.00 | 31,816.40 | 3,140.51 |
| WATER COMM INT | 0.00 | 32,835.32 | 0.00 | 0.00 | 30,008.86 | 2,826.46 |
| SEWER BETTERMENT | 0.00 | 34,486.52 | 756.94 | 0.00 | 32,937.62 | 791.96 |
| SEWER COMM INT | 0.00 | 6,957.42 | 0.00 | 0.00 | 6,205.06 | 752.36 |
| UTILITY BILLING | 5,520.37 | 151,083.81 | 13,547.41 | 0.00 | 138,000.58 | 5,056.19 |
| UTILITY BILLING | 0.00 | 7,298.17 | 0.00 | 0.00 | 5,794.42 | 1,503.75 |
| 2009 USER FEE | 0.00 | 6,749.24 | 0.00 | 0.00 | 6,749.24 | 0.00 |
| 2008 USER FEE | 0.00 | 8,252.12 | 0.00 | 0.00 | 8,228.71 | 23.41 |
| <u>MISCELLANEOUS COLLECTIONS</u> | | | | | | |
| CERTIFICATE OF MUNICIPAL LIENS | | | 12,450.00 | | | |
| PENALTIES & INTEREST | | | 184,456.92 | | | |
| PARKING TICKETS | | | 8,085.00 | | | |

TRUST FUND REPORT

as of December 31, 2009

Cemetery Expendable Balances

| ACCOUNT | BALANCE |
|-------------------------------|---------------------|
| <u>Assets</u> | |
| <i>Cash and Bank Accounts</i> | |
| C. L. Newcomb | 2,884.98 |
| Wilmarth Fund | 3,781.21 |
| Gore Cemetery | 1,963.03 |
| J. Larned Combined | 16,077.64 |
| Gore/Phalen Cemetery | 1,901.01 |
| Clara Barton | 3,926.76 |
| Carleton Lot | 2,552.60 |
| Mary A. Carlton | 3,054.54 |
| Solty's Fund | 1,090.33 |
| Glass & Appleby | 1,550.89 |
| S. M. Lilley | 2,890.39 |
| M. A. Carlton/Gore | 3,804.34 |
| J. Learned | 6,468.10 |
| Harlan Kidder | 8,597.23 |
| Perpetual Care | 65,264.02 |
| G. W. Edwards | 1,808.87 |
| Joslin Family | 935.55 |
| Pottle Lot Trust | 69.64 |
| A. Moffit | 1,795.20 |
| TOTAL | \$130,416.33 |

Cemetery Non-Expendable Balances

| ACCOUNT | BALANCE |
|-------------------------------|---------------------|
| <u>Assets</u> | |
| <i>Cash and Bank Accounts</i> | |
| C. L. Newcomb | 1,000.00 |
| Wilmarth Fund | 1,165.00 |
| Gore Cemetery | 600.00 |
| J. Larned Combined | 19,511.74 |
| Gore/Phalen Cemetery | 700.00 |
| Clara Barton | 1,500.00 |
| Carleton Lot | 500.00 |
| Mary A. Carlton | 1,000.00 |
| Solty's Fund | 250.00 |
| Glass & Appleby | 400.00 |
| S. M. Lilley | 1,000.00 |
| M. A. Carlton/Gore | 2,000.00 |
| J. Learned | 2,000.00 |
| Harlan Kidder | 5,447.97 |
| Perpetual Care | 149,541.23 |
| G. W. Edwards | 1,577.17 |
| Joslin Family | 2,350.00 |
| Pottle Lot Trust | 400.00 |
| TOTAL | \$190,943.11 |
| TOTAL CEMETERY FUNDS | \$321,359.44 |

Library Expendable Balances

| ACCOUNT | BALANCE |
|-------------------------------|--------------------|
| <u>Assets</u> | |
| <i>Cash and Bank Accounts</i> | |
| C. L. Newcomb | 4,999.02 |
| M. Sawtelle | 2,514.43 |
| W. Olney | 2,066.67 |
| Col. N. Davis | 882.70 |
| J. Larned Combined | 11,080.41 |
| A. L. Joslin | 3,494.69 |
| M. R. Taft | 1,107.26 |
| Sarah Joslin | 1,431.14 |
| Nettie Chaffee | 1,175.08 |
| Louis Mayall | 2,360.90 |
| Oxford Lions Club | 812.06 |
| D. R. Taft | 3,626.78 |
| R. Daigneau | 2,328.57 |
| Oxford Rotary Club | 2,133.11 |
| Eleanor C. Walker | 968.18 |
| M. Buffum | 7,790.29 |
| Patrons of the Library | 13,799.11 |
| James F. Butler | 332.42 |
| TOTAL | \$62,902.82 |

Library Non-Expendable Balances

| ACCOUNT | BALANCE |
|-------------------------------|---------------------|
| <u>Assets</u> | |
| <i>Cash and Bank Accounts</i> | |
| C. L. Newcomb | 2,000.00 |
| M. Sawtelle | 700.00 |
| W. Olney | 1,000.00 |
| Col. N. Davis | 250.00 |
| J. Larned Combined | 19,511.74 |
| A. L. Joslin | 1,000.00 |
| M. R. Taft | 1,000.00 |
| Sarah Joslin | 1,000.00 |
| Nettie Chaffee | 1,000.00 |
| Louis Mayall | 1,000.00 |
| Oxford Lions Club | 3,000.00 |
| D. R. Taft | 2,500.00 |
| R. Daigneau | 5,000.00 |
| Oxford Rotary Club | 2,400.00 |
| Eleanor C. Walker | 3,503.08 |
| James F. Butler | 2,420.00 |
| TOTAL | \$47,284.82 |
| TOTAL LIBRARY FUNDS | \$110,187.64 |

TRUST FUND REPORT

as of December 31, 2009

School Expendable Balances

| ACCOUNT | BALANCE |
|-------------------------------|-----------|
| <u>Assets</u> | |
| <i>Cash and Bank Accounts</i> | |
| James Eastman | 440.25 |
| Chaffee Brothers | 572.45 |
| Oxford District Nurse | 11,667.47 |
| F. Duncan Wilson | 283.95 |
| Glenn Pottle | 702.77 |
| Eugene McKenney | 498.55 |
| Oxford Grange Valedictory | 156.95 |
| Cathy Evans | 169.21 |
| Frank Sanella | 155.34 |
| H. Ellsworth Hobbs | 267.29 |
| Laura Shepardson | 174.91 |
| Walter Dimock | 283.68 |
| Lynne Reilly | 205.34 |
| Doris Boyle | 93.90 |
| L. J. & E. H. Chaffee | 755.34 |
| Steven Hull Memorial | 247.83 |
| Irwin Pottle | 515.51 |
| Jean Shea | 139.15 |
| Wayne Westall | 1,189.22 |
| David J. Richards | 316.65 |
| Mark Carey | 508.00 |
| Hannah Harwood | 26,947.12 |
| Irwin & Lillian Pottle | 89,958.04 |
| Freeman Rosebrooks | 273.73 |
| D. Schofield | 568.48 |
| J. Moffit | 1,373.56 |
| J. Fallavollita | 622.40 |
| E. A. Gomes | 301.20 |
| N. J. Bennett | 699.29 |
| John Chaffee | 489.84 |
| Lyman & Violet Rosebrooks | 1,981.01 |
| Lillian Pottle | 29,355.58 |
| Mary DeWitt | 708.07 |
| Webster Spring | 2,816.06 |
| Smith Hughes | 208.10 |
| Elsie Moscoffian | 705.90 |
| Steven Kowaleski | 2.58 |
| Huguenot Arms | 31.41 |
| Mark Brule | 134.13 |
| OHS Art | 6.81 |
| Lisa Yucatonis | 222.91 |
| Lamoureux, J. & C. | 203.72 |
| J & H Moore | .16 |

| | |
|--------------------------|---------------------|
| Laura Lee Rosebrooks | 11.07 |
| Victoria Rose Walsh | 660.72 |
| Daniel Clem | 29,493.96 |
| Gail Pinkham Scholarship | 18.79 |
| TOTAL | \$207,138.40 |

Scholarship Non-Expendable Balances

| ACCOUNT | BALANCE |
|-------------------------------|---------------------|
| <u>Assets</u> | |
| <i>Cash and Bank Accounts</i> | |
| James Eastman | 3,065.00 |
| Chaffee Brothers | 4,000.00 |
| Oxford District Nurse | 3,861.98 |
| F. Duncan Wilson | 2,380.46 |
| Glenn Pottle | 3,650.00 |
| Eugene McKenney | 5,000.00 |
| Oxford Grange Valedictory | 616.54 |
| Cathy Evans | 2,030.00 |
| Frank Sanella | 2,350.00 |
| H. Ellsworth Hobbs | 3,138.67 |
| Laura Shepardson | 2,500.00 |
| Walter Dimock | 3,000.00 |
| Lynne Reilly | 1,855.00 |
| Doris Boyle | 910.00 |
| L. J. & E. H. Chaffee | 13,400.00 |
| Steven Hull Memorial | 4,500.00 |
| Irwin Pottle | 4,815.00 |
| Jean Shea | 1,400.00 |
| Wayne Westall | 9,725.00 |
| David J. Richards | 3,190.00 |
| Mark Carey | 3,000.00 |
| Hannah Harwood | 3,000.00 |
| Irwin & Lillian Pottle | 130,000.00 |
| Freeman Rosebrooks | 4,750.00 |
| D. Schofield | 1,817.82 |
| J. Moffit | 25,000.00 |
| J. Fallavollita | 3,384.40 |
| E. A. Gomes | 1,479.50 |
| N. J. Bennett | 3,050.00 |
| John Chaffee | 1,050.00 |
| Lyman & Violet Rosebrooks | 23,852.97 |
| Lillian Pottle | 32,891.54 |
| TOTAL | \$308,663.88 |

TOTAL SCHOLARSHIP FUNDS \$515,802.28

TRUST FUND REPORT

as of December 31, 2009

Miscellaneous Expendable Balances - I

| ACCOUNT | BALANCE |
|-------------------------------|-----------------------|
| <u>Assets</u> | |
| <i>Cash and Bank Accounts</i> | |
| C. Larned Entertainment | 1,354.22 |
| Elizabeth Copp | 9,716.24 |
| C. Wellington | 18,435.66 |
| Tri-Centennial Fund | 6,279.55 |
| Law Enforcement | 6,671.58 |
| Depository for Health | 2,627,372.92 |
| Council on Aging | 1,794.67 |
| <u>Stabilization Fund</u> | <u>2,045,500.42</u> |
| TOTAL | \$4,717,125.26 |

Miscellaneous Expendable Balances - II

| ACCOUNT | BALANCE |
|-------------------------------|-----------------------|
| <u>Assets</u> | |
| <i>Cash and Bank Accounts</i> | |
| R.G. Alverson | 784.07 |
| Oxford H.A.P. | 43,858.27 |
| Retirement Fund | 875,140.71 |
| Conservation Fund | 18,567.37 |
| Mun. Bldg. Insur. T.F. | 126,603.92 |
| <u>Trust Fund Group</u> | <u>7,276.86</u> |
| TOTAL | \$1,072,231.20 |



Miscellaneous Non-Expendable Balances - I

| ACCOUNT | BALANCE |
|-------------------------------|--------------------|
| <u>Assets</u> | |
| <i>Cash and Bank Accounts</i> | |
| C. Larned Entertainment | 10,000.00 |
| Elizabeth Copp | 2,000.00 |
| TOTAL | \$12,000.00 |

Miscellaneous Non-Expendable Balances - II

| ACCOUNT | BALANCE |
|----------------------------------|-----------------------|
| <u>Assets</u> | |
| <i>Cash and Bank Accounts</i> | |
| R.G. Alverson | 300.00 |
| <u>Oxford H.A.P.</u> | <u>98,755.75</u> |
| TOTAL | \$99,055.75 |
| TOTAL MISCELLANEOUS FUNDS | \$5,990,412.21 |

* * * *

Ending Market Values as of December 31, 2009:

| | |
|---|-----------------------|
| Cecelia J. Smolenski/Millette Charitable Trust Fund I | \$1,218,872.86 |
| Cecelia J. Smolenski/Millette Charitable Trust Fund II | \$1,129,906.93 |
| Gahagan Family Scholarship Fund | \$558,999.58 |
| George A. Pytko and Paul P. Pytko Scholarship Fund | \$52,852.76 |
| Founders Day | \$7,667.43 |
| George A. Morin Library Trust | \$141,148.05 |

| |
|--------------------------------------|
| TOTAL SPECIALIZED TRUST FUNDS |
| \$3,109,447.61 |

PUBLIC SAFETY

ANIMAL CONTROL

The Department of Animal Control falls directly under the Board of Health. The Animal Control Officer (ACO) works out of an office located in the Oxford Police Department. The current Animal Control Director is Sheila S. Donohue, who was assisted by Ashlee A. Martinbeault. Ms. Martinbeault was sworn in on November 10th, 2008 and resigned in December 2009 due to budgetary constraints.

The following continuing education/memberships/certifications were attended by Ms. Donohue and/or Ms. Martinbeault at no cost to the town.

(January 2009) MEMA/SMART Meeting held at MEMA Headquarters, Framingham, MA (ACO Donohue)

(March 2009) Participation in the Community Veterinary Services Day, in conjunction with students, at Becker College. Vaccinations and diagnostic testing were offered to the public. (ACO Donohue/ACO Martinbeault)

(March 2009) Published column in *Lab Animal* (Vol. 38/No 3) as author. Titled "Protocol Review/Rabies" (ACO Donohue)

(March 2009) Coordinated and participated in the Oxford Rabies Clinic held at the Town Barn. Animal Hospital of Webster sponsored this clinic. (ACO Donohue)

(March – June 2009) Attended and graduated/ MPTC Intermittent Reserve Police Academy – 219 hours (ACO Donohue)

(June 2009) First Responder, OC Spray, Baton Use and Use of Force Certifications, as well as, the MEMA/ICS-100, MEMA/ICS100LE and MEMA/NIMS700 Certifications. (ACO Donohue)

(August 2009) Pet Rock Festival – held at Quinsigamond Community College in Worcester, MA (ACO Donohue/ACO Martinbeault)

(November 2009) Attended a two day training

Fisheries and Wildlife Trapper Education (ACO Donohue/ACO Martinbeault)
Certification achieved and license acquired (ACO Donohue)

(2007-present) Animal Control Officers Association of Massachusetts membership (ACO Donohue)

State of Massachusetts Animal Response Team – SMART/MEMA (ACO Donohue)

Central Massachusetts Animal Response Team – CMDART (ACO Donohue)

Oxford Community Emergency Response Team – OCERT (ACO Donohue)

American Association of Laboratory Animal Science – AALAS (ACO Donohue)

ACOs Donohue and Martinbeault also attended a conference in October that was held at the DCU Center in Worcester, MA. This resulted in a \$100.00 cost to the Town.

The Department of Animal Control assures that residents comply with the Town's by-laws, rules and regulations pertaining to domestic and farm animals. Some of the laws that pertain to animals are mandated by State and Federal agencies, as well. The Department of Animal Control has the authority, within the Town, to write citations for various offenses.

Typically, Animal Control is called upon to assist with problems dealing with domestic animals (dogs and cats), in addition to wildlife; which includes: deer, fowl, raccoons, skunks, opossum, fox, fishers and squirrels.

On occasion, Oxford Animal Control has assisted surrounding towns and has done so during 2009.

The Town of Oxford has a 24-hour leash law in place for dogs and also requires owners of dogs and cats to license their pets on a yearly basis. Dog licenses are issued beginning in

April and cat licenses are issued beginning in February. Both are valid for one year (this pertains to all dogs and cats that reside in the Town that are six months or older). All dog and cat licenses require proof of a current rabies vaccination from a licensed veterinarian. Dog and cat licenses can be obtained through the Town Clerk's Office.

Other domestic/exotic animals require Special Permits; specific guidelines have been set pertaining to various species. The Board of Selectmen reviews permit requests for approval or denial after the applicant completes all required paperwork.

The Department of Animal Control is responsible for the humane care of all animals that are housed in the shelter located on Old Webster Road. This includes, but is not limited to, providing fresh food and water on a daily basis, maintaining a clean, dry environment and ensuring exercise and basic animal enrichment. Any severe fluctuation that occurs in the kennel or damage (i.e. leaks, heating or cooling malfunctions, trespassing and/or any other failure within the structure) must be reported immediately to the OPD and the Town Manager's office for repair and attention. Specifically, items that would negatively impact the welfare of the animals that are in the Department of Animal Control's care.

Additionally, the Department of Animal Control is responsible for issuing and implementing quarantine orders. They are sent to the Police Department or Board of Health by a licensed veterinarian, an accredited animal clinic or a hospital where a human may have been treated for a scratch or bite wound inflicted by an animal. (This order is enforceable under Chapter 129: section 21, 330 CMR 10.00, through the Division of Animal Health by the MA Department of Agricultural Resources.) Quarantines are placed on domestic animals outlined in the following situations:

- Direct contact with a confirmed rabid animal (confirmed by the State Rabies Lab).

- A wound of unknown origin, suspected to be caused by another animal.

- A proximity exposure to a confirmed rabid animal.

In 2009, twenty-eight (28) quarantines were imposed within the Town of Oxford.

If the resident is in possession of an unvaccinated pet, they are urged to have it euthanized (unless an animal was only exposed by proximity). If they choose not to select this option, they are hereby ordered to follow the ACO's directive *as per the Massachusetts Department of Food and Agriculture, Bureau of Animal Health* (these measures are determined by each situation and are based upon several factors). In 2009, one specimen was processed and sent to the Massachusetts Department of Public Health, State Rabies Laboratory: One bat – negative (direct contact with resident – no rabies treatment administered).

On March 28, 2009, a rabies clinic was sponsored by the Animal Hospital of Webster and held at the Oxford Town Barn. During the clinic a total of 123 dogs and cats were vaccinated against the rabies virus.

The Department of Animal Control is also responsible for conducting Barn Inspections on a yearly basis. The inspections begin in October and need to be finished by the end of December. All hard copy documentation is forwarded to the state office located in Boston, Massachusetts by December 31st. This annual inspection is mandated by the State through the Department of Agricultural Resources – Bureau of Animal Health, which is located in Boston.

Note: The Town of Oxford had a total of 29 properties considered to be farms at the end of December 2009.

All barn inspections need to be done by an appointed Animal Inspector, who performs a visual examination of all animals (classified as "farm animals" and/or "non-traditional animals") to determine if they appear to be free of contagious diseases, in good body condition, which includes receiving adequate veterinary care. Additionally, the living quarters where the animals are housed are inspected to ensure that the animals are provided adequate living accommodations (shelter from the elements), which include general cleanliness (good animal caretaking –

free of urine and fecal material), adequate light, proper ventilation, food and a clean source of fresh water.

Animal Inspector's Annual Barn Inspections

| | |
|--------------------|-----|
| Cattle - Beef | 62 |
| Cattle - Dairy | 51 |
| Chickens | 96 |
| Donkeys | 7 |
| Ducks | 3 |
| Goats | 15 |
| Horses | 108 |
| Horses - miniature | 3 |
| Llamas | 16 |
| Peacocks | 1 |
| Ponies | 8 |
| Rooster | 1 |
| Sheep | 5 |
| Steer | 17 |
| Swine | 9 |
| Waterfowl | 72 |

Any questions, concerns or complaints regarding animals may be directed to the Department of Animal Control through the Police Department @ (508) 987-6047 (ACO direct line/voicemail). For emergencies, dispatch can be reached, 24 hours per day, seven days per week @ (508)-987-0156. Animal Control Officers carry either a telephone and/or pager and can be reached via the OPD dispatch.

Fees are as follows:

| | |
|--------------------|----------|
| Initial pick up - | \$ 25.00 |
| Per Diem (board) - | \$ 10.00 |

All monies collected from fees and fines are submitted to Town Hall and are deposited into the "Dog Fund."

Animal Control would like to thank everyone once again for their generous donations which include: dog and cat food, kitty litter, bedding, toys, cages, veterinary care and various treats.

Submitted by
Sheila S. Donohue

BOARD OF HEALTH

The Board of Health has three volunteer members from the community who are appointed by the Town Manager. These members are entrusted with the responsibility of preventing epidemics and the spread of disease, protecting Oxford inhabitants against environmental hazards, promoting and encouraging healthy behaviors, responding to disasters and assisting the community in recovery, as well as assuring the quality of accessible health services. The Board's tasks include: monitoring the health status of the town, investigating probable health hazards, informing, educating and involving residents in health issues, developing policies that support community health efforts, assuring an expert public health work force, evaluating effectiveness, accessibility and quality of health services and developing new insights and innovative solutions to health problems.

The Board has worked to educate the public regarding the H1N1 Flu and they have planned and implemented H1N1 Flu clinics throughout the course of the year. The Fire Department, Police Department and School Department have worked diligently with the Board of Health to accomplish this goal.

Emergency planning certifications and trainings are now mandated by the Federal government. All Board of Health members and their Clerk have earned the required certifications and met many of their deliverables.

| | |
|-------------------|---------------------------|
| Kerrie Singer | Chairperson |
| Robert Boulay | Vice-Chairman |
| Jeanine A. Hurley | Member |
| Terry M. Fike | Clerk |
| James Malley | Board of Health Inspector |
| Paul D. Mazeika | Plumbing/Gas Inspector |

The Board continues to educate the public and update their own knowledge in regard to new developments in the State laws and regulations.

BUILDING DEPARTMENT

Following is the list indicating the number of permits issued by the office of the Building Inspector during 2009:

| | |
|-----------------------------|------------|
| Above Ground Pools | 5 |
| Accessory Apartment | 0 |
| Additions | 4 |
| Barns | 1 |
| Canopy | 0 |
| Chimney | 1 |
| Coal Stove | 1 |
| Commercial | 10 |
| Demolition | 5 |
| Dormer | 3 |
| Enclosed Porch | 2 |
| Fire Damage | 1 |
| Fire Place | 0 |
| Florida Room | 3 |
| Foundation | 0 |
| Garage | 2 |
| In-ground Pool | 1 |
| Miscellaneous | 1 |
| New House/Single Family | 15 |
| Pellet Stove | 29 |
| Porch | 7 |
| Remodel | 6 |
| Renovation | 10 |
| Replace Garage | 0 |
| Replace Shed | 0 |
| Replace Wood Deck | 6 |
| Roof | 35 |
| Shed | 9 |
| Siding | 14 |
| Sign | 12 |
| Temporary Trailer | 1 |
| Tower | 0 |
| Window | 24 |
| Wood Deck | 15 |
| Wood Stove | 9 |
| TOTAL PERMITS ISSUED | 232 |

Total value of building construction for 2009 is estimated to be \$7,445,216.00.

Fees collected were \$41,801.00.

There were 128 electrical permits. The fees collected for these totaled \$9,800.00.

Due to budget cuts and a drop in building permit value the Building Department lost its Clerk and the Clerk's responsibilities were divided

amongst the remaining Land Management office. The Building Department wishes to thank its customers for their patience.

| | |
|-----------------|---------------------------|
| Adelle Reynolds | Building Inspector |
| Carl Feraco | Asst. Building Inspector |
| Alfred Banfill | Electrical Inspector |
| Ronald Stevens | Asst. Electric. Inspector |

FIRE/EMS DEPARTMENT

The Fire/EMS Department continued to provide all aspects of emergency services to the residents of this community. Faced with the same economic, manpower and financial restraints that all town departments suffered this fiscal year, this agency, as others, was able to overcome those obstacles to ensure that professional services were provided at each and every incident. The Department continued to dedicate itself to upholding it's self imposed, high standards; as stated in the last line of our mission statement to "strive to effectively and efficiently employ all the necessary resources to provide a service deemed excellent by those we serve."

The Department responded to a number of structure fires in 2009. The most destructive to a residence was a fire on Birch Point Shores in March. Although badly damaged, the home remained structurally intact and repairable after a rapid response and aggressive fire attack by our highly trained personnel. In the past year, we have seen an increase in responses to kitchen cooking fires, with several occupants experiencing burns while attempting to extinguish the fires themselves. As we strongly stress personal safety, we would like to remind you to quickly and safely leave the residence and call 911. With the implementation of Nicole's Law (527 CMR 31) in 2005, there has been an increase in requests as a result of Carbon Monoxide (CO) detector activations. Should a CO detector activate in your residence, please remember to evacuate all occupants and call 911. Leave all windows and doors closed to ensure that fire personnel are able to obtain accurate CO level readings and locate the source of the CO. Change the batteries in your smoke and CO detectors twice a year. As the saying goes

“Change your clock, Change your battery!” The increase in home heating fuel cost has resulted in many homeowners seeking a number of alternative fuel sources such as pellet, coal and wood stoves. This has resulted in a dramatic increase in the number of chimney fires due to improper installations and lack of proper maintenance. Remember to contact the building department for information on regulations regarding installation and permits, in addition to ensuring proper cleaning and maintenance of the stoves and chimneys.

Motor vehicle crashes and those requiring extrication increased from previous years. As a result, the number of motor vehicle crash fatalities increased. This department sadly reports a total of four fatalities on Oxford roadways in 2009. Tragically, two members of one family, a mother and daughter, both lost their lives in a single car accident on Route 12 in June. Members of this department continue to support the White Cross Project. These crosses can be seen at the location of motor vehicle crashes resulting in the death of one or more occupants of the vehicle. The purpose of this project is to remind motorists to drive with care and caution and to always wear a seat belt.

The Town of Oxford is a member of Fire District 7 and the Central Regional Homeland Security Council and, as such, the town has received many useful grant-funded equipment in the past several years. In 2009, the Town of Oxford Fire-EMS received a trailer mounted digital sign board, which was donated to the Police Department for displaying safety messages to motorists. The sign board is available for use by all town departments. The town also received a diesel-powered, portable light tower with generator that can be used to provide emergency lighting at extended scenes.

In correlation with the current residential and commercial growth of the town, the requests for Emergency Medical Services (EMS) have increased as well. EMS continues to account for the largest percentage of the Fire-EMS emergency responses. The Department has been licensed at the paramedic level since 1989. Our EMTs are trained and permitted to administer life saving medications to asthmatics and to begin the treatment of a suspected cardiac

patient. Our paramedics continue to be leaders and provide the highest available level of pre-hospital emergency medical care and participate in the latest clinical trials and procedures in this field. A few of the advanced skills performed by the paramedics are: Intraosseous infusions (access via the bone) when traditional intravenous sites are unavailable, CPAP (Continuous Positive Airway Pressure) for severe shortness of breath, 12 lead EKG interpretation and transmission of suspected ST Elevated Myocardial Infarctions (STEMI/MI) via blue tooth technology to the ER. The American Heart Association recommends the standard of 90 minutes from door to intervention of a STEMI/MI patient. We are happy to report that in 2009, using these advanced procedures, we were able to facilitate a 9 minute door-to-intervention time which was 81 minutes below the recommended standard.



At the Annual Town Meeting in May 2009, funds were approved from the “ambulance receipts reserved for appropriation account” to purchase a new ambulance. This ambulance will replace a 2003 Ford E450 with over 115,000 miles. The Department anticipates a January 2010 delivery of the new ambulance.

In a continued effort to stay progressive, this Department has begun a replacement program for the cardiac defibrillator/monitors. These machines are all approaching the maximum FDA allowable life span of 12 years. At an average cost of \$32,000 per unit, the planned phased replacement and upgrade of the units will cause less impact on a single fiscal year budget and will also allow for future replacements to be spread over several years.

The first replacement was purchased with FY2009 funds. A second has been replaced in conjunction with the order of the new ambulance. Two units remain to be replaced.

The Department's career staff has remained at nine (9) since the addition of an EMT – Basic position in 2007. All of the Staff remains dedicated to providing the best emergency services with a smaller number of personnel and an increase in demand for their time. The call/volunteer staff has decreased consistently over the last several years. With the increase in training requirements since 9/11/2001, the increase in technology and advanced skills required are making it extremely difficult for individuals to participate in the call/volunteer system. Increased full-time staff is needed to ensure 24/7, in station, paramedic coverage, as dictated by the ambulance licensing requirements of the Department of Public Health. As always, the Department is accepting applications for residents of the community who wish to become a call/volunteer.

Every member of this Department, career, call and volunteer, are an important part of the delivery of professional EMS and Fire service and the Department thanks them all for their time and dedication. Most of all, we wish to thank the family members who suffer the absence of a loved one at family meals and functions so that their loved one may serve the town.

The Department also wishes to thank the community for its support of the members. Thank you to the Board of Selectmen, Town Manager, Police Department, DPW and all the departments at the town hall that ensure a smooth and efficient daily operation.

Respectfully submitted,
Sheri R. Bemis, NREMT-P
Acting Chief, Oxford Fire-EMS

EMS/FIRE Department Statistics

| | |
|----------------------------|-------|
| Fire Responses | 459 |
| EMS Support at Fire Scenes | 300 |
| EMS Responses/Transports | 1,788 |
| Inspections & Permits | 1,033 |
| Safety/Education Programs | 100 |

POLICE DEPARTMENT

2009 has been a busy and challenging year for the Oxford Police Department. Preparations for moving into our new building at 503 Main Street began in 2008, but intensified after January 1st of 2009. We moved into a brand new station on August 3rd on time, on budget and without a hitch. We are finally settling in and getting back to business as usual. I would like to thank all those who helped us with our move.

The financial situation of the country this year has made continuing operations as usual impossible. We lost the community policing grant last year and for the foreseeable future. This is the grant that provided the extra patrols we counted on in previous years. As a result, we no longer have the money to provide foot and bike patrols in the Center or extra patrols during the busy times of the Winter and Summer. It was necessary to put our Detective back in uniform, but fortunately it was only for a few months. Fortunately, we were able to maintain our level of coverage on patrols. The patrols are the backbone of a police department and must be dealt with as the priority. We were able to maintain our Student Resource Officer in the schools one (1) day per week. In my estimation, this is a very important function I want to keep providing.

We hired Joe Clem as a fourth, full-time Dispatcher and welcome him aboard. Joe actually moved up from a part-time position in the previous year.

Although we lost our Community Policing Grant, we were able to secure other grants which helped to provide training for dispatchers and to pay certain salaries, which allowed us to maintain the detective's position once again.

The Oxford Police Department currently has 20 full-time officers, 1 part-time officer, 4 full-time dispatchers and 5 part-time dispatchers, as well as a records clerk. Calls for service actually decreased this year by a small amount, but we still responded to over 30,000 calls for service, over 300 accidents, 580 criminal complaints or on-the-spot arrests,

and over 800 incidents/offenses. As you can see, we are a very busy town.

On behalf of the members of the police department, I would like to thank all the employees and residents of the town. The cooperation we receive during the year allows us to better serve the community.

Respectfully submitted,
Michael J. Boss
 Chief of Police

POLICE Department Statistics

Criminal Activity

| | |
|----------------------------|-----|
| Aggravated Assault | 30 |
| All other larcenies | 38 |
| Burglary | 15 |
| Counterfeit/Forgery | 11 |
| Drug Offenses | 8 |
| Drunkenness | 46 |
| DUI | 23 |
| Forcible sex offenses | 3 |
| Forgery | 4 |
| Impersonation | 2 |
| Intimidation | 10 |
| Juvenile Arrests | 69 |
| Larceny Theft | 64 |
| Liquor Law Violations | 26 |
| Miscellaneous | 147 |
| Motor Vehicle Theft | 4 |
| Murder | 0 |
| Purse Snatching | 1 |
| Receipt of Stolen Property | 5 |
| Robbery | 2 |
| Shoplifting | 22 |
| Simple Assault | 66 |
| Swindle | 89 |
| Theft from Motor Vehicle | 32 |
| Traffic Offenses | 175 |
| Vandalism | 15 |
| Weapon Violation | 1 |



TOWN ENGINEER

The Town Engineer, appointed by the Town Manager, provides coordination of all projects dealing with community planning, the environment and engineering services for the Town. Currently, he also serves as the Planner, Assistant Sewerage Inspector, Assistant Building Inspector for Zoning and Administrative Head for the “Land Management” Office. The Land Management Office includes the Board of Health, Building Department, Planning Board, Conservation Commission, Zoning Board of Appeals and Engineering Department.

Due to significantly reduced income from permit activity and general financial constraints in the Town, the Land Management Office reduced its staff and its hours and part of the Town Engineer functions were reassigned to the Department of Public Works.

The principal duties of the Town Engineer include advice to Town officials on all aspects of engineering and planning, zoning, technical assistance to the Planning Board, interdepartmental coordination of planning, assistance in public construction projects and review of stormwater management permits. The Town Engineer provides technical support to the Department of Public Works regarding engineering projects. The Town Engineer also coordinates and runs the Town’s Technical Review meetings, which are informal meetings of department heads to discuss potential development projects and provide coordinated feedback to the proponent.

During 2009, specific activities have included the review of plans submitted to Town Boards, working with inspectors to ensure projects are built according to approved plans, developing zoning decisions regarding the development of properties in Town, working with the Department of Public Works on projects and representing the Town on the Police Station project.

Typical plans reviewed include: Approval Not Required (ANR) plans, subdivision plans, site

plans, special permits and stormwater management applications. Approximately 35 of such plans were submitted to the Town and were reviewed in 2009.

Planning activities in 2009 included an analysis and presentation of the median design on Sutton Avenue; acting as the local project coordinator for the Historical Commission Main Street National Register Nomination and attending meetings of the Central Massachusetts Metropolitan Planning Organization.



Engineering activities in 2009 included bid documents, bid administration and construction management for the 2009 Roads Program, as well as general support for Department of Public Works activities.

The Town Engineer is available to help with issues regarding property management and development in Town, including questions about the zoning bylaws, subdivision rules and regulations, project permitting requirements, stormwater management and Board meeting schedules.

PUBLIC SERVICE

BANDSTAND COMMITTEE

The Oxford Bandstand had a very busy year in 2009. There were a great variety of events; which included: eleven weddings, five can & bottle drives of Cub Scout Pack 147, the Lion Club's Easter Bunny, Pumpkin Sale and Santa. Additionally, there was a Day of Prayer, five concerts in August, as well as 4 other concerts throughout the year and the Christmas Tree Lighting Ceremony. The Cultural Council, a local agency which is supported by the Massachusetts Cultural Council, as well as the Charles Larned Entertainment Fund and the Oxford Lion's Club funded the concerts.

The concerts were:

- August 2 – Up All Night with Nancy Yacino
- August 9 – Gold Rush (this concert included an ice cream social sponsored by the Clara Barton Diabetes Camp)
- August 16 – The Jolly Kopperschmidts
- August 23 – Jackie Lee Williams
- August 30 – a variety of teen bands

In the Spring, the Bandstand Committee asked the Town for \$1500.00 to purchase commercial-grade garland for the Bandstand to be used during the winter holidays. An Article requesting these funds was approved at the Annual Town Meeting in May. The garland was purchased from TreeTopia located in Fresno, CA.

The Christmas Tree Lighting Ceremony held on December 6th was a huge success. Robbins Garden Center donated the beautiful Christmas Tree. Boy Scout Troop 147 decorated the Bandstand. Harry Richardson, along with his children, replaced bulbs on the roof. Students from the Oxford High School's N.J.R.O.T.C. were the pageant players. Dan Bonnette was Santa and Jennifer Morin was his elf. The Oxford High School's Madrigal Choir and Brass, under the direction of Alton Baggett, Director of the Performing Arts Department, provided wonderful music.

Additionally, Ed Schellback and his son provided hayrides around the Park. Visitors enjoyed hot chocolate, prepared by the Oxford Fire Department, and cookies under the tent. This event was sponsored by Oxford Insurance Agency.

The Bandstand Committee is preparing for next year's activities, as well as looking forward to 2012, which marks the Committee's 25th Anniversary. We would like to thank everyone for their continued support.

Joyce Sirard
Executive Director

COMMUNITY CENTER

The Oxford Community Center has, over the course of the last year, seen tremendous growth from the many programs we offer. The fitness program has continued to expand and is averaging more than 1400 member visits a month. We are now offering personal training sessions, salsa and rumba classes and a monthly nutrition lecture. The SilverSneakers program remains popular and we are happy to welcome both new and returning members. There are over 90 seniors who participate in SilverSneakers. We have also installed a state-of-the-art keyless entry system to allow us to track the usage of the cardio room and to provide our members with an additional sense of security. Members enjoy our flat screen TV's while utilizing our treadmills. We have expanded our babysitting schedule and parents may now utilize our babysitting service from 9:00 to 11:30 a.m. and 5:00 to 6:30 p.m., Monday through Friday. Due to popular demand, the fitness schedule has expanded to include 3 additional cardio classes.

The Farmer's Marker was again held throughout the Summer on Saturdays at the Town Common from 9:00 a.m. to 1:00 p.m.

Our Fall and Winter Basketball Leagues continue to grow and provide opportunities for children 6-12 years-of-age to develop their skills. Last year, 153 children participated in the basketball leagues. Our KidZone toddler programs for ages 3-6, offered cooking classes, crafts and gym programs, as well as an extremely well-attended summer program that featured a day at the beach, a space camp, a western roundup and luau with 112 children participating.

Our Summer Program was again a resounding success. We saw many children returning from last year and many new faces as well. These programs were operated in conjunction with the Oxford Recreation Commission. We provided outdoor recreation experiences and swim lessons to over 100 children.

The Oxford Community Center is home for Driver's Education for teens and we provided these classes to over 90 Oxford residents. This Spring saw the opening of the new Skatepark and we have over 250 registered users. In order to address concerns from neighbors, a camera was installed in October and the complaints have dramatically decreased.

Special events hosted by the Community Center included the Halloween Howler and the Town-wide Christmas Party, which was held in conjunction with the Oxford Police, Oxford Fire/EMS, Women's Club and the Oxford Library. It was a huge success.

The Community Center also offers rental space and meeting space for Town organizations and sports leagues. Access Oxford, Ecumenical Food Shelf, Tabernacle of Praise and Lighthouse Ministries are tenants.

The Oxford Community Center welcomes all to join our community and the unique experience we provide. Further information on program offerings can be found at www.oxfordcommunitycenter.com Phone: (508) 987-6002. We are open from 8:00 a.m. until 9:00 p.m., Monday through Friday and Saturdays from 8:00 a.m. to 6:30 p.m.

We would like to extend a special thank you to Jane Bania and the Friends of the Oxford Community Center for their fundraising, without them the purchase of the keyless entry system, flat-screen TV's and additional mirrors for fitness would have been impossible. We also wish to thank the Facilities Maintenance Department for their continued maintenance support.

Stacy Barr
Director of Community Services
Jackie Baldero and Diane Castelo
Program Managers

CONSERVATION COMMISSION

At the beginning of 2009, the Conservation Commission consisted of seven members: Robert Manuel, Chairman; George Esteves, Vice-Chairman; Arthur Firl and J. William Zoldak, Edward Stuczko, Mark Drelinger and Albert Shahnarian. The Commission thanks Stephen Halley for his service as a member during the year also.

The Conservation Commission's main duties are to ensure that wetland resources are protected in Town according to the Massachusetts Wetland Protection Act. The Commission is currently drafting a local wetland by-law for the Town's consideration next year.

During 2009, the Conservation Commission issued 22 Orders of Conditions, 14 Certificates of Compliance, 10 Determinations of Applicability, three (3) Enforcement Orders and two (2) Emergency Certifications.

The Commission meets the first and third Wednesday of the month at 7:00 P.M. Site visits are scheduled to evaluate projects presented to the Commission. The Conservation Commission encourages any Town citizen, who is interested in learning more about wetlands and other conservation matters, to attend open meetings.

COUNCIL ON AGING

The Oxford Council on Aging is dedicated to enhancing the quality of life for the town's senior population.

Rooted in its mission is the belief that every senior is a valued member of the community and has a right to a life of dignity, while maintaining a maximum level of independence. To meet this goal, the Council on Aging identifies needs and provides a range of programs and services to meet those needs.

The Council on Aging serves as a community focal point around issues of aging and is the liaison to local, state and federal resources for seniors and their families.



New initiatives that took place in 2009 at the Oxford Senior Center include the purchase of a new check-in computer system called "My Senior Center." This purchase was made without town budget dollars, but rather purchased with a combination of donations and the state formula grant. The Director also became a certified Master Trainer in "A Matter of Balance" program. This is an evidence-based program teaching seniors the importance of fall prevention.

The Oxford Senior Center /Council on Aging helps seniors maintain a dignified life, where they can receive aid to meet basic needs, such as: transportation, meals on wheels, health screenings, congregate dining and opportunities for socialization. To this end, the Oxford Senior Center/Council on Aging is blessed to have many volunteers come forward so that our quality of service is enhanced. In fact, volunteers totaled **8,900 hours** of service to the center in 2009, which

has a cash equivalent of over \$75,000 savings for the Town of Oxford. Our volunteer pool is vital and necessary to maintain the integrity of the center. Without them, things would not function as efficiently. Volunteers are the heartbeat of the senior center and are always needed and welcome.

Health screenings, education, fitness and exercise are also important parts of what we do. They include blood pressure checks, blood sugar screenings, flu shots, hearing tests and an array of healthful living educational topics. Recreation, fitness and exercise offerings are regularly attended by many who wish to partake in healthful living pursuits and find socialization opportunities as well. Bowling, chair yoga, Pitch playing, Scrabble, trivia pursuit, linedancing and monthly movies are offered; just to name a few. The Oxford Senior Center provided **over 8,500** units of service for individuals to increase their quality of life.

The Center is the home of a weekday daily congregate meal site. Partnering with Tri-Valley Services, over 5,900 affordable meals were served in 2009. Tri -Valley provides a warm, healthy lunch Monday through Friday, which is carried through rain, sleet and snow throughout the calendar year by Oxford's volunteers. This program is called "Meals on Wheels." Special monthly events are offered throughout the calendar year and are usually scheduled around the lunch hour. Tri-Valley receives federal funding under the Older Americans Act furnished by the Central Massachusetts Agency on Aging and the Massachusetts Office of Elder Affairs.

The Oxford Senior Center/Council on Aging offers referrals to seniors in need, covering the gamete from housing options to homemaker and personal care referrals. Outreach service is an important part of what we do. We conduct in-home visits to assist seniors in defining their needs and to facilitate access to services. In 2009, the Senior Center/Council on Aging served **902** contacts.

Access to transportation equates to independence for older adults. Some seniors cannot access vital services in the community

without transportation. Our transportation program is essential in facilitating this independence by providing rides to medical/dental appointments, grocery shopping, the Senior Center for congregate meals, socialization and wellness activities, in addition to other destinations in the community. In 2009, over 4,300 rides were carried out by our van drivers. In addition, arrangements were handled in this office for ADA transits, of which, 74 rides were considered non-senior transits of handicapped individuals.

The SHINE program provides free, unbiased and up-to-date health insurance information, counseling and assistance to Medicare beneficiaries of all ages and their caregivers. The volunteer SHINE counselor helps older persons (and younger disabled Medicare beneficiaries) understand their Medicare benefits and other health insurance options. The Oxford Senior Center/Council on Aging is a SHINE Member Site. This service is available by appointment on Wednesdays.

The position of Clerk was eliminated as of June 30, 2009 due to budget cuts. Donna Burd was a Clerk at the Senior Center for many years. We thank her for her years of service to the Council on Aging. A new part-time position of Volunteer/Activity Coordinator has been added. The formula grant pays for this position and the individual only works one day per week.

Senior Center staff:

Director: Stacy Barr; Adm. Clerk: Donna Burd; WRTA and Transportation Coord.: Don Ireland; Outreach Coord.: Rebecca Messier; Volunteer/Activity Coordinator: April Blackwood; SHINE Volunteer: Diane Kaminski; Van Drivers Norman Mercier, Ken Devault and volunteer Joan Kasabula

2009 Council on Aging Board:

Chair – Dick Casagrande; Vice chair – Diane Kaminski; Secretary – Joyce Nilson

Members: Joyce Dalbeck, Dorothy Ireland, Joan Kasabula, Jan Miller, Larry Ackley, Gladys Pacenka, Fran Smolenski and Barbara Shultz

Respectfully submitted,

Stacy Barr

Executive Director

CULTURAL COUNCIL

The Oxford Cultural Council (OCC) considered 26 FY 2010 grant applications with requests for funds adding up to \$15,970. Allotted funding from the Massachusetts Cultural Council (MCC) decreased \$1,600 from 2009 to \$4,930 for FY 2010. The OCC was able to grant partial or full funding for 15 proposals for a total of \$4,900. The FY 2010 approved applicants included: Oxford Public Schools, the Oxford Free Public Library, the Oxford Bandstand Committee, Oxford Cub Scout Pack #147 and the Oxford Senior Center.

Among the projects funded were: “*Live Performance - Actor’s Shakespeare Project*” in Boston, for the Oxford High School; “*Tin Cup Adventures*,” “*Amazing Americans*,” and “*Brian Lies- Author /Illustrator*,” at Clara Barton Elementary School and “*Having Fun With Pyramids*,” at Oxford Middle School. Each of the school-based projects was coordinated with school curriculum needs.

The Oxford Free Public Library received two grants for the children’s library program: “*Earth Rhythms: Stories & Songs for the Whole Earth*” (in August) and “*Magic and Juggling at the Library*” (in February).

In addition, the OCC renewed the passes to the Tower Hill Botanical Gardens. These passes provide free admission to any Oxford resident and are available at the Oxford Free Public Library throughout the year. The use of these passes dramatically increased from being used 19 times (56 people) in 2008 to over 60 times (150 people) in 2009.

As in past years, a grant was provided to support the free Summer concert programs at the Oxford Bandstand. These concerts benefit every Oxford resident, as well as residents of other area towns. Also, the Oxford Senior Center received funding for “*Music is Love-Music, Magic and Comedy*” (May), and a concert by Soprano Ruth Harcovitz - “*Boston’s Julie Andrews*” (December).

As a local cultural council, the OCC receives the bulk of its funding from the Massachusetts Cultural Council, which is funded by the State legislature. The OCC may direct funds to individuals and organizations that are dedicated to productive and creative efforts in the arts, humanities or interpretive sciences. OCC guidelines and applications are available at the Oxford Free Public Library and the Town Hall. Further information and our own local requirements are available at www.massculturalcouncil.org or at <http://www.town.oxford.ma.us/Pages/OxfordMABComm/culture>.



Currently, ten (10) Oxford residents serve on the OCC, which requires a minimum of five (5) persons up to a maximum of twenty-two (22). Members of the OCC include: Anthony and Shannon Devoe, Grace Flynn, Rebecca Gaddis, Heidi Peterson, Olive Prunier, Alice Rojko, Betty Scotti, Anthony Troiano and Marla Zeneski.

Any Oxford resident with an interest in serving on the Oxford Cultural Council to help promote cultural events in town is encouraged to join by contacting the Town Manager. You can e-mail us for information at oxfordculturalcouncil@gmail.com. We look forward to hearing from you.

2010 is the year during which the Oxford Cultural Council will be seeking resident input through a survey. It is a tool to help OCC improve our work in the community. When you become aware of our survey please complete it and return it to us. Thank you!

DEVELOPMENT AND INDUSTRIAL COMMISSION

The Commission assists prospective new businesses that wish to explore the possibilities of locating in the Oxford Industrial Park or any other industrial area in town. We wish to thank all the Boards and Commissions who have assisted us during the past year.

FENCE VIEWER

Fence Viewing was established as part of our early laws under Chapter 49 of the General Laws of Massachusetts. Since 1693, fences were defined and policies of the “rights and remedies of landowners and abutters” were made into laws. Over the years, these laws have been strengthened through the court system and through the actions of a Fence Viewer.

Today, fences give us privacy, safety for children and animals, and are used to mark property lines or to hide an unsightly view. Larger fences are installed to control traffic noise or to provide protection around pools. It is the Fence Viewer who assists the owner and/or neighbor in solving problems that might arise in erecting a fence incorrectly.

Requests for information or assistance are mostly answered via phone, but several personal trips per year must be made in order to resolve more complicated issues. If you have a problem or question regarding a fence please call (508) 987-8936.

James H. Walker
Fence Viewer

HISTORICAL COMMISSION

French Huguenot settlers established the first settlement in “New Oxford” in the Southeast corner of the much larger English-owned Grant. The English came later and settled on the Plains, which is known today as Main Street. In 2013, Oxford will celebrate its 300th Anniversary. This date is based on the traditional date of incorporation granted to the English settlement in 1713. Oxford has much to celebrate in 2013! Let it be done well!

In 2009, the Oxford Historical Commission (OHC) and the Huguenot Memorial Society of Oxford, Inc. sponsored their fourth Picnic at the Huguenot Fort. A concert was included for the first time. The Picnic and concert in 2010 is planned for September 11, with a rain date of September 18. This well-attended, free event is held at Oxford’s most historic site on Fort Hill Road.

The OHC remains firmly committed to fulfilling the mandate presented in the state legislation of 1963, which established the MA Historical Commission as the State historic preservation agency. This action was followed ten years later in Oxford by Town Meeting vote, to establish the OHC as the local preservation agency. Together, these two agencies were created to ensure respect between preservation, growth and development in all Massachusetts' communities.

Oxford seems to be quickly reaching a critical point in development. Intersecting roads and highways divide Oxford and increased traffic flowing through town presents new challenges. Yet, Oxford still retains much of its historic identity. Hopefully, that identity will continue to be valued even in the midst of change. When structures and important historic sites are destroyed, so is a part of a town's identity. A historical presence in Oxford must be assured. The Oxford of tomorrow depends upon the action or inaction of the residents of today. It is a responsibility assigned to all.

The OHC is deeply grateful to many people who have donated Oxford photographs, post cards, family genealogies, old programs of events, advertising and a number of other items for preservation. If people are reluctant to part with items, the OHC would appreciate the opportunity to copy them and return them to the owner the same day. No bits of town history, however small, are considered insignificant. They all fit together to solve the puzzle that tells the story of Oxford. People may contact the OHC directly or leave donated material at the Selectmen's office. The collection is preserved in the space allocated to the OHC in Memorial Hall. It is used regularly for research and made available for review upon request.

In addition, the OHC greatly appreciates the following gifts: The large bell from the oldest Universalist Church in the world is now on permanent loan to the town through the generosity of the Coonan family. It will be put on display in a safe place. Exxon-Mobile presented the OHC with the gift of an

arborist's evaluation of the health of the Huguenot Oak and Irene Daviau donated copies of "The Oxford Shopper," which she published from May 17, 1996 to January 23, 2004.

The OHC is very grateful for the outpouring of support from property owners in the proposed National Register District. Front Street on the North and Huguenot Road on the South have already been declared eligible by the MA Historical Commission for listing in the National Register of Historic Places. Work is now underway to prepare the necessary documentation for the nomination. This honorary, non-regulatory designation recognizes "the well-preserved collection of civic, commercial and residential structures."

Significant improvements have occurred at the Huguenot Fort. Through the combined efforts of members of the OHC, the Huguenot Memorial Society, neighbors, Boy Scouts in Oxford and Leicester and the DPW, much of the brush has been eliminated and a permanent plan for easier maintenance is in place. Colin Malone of Boy Scout Troop 147 in Oxford is the fourth Boy Scout to earn his Eagle Scout Award by coordinating a work session at the Fort. People from near and far visit the site regularly. The need to provide information there has been discussed for years. With the offer of R.C. Rheault Construction to build a large interpretive sign, a proposal was developed and submitted to the MA Historical Commission (MAHC) due to the historical sensitivity of the entire 8 ½ acres. Joyce M. Clements, Ph.D., fulfilled all the requirements on behalf of the town pro-bono. Three large stone slabs to be used as benches are also proposed for the site. MAHC provided the necessary permit and the Oxford Board of Selectmen granted permission. The project can move forward in the Summer of 2010.

Greenbriar was home to more than one hundred families in the mid-1950s. Less than ten years later, all homes were removed to make way for the Hodges Village Dam and flood control project. Using the 1960 date of dedication of the Dam, the OHC and the Army Corps of Engineers are collaborating,

with former residents of Greenbriar, to plan a commemorative event in 2010 recognizing this massive undertaking for the families involved and the town alike.

Many people care for a variety of historic sites throughout the town. The OHC is aware of the following people, who have voluntarily worked at specific areas for many years: Harold Keenan has planted flowers and cared for the Lindbergh Sign on Marshall Street at the corner of Bacon Street. Roger and Martha Rheault have planted flowers at the Huguenot Monument and Eugene MacKay has maintained a watchful eye over the Huguenot Oak.



Special recognition needs to be given to Market Basket. In late 2009, Market Basket extended the stone wall in place along the South side of Sutton Ave. and continued to the development's property line on the West.

The OHC also extends its appreciation to the DPW and the Planning Dept., as well as all of Town government. Without their help and continued support, the many projects undertaken by the OHC would not have been possible.

Submitted by
Chairman Jean M. O'Reilly

LIBRARY DIRECTOR

The year 2009 was my twenty-fourth year in Town as your Library Director. I have enjoyed working for the people of Oxford.

Library use continues to be strong; increasing again this year. Public access computers continue to be heavily used. In a time of economic down-turn, it is always the case that public libraries are utilized more often.

In the past year, there was a substantial reduction in Library hours as a result of the

budget cuts forced by State Aid reductions to the Town. FY2010 brings further reductions in the library budget; however, we are keeping the same hours as the original cutback deemed necessary. We are hoping that there will be a turn-around in the fiscal climate, so that the Library can be open more hours.

In Adult Services, the Internet computers remain very popular and we continue to offer computer classes presented by Brenna (Pomeroy) Cavanaugh, the Assistant Director and Reference Librarian. We also now have Wi-Fi.

The Children's Room staff continues to present a staggering array of programs for the younger people of Oxford.

Mrs. Joyce Sirard, our extraordinary volunteer, continues to improve the library museum. We look forward to the time when the museum is completely organized and available to the people of Oxford on a continual basis.

I thank the Oxford Lion's Club for their continued support of the JAWS program, which provides computer access to the blind and visually impaired.

I would like to thank the Taft Fund for providing museum passes to the Ecotarium in Worcester. Thank you to the Friends of the Library for passes to the Davis Farmland and the Roger Williams Park Zoo; to the Oxford Woman's Club and the Friends for jointly providing a pass to the Children's Museum in Boston. The Smolenski-Millette Trust provided funding for the passes to the New England Aquarium, the Museum of Science in Boston and the Discovery Museums in Acton. Jay Bowes donated the Museum of Fine Arts Pass. The Oxford Cultural Council provided funding for passes to the Worcester Art Museum, the Tower Hill Botanical Garden and the Higgins Armory Museum. The pass programs are very popular with our patrons.

Thanks to the Friends of the Library group, under the leadership of Mrs. Grace Flynn, for generously providing funding for entertainers

and other programs during school vacations for our young patrons. They also provide funding for all of the little extras that are used in presenting story-hours and the many other programs for the children of Oxford.

I would also like to thank all the people who have volunteered some of their time to help us at the library. I am especially grateful to those who do so regularly; including, but not limited to, Sarah Mills and Joyce DeGon.

I appreciate my hard working staff, our always-genial Trustees, our many faithful borrowers and especially those who have given gift books in memory of loved ones.

See you at the library!

Submitted by
Timothy A. Kelley
Library Director

LIBRARY TRUSTEES' REPORT

The year 2009 brought a tightening of all budgets in the Town. We feel the Library has done all that it can to continue to provide the best service possible to the people of the Town with the resources that are available.

In the Spring, after the budget was cut, we shortened the Library's hours by closing on Mondays. This reduction in hours continues in the new fiscal year, as we operate with a further-reduced budget. This does not, however, change the fact that the Library staff will provide you with all the great service you have come to expect. The Children's room continues to offer a wide array of wonderful services from story hours for the very young to entertaining, educational programs and presentations for young adults.

In tough economic times, the Library is the place to find the information you need to persevere. The recreational reading, listening and viewing that you enjoy are all for free!

We thank the Town Administration for working with us to ensure that the Library remains strong in these tough times. This allows us to keep our state accreditation and

opens up the resources of all libraries across the State to the people of Oxford. Stop in at the Library and the Staff will work to get you anything you need.

The Board is also grateful to everyone who has made a donation or asked that donations be made in their memory to the Oxford Free Public Library. This year, specifically, the Coonan family asked for donations to be made in memory of George F. Coonan, Jr. Additionally, Mr. George Morin left us a substantial donation in his will.

The Friends of the Oxford Free Public Library, still under the unflagging leadership of President Grace Flynn, continue to conduct numerous fundraising activities, enabling the Library to provide programs that are not covered in our budget. This provides funding for entertainers and other programs during school vacations for our young patrons. The Friends also provide funding for all of the little extras that are used in presenting story hours and a variety of other programs.

The Board would like to express their gratitude to all of the area artists, who so graciously exhibited their work at the Library for the enjoyment of our patrons.

The Board is grateful to Director Timothy Kelley and all of our Staff, Pages and Volunteers, who keep the Library running so smoothly. They provide excellent day-to-day services to our patrons, in addition to offering special events for that "something extra" reason to return to the Library.

The Board is proud of the "free" in Oxford Free Public Library. Our goal is to ensure patrons equal "free" access to all library services; from historical archives to current technology; from recreational materials to the latest book releases (in print and audio), videotapes, CDs and DVDs; to information from a substantial collection of print nonfiction to online acquisitions and databases.

Submitted by
John J. Bowes, Chair
James H. Walker and John Flynn

OPEN SPACE COMMITTEE

The Open Space Committee continues to work on the *Goals and Objectives* set forth in Section 8 of the Open Space and Recreation Plan. A copy of the Plan is on file in the Oxford Free Public Library and the Town Manager's Office. These *Goals and Objectives* were formulated from the town-wide survey answered by the citizens of Oxford. The number one goal from the survey results is to "Preserve Oxford's Small Town Character by Managing New Growth."

Another specific goal of this plan is "to work toward developing a French River Greenway with walking trails, bridge crossings and small parks, to improve public access and preservation of key open space parcels; conduct the canoe access study approved and funded by the Quinebaug Shetucket Heritage Corridor; and based on the study's recommendations, develop one or more canoe put-ins." To work toward accomplishing this goal, the Open Space Committee unanimously voted to partner with the French River Connection, the Dudley Conservation Land Trust and Oxford citizens to purchase four (4) acres at 52 Dudley Road along the French River. This property, known as Leovich Landing, is located where the road, the river and the proposed route of the Greenway meet. It will provide public access to a trailhead, a small park and a canoe launch.

Donations totalling \$70,000 were raised to purchase Leovich Landing. Funds came from individuals, local businesses, State grants and \$5,000 came from Oxford's Conservation Fund. The Open Space Committee is happy to report that the land was officially opened to the public in October 2009. We want to thank Ken Parker of the French River Connection, as well as, Sandra Peterson and Keith Kirkland of the Dudley Conservation Land Trust for their efforts to buy this land.

The committee would like to take this opportunity to thank everyone who has supported our efforts. We look forward to working with you on the Open Space and Recreation Plan *Goals and Objectives* during the coming year.

Respectfully submitted,
Alice Shaw, Chairman

OXFORD HOUSING AUTHORITY

The Oxford Housing Authority, a public corporation, was organized in 1971, as authorized by Chapter 121 of the General Laws of Massachusetts.

Annual Meeting: The first regular meeting after the Annual Town Election

Regular Meeting: The second Tuesday of the month at 10:00 a.m. at the Housing Authority's Office located at 23 Wheelock Street, Oxford, MA

BOARD MEMBERS

| | |
|----------------------|---------------------|
| Earl F. Faneuf, Sr. | Chairman |
| Ernest A. White, Jr. | Vice Chairman |
| Gloria A. Wade | Treasurer |
| Howard Merson | Assistant Treasurer |
| Paul Graves | State Appointee |

PERSONNEL

| | |
|----------------------|--------------------------|
| Elisabeth E. Earle | Executive Director |
| Ruth V. Benoit | Administrative Assistant |
| Cathleen M. Donovan | Tenant Coordinator |
| Ronald Dranginis | Maintenance Supervisor |
| James Niedzialkowski | Maintenance Mechanic |
| Craig Erickson | Maintenance Laborer |
| Karen Ahlers | Attorney |
| Howard Gordon, CPA | Accountant |

The Oxford Housing Authority's primary function is to administer public housing programs in the Town of Oxford and to recommend and apply for financial assistance to State and Federal agencies for housing programs.

The Authority currently administers a total of 188 units of State-aided Housing. 66 were completed in 1974 and a 52 unit State-aided project was completed in 1979. The Housing Authority completed a Development Grant in 1999 for the construction of 48 units of elderly/handicap housing, 14 units of family housing and 8 units of special needs housing. The Housing Authority also administers 87 units of the Federal Section 8 Rental Assistance Program (plus a number of portability units).

Submitted by
Elisabeth E. Earle,
Executive Director

PLANNING BOARD

The Planning Board is chartered by the Town and Massachusetts General Law to administer local and State by-laws, zoning and subdivision regulations. The Planning Board makes recommendations on all matters concerning the physical, economic and environmental development of the Town. The Board is responsible for the periodic updating of the Master Plan.

Planning Board membership at the end of the year consisted of: Chairman Richard A. Escolas, Jr., Vice Chairman Ralph J. LePore, Clerk Jeffrey Stafford, Kevin Dyer, Vice Clerk Norman LeBlanc, Thomas Sullivan and Donald Mosher. During the year, Dennis Lamarche resigned from the Board (his unexpired term was filled by Donald Mosher). Mr. Lamarche was elected to the Board of Selectmen. David Manugian remains the Town Engineer/Planner and Mary Herriage continues as the Planning Clerk.

The Planning Board held twenty-four (24) meetings in 2009. During those meetings, the Board considered Approval Not Required (ANR) plans, subdivision plans, site plans, special permit applications and zoning by-law amendments. No Preliminary Subdivision Plans were received.

There were no Definitive Subdivision Plans filed during 2009. An extension of time for the extended approval of 2007 was filed for the Reserve at Ashworth Hill and was denied.

The Board endorsed four (4) ANR plans showing lots with frontage on existing roads, resulting in lot line changes, easements, and/or the creation of new building sites.

Nine (9) Special Permit Applications were filed. Seven (7) were approved; one (1) was withdrawn without prejudice and one (1) remains pending.

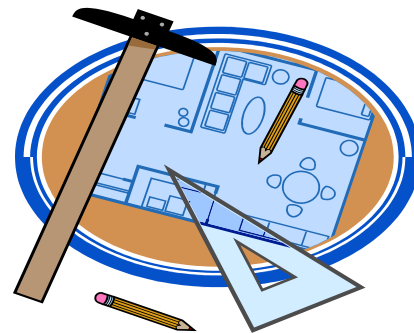
Eighteen (18) Site Plan Review Applications were received; fourteen (14) were approved, one (1) was withdrawn without prejudice and three (3) are pending. The approved plans included ten (10) for new uses on existing

sites, seven (7) for new buildings and one for a building addition. The pending applications are for multi-family housing, a new commercial building on an existing site and a new use on an existing site. Market Basket was approved in January, 2009.

The Town Charter charges the Planning Board with making recommendation to the town on all matters concerning the physical, economic and environmental development of the town. During the year, the Board considered and made recommendations at Town Meetings on six (6) Warrant articles. At the May Town Meeting the Planning Board supported Article 16: the de-weeding of Carbuncle Pond; and, Article 17: the purchase of Leovich Landing. At the October Town Meeting the Board supported Article 6: the extension of a water main on Dana Road; Article 9: the sale of 450 Main Street (the former police station); Article 12: changes to the Site Plan Review regulations; and, Article 13: changes to wireless communication tower regulations.

The Board continues to express its' thanks to the Town Hall Staff and the other volunteer Boards and Commissions for their assistance and consideration of the many applications that are submitted for review.

Submitted by
Richard A. Escolas, Jr.
Planning Board Chairman



RECREATION COMMISSION

The Recreation Commission meets the first Tuesday of each month at 7:00 p.m., at the Oxford Community Center. The Commission meets to approve and organize requests for the use of the Town's recreation property. It also plans and sponsors recreation events in the Town for children and adults. Ongoing maintenance of the Town's recreational property is overseen by the Commission with the assistance of the Department of Public Works (DPW).

In 2009, the lighting project continued for the baseball field at Greenbriar park. The foundations for the light poles were completed and the lights assembled. The wiring between the light poles was also completed. There were some unexpected additions to the project and a substantial increase in copper costs; therefore, we were unable to complete the entire lighting project in 2009. In light of the current economic environment and the inability to draw on free capital, the Commission began researching ways to fund the completion of this extensive project. Old Town Meeting articles, with money still residing in the accounts, were gathered and placed on the October Town Meeting Warrant for reallocation of funds. The article passed and the money was appropriated to complete the lighting project and repair the Joslin fields. The lighting project is slated for completion by April 2010.

The proposed Joslin Field renovations include regrading the existing area, installing a manual sprinkler system, which could be upgraded later to a solar-powered control unit, and hydro seeding. The bids for this project will be sent out in 2010.

Carbuncle Beach was opened for swim lessons and Fun Club activities in July and August. The programs were organized and run by the Community Center under the direction of Stacy Barr, Director of Community Programs. All lifeguards, as well as the Fun Club workers, were hired by the Community Center. The top floor of the beach house was used as a safe haven for the

children and workers in case of inclement weather. The building also houses the bathrooms and lifeguard rooms, in addition to supplying storage space for beach equipment and supplies.

Plans and upgrades to Ruel Field continued in 2009 with the purchase of 4 new aluminum benches for the softball fields. They are tentatively scheduled to be installed in the Spring of 2010. Also planned, is a building on this property that will house bathrooms and a concession stand. This is another step in the Master Plan for Ruel Field.

Ruel Field was used by Oxford Lassie League Softball, Oxford Youth Soccer, Oxford Men's Softball League, Liverpool Soccer Club, Oxford Men's Soccer League and the Jack Benny Softball League. In early September, Ruel Field was one of three sites that hosted the Central Mass Invaders Fast Pitch Softball Tournament, in which over forty teams from New England and New York participated. In October, Ruel Field again served as host to the Special Olympics Soccer Regional Tournament. Over forty teams from Massachusetts came to qualify for the Olympic Teams on a beautiful, sunny Sunday.



The two volleyball courts, skatepark and the two tennis courts located in Greenbriar were very active in 2009. A new skate park opened near the Joslin Fields in the Center of Town. A landscaped barrier was installed at the end of the Maple Street parking lot near the skate park as a noise buffer for the surrounding neighbors. Over forty (40) hemlocks, three (3) large pink dogwoods and three (3) mountain ashes were planted at this site.

In addition to the skate park, two new basketball courts were constructed near the

Joslin fields. These courts have fencing and state-of-the-art equipment. They are used by many different age groups. Plans for summer leagues at this site are being developed for the upcoming year.

Recreational areas were also utilized for other activities, which included: horseback riding, biking trails, hiking, fishing, ice skating, sledding, cross country skiing, snow shoeing, canoeing, kayaking and swimming.

The Recreation Commission would like to thank Sean Divoll and the DPW Crew for their continued support and help with Recreation programs. The Recreation Commission looks forward to developing a plan and working closely with the DPW in 2010 to keep all of the Town's recreational properties in pristine and safe condition for all Oxford residents.

Submitted by
Joel P. Masley, Chairman

ZONING BOARD OF APPEALS

The Zoning Board of Appeals normally meets on Thursday evenings, as needed, to hear and decide on applications for Variances, Special Permits and Appeals of Administrative Zoning actions, as prescribed under the Town of Oxford's Zoning By-Laws. Each application to the Board involves one or more public hearings and, in most cases, a site visit. During 2009, the Board acted on 2 Special Permit and 3 Variance requests, in addition to one (1) Appeal of an Administrative Zoning decision.

At the close of the year, the membership consisted of Michael Leduc, Chairman; Mark Mercadante, Vice Chairman; Peter LaFlash, John Sneade and Arthur Bouley. Alternate Board members were: Al St. Germain, Stephen Balcunas and Michael Camosse. The Board wishes to thank the other Town Boards, Commissions and Town Hall Staff for their assistance during the past year.

Respectfully submitted,
Michael Leduc, Chairman

VITAL STATISTICS

| | <u>Births</u> | <u>Marriages</u> | <u>Deaths</u> |
|--|---------------|------------------|----------------------------|
| 2008 | 137 | 58 | 117 |
| 2009 | 137* | 59 | 117* |
| * Incomplete | | | |
| Birth Records | | \$.00 | |
| Birth Certificates | | 2,620.00 | |
| Marriage Intention | | 930.00 | |
| Marriage Certificates | | 1,585.00 | |
| Death Certificates | | <u>1,670.00</u> | |
| Total Vital Statistics Receipts | | | \$ 6,805.00 |
| <u>Animal Control</u> | | | |
| Dog & Kennel Licenses | | \$ 9,800.00 | |
| Cat Licenses | | 3,378.00 | |
| Duplicate Dog/Cat Tags & Transfers | | 9.50 | |
| Late Charges Dogs/Kennels | | 2,964.00 | |
| Late Charges Cats | | <u>1,110.00</u> | |
| Total Animal Control Receipts | | | \$17,261.50 |
| <u>Miscellaneous Receipts</u> | | | |
| Business Certificates | | \$1,245.00 | |
| Miscellaneous | | 418.00 | |
| Photostat Copies | | 80.00 | |
| Raffles and Bazaars | | 90.00 | |
| List of Residents | | 200.00 | |
| Pole Locations | | 40.00 | |
| Registration of Flammables | | 1,772.50 | |
| Certificate of Residency | | 35.00 | |
| Commercial Codes | | 10.00 | |
| General By-Laws | | 31.00 | |
| Zoning By-Laws | | 525.00 | |
| Zoning Maps | | .00 | |
| Sub-Division Control Laws | | 70.00 | |
| Charter | | 12.00 | |
| Municipal Legislation | | .00 | |
| Notary Fees | | 121.00 | |
| Fines – Non-criminal Disposition (Animal Control) | | 380.00 | |
| Marijuana Tickets | | 700.00 | |
| Yard Sale Permits | | 1,430.00 | |
| Fisheries & Wildlife Fees | | <u>293.30</u> | |
| Total Miscellaneous Receipts | | | \$7,452.80 |
| <u>Division of Fisheries & Wildlife</u> | | | |
| Number of Licenses and Stamps Sold | 370 | | |
| Total Fisheries & Wildlife Receipts | | | <u>\$6,338.80</u> |
| Total Receipts by Town Clerk | | | \$ 37,858.10 |
| Less Payment to Fisheries & Wildlife | | | <u>(\$6,234.50)</u> |
| TOTAL PAYMENT TO TOWN TREASURER | | | <u>\$ 31,623.60</u> |

PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS (D.P.W.)

Despite devastating 9C cuts to local aid and the associated reduction in the DPW budget, the Department continued its focus on providing high quality public works and utility services.

Aside from normal maintenance duty, the Highway Division completed many noteworthy projects in 2009. Old Southbridge Road from Misty Meadow Lane to the Charlton town line and Whiting Road from the Dudley town line to the Charlton town line, were pulverized and paved with hot mix asphalt. Additionally, the drainage system was rebuilt in this area to handle increased storm water runoff. A drain line was installed on Prince Street to alleviate puddling and icing in the winter. Due to budget cuts, no chip sealing was performed.

In 2009, the Town used a developer's forfeited cash security and completed the developer's outstanding roadway work on Henry Marsh Road, Sullivan Boulevard and Misty Meadow Lane. The work consisted of drainage system cleaning and fixing, berm placement and top course asphalt paving.

The Cemetery and Grounds Division was busy in 2009. Due to budget cuts, the Town was not able to hire seasonal summer help to mow and trim grass in the cemeteries and recreational fields. As an unfortunate twist, the Summer of 2009 was unusually wet and cool, which led to abundant grass growth. Therefore, the Division was extremely busy; continuously mowing grass that never stopped growing until the frost set in. Fifty-six burials were completed in 2009 in Oxford Cemeteries. The Cemetery and Grounds Division performed roadside tree and brush control to control vegetation within the public Right-of-Way. The Tree Warden held one public hearing for tree removal.

In 2009, the Fleet Maintenance Division worked diligently on maintaining all DPW, Fire-EMS, Police and Council on Aging vehicles. A new multi-purpose sidewalk machine with attachments and a heavy duty trailer was appropriated from the DPW's Capital Plan at the Fall 2009 Special Town Meeting.

The Sewer Division performed maintenance on the Town's sewer system in 2009. Significant progress was made on the Town's Comprehensive Wastewater Management Plan. The purpose of the plan is to determine a 20-year plan for sewer expansion in the Town.

In May 2009, the DPW constructed the Town Center Skate Park in the parking lot of the Community Center with grants from the Smolenski/Millette Trust. Several public meetings helped shape the design of the skate park.

The Department of Public Works wishes to thank all Boards, Committees, Commissions, Departments and the general public for their support. Such support is instrumental in helping the DPW continue its goal to provide superior service to the Town.

Respectfully submitted,

Sean M. Divoll, P.E.

Director of Public Works/Sewer Superintendent



FACILITIES MAINTENANCE DEPARTMENT

The Department's mission is to efficiently and effectively utilize all available resources to provide the best, economical maintenance of the town's buildings, structures and equipment, in order to achieve their maximum expected design life, in addition to insuring a safe and functional environment for the public and the Town of Oxford's employees.

Calendar year 2009 was a busy year for the Department. The total number of work orders written increased by 23% and there was a slight up tick in the Department's completion rate for all work orders to 97.5% over last year's rate of 92.2%. These numbers were achieved without adding to the maintenance staff and are the result of many factors, not the least of which is the outstanding efforts expended by the Department's two maintenance technicians: Vinny Fallavolitta and Steve Papagni.

Operational efficiency was enhanced by increasing the number of Preventive Maintenance (PM) work orders written and performed by over 80%. These work orders can be accomplished much quicker than standard repair orders, since spare parts, tools, methods of repair and scheduling are known before arriving on site. Additionally, as the number of PM work orders has increased, the number of repair work orders has decreased by almost 7%.

Another area that saw improvement was the development of a robust inventory of repair parts

that better addresses the needs of the town's diverse assortment of buildings. Having the right mix of parts on hand greatly reduced the amount of time that elapsed from the time a problem was diagnosed to the time it was completed. Timely repairs resulted in no loss of use of any of the town's buildings due to maintenance issues. All of the town's various departments were able to conduct the business of the town without interruption.

The year saw a number of projects; most notably: the installation of a new electrical service panel and a 2 ton split system heat pump at the Department's Barton Street building; the replacement of a cracked boiler section at the Chaffee School; the replacement of all boiler burners, one main boiler circulator motor and a 20 ton air conditioning compressor, plus isolation and modifications to the fire sprinklers to prevent recurrent freeze-ups at OHS; installation of non-electric control valves throughout the building, partial roof replacement over the Gym and the installation of a 3 ton split system air conditioner at the Community Center; as well as the demolition and renovations at the Middle School to accommodate technology upgrades.

The construction of the new police building at 503 Main Street, which had started the previous July, progressed throughout the year and was completed in early August. The Facilities Maintenance Department provided project management as the Owner's Project Manager and I'm pleased to say that the project was completed on time and within budget. The former police building at 450 Main Street was secured, winterized and made ready for disposal by sale.

With the Police Department's move into their new home, the Facilities Maintenance Department started providing custodial support to that building. This brought the number of full-time custodians within the Department to four and they collectively provide custodial services to the Town Hall, Library, Community Center, Senior Center, Woodward School, North Oxford Fire Station and the new Police Headquarters.

I would like to thank the Town's many boards and committees, as well as the other department heads and building managers for their support of this Department throughout the year. Without their cooperation, assistance, guidance and patience, the work of Facilities Maintenance would be much more difficult.

Respectfully submitted,
Richard A. Donais
 Facilities Maintenance Coordinator

FACILITIES DEPARTMENT STATISTICS

| | |
|------------------------------|--------------|
| MUNICIPAL BLDG ORDERS | 800 |
| SCHOOL BLDG ORDERS | 645 |
| WORK ORDERS COMPLETED | 1,409 |
| CURRENT BACKLOG | 86 |

Repair Orders

| | |
|-----------|----|
| January | 87 |
| February | 43 |
| March | 57 |
| April | 64 |
| May | 73 |
| June | 46 |
| July | 58 |
| August | 80 |
| September | 65 |
| October | 50 |
| November | 65 |
| December | 55 |

Preventative Maintenance Orders

| | |
|-----------|----|
| January | 44 |
| February | 43 |
| March | 78 |
| April | 47 |
| May | 67 |
| June | 56 |
| July | 44 |
| August | 56 |
| September | 83 |
| October | 72 |
| November | 53 |
| December | 55 |

SCHOOLS

School Department

SUPERINTENDENT'S OFFICE

Allen W. Himmelberger Superintendent of Schools
Melissa A. Widing Secretary to the Superintendent
Richard Mathieu Business Manager
Naida Lepore Accounts Payable/Budget Specialist
Denise Aucoin EDUCARE Coordinator
Kathleen Martinello Payroll/Personnel Director
Susan Davis Business Office Clerk

OXFORD HIGH SCHOOL

Kevin Wells Principal
David Nugent Assistant Principal
Tara Anderson Science
Alton Baggett Music
Matthew Welsh History/English
Sr. Chief Wade Borland Naval Science, Navy Jr. ROTC
Susan Briody Art
Jean Paul Brouillette Accounting
Kathleen Casavant English
Leslie Chambers Physical Education
Paula Cobb Librarian
Amy Corey Social Studies
Courtney Nugent English
Daniel DeLollis Technology Teacher
John Doldoorian Psychology/Athletic Director
Annie Dubois French
Thomas Ethier Social Studies
Deborah Feingold English
Susan Gallant English
Jeromy Grniet Resource Officer
Heidi Godowski Moderate Needs Special Education
Cheryl Hetherman Special Education
Eric Jenkins Social Studies
Cassandra Klimczuk Math
Marcia Krantz English
Mary Ann Lacki Spanish
Dixie Lawrence Health
Candace Lirange Spanish
Paul Lirange Math
Commander Michael Masley Naval Science, Navy Jr. ROTC
Kevin May Science
Dr. Karen Noone-Yvon School Psychologist
Kathleen Norrgard Special Education
Dung Nguyen Physical Education
Courtney Nugent English
Keith Radzik Science
Deborah Semenyck Math
Edward Sikonski Adjustment Counselor
Diane Snyder Science

High School (cont.)

| | |
|-------------------------|----------------------|
| Martha Spinney | Math |
| Kara Stockhaus | History |
| Janice Swindell | Science |
| Thomas Ward | Adjustment Counselor |
| Katherine Wieland | Adjustment Counselor |
| Elaine Ziemba | School Nurse |

PROJECT COFFEE/JOBS

| | |
|--------------------------|--------------------------------------|
| Nancy James | Coordinator of Alternative Education |
| Julie Czernicki | Adjustment Counselor |
| Deborah Dion | English |
| Deborah Doe | Computer Technology |
| Anthony Genatossio | Time-Out Room Coordinator |
| William Hayes | Horticulture/Landscaping |
| Joseph Janerico | Construction Tech |
| David Leal | Small Engine Repair |
| Mark Lempicki | MCAS Math |
| Richard Maliff | Social Studies |
| Robin Murphy-Dow | Special Education Science |
| Blayne Murray | Teacher |
| Francis O'Brien | Carpentry |

OXFORD MIDDLE SCHOOL

| | |
|----------------------------|--------------------------|
| Katherine Hackett | Principal |
| Bennett Milliner | Assistant Principal |
| Jean Aromando | Secretary |
| Amy Belhumeur | Social Studies |
| Kristie Biando | Adjustment Counselor |
| Michelle Blood | ELA |
| Barbara Boulay | ELA |
| Jason Burch | Special Education |
| Joanne Cormier | Integrated Studies |
| Nancy Cottin | Art |
| Monica Crocker-Doyon | Intensive Special Needs |
| Valerie Daoust | Secretary |
| Gail Davis | Title 1 TA |
| Melissa Devon | Media Center Coordinator |
| BonnieJean Diggins | Nurse |
| Sarah DiGioia | Special Education |
| Lois Doray | Integrated Studies |
| Barbara Douka | Literacy |
| Elaine Goulas | Integrated Studies |
| Stephen Greene | Science |
| Donna Greenough | Physical Education |
| Holly Greico | Title 1 TA |
| Joanne Grzembski | Mathematics |
| Robert Hankey | Special Education |
| Ian Hennessey | Science |
| Scott Hersey | Physical Education |
| Judy Hodgerney | ELA |
| Maria Kabala | ESL |
| Marybeth Karsok | Adjustment Counselor |

Middle School (cont.)

| | |
|--------------------------|---------------------------|
| Laury Kelly | Integrated Studies |
| Miriam King | Integrated Studies |
| Patricia Lal | Spanish |
| Janet Ledoux | Keyboarding |
| Denise Lewis | Grades 7 & 8 TA |
| John Libera | Music |
| Catherine Looney | Mathematics |
| Kacey McCallum | Integrated Studies |
| Susan Moscoffian | Social Studies |
| Kara Murphy | Integrated Studies |
| Claudia Nash | Integrated Studies |
| Donald Palermino | Integrated Studies |
| Jennifer Pierce | Integrated Studies |
| Christopher Pietro | Team Chairperson |
| Barbara Piscitelli | Wilson Reading Instructor |
| Ellen Prunier | Integrated Studies |
| Jessica Racicot | Integrated Studies |
| Karen Ruiz | Literacy |
| Sarah Rutkiewicz | Music |
| Kristen Scholl | Literacy |
| Kendra Sheldon | Special Education |
| David Smith | Integrated Studies |
| Wendy Steriti | Title 1 TA |
| R. Steven Vinzi | Mathematics |
| Rhea Walia | Science |
| Joshua Whitaker | Integrated Studies |
| Jessica White | Special Education |
| Kathleen Wozniak | Integrated Studies |

ALFRED M. CHAFFEE SCHOOL

| | |
|--------------------------|----------------------------|
| Nancy Fournier | Principal |
| Luciano Amoroso | Playground Aide |
| Alana Augustine | Therapy Assistant |
| Terry Banach | Cafeteria Aide |
| Nicole Beck | Grade 2 Teacher |
| Tara Bennett | Physical Education Teacher |
| Annette Bent | Instructional Aide |
| Angela Bernard | Instructional Aide |
| Dendra Bodreau | Kindergarten Teacher |
| Sara Borjeson | Art Teacher |
| Dorothea Brewer | Grade 4 Teacher |
| Jean Buell | Title 1 – Reading Teacher |
| Monica Butrick | Instructional Aide |
| Sherry Carbonneau | Sub Instructional Aide |
| Paula Casey | Teacher Assistant |
| Marylou Chrisler | Instructional Aide |
| Cathy Corfey | Title 1 Teacher Assistant |
| Phyllis Cunningham | Instructional Aide |
| Carol Davis | Grade 1 Teacher |
| Jim Dion | Custodian |
| Rhonda Doney | Kitchen staff |
| Cheryl Dubois | Instructional Aide |
| Stephanie Dudek | Sub Instructional Aide |

Chaffee School (cont.)

| | |
|-----------------------------|---------------------------|
| Joyce Dziedzic..... | Grade 4 Teacher |
| Brenda Ewings | Instructional Aide |
| Laurie Faia..... | Instructional Aide |
| Tammy Fournier..... | Kindergarten Teacher |
| Heather French | Team Chair |
| Mary Freudenthal | Grade 4 Teacher |
| Doreen Galiastro | Sub Instructional Aide |
| Bonnie Gilligan | Title 1 Teacher |
| Sandra Granahan | Kindergarten Teacher |
| Diane Groleau | Cafeteria Aide |
| Bonnie Hagopian..... | Long Term Sub |
| Jennifer Hall | Teacher Assistant |
| Nora Hammond | Instructional Aide |
| Karen Iwanski | Therapy Assistant |
| Sandra Jackson | Grade 4 Teacher |
| Angela Jordan..... | Instructional Aide |
| Maria Kabala..... | English/Second Language |
| Barbara Keeler..... | Playground Aide |
| Holly Keohane..... | Sub Instructional Aide |
| Susan Kirk..... | Grade 3 Teacher |
| Kimberly Larson | Grade 1 Teacher |
| Rachel Latour | Teacher Assistant |
| Andria Maciejewski | Instructional Aide |
| Cherry Malcom | Therapy Assistant |
| Yesenia Marquez..... | Sub Instructional Aide |
| Juliana Masley..... | Physical Therapist |
| Lori McCambridge..... | Instructional Aide |
| Kelly McCarthy..... | Instructional Aide |
| Leda McCarthy..... | Kitchen staff |
| Lisa Murphy | Special Education Teacher |
| Janice Murray | Grade 2 Teacher |
| Evelyn Mwenye..... | Art Teacher |
| Alison Parker..... | Teacher Assistant |
| Susan Peltier | Literacy Teacher |
| Denise Perra | Playground Aide |
| James Piette | Building Sub |
| Laurie Pytko | School Nurse |
| Colleen Rea | Grade 2 Teacher |
| Tammy Rebello | Secretary |
| Kathy Regele | Occupational Therapist |
| Marlene Rider..... | Instructional Aide |
| Sarah Roberge | Speech/Language Assistant |
| Michelle Roemer | Grade 2 Teacher |
| Irene Shannon..... | Special Education Teacher |
| Katheryne Sheehan..... | Grade 1 Teacher |
| Lisa Simonis | Grade 3 Teacher |
| Nancy Skeates | Instructional Aide |
| Kristina Smollin | Grade 1 Teacher |
| Katie Snyder..... | Secretary |
| Antoinette St. Germain..... | Sub Instructional Aide |
| Dawn St. Germain | Grade 3 Teacher |
| Christina St. Martin | Grade 3 Teacher |
| D. Lyn Stevens | Preschool Teacher |
| Kevin Stone..... | Custodian |

Chaffee School (cont.)

| | |
|----------------------|---------------------------|
| Laura Stuart | Special Education Teacher |
| Andrew Targoff | Music Teacher |
| Kerry Tatum | Sub Instructional Aide |
| Mylene Tatum | Sub Aide |
| Lynn Thornton..... | Adjustment Counselor |
| Rebecca Torti | Special Education Teacher |
| Lori Urella | Library/Computer |
| Noreen Welch..... | Instructional Aide |
| MaryAnn Wilson..... | Teacher Assistant |
| Valerie Zuidema..... | Speech |

CLARA BARTON

| | |
|--------------------------|-------------------------|
| Norm Yvon..... | Principal |
| Steve Anderson | Custodian |
| Nancy Aubin | Instructional Aide |
| Alana Augustine..... | Speech Assistant |
| Kristin Barrette | Grade 1 Teacher |
| Tara Bennett | Physical Education |
| Brianna Bonin | Custodian |
| Sara Borjeson | Health |
| Debra Borowko | Instructional Aide |
| Deborah Boucher..... | Kindergarten |
| Paula Brunelle | Grade 3 Teacher |
| Mary Jane Burke | Grade 4 Teacher |
| Bobbi Jo Cappuccio | Instructional Aide |
| Jill Cofsky | Grade 1 Teacher |
| Laurie Connolly..... | Occupational Therapist |
| Kim Cournoyer..... | Recess Aide |
| Kimberly Davis | Kinder-Plus |
| Lysa Dell-Aquila..... | Recess Aide |
| Laura Flanagan | Title I |
| Linda Forte | Guidance |
| Nicole Gaudette..... | Grade 4 Teacher |
| Cara Gilbert..... | Special Education |
| Jenny Gillett | Grade 2 Teacher |
| Tammy Grasseschi | Recess Aide |
| Susan Grenier | Secretary |
| Bonnie Hagopian..... | Instructional Aide |
| Jill Healy | Grade 2 Teacher |
| Jillian Keller | Grade 3 Teacher |
| April Knott | Grade 3 Teacher |
| Lynn Leigher..... | Grade 4 Teacher |
| Linda Levie | Cafeteria |
| Linda Mahota | Substitute |
| Cherry Malcolm | Occupational Therapist |
| Sue Manzi..... | Recess Aide |
| Beverly Marmorstein..... | Team Chair/Psychologist |
| Juliana Masley..... | Physical Therapist |
| Deborah McGrath..... | Grade 3 Teacher |
| Diane Menard | Grade 4 Teacher |
| Julie Meneguzzo..... | Special Education |
| Sandra Moody | Instructional Aide |
| Evelyn Mwenye..... | Art |

Barton School (cont.)

| | |
|-------------------------|-------------------|
| Kristin Ornell..... | Grade 2 Teacher |
| Jennifer Pariseau | Literacy |
| Karin Reidy | Literacy |
| Sandra Rivett..... | School Nurse |
| Sarah Roberge | Speech Assistant |
| Judy Rodier | Cafeteria |
| Patricia Rodier..... | Grade 1 Teacher |
| Laura Schakenbach..... | Special Education |
| Betty Scotti..... | Recess Aide |
| Carol Sheridan..... | Teacher Assistant |
| Johanna Simkus..... | Librarian |
| Carrie Smeglin..... | Grade 1 Teacher |
| Andrew Targoff..... | Music |
| Jennifer Ugrinow..... | Kindergarten |
| Lesley Yanka..... | Title I |
| Norman Yvon..... | Principal |
| Linda Zarif..... | Speech Therapist |



OXFORD HIGH SCHOOL

The Class of 2009 concluded their school year on June 5th, on a cloudy evening before a capacity crowd of town dignitaries, family, friends and faculty/staff. Those present were once again awed by the wonderful speeches delivered by the Class of 2009's top three graduating seniors: Joshua Boucher, Noelle Richard and Robert Puishy.

The seniors and guests heard an inspiring commencement address given by Superintendent Ernest Boss.

The Class of 2009 has shown their zeal for education with over 91% of the graduates choosing to further their education. A closer breakdown of the future plans for the class is as follows:

- 64% chose to further their education at four (4) year institutions.
- 27% chose to further their education at two (2) year institutions.
- 2% chose to join the military.
- 7% chose to seek employment opportunities.

We are extremely proud of our graduates and all of the students that comprise the Oxford High School "family." We extend our appreciation to the parents, students, faculty and staff for their continued support.

Oxford High Athletics ~ New school records were set by 2 track athletes: Neil Reilly set a new school record for the 2 mile during the indoor track season and Noelle Richard set a new school record during the spring track & field season in the 200 meter dash and long jump.

The Naval Junior ROTC Unit of Oxford High School continued its fourteenth highly successful year of operations. 57 students were enrolled across the four, year-long academic electives in this special program and 12 four-year seniors graduated in the Class of 2009. Cadets continued to conduct an impressive list of activities, trips, competitions and community service projects throughout the calendar year.

The NJROTC Drill Team and Color Guard again excelled in multiple regional and national competitions. The Pirates earned Best School of

League Season Overall Honors in the Southern New England Drill League (SNEDL) in both the Armed and Unarmed Divisions for the sixth straight year. The teams further earned eight Best School of League Season awards for the eight individual events they routinely entered in the five meets of the 2008-2009 season – including four, first place finishes in Armed and Unarmed Team Inspections, Armed Regulation and the first ever Best of League Season Honors in the unit's history in Unarmed Exhibition. These top honors were complemented by four additional second place finishes in Armed and Unarmed Color Guards, Armed Exhibition and Unarmed Regulation. Oxford NJROTC was unable to make an 11th consecutive appearance at the nation's largest single-day JROTC Drill and Color Guard Tournament due to a scheduling conflict. However, at the 5th and final league meet of the Southern New England Drill League, the Pirate Cadets returned home with top 2 placements in 20 out of a possible 21 categories, including capturing Best School Overall in 2 of the 3 League Divisions. Additionally, Cadet John Holmes earned two individual awards in the end-of-season individual drill events – a second place overall for the season in Unarmed IDR and a third place overall in the Armed IDR competitions. As the 2009-2010 competition season opened in October, Oxford started the new 2009-2010 competitive season with a resounding second place finish in the 3rd Annual Liberty and Union Invitational Tournament hosted by Taunton High School in Taunton, Massachusetts.

Oxford's NJROTC Color Guard and Honor Guard represented the school and town at several high visibility events in 2009. A special Color Guard conducted Opening Ceremonies for the Worcester Sharks as they hosted the 2009 AHL All-Star Game at the DCU Center in February. The game was broadcast nationally on NESN and ESPN. They also appeared in two Worcester Sharks openers in the spring. On July 7th, they conducted opening ceremonies at Fenway Park for the Boston Red Sox, as they hosted the Oakland Athletics in a game which was again televised on both NESN and ESPN. At the 2009 City of Worcester St Patrick's Day Parade, the cadet Honor Guard and Color Guard unit earned two top parade honors for Best High School JROTC Color Guard (6th time).

Oxford's Precision and Sporter Class Marksmanship Shooting Teams competed in several national postal competitions, as well as in

the annual Secretary of the Navy and Civilian Marksmanship Program's (CMP) National Navy JROTC Air Rifle National Championship Shootout. Senior Chief Wade Borland, USCG (Ret) {Coach} and volunteer Breeyn D. Green (Assistant Coach) continued to hone new shooting team members with significant progress made in training incoming new cadets and expanding the veteran Precision Team. Five Oxford Cadet Academic Teams placed in the top 30 spots over 225 teams competing in the annual NJROTC National Academic Exam in March. In May, 17 Oxford cadets joined peers from five other schools for a four-day Basic Leadership Training Camp held at the Naval Station in Newport. In July 2009, four Oxford cadets graduated from the demanding two-week long NJROTC Area FOUR Leadership Academy & Sail Training (LA-ST) held in Newport, RI. Graduates earning the distinguishing silver chord, included: Laura Holmes, Taber Malboeuf, Harry Nelson and Victoria Morris. Additionally, Jason Green became the first male cadet ever selected from Oxford to serve at LA-ST in the high visibility role of Green Platoon Cadet Aide, directing two weeks of day-to-day training and activities of 36 cadets. Oxford Cadet Brittney Guillotte was honored by the NJROTC Program Offices. She was chosen to be one of a hundred cadets, who were selected nationwide, to attend the Aeronautical Science and Leadership Camp with all expenses paid. The camp is held at Embry Riddle Aeronautical University at Daytona Beach, Florida. Brittney attended a full week of challenging college-level presentations and courses in the aviation and aeronautical science and career fields; as well as performing in multiple aviation simulators, leadership development projects and panel discussions.

At the end of the school year, Navy Program Offices in Pensacola, Florida awarded Oxford its **tenth consecutive Naval Service Training Command (NSTC) Distinguished Unit Award with Honors**. This marked Oxford's fifteenth successive national program recognition earned by the Oxford High School students enrolled in this elective.

Oxford's student-cadets completed over 3,200 documented hours of community service for the school year – continuing a fourteen-year tradition of exceeding 3,000 hours of documented volunteer service in over twenty-five projects across the calendar year. As stated at the August 2009 NJROTC Instructor In-Service Conference at Willow Grove, PA, the Area FOUR Average for community Service was about 18 hours per cadet. Oxford cadets were again rated as the top performing community service cadets in the 14-state and European region by averaging over 61 hours per student in the annual competitive cycle.



2009 OXFORD HIGH SCHOOL GRADUATES

Ulker Akbarova
Christine Marie Arcouette
Travis Richard Binette
Nicole Beth Bjorklund
Joshua Gregory Boucher*
Breanna Marie Bousquet
Franziska Anastasia Bowen*
Shane Raphael Bracewell*
Devin Laine Brady
Rebecca Lynne Briggs
Kathryn Elizabeth Bruzios*
Alexander Brooks Buel
Terrance Daniel Butler
Molly Maureen Caffelle*
Shawn Michael Campbell
Chloe Felice Campos
Rose Louise Carlson
Jillian Ashley Cassell
Stephanie Tida Chanthavong*
Jaclyn Elyse Cheever
Michael Louis Christo
Shaena Caressa Christophe
Sean Patrick Cleary
Lori Lynn Cloninger



Chelsea Lee Coghlin
John Francis Coleman
Kathleen Erin Coonan*
Jacob Hyla Crocker
Courtney Lynne D'Alio*
Nathan Scot Davis
Angel Luis Dingui
Julie Christine Eames
Nicholas Joseph Eori*
Kenold Etienne
Jacob Michael Fehser
Ann Marie Flattery
Nicholas Zachary Gallant
Samantha Jane Germain
Jade Eryn Germain

Keith Robert Gramer
Megan Smith Granahan*
Megan Elizabeth Gray
Britni Diane Hagopian*
Joshua David Hanauer
Caila Elsa Hanson*
Amy Christine Harrison
Osvaldo Ismael Herrera
Joshua Craig Hines*
John Michael Holmes*
Richard Glenn Howe
Elena Dora Iudiciani*
Kayla Lynn Jarobski
Alexia Marine Jean
Amanda Marcelle Jeniski*
Jessica Jorge*
Paul William Joyce
Daphne Wasjiru Kamau
Trent Robert Larrabee
Robert Randal LeBeau
Victoria Leigh Lenihan
Alexandria Marie Lorange
Matthew Warren Mahota
Stephanie Ann Mahota*
Daniel Allen Maki
Hanin Maqsood
Erin Elizabeth Marcelonis*
Brianna Lincoln Mattson
Nicholas Ryan Mayo
Jacqueline Marie McPherson
Nicole Ashley Meersman
Carlos Alfredo Melendez
Wendy Anne Morello
Brittany Jean Murphy
Wolodymyr Newmerzyckyj
Joseph Andrew Novak
Christine Anne O'Connor*
Ashley Nicole O'Keefe*
Megan Marie O'Leary
Justin Robert Odgren
Louis Anthony Otero
Gina Marie Palmieri*
Nicholas Joseph Pastier
Caitlin Noel Peloquin*
Natan Serafim Pirete
Justine Marie Prabucki*
Courtney Lynn Principe
Robert Edward Puishys*

Alexander Scot Radloff
Elizabeth Therese Raymond*
Joshua Scott Raymond
Noelle Marie Richard*
Elizabeth Myra Richardson*
Jacob Michael Robidoux



Eric David Rocheleau
Cameron Lynn Rose
Heidi Rose Rosenquist
Daniel Edward Roycewicz
Alexander Knight Seferi
Andrew William Silberstein
Brandon Michael Sneade
Dylan Joseph Sneade
Rachel Elizabeth Snider
Jessica Ashley Spiece
Elise Patricia Stanmyer
Corey Fitzpatrick Stefan*
Kelsey Faye Sterczala*
Samantha Lee Stuart
Mary-Jane Ann Swenson
Joshua Abraham Tebo
Julia Elizabeth Tellier
Meghan Ann Tortora
Chloe Marie Tsetsos
Katherina Clara Tyson
Felicia Lorraine Walker
Corissa Marie Walls
Christopher Allen Williams
Syeda Zehra
Nicole Marie Zuidema*

* National Honor Society

In Absentia:

Darin Richard Beaudreau
Heather Leigh Bell
Amber Marie Church
Kenneth Michael Grassey
Frankie Killmer
Darcie Loconto Lehner
Zachary Peter Riendeau

2009 SCHOLARSHIP AWARDS
OXFORD HIGH SCHOOL

William W. & Alfred M.
Taft Scholarship
Laura Shepardson Award

Joshua Boucher

Doris Boyle Memorial
Award
William W. & Alfred M.
Taft Scholarship
Jane Robertson Memorial
Scholarship
IPG Photonics Scholarship

Noelle Richard

Webster/Dudley/Oxford
Chamber of Commerce
Scholarship
B.A.S.S. Federation Nation
of Massachusetts
Scholarship
William E. & Alfred M.
Taft Scholarship
Mark D. Carey Memorial
Scholarship
St. Ann's Parish Ed "Chip"
Hanlon Scholarship
Oxford High School
Booster Club Scholarship
Clara Barton PTO
Scholarship

Robert Puishys

Algot & Ruth Anderson
College Expense Fund

John Holmes

Marion Yvonne Lazaro
Scholarship

**Wolodymyr
Newmerzychy**

Webster Spring MacLevine
Scholarship

Elizabeth Raymond

Chaffee Brothers Scholarship
Award
Walter L. Dimock Scholarship
Jean Shea Scholarship

Kathryn Bruzios

Leslie J. & Edith Chaffee
Scholarship

Elena Iudiciani

Cathy Evans Scholarship
Steven B. Hull Memorial
Scholarship
Oxford Woman's Club
Scholarship

Meghan Tortora

Mary Olive & Cora D. Wood
Scholarship
Angela Lackovic Memorial
Scholarship
Oxford High School Booster
Club Scholarship
Oxford Woman's Club Clara
Barton Nursing Scholarship

Erin Marcelonis

Freeman W. & Phebe
Rosebrooks Scholarship
Frank Sanella Scholarship
Oxford Police Officer's Assoc.
M.C.O.P. Local 173
Scholarship

Courtney D'Alio

Glenn Pottle Scholarship
Mark T. Brule Scholarship

Kathleen Coonan

William W. & Alfred M. Taft
Scholarship
Irwin D. Pottle Scholarship

Elise Stanmyer

OHS Teachers' Scholarship
Irwin & Lillian Pottle
Scholarship
Astra Zenica Scholarship

Britni Hagopian

Mary Olive Wood & Cora
D. Wood Scholarship
Oxford High School
Booster Club Scholarship

Jessica Jorge

Oxford Woman's Club
Josie Tyler Scholarship

Justine Prabucki

Mary Olive Wood & Cora
D. Wood Scholarship
Wayne Westall Scholarship
Hanna Harwood
Scholarship
Victoria Rose Walsh
Scholarship

Stephanie Mahota

Lynne A. Reilly
Scholarship
David J. Richards
Memorial Scholarship

Kelsey Sterczala

Friends of Football
Scholarship
Amy LaFleche Memorial
Athletic Scholarship

Shane Bracewell

Tri State Group, Inc.
Scholarship

Christine O'Connor

Lillian Pottle Scholarship
Megan Granahan

H. Ellsworth Hobbs
Scholarship
F. Duncan Wilson
Scholarship

Nicholas Eori

Jeffrey Fallavollita
Scholarship

Victoria Lenihan

Danny Clem Athletic
Scholarship

Joshua Raymond

Friends of Football
Scholarship

Matthew Mahota

Jeremiah Moffitt
Scholarship
Angela Lackovic Memorial
Scholarship
Oxford High School
Booster Club Scholarship

Chloe Campos

IPG Photonics Scholarship

Joshua Hines

Amy LaFleche Memorial
Athletic Scholarship

Molly Caffelle

OHS Teachers' Scholarship
Lillian Pottle Scholarship

Corey Stefan

Oxford Firefighters Association
Col. DeWitt Memorial
Scholarship
Oxford District Nursing
Scholarship

Angela Lackovic Memorial
Scholarship
Oxford EMS Assoc.
Scholarship

Gina Palmieri

Danny Clem Athletic
Scholarship

Ashley O'Keefe

The Ernest L. Boss Educational
Scholarship

Joshua Hanauer



John and Abigail Adams
Scholarship recipients

Joshua Boucher
Breanna Bousquet
Franziska Bowen
Shane Bracewell
Kathryn Bruzios
Molly Caffelle
Sean Cleary

Kathleen Coonan
Angel Dingui
Nicholas Eori
Megan Granahan
Britni Hagopian
Joshua Hanauer

Joshua Hines
John Holmes
Elena Iudiciani
Amanda Jeniski
Daniel Maki
Erin Marcelonis
Christine O'Connor
Ashley O'Keefe
Gina Palmieri
Caitlin Peloquin
Natan Pirete
Justine Prabucki
Robert Puishys
Elizabeth Raymond
Noelle Richard
Andrew Silberstein
Elise Stanmyer
Corey Stefan
Nicole Zuidema

OXFORD MIDDLE SCHOOL

The Oxford Middle School (OMS) enrollment as of October 1, 2009 totaled 656 students. Of this number, 149 are in grade 5, 187 in grade 6, 164 in grade 7 and 156 in grade 8.

The mission of Oxford Middle School is to form an academic and social bridge connecting the elementary and high school levels. We are a student-centered school and we provide a dynamic and safe environment that ensures learning for all students. We are dedicated to continuous growth and improvement of existing

programs and curriculum. In the Middle School Concept, each grade level is separated into academic teams. The team model requires that the same group of teachers share a common group of students, housed in the same part of the facility for the same block of daily instructional time. Students follow a four-day rotating block schedule. This means that a letter will represent every day and classes will rotate so that the same class will not be taught at the same time every day. Over the past couple of years, we have implemented some restructuring strategies that have allowed for the re-assignment of some staff.

These restructuring initiatives have made it possible for all students in grades 5-7 to take Literacy everyday as a core subject for the entire year. Since September of 2006, students in grade 8 have had the opportunity to take World Language. Students in grade 8 now have the opportunity to take Spanish I as a core subject. It serves as a great introduction to the foreign language program at the high school. This new schedule also allows for physical education classes every other day, all year for all students.

Although our Healthy Choices grant, which supports our commitment to living a healthy lifestyle, has expired, we continue to maintain the spirit and some of the programs that began with the grant. Our breakfast program continues to thrive. When the program began in November of 2006, 47 children joined the “Breakfast Club.” Numbers have steadily increased to 150 members. Students enjoy the added benefit of socializing with their friends and eating a good breakfast.

We are continuing the growth and development of our new math curriculum and the use of the *Everyday Math* program for students in grades 5 and 6. The *Holt Math* series has been implemented in grades 7 and 8 in preparation for MCAS testing and as a feeder program to the honors program at the high school. Based on our demonstrated strength in math, we have created a Math Team which has won honors and awards in local math competitions.

We continue to host the Faculty Council Group, Instructional Leadership Team and the Oxford Middle School Advisory Council (OMSAC), which is a parent advisory council. We believe that allowing all concerned parties to have a voice in the governance of the school gives them insight about what happens on a daily basis at the school.

Our program of study for students includes core curriculum classes and unified arts classes. Our core courses include: English Language Arts, Mathematics, Science, Social Studies, Literacy and Spanish. Our Unified Arts Program consists of Art, General Music, Physical Education, Health, Computer and Keyboarding. The Functional Academics class, which was added four years ago, continues to thrive.

In October of 2007, we introduced the MAP (Measures of Academic Progress) testing program. It is a computer-generated test in math and ELA which is linked to the Massachusetts Curriculum Frameworks. All students in grades 5, 6, 7 and 8 take the test three times per year. The results from these tests are immediate and can be used as the best predictors of success on MCAS. Administrators, teachers and Guidance staff use the data collected to plan curriculum, schedule groups of students and differentiate instruction. Students will also be given a *Lexile* score (A nationally accepted scale designed to measure text and reading abilities.) and work is ongoing to *Lexile* the Media Center, increasing reading at the students’ ability level.

In addition to our co-curricular classes, there are a number of after-school programs and extracurricular activities that take place at the Middle School throughout the school year. They include after-school tutoring, Morning Math, Homework Center, Student Council, National Junior Honor Society, Band, Chorus, Yearbook, Art Club, intramural sports, basketball, field hockey, cardio aerobics, photography, Walking and Hiking Club, Karate, cheerleading and dance, Math Club and Peer Buddies; to name a few. We also have a number of cultural assemblies for students and our music department sponsors two concerts each year. The generosity of the Friends of the Oxford Middle School (FOMS) has made it possible to offer many of our after-school programs and activities.

Our fairly new theater program has proved to be an overwhelming success. In 2009, our thespians presented *Guys and Dolls, Jr.* In the Fall of 2009, the theater program began plans for the Spring 2010 production of *The Big, Bad Musical*.

We continue to benefit from a grant that provides the services of a School Resource Officer; however, the time allotted to OMS has been reduced. Officer Jeromy Grniet has been assigned to OMS and OHS and he continues to work closely with the Administration, as well as Guidance staff. In the fall of 2008, we introduced a character education program, *Project Alert*, which Officer Grniet, Officer Robert Picard, Mrs. Greenough and Mr. Hersey present to the students

through a teaming model. This program is now in its second year and all students seem to be learning valuable life lessons from it.

At the end of the 2009 school year, we bid farewell to Britta Allaire, John Palermo, Donald Palmerino and Jackie Tuman who retired. Maria O'Coin resigned her position to spend more time with her young family. Sadly, we marked the unexpected death of grade 8 math teacher, Joseph Grammier. Beth Mallon, an instructional assistant, resigned to accept another position. At the beginning of the 2009 school year, we welcomed teachers Laury Kelly, Joanne Cormier, Kendra Sheldon, David Smith, R. Steven Vinzi and Joanne Grzembksi. We also welcomed paraprofessional Patty Joyce, who assists with our Special Education program.

During the Summer of 2007, we began a district-wide plan for reorganizing and expanding our Title I program. We welcomed Mrs. Joanne Daly as the new Title I Coordinator. She has continued to expand existing programs and develop new and innovative ones. In the Fall of 2008, we began piloting a new Wilson program, *Just Words*, for fifth graders. Mrs. Wendy Steriti was trained in this program by the Wilson staff and she teaches all sections of this program. The Title I staff continues to offer programs in math before and after school. At this time, we were also able to offer two small group reading/literacy classes in grades 6, 7 and 8. They are taught by Mrs. Denise Lewis, Mrs. Holly Greico, Mrs. Stephanie Higgins and Miss Kim Pimentel, under the guidance of Mrs. Sheldon and Mrs. Karen Ruiz.

Mrs. Katherine Hackett, Principal, and Mr. Bennett Milliner, Assistant Principal, continue as the administrative team at the Middle School. They continue to plan and implement changes and improvements that will move the Middle School forward in the 21st century.

The Student Council, with adviser Ms. Amy Belhumeur, conducted another very successful food drive for Thanksgiving; donating all collected food items to the Oxford Ecumenical Council. The National Junior Honor Society and Adviser Ms. Patricia Lal collected food as well. The 2008-2009 school year began with a new

community service project. Mrs. Karen Ruiz has instituted a program where students at OMS participate in the "Radio Reading for the Blind" program. The students record plays, short stories, poems, etc., which are then broadcast throughout the Metrowest listening area. The program continues to grow and thrive. The students can now be heard worldwide, as well as on the local radio stations. Oxford Middle School is committed to serving the community in a variety of ways under the leadership of the National Junior Honor Society, the Student Council and Radio Reading for the Blind.

The physical plant that houses the Middle School has been receiving some needed updates. During the Summer of 2008, the custodial staff worked to paint and re-hab several classrooms. One of those classrooms was completely decorated and furnished as a Testing Center. This area offers an excellent alternative for students who need small group testing, extended periods of time for testing, or any other special accommodations.

During the Summer of 2008, the Media Center underwent a major overhaul. Thirty-five new, flat-screen computers were added along with new furniture. The center is truly inviting and a place where students enjoy learning. Hundreds of new books were also added to the collection to offer information and knowledge to our students. Study Island, an Internet-based MCAS prep program, is available to all students in the Media Center, as well as on any computer that has Internet access. Both Mrs. Melissa Devon, Media Center coordinator, and Mr. Neil Trahan, Technology Coordinator, have worked tirelessly to make the Media Center the learning center that it is today. This year, we were pleased to open a new computer lab for use by all students. It is equipped with state-of-the-art computers, new furniture and a SmartBoard with a LCD projector.

In addition to the upgraded technology in the Media Center and the New Computer Lab, the Middle School has added 3 COWS (carts with 15 laptop computers), 5 large flat-screen TVs for instruction programming, 2 SmartBoards and 2 media carts (each containing an LCD projector, laptop and DVD player). We have made tremendous progress in the area of technology.

Our teachers continue their professional development through two grants, TEC and E-LITE, both technology-based. In the Spring of 2008, we introduced "Study Island," an Internet-based computer program for MCAS prep. Each month, we challenge the students to log on and drill their MCAS skills at home, as well as in school. The winner (most hours logged on with at least a 70% accuracy rate) at each grade level wins the lunch of choice from P&D Pizza.

Finally, we offer a sincere thanks to the students, parents, staff, community, Superintendent of Schools Allen Himmelberger, Business Manager Richard Mathieu, retired Superintendent Ernest Boss, the Oxford School Committee, the Oxford Middle School Advisory Council and the Central Office Administration for their support and commitment to the Oxford Middle School. We could not have done any of this alone. Things work best when we work as a team.

OXFORD ELEMENTARY SCHOOLS

The Clara Barton and Chaffee Schools have high expectations for the children of Oxford. We continue to work toward meeting our goals at the elementary level. We attribute this success directly to the dedication of our teachers and the support and cooperation of our students, their families and the community.

Grades Pre-K through 4 continue to use our Mathematics program called "*Everyday Math*." The children are displaying a more in-depth understanding of mathematical concepts as a result of this program. Literacy has also been a major emphasis and is supported through the Wilson "*Fundations*" program in kindergarten, first and second grade. Both schools receive academic support through the Federal Title I program. Technology training is on-going to help teachers integrate technology into instruction.

We thank and recognize the Clara Barton and Chaffee School PTO and Advisory Councils for their tireless efforts on behalf of our students. We thank the staffs of the elementary schools for their dedication to the success of all of our young learners. The support of the Oxford School Committee, Superintendent Himmelberger and community members is also greatly appreciated.

SPECIAL SERVICES DEPARTMENT

The Oxford Public Schools Department of Special Services serves students from age 3 to 22, as required by State regulation 603CMR 28.00 and Federal regulation 603 CFR 300. We support the vision of Special Education, which is to minimize the impact of disability and maximize opportunities and achievement for all of our students.

Special education services are implemented for eligible students with disabilities, who qualify under the law, and are consistent with FAPE (free and appropriate education). While students suspected of having a disability may be considered for referral through a Building-Based Team (BBT) process, parents have the right to request an evaluation of their son or daughter at any time, either through the attending school or directly through the Special Services Department.

Oxford Public Schools currently provide a variety of special education services to approximately 300 students. The nature of these services is dependent on the child's Individualized Education Program and takes place in the least restrictive environment. Services can include: occupational therapy, physical therapy, speech/language therapies, functional academics, life skills development/training and other therapeutic benefits. Educational environments range from inclusive classrooms to alternative settings for students at risk of failing and/or dropping out of school.

District Homeless Education Liaison

The McKinney-Vento Homeless Assistance Act, reauthorized in December of 2001, as part of the "No Child Left Behind Act," ensures educational rights and protections for children and youth experiencing homelessness. The Oxford Public Schools identifies at-risk students and ensures the provision of educational services, including school supplies and Title I services, as well as transportation and free lunch.

Any child experiencing homelessness in the community of Oxford is entitled to access the same free and appropriate public education that is provided to other children and youth. In Oxford, the homeless liaison is the Special Services Director, Mary A. Baker, who can be reached through the Special Services Department at 508-987-6099.

Title I

Title I is a federally-funded program that provides supplemental education services to ensure that all students have a significant opportunity to obtain a high quality education and reach, at minimum, proficiency on challenging state academic achievement standards and state academic assessments.

The Oxford Public Schools is a targeted assistance program. Therefore, the amount of money each school receives is determined by the number of low-income students who attend each school. Students do not need to be from low-income families to receive Title I services.

Currently, Title I services are provided to students, based on need via an evaluation process, at the A.M. Chaffee Elementary, Clara Barton Elementary and the Oxford Middle Schools. Title I eligible students in grades 1 through 4 at A.M. Chaffee receive math and/or reading assistance. Also, math services are provided to eligible students at Clara Barton in grades 1 through 4. Math assistance is provided in grades 5 through 7 and/or reading assistance in grades 5 and 6 at Oxford Middle School. Additionally, Title I teachers provide before and after school and summer enrichment programs at all three locations.



SCHOOL COMMITTEE

The role of the School Committee is to establish policy and long-term goals for the district, prepare a school budget that will ensure the successful education of the children of Oxford and to hire the Superintendent. All of these must be done within the laws of the state, within local and state budgetary restrictions and with the trust of the community.

One of the most important things a School Committee can do is to hire the right person to lead their district. This year the School Committee had the task of hiring a new leader for the school district. After a thorough search, the committee voted to hire our Assistant Superintendent, Mr. Allen Himmelberger. His commitment to the community, knowledge of the district and his communication style were noted as factors for this promotion. With the help of Mr. Himmelberger, we were also fortunate to find a new Business Manager, Mr. Richard Mathieu, as his replacement. Both men have established working relationships with the Town Manager, administrators, staff and committee members. We welcome them to our team.

Currently, we have several subcommittees that work on behalf of the School Committee to ensure the success of the education of our children. Each subcommittee is staffed with school committee members, administrators, staff and parents, who find value in volunteering their time and truly making a difference. We advocate for the children of the town. We look at the educational needs of the children and staff, and work daily with the Superintendent and administrators so that those needs are met and that our children will become the leaders of tomorrow.

The School Committee would like to acknowledge and thank the hard work and dedicated parent volunteers who keep our Booster Clubs and PTOs running. Their time and fundraising efforts support so many activities that give depth and success to our children's education.

The School Committee members will continue to outline and establish goals for our district. We will continue to work with our staff and unions to provide the best environment for our children's education. Children in Oxford will receive an education that we can all be proud of and that will allow them to become successful adults in whatever future paths they decide to pursue. Together we will all celebrate our Pirate Pride!

Respectfully submitted,
Patricia D. Dawidczyk,
Oxford Public School Committee Chairperson

BAY PATH REGIONAL
VOCATIONAL TECHNICAL HIGH
SCHOOL
Charlton, Massachusetts

2009-2010 School Committee Members
Representing the Town of Oxford

Benjamin J. LaMountain
Christian H. Hanson

Bay Path Regional Vocational Technical High School is a multi-functional facility established to serve the needs of a diverse population in the Southern Worcester County Regional Vocational School District. The school is based in the Town of Charlton and serves the towns of Auburn, Charlton, Dudley, North Brookfield, Oxford, Paxton, Rutland, Southbridge, Spencer and Webster.

Recognizing the importance of a good vocational education, enrollment has grown. Bay Path has been granted a feasibility study from the Massachusetts School Building Authority (MSBA) for an addition/renovation project for needed upgrading of the forty year-old building.

Bay Path has also recently completed a one-year feasibility study regarding the installation of a wind turbine. The result of the study gives data that highly recommends the installation of a 900KW wind turbine. As the project moves forward, it is the goal to install a wind turbine, at no cost to district towns that will provide substantial savings in energy to the school district.

Understanding the fiscal difficulties of FY09, Bay Path was able to absorb the total cost of regional transportation. Bay Path tries to take advantage of every opportunity to seek State and Federal grants to help lower costs to the District Towns. As usual, State and Federal money is received with stringent requirements and reporting responsibilities.

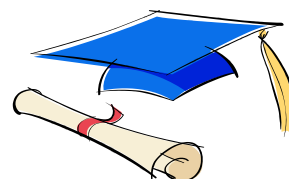
Whenever possible, Bay Path will practice utilizing occupational programs to complete projects for the district towns. This year 97 projects were completed for the Town of Oxford and its residents. This type of work will continue, whenever possible, keeping in mind that the projects must be of educational value for the students.

Bay Path is a twenty-first century school that offers both a strong academic and vocational curriculum. Currently there are 21 vocational areas to choose from. Twenty-eight members of the Class of 2009 earned professional certifications in the areas of Heating and Ventilation, Health Technologies, Certified Nurse's Assistant and Cosmetology. Additionally, the Class of 2009 is proof of the strong curriculum as they were recipients of \$600,000 in college and tool scholarships.

The Oxford Public School System continues to provide excellent cooperation for Bay Path's recruiting program. All students must be given the right, the information and the opportunity to make an informed school choice.

**2009 BAY PATH GRADUATES
FROM OXFORD**

Nicole Jean Atchue
Garrett John Butrick
Brad Robert Charbonneau
Shawn Michael Collins
Deseree Marie Dion
Amanda Lee Epstein
Brandon Fitzgerald Foy
Alyssa Marie Franks
Joseph James Gambaccini
Krystal Melissa Goodwin
Breeze Taylor Grigas
Nicholas Michael Gulino
Justin Paul Marcinkus
Nathan Thomas Mekler
Nicole Marie Mulvey
Owen Charles Murphy
Brandan Charles Myhaver
Edward Paul Nickerson
Erik Daniel Peterson
Dennis Loubriel Rivera
Amanda Lee Smith
Emily Dowling Tate



THE COMMONWEALTH OF MASSACHUSETTS

WORCESTER, SS.

To either of the Constables of the Town of Oxford in the County of Worcester

GREETING.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Chaffee School, Precinct One and Precinct Four; Oxford Middle School, Precinct Two and Memorial Hall, Precinct Three in said Oxford on Tuesday the nineteenth day of May next, at eight o'clock in the forenoon, then and there to act on the following purposes:--

- * One Selectmen for Three Years
- * Two School Committee Members for Three Years
- * One Library Trustee for Three Years
- * One Southern Worcester County Regional Vocational
School District Committee Member for Three Years
- * One Housing Authority Member for Five Years
- * One Trustee of the Charles Larned Entertainment Fund for Three Years

The polls will be open from 8:00 A.M. to 8:00 P.M.

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale in said Town, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 31st day of March in the year Two Thousand Nine.

| | | |
|--------------------------|---|------------------|
| Jennie L. Caissie |) | |
| Henry J. LaMountain, Sr. |) | SELECTMEN |
| Susan M. Gallant |) | OF |
| Daniel P. Coonan |) | OXFORD |
| John G. Saad |) | |

WORCESTER, SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale seven days before the date of the meeting, as within directed.

A true copy, ATTEST:

Albert M. Adams
Constable of Oxford
Date: April 15, 2009

ANNUAL TOWN ELECTION

May 19, 2009

The meeting opened at 8 o'clock in the forenoon in all four precincts. Candidates, or duly authorized representatives were allowed to examine the optical scan voting tabulators. The Federal Voting Accessibility for the Elderly and Handicapped Act was acknowledged and the AutoMark Touch Screen Voting system was available in each polling location. One voting booth in each Precinct was converted to accommodate the disabled and wheelchair voters. The following officers were in charge, were duly sworn to their duties and voting started immediately. Instructions to voters and specimen ballots were posted as required.

Precinct One: Warden, Joann E. Nelson (U) Clerk, Michele M. Gaudette (R); Voting List Check-In, Nancy K. Elliott (D) and William E. Potter (R); Voting List Check-Out, Earl F. Faneuf, Sr. (U) and Gloria L. Harrington (R); Constable, Donald J. Vigeant.

Precinct Two: Warden, Jo-Ann Somers (U); Clerk, Rosalie Allen (D); Voting List Check-In, Wanda L. Yucatonis (D) and Carole L. Rider (U); Voting List Check-Out, Carol Spooner (D) and Dorothy E. Ireland (U); John I. Flynn (U) was available to assist voters with the AutoMark system; Constable, Robert F. Charbonneau.

Precinct Three: Warden, Ronald E. Gagner (R); Clerk, Suzanne M. Picard (D); Voting List Check-In, Virginia M. Peterson (U) and Carol A. White (U); Voting List Check-Out, Robert W. Picard, Sr. (D) and Howard A. Peterson (R); Constable, Ralph W. Miller.

Precinct Four: Warden, Christine F. Abrahamson (R); Clerk, Debra R. McDonald (U); Voting List Check-In, Carolyn R. Adams (R), Barbara J. Grniet (D); Voting List Check-Out, Carole A. Fegreus (U) and Patricia A. Morgan (U); Constable, Albert M. Adams.

| Total Votes Cast: | Precinct One | Precinct Two | Precinct Three | Precinct Four | Total |
|-------------------|--------------|--------------|----------------|---------------|-------------|
| | 485 | 267 | 427 | 367 | 1546 |

SELECTMAN (1) - Three Years

| | | | | | |
|--------------------|------------|------------|------------|------------|-------------|
| Blanks | 1 | 4 | 1 | 1 | 7 |
| Dennis E. Lamarche | 268 | 144 | 211 | 187 | 810 |
| Michael Voas | 216 | 118 | 215 | 178 | 727 |
| Write-ins | 0 | 1 | 0 | 1 | 2 |
| Total | 485 | 267 | 427 | 367 | 1546 |

SCHOOL COMMITTEE (2) - Three Years

| | | | | | |
|------------------|------------|------------|------------|------------|-------------|
| Blanks | 240 | 109 | 201 | 204 | 754 |
| Laura P. Coonan | 290 | 145 | 227 | 194 | 856 |
| Marc E. Peterson | 228 | 154 | 212 | 173 | 767 |
| Denise A. Morse | 211 | 126 | 214 | 163 | 714 |
| Write-ins | 1 | 0 | 0 | 0 | 1 |
| Total | 970 | 534 | 854 | 734 | 3092 |

LIBRARY TRUSTEE (1) - Three Years

| | | | | | |
|---------------|------------|------------|------------|------------|-------------|
| Blanks | 135 | 52 | 101 | 109 | 397 |
| John J. Bowes | 348 | 213 | 326 | 257 | 1144 |
| Write-ins | 2 | 2 | 0 | 1 | 5 |
| Total | 485 | 267 | 427 | 367 | 1546 |

**SOUTHERN WORCESTER COUNTY REGIONAL
VOCATIONAL SCHOOL DISTRICT COMMITTEE (1) – Three Years**

| | | | | | |
|---------------------|------------|------------|------------|------------|-------------|
| Blanks | 129 | 49 | 109 | 122 | 409 |
| Christian H. Hanson | 354 | 216 | 318 | 243 | 1131 |
| Write-ins | 2 | 2 | 0 | 2 | 6 |
| Total | 485 | 267 | 427 | 367 | 1546 |

HOUSING AUTHORITY (1) – Five Years

| | | | | | |
|----------------------|------------|------------|------------|------------|-------------|
| Blanks | 125 | 51 | 92 | 108 | 376 |
| Ernest A. White, Jr. | 359 | 214 | 334 | 256 | 1163 |
| Write-ins | 1 | 2 | 1 | 3 | 7 |
| Total | 485 | 267 | 427 | 367 | 1546 |

**TRUSTEE OF THE CHARLES LARNED ENTERTAINMENT FUND (1) – Three
Years**

| | | | | | |
|----------------------|------------|------------|------------|------------|-------------|
| Blanks | 126 | 62 | 108 | 114 | 410 |
| Joseph R. Depasquale | 357 | 203 | 318 | 251 | 1129 |
| Write-ins | 2 | 2 | 1 | 2 | 7 |
| Total | 485 | 267 | 427 | 367 | 1546 |

The polls closed at eight o'clock in the afternoon.

CMMC
Town Clerk - - Oxford, Massachusetts

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WORCESTER, SS.

To either of the Constables of the Town of Oxford in the County of Worcester

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in the Special State Primaries to vote at the Chaffee School, Precinct One and Precinct Four; Oxford Middle School, Precinct Two and Memorial Hall, Precinct Three in said Oxford on **TUESDAY, THE EIGHTH OF DECEMBER, 2009**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Primaries for the candidates of political parties for the following office:

SENATOR IN CONGRESS. . . . FOR THE COMMONWEALTH

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale in said Town, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 3rd day of November in the year Two Thousand Nine.

| | | |
|--------------------------|---|------------------|
| Jennie L. Caissie |) | |
| Henry J. LaMountain, Sr. |) | SELECTMEN |
| Susan M. Gallant |) | OF |
| Dennis E. Lamarche |) | OXFORD |
| John G. Saad |) | |

WORCESTER, SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale seven days before the date of the meeting, as within directed.

A true copy, ATTEST:

Richard M. Kneeland
Constable of Oxford
Date: November 16, 2009

SPECIAL STATE PRIMARY

December 8, 2009

The polls opened at 7 o'clock in the forenoon in all four precincts. Candidates, or duly authorized representatives were allowed to examine the optical scan voting tabulators. The Federal Voting Accessibility for the Elderly and Handicapped Act was acknowledged and the AutoMark Touch Screen Voting system was available in each polling location. One voting booth in each Precinct was converted to accommodate the disabled and wheelchair voters. The following officers were in charge, were duly sworn to their duties and voting started immediately. Instructions to voters and specimen ballots were posted as required.

Precinct One: Warden, Joann E. Nelson (U); Clerk, Kathleen E. Purcell (D); Voting List Check-In, Nancy K. Elliott (D) and Michele M. Gaudette (R); Voting List Check-Out, Deborah R. Stearns (D) and William E. Potter (R); Constable, Donald J. Vigeant.

Precinct Two: Warden, Jo-Ann Somers (U); Clerk, Rosalie Allen (D); Voting List Check-In, Carol A. Spooner (D) and Carole L. Rider (U); Voting List Check-Out, John I. Flynn (U) and Dorothy E. Ireland (U); Constable, Robert F. Charbonneau.

Precinct Three: Warden, Suzanne M. Picard (D); Clerk, Nancy C. Rand (R); Voting List Check-In, Sheila Ann Latino (D) and Virginia M. Peterson (U); Voting List Check-Out, Robert W. Picard, Sr. (D) and Howard A. Peterson (R); Constable, Ralph W. Miller.

Precinct Four: Warden, Christine F. Abrahamson (R); Clerk, Debra R. McDonald (U); Voting List Check-In, Barbara J. Grniet (D), Carol A. Fegreus (U); Voting List Check-Out, Carol Ann Esposito (D) and Patricia A. Morgan (U); Constable, Albert M. Adams; and, Linda I. Vigeant (U) was available to assist voters in Precincts one and four with the AutoMark System.

| Total Votes Cast: | Precinct One | Precinct Two | Precinct Three | Precinct Four | Total |
|-------------------|--------------|--------------|----------------|---------------|-------|
| DEMOCRATIC | 253 | 202 | 234 | 196 | 885 |

SENATOR IN CONGRESS (1)

| | | | | | |
|-----------------------|------------|------------|------------|------------|------------|
| Blanks | 2 | 1 | 0 | 0 | 3 |
| Michael E. Capuano | 52 | 40 | 38 | 48 | 178 |
| Martha Coakley | 147 | 108 | 126 | 99 | 480 |
| Alan A. Khazei | 17 | 20 | 14 | 16 | 67 |
| Stephen G. Pagliuca | 33 | 33 | 56 | 33 | 155 |
| Write-ins Scott Brown | 2 | 0 | 0 | 0 | 2 |
| Total | 253 | 202 | 234 | 196 | 885 |

| Total Votes Cast: | Precinct One | Precinct Two | Precinct Three | Precinct Four | Total |
|-------------------|--------------|--------------|----------------|---------------|-------|
| REPUBLICAN | 122 | 98 | 93 | 101 | 414 |

SENATOR IN CONGRESS (1)

| | | | | | |
|--------------------------|------------|-----------|-----------|------------|------------|
| Blanks | 0 | 1 | 0 | 0 | 1 |
| Scott P. Brown | 105 | 78 | 81 | 93 | 357 |
| Jack E. Robinson | 17 | 19 | 12 | 7 | 55 |
| Write-ins Martha Coakley | 0 | 0 | 0 | 1 | 1 |
| Total | 122 | 98 | 93 | 101 | 414 |

| Total Votes Cast: | Precinct One | Precinct Two | Precinct Three | Precinct Four | Total |
|--------------------------------|--------------|--------------|----------------|---------------|----------|
| LIBERTARIAN | 0 | 0 | 0 | 1 | 1 |
| SENATOR IN CONGRESS (1) | | | | | |
| Blanks | 0 | 0 | 0 | 0 | 0 |
| Write-ins Scott Brown | 0 | 0 | 0 | 1 | 1 |
| Total | 0 | 0 | 0 | 1 | 1 |

The polls closed at eight o'clock in the afternoon.

Town Clerk - - Oxford, Massachusetts CMMC

The Commonwealth of Massachusetts

Worcester SS.

To either of the Constables of the Town of Oxford in the County of Worcester **GREETING.**

IN THE NAME OF *The Commonwealth of Massachusetts*, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Oxford High School in said Oxford on Wednesday, the sixth day of May next, at 7:00 o'clock in the afternoon, then and there to act on the following article:

SPECIAL TOWN MEETING WARRANT **WEDNESDAY, MAY 6, 2009 AT 7:00 P.M.** **OXFORD HIGH SCHOOL**

ARTICLE 1. To see if the Town will vote:

(A) To authorize the Board of Selectmen, in accordance with the terms and conditions of Chapter 193 of the Acts of 1904, to take by purchase or by exercising the right of eminent domain, or by any other power and authority available to the Town, the franchise, property, rights and privileges of the Oxford Water Company now or formerly held by Aquarion Water Company of Massachusetts, Inc., as authorized by Section 9 of said Act; and

(B) To borrow and appropriate a sum of money and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue debt in the amount of said sum for the purpose of taking the franchise, property, rights and privileges of the Oxford Water Company now or formerly held by Aquarion Water Company of Massachusetts, Inc., in accordance with the terms and conditions of Chapter 193 of the Acts of 1904, including all costs associated therewith, and to authorize the Board of Selectmen to take all steps necessary, including executing documents and to accept any deeds necessary to complete the acquisition described herein, upon such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town; or act in any other way thereon.

Sponsor: The Board of Selectmen

Quantum of Vote: Two-thirds vote required

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 in said Town, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 14th day of April, in the year of our Lord Two Thousand Nine.

| | | |
|--------------------------|---|----------------------------|
| Jennie L. Caissie | } | |
| Daniel P. Coonan | } | |
| Henry J. LaMountain, Sr. | } | Selectmen of Oxford |
| John G. Saad | } | |
| Susan M. Gallant | } | |

A true copy. Attest;

Albert M. Adams,

Constable

Date: April 15, 2009

Worcester, SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 seven days before the date of the meeting, as within directed.

Albert M. Adams
Constable of Oxford

Date: April 15, 2009

**SPECIAL TOWN MEETING
MAY 6, 2009**

The meeting was called to order by Town Moderator Russell C. Rheault at 7:07 o'clock in the afternoon in the Oxford High School. The Moderator announced that a quorum had been attained. There were Five Hundred Eighty-one (581) voters and Thirty-nine (39) non-voters present.

CLARIFICATION: GENERAL BY-LAWS, CHAPTER 2, TOWN MEETINGS, SECTION 3, as amended. Section 3. At any town meeting, one hundred (100) registered voters shall constitute a quorum, provided, however, that once the meeting has been called to order there shall be no minimum quorum required to conduct the business of the Town. A quorum of seventy-five (75) registered voters shall be required to reconvene any adjourned session of any such meeting.

The audience was advised of the fire evacuation routes. The NJROTC presented the colors and the school band played the National Anthem. The Moderator led the voters in the Pledge of Allegiance. A moment of silence was observed for the departed townspeople.

The Warrant and Return of Service was read by Town Clerk Lori A. Kelley and the reading of the Articles was omitted until such time that each Article was to be acted upon. The voters were in accord with this suggestion.

The Moderator introduced the various boards and officials and announced several parliamentary procedures that he would adhere to in the conduct of the meeting.

NOTE: Any written reports presented to the Town Meeting will appear in the minutes exactly as submitted.

Article 1. WATER COMPANY

A motion was moved and seconded

That (A) The Town authorize the Board of Selectmen, in accordance with the terms and conditions of Chapter 193 of the Acts of 1904, to acquire by any and all means as authorized by Section 9 of said Act or by any other power and authority available to the Town, the franchise, property, rights and privileges of the Oxford Water Company now or formerly held by Aquarion Water Company of Massachusetts, Inc.; and further that

(B) The Town appropriate Six Million Seven Hundred Thousand Dollars (\$6,700,000.00) for the purpose of taking the franchise, property, rights and privileges of the Oxford Water Company now or formerly held by Aquarion Water Company of Massachusetts, Inc., in accordance with the terms and conditions of Chapter 193 of the Acts of 1904, including all costs associated therewith; and authorize the Treasurer, with the approval of the Board of Selectmen, to issue debt in the amount of said sum; and authorize the Board of Selectmen to take all steps necessary, including executing documents and to accept any deeds necessary to complete the acquisition described herein, upon such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town.

Recommended by the Finance Committee.

Recommended by the Planning Board.

REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, and in accordance with the provisions of Chapter 193 of the Acts of 1904, the Planning Board has considered a proposal to authorize the Board of Selectmen to: (A) take by purchase or by exercising the right of eminent domain, or by any other power and authority available to the Town, the franchise, property, rights and privileges of the Oxford Water Company now or formerly held by Aquarion Water Company of Massachusetts, Inc., as authorized by Section 9 of said Act; and (B) to borrow and appropriate a sum of money and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue debt in the amount of said sum for the purpose of taking the franchise, property, rights and privileges of the Oxford Water Company now or formerly held by Aquarion Water Company of Massachusetts, Inc., in accordance with the terms and conditions of Chapter 193 of the Acts of 1904, including all costs associated therewith, and to authorize the Board of Selectmen to take all steps necessary, including executing documents and to accept any deeds necessary to complete the acquisition described herein, upon such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town; or act in any other way thereon, as described in Article 1 on the Warrant for the May 6, 2009 Special Town Meeting; and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

A motion was moved and seconded:

To recess the Special Town Meeting to a later time this evening in order to open the Annual Town Meeting.

Voted: To recess the Special Town Meeting to a later time this evening in order to open the Annual Town Meeting.

Carried.

The Special Town Meeting recessed at 7:32 p.m.

A motion was made and seconded:

To reconvene the Special Town Meeting.

Voted: To reconvene the Special Town Meeting.

Carried.

The Special Town Meeting reconvened at 7:34 p.m.

Presentations were made by Joseph M. Zeneski, Town Manager, Harry Hibbard, representing Aquarion Water Company and Sean Divoll, DPW Director.

A lengthy discussion ensued.

A motion was moved and seconded:

To move the question.

Voted: To move the question .

Carried.

The Moderator called for a voice vote on the main motion. He doubted the voice vote and requested a standing vote.

The following election workers were sworn to their duties by the Town Clerk as clerks for the standing count: Gloria L. Harrington, Michele M. Gaudette, Nancy C. Rand and Carolyn R. Adams (who was replaced by Rosalie Allen due to a medical situation).

| | | |
|----------|-------------|------------|
| Results: | Affirmative | 331 |
| | Negative | <u>163</u> |
| | Total | 494 |

The Moderator announced that the vote exceeded the 2/3 requirement by two votes.

Voted: That (A) The Town authorize the Board of Selectmen, in accordance with the terms and conditions of Chapter 193 of the Acts of 1904, to acquire by any and all means as authorized by Section 9 of said Act or by any other power and authority available to the Town, the franchise, property, rights and privileges of the Oxford Water Company now or formerly held by Aquarion Water Company of Massachusetts, Inc.; and further that (B) The Town appropriate Six Million Seven Hundred Thousand Dollars (\$6,700,000.00) for the purpose of taking the franchise, property, rights and privileges of the Oxford Water Company now or formerly held by Aquarion Water Company of Massachusetts, Inc., in accordance with the terms and conditions of Chapter 193 of the Acts of 1904, including all costs associated therewith; and authorize the Treasurer, with the approval of the Board of Selectmen, to issue debt in the amount of said sum; and authorize the Board of Selectmen to take all steps necessary, including executing documents and to accept any deeds necessary to complete the acquisition described herein, upon such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town.

Requirement of a 2/3 vote.

Carried.

A motion was moved and seconded:

That the meeting be dissolved.

It was so voted. The meeting dissolved at 9:53 p.m.

CMMC
Town Clerk--Oxford, Massachusetts

The Commonwealth of Massachusetts

Worcester SS.

To either of the Constables of the Town of Oxford in the County of Worcester **GREETING.**

IN THE NAME OF *The Commonwealth of Massachusetts*, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Oxford High School in said Oxford on Wednesday, the sixth day of May next, at 7:30 o'clock in the afternoon, then and there to act on the following articles:

ANNUAL TOWN MEETING WEDNESDAY, MAY 6, 2009 AT 7:30 P.M. OXFORD HIGH SCHOOL

ARTICLE 1. To hear the reports of any Town Officers or any Committee or Committees authorized at any former meeting and to choose any Committee or Committees the Town may think proper.

ARTICLE 2. To see if the Town will vote to transfer from the Stabilization Account and appropriate a sum of money to the Fiscal Year 2010 Debt Service Account, or act thereon.
Sponsored by the Town Manager

ARTICLE 3. To determine what sums of money the Town will raise by taxation or transfer from available funds and appropriate to defray charges and expenses of the Town, including debt and interest, for the fiscal year beginning July 1, 2009 (Fiscal Year 2010), or act thereon.
Sponsored by the Finance Committee

ARTICLE 4. To see if the Town will vote to fix the salary and compensation of all elected officials of the Town as provided by Massachusetts General Laws, Chapter 41, Section 108, or act thereon.
Sponsored by the Finance Committee

ARTICLE 5. To see if the Town will vote to raise by taxation or transfer from available funds and appropriate a sum of money for a Reserve Fund pursuant to the provisions of Massachusetts General Laws, Chapter 40, Section 6, for Fiscal Year 2010, or act thereon.
Sponsored by the Town Manager

ARTICLE 6. To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to temporarily borrow a note or notes or to make an inter-fund advance from available funds in anticipation of revenue from taxation, bonds, or grants, and to repay said sums within the current fiscal cycle, or act thereon.
Sponsored by the Town Manager and Finance Director

ARTICLE 7. To see if the Town will vote to transfer from available funds and appropriate the sum of Three Hundred Seventy-Seven Thousand Eight Hundred Twelve Dollars (\$377,812.00) to meet the State's share of the cost for Town road maintenance and repair, such amount to be reimbursed by the Commonwealth of Massachusetts as State Highway Aid (Fiscal Year 2010 Chapter 90 Apportionment), or act thereon.
Sponsored by the Town Manager and DPW Director

ARTICLE 8. To see if the Town will vote to authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to the "Regulations Pertaining to Cats." Said funds may be expended by the Board of Selectmen for costs incurred for cat licensing as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2010 is Fifteen Thousand Dollars (\$15,000.00), or act thereon.
Sponsored by the Town Manager

ARTICLE 9. To see if the Town will vote to authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Twenty-One of the Town of Oxford General By-Laws "Wiring Inspectors." Said funds may be expended

by the Board of Selectmen for costs incurred for wiring inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2010 is Sixty Thousand Dollars (\$60,000.00), or act thereon.
Sponsored by the Town Manager

ARTICLE 10. To see if the Town will vote to authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Sixteen of the Town of Oxford General By-Laws "Board of Health." Said funds may be expended by the Board of Selectmen for costs incurred for plumbing inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2010 is Sixty Thousand Dollars (\$60,000.00), or act thereon.
Sponsored by the Town Manager

ARTICLE 11. To see if the Town will vote to authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Sixteen of the Town of Oxford General By-Laws "Board of Health." Said funds may be expended by the Board of Selectmen for costs incurred for gas inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2010 is Fifteen Thousand Dollars (\$15,000.00), or act thereon.
Sponsored by the Town Manager

ARTICLE 12. To see if the Town will vote to transfer Twenty-Five Thousand Dollars (\$25,000.00) from Free Cash and appropriate said amount to the High School Accreditation Account to pay for the Oxford High School Accreditation, or act thereon.
Sponsored by the Town Manager

ARTICLE 13. To see if the Town will vote to transfer a sum of money from the Ambulance Receipts Reserved for Appropriation Account and appropriate said amount to the Fire/EMS Fiscal Year 2009 Operational Budget; any vote under this article to take effect forthwith upon its adoption, or act thereon.
Sponsored by the Town Manager

ARTICLE 14. To see if the Town will vote to transfer a sum of money from the Water Enterprise Retained Earnings Account and appropriate said amount to the Fiscal Year 2009 Water Enterprise Account; any vote under this article to take effect forthwith upon its adoption, or act thereon.
Sponsored by the Town Manager

ARTICLE 15. To see if the Town will vote to transfer a sum of money from available funds and appropriate said amount for new decorative lighting on the Bandstand, or act thereon.
Sponsored by the Bandstand Committee

ARTICLE 16. To see if the Town will vote to transfer a sum of money from available funds and appropriate said amount to the Pond De-weeding Account to chemically treat Carbuncle Pond; any vote under this article to take effect forthwith upon its adoption, or act thereon.
Sponsored by the Conservation Commission

ARTICLE 17. To see if the Town will vote to transfer Five Thousand Dollars (\$5,000.00) from available funds and appropriate said amount to the 52 Dudley Road Conservation Restriction Account to acquire a Conservation Restriction on 4.17 acres of land located at 52 Dudley Road; any vote under this article to take effect forthwith upon its adoption, or act thereon.
Sponsored by the Conservation Commission

ARTICLE 18. To see if the Town will vote to authorize the transfer of a portion of Town-owned land located at 495 Main Street from the School Committee, as currently held solely for school purposes, to the School Committee for school purposes, and the Board of Selectmen for the purpose of disposing of an easement thereon; and further to authorize the Board of Selectmen to grant an easement over such Town-owned land to allow the building at 491 Main Street to be connected to the sanitary sewer as installed in the driveway leading to the High School, or act thereon.
Requested by the property owner

ARTICLE 19. To see if the Town will vote to reimburse a former Animal Control Officer for prior year expenses in the amount of Two Hundred Forty-Five Dollars and Eighty-Five Cents (\$245.85).
Sponsored by the Town Accountant

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 in said Town, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 14th day of April, in the year of our Lord Two Thousand Nine.

| | | |
|--------------------------|---|----------------------------|
| Jennie L. Caissie | } | |
| Daniel P. Coonan | } | |
| Henry J. LaMountain, Sr. | } | Selectmen of Oxford |
| John G. Saad | } | |
| Susan M. Gallant | } | |

A true copy. Attest;

Albert M. Adams,
Constable
Date: April 15, 2009

Worcester, SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 seven days before the date of the meeting, as within directed.

Albert M. Adams
Constable of Oxford

Date: April 15, 2009

**ANNUAL TOWN MEETING
MAY 6, 2009**

The meeting was called to order by Town Moderator Russell C. Rheault at 7:33 o'clock in the afternoon in the Oxford High School. The Moderator announced that a quorum had been attained. There were Five Hundred Eighty-one (581) voters and Thirty-nine (39) non-voters present.

A motion was made and seconded:

That the Annual Town Meeting be recessed until the conclusion of the Special Town Meeting, currently underway.

Voted: That the Annual Town Meeting be recessed until the conclusion of the Special Town Meeting, currently underway. **Carried.**

A motion was made and seconded:

To reconvene the Annual Town Meeting.

Voted: To reconvene the Annual Town Meeting **Carried.**

The Moderator reconvened the Annual Town Meeting at 9:59 p.m.

The Warrant and Return of Service was read by Town Clerk Lori A. Kelley and the reading of the Articles was omitted until such time that each Article was to be acted upon. The voters were in accord with this suggestion.

NOTE: Any written reports presented to the Town Meeting will appear in the minutes exactly as submitted.

Article 1. REPORTS - NONE

Article 2. STABILIZATION ACCT TO FY10 DEBT SERVICE ACCT

Recommended by the Finance Committee.

Voted: That the sum of Two Hundred Thousand Dollars (\$200,000.00) be transferred from the Stabilization Account and appropriated to the Fiscal Year 2010 Debt Service Account.

Requirement of a 2/3 vote, which was declared by the Moderator. **Carried.**

Article 3. BUDGET FY 2010

The Moderator explained the procedure for voting on the Town Departmental Budgets under Article 3 of the warrant. The procedure was used to expedite the action of the Fiscal Year (July 1, 2009 - June 30, 2010) Budget, which was read and the following items were held:

GENERAL GOVERNMENT

| | |
|--------------------|-----------|
| Finance Department | 1,294,081 |
| Land Management | 85,000 |

PUBLIC SAFETY

| | |
|----------------|---------|
| EMS/Fire/CD | 320,916 |
| Animal Control | 6,000 |

PUBLIC WORKS

| | |
|-----|-----------|
| DPW | 1,595,511 |
|-----|-----------|

HUMAN SERVICES

| | |
|------------------|--------|
| Council on Aging | 43,000 |
|------------------|--------|

CULTURE AND RECREATION

| | |
|--------------|---------|
| Library | 359,715 |
| Celebrations | 5,200 |

EMPLOYEE BENEFITS

| | |
|------------------------|-----------|
| Retirement & Insurance | 5,391,207 |
|------------------------|-----------|

SEWER ENTERPRISE

| | |
|------------------|---|
| Sewer Enterprise | 0 |
|------------------|---|

COMMUNITY CENTER

| | |
|-----------------------------|---|
| Community Center Enterprise | 0 |
|-----------------------------|---|

WATER ENTERPRISE

| | |
|------------------|---|
| Water Enterprise | 0 |
|------------------|---|

Recommended by the Finance Committee.

Voted: That the amounts of money set forth in the Finance Committee recommendation column of the printed budget, except for the amounts of money for those items which have been set aside for discussion, be raised by taxation and appropriated for the several purposes therein itemized, each item marked with an asterisk being considered a separate appropriation.

A Unanimous Vote.

| | |
|------------------------------------|------------|
| GENERAL GOVERNMENT | |
| Moderator | 200 |
| Selectmen | 56,317 |
| Town Manager | 150,000 |
| Finance Committee | 160 |
| * Finance Department | * |
| Legal Services | 125,000 |
| Personnel Board | 3,000 |
| Town Clerk | 121,000 |
| * Land Management | * |
| Memorial Hall | 121,787 |
| Facilities Maintenance | 481,231 |
| PUBLIC SAFETY | |
| Police | 1,689,589 |
| * EMS/Fire/CD | * |
| Sealer of Weights and Measures | 3,850 |
| * Animal Control | * |
| PUBLIC WORKS | |
| * DPW | * |
| Municipal Utilities | 383,000 |
| HUMAN SERVICES | |
| * Council on Aging | * |
| Youth Commission | 0 |
| Veteran's Services | 37,663 |
| CULTURE AND RECREATION | |
| * Library | * |
| Historical Commission | 520 |
| * Celebrations | * |
| DEBT SERVICE | |
| Debt Financing | 1,814,922 |
| EMPLOYEE BENEFITS | |
| * Retirement & Insurance | * |
| SEWER ENTERPRISE | |
| * Sewer Enterprise | * |
| COMMUNITY CENTER ENTERPRISE | |
| * Community Center Enterprise | * |
| WATER ENTERPRISE | |
| * Water Enterprise | * |
| EDUCATION | |
| School General | 13,764,572 |
| School Bus Transportation | 990,485 |
| School Community Services | 25,000 |
| Medicaid Billing | 5,000 |
| SWCRVSD (Bay Path) | 1,001,768 |

Said amounts of money so voted are total amounts for each department approved by the Finance Committee.

FINANCE DEPARTMENT

Recommended by the Finance Committee.

Voted: That the sum of One Million Two Hundred Ninety-four Thousand Eighty-one Dollars (\$1,294,081.00) be raised by taxation and that the sum of Three Thousand Eight Hundred Dollars (\$3,800.00) be transferred from the Community Development Account and that the total amount of One Million Two Hundred Ninety-seven Thousand Eight Hundred Eighty-one Dollars (\$1,297,881.00) be appropriated for the FY2010 Finance Department Budget.

A Unanimous Vote.

LAND MANAGEMENT

Recommended by the Finance Committee.

Voted: That the sum of Eighty-five Thousand Dollars (\$85,000.00) be raised by taxation and that the sum of Forty Thousand Dollars (\$40,000.00) be transferred from the Building Inspector Offset Receipts Account and that the sum of Seven Thousand Dollars (\$7,000.00) be transferred from the Conservation Receipts Reserved for Appropriation Account and that the sum of Fifty Thousand Dollars (\$50,000.00) be transferred from the Board of Health Receipts Reserved for Appropriation Account and that the total amount of One Hundred Eighty-two Thousand Dollars (\$182,000.00) be appropriated for the FY2010 Land Management Budget.

A Unanimous Vote.

EMS/FIRE/CD

Recommended by the Finance Committee.

Voted: That the sum of Three Hundred Twenty Thousand Nine Hundred Sixteen Dollars (\$320,916.00) be raised by taxation and that the sum of Five Hundred Twenty-five Thousand Dollars (\$525,000.00) be transferred from the Ambulance Receipts Reserved for Appropriation Account and that the total amount of Eight Hundred Forty-five Thousand Nine Hundred Sixteen Dollars (\$845,916.00) be appropriated for the FY2010 EMS/FIRE/CD Budget.

A Unanimous Vote.

ANIMAL CONTROL

Recommended by the Finance Committee.

Voted: That the sum of Six Thousand Dollars (\$6,000.00) be raised by taxation and that Six Thousand Dollars (\$6,000.00) be transferred from the Dog Fund Revolving Account and that Four Thousand Dollars (\$4,000.00) be transferred from the Cat Fund Revolving Account and that the total amount of Sixteen Thousand Dollars (\$16,000.00) be appropriated for the FY2010 Animal Control Budget.

A Unanimous Vote.

DEPARTMENT OF PUBLIC WORKS

Recommended by the Finance Committee.

Voted: That the sum of One Million Five Hundred Ninety-five Thousand Five Hundred Eleven Dollars (\$1,595,511.00) be raised by taxation and that the sum of Six Thousand Dollars (\$6,000.00) be transferred from the Cemetery Perpetual Care Trust Fund and that the total amount of One Million Six Hundred One Thousand Five Hundred Eleven Dollars (\$1,601,511.00) be appropriated for the FY2010 DPW Budget.

A Unanimous Vote.

COUNCIL ON AGING

Recommended by the Finance Committee.

Voted: That the sum of Forty-three Thousand Dollars (\$43,000.00) be raised by taxation and that the sum of Four Thousand Dollars (\$4,000.00) be transferred from the Oxford Home for the Aged People Trust Fund and that the sum of Twenty-seven Thousand Dollars (\$27,000.00) be transferred from the WRTA Reserved for Appropriation Account and that the total amount of Seventy-four Thousand Dollars (\$74,000.00) be appropriated for the FY2010 Council on Aging Budget.

A Unanimous Vote.

LIBRARY

Recommended by the Finance Committee.

Voted: That the sum of Three Hundred Fifty-nine Thousand Seven Hundred Fifteen Dollars (\$359,715.00) be raised by taxation and that the sum of Fifteen Thousand Two Hundred Ninety-four Dollars (\$15,294.00) be transferred from the Library State Aid Account and that the total amount of Three Hundred Seventy-five Thousand Nine Dollars (\$375,009.00) be appropriated for the FY2010 Library Budget.

A Unanimous Vote.

CELEBRATIONS

Recommended by the Finance Committee.

Voted: That the sum of Five Thousand Two Hundred Dollars (\$5,200.00) be raised by taxation and appropriated for the Celebrations Account.

A Unanimous Vote.

RETIREMENT & INSURANCE

Recommended by the Finance Committee.

Voted: That the sum of Five Million Three Hundred Ninety-one Thousand Two Hundred Seven Dollars (\$5,391,207.00) be raised by taxation and that the sum of One Hundred Eight Thousand Two Hundred Thirty-one Dollars (\$108,231.00) be transferred from the Retirement Trust Fund Account and that the sum of Two Hundred Seventy-five Thousand Seven Hundred Seventy-four Dollars (\$275,774.00) be transferred from the Health Claims Trust Fund Account and that the total amount of Five Million Seven Hundred Seventy-five Thousand Two Hundred Twelve Dollars (\$5,775,212.00) be appropriated for the FY2010 Employee Benefits Budget.

A Unanimous Vote.

SEWER ENTERPRISE

Recommended by the Finance Committee.

Voted: That the sum of One Hundred Seventy-two Thousand Fifty-eight Dollars (\$172,058.00) be appropriated for the FY2010 Sewer Enterprise Operational Budget said appropriation to be offset by receipts from Sewer betterments and Sewer user fees.

A Unanimous Vote.

COMMUNITY CENTER ENTERPRISE

Recommended by the Finance Committee.

Voted: That the sum of Five Hundred Seventy Thousand Dollars (\$570,000.00) be appropriated for the FY2010 Community Center Enterprise Operational Budget said appropriation to be offset by receipts from Community Center users.

A Unanimous Vote.

WATER ENTERPRISE

Recommended by the Finance Committee.

Voted: That the sum of One Million Two Hundred Fifty-two Thousand Nine Hundred Thirty-nine Dollars (\$1,252,939.00) be appropriated for the FY2010 Water Enterprise Operational Budget said appropriation to be offset by Water Enterprise receipts.

Carried.

BUDGET - FISCAL YEAR 2010
July 1, 2009 - June 30, 2010

| | APPROPRIATION | TRANSFERRED FROM AVAILABLE FUNDS OR OFFSET RECEIPTS | RAISED BY TAXATION |
|-------------------------------------|------------------|---|--------------------------|
| GENERAL GOVERNMENT | | | |
| Moderator | 200 | | 200 |
| Selectmen | 56,317 | | 56,317 |
| Town Manager | 150,000 | | 150,000 |
| Finance Committee | 160 | | 160 |
| Finance Department | 1,297,881 | 3,800 | 1,294,081 |
| Legal Services | 125,000 | | 125,000 |
| Personnel Board | 3,000 | | 3,000 |
| Town Clerk | 121,000 | | 121,000 |
| Land Management | 182,000 | 97,000 | 85,000 |
| Memorial Hall | 121,787 | | 121,787 |
| Facilities Maintenance | <u>481,231</u> | <u>481,231</u> | |
| GENERAL GOVERNMENT | 2,538,576 | | |
| LESS APPLIED INCOME | | 100,800 | |
| TOTAL GENERAL GOVERNMENT | | | 2,437,776 |
| PUBLIC SAFETY | | | |
| Police | 1,689,589 | | 1,689,589 |
| EMS/Fire/CD | 845,916 | 525,000 | 320,916 |
| Sealer of Weights | 3,850 | | 3,850 |
| Animal Control | <u>16,000</u> | <u>10,000</u> | <u>6,000</u> |
| PUBLIC SAFETY | 2,555,355 | | |
| LESS APPLIED INCOME | | 535,000 | |
| TOTAL PUBLIC SAFETY | | | 2,020,355 |
| PUBLIC WORKS | | | |
| DPW | 1,601,511 | 6,000 | 1,595,511 |
| Municipal Utilities | <u>383,000</u> | <u> </u> | <u>383,000</u> |
| PUBLIC WORKS | 1,984,511 | | |
| LESS APPLIED INCOME | | 6,000 | |
| TOTAL PUBLIC WORKS | | | 1,978,511 |
| HUMAN SERVICES | | | |
| Council on Aging | 74,000 | 31,000 | 43,000 |
| Youth Commission | 0 | | 0 |
| Veterans | <u>37,663</u> | <u> </u> | <u>37,663</u> |
| HUMAN SERVICES | 111,663 | | |
| LESS APPLIED INCOME | | 31,000 | |
| TOTAL HUMAN SERVICES | | | 80,663 |
| CULTURE AND RECREATION | | | |
| Library | 375,009 | 15,294 | 359,715 |
| Historical Commission | 520 | | 520 |
| Celebrations | <u>5,200</u> | <u> </u> | <u>5,200</u> |
| CULTURE AND RECREATION | 380,729 | | |
| LESS APPLIED INCOME | | 15,294 | |
| TOTAL CULTURE AND RECREATION | | | 365,435 |
| DEBT SERVICE | | | |
| Debt Financing | <u>1,814,922</u> | | <u>1,814,922</u> |
| TOTAL DEBT SERVICE | 1,814,922 | | 1,814,922 |
| EMPLOYEE BENEFITS | | | |
| Retirement & Insurance | <u>5,775,212</u> | <u>384,005</u> | <u>5,391,207</u> |
| EMPLOYEE BENEFITS | 5,775,212 | | |

| | | | |
|------------------------------------|-------------------|--------------------------|-------------------|
| LESS APPLIED INCOME | | 384,005 | |
| TOTAL EMPLOYEE BENEFITS | | | 5,391,207 |
| SEWER | | | |
| Sewer Enterprise | <u>172,058</u> | _____ | _____ |
| SEWER ENTERPRISE | 172,058 | | |
| LESS APPLIED INCOME | | 172,058 | |
| TOTAL SEWER ENTERPRISE | | | 0 |
| COMMUNITY CENTER | | | |
| Community Center Enterprise | <u>570,000</u> | _____ | _____ |
| COMMUNITY CENTER ENTERPRISE | 570,000 | | |
| LESS APPLIED INCOME | | 570,000 | |
| TOTAL COMMUNITY CENTER | | | 0 |
| WATER | | | |
| Water Enterprise | <u>1,252,939</u> | _____ | _____ |
| WATER ENTERPRISE | 1,252,939 | | |
| LESS APPLIED INCOME | | 1,252,939 | |
| TOTAL WATER ENTERPRISE | | | 0 |
| EDUCATION | | | |
| School General | 13,764,572 | | 13,764,572 |
| School Bus Transportation | 990,485 | | 990,485 |
| School Community Services | 25,000 | | 25,000 |
| Medicaid Billing | 5,000 | | 5,000 |
| SWCRVSD (Bay Path) | <u>1,001,768</u> | | <u>1,001,768</u> |
| TOTAL EDUCATION | 15,786,825 | | 15,786,825 |
| GRAND TOTAL | 32,942,790 | | |
| LESS APPLIED INCOME | | <u>3,067,096</u> | |
| NET RAISED BY TAXATION | | <u>29,875,694</u> | |

Article 4. SALARY AND COMPENSATION OF ELECTED OFFICIALS

Recommended by the Finance Committee.

Voted: That the salary and compensation of the elected officials of the Town be fixed at the following amounts for the Fiscal Year 2010:

| | |
|--|------------|
| Chairman of the Board of Selectmen | \$1,100.00 |
| Four other Selectmen @ \$1,000 each for a total of | \$4,000.00 |
| Town Moderator | \$ 200.00 |

Carried.

Article 5. RESERVE FUND

Recommended by the Finance Committee.

Voted: That the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) be transferred from Free Cash and appropriated for a Reserve Fund for Fiscal Year 2010.

Carried.

Article 6. BORROWING – INTER-FUND ADVANCE

Recommended by the Finance Committee.

Voted: That the Town authorize the Treasurer, with the approval of the Board of Selectmen, to temporarily borrow a note or notes or to make an inter-fund advance from available funds in anticipation of revenue from taxation, bonds, or grants, and to repay said sums within the current fiscal cycle.

A Unanimous Vote.

Article 7. STATE HIGHWAY AID (FY 2010 CHAPTER 90 APPORTIONMENT)

Recommended by the Finance Committee.

Voted: That the sum of Three Hundred Seventy-seven Thousand Eight Hundred Twelve Dollars (\$377,812.00) be appropriated from the Commonwealth of Massachusetts, State Highway Aid (Fiscal Year 2010 Chapter 90 Apportionment) Account to meet the State's share of the cost for Town road maintenance and repair, such amount to be reimbursed by the Commonwealth of Massachusetts.

A Unanimous Vote.

Article 8. REVOLVING FUND – REGULATIONS PERTAINING TO CATS

Recommended by the Finance Committee.

Voted: That the Town authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to the "Regulations Pertaining to Cats." Said funds may be expended by the Board of Selectmen for costs incurred for cat licensing as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2010 is Fifteen Thousand Dollars (\$15,000.00).

Carried.

Article 9. REVOLVING FUND – WIRING INSPECTOR

Recommended by the Finance Committee.

Voted: That the Town authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Twenty-One of the Town of Oxford General By-Laws "Wiring Inspectors." Said funds may be expended by the Board of Selectmen for costs incurred for wiring inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2010 is Sixty Thousand Dollars (\$60,000.00).

Carried.

Article 10. REVOLVING FUND – PLUMBING INSPECTOR

Recommended by the Finance Committee.

Voted: That the Town authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Sixteen of the Town of Oxford General By-Laws "Board of Health." Said funds may be expended by the Board of Selectmen for costs incurred for plumbing inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2010 is Sixty Thousand Dollars (\$60,000.00).

A Unanimous Vote.

Article 11. REVOLVING FUND – GAS INSPECTOR

Recommended by the Finance Committee.

Voted: That the Town authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Sixteen of the Town of Oxford General By-Laws "Board of Health." Said funds may be expended by the Board of Selectmen for costs incurred for gas inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2010 is Fifteen Thousand Dollars (\$15,000.00).

A Unanimous Vote.

Article 12. HIGH SCHOOL ACCREDITATION ACCOUNT

Recommended by the Finance Committee.

Voted: That the sum of Twenty-Five Thousand Dollars (\$25,000.00) be transferred from Free Cash and appropriated to the High School Accreditation Account to pay for the Oxford High School Accreditation.

A Unanimous Vote.

Article 13. FIRE/EMS FY09 OPERATIONAL BUDGET

Recommended by the Finance Committee.

Voted: That the sum of Sixty-eight Thousand Dollars (\$68,000.00) be transferred from the Ambulance Receipts Reserved for Appropriation Account and appropriated to the Fire/EMS Fiscal Year 2009 Operational Budget, said action to take effect forthwith upon adoption.

A Unanimous Vote.

Article 14. WATER ENTERPRISE RETAINED EARNINGS ACCOUNT

Recommended by the Finance Committee.

Voted: That the sum of Fifty-six Thousand Dollars (\$56,000.00) be transferred from the Water Enterprise Retained Earnings and appropriated to the Water Enterprise Fiscal Year 2009 Operational Budget, said action to take effect forthwith upon adoption.

Carried.

Article 15. BANDSTAND LIGHTING

Recommended by the Finance Committee.

Voted: That the sum of One Thousand Four Hundred Dollars (\$1,400.00) be transferred from Free Cash and appropriated for decorative lighting on the Bandstand, said action to take effect forthwith upon adoption.

Carried.

Article 16. POND DE-WEEDING ACCT - CARBUNCLE

Recommended by the Finance Committee.

Recommended by the Planning Board.

REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to chemically de-weed Carbuncle Pond, as described in Article 16 on the Warrant for the May 6, 2009 Annual Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

Voted: That the sum of Four Thousand Eight Hundred Dollars (\$4,800.00) be transferred from Free Cash and appropriated to the Carbuncle Pond De-weeding Account, said action to take effect forthwith upon adoption.

Carried.

Article 17. 52 DUDLEY RD CONSERVATION RESTRICTION ACCT

Recommended by the Finance Committee.

Recommended by the Planning Board.

REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to acquire a Conservation Restriction on 4.17 acres of land located at 52 Dudley Road, as described in Article 17 on the Warrant for the May 6, 2009 Annual Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

A recommendation was also made by George Esteves, Vice Chairman of the Conservation Commission.

Voted: That the sum of Five Thousand Dollars (\$5,000.00) be transferred from the Conservation Trust Fund and appropriated to the 52 Dudley Road Conservation Restriction Account, said action to take effect forthwith upon adoption.

Carried.

**Article 18. TRANSFER OF LAND CUSTODY 495 MAIN ST – SEWER EASEMENT FOR
491 MAIN ST**

Recommended by the Finance Committee.
No recommendation was submitted by the Planning Board.

Voted: That the Town authorize the transfer of a portion of Town-owned land located at 495 Main Street from the School Committee, as currently held solely for school purposes, to the School Committee for school purposes, and the Board of Selectmen for the purpose of disposing of an easement thereon; and further to authorize the Board of Selectmen to grant an easement over such Town-owned land to allow the building at 491 Main Street to be connected to the sanitary sewer as installed in the driveway leading to the High School.

Requirement of a 2/3 vote, which was declared by the Moderator. A Unanimous Vote.

Article 19. REIMBURSEMENT-PRIOR YEAR-FORMER ANIMAL CONTROL OFFICER

Recommended by the Finance Committee.

Voted: That the sum of Two Hundred Forty-Five Dollars and Eighty-Five Cents (\$245.85) be transferred from Dog Fund Revolving Account to reimburse a former Animal Control Officer for expenses incurred in Fiscal Year 2008, said action to take effect forthwith upon adoption.

Requirement of a 4/5 vote, which was declared by the Moderator. A Unanimous Vote.

A motion was moved and seconded:
That the meeting be dissolved.

It was so voted. The meeting dissolved at 10:49 p.m.

CMMC
Town Clerk--Oxford, Massachusetts

The Commonwealth of Massachusetts

Worcester SS.

To either of the Constables of the Town of Oxford in the County of Worcester **GREETING.**

IN THE NAME OF *The Commonwealth of Massachusetts*, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Oxford High School in said Oxford on Wednesday, the seventh day of October next, at 7:00 o'clock in the afternoon, then and there to act on the following articles:

SPECIAL TOWN MEETING WARRANT **WEDNESDAY, OCTOBER 7, 2009 AT 7:00 P.M.** **OXFORD HIGH SCHOOL**

ARTICLE 1. To hear the reports of any Town Officers or any Committee or Committees authorized at any former meeting and to choose any Committee or Committees the Town may think proper.

ARTICLE 2. To see if the Town will vote to raise by taxation or transfer from available funds and appropriate a sum of money to the Fiscal Year 2010 Reserve Fund in addition to the amount voted under Article 5 of the May 6, 2009 Annual Town Meeting, or act thereon.
Sponsored by the Town Manager.

ARTICLE 3. To see if the Town will vote to raise by taxation or transfer from available funds or borrow and authorize the Town Treasurer, with the consent of the Board of Selectmen, to issue a note or notes and/or bond or bonds and appropriate a sum of money for the Capital Outlay Program for Fiscal Year 2010, or act thereon.
Sponsored by the Town Manager and the Finance Director.

ARTICLE 4. To see if the Town will vote to transfer from available funds and appropriate a sum of money for the Town's Tercentenary Celebration, or act thereon.
Sponsored by the Board of Selectmen.

ARTICLE 5. To see if the Town will vote to transfer from available funds and appropriate a sum of money to the Stabilization Account, or act thereon.
Sponsored by the Town Manager.

ARTICLE 6. To see if the Town will vote to raise by taxation, transfer from available funds, or issue notes and/or bonds and appropriate a sum of money for the installation of a water main in Dana Road to provide fire protection to industrial buildings located to the east of the Providence & Worcester Railroad right-of-way, including the payment of all other costs incidental and related thereto, or act thereon.
Sponsored by the Town Manager.

ARTICLE 7. To see if the Town will vote to authorize the Board of Selectmen to assess betterments through the Water Enterprise Fund to recover 100% of the project cost for the installation of a water main in Dana Road to provide fire protection to industrial buildings located to the east of the Providence & Worcester Railroad right-of-way, said betterments to be made in accordance with Massachusetts General Law (M.G.L.) Chapter 40, Sections 42G through 42K, as applicable to the Town by operation of Chapter 216 of the Acts of 2006, and Chapter 80, using a uniform rate of assessment method, or act thereon.
Sponsored by the Town Manager.

ARTICLE 8. To see if the Town will vote to accept the provisions of M.G.L. Chapter 41, Section 110A, *Office Hours on Saturday*, which allows that any public office may remain closed on any or all Saturdays, or act thereon.
Sponsored by the Town Clerk.

ARTICLE 9. To see if the Town will vote to transfer, from the Board of Selectmen, for the purpose for which the land is now held, to the Board of Selectmen for the purpose of conveyance and to authorize the Board of Selectmen to convey the building and land at 450 Main Street shown on Assessor's Map 29B, Parcel

A01 and known as the “Old Police Station,” in accordance with the terms of the Request for Proposals and response(s) thereto received and accepted on September 29, 2009, or act thereon.
Sponsored by the Town Manager.

ARTICLE 10. To see if the Town will vote to petition the General Court to authorize the issuance of one (1) additional liquor license in the Town of Oxford for a “Wine and Malt Package Store Liquor License,” which would enable the Oxford Board of Selectmen to issue said license to RT. 12 Variety that is currently owned by Ashley M. Plasse and located at 126 Main Street, Oxford or act thereon.
Sponsored by the Board of Selectmen.

ARTICLE 11. To see if the Town will vote to amend the Oxford General By-Laws by deleting CHAPTER FIFTY-TWO, LOITERING and inserting the following, or act thereon:

CHAPTER FIFTY-TWO PUBLIC NUISANCES PROHIBITED

Section 1. No person shall loiter or prowl in any place in the Town at a time or in a manner not usual for law-abiding individuals, under circumstances that warrant a justifiable and reasonable alarm or immediate concern for the safety of persons or property in the vicinity. Among the circumstances which may be considered in determining whether such alarm or immediate concern is warranted is the fact that the person takes flight upon appearance of a law enforcement officer, refuses to identify himself, or manifestly endeavors to conceal himself or any object. Unless flight by the person or other circumstances make it impracticable, a law enforcement officer shall, prior to any arrest for an offense under this section, afford the person an opportunity to dispel any alarm or immediate concern, which would otherwise be warranted by requesting him to identify himself and explain his presence and conduct. No person shall be convicted of an offense under this section if the law enforcement officer did not comply with this procedure or if it appears at trial that the explanation given by the person is true, and, if believed by the officer at the time, would have dispelled the alarm or immediate concern.

Section 2. No person shall throw or drop any glass, paper, plastic, refuse or waste, filth or other litter upon the streets, roads, public parks, public playgrounds and recreational areas including ponds and beaches, or any public parking lots and driveways, public cemeteries, or any land or building owned by the Town including school sites.

Section 3. No person shall operate or ride any wheeled device for human transportation, including but not limited to a scooter, bicycle, skateboard, roller skates, roller skis or in-line skates, but not including devices to aid the handicapped or infirm, or carriages, strollers or similar devices being used to transport infants or young children, in any public building and walkway, stairs or grounds of a public building or on any Town property, public way or part thereof, including the sidewalk, except as otherwise provided by the traffic laws and regulations of the Commonwealth.

Section 4. Any person who violates any provision of this chapter shall be subject to a fine of Twenty-five Dollars (\$25.00) for each offense, each day of a continued violation being considered a separate offense. In lieu of enforcement through criminal proceeding, any town appointed police officer may, at his or her discretion, enforce this By-Law by non-criminal disposition in accordance with M.G.L. Chapter 40, Section 21D.
Sponsored by the Town Manager.

ARTICLE 12. To see if the Town will vote to amend the Oxford Zoning By-Law, by deleting Chapter XV, Site Plan Review, and inserting the following, or act thereon.

CHAPTER XV Site Plan Review

1.0 PURPOSE

The purpose of this Chapter is to protect the health, safety, convenience and general welfare of the inhabitants of the Town by providing for a review of plans for uses and structures which may have significant impacts on traffic, municipal and public services and utilities, environmental quality, community economics and community values in the Town. Site plan review is further intended to ensure that the design and layout of developments specified in Section 2.0 will conform to stormwater management requirements and will not result in a detriment to the neighborhood or environment.

2.0 PROJECTS REQUIRING SITE PLAN REVIEW

An approved site plan shall be on file with the Town Clerk prior to any of the following developments:

- 2.1 The construction or reconstruction of any parking area, loading area, or access way governed by Chapter XI of this By-Law, except for single family detached or two family dwellings.
- 2.2 Any construction, reconstruction, exterior alterations or additions to any building, fence, wall or other structures in the Central Professional District.
- 2.3 The construction of a multi-family building or a development involving the location of two or more primary uses or structures on a single lot, including, but not limited to, apartment complexes, shopping centers and industrial parks.
- 2.4 A use that requires a special permit designated by S* in Tables I or II; all uses listed in Table III; and any use where site plan review is required in Table IV.
- 2.5 Where a change in use results in no new exterior construction or change in parking lot size, the Board may waive requirements of Section 3.0 and allow the Town Engineer/Planner to review the proposed use and either approve it or refer it to the Board for further review.

3.0 CONTENTS

- 3.1 Site plans shall be drawn to a scale of 1" - 20' with a maximum sheet size of 24" x 36" and shall contain the following written or graphic information:
 - 3.1.1 The name of the proposed development, the name and address of the person(s) submitting the application and of the owner(s) of the property, if different; all property boundaries and their dimensions and bearings; abutting street rights-of-way; and a graphic scale, a locus map and north arrow.
 - 3.1.2 Key map at a scale of 1" - 400' showing streets and roads, buildings and motor vehicle access within 500' from the exterior boundary of the lot.
 - 3.1.3 All existing and proposed buildings, wetlands, surface waters and areas subject to the 100 year flood; existing and proposed contour elevations at contour intervals of five (5) feet, except in areas where slope is less than three (3) percent, contour intervals of two (2) feet shall be required.
 - 3.1.4 All existing and proposed driveways and points of motor vehicle access to the property, parking spaces, loading areas and computations to indicate compliance with the parking and loading requirements of this By-Law.
 - 3.1.5 Provisions for screening, surfacing, lighting and landscaping to integrate the proposed development into the existing landscape and to screen objectionable features from neighbors.
 - 3.1.6 Location of the front, side and rear yard setback areas and buffer yards required by this By-Law and the zoning district boundaries on or adjacent to the lot.
 - 3.1.7 Provisions for sewage, solid waste disposal and drainage, measures proposed to prevent pollution of surface or ground water, soil erosion, increased runoff, changes in ground water level and flooding.
 - 3.1.8 Utilities and municipal services necessary, including proposed connections and exterior appurtenances such as curb inlets, poles, fire alarm boxes and hydrants.
- 3.2 Site plans shall be accompanied by a traffic report presenting the projected vehicular traffic flow patterns to and from the site and the projected number of motor vehicle trips to and from the site for an average day and for peak hours and a drainage report demonstrating drainage system design in conformance with the Planning Board's subdivision rules and regulations and stormwater management requirements.

4.0 CRITERIA FOR EVALUATION

The Planning Board shall approve a site plan only upon its determination that all criteria presented below have been met, to the fullest extent feasible, to protect the public health, safety and welfare.

- 4.1 Access to each structure for fire and service equipment is provided;
- 4.2 Utilities, drainage and erosion control are provided to maintain environmental quality. The applicant shall demonstrate, by submission of an existing infrastructure capacity plan, that the proposed infrastructure, including parking, roadways, traffic, stormwater, water for domestic and fire protection and septic/sewer, can accommodate the proposed use;

- 4.3 In or abutting Residential, Central Business, and Central Professional Zoning Districts effective use is made of topography, landscaping, relationship of buildings to the environment and parking placement to maintain the character of the neighborhood;
- 4.4 Parking and loading requirements of Chapter XI have been met;
- 4.5 Traffic impacts on abutting residential neighborhoods are acceptable and the convenience and safety of vehicular and pedestrian movements in relation to adjacent streets and intersections are protected; and
- 4.6 All other requirements of this Zoning By-Law have been satisfied.
- 4.7 The Planning Board may withhold approval until it is satisfied that all other relevant Town Boards and Departments have approved the proposed infrastructure. If the applicant has met the requirements of 4.0, the Board shall not withhold its approval.

5.0 **PROCEDURES**

- 5.1 An applicant for site plan review, shall file with the Planning Board, seven (7) copies of the site plan. Unless waived by the Planning Board, the site plan shall be prepared by a registered engineer, architect or landscape architect.
- 5.2 Within five (5) days of the Planning Board meeting, at which the Site Plan application was received, the Planning Board shall submit a copy to the Board of Selectmen, Board of Health, Conservation Commission, Building Inspector, DPW Director, Safety Officer and other agents, as the Planning Board elects for their comments. The boards or person receiving these copies shall have up to thirty (30) days from the date of receipt to submit their reports to the Planning Board but, if they find that insufficient information has been presented they shall so report, and the Planning Board may withhold approval until the additional information is provided.
- 5.3 If the Planning Board determines that said site plan complies with the purpose, specifications and criteria of this By-Law, it shall approve the site plan. If the site plan does not comply with this Chapter, it shall be disapproved or approved with conditions or modifications, which will bring about compliance. Any construction, reconstruction, alteration or addition shall be carried on only in conformity with the site plan approved by the Planning Board.
- 5.4 When a site plan is required for a special permit application, to the extent possible, procedures shall be combined and requirements for special permits shall govern for time periods, notices, public hearings and votes. If a site plan is required for a special permit, to be issued by the Zoning Board of Appeals or Board of Selectmen, the Planning Board shall forward its recommendations to such Board within thirty (30) days of receipt.
- 5.5 When a special permit is not required, the Planning Board shall, within forty-five (45) days of receipt of a site plan at a meeting of the Board, take final action on said plan. A majority vote, when a quorum is present, shall constitute approval. Failure to act within this period shall constitute approval. At the applicant's written request to the Planning Board, the Board may extend the time periods in this Section to a mutually agreeable date. The applicant shall be notified within sixty (60) days from the date of submittal to the Planning Board of the Board's decision. A copy of the Planning Board's decision shall be filed with the Town Clerk.
- 5.6 The Planning Board, upon written request of the applicant, may waive any of the requirements of Section 3.0 where the project involves relatively simple development plans or the reuse of pre-existing buildings, access and parking facilities.

6.0 **BASIC REQUIREMENTS**

- 6.1 Notwithstanding anything contained in this By-Law to the contrary, no building permit shall be issued for, and no person shall undertake, any use or improvement subject to this Chapter unless an application for site plan review and approval has been prepared for the proposed development in accordance with the requirements of this Chapter, and unless such application has been approved by the Planning Board.
- 6.2 No occupancy permit shall be granted by the Building Inspector until the Planning Board has received, reviewed and approved an as-built plan that demonstrates that the work proposed on the approved site plan, including all associated off-site improvements, have been completed in accordance with the approved plan and certified same to the Building Inspector, or have been secured by a proper bond, covenant or third party agreement.
- 6.3 Notwithstanding the above, a temporary occupancy permit may be granted with the approval of the Planning Board, subject to conditions for completion of work imposed by the Planning Board.

- 6.4 If a project for which site plan approval has been granted has not been started in accordance with site plan conditions within one year from the date of approval, said approval shall lapse. The Planning Board, in consultation with other Departments and officials, will determine if a project has been started in accordance with site plan conditions. Their decision may be appealed to the Zoning Board of Appeals in accordance with Chapter XIV, Section 4.2 of the Zoning By-Law.

Sponsored by the Planning Board.

ARTICLE 13. To see if the Town will vote to amend the Oxford Zoning By-Law by deleting Chapter XX, Public Utilities and Facilities, and inserting the following, or act thereon:

CHAPTER XX

Public Utilities and Facilities

1.0 PURPOSE AND INTENT

It is the purpose and intent of this Chapter of the Oxford Zoning By-Law to describe the special permit requirements for Public Utilities and Facilities in order to promote the development of and provide guidance for the siting of public utilities installations while: providing protection for the health, safety and welfare of its inhabitants; providing protection to ecological, scenic, historic and recreational values of the Town; and, providing protection from adverse visual and operational effects that might contribute to blighting, deterioration of property values or other adverse effects to surrounding neighborhoods.

The provisions of this Chapter of the Oxford Zoning By-Law have neither the purpose, nor the intent, of imposing a limitation or restriction on the competition among deregulated service providers, nor to provide an unfair advantage to existing service providers.

2.0 DEFINITIONS

Public Utility Installation: That portion of Public Utilities and Facilities comprised of any and all materials, equipment and structures, other than customer premises equipment, used to provide a service or product.

Wireless Communication Facility (WCF): Any and all materials, equipment, storage, structures, towers, dishes and antennas, other than customer premises equipment, used by a commercial telecommunications carrier to provide telecommunication or data services. This definition does not include facilities used by a federally licensed amateur radio operator.

Tower: Any equipment mounting structure that is used primarily to support reception or transmission equipment and that measures twelve (12) feet or more in its longest vertical dimension.

Service Provider: An individual, partnership or corporation authorized by the Federal Communications Commission (FCC) to construct and operate a commercial mobile telecommunications system.

3.0 APPLICABILITY

Except as otherwise provided in this chapter, no public utility installation shall be established or maintained in the Town of Oxford unless the Planning Board grants a special permit for such use to the owner or operator of such installation or the owner of the land on which such installation is to be located, if different from the owner or operator of such installation. In addition to the procedures, both substantive and otherwise, for issuing special permits as specified in Chapter XIV, Section 5.0, applications for special permits for public utility installations shall be governed by this chapter.

The provisions of this Chapter shall not apply to any of the following installations:

- 3.1 Receive only dish antennas and television antennas that are considered accessory uses.
- 3.2 Radio communication antenna and communication facilities operated by the Commonwealth of Massachusetts or any subdivision thereof.
- 3.3 Public sewage collection systems installed by, or under the authority of, the Town of Oxford or any other public agency authorized to operate such facilities.
- 3.4 Gas or water distribution pipes and appurtenances installed in existing public ways or in duly recorded easements and electric, telephone, or cable television service lines and appurtenances installed either above ground or under ground in existing public ways or in duly recorded easements.
- 3.5 Water and sewage treatment, pumping, storage or metering facilities.

4.0 INFORMATION REQUIRED

Each application for a special permit for a public utility installation shall be submitted in accordance with the provisions of Chapter XIV, Section 5.0 of these By-Laws and shall include the following information and supporting documentation:

- 4.1 The legal name and address of the owner of the parcel on which the use will be established.
- 4.2 The legal name and address of the applicant for the special permit and adequate evidence of his status as a Service Provider or other entity authorized to operate a public utility.
- 4.3 Adequate evidence of the applicant's ownership or authority to use the premises for the purposes to be allowed by the special permit.
- 4.4 Plan and elevation views of the proposed installation.
- 4.5 A detailed property line plan, prepared by a Massachusetts Registered Land Surveyor, showing the location of the parcel for which the public utility installation is proposed.
- 4.6 A site plan prepared in accordance with Chapter XV of these By-Laws based on the above required property line plan showing precise distances between the proposed installation and property boundaries.
- 4.7 The site plan shall show enough information to demonstrate that the applicant has deeded control of enough property to provide for an adequate fall zone equal to at least one and one-half (1½) times the height of the tower, from the base of the tower, to any property line, road, right-of-way or any building used by people other than an associated building containing equipment for the tower's operation.
- 4.8 The names and addresses of all "Parties In Interest" as defined in Chapter XIV, Section 4.4 of this By-Law.
- 4.9 For Wireless Communication Facilities and Towers, material describing a specific plan for a "balloon" or similar test of a size, color and duration acceptable to the Planning Board, including the date and time, as well as a rain date and time, suitably and clearly described for inclusion in the legal notice of the Public Hearing and for inclusion in the notice to Parties In Interest.
- 4.10 Applicant shall provide copies of all information submitted, to the Massachusetts Department of Public Health, Radiation Control Program for 105 CMR 122, including initial filing and ongoing monitoring.

5.0 CRITERIA FOR EVALUATION

In addition to decision criteria identified in Chapter XIV, Section 5.4 of this Zoning By-Law, the Planning Board shall not grant a special permit for a public utility installation if it is determined by adequate documentation that:

- 5.1 The public utility installation will cause a detriment to a residential neighborhood by virtue of noise, odor or other emission.
- 5.2 The public utility installation will cause a detriment to a residential neighborhood by virtue of traffic generation of a type uncommon in a residential neighborhood or by turning movements that result in a serious hazard to other vehicles or pedestrians.
- 5.3 For wireless communication facilities, there exists adequate space on an existing tower within one mile of the proposed facility to accommodate the proposal.
- 5.4 The tower exceeds 150' in height, unless the applicant demonstrates that a greater height is required to allow for provision of the wireless communications services or unless the Planning Board finds that co-location on said tower is both practical and preferable.

6.0 MANDATORY CONDITIONS OF APPROVAL

- 6.1 In order to promote the purpose and intent of this Chapter of the Oxford Zoning By-Law, the Planning Board shall condition the grant of each special permit for a public utility installation by requiring that:
 - 6.1.1 Landscaping and security fencing shall be specified, installed and maintained to provide screening from residences. If appropriate, a landscaping warranty shall be provided for a period of two (2) years after installation.
 - 6.1.2 Access ways shall be graded and constructed in a manner appropriate to the planned use and in a manner to control stormwater runoff to prevent erosion and damage to neighboring parcels and wetland resources.
 - 6.1.3 No signs shall be allowed in, or on, the public utility installation other than those indicating warnings to trespassers.
 - 6.1.4 For wireless communication facilities and towers, a covenant agreement, from the owner of the land on which the installation is to be built, shall be submitted for

acceptance by the Planning Board restricting the development or division of his land in the vicinity of the tower for a distance equal to one and one-half times the height of the tower which is to be released upon removal of the tower. Said covenant shall be accepted and recorded by the Planning Board upon grant of the special permit.

- 6.2 A special permit issued under this Chapter shall provide that all such requirements shall be noted on, or incorporated into, the site plan, as appropriate, prior to approval of said site plan under Chapter XV of this By-Law. The Planning Board shall impose on the grant of a special permit issued under this Chapter, such other reasonable requirements and conditions as are consistent with the provisions of this Chapter and with such rules and regulations as the Planning Board may adopt hereunder.

7.0 GENERAL PROVISIONS

The Planning Board shall adopt reasonable rules and regulations to carry out the purposes of this Chapter. Such rules and regulations shall take effect upon their being filed in the Office of the Town Clerk.

Sponsored by the Planning Board.

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 in said Town, fourteen days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 15th day of September, in the year of our Lord Two Thousand Nine.

| | | |
|--------------------------|---|------------------|
| Jennie L. Caissie |) | SELECTMEN |
| Henry J. LaMountain, Sr. |) | OF |
| Susan M. Gallant |) | OXFORD |
| Dennis E. Lamarche |) | |
| John G. Saad |) | |

A true copy. Attest;

Albert M. Adams, Constable
Date: September 21, 2009

Worcester, SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 fourteen days before the date of the meeting, as within directed.

Albert M. Adams
Constable of Oxford

Date: September 21, 2009

**SPECIAL TOWN MEETING
OCTOBER 7, 2009**

The meeting was called to order by Town Moderator Russell C. Rheault at 7:03 o'clock in the afternoon in the Oxford High School. The Moderator announced that a quorum had been attained. There were One Hundred Fifty-six (156) voters and Eleven (11) non-voters present.

CLARIFICATION: GENERAL BY-LAWS, CHAPTER 2, TOWN MEETINGS, SECTION 3, as amended. Section 3. At any town meeting, one hundred (100) registered voters shall constitute a quorum, provided, however, that once the meeting has been called to order there shall be no minimum quorum required to conduct the business of the Town. A quorum of seventy-five (75) registered voters shall be required to reconvene any adjourned session of any such meeting.

The audience was advised of the fire evacuation routes. The NJROTC presented the colors and the school chorus sang the National Anthem. The Moderator led the voters in the Pledge of Allegiance. A moment of silence was observed for the departed townspeople.

The Warrant and Return of Service was read by Town Clerk Lori A. Kelley and the reading of the Articles was omitted until such time that each Article was to be acted upon. The voters were in accord with this suggestion.

The Moderator introduced the various boards and officials and announced several parliamentary procedures that he would adhere to in the conduct of the meeting.

NOTE: Any written reports presented to the Town Meeting will appear in the minutes exactly as submitted.

Article 1. REPORTS

TERCENTENNIAL COMMITTEE

My name is Alan Hammond, Chairman of the Tercentennial Committee, and I am here before you, honored and excited to be part of Oxford's 300th birthday celebration committee. The 300th anniversary committee wants to help Oxford put on a truly unforgettable celebration. To do so, we are going to need a lot more people involved.

Whether you ask to be appointed to serve on the committee, or would like to just offer help and ideas, every little bit of help is needed and appreciated. The Celebration's success will be a direct result of a collaborative team effort, and every volunteer will be a vital part of the team.

The committee wants to include all groups of our town and all local volunteer organizations, not just for the main celebration event, but to help showcase all the resources that are available in our town.

This event is a celebration about Oxford as a community, and we need community involvement. We hope to involve youths and seniors, business leaders and fraternal organizations. Everyone is welcome to attend our meetings, currently held on the first Wednesday of every month.

Recognizing that no community is an individual entity, we plan to look at our neighbors to learn from their errors and success. We will seek advice, but keep our own individuality.

So far, there has been discussion about taking advantage of current technology and creating a History of Oxford DVD along with having a reprinting of the Historical Commission of the Oxford History-Memory book with an updated supplement. There is also discussion about a Reprinting of the 1913 Bi-Centennial booklet and of course, writing and printing a Tri-Centennial booklet.

We have also excitedly discussed the prospect of having at least one monthly event starting one year before the major finale celebration. Some ideas have included historical events such as Revolutionary and Civil

War encampments, as well as a Nipmuc Indian encampment, educational events and activities at our historical locations such as the old school house on the common, Huguenot Fort, the Firefighter's Museum and the Clara Barton Birthplace.

The committee wants to involve the Schools with displays and recognition of events; educational, fraternal, and sporting, that helped put Oxford on the map.

We are seeking ways to help the town proudly, and uniquely, display the old with the new. One such idea may be a Flag display of each anniversary, 1713, 1813, 1913, and 2013.

Another possible unique opportunity discussed was to revisit our relationship with Oxford England, and to set up host families in town to welcome invited visitors from other Oxfords in the US and England. This would provide them with a place to stay and an opportunity to participate in, and help with, celebrating our 300th birthday.

All the events and celebrations could conclude to a multi-day town wide Birthday Party Celebration complete with Parades and Concerts, Fireworks, maybe a Firemen's muster, a Time Capsule Dedication and much more.

To quote one of the committee members, "This town has a lot to celebrate. Let's do it up right!"

Article 2. RESERVE FUND

Recommended by the Finance Committee.

Voted: That the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) be transferred from Free Cash and appropriated to the Fiscal Year 2010 Reserve Fund in addition to the amount voted under Article 5 of the May 6, 2009 Annual Town Meeting.

A Unanimous Vote.

Article 3. CAPITAL OUTLAY

The Moderator read the following list of items to be considered for the Capital Outlay Program:

Public Safety - Fire/EMS:

| | | |
|------------------|----|------------|
| 1. New Ambulance | \$ | 150,000.00 |
|------------------|----|------------|

Public Safety – Police:

| | | |
|--------------------------------|----|-----------|
| 2. Two (2) New Police Cruisers | \$ | 69,780.00 |
|--------------------------------|----|-----------|

DPW/Highway:

| | | |
|-------------------------------------|----|-----------|
| 3. One (1) Ton Dump Truck with Plow | \$ | 63,350.00 |
|-------------------------------------|----|-----------|

| | | |
|---|----|------------|
| 4. Multipurpose Sidewalk Tractor with Attachments | \$ | 150,000.00 |
|---|----|------------|

| | | |
|---|----|----------|
| 5. Heavy Duty 6-Ton "Tag-along" Trailer | \$ | 8,500.00 |
|---|----|----------|

DPW/Highway/Water/Sewer:

| | | |
|---------------------------|----|-----------|
| 6. Crew-cab Utility Truck | \$ | 85,530.00 |
|---------------------------|----|-----------|

DPW/Recreation:

| | | |
|---|----|-----------|
| 7. Greenbriar Electric Service/Joslin Field Loam, Seed and Water Line | \$ | 80,000.00 |
|---|----|-----------|

School Department:

| | | |
|--|----|-----------|
| 8. Three (3) New Vans and One (1) New Handicap Van | \$ | 90,000.00 |
|--|----|-----------|

| | | |
|------------------------------|----|------------|
| TOTAL CAPITAL OUTLAY PROGRAM | \$ | 697,160.00 |
|------------------------------|----|------------|

(1) A motion was moved and seconded:

That the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) be transferred from the Ambulance Receipts Reserved for Appropriation Account and appropriated for the purchase of a new ambulance for the Fire/EMS Department.

Recommended by the Finance Committee.

Voted: That the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) be transferred from the Ambulance Receipts Reserved for Appropriation Account and appropriated for the purchase of a new ambulance for the Fire/EMS Department.

A Unanimous Vote.

(2) A motion was moved and seconded:

That the sum of Sixty-nine Thousand Seven Hundred Eighty Dollars (\$69,780.00) be transferred from Free Cash and appropriated for the purchase of two (2) new police cruisers for the Police Department.

Recommended by the Finance Committee.

A discussion ensued.

Voted: That the sum of Sixty-nine Thousand Seven Hundred Eighty Dollars (\$69,780.00) be transferred from Free Cash and appropriated for the purchase of two (2) new police cruisers for the Police Department.

Carried.

(3) A motion was moved and seconded:

That the sum of Sixteen Thousand Nine Hundred Fifty-nine Dollars (\$16,959.00) be transferred from Free Cash, and the sum of Forty-six Thousand Three Hundred Ninety-one Dollars (\$46,391.00) be transferred from the balance in the appropriation for a "Heavy Duty Dump Truck with Plow" in Article 3 of the October 11, 2006 Special Town Meeting, and the total amount of Sixty-three Thousand Three Hundred Fifty Dollars (\$63,350.00) be appropriated for the purchase of a One (1) Ton Dump Truck with Plow for the DPW.

A discussion ensued.

A motion was moved and seconded:

To postpone this item indefinitely.

The discussion continued.

The Moderator called for a vote on the motion to postpone indefinitely. He doubted the voice vote and requested a standing vote.

Voted: To postpone this item indefinitely.

Carried.

(4) A motion was moved and seconded:

That the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) be transferred from Free Cash and appropriated for the purchase of a Multipurpose Sidewalk Tractor with Attachments for the DPW.

Recommended by the Finance Committee.

A discussion ensued.

Voted: That the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) be transferred from Free Cash and appropriated for the purchase of a Multipurpose Sidewalk Tractor with Attachments for the DPW.

Carried.

(5) A motion was moved and seconded:

That the sum of Eight Thousand Five Hundred Dollars (\$8,500.00) be transferred from Free Cash and appropriated for the purchase of a Heavy Duty 6-Ton "Tag-along" Trailer for the DPW.

Recommended by the Finance Committee.

A discussion ensued.

Voted: That the sum of Eight Thousand Five Hundred Dollars (\$8,500.00) be transferred from Free Cash and appropriated for the purchase of a Heavy Duty 6-Ton "Tag-along" Trailer for the DPW.

Carried.

(6) A motion was moved and seconded:

That Item 6 be postponed indefinitely.

Recommended by the Finance Committee.

Voted: That Item 6 be postponed indefinitely.

Carried.

(7) A motion was moved and seconded:

That the sum of Thirty-three Thousand One Hundred Dollars (\$33,100.00) be transferred from the balance in the appropriation for "Highway Paving and Drainage" in Article 9 of the October 7, 1998 Special Town Meeting, and the sum of Twenty-three Thousand Six Hundred Dollars (\$23,600.00) be transferred from the balance in the appropriation for "Access Driveway from Route 12 to Ruel Field" in Article 3 of the October 20, 2004 Special Town Meeting, and the sum of Twenty-three Thousand Three Hundred Dollars (\$23,300.00) be transferred from the balance in the appropriation for a "Street Sweeper" in Article 3 of the November 11, 2005 adjourned session of the October 16, 2005 Special Town Meeting, and the total amount of Eighty Thousand Dollars (\$80,000.00) be appropriated for the installation of an electric service for the new Greenbriar lights and the loaming and seeding of, and the addition of a water service for, the Joslin Fields.

Recommended by the Finance Committee.

Voted: That the sum of Thirty-three Thousand One Hundred Dollars (\$33,100.00) be transferred from the balance in the appropriation for "Highway Paving and Drainage" in Article 9 of the October 7, 1998 Special Town Meeting, and the sum of Twenty-three Thousand Six Hundred Dollars (\$23,600.00) be transferred from the balance in the appropriation for "Access Driveway from Route 12 to Ruel Field" in Article 3 of the October 20, 2004 Special Town Meeting, and the sum of Twenty-three Thousand Three Hundred Dollars (\$23,300.00) be transferred from the balance in the appropriation for a "Street Sweeper" in Article 3 of the November 11, 2005 adjourned session of the October 16, 2005 Special Town Meeting, and the total amount of Eighty Thousand Dollars (\$80,000.00) be appropriated for the installation of an electric service for the new Greenbriar lights and the loaming and seeding of, and the addition of a water service for, the Joslin Fields.

Carried.

(8) A motion was moved and seconded:

That the sum of Fifty-one Thousand Dollars (\$51,000.00) be transferred from the balance in the appropriation for "Upgrade Fire Alarm System at Middle School" in Article 3 of the October 11, 2006 Special Town Meeting and the sum of Thirty-nine Thousand Dollars (\$39,000.00) be transferred from the balance in the appropriation for the "Middle School Bleacher Account" in Article 13 of the May 2, 2007 Annual Town Meeting and the total amount of Ninety Thousand Dollars (\$90,000.00) be appropriated for the purchase of three (3) new vans and one (1) new handicap van to be used by the School Department.

Recommended by the Finance Committee.

A discussion ensued.

Voted: That the sum of Fifty-one Thousand Dollars (\$51,000.00) be transferred from the balance in the appropriation for "Upgrade Fire Alarm System at Middle School" in Article 3 of the October 11, 2006 Special Town Meeting and the sum of Thirty-nine Thousand Dollars (\$39,000.00) be transferred from the balance in the appropriation for the "Middle School Bleacher Account" in Article 13 of the May 2, 2007 Annual Town Meeting and the total amount of Ninety Thousand Dollars (\$90,000.00) be appropriated for the purchase of three (3) new vans and one (1) new handicap van to be used by the School Department.

Carried.

Article 4. TERCENTENARY CELEBRATION

Recommended by the Finance Committee.

A discussion ensued.

Voted: That the sum of Five Thousand Dollars (\$5,000.00) be transferred from Free Cash and appropriated to the Tercentennial Trust Fund.

Carried.

Article 5. STABILIZATION ACCOUNT

Recommended by the Finance Committee.

Voted: That the sum of One Hundred Forty-one Thousand Six Hundred Seventy-five Dollars (\$141,675.00) be transferred from Free Cash and appropriated to the Stabilization Account.

Requirement of a 2/3 vote, which was declared by the Moderator.

Carried.

Article 6. DANA ROAD - WATER MAIN

Recommended by the Finance Committee and deferred to the Planning Board.

Recommended by the Planning Board.

REPORT OF THE PLANNING BOARD (for Article 6 & 7)

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to authorize the Board of Selectmen to assess betterments through the Water Enterprise Fund to recover 100% of the project cost for the installation of a water main in Dana Road to provide fire protection to industrial buildings located to the east of the Providence & Worcester Railroad right-of-way, said betterments to be made in accordance with Massachusetts General Law (M.G.L.) Chapter 40, Sections 42G through 42K, as applicable to the Town by operation of Chapter 216 of the Acts of 2006, and Chapter 80, using a uniform rate of assessment method, as described in Article 7 on the Warrant for the October 7, 2009 Special Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

A discussion ensued.

Voted: That the Town authorize the Town Treasurer, with the consent of the Board of Selectmen, to borrow Two Hundred Thousand Dollars (\$200,000.00) under Massachusetts General Laws, Chapter 44, Section 7 or Section 8 or any other enabling authority and to issue a note or notes and/or bond or bonds and appropriate said sum for the installation of a water main in Dana Road to provide fire protection to industrial buildings located to the east of the Providence & Worcester Railroad right-of-way, including the payment of all other costs incidental and related thereto.

Requirement of a 2/3 vote, which was declared by the Moderator.

Carried.

Article 7. DANA ROAD – WATER ENTERPRISE FUND

Recommended by the Finance Committee.

Recommended by the Planning Board.

REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to authorize the Board of Selectmen to assess betterments through the Water Enterprise Fund to recover 100% of the project cost for the installation of a water main in Dana Road to provide fire protection to industrial buildings located to the east of the Providence & Worcester Railroad right-of-way, said betterments to be made in accordance with Massachusetts General Law (M.G.L.) Chapter 40, Sections 42G through 42K, as applicable to the Town by operation of Chapter 216 of the Acts of 2006, and Chapter 80, using a uniform rate of assessment method, as described in Article 7 on the Warrant for the October 7, 2009 Special Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

Voted: That the Town authorize the Board of Selectmen to assess betterments through the Water Enterprise Fund to recover 100% of the project cost for the installation of a water main in Dana Road to provide fire protection to industrial buildings located to the east of the Providence & Worcester Railroad right-of-way, said betterments to be made in accordance with Massachusetts General Law (M.G.L.) Chapter 40, Sections 42G through 42K, as applicable to the Town by operation of Chapter 216 of the Acts of 2006, and Chapter 80, using a uniform rate of assessment method.

A Unanimous Vote.

Article 8. MGL CHAPTER 41, SECTION 110A – OFFICE HOURS ON SATURDAY

Recommended by the Finance Committee.

Voted: In accordance with the provisions of M.G.L. c. 41, § 110A, to authorize any public office in the Town to remain closed on Saturdays and to treat Saturdays as a legal holiday for the purposes of calculating the time frame for filing matters in the Town.

A Unanimous Vote.

Article 9. 450 MAIN STREET – OLD POLICE STATION

The Finance Committee deferred to the Planning Board.
Recommended by the Planning Board.

REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to transfer, from the Board of Selectmen, for the purpose for which the land is now held, to the Board of Selectmen for the purpose of conveyance, and to authorize the Board of Selectmen to convey the building and land at 450 Main Street shown on Assessor's Map 29B, Parcel A01 and known as the "Old Police Station," in accordance with the terms of the Request for Proposals and response(s) thereto received and accepted on September 29, 2009, as described in Article 9 on the Warrant for the October 7, 2009 Special Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

A discussion ensued, during which Town Counsel Mark Reich noted that the motion deleted the September 29, 2009 date in reference to the RFP and response(s) so that we would not have to go out and re-advertise.

Voted: That the Town transfer, from the Board of Selectmen, for the purpose for which the land is now held, to the Board of Selectmen for the purpose of conveyance; and to authorize the Board of Selectmen to convey the building and land at 450 Main Street shown on Assessor's Map 29B, Parcel A01 and known as the "Old Police Station," in accordance with the terms of the Request for Proposals and response thereto upon such terms and conditions as deemed by the Board of Selectmen to be in the best interest of the Town.

Requirement of a 2/3 vote, which was declared by the Moderator.

Carried.

Article 10. PETITION GENERAL COURT – LIQUOR LICENSE – RT. 12 VARIETY

Recommended by the Finance Committee.

Voted: That the Town petition the General Court to authorize the issuance of one (1) additional liquor license in the Town of Oxford for a "Wine and Malt Package Store Liquor License," which would enable the Oxford Board of Selectmen to issue said license to RT. 12 Variety that is currently owned by Ashley M. Plasse and located at 126 Main Street, Oxford.

Carried.

Article 11. GENERAL BY-LAWS CHAPTER FIFTY-TWO – PUBLIC NUISANCES PROHIBITED

Voted: To dispense with the reading of the full article.

Carried.

A motion was moved and seconded:

That Article 11 be adopted as printed in the warrant, except to delete from Section 3 the phrase “including the sidewalk.”

Recommended by the Finance Committee.

A discussion ensued.

Voted: To amend the Oxford General By-Laws by deleting CHAPTER FIFTY-TWO, LOITERING and inserting the following:

**CHAPTER FIFTY-TWO
PUBLIC NUISANCES PROHIBITED**

Section 1. No person shall loiter or prowl in any place in the Town at a time or in a manner not usual for law-abiding individuals, under circumstances that warrant a justifiable and reasonable alarm or immediate concern for the safety of persons or property in the vicinity. Among the circumstances which may be considered in determining whether such alarm or immediate concern is warranted is the fact that the person takes flight upon appearance of a law enforcement officer, refuses to identify himself, or manifestly endeavors to conceal himself or any object. Unless flight by the person or other circumstances make it impracticable, a law enforcement officer shall, prior to any arrest for an offense under this section, afford the person an opportunity to dispel any alarm or immediate concern, which would otherwise be warranted by requesting him to identify himself and explain his presence and conduct. No person shall be convicted of an offense under this section if the law enforcement officer did not comply with this procedure or if it appears at trial that the explanation given by the person is true, and, if believed by the officer at the time, would have dispelled the alarm or immediate concern.

Section 2. No person shall throw or drop any glass, paper, plastic, refuse or waste, filth or other litter upon the streets, roads, public parks, public playgrounds and recreational areas including ponds and beaches, or any public parking lots and driveways, public cemeteries, or any land or building owned by the Town including school sites.

Section 3. No person shall operate or ride any wheeled device for human transportation, including but not limited to a scooter, bicycle, skateboard, roller skates, roller skis or in-line skates, but not including devices to aid the handicapped or infirm, or carriages, strollers or similar devices being used to transport infants or young children, in any public building and walkway, stairs or grounds of a public building or on any Town property, public way or part thereof, except as otherwise provided by the traffic laws and regulations of the Commonwealth.

Section 4. Any person who violates any provision of this chapter shall be subject to a fine of Twenty-five Dollars (\$25.00) for each offense, each day of a continued violation being considered a separate offense. In lieu of enforcement through criminal proceeding, any town appointed police officer may, at his or her discretion, enforce this By-Law by non-criminal disposition in accordance with M.G.L. Chapter 40, Section 21D.

Carried.

Article 12. ZONING BY-LAW – CHAPTER XV – SITE PLAN REVIEW

Voted: To dispense with the reading of the full article.

Carried.

A motion was moved and seconded:

That Article 12 be adopted as printed

The Finance Committee deferred to the Planning Board.

Recommended by the Planning Board.

REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws and in accordance with the provisions of M.G.L. Chapter 40A Section 5, the Planning Board held a public hearing after proper posting, advertisement, and notification on September 14, 2009 to consider an amendment to Chapter XV of the Oxford Zoning By-Law by deleting said Chapter XV and replacing it as contained in Article 12 of the Special Town Meeting Warrant for the October 7, 2009 Special Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

A discussion ensued.

Voted: To amend the Oxford Zoning By-Law, by deleting Chapter XV, Site Plan Review, and inserting the following:

CHAPTER XV Site Plan Review

1.0 PURPOSE

The purpose of this Chapter is to protect the health, safety, convenience and general welfare of the inhabitants of the Town by providing for a review of plans for uses and structures which may have significant impacts on traffic, municipal and public services and utilities, environmental quality, community economics and community values in the Town. Site plan review is further intended to ensure that the design and layout of developments specified in Section 2.0 will conform to stormwater management requirements and will not result in a detriment to the neighborhood or environment.

2.0 PROJECTS REQUIRING SITE PLAN REVIEW

An approved site plan shall be on file with the Town Clerk prior to any of the following developments:

- 2.6 The construction or reconstruction of any parking area, loading area, or access way governed by Chapter XI of this By-Law, except for single family detached or two family dwellings.
- 2.7 Any construction, reconstruction, exterior alterations or additions to any building, fence, wall or other structures in the Central Professional District.
- 2.8 The construction of a multi-family building or a development involving the location of two or more primary uses or structures on a single lot, including, but not limited to, apartment complexes, shopping centers and industrial parks.
- 2.9 A use that requires a special permit designated by S* in Tables I or II; all uses listed in Table III; and any use where site plan review is required in Table IV.
- 2.10 Where a change in use results in no new exterior construction or change in parking lot size, the Board may waive requirements of Section 3.0 and allow the Town Engineer/Planner to review the proposed use and either approve it or refer it to the Board for further review.

3.0 CONTENTS

- 3.3 Site plans shall be drawn to a scale of 1" - 20' with a maximum sheet size of 24" x 36" and shall contain the following written or graphic information:
 - 3.3.1 The name of the proposed development, the name and address of the person(s) submitting the application and of the owner(s) of the property, if different; all property boundaries and their dimensions and bearings; abutting street rights-of-way; and a graphic scale, a locus map and north arrow.
 - 3.3.2 Key map at a scale of 1" - 400' showing streets and roads, buildings and motor vehicle access within 500' from the exterior boundary of the lot.
 - 3.3.3 All existing and proposed buildings, wetlands, surface waters and areas subject to the 100 year flood; existing and proposed contour elevations at contour intervals of five (5) feet, except in areas where slope is less than three (3) percent, contour intervals of two (2) feet shall be required.

- 3.3.4 All existing and proposed driveways and points of motor vehicle access to the property, parking spaces, loading areas and computations to indicate compliance with the parking and loading requirements of this By-Law.
- 3.3.5 Provisions for screening, surfacing, lighting and landscaping to integrate the proposed development into the existing landscape and to screen objectionable features from neighbors.
- 3.3.6 Location of the front, side and rear yard setback areas and buffer yards required by this By-Law and the zoning district boundaries on or adjacent to the lot.
- 3.3.7 Provisions for sewage, solid waste disposal and drainage, measures proposed to prevent pollution of surface or ground water, soil erosion, increased runoff, changes in ground water level and flooding.
- 3.3.8 Utilities and municipal services necessary, including proposed connections and exterior appurtenances such as curb inlets, poles, fire alarm boxes and hydrants.
- 3.4 Site plans shall be accompanied by a traffic report presenting the projected vehicular traffic flow patterns to and from the site and the projected number of motor vehicle trips to and from the site for an average day and for peak hours and a drainage report demonstrating drainage system design in conformance with the Planning Board's subdivision rules and regulations and stormwater management requirements.

4.0 **CRITERIA FOR EVALUATION**

The Planning Board shall approve a site plan only upon its determination that all criteria presented below have been met, to the fullest extent feasible, to protect the public health, safety and welfare.

- 4.8 Access to each structure for fire and service equipment is provided;
- 4.9 Utilities, drainage and erosion control are provided to maintain environmental quality. The applicant shall demonstrate, by submission of an existing infrastructure capacity plan, that the proposed infrastructure, including parking, roadways, traffic, stormwater, water for domestic and fire protection and septic/sewer, can accommodate the proposed use;
- 4.10 In or abutting Residential, Central Business, and Central Professional Zoning Districts effective use is made of topography, landscaping, relationship of buildings to the environment and parking placement to maintain the character of the neighborhood;
- 4.11 Parking and loading requirements of Chapter XI have been met;
- 4.12 Traffic impacts on abutting residential neighborhoods are acceptable and the convenience and safety of vehicular and pedestrian movements in relation to adjacent streets and intersections are protected; and
- 4.13 All other requirements of this Zoning By-Law have been satisfied.
- 4.14 The Planning Board may withhold approval until it is satisfied that all other relevant Town Boards and Departments have approved the proposed infrastructure. If the applicant has met the requirements of 4.0, the Board shall not withhold its approval.

5.0 **PROCEDURES**

- 5.1 An applicant for site plan review, shall file with the Planning Board, seven (7) copies of the site plan. Unless waived by the Planning Board, the site plan shall be prepared by a registered engineer, architect or landscape architect.
- 5.5 Within five (5) days of the Planning Board meeting, at which the Site Plan application was received, the Planning Board shall submit a copy to the Board of Selectmen, Board of Health, Conservation Commission, Building Inspector, DPW Director, Safety Officer and other agents, as the Planning Board elects for their comments. The boards or person receiving these copies shall have up to thirty (30) days from the date of receipt to submit their reports to the Planning Board but, if they find that insufficient information has been presented they shall so report, and the Planning Board may withhold approval until the additional information is provided.
- 5.6 If the Planning Board determines that said site plan complies with the purpose, specifications and criteria of this By-Law, it shall approve the site plan. If the site plan does not comply with this Chapter, it shall be disapproved or approved with conditions or modifications, which will bring about compliance. Any construction, reconstruction,

alteration or addition shall be carried on only in conformity with the site plan approved by the Planning Board.

- 5.7 When a site plan is required for a special permit application, to the extent possible, procedures shall be combined and requirements for special permits shall govern for time periods, notices, public hearings and votes. If a site plan is required for a special permit, to be issued by the Zoning Board of Appeals or Board of Selectmen, the Planning Board shall forward its recommendations to such Board within thirty (30) days of receipt.
- 5.5 When a special permit is not required, the Planning Board shall, within forty-five (45) days of receipt of a site plan at a meeting of the Board, take final action on said plan. A majority vote, when a quorum is present, shall constitute approval. Failure to act within this period shall constitute approval. At the applicant's written request to the Planning Board, the Board may extend the time periods in this Section to a mutually agreeable date. The applicant shall be notified within sixty (60) days from the date of submittal to the Planning Board of the Board's decision. A copy of the Planning Board's decision shall be filed with the Town Clerk.
- 5.6 The Planning Board, upon written request of the applicant, may waive any of the requirements of Section 3.0 where the project involves relatively simple development plans or the reuse of pre-existing buildings, access and parking facilities.

6.0 BASIC REQUIREMENTS

- 6.5 Notwithstanding anything contained in this By-Law to the contrary, no building permit shall be issued for, and no person shall undertake, any use or improvement subject to this Chapter unless an application for site plan review and approval has been prepared for the proposed development in accordance with the requirements of this Chapter, and unless such application has been approved by the Planning Board.
- 6.6 No occupancy permit shall be granted by the Building Inspector until the Planning Board has received, reviewed and approved an as-built plan that demonstrates that the work proposed on the approved site plan, including all associated off-site improvements, have been completed in accordance with the approved plan and certified same to the Building Inspector, or have been secured by a proper bond, covenant or third party agreement.
- 6.7 Notwithstanding the above, a temporary occupancy permit may be granted with the approval of the Planning Board, subject to conditions for completion of work imposed by the Planning Board.
- 6.8 If a project for which site plan approval has been granted has not been started in accordance with site plan conditions within one year from the date of approval, said approval shall lapse. The Planning Board, in consultation with other Departments and officials, will determine if a project has been started in accordance with site plan conditions. Their decision may be appealed to the Zoning Board of Appeals in accordance with Chapter XIV, Section 4.2 of the Zoning By-Law.

Requirement of a 2/3 vote, which was declared by the Moderator.

Carried.

Article 13. ZONING BY-LAW – CHAPTER XX – PUBLIC UTILITIES & FACILITIES

Voted: To dispense with the reading of the full article.

Carried.

A motion was moved and seconded:

That Article 13 be adopted as printed in the warrant.

The Finance Committee deferred to the Planning Board.

Recommended by the Planning Board.

REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws and in accordance with the provisions of M.G.L. Chapter 40A Section 5, the Planning Board held a public hearing after proper posting, advertisement, and notification on September 14, 2009 to consider an amendment to Chapter XX of the Oxford Zoning By-Law by deleting said Chapter XX and replacing it as contained in Article 13 of the Special Town Meeting Warrant for the October 7, 2009 Special Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

Voted: To amend the Oxford Zoning By-Law by deleting Chapter XX, Public Utilities and Facilities, and inserting the following:

CHAPTER XX Public Utilities and Facilities

1.0 PURPOSE AND INTENT

It is the purpose and intent of this Chapter of the Oxford Zoning By-Law to describe the special permit requirements for Public Utilities and Facilities in order to promote the development of and provide guidance for the siting of public utilities installations while: providing protection for the health, safety and welfare of its inhabitants; providing protection to ecological, scenic, historic and recreational values of the Town; and, providing protection from adverse visual and operational effects that might contribute to blighting, deterioration of property values or other adverse effects to surrounding neighborhoods.

The provisions of this Chapter of the Oxford Zoning By-Law have neither the purpose, nor the intent, of imposing a limitation or restriction on the competition among deregulated service providers, nor to provide an unfair advantage to existing service providers.

2.0 DEFINITIONS

Public Utility Installation: That portion of Public Utilities and Facilities comprised of any and all materials, equipment and structures, other than customer premises equipment, used to provide a service or product.

Wireless Communication Facility (WCF): Any and all materials, equipment, storage, structures, towers, dishes and antennas, other than customer premises equipment, used by a commercial telecommunications carrier to provide telecommunication or data services. This definition does not include facilities used by a federally licensed amateur radio operator.

Tower: Any equipment mounting structure that is used primarily to support reception or transmission equipment and that measures twelve (12) feet or more in its longest vertical dimension.

Service Provider: An individual, partnership or corporation authorized by the Federal Communications Commission (FCC) to construct and operate a commercial mobile telecommunications system.

3.0 APPLICABILITY

Except as otherwise provided in this chapter, no public utility installation shall be established or maintained in the Town of Oxford unless the Planning Board grants a special permit for such use to the owner or operator of such installation or the owner of the land on which such installation is to be located, if different from the owner or operator of such installation. In addition to the procedures, both substantive and otherwise, for issuing special permits as specified in Chapter XIV, Section 5.0, applications for special permits for public utility installations shall be governed by this chapter.

The provisions of this Chapter shall not apply to any of the following installations:

- 3.6 Receive only dish antennas and television antennas that are considered accessory uses.
- 3.7 Radio communication antenna and communication facilities operated by the Commonwealth of Massachusetts or any subdivision thereof.

- 3.8 Public sewage collection systems installed by, or under the authority of, the Town of Oxford or any other public agency authorized to operate such facilities.
- 3.9 Gas or water distribution pipes and appurtenances installed in existing public ways or in duly recorded easements and electric, telephone, or cable television service lines and appurtenances installed either above ground or under ground in existing public ways or in duly recorded easements.
- 3.10 Water and sewage treatment, pumping, storage or metering facilities.

4.0 **INFORMATION REQUIRED**

Each application for a special permit for a public utility installation shall be submitted in accordance with the provisions of Chapter XIV, Section 5.0 of these By-Laws and shall include the following information and supporting documentation:

- 4.1 The legal name and address of the owner of the parcel on which the use will be established.
- 4.2 The legal name and address of the applicant for the special permit and adequate evidence of his status as a Service Provider or other entity authorized to operate a public utility.
- 4.11 Adequate evidence of the applicant's ownership or authority to use the premises for the purposes to be allowed by the special permit.
- 4.12 Plan and elevation views of the proposed installation.
- 4.13 A detailed property line plan, prepared by a Massachusetts Registered Land Surveyor, showing the location of the parcel for which the public utility installation is proposed.
- 4.14 A site plan prepared in accordance with Chapter XV of these By-Laws based on the above required property line plan showing precise distances between the proposed installation and property boundaries.
- 4.15 The site plan shall show enough information to demonstrate that the applicant has deeded control of enough property to provide for an adequate fall zone equal to at least one and one-half (1½) times the height of the tower, from the base of the tower, to any property line, road, right-of-way or any building used by people other than an associated building containing equipment for the tower's operation.
- 4.16 The names and addresses of all "Parties In Interest" as defined in Chapter XIV, Section 4.4 of this By-Law.
- 4.17 For Wireless Communication Facilities and Towers, material describing a specific plan for a "balloon" or similar test of a size, color and duration acceptable to the Planning Board, including the date and time, as well as a rain date and time, suitably and clearly described for inclusion in the legal notice of the Public Hearing and for inclusion in the notice to Parties In Interest.
- 4.18 Applicant shall provide copies of all information submitted, to the Massachusetts Department of Public Health, Radiation Control Program for 105 CMR 122, including initial filing and ongoing monitoring.

5.0 **CRITERIA FOR EVALUATION**

In addition to decision criteria identified in Chapter XIV, Section 5.4 of this Zoning By-Law, the Planning Board shall not grant a special permit for a public utility installation if it is determined by adequate documentation that:

- 5.5 The public utility installation will cause a detriment to a residential neighborhood by virtue of noise, odor or other emission.
- 5.6 The public utility installation will cause a detriment to a residential neighborhood by virtue of traffic generation of a type uncommon in a residential neighborhood or by turning movements that result in a serious hazard to other vehicles or pedestrians.
- 5.7 For wireless communication facilities, there exists adequate space on an existing tower within one mile of the proposed facility to accommodate the proposal.
- 5.8 The tower exceeds 150' in height, unless the applicant demonstrates that a greater height is required to allow for provision of the wireless communications services or unless the Planning Board finds that co-location on said tower is both practical and preferable.

6.0 MANDATORY CONDITIONS OF APPROVAL

- 6.1 In order to promote the purpose and intent of this Chapter of the Oxford Zoning By-Law, the Planning Board shall condition the grant of each special permit for a public utility installation by requiring that:
- 6.1.1 Landscaping and security fencing shall be specified, installed and maintained to provide screening from residences. If appropriate, a landscaping warranty shall be provided for a period of two (2) years after installation.
 - 6.1.2 Access ways shall be graded and constructed in a manner appropriate to the planned use and in a manner to control stormwater runoff to prevent erosion and damage to neighboring parcels and wetland resources.
 - 6.1.3 No signs shall be allowed in, or on, the public utility installation other than those indicating warnings to trespassers.
 - 6.1.5 For wireless communication facilities and towers, a covenant agreement, from the owner of the land on which the installation is to be built, shall be submitted for acceptance by the Planning Board restricting the development or division of his land in the vicinity of the tower for a distance equal to one and one-half times the height of the tower which is to be released upon removal of the tower. Said covenant shall be accepted and recorded by the Planning Board upon grant of the special permit.
- 6.2 A special permit issued under this Chapter shall provide that all such requirements shall be noted on, or incorporated into, the site plan, as appropriate, prior to approval of said site plan under Chapter XV of this By-Law. The Planning Board shall impose on the grant of a special permit issued under this Chapter, such other reasonable requirements and conditions as are consistent with the provisions of this Chapter and with such rules and regulations as the Planning Board may adopt hereunder.

7.0 GENERAL PROVISIONS

The Planning Board shall adopt reasonable rules and regulations to carry out the purposes of this Chapter. Such rules and regulations shall take effect upon their being filed in the Office of the Town Clerk.

Requirement of a 2/3 vote, which was declared by the Moderator.

Carried.

A motion was moved and seconded:

That the meeting be dissolved.

It was so voted. The meeting dissolved at 8:51 p.m.

CMMC
Town Clerk--Oxford, Massachusetts