

# Town of Oxford 2011 Annual Report

## THE HUGUENOT MONUMENT

The front and back covers of Oxford's 2011 Annual Town Report depict the Huguenot Monument. The Monument was dedicated in October 1884 by the descendants of the Bernon and Sigourney families to perpetuate the memory of the thirty French Huguenot families, who established Oxford's first settlement here in 1686-1687. It marks the site of one of the earliest Huguenot settlements in this country and the only French colonial site in the Commonwealth. The remains of the Huguenot Fort are located directly behind the Monument at the top of Fort Hill Road.

After the Huguenots abandoned the settlement in 1704, ownership of this area was assumed by others. In 1881, members of the Huguenot Memorial Society of Oxford, Inc. purchased these eight and one half acres and conveyed it to the Town of Oxford in 1979 "to hold said land in perpetuity upon the charitable trust:

The Town shall forever retain and use the premises as a memorial to, and to appropriately perpetuate the memory of, the early Huguenot settlers of the Town for the benefit, enjoyment and historical enrichment of the citizens of the Town and other members of the public; the land to be under the care, custody, and management and control of the Town's Historical Commission established pursuant to Massachusetts General Laws Chapter 40, Section 8D; or act thereon."

This entire parcel of land is on the National Register of Historic Places with a Preservation Restriction in place. Today, this beautiful Huguenot Monument and the large interpretive sign, which was recently erected directly in front of the Fort, tell the story of the Huguenot settlement.



*The photographs of the Huguenot Monument on the front and back covers of this report are courtesy of Sarah Loranger. Sarah is the daughter of Oxford's current Treasurer, Claire Wilson. Claire and Sarah were kind enough to photograph the monument immediately after one of the few, small snow storms during the Winter of 2011/2012.*

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# Town of Oxford, Massachusetts

## Annual Town Report for 2011

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## VOTING INFORMATION

<u>PRECINCTS</u>	<u>REGISTERED VOTERS</u>	<u>VOTING PLACES</u>	<u>GENERAL AREA</u>
1	2279	A.M. Chaffee School	Southwest
2	2119	Oxford Middle School	North
3	2286	Memorial Hall	Center
4	2193	A.M. Chaffee School	Southeast
<b>TOTAL</b>	<b>8877</b>		

\*\*\*\*\*

## GENERAL INFORMATION

<u>TAX RATE - F/Y 2011</u>	<u>SIZE</u>	<u>ROAD MILEAGE</u>
\$ 13.08 per \$1,000	26.71 Square Miles	111.68
<u>LOCATION</u>	<u>ELEVATION</u>	<u>POPULATION</u>
14 Mi. So. of Worcester	510 Ft. above mean	2011 Town Census
53 Mi. West of Boston	sea level at Town Hall	12,559
37 Mi. from Providence		
165 Mi from N.Y. City		

\*\*\*\*\*

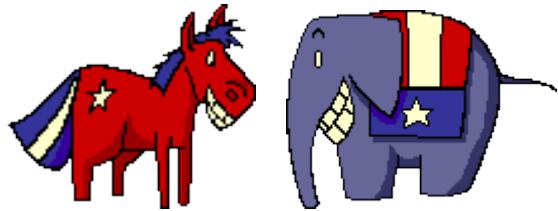
## ZIP CODES

AUBURN 01501	DUDLEY 01571	NORTH OXFORD 01537	WEBSTER 01570
CHARLTON 01507	OXFORD 01540	ROCHDALE 01542	SUTTON 01590



## TOWN OF OXFORD- DEPARTMENT NUMBERS

<b>AMBULANCE SERVICE</b>		
<b>Emergency from 987 phones</b>	<b>911</b>	
From all other phones	987-0156	<b>POLICE DEPARTMENT</b>
Ambulance Garage	987-6009	<b>Emergency from 987 phones</b>
Billing	987-6009	From all other phones
	987-6045	Hearing Impaired
<b>BOARD OF APPEALS</b>		All other Calls
<b>ASSESSORS</b>	987-6036	<b>PUBLIC LIBRARY</b>
<b>BUILDING INSPECTOR</b>	987-6045	<b>RECREATION COMMISSION</b>
<b>CEMETERY SUPERINTENDENT</b>	987-6006	<b>SCHOOL DEPARTMENT</b>
<b>COMMUNITY CENTER</b>	987-6002	A.M. Chaffee School
<b>CONSERVATION COMMISSION</b>	987-6044	Clara Barton School
<b>COUNCIL ON AGING</b>		Oxford Middle School
Reservations	987-6000	987-6074 or 987-6075
Office	987-6001	Project JOBS
<b>DEVELOPMENT &amp; INDUSTRIAL</b>		Oxford High School
<b>COMMISSION</b>	987-6042	987-6078
<b>DOG OFFICER/ANIMAL CONTROL</b>	987-6047	Guidance Office
<b>or through Police @</b>	987-0156	987-6084
<b>DPW/HIGHWAY GARAGE</b>	987-6006	Project COFFEE-Office
<b>FIRE DEPARTMENT</b>		987-6090
<b>Emergency from 987 phones</b>	<b>911</b>	Project COFFEE-Computer
Hearing Impaired	987-2244	987-6092
Inspections & Permits	987-6012	Repairs & Maintenance
Fire Headquarters	987-6012	987-6090
North Oxford Fire Station	987-6015	Special Education
		987-6050
<b>GAS INSPECTOR</b>	987-6045	Superintendent of Schools
<b>BOARD OF HEALTH</b>	987-6045	<b>SEALER OF WEIGHTS &amp; MEASURES</b>
<b>HOUSING AUTHORITY</b>	987-5055	987-6030
<b>PLANNING DEPARTMENT</b>	987-6042	<b>BOARD OF SELECTMEN</b>
<b>PLUMBING INSPECTOR</b>	987-5154	987-6027
		<b>SEWERAGE INSPECTOR</b>
		987-6045
		<b>TOWN ACCOUNTANT</b>
		987-6040
		<b>TOWN CLERK</b>
		987-6032
		<b>TOWN ENGINEER</b>
		987-6042
		<b>TOWN MANAGER</b>
		987-6030
		<b>TREASURER/COLLECTOR</b>
		987-6038
		<b>TREE WARDEN</b>
		987-6006
		<b>VETERANS' SERVICES DEPARTMENT</b>
		987-6034
		<b>WIRING INSPECTOR</b>
		987-6045



## FEDERAL AND STATE OFFICIALS

### GOVERNOR

**His Excellency, Deval L. Patrick**  
State House, Rm. 360 Boston, MA 02133  
Tel. 1-617-725-4000

### UNITED STATES SENATE

**Senator Scott P. Brown**  
315 Russell Senate Office Bldg.  
Washington, DC 20510  
Tel. 1-202-224-4543  
2400A J.F.K. Federal Bldg.  
Boston, MA 02203  
Tel. 1-617-565-3170

**Senator John F. Kerry**  
218 Russell Senate Office Bldg.  
Washington, D.C. 20510  
Tel. 1-202-224-2742  
1 Bowdoin Square Tenth Floor  
Boston, MA 02114  
Tel. 1-617-565-8519

### SECOND CONGRESSIONAL DISTRICT

**Congressman Richard E. Neal**  
2208 Rayburn House Office Bldg.  
Washington, DC 20515  
Tel. 202-225-5601  
300 State Street, Suite 200  
Springfield, MA 01105  
Tel. 1-413-785-0325  
2 Congress Street  
Milford, MA 01757  
Tel. 508-634-8198

### STATE SENATOR WORCESTER & NORFOLK DISTRICT

**Senator Richard T. Moore**  
State House, Rm. 111, Boston, MA 02133  
Tel. 1-617-722-1420  
e-mail: [Richard.Moore@masenate.gov](mailto:Richard.Moore@masenate.gov)

### STATE REPRESENTATIVE SIXTH WORCESTER DISTRICT

**Rep. Peter J. Durant**  
State House, Rm.33, Boston, MA 02133  
Tel. 1-617-722-2060  
e-mail: [Peter.Durant@mahouse.gov](mailto:Peter.Durant@mahouse.gov)

### STATE REPRESENTATIVE SEVENTH WORCESTER DISTRICT

**Rep. Paul K. Frost**  
State House, Rm. 542, Boston, MA 02133  
Tel. 1-617-722-2489  
e-mail: [Paul.Frost@mahouse.gov](mailto:Paul.Frost@mahouse.gov)

### STATE REPRESENTATIVE EIGHTH WORCESTER DISTRICT

**Rep. Kevin J. Kuros**  
State House, Rm. B1, Boston, MA 02133  
Tel. 1-617-722-2425  
e-mail: [Kevin.Kuros@mahouse.gov](mailto:Kevin.Kuros@mahouse.gov)

# TOWN OFFICIALS FOR 2011

## -ELECTED OFFICIALS-

### MODERATOR

Russell C. Rheault ATE 2014

### Deputy Moderator (Appointed)

Albert J. Grudzinskas, Jr. ATE 2012

### BOARD OF SELECTMEN

Jennie L. Caissie, Chr.	ATE 2013
Henry J. LaMountain, Sr., Vice Chr.	ATE 2013
Dennis E. Lamarche, Sec'y	ATE 2012
John G. Saad	ATE 2014
Michael Voas	ATE 2014

### SCHOOL COMMITTEE

Brenda A. Ennis, Chr.	ATE 2013
Laura P. Coonan, Vice Chr.	ATE 2012
Susan O. Rivelli, Sec'y	ATE 2014
Stephen C. Anderson	ATE 2014
Marc E. Peterson	ATE 2012

### SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE

Dr. Rene J. Hamel (Appt'd to fill a vacancy)	ATE 2012
Benjamin J. LaMountain	ATE 2014

### LIBRARY TRUSTEES

John J. Bowes, Chr.	ATE 2012
John I. Flynn, Vice Chr.	ATE 2014
Carole A. Steina	ATE 2013

### HOUSING AUTHORITY

Karen Erickson (State Appointee)	12/07/2014
Ernest A. White, Jr., Chr.	ATE 2014
Howard R. Merson, Vice Chr.	ATE 2012
Robert F. Charbonneau, Asst. Treasurer	ATE 2015
Arthur C. Degon (to fill vacancy)	ATE 2013

### DIRECTOR

Elisabeth E. Earle, Exec. Dir.

### TRUSTEES OF THE CHARLES LARNED ENTERTAINMENT FUND

Rosalie Allen	ATE 2013
Joseph R. DePasquale	ATE 2012
Nancy A. Maki (Appt'd to fill a vacancy)	ATE 2012

## -APPOINTED OFFICIALS-

### ANIMAL CONTROL DIRECTOR

Temporary Part-Time Animal Control Officer

Patricia D. Dykas 5/1/2012

### Part-Time Animal Control Officer

Sheila S. Donohue 5/1/2012

### ANIMAL CONTROL OFFICER FOR THE PURPOSE OF TRAPPING COYOTES ON BEHALF OF THE BOARD OF HEALTH

### ANIMAL SHELTER COMMITTEE

Mary Adams	Until Project Completion
Anne Berzins	Until Project Completion
Joan Brady	Until Project Completion
Justina Calcagni	Until Project Completion
Joseph DePasquale	Until Project Completion
Richard Donais	Until Project Completion
Sheila Donohue	Until Project Completion
Susan Gallant	Until Project Completion
Stacey Hamel	Until Project Completion
Amy Hanley	Until Project Completion
Melissa Houston	Until Project Completion
Francis Kowalcky	Until Project Completion
Dennis Lamarche	Until Project Completion
Helen Lawless	Until Project Completion
Robert Parker	Until Project Completion
Joseph Perry	Until Project Completion
Anthony Troiano	Until Project Completion
Stuart Tully	Until Project Completion
Cheryl Ann Valois	Until Project Completion
Father Alfred Zadig	Until Project Completion

### ARCHITECTURAL DESIGN SELECTION COMM. FOR ENERGY EFFICIENCY IMPROVEMENTS AT OXFORD MIDDLE SCHOOL

Richard A. Donais	Until Designer Selection
Allen W. Himmelberger	Until Designer Selection

### BOARD OF APPEALS

Michael F. Leduc, Chr.	ATE 2015
Mark Mercadante, Vice Chr.	ATE 2014
Peter J. LaFlash, Clerk	ATE 2012
Arthur L. Bouley	ATE 2012
John J. Sneade	ATE 2012

### ASSOCIATE

Stephen P. Balcunas	ATE 2012
Michael J. Camosse	ATE 2014
Alfred R. St. Germain	ATE 2013

**BOARD OF ASSESSORS**

Christopher T. Pupka, Chr.	ATE 2014
Robert Fike	ATE 2012
Garry F. Bates	ATE 2013

**AUCTIONEER AGENT**

Lori A. Kelley (until a successor is appointed)

**BANDSTAND COMMITTEE**

Joyce A. Sirard	ATE 2013
Paul W. Bilodeau	ATE 2012
Joan E. Goodell	ATE 2016

**BOARD OF HEALTH**

Robert D. Boulay, Chr.	ATE 2014
Kerri Singer, Vice Chr.	ATE 2012
Jeanine A. Hurley	ATE 2013
Clerk-Terry M. Fike	ATE 2012

**Agent for Emergency Purposes-**

James F. Malley, Jr.	ATE 2012
<b>Inspector-Yolanda DeGaetano</b>	ATE 2012
James F. Malley, Jr.	ATE 2012
Steven Garabedian	ATE 2012

**P/T BOARD OF HEALTH AGENT FOR FEEDING  
OR BAITING OF MIGRATORY WATERFOWL**

Sheila S. Donohue	ATE 2012
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**INSPECTORS: BOARD OF HEALTH**

Sheila S. Donohue, Animals and Slaughtering	5/01/2012
Paul D. Mazeika, Gas	ATE 2012
John E. Murray, Asst. Gas	ATE 2012
Paul D. Mazeika, Plumbing	ATE 2012
John E. Murray, Asst. Plumbing	ATE 2012
Sean M. Divoll, Sewerage	ATE 2012
James F. Malley, Jr., Asst. Sewer. Insp.	ATE 2012
Randa A. Tawadros, Asst. Sewer. Insp.	ATE 2012

**BOARD OF SELECTMEN CLERK**

Karen A. Crandell	ATE 2012
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**BURIAL AGENT**

Lori A. Kelley (until a successor is appointed)

**CECELIA SMOLENSKI/MILLETT  
CHARITABLE TRUST II**

Dolores M. Lyons	ATE 2012
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**CEMETERY COMMISSIONERS**

Jane E. Davis, Chr.	ATE 2012
Daniel J. Viel	ATE 2014
Claire D. Wilson	ATE 2013
(to fill an unexpired term)	

**CHARLES F. LARNED LIBRARY BUILDING  
RESTORATION COMMITTEE**

Gail Anne Skrip	Project Completion
James H. Walker	Project Completion

**CHARTER REVIEW COMMITTEE**

Alan Hammond, Chr.	Review Completion
David Krevosky, Vice Chr.	Review Completion
Irene Daviau	Review Completion
Paul J. Graves	Review Completion
Mark Mercadante	Review Completion

**CIVIL DEFENSE  
DIRECTOR****COMMUNITY CENTER ADVISORY BOARD****CONSERVATION COMMISSION**

Robert C. Manuel, Chr.	11/09/2014
George E. Esteves, Vice Chr.	11/09/2013
Arthur Firl, Jr.	11/09/2013
Albert Shahnarian	11/09/2013
Edward J. Stuczko	11/09/2014
J. William Zoldak	11/09/2012

**CONSTABLES**

Albert M. Adams	ATE 2012
Brian Boulette	ATE 2012
Robert F. Charbonneau	ATE 2012
Robert Green	ATE 2012
Alan R. Jeskey	ATE 2012
Richard M. Kneeland	ATE 2012
Tomasz Kruszewski	ATE 2012
Stephen Lapomardo	ATE 2012
Ralph W. Miller	ATE 2012
Kelly Parks	ATE 2012
Michael C. G. Plante	ATE 2012
Maureen Ruane	ATE 2012
Franklin G. Saad	ATE 2012
Steven M. Sutton	ATE 2012
Donald J. Vigean	ATE 2012

**COUNCIL ON AGING**

Larry P. Ackley, Sr., Chr.	ATE 2012
Diane R. Kaminski, Vice Chr.	ATE 2012
Joyce A. Nilson, Sec'y	ATE 2013
Richard Casagrande	ATE 2014
Karen M. Erickson	ATE 2012
Carole A. Fegreus	ATE 2013
Dorothy E. Ireland	ATE 2014
Joan I. Kasabula	ATE 2012
Gladys A. Pacenka	ATE 2014
Barbara T. Shultz	ATE 2014
Frances R. Smolenski	ATE 2012

**DIRECTOR OF COMMUNITY PROGRAMS**

Stacy K. Barr

**CULTURAL COUNCIL**

Betty J. Scotti, Co-Chr.	5/01/2012
Anthony P. Troiano, Co-Chr.	5/01/2013
Alice M. Rojko, Treas.	5/01/2014
Heidi A. Peterson, Sec'y	5/01/2012
Grace M. Flynn	5/01/2012
Rebecca L. Gaddis	5/01/2012
Jessica A. Willis	5/01/2014
Father Alfred Zadig	5/01/2013

**DEPARTMENT OF PUBLIC WORKS DIRECTOR**

Sean M. Divoll ATE 2012

**DEPARTMENT OF PUBLIC WORKS****SUPERINTENDENT OF STREETS**

Sean M. Divoll ATE 2012

**DESIGN SELECTION COMMITTEE FOR  
COMMUNITY CENTER 2010 RENOVATIONS  
PROJECT**

Richard A. Donais,	Owner's Project Mgr.Chr.
	Until Project Completion
Sheri R. Bemis, Sec'y	Until Selection of Designer
Stacy K. Barr	Until Selection of Designer
Richard A. Donais	Until Selection of Designer
Richard Mathieu	Until Selection of Designer

**DESIGNER SELECTION COMMITTEE FOR  
THE BOILERS AT OXFORD MIDDLE SCHOOL**

Allen W. Himmelberger Project Completion

**DEVELOPMENT & INDUSTRIAL COMMISSION**

Carol Ann Esposito 6/28/2013

**DOWNTOWN BEAUTIFICATION COMMITTEE**

George J. Starkus, Chr.	ATE 2012
Alfred W. Banfill	ATE 2012
Carolyn J. Banfill	ATE 2012
Kathleen T. Bowles	ATE 2012
Kimberly S. Denn	ATE 2012
Joel P. Masley	ATE 2012
Olive L. Prunier	ATE 2012
John D. Reckner	ATE 2012
Dorothy A. Starkus	ATE 2012

**FENCE VIEWER**

James H. Walker ATE 2012

**Assistant Fence Viewer**

Albert G. Pinard ATE 2012

**FIELD DRIVER & POUND KEEPER****Part-time Field Driver and Pound Keeper**

Sheila S. Donohue ATE 2012

**FINANCE COMMITTEE**

Cheryll A. LeBlanc, Chr.	6/30/2014
John M. Doherty, Vice Chr.	6/30/2013
Cynthia L. Bathgate	6/30/2012
Albert J. Grudzinskas, Jr.	6/30/2014
Jacqueline Sullivan	6/30/2014
Kevin M. O'Connor	6/30/2013

**FINANCE DIRECTOR**

Donna L. Foglio

**FIRE CHIEF/EMS DIRECTOR/EMERGENCY  
MANAGEMENT DIRECTOR**

Sheri R. Bemis 6/30/2012

**FOOD INSPECTOR****HISTORICAL COMMISSION**

Jean M. O'Reilly, Chr.	9/01/2012
Paul J. Lariviere, Vice Chr.	9/01/2013
Terrence A. Cummings	9/01/2013
Howard G. Holbrook	9/01/2014
Earl Holmberg	9/01/2012
John R. Pariseau	9/01/2014
Carol A. Pytko	9/01/2014

**HOUSING INSPECTOR****INSPECTOR OF BUILDINGS**

<b>Inspector of Buildings</b>	
Adelle Reynolds	ATE 2012
<b>Local Building Inspector</b>	
Carl J. Feraco	ATE 2012

**ASSISTANT BUILDING INSPECTOR FOR  
ZONING PURPOSES****INSPECTOR OF WIRES**

<b>Assistant Wire Inspector</b>	
Ronald C. Stevens	ATE 2012

**LIAISON TO THE QUINEBAUG AND  
SHETUCKET RIVERS VALLEY HERITAGE  
DISTRICT COMMISSION****LOCAL EMERGENCY PLANNING  
COMMITTEE****MUNICIPAL GOLF COURSE FEASIBILITY  
STUDY COMMITTEE**

Kevin R. Boudreau	Until Study Completion
Larry W. Bunn	Until Study Completion
William R. Capers	Until Study Completion
Burke D. Desautels	Until Study Completion
Alan A. Dupont	Until Study Completion
David Garvey	Until Study Completion
Debra B. Lamarche	Until Study Completion

**MUNICIPAL HEARING OFFICER FOR THE  
TOWN OF OXFORD**

Alfred W. Banfill 6/30/2012

**MUNICIPAL LIAISON TO THE STATE ETHICS  
COMMISSION**

Joseph M. Zeneski Until a Successor is Appointed

**NORTH OXFORD SEWER STUDY COMMITTEE**

Thomas W. Sullivan,	Until Project Completion
Vice Chairman	
John R. Fortin	Until Project Completion
John J. O'Connor, Sr.	Until Project Completion
Robert F. Parker	Until Project Completion
Ann S. Rossik	Until Project Completion

**OPEN SPACE COMMITTEE**

Alice C. Shaw, Chr.	ATE 2014
Virginia R. Suklis, Vice Chr.	ATE 2013
Keith J. Giard	ATE 2014
Jeffrey Stafford	ATE 2013
<b>ALTERNATE</b>	
Carol S. Colena	ATE 2014

**OXFORD COMMUNITY EMERGENCY****RESPONSE TEAM**

Sheila S. Donohue	6/30/2012
Danielle Y. Foglio	6/30/2012
Donna L. Foglio	6/30/2012
Lana Hudon	6/30/2012
Diane Kaminski	6/30/2012
Joan I. Kasabula	6/30/2012
Erin A. Kiley	6/30/2012
Cheryl Lambert	6/30/2012
Leah Minkema	6/30/2012
Ralph Miller	6/30/2012
Linda Newell	6/30/2012
Gina Palmieri	6/30/2012
Joann Somers	6/30/2012
Cynthia Thompson	6/30/2012
Jessica A. Willis	6/30/2012

**OXFORD MIDDLE SCHOOL BUILDING****COMMITTEE**

Richard A. Donais	Until Proj. Completion
Brenda Ennis	Until Proj. Completion
Donna L. Foglio	Until Proj. Completion
Katherine E. Hackett	Until Proj. Completion
Allen W. Himmelberger	Until Proj. Completion
Dennis E. Lamarche	Until Proj. Completion
Robert W. Matus	Until Proj. Completion
Joseph M. Zeneski	Until Proj. Completion

**PARKING CLERK**

Christine F. Abrahamson	6/30/2012
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**PERMITTEE FOR DISPOSAL OF WHITE TAIL DEER****P/T Permittee for Disposal of White Tail Deer**

Sheila S. Donohue	ATE 2012
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**PERSONNEL BOARD**

S. Veronica Bachand, Chr.	6/30/2012
William R. Capers	6/30/2012
Cheryll A. LeBlanc	6/30/2013
Rebecca A. Power	6/30/2012
James H. Walker	6/30/2014

**PLANNING BOARD**

Richard A. Escolas, Jr., Chr.	ATE 2016
Ralph J. LePore, Vice Chr.	ATE 2016
Jeffrey Stafford, Clerk	ATE 2013
Norman J. LeBlanc, Asst. Clerk	ATE 2012
Dale Mahota	ATE 2014
Donald A. Mosher	ATE 2015
Thomas W. Sullivan	ATE 2015

**PROBLEM ANIMAL CONTROL AGENT FOR BOARD OF HEALTH****TOWN ENGINEER**

CMRPC-First Delegate

CMRPC-Second Delegate

Terrence A. Cummings

6/30/2012

CMRPC-Alternate Delegate

**CMRPC REPRESENTATIVE TO THE TRANSPORTATION ADVISORY GROUP**

Ralph J. Lepore

**POLICE CHIEF**

Michael C. Hassett

**RECREATION COMMISSION**

Joel P. Masley, Chr.	ATE 2016
Stephen A. Paquette, Vice Chr.	ATE 2015
Jason E. Burdett	ATE 2013
Daniel P. Fitzpatrick	ATE 2012
Paul Fitzpatrick	ATE 2015
Rebecca R. Laramee	ATE 2016
Roger L. McCarthy, Jr.	ATE 2015

**REGISTRARS OF VOTERS**

Theresa M. Laramee	ATE 2012
John Flattery	ATE 2013
Carol J. Graves	ATE 2014
<b>Clerk:</b> Lori A. Kelley, Town Clerk	---

**REPRESENTATIVE TO WORCESTER REGIONAL TRANSIT AUTHORITY ADVISORY BOARD****REPRESENTATIVE TO THE WORCESTER COUNTY ADVISORY BOARD****SEALER OF WEIGHTS & MEASURES**

Edward R. Seidler	ATE 2012
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**SOUTHERN WORCESTER COUNTY VOCATIONAL SCHOOL DISTRICT'S BUILDING NEEDS STUDY COMMITTEE**

Randall G. Slauenwhite	Project Completion
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**SUPERINTENDENT OF SCHOOLS**

Allen Himmelburger

**BUSINESS MANAGER**

Richard Mathieu

**SUPERINTENDENT OF SEWERS**

Sean M. Divoll

ATE 2012

**SURVEY BOARD**

**TERCENTENNIAL COMMITTEE**

Alan J. Hammond, Co-Chr.	Project Completion
Michael Voas, Co-Chr.	Project Completion
Susan B. Gustafson, Treas.	Project Completion
Rebecca L. Gaddis, Sec/Clerk	Project Completion
Arthur L. Bouley	Project Completion
Sarah E. Beane	Project Completion
Joan M. Bouley	Project Completion
Anthony R. Dupuis	Project Completion
William R. Levie	Project Completion
Jean M. O'Reilly	Project Completion
Paula Parker	Project Completion
Emily F. Thomas	Project Completion

**TOWN ACCOUNTANT/BUDGET DIRECTOR**

Donna L. Foglio	ATE 2014
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**Asst. Town Accountant**

Theresa E. Cenedella	ATE 2014
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**MIS Director**

Donna M. O'Halloran	ATE 2014
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**TOWN CLERK**

Lori A. Kelley	
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**Assistant Town Clerk**

Carolyn J. Banfill	6/30/2012
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**TOWN COLLECTOR**

Christine F. Abrahamson	6/30/2012
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**Assistant Collector**

Justin M. Leduc	6/30/2012
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**TOWN COUNSEL**

Leonard Kopelman	
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**TOWN LIBRARIAN**

Timothy Kelley	
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**TOWN MANAGER**

Joseph M. Zeneski	
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**TOWN TREASURER**

Claire D. Wilson	6/30/2012
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**Assistant Treasurer**

Deborah A. Castell	6/30/2012
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**TREE WARDEN & SUPT. OF INSECT CONTROL**

Wayne F. Burlock	ATE 2012
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**VETERAN'S SERVICES****DIRECTOR**

<b>PART TIME AGENT</b>	
Daniel G. O'Halloran	ATE 2012

**VOTING MACHINE CUSTODIANS**

Gary P. Howard	6/30/2012
Justin T. Kelley	6/30/2012
Jason D. O'Halloran	6/30/2014

**WASTEWATER MANAGEMENT PLAN****STUDY COMMITTEE (ad hoc to BOS)**

Donald Mosher, Chr.	Project Completion
(citizen at large)	
Arthur L. Bouley	Project Completion
(citizen at large)	
George E. Esteves	Project Completion
(rep. Conservation Commission)	
Ronald C. Rheault	Project Completion
(rep. Oxford Business Association)	
Thomas W. Sullivan	Project Completion
(rep. Planning Board)	

**WATER STUDY COMMITTEE**

Emerson G. Smith, Chr.
Rene J. Hamel



## TERMS CONCLUDED

### ELECTED

None

### APPOINTED

#### **Michael G. Conant, Sr.**

Problem Animal Control Agent for the Board of Health

#### **Jean M. O'Reilly**

Cecelia Smolenski/Millette Charitable Trust II

#### **Terrence A. Cummings**

Finance Committee

#### **Olive L. Prunier**

Cultural Council

#### **Anthony M. Devoe**

Cultural Council

#### **Susan Seibel**

Open Space Committee

#### **Shannon T. Devoe**

Cultural Council

#### **Thomas W. Sullivan**

CMRPC Alternate Delegate

#### **Paul J. Graves**

State Appointee for the Oxford Housing Authority  
Election Worker, Precinct III

#### **Joseph D. Tagg**

Finance Committee

#### **Debra B. Lamarche**

Open Space Committee

### RESIGNATIONS

### ELECTED

#### **Christian H. Hanson**

Southern Worcester County Regional Vocational School District Committee

### APPOINTED

#### **Christine Abrahamson**

Election Warden, Precinct IV

#### **Roger P. Busha, Jr.**

Fire/EMS

#### **Steven Chenard**

Fire/EMS

#### **Joyce Dalbeck**

Council on Aging

#### **Mark J. Drelinger**

Conservation Commission

#### **Kevin H. Dyer**

Planning Board

#### **Paul Graves**

Election Worker, Precinct III

#### **Rene J. Hamel**

Finance Committee

#### **Flora A. Holt**

Election Worker, Precinct III

#### **Elwood G. Johnson**

Historical Commission

#### **Henry J. LaMountain, Jr.**

Fire/EMS

#### **Christopher E. Lancey**

North Oxford Sewer Study Committee

#### **Joseph R. Marcinkus**

Fire/EMS

#### **Janette P. Miller**

Council on Aging

#### **Gina Palmieri**

Fire/EMS

#### **Kristina Perry**

Oxford Community Emergency Response Team

#### **Christopher P. Roland**

Fire/EMS

#### **Robert Smith**

Fire/EMS

#### **Mary R. Stacey**

Tercentennial Committee

#### **Eric J. Svedberg**

Fire/EMS

#### **Marie T. Wessell**

Cemetery Commission

#### **Scot M. Wilson**

Fire/EMS

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# GENERAL GOVERNMENT

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## SELECTMEN

As a result of the 2011 Annual Town Election, Selectman John G. Saad was re-elected and Michael Voas was elected to his first term, filling the slot of Susan M. Gallant. At the Board's re-organizational meeting, Jennie L. Caissie was voted Chairwoman; Henry J. LaMountain, Sr., Vice Chairman and Dennis E. Lamarche, Secretary. Michael Voas and John G. Saad are members. Karen A. Crandell was re-appointed as the Board's Administrative Assistant and maintains the office on a daily basis.

The Board's meeting agenda is publicized on TV (on the Charter Communications Cable Bulletin Channel 12) and the Town's Web Site. The Agenda informs viewers of the topics to be discussed. In addition, Selectmen's Meetings are televised and broadcast on Tuesday evenings at 7:00 p.m. and rebroadcast every day at 10:00 a.m. and 7:00 p.m.

Highlights from the year 2011: Early in 2011, the Town was busy dealing with numerous snow storms. The Selectmen were very complimentary of the Town's Public Safety Departments in their handling of the stormy Winter. In February, the Board began discussion about the request of Charter Communications to renew its license with Oxford, pursuant to the Federal Cable Act. In March, the Board held a Public Ascertainment Hearing to take public comment about the services provided by Charter Communications. Also in March, the Selectmen held interviews to fill the position of Sergeant at the Oxford Police Department and appointed William Marcelonis to the position. In April, Selectman Gallant announced that she would not be seeking re-election in May, the Board held a public meeting to discuss the Oxford Center Repaving Project and adopted a Financial Policy (Selectmen's Policy #604) to make planned and regular appropriations to the Town's reserve accounts to help offset future costs. On June 1<sup>st</sup>, a tornado devastated areas of Central and Western Massachusetts. It was reported to have hit Oxford, but no damage was assessed and the Town was spared. It appears that the tornado stopped at the edge of town. Also in

June, the Board thanked Boy Scout Troop #147 for improvements made to the Town's Common and Main Street. The Scouts painted the garage and planted flowers on the Common, in addition to planting fifteen (15) new trees on Main Street (7 Red Maple and 8 Crab Apple). At the Annual Oxford Lion's Club Volunteer Dinner, the Club acknowledged the volunteers of the Animal Shelter Committee, as did the Selectmen, for the committee's tireless fundraising and construction efforts towards the creation of a new Animal Shelter on Old Webster Road in Oxford. In addition, "The Friends of the Oxford Shelter" obtained their 501C3 tax exempt status. Selectman Voas began discussions about a Sex Offender Residency Bylaw, which culminated in the passage of the bylaw at the Special Town Meeting in October of 2011. In July, DPW Director Divoll requested the Board's permission to move DPW offices to the former police station at 450 Main Street. All members present at the meeting approved of Mr. Divoll's request. During the Summer of 2011, the Selectmen and School Committee discussed options relative to the relocation of the School Department's Central Office. Alternatives to the Oxford Community Center were suggested, but the final decision for all parties was to relocate the School Administration personnel to the Community Center. IPG Photonics came before the Selectmen to announce their intentions with respect to a request for an amendment to their existing Tax Incremental Financing (TIF) plan with the Town of Oxford. In response, the Board reserved a place on the October 2011 Town Meeting Warrant for an Article, so that IPG's request could go before the people. The October Town Meeting approved of IPG's request for an amendment. At their August 23<sup>rd</sup> meeting, the Board voted to submit input to the Attorney General's Office via correspondence regarding regulations that were being considered to govern remote participation in public meetings held by local public bodies. When the legislation was finalized, it was the duty of the Selectmen to decide whether or not Oxford would accept it. Ultimately, the Selectmen voted unanimously not to accept the legislation.

On Sunday, August 28, 2011, "Hurricane Irene" passed through town. The Selectmen had an emergency meeting on Monday, August 29<sup>th</sup>; at which time they voted to declare a local State of Emergency to health and safety. At that time, reports were provided to the Board members from the Town's Public Safety Departments. The Oxford Center Repaving Project was finished in the Fall and the entire Board was in agreement, commenting that, "The Center of Town looks awesome!" On Saturday, October 29, 2011, the Town was hit by a snow storm that caused massive power outages and no school for almost a week. Again, the Selectmen declared a local State of Emergency. The Town's Public Safety Departments were again inundated with emergencies and work. The effects of the storm were disastrous, because the leaves were still on most of the trees. In April and October of 2011, the Selectmen sent letters to the Special Joint Committee on Redistricting. The Board requested that the representative district boundaries be redrawn so that the entirety of the Town lies within one district. Although it appears that the request of the Board was ignored again, the Town will now be served by two Representatives rather than three.

During the last Selectmen's Meeting of the year on December 20<sup>th</sup>, the Board voted to appoint six (6) Permanent Intermittent Police Officers to assist the Police Chief Michael Hassett with a deficit of personnel in his Department.

It should also be mentioned that, throughout the year, Town Manager Zeneski kept the Selectmen and the public apprised of the progress of the Town's endeavor to acquire the water company and Selectman Lamarche kept the Selectmen and the public apprised of the progress in the endeavor to build the new Animal Shelter.

During 2011, the Board issued Proclamations for the following: April 10 to 16, 2011 was proclaimed, "National Public Safety Telecommunicators Week in Oxford," to honor the Dispatchers in the Town of Oxford. May 15, 2011 was proclaimed, "Peace Officers' Memorial Day," to honor those law enforcement officers who have made the ultimate sacrifice in service to their duty. May 15 to 21, 2011 was proclaimed, "National Police Week," to honor the law enforcement officers in the Town of Oxford. May 15 to 21, 2011 was also proclaimed "National Public Works Week" to

honor our DPW personnel for their hard work throughout the year.

During 2011, the Board issued a Citation to Reverend Alfred T. K. Zadig, upon the 50<sup>th</sup> anniversary of his ordination to the Priesthood, as well as congratulations upon the event of his 80<sup>th</sup> birthday and appreciation to him for his efforts as a member of the Animal Shelter Committee and the Cultural Council.

In 2011, the Selectmen presented Certificates of Recognition to the following: To Kyle P. Brady, Michael J. Palumbo, Ronald G. Pilski and Thomas R. Stevens for their heroic act of saving an Irish Setter from the icy waters at Hodges Village Dam on March 5, 2011. To Selectman Susan M. Gallant for her dedication and valuable service to our community as a member of the Oxford Board of Selectmen for the past nine (9) years.

In 2011, the Selectmen presented Certificates of Appreciation to the following: To Barbara T. Shultz upon her retirement, to thank her for seventeen (17) years of service to the residents of Oxford as the Meal Site Manager at the Oxford Senior Center for Tri-Valley and for coordinating the Meals on Wheels deliveries; in addition to her service to the Town as an Election Worker and a member of the Council on Aging. To Harold E. Keenan, who totally refurbished the sign that marks the landing site of Col. Charles Lindbergh and his wife on September 15, 1929. The sign is located on the corner of Bacon and Marshall Streets. To Donald S. Ireland upon his retirement, to thank him for his work as COA Van Driver for the last eleven (11) years, as well as his volunteer efforts at the Senior Center for the ten (10) years prior to his employment with the Town. To all the members of the Animal Shelter Committee for their fundraising and construction efforts towards the creation of a new Animal Shelter on Old Webster Road. The recipients were as follows: Glen Adams, Mary Adams, Anne Berzins, Joan Brady, Robert Brindley, Francis Brindley, Edward Butler, Justina Calcagni, Gabe Casavant, Joseph DePasquale, Sheila Donohue, Richard Donais, Charles Fegreus, Alan Finkel, Amy Finkel, Brandon Forsyth, Susan Gallant, John Guerin, Stacey Hamel, Amy Hanley, Melissa Houston, Francis Kowalcky, Helen Lawless, Dennis Lamarche, Cheryl Landry, Norman Mercier, Erin Meagher, Jason Parker, Robert Parker, Kathleen Perry, Joseph Perry,

Al Stearns, Joseph Tagg, Anthony Troiano, Stuart Tully, Cheryl Ann Valois and Father Alfred Zadig.

The Board voted for two (2) Resolutions in 2011 on June 7<sup>th</sup>: The first Resolution commemorated the 27<sup>th</sup> Anniversary of the implementation of the Massachusetts Bottle Bill and instructed the Town's Legislators to support and vote in favor of updating the Massachusetts Beverage Container Law. The second Resolution pertained to African American Revolutionary War Patriots from the Town of Oxford, Massachusetts, and the proposed National Liberty Memorial, which is an effort to remember our Black Patriots by building them a monument in Washington, D.C.

The Board extends its appreciation to the Town Manager, all department heads and employees of the Town for their positive attitude and efforts during the continued trying economic times of 2011. On behalf of the Town, the Board commends all of the volunteers who donate their valuable time and resources to serving the Town on boards, committees, commissions and in all other capacities and ways. There are a number of volunteer positions available to anyone interested in serving the Town. Anyone interested is encouraged to contact either the Town Manager's office or the Selectmen's office.

The Board of Selectmen thanks all of the residents of Oxford for their support and dedication to making Oxford a great place to live. The Board strongly encourages all residents to participate in Town Government and to exercise their right to vote.



### 2011 Licenses and Permits Issued by Selectmen's Office

Auto Amusement	720.00
Class I	225.00
Class II	1,425.00
Class III	300.00
Common Victualler	850.00
General Licenses	-0-
Hawkers' & Peddlers'	-0-
Liquor—All Alcohol	14,025.00
Liquor—Wine & Malt	4,938.18
Misc. Town Permits	60.00
Cable T.V.	2,006.00
Seasonal Car Show	-0-
Solicitation Permits (Delegated to OPD*)	-0-
Special Permit for Animals	250.00
Special Permit for Unregistered MV	-0-
Special Pouring Licenses	25.00
Special Permit for Earth Removal	-0-
Storage Tank Licenses	-0-
Sunday Entertainment	800.00
Weekday Entertainment	425.00
<b>TOTAL</b>	<b><u>\$ 26,049.18</u></b>

\* OPD=Oxford Police Department

### TOWN MANAGER

As we began calendar year 2011, the severity of the nation's financial problems finally settled into the public consciousness. Although we did not experience another dose of January State Aid reductions in 2011, we ended the year having accepted what was happening as a thing we cannot change, made adjustments and hoped things would be better in the next year. We also identified those things that we could and should change and took steps to make those changes.

Our Fiscal Year 2012 operating budget, presented in early 2011 and approved at the Annual Town Meeting, was based on another reduction in Unrestricted General Government Aid (UGGA) with a minor increase in aid to schools (Chapter 70). This year (FY 2012) we again provided all the UGGA to the operation of the local schools so that school funding is slightly better than the FY 2009 level, while the general government side of the Town's budget is still below the FY 2009 level. The budget was presented before we had achieved agreement on certain "plan design" changes in our employee health insurance plans, so we revisited the budget at the October Special Town Meeting. With the lower health insurance costs resulting from those changes, we were able to reduce the health insurance appropriation and increase the school and public safety appropriations.

Despite the bad economy, we continue to make both physical and fiscal improvements. The Annual Town Meeting agreed to fund the replacement of some older vehicles and equipment, including the replacement of the 25+ year-old sewage facility at Thayer Pond. Town Meeting also agreed to make major renovations to the Oxford Middle School that will receive significant reimbursement from the State. In addition, we put aside a portion of available funds to rebuild reserves in accordance with our recently approved financial plan. During the October Special Town Meeting, voters approved of a Tax Increment Financing plan (TIF) for IPG Photonics, which will help support a multimillion dollar expansion project. In December, we learned that we had received a State grant to fully fund a sewer extension to serve the IPG, Fabrico and Wilson Language buildings on Old Webster Road, which will allow additional development and more taxable property.

We got closer to finishing some things too. The accessibility improvements to the Community Center that received funding at the May 2010 Annual Town meeting and the new Animal Shelter that received funding approval at the October 2010 Special Town Meeting were nearly completed by the end of 2011. Our work on the acquisition of the Oxford water supply system, in accordance with the Town Meeting vote of May 2009, was finally put together and submitted to the court in March as nine motions for summary judgment. We were scheduled for a hearing on June 3, 2011, but in May we received notice that our court date was cancelled; not postponed, not rescheduled – cancelled! We finally saw the judge in early December and received his decision just before Christmas. He granted summary judgment in our favor on two major points, but left seven other issues for trial. The remaining issues are basically questions of what should be included in the cost of the acquisition. Since we don't yet have a final judgment, we will be asking the judge to report to the appeals court on the two major points. Once we have an opinion from the appeals court, we can go to trial on the remaining issues. We believe it will simplify the remaining issues if our position is upheld and, as expected, Aquarion objects and would rather continue through with a lengthy trial on the issues.

We have had to make some tough decisions as we dealt with the economic downturn and, quite frankly, I don't believe we have seen the end of it. Yet, thanks to our continued careful financial planning, our economic development efforts, our frugal budgeting and the strategic building of reserves, I can confidently report that the Town's financial condition remains strong and we are well prepared to face the next few difficult years that will lead to, what we all hope will be, an economic recovery. Our strong financial position is due to the consistency of operation that results from dedicated long-term staff members and our ability to handle changes in those positions.

In the public safety division of the government, we performed an Assessment Center to evaluate candidates for the position of Patrol Sergeant. Officer William Marcelonis was promoted to fill the vacancy caused by the promotion of Sergeant Michael Hassett to the position of Police Chief last year. We added six (6) new part-time Patrol Officers after a lengthy selection process ordered by the Civil Service Commission; they are: Mr. Roy L. Aquafresca, Mr. Michael A. Gifford, Mr. Daniel J. Karle, Mr. Matthew J. Laskes; Ms. Jennifer M. Scott and Mr. Michael G. Vigeant. Five of the six had already passed all the necessary testing by the end of the calendar year. Mr. Kyle Morrissey returned to the Communications Center as a regular part-time dispatcher. Mr. Roger P. Busha, Jr. joined the Fire/EMS Department early in the year as a full-time Firefighter/Paramedic and then left, but stayed on in a "call" capacity. Mr. Andrew Troiano was promoted from a "call" position to a full-time position as Firefighter/EMT.

Oxford's general government has experienced serious reductions in staff and/or work hours since 2008 (the year before the start of this recession) and has yet to recover. Position changes made last year proved to be correct. The Senior Center saw the retirement of Mr. Donald Ireland, who drove the WRTA van. Mr. Timothy F. McKeon, who drove the Town van, is now driving the WRTA van and Mr. Edward Cosway, Jr. was hired to drive the Town van. In addition, we hired Ms. Rona Power as Outreach Worker at the Senior Center. I salute those still here, who work so hard with so little to get so much done and, again, thank those who have taken on new positions within the organization.

In closing, the most sincere thanks are extended to the Board of Selectmen, the staff and all the committees, boards and commissions of the Town for all of their support and efforts throughout the past year of continued transition and “change.” All Oxford residents are, once again, invited to get involved in their government by volunteering to serve on any of the very important committees, boards and commissions listed elsewhere in this report. Applications are accepted continually at the Town Manager’s Office.

*Respectfully submitted,*  
**Joseph M. Zeneski**  
 Town Manager

## **PERSONNEL BOARD**

In calendar year 2011, the Board welcomed new member Cheryll LeBlanc. In evaluating several job descriptions during the year, the Board recommended that the position of “Administrative Assistant” be officially incorporated in the Town’s job descriptions as of the fiscal year 2012-2013. The Personnel Board continues to evaluate and research job classifications and benefits, as well as other matters pertinent to the Town’s employees.

The Personnel Board wishes to thank the Board of Selectmen, the Town Manager and the townspeople for their continued support.

## **BOARD OF ASSESSORS**

The Board of Assessors was organized for the year 2011 as follows:

Christopher T. Pupka, Chairman	Full-time
Robert Fike, Member	Part-time
Garry Bates, Member	Part-time

The Assessor’s Office is charged with determining the value of real and personal property and is committed to ensuring that all classes of property are valued and assessed equitably. The Assessor’s Office processes abatements and exemptions on real and personal property tax bills and motor vehicle excise tax bills; updates ownership of real property with information supplied by the Worcester County Registry of Deeds, updates Assessor’s maps; oversees agricultural, forest and recreation lands; prepares abutters’ lists and assists other town departments in the performance of their

duties. A public computer is available outside of the Assessor’s Office to review property record cards, which can also be viewed on the Town’s website, along with Assessor’s maps. The office staff, with the assistance of a private appraisal vendor, is dedicated to providing the highest quality of service to the citizens of Oxford.

The FY2011 tax rate of \$13.08 per \$1000 of assessed value was approved by the Massachusetts Department of Revenue on April 29, 2011.

Valuations for the separate classes of property for FY2011 were as follows:

Residential	\$1,056,404,059
Commercial	\$ 112,370,231
Industrial	\$ 86,747,300
Personal Property	<u>\$ 56,332,900</u>
	\$1,311,854,490

The number and amounts of statutory exemptions that were approved and processed by the Board of Assessors for FY2011 were as follows:

Clause 41C (Elderly)	75	\$48,263.22
Clause 17D (Surviving Spouse)	26	\$6,010.66
Clause 22 (Veteran)	87	\$46,434.90
Clause 22B	1	\$1,390.30
Clause 22C	1	\$1,500.00
Clause 22D	2	\$5,793.14
Clause 22E	25	\$29,796.24
Paraplegic Veteran	1	\$3,096.04
Clause 37 (Blind)	<u>11</u>	<u>\$5,896.94</u>
	229	\$148,181.44

The number and amounts of real estate, personal property and motor vehicle excise\* tax abatements that were approved and processed by the Board of Assessors for FY2011 are as follows:

Real Estate Tax Abatements:	97	\$52,055.19
Personal Property Tax Abatements:	9	\$ 4,067.92
Motor Vehicle Tax Abatements:	<b>566*</b>	\$39,173.58

**\*Breakdown of calendar year 2011:**

<u>2011</u> ~ 504 - \$ 34,770.93
<u>2010</u> ~ 50 - \$ 3,311.63
<u>2009</u> ~ 9 - \$ 788.94
<u>2008</u> ~ 1 - \$ 82.08
<u>2007</u> ~ 2 - \$ 220.00



# OXFORD ACCOUNTANT'S REPORT

## Balance Sheet Fiscal Year Ending June 30, 2011

### **GENERAL FUND:**

#### **Assets:**

Cash	3,632,704.69
Personal Property Receivable	35,538.51
Real Estate Receivable	566,825.36
Overpayment (Refunds Due)	(67,408.81)
Allowance Abate/Exempt	(420,296.37)
Tax Liens Receivable	552,511.95
Motor Vehicle Excise Receivable	197,054.52
Tax Foreclosure Receivable	187,511.12
Other Receivables	66,745.46
Due from other funds	275,774.00
MSBA Receivables	12,636,985.00
Intergovernmental Receivables	4,795.00
<b>Total General Fund Assets</b>	<b><u>17,668,740.43</u></b>

#### **Liabilities:**

Warrants Payable	260,250.94
Accrued Payroll	981,449.75
Due to Trust Funds	103,445.86
Abandoned Property & Unclaimed Items	21,837.61
Deferred Revenue -- Personal Property/Real Estate	182,067.50
Deferred Revenue -- Tax Lien	552,511.95
Deferred Revenue -- Motor Vehicle	197,054.52
Deferred Revenue -- Tax Foreclosure	187,511.12
Deferred Revenue -- Departmental	66,745.46
Deferred Revenue -- MSBA	12,636,985.00
<b>Total General Fund Liabilities</b>	<b>15,189,859.71</b>

#### **Fund Balance:**

Fund Balance - Reserved for Encumbrance	207,755.97
Fund Balance - Reserved for Articles	653,386.43
Fund Balance - Reserved for Expenditure	523,000.00
Undesignated Fund Balance	<u>1,094,738.32</u>
<b>Total General Fund -Fund Balance</b>	<b>2,478,880.72</b>

#### **Total General Fund Liabilities & Fund Balance**

**17,668,740.43**

### **NON SCHOOL FEDERAL GRANTS**

#### **Assets:**

Cash	(129,262.90)
Receivables	77,886.61
Intergovernmental Receivables	191,567.03
<b>Total Non-School Federal Grant Assets</b>	<b><u>140,190.74</u></b>

#### **Liabilities:**

Warrants Payable	6,579.19
Deferred Revenue	77,886.61
<b>Total Non-School Federal Grant Liabilities</b>	<b>84,465.80</b>

#### **Fund Balance:**

Fund Balance - Reserved for Encumbrance	3,297.00
Undesignated Fund Balance	<u>52,427.94</u>
<b>Total Non-School Federal Grant Fund Balances</b>	55,724.94
<b>Total Non-School Federal Grant Liabilities &amp; Fund Balance</b>	<b><u>140,190.74</u></b>

### **HIGHWAY**

<b>Assets:</b>	
Cash	(75,353.18)
<b>Total Highway Fund Assets</b>	<b><u>(75,353.18)</u></b>
 <b>Liabilities:</b>	
Warrants Payable	0.00
<b>Total Highway Liabilities</b>	<b>0.00</b>
 <b>Fund Balance:</b>	
Fund Balance - Reserved for Encumbrance	18,150.00
Undesignated Fund Balance	(93,503.18)
<b>Total Highway Fund Balance</b>	<b>(75,353.18)</b>
 <b>Total Highway Liabilities &amp; Fund Balance</b>	<b><u>(75,353.18)</u></b>

### **RECEIPTS RESERVED FOR APPROPRIATION**

<b>Assets:</b>	
Cash	1,399,264.04
Other Receivables	884,226.21
Refundable Deposit	4,676.19
<b>Total Receipts Reserved for Appropriation Assets</b>	<b><u>2,288,166.44</u></b>
 <b>Liabilities:</b>	
Deferred Revenue - Other	884,226.21
<b>Total Receipts Reserved for Appropriation Liabilities</b>	<b>884,226.21</b>
 <b>Fund Balance:</b>	
Undesignated Fund Balance	1,403,940.23
<b>Total Receipts Reserved for Appropriation Fund Balance</b>	<b>1,403,940.23</b>
 <b>Total Receipts Reserved Liabilities &amp; Fund Balance</b>	<b><u>2,288,166.44</u></b>

### **NON SCHOOL REVOLVING**

<b>Assets:</b>	
Cash	233,423.12
Other Receivables	2,134.20
<b>Total Non-School Revolving Assets</b>	<b><u>235,557.32</u></b>
 <b>Liabilities:</b>	
Warrants Payable	3,927.68
Deferred Revenue - Other	2,134.20
<b>Total Non-School Revolving Liabilities</b>	<b>6,061.88</b>
 <b>Fund Balance:</b>	
Fund Balance Reserved for Encumbrance	22,000.00
Undesignated Fund Balance	<u>207,495.44</u>
<b>Total Non-School Revolving Fund Balance</b>	<b>229,495.44</b>
 <b>Total Non-School Revolving Liabilities &amp; Fund Balance</b>	<b><u>235,557.32</u></b>

### **NON SCHOOL DONATIONS**

<b>Assets:</b>
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Cash	259,254.52
<b>Total Non-School Donation Assets</b>	<b><u>259,254.52</u></b>
<b>Liabilities:</b>	
Warrants Payable	3,034.94
<b>Total Non-School Donation Liabilities</b>	<b>3,034.94</b>
<b>Fund Balance:</b>	
Fund Balance Reserved for Encumbrance	3,520.00
Undesignated Fund Balance	<u>252,699.58</u>
<b>Total Non-School Donation Fund Balance</b>	<b>256,219.58</b>
<b>Total Non-School Donation Liabilities &amp; Fund Balance</b>	<b><u>259,254.52</u></b>

#### **NON-SCHOOL NON-FEDERAL GRANTS**

<b>Assets:</b>	
Cash	71,572.43
<b>Total Non-School Non-Federal Grant Assets</b>	<b><u>71,572.43</u></b>
<b>Liabilities:</b>	
Warrants Payable	4,355.91
Accrued Payroll	<u>50.91</u>
<b>Total Non-School Non-Federal Grant Liabilities</b>	<b>4,406.82</b>
<b>Fund Balance:</b>	
Fund Balance Reserved for Encumbrance	589.02
Undesignated Fund Balance	<u>66,576.59</u>
<b>Total Non-School Non-Federal Grant Fund Balances</b>	<b>67,165.61</b>
<b>Total Non-School Non-Federal Grant Liabilities &amp; Fund Balance</b>	<b><u>71,572.43</u></b>

#### **SCHOOL-TUITION FOR STATE WARDS**

<b>Assets:</b>	
Cash	493.28
<b>Total School-Tuition for State Wards Assets</b>	<b><u>493.28</u></b>
<b>Fund Balance:</b>	
Undesignated Fund Balance	<u>493.28</u>
<b>Total School-Tuition for State Wards Fund Balances</b>	<b>493.28</b>
<b>Total School-Tuition for State Wards Liabilities &amp; Fund Balance</b>	<b><u>493.28</u></b>

#### **SCHOOL FEDERAL GRANTS-DOE**

<b>Assets:</b>	
Cash	(258,480.11)
Intergovernmental Receivables	<u>522,296.00</u>
<b>Total School-Federal Grants-DOE Assets</b>	<b><u>263,815.89</u></b>
<b>Liabilities:</b>	
Warrants Payable	60,075.41
Accrued Payroll	<u>12,575.47</u>
<b>Total School-Federal Grants-DOE Liabilities</b>	<b>72,650.88</b>
<b>Fund Balance:</b>	
Fund Balance - Reserved for Encumbrance	17,066.89
Undesignated Fund Balance	<u>174,098.12</u>
<b>Total School-Federal Grants-DOE Fund Balances</b>	<b>191,165.01</b>
<b>Total School-Federal Grants-DOE Liabilities &amp; Fund Balance</b>	<b><u>263,815.89</u></b>

### SCHOOL FEDERAL GRANTS-OTHER

<b>Assets:</b>	
Cash	(15,286.22)
Intergovernmental Receivables	18,824.52
<b>Total School-Federal Grants-Other Assets</b>	<b><u>3,538.30</u></b>
 <b>Liabilities:</b>	
Accrued Payroll	2,564.00
<b>Total School-Federal Grants-Other Liabilities</b>	<b>2,564.00</b>
 <b>Fund Balance:</b>	
Undesignated Fund Balance	974.30
<b>Total School-Federal Grants-Other Fund Balances</b>	<b>974.30</b>
 <b>Total School-Federal Grants-Other Liabilities &amp; Fund Balance</b>	<b><u>3,538.30</u></b>

### SCHOOL STATE GRANTS-DOE

<b>Assets:</b>	
Cash	230.00
Intergovernmental Receivables	4,000.00
<b>Total School-State Grants-DOE Assets</b>	<b><u>4,230.00</u></b>
 <b>Liabilities:</b>	
Warrants Payable	1,750.18
Accrued Payroll	1,912.50
<b>Total School-State Grants-DOE Liabilities</b>	<b>3,662.68</b>
 <b>Fund Balance:</b>	
Undesignated Fund Balance	567.32
<b>Total School-State Grants-DOE Fund Balances</b>	<b>567.32</b>
 <b>Total School-State Grants-DOE Liabilities &amp; Fund Balance</b>	<b><u>4,230.00</u></b>

### SCHOOL STATE GRANTS-OTHER

<b>Assets:</b>	
Cash	0.00
<b>Total School-State Grants-Other Assets</b>	<b><u>0.00</u></b>
 <b>Liabilities:</b>	
Warrants Payable	0.00
<b>Total School-State Grants-Other Liabilities</b>	<b>0.00</b>
 <b>Fund Balance:</b>	
Undesignated Fund Balance	0.00
<b>Total School-State Grants-Other Fund Balances</b>	<b>0.00</b>
 <b>Total School-State Grants-Other Liabilities &amp; Fund Balance</b>	<b><u>0.00</u></b>

### SCHOOL PRIVATE GRANTS

<b>Assets:</b>	
Cash	6,329.55
<b>Total School-Private Grants Assets</b>	<b><u>6,329.55</u></b>
 <b>Liabilities:</b>	
Warrants Payable	0.00
<b>Total School-Private Grants-Other Liabilities</b>	<b>0.00</b>
 <b>Fund Balance:</b>	
Undesignated Fund Balance	6,329.55
<b>Total School-Private Grants Fund Balances</b>	<b>6,329.55</b>

**Total School-Private Grants Liabilities & Fund Balance** **6,329.55**

**SCHOOL CHOICE/TUITION**

**Assets:**

Cash	786,976.73
Intergovernmental Receivables	50.00
<b>Total School Choice/Tuition Assets</b>	<b><u>787,026.73</u></b>

**Liabilities:**

Warrants Payable	3,093.79
Accrued Payroll	83,799.75
<b>Total School Choice/Tuition Liabilities</b>	<b>86,893.54</b>

**Fund Balance:**

Fund Balance Reserved for Encumbrance	1,576.45
Undesignated Fund Balance	698,556.74
<b>Total School Choice/Tuition Fund Balances</b>	<b>700,133.19</b>

**Total School Choice/Tuition Liabilities & Fund Balance**

**787,026.73**

**SCHOOL ATHLETIC/STUDENT ACTIVITIES**

**Assets:**

Cash	21,532.71
<b>Total School Athletic/Student Activities Assets</b>	<b><u>21,532.71</u></b>

**Liabilities:**

Warrants Payable	1,410.70
Accrued Payroll	1,775.00
<b>Total School Athletic/Student Activities Liabilities</b>	<b>3,185.70</b>

**Fund Balance:**

Fund Balance Reserved for Encumbrance	310.65
Undesignated Fund Balance	18,036.36
<b>Total School Athletic/Student Activities Fund Balances</b>	<b>18,347.01</b>

**Total School Athletic/Student Activities Liabilities & Fund Balance**

**21,532.71**

**SCHOOL LUNCH**

**Assets:**

Cash	108,685.40
<b>Total School Lunch Assets</b>	<b><u>108,685.40</u></b>

**Liabilities:**

Warrants Payable	2,661.15
Accrued Payroll	7,458.77
<b>Total School Lunch Liabilities</b>	<b>10,119.92</b>

**Fund Balance:**

Fund Balance Reserved for Encumbrance	1,008.50
Undesignated Fund Balance	97,556.98
<b>Total School Lunch Fund Balances</b>	<b>98,565.48</b>

**Total School Lunch Liabilities & Fund Balance**

**108,685.40**

**SCHOOL OTHER LOCAL RECEIPTS**

**Assets:**

Cash	113,299.83
<b>Total School Other Local Receipts Assets</b>	<b><u>113,299.83</u></b>

<b>Liabilities:</b>	
Warrants Payable	4,345.00
Accrued Payroll	<u>2,057.17</u>
<b>Total School Other Local Receipts Liabilities</b>	6,402.17

<b>Fund Balance:</b>	
Fund Balance Reserved for Encumbrance	1,186.92
Undesignated Fund Balance	<u>105,710.74</u>
<b>Total School Other Local Receipts Fund Balances</b>	106,897.66

<b>Total School Other Local Receipts Liabilities &amp; Fund Balance</b>	<u>113,299.83</u>
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#### **CAPITAL PROJECTS FUND:**

<b>Assets:</b>	
Cash	24,301.44
<b>Total Capital Projects Fund Assets</b>	<u>24,301.44</u>

<b>Liabilities:</b>	
Retainage Payable	18,298.50
<b>Due Total Capital Projects Fund Liabilities</b>	18,298.50

<b>Fund Balance:</b>	
Fund Balance Reserved for Encumbrances	3,926.50
Undesignated Fund Balance	<u>2,076.44</u>
<b>Total Capital Projects Fund - Fund Balance</b>	6,002.94

<b>Total Capital Projects Fund Liabilities &amp; Fund Balance</b>	<u>24,301.44</u>
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#### **ENTERPRISE FUNDS**

<b>Assets:</b>	
Cash	1,387,463.98
Overpayments	(441.99)
Other Receivables	<u>1,120,213.50</u>
<b>Total Enterprise Fund Assets</b>	<u>2,507,235.49</u>

<b>Liabilities:</b>	
Warrants Payable	64,292.32
Accrued Payroll	3,650.34
Deferred Revenue Other	1,120,213.50
Notes Payable	<u>1,650,000.00</u>
<b>Total Enterprise Fund Liabilities</b>	2,838,156.16

<b>Fund Balance:</b>	
Fund Balance Reserved for Encumbrances	51,890.75
Fund Balance Reserved for Articles	1,187,617.82
Undesignated Fund Balance	<u>(1,570,429.24)</u>
<b>Total Enterprise Fund - Fund Balance</b>	(330,920.67)

<b>Total Enterprise Fund Liabilities &amp; Fund Balance</b>	<u>2,507,235.49</u>
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#### **TRUST FUNDS**

<b>Assets:</b>	
Cash	10,602,386.87
Due from Other Funds	<u>103,445.86</u>
<b>Total Trust Fund Assets</b>	<u>10,705,832.73</u>

#### **Liabilities:**

Warrants Payable	620.00
Due to Other Funds	<u>275,774.00</u>
<b>Total Trust Fund Liabilities:</b>	<b>276,394.00</b>
 <b>Fund Balance:</b>	
Fund Balance Reserved for Encumbrances	14,050.00
Undesignated Fund Balance	<u>10,415,388.73</u>
<b>Total Trust Fund - Fund Balance</b>	<b>10,429,438.73</b>
 <b>Total Trust Fund Liabilities &amp; Fund Balance</b>	<b><u>10,705,832.73</u></b>

#### UNEMPLOYMENT FUND

<b>Assets:</b>	
Cash	494,758.60
<b>Total Unemployment Fund Assets</b>	<b><u>494,758.60</u></b>
 <b>Fund Balance:</b>	
Undesignated Fund Balance	<u>494,758.60</u>
<b>Total Unemployment Fund – Fund Balance</b>	<b>494,758.60</b>
 <b>Total Unemployment Fund Liabilities &amp; Fund Balance</b>	<b><u>494,758.60</u></b>

#### PERFORMANCE/AGENCY FUND

<b>Assets:</b>	
Cash	617,889.76
<b>Total Performance/Agency Fund Assets</b>	<b><u>617,889.76</u></b>
 <b>Liabilities:</b>	
Warrants Payable	63,719.99
Accrued Payroll	4,270.85
Guaranteed Deposits Police Outside Detail	<u>549,898.92</u>
<b>Total Performance/Agency Fund Liabilities</b>	<b>617,889.76</b>
 <b>Total Performance/Agency Fund Liabilities &amp; Fund Balance</b>	<b><u>617,889.76</u></b>

#### LONG-TERM DEBT

<b>Assets:</b>	
Bonds - Amount Provided for Payment	16,110,000.00
Sick/Vacation - Amount Provided for Payment	<u>452,409.28</u>
<b>Total Long-Term Debt Assets</b>	<b><u>16,562,409.28</u></b>
 <b>Liabilities:</b>	
Bonds Payable Inside Limit	16,110,000.00
Sick/Vacation Payable General	293,807.54
Sick/Vacation Payable School	<u>158,601.74</u>
<b>Total Long-Term Debt Liabilities</b>	<b>16,562,409.28</b>
 <b>Fund Balance:</b>	
Bonds Authorized	13,125,000.00
Bonds Authorized & Un-issued	<u>(13,125,000.00)</u>
<b>Total Long-Term Debt Fund Balance</b>	<b>0.00</b>
 <b>Total Long-Term Debt Liabilities &amp; Fund Balance</b>	<b><u>16,562,409.28</u></b>

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#### Schedule A Fiscal Year Ending June 30, 2011

#### REVENUES – GENERAL FUND

Personal Property Taxes	652,756
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Real Estate Taxes	16,205,963
Motor Vehicle Excise	1,393,240
Penalty and Interest	157,407
Other Taxes	152,802
Other Departmental Revenues	134,455
Licenses and Permits	25,658
Federal Revenue-through State	2,060
State Revenue	12,369,826
Court Fines	67,613
Other Fines	8,925
Miscellaneous Revenue	238,123
Earnings on Investment	37,072
Transfers In From Special Revenue	1,067,010
Transfer in From Capital Projects Funds	46,060
Transfers In From Trust Funds	718,875
<b>TOTAL GENERAL FUND REVENUES</b>	<b>33,277,845</b>

### **EXPENDITURES - GENERAL FUND**

#### **General Government:**

Legislative – Salary and Wages	49,198
Legislative – Expenditures	6,335
Legislative – Construction	35,000
Executive – Salary and Wages	142,654
Executive – Expenditures	18,446
Finance – Salary and Wages	587,633
Finance – Expenditures	783,586
Legal Services – Expenditures	65,828
License and Registration – Salary and Wages	128,590
License and Registration – Expenditures	10,494
Land Use – Salary and Wages	158,937
Land Use – Expenditures	15,601
Land Use – Capital Outlay	16,925
Public Building Maintenance – Salary and Wages	297,058
Public Building Maintenance – Expenditures	365,442
Public Building Maintenance – Construction	2,221
Public Building Maintenance – Capital Outlay	4,883

#### **Public Safety:**

Police – Salary and Wages	1,608,257
Police – Expenditures	126,876
Police – Capital Outlay	33,604
EMS/Fire – Salary and Wages	762,773
EMS/Fire – Expenditures	181,147
EMS/Fire – Capital Outlay	51,404
Inspection – Salary and Wages	3,100
Inspection – Expenditures	750
Other – Salary and Wages	15,451
Other – Expenditures	9,549

#### **Education:**

Education – Salary and Wages	12,798,766
Education – Expenditures	2,575,078
Education – Construction	2,500
Education – Regional School Assessment	910,085

#### **Public Works:**

DPW – Salary and Wages	1,003,031
DPW – Expenditures	796,535
DPW – Construction	95,011
DPW – Capital Outlay	6,950
Street lighting – Expenditures	74,160

Other – Expenditures	325,913
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**Human Services:**

Veterans Services – Salary and Wages	6,309
Veterans Services – Expenditures	87,921
COA Program – Salary and Wages	69,751
COA Program – Expenditures	11,081

**Culture and Recreation:**

Library – Salary and Wages	253,488
Library – Expenditures	121,512
Historical Commission – Salary and Wages	230
Historical Commission – Expenditures	163
Celebrations – Expenditures	5,193

**Debt Service:**

Retirement of Debt Principal	1,115,000
Interest on Long Term Debt	705,633

**Unclassified:**

Health Insurance Total	4,311,687
Other Insurance Total	346,950
Intergovernmental Assessments Total	660,037
Retirement Total	1,063,828
Other	251,172

**Transfers Out:**

Transfer to Other Funds	<u>206,581</u>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>33,286,307</b>

**SPECIAL REVENUE FUNDS - Revenues & Other Financing Sources**

Federal Grants	2,310,505
State Grants	332,616
Miscellaneous Revenue	248,669
Charges for Services	3,396,319
Earnings on Investment	417
Transfers In	<u>37,161</u>
<b>TOTAL Special Revenue Funds – Revenue &amp; Other Financing Sources</b>	<b>6,325,687</b>

**SPECIAL REVENUE FUNDS - Expenditures & Other Financing Uses**

Salary and Wages	1,923,258
Expenditures	3,062,554
Capital Outlay	241,946
Transfers Out	<u>1,419,785</u>
<b>TOTAL Special Revenue Funds – Expenditures &amp; Other Financing Uses</b>	<b>6,647,543</b>

**CAPITAL PROJECTS FUND - Revenues & Other Financing Sources**

Earnings on Investment	<u>274</u>
<b>TOTAL Special Revenue Funds – Revenue &amp; Other Financing Sources</b>	<b>274</b>

**CAPITAL PROJECT FUND - Expenditures & Other Financing Uses**

Construction	<u>5,790</u>
<b>TOTAL Special Revenue Funds – Expenditures &amp; Other Financing Uses</b>	<b>5,790</b>

**ENTERPRISE FUNDS - Revenues & Other Financing Source**

Sewer – Revenue	158,429
Community Center-Revenue	335,922
Water – Revenue	<u>211,464</u>
<b>TOTAL Enterprise Funds – Revenue &amp; Other Financing Sources</b>	<b>705,815</b>

**ENTERPRISE FUNDS - Expenditures & Other Financing Uses**

Sewer – Expenditures	132,020
Community Center – Expenditures	352,112
Water – Expenditures	<u>243,722</u>
<b>TOTAL Enterprise Funds – Expenditures &amp; Other Financing Uses</b>	<b>727,854</b>

**TRUST FUNDS - Revenues & Other Financing Source**

Miscellaneous Revenue	351,754
Earnings on Investment	485,792
Transfers in from Other Funds	<u>494,525</u>
<b>TOTAL Trust Funds – Revenues &amp; Other Financing Sources</b>	<b>1,332,071</b>

**TRUST FUNDS - Expenditures & Other Financing Uses**

Expenditures	154,195
Transfers to Other Funds	<u>1,008,958</u>
<b>TOTAL Trust Funds – Expenditures &amp; Other Financing Uses</b>	<b>1,163,153</b>

**DEBT OUTSTANDING: ISSUED AND RETIRED THIS YEAR****Long Term Debt:**

Outstanding 7/1/2010	17,250,000
Issued this Fiscal Year	0
Retired this Fiscal Year	1,140,000
Outstanding 6/30/2011	16,110,000
Interest this Fiscal Year	721,021

**Short Term Debt:**

Outstanding 7/1/2010	750,000
Issued this Fiscal Year	1,000,000
Retired this Fiscal Year	100,000
Outstanding 6/30/2011	1,650,000
Interest this Fiscal Year	12,081



# CALENDAR YEAR 2011 WAGE REPORT

EMPLOYEE	CLASS	TITLE	GROSS
ABRAHAMSON, CHRISTINE F	TOWN	TOWN COLLECTOR	\$52,377.20
ABRAHAMSON, DAVID A	TOWN	CALL/STAND BY FIRE	\$6,703.44
ABUBAKAR-MWENYE, EVELYN A	SCHOOL	TEACHER - OHS	\$62,015.84
ADAMS, ALBERT M	TOWN	CONSTABLE	\$718.96
ADAMS, CAROLYN	TOWN	ELECTION WORKER	\$127.68
ADAMS, MARY J	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$1,190.00
AKER, MICHELLE M	TOWN	CHILDREN'S CIRC CLERK - FT	\$21,482.40
ALI, CRAIG G	*	PATROL OFFICER	\$60,234.47
AMOROSO, LUCIANO A	SCHOOL	BUS MONITOR	\$621.00
ANDERSON, JASON	SCHOOL	SUBSTITUTE CUSTODIAN	\$9,135.51
ANDERSON, KEVIN	SCHOOL	SUBSTITUTE CUSTODIAN	\$158.76
ANDERSON, KRISTINA L	TOWN	OPD-P/T RADIO DISPATCHER	\$375.90
ANDERSON, RUSSELL B	SCHOOL	OHS CUSTODIAN	\$48,211.01
ANDERSON, STEPHEN C	SCHOOL	HEAD CUSTODIAN - CHAFFEE	\$49,349.99
AROMANDO, JEAN E	SCHOOL	SECRETARY - OMS	\$28,060.72
AUBIN, NANCY B	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$15,818.31
AUCOIN, DENISE M	SCHOOL	EDUCARE DIRECTOR	\$42,640.26
BAGGETT, ALTON L	SCHOOL	TEACHER - OHS	\$73,640.83
BAKER, MARY A	SCHOOL	SPECIAL EDUCATION DIRECTOR	\$55,818.35
BANACH, TERRY L	SCHOOL	EDUCARE AIDE	\$4,339.06
BANFILL, ALFRED W	TOWN	INSPECTOR OF WIRES	\$16,588.92
BANFILL, CAROLYN J	TOWN	ASSISTANT TOWN CLERK	\$29,217.29
BANSFIELD, GEORGE E	TOWN	CUSTODIAN/MAINTENANCE	\$29,549.44
BARDIER, ELIZABETH	SCHOOL	FOOD SERVICE SUBSTITUTE	\$1,360.68
BARONI, STEPHEN A	SCHOOL	PRINCIPAL - BARTON	\$89,299.92
BARR, STACY K	TOWN	COA/DIR OF COMMUNITY PRGMS	\$56,744.67
BARRIE, TYLER	SCHOOL	SUBSTITUTE CUSTODIAN	\$759.36
BARRY, CHRISTOPHER J	SCHOOL	SUMMER SPORTS CAMP COACH	\$2,850.00
BARTON, SAMANTHA J	TOWN	LIBRARY PAGE	\$5,456.00
BATES, GARRY F	TOWN	BOARD OF ASSESSORS	\$999.96
BAYLIES, WALTER W	TOWN	SKILLED SEASONAL LABORER-DPW	\$2,060.64
BEAUDETTE, MELINDA J	TOWN	LIB/CHILDS SERVICES ASST PT	\$13,030.20
BECK, NICOLE M	SCHOOL	TEACHER - CHAFFEE	\$64,828.38
BELANGER, JON T	*	LIEUTENANT/PARAMEDIC	\$57,102.58
BELHUMEUR, AMY J	SCHOOL	TEACHER - OMS	\$63,037.55
BELHUMEUR, BRIAN M	TOWN	CALL/STAND BY FIRE	\$136.08
BELLEROSE, KIMBERLY M	TOWN	LIB/PT CHILDS CIRC CLERK	\$11,098.15
BELVERY, JOYCE D	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$21,185.03
BEMIS, SHERI R	TOWN	FIRE CHIEF/EMS DIRECTOR	\$71,827.20
BENNETT, ANDREW R	SCHOOL	EDUCARE AIDE	\$6,466.02
BENNETT, CATHY J	SCHOOL	FOOD SERVICE - BAKER	\$21,882.64
BENNETT, TARA A	SCHOOL	TEACHER - CHAFFEE	\$65,028.32
BENOIT, MATTHEW J	TOWN	DPW-GROUNDS KEEPER	\$44,665.47
BENT, ANNETTE S	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$23,321.34
BERG, CHARLES P	TOWN	SKILLED SEASONAL LABORER-DPW	\$9,105.02
BERG, MICHAEL C	TOWN	DPW-FLEET SUPERINTENDENT	\$71,340.72
BERG, THOMAS J	TOWN	DPW-ASSISTANT MECHANIC	\$56,501.91

BERNAL, WENDI R	SCHOOL	DRIVER - SPECIAL EDUCATION	\$14,916.80	
BERNARD, ANGELA M	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$29,825.25	
BERNIER, JOSEPH P	SCHOOL	CENTRAL OFFICE COURIER	\$5,149.80	
BERTHIAUME, CHERYL L	SCHOOL	EDUCARE AIDE	\$962.03	
BERTHIAUME, DEBRA J	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$21,962.76	
BIANCO, LAUREN	SCHOOL	TEACHER ASST. - BARTON	\$5,102.77	
BIANDO, KRISTIE	SCHOOL	GUIDANCE COUNSELOR - OMS	\$66,044.78	
BINGHAM JR, CLAUDE R	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$7,338.60	
BIRD, JENNA	SCHOOL	EDUCARE AIDE	\$855.95	
BLEVINS, AMANDA M	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$18,132.77	
BLEVINS, DAVID F	SCHOOL	OHS CUSTODIAN	\$15,097.09	
BLOOD, MICHELLE A	SCHOOL	TEACHER - OMS	\$62,597.55	
BODREAU, DENDRA L	SCHOOL	TEACHER - CHAFFEE	\$64,519.29	
BODREAU, SCOTT A	TOWN	CUSTODIAN/MAINTENANCE	\$38,620.65	
BOND, RUTH A	SCHOOL	CROSSING GUARD	\$18,532.32	
BONIN, BRIANNA F	SCHOOL	CHAFFEE - CUSTODIAN	\$43,435.98	
BORDAGE, DEBORAH	SCHOOL	SUBSTITUTE TEACHER	\$1,100.00	
BORJESON, SARA	SCHOOL	TEACHER - CHAFFEE/BARTON	\$29,105.36	
BOROWKO, DEBRA A	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$23,008.82	
BOSOWSKI, JULIE D	SCHOOL	DRIVER - SPECIAL EDUCATION	\$26,673.54	
BOUCHER, DEBORAH P	SCHOOL	TEACHER - CHAFFEE	\$65,128.38	
BOULAY, BARBARA J	SCHOOL	TEACHER - OMS	\$65,428.26	
BOULAY, ROBERT	TOWN	BOH MEMBER	\$500.00	
BOWES, SEAN T	*	TOWN	CALL EMT BASIC	\$1,927.80
BRADISH-GRIECO, HOLLY L	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$15,070.95	
BRASSARD, DEBORA L	SCHOOL	TECHNOLOGY ASST.	\$33,025.00	
BRASSARD, KEVIN F	SCHOOL	COACH	\$1,100.00	
BRAY, SUSAN	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$14,952.62	
BRENNEMAN, MARIE L	SCHOOL	SUBSTITUTE SECRETARY	\$2,743.43	
BRESCIA, JOYCE	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$13,140.50	
BREWER, DOROTHEA A	SCHOOL	TEACHER - BARTON	\$32,041.77	
BRIODY, SUSAN S	SCHOOL	TEACHER - OHS	\$49,254.12	
BROADARD, ROBERT S	SCHOOL	CUSTODIAN - PROJECT COFFEE	\$11,233.47	
BROWN, MAYROSE D	SCHOOL	CROSSING GUARD	\$6,285.15	
BRUNELLE, SHANNON	SCHOOL	COACH	\$160.00	
BRYN, RICHARD P	*	TOWN	PATROL OFFICER	\$81,348.74
BUCCICO, EVELYN	SCHOOL	CROSSING GUARD	\$7,960.35	
BUCHHOLZ, JOHN J	SCHOOL	EDUCARE AIDE	\$929.70	
BUELL, JEAN S	SCHOOL	TEACHER - CHAFFEE	\$70,267.62	
BURCH, JASON A	SCHOOL	SPECIAL EDUCATION TEACHER	\$68,376.87	
BURDETT, JASON E	*	TOWN	PATROL OFFICER	\$79,272.14
BURGOS, MAYRYM	SCHOOL	BUS MONITOR	\$694.14	
BURKE, KATHLEEN A	TOWN	ELECTION WORKER	\$140.98	
BURKE, MARY-JANE	SCHOOL	TEACHER - BARTON	\$68,056.87	
BURLOCK, LAURIE A	TOWN	ADMINISTRATIVE ASSISTANT	\$37,859.49	
BURLOCK, WAYNE F	TOWN	DPW-TREE WARDEN	\$59,309.65	
BURSELL, JANICE C	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$23,719.45	
BUSH, KACEY L	SCHOOL	TEACHER - OMS	\$53,126.82	
BUSHA JR, ROGER P	*	TOWN	CALL - FF/EMT-PARAMEDIC	\$36,920.65
BUTLER, DONALD R	SCHOOL	OHS CUSTODIAN	\$43,536.37	
BUTRICK, MONICA J	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$22,210.30	

CADY, MARTHA A	TOWN	ELECTION WORKER	\$87.78	
CAISSIE, JENNIE L	TOWN	BOARD OF SELECTMEN CHAIR	\$1,099.92	
CAMERON, JAMES L	TOWN	DPW-SUPT CEMETERY/GROUNDS	\$58,571.91	
CAMPBELL, DEBORAH J	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$17,919.47	
CANE, CHRISTINE	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$65.85	
CAPPOS, CYNTHIA L	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$19,359.65	
CAPPUCCIO, BOBBI-JO	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$20,751.37	
CARLSON, ABBY L	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$22,030.65	
CARLSON, ANN MARIE	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$5,890.29	
CARPENTER, CRAIG B	TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$41,612.87	
CASAGRANDA, RICHARD	*	TOWN	OPD-TRAFFIC CONTROLLER	\$15,710.00
CASAVANT, KATHLEEN A	SCHOOL	TEACHER - OHS	\$67,314.74	
CASTELL, DEBORAH A	TOWN	ASSISTANT TREASURER	\$35,799.73	
CASTELL, KELLY E	SCHOOL	TEACHER - CHAFFEE	\$55,348.47	
CASTELO, DIANE M	TOWN	OCC - PROGRAM MANAGER	\$28,238.15	
CAVANAUGH, BRENNA E	TOWN	ASSISTANT LIBRARY DIRECTOR	\$42,020.44	
CEMINSKI, MARY-LINN	TOWN	PT RECEPTIONIST - OCC	\$9,785.09	
CENEDELLA, THERESA E	TOWN	ASSISTANT TOWN ACCOUNTANT	\$55,208.41	
CEPPETELLI, WENDY	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$5,564.74	
CHAMBERS, LESLIE A	SCHOOL	TEACHER - CHAFFEE	\$62,623.33	
CHARBONNEAU, ROBERT F	TOWN	CONSTABLE	\$3,142.56	
CHAUVIN, KATHERINE E	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$15,311.02	
CHENEY, JESSICA L	SCHOOL	BUS MONITOR	\$14,992.58	
CHENEY, LAUREN M	SCHOOL	SUBSTITUTE CUSTODIAN	\$631.94	
CHENEY, LINDA A	SCHOOL	DRIVER - SPECIAL EDUCATION	\$53,037.12	
CHENEY, MARK E	SCHOOL	SUBSTITUTE VAN DRIVER	\$230.37	
CHENEY, SCOTT M	SCHOOL	OMS CUSTODIAN	\$40,187.92	
CHRISLER, MARY L	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$22,829.14	
CIAMPA, ELLEN J	SCHOOL	FOOD SERVICE SUBSTITUTE	\$18.40	
CLEM, JOSEPH D	*	TOWN	OPD-RADIO DISPATCHER	\$46,311.61
CLIFFORD, KATHLEEN	SCHOOL	DRIVER - SPECIAL EDUCATION	\$20,465.78	
COBB, PAULA H	SCHOOL	LIBRARIAN - OHS	\$39,999.96	
COFSKY, JILL M	SCHOOL	TEACHER - CHAFFEE	\$65,128.38	
CONNOLLY, LORI M	SCHOOL	OCCUPATIONAL THERAPIST	\$53,432.92	
COREY, AMY B	SCHOOL	TEACHER - OHS	\$49,980.67	
CORFEY, CATHLEEN A	SCHOOL	TEACHER ASST. - CHAFFEE	\$21,219.96	
CORMIER, JOANNE	SCHOOL	TEACHER - OMS	\$62,397.55	
CORNACCHIOLI, DAVID P	SCHOOL	PRINCIPAL - PROJECT COFFEE	\$44,200.06	
COSWAY JR, EDWARD	TOWN	COUNCIL ON AGING VAN DRIVER	\$5,281.65	
COTTIN, NANCY P	SCHOOL	TEACHER - CHAFFEE	\$68,856.89	
COURCHAINE, DEREK P	*	TOWN	PATROL OFFICER	\$84,348.46
COURNOYER, KIMBERLY A	SCHOOL	PLAYGROUND/CAFE AIDE - CHAFFEE	\$3,731.62	
COX, JOHNNA M	TOWN	OPD-P/T RADIO DISPATCHER	\$3,767.51	
CRAIG, TIMOTHY L	SCHOOL	TEACHER - OHS	\$68,708.47	
CRANDELL, KAREN A	TOWN	ADMIN. ASSISTANT - BOS	\$43,777.76	
CUNNINGHAM, PHYLLIS M	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$23,835.26	
CUSSON, JOSEPH E	TOWN	SEWER ENTERPRISE FOREMAN	\$5,464.80	
DALY, ANDREW	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$1,897.26	
DALY, JOANNE M	SCHOOL	TITLE ONE DIRECTOR	\$97,907.86	
DANIELS, SHEILA K	SCHOOL	DRIVER - SPECIAL EDUCATION	\$25,246.82	
DAOUST, JOEL P	TOWN	CALL EMT BASIC	\$2,457.22	

DAOUST, MEAGHAN E		TOWN	CALL EMT BASIC	\$1,316.62
DAOUST, SHAWN M	*	TOWN	CALL - FF/EMT-BASIC	\$8,442.60
DAOUST, VALERIE J		SCHOOL	SECRETARY - OMS	\$31,446.77
DAVIS, CAROL A		SCHOOL	TEACHER - CHAFFEE	\$63,015.80
DAVIS, GAIL T		SCHOOL	TEACHER ASST. - OMS	\$22,681.10
DAVIS, JANE E		TOWN	CEMETERY COMMISSIONER	\$230.00
DAVIS, KIMBERLY A		SCHOOL	TEACHER - CHAFFEE	\$46,483.08
DAVIS, PAMELA		SCHOOL	TECHNOLOGY ASST.	\$1,620.00
DAVIS, SUSAN A		SCHOOL	TITLE ONE - SECRETARY	\$16,663.52
DEARY, JUDITH		SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$11,254.22
DECKER, STACEY M		SCHOOL	INSTRUCTIONAL AIDE - OMS	\$22,277.87
DELL'AQUILA, LYSY V		SCHOOL	SECRETARY- BARTON	\$24,021.59
DELL'ISOLA-COULTER, VICTORIA P		SCHOOL	COACH	\$1,750.00
DEMERS, HEATHER		SCHOOL	COACH	\$150.00
DESHAIRES, MARYLYNNE		SCHOOL	COACH	\$2,600.00
DEVON, MELISSA H		SCHOOL	LIBRARY INSTRUCT. AIDE - OMS	\$25,240.61
DEWAN JR, JOHN J		TOWN	FIREFIGHTER/PARAMEDIC	\$1,081.66
DIGGINS, BONNIEJEAN C		SCHOOL	SUBSTITUTE NURSE - OMS	\$2,625.00
DIGIOIA, SARAH L		SCHOOL	TEACHER - OMS	\$20,595.11
DINSDALE-MAHOTA, LINDA M		SCHOOL	SUBSTITUTE TEACHER	\$12,322.75
DION, DEBORAH M		SCHOOL	TEACHER - PROJECT COFFEE	\$63,015.80
DION, JAMES H		SCHOOL	SUBSTITUTE CUSTODIAN	\$4,175.31
DIVOLL, SEAN M		TOWN	DPW DIRECTOR	\$81,057.60
DOE, DEBORAH J		SCHOOL	TEACHER - PROJECT COFFEE	\$62,292.77
DOEG, CHRISTOPHER W		TOWN	CALL/STAND BY FIRE	\$1,513.30
DOLDOORIAN, DANYELLE		SCHOOL	COACH	\$475.00
DOLDOORIAN, JOHN K		SCHOOL	TEACHER - OHS	\$73,859.51
DOLDOORIAN, KERI		SCHOOL	COACH	\$250.00
DOLDOORIAN, KIRSTEN E		SCHOOL	COACH	\$70.00
DOMBROSKI, AMBER		SCHOOL	COACH	\$200.00
DOMIAN, RITA R		TOWN	ELECTION WORKER	\$444.22
DONAIS, RICHARD A		TOWN	FACILITIES MAINT. DIRECTOR	\$58,366.40
DONEY, RHONDA L		SCHOOL	FOOD SERVICE - HELPER	\$13,248.08
DONNELLY, ANDREW J		SCHOOL	COACH	\$3,600.00
DONNELLY, KENNETH B		TOWN	CUSTODIAN/MAINTENANCE	\$42,908.17
DONNELLY, STEPHANIE C		SCHOOL	DRIVER - SPECIAL EDUCATION	\$18,685.58
DONOHUE, NICHOLAS S	*	TOWN	CALL EMT BASIC	\$3,020.90
DONOHUE, SHEILA S		TOWN	ANIMAL CONTROL OFFICER	\$12,980.00
DONOVAN, BARBARA A		SCHOOL	DRIVER - SPECIAL EDUCATION	\$20,138.56
DORAY, LOIS M		SCHOOL	TEACHER - OMS	\$59,324.05
DOUKA, BARBARA		SCHOOL	TEACHER - OMS	\$51,017.60
DOWD, STEPHEN P		TOWN	DPW-LIGHT EQUIPMENT OPERATOR	\$37,129.19
DRISCOLL, BARBARA J		SCHOOL	FOOD SERVICE SUBSTITUTE	\$133.51
DUBE, RICHARD		SCHOOL	TEACHER - PROJECT COFFEE	\$28,445.25
DUBOIS, ANNIE Y		SCHOOL	TEACHER - OHS	\$44,772.22
DUBOIS, BENJAMIN E		SCHOOL	EDUCARE AIDE	\$3,581.18
DUBOIS, CHERYL A		SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$20,329.86
DUDEK, STEPHANIE		SCHOOL	INSTRUCTIONAL AIDE - OMS	\$18,294.09
DUPONT, DEBRA		SCHOOL	FOOD SERVICE SUBSTITUTE	\$1,381.40
DUPRE, ANDREW P		TOWN	LIFEGUARD	\$2,305.00
DUVAL, BRYAN C		TOWN	CALL - FF/EMT-BASIC	\$941.85

DZIEDZIC, JOYCE E	SCHOOL	TEACHER - CHAFFEE	\$67,144.80	
ELLIOTT, NANCY K	TOWN	ELECTION WORKER	\$140.98	
ELWOOD, KRISTI	SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$850.13	
ERSKINE, WENDY A	TOWN	ADMINISTRATIVE ASSISTANT	\$37,980.42	
ESPOSITO JR, STEPHEN F	TOWN	DPW-OPERATIONS MANAGER	\$73,678.25	
ESPOSITO, CAROL ANN	TOWN	ELECTION WORKER	\$143.64	
ESPOSITO, JAMES G	TOWN	DPW - WORKING FOREMAN	\$52,345.25	
ETHIER, THOMAS M	SCHOOL	TEACHER - OHS	\$67,642.77	
EWART-WEISMAN, JOCELYN	SCHOOL	TEACHER ASSISTANT - TITLE 1	\$3,794.81	
EWINGS, BRENDA K	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$22,074.57	
EYRICH, DONNA N	SCHOOL	SECRETARY - PROJECT COFFEE	\$31,022.43	
FAIA, LAURIE E	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$22,653.46	
FAIRBANKS, RICHARD H	TOWN	OPD-P/T RADIO DISPATCHER	\$515.52	
FALLAVOLLITA, JOSEPH V	TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$39,983.94	
FALLAVOLLITA, VINCENT T	TOWN	FACILITIES MAINTENANCE TECH	\$51,750.51	
FAVREAU, JENNIFER	SCHOOL	SUBSTITUTE TEACHER	\$4,165.00	
FEGREUS, CAROLE A	TOWN	ELECTION WORKER	\$143.64	
FEINGOLD, DEBORAH R	SCHOOL	TEACHER - OHS	\$55,920.37	
FELICETTI, MAUREEN	SCHOOL	HALL MONITOR - OHS	\$1,620.85	
FERACO, CARL J	TOWN	ASST. INSPECTOR OF BUILDINGS	\$699.77	
FIKE, ROBERT W	TOWN	BOARD OF ASSESSORS	\$999.96	
FIKE, TERRY M	TOWN	SR. CLERK/BOARD OF HEALTH	\$41,712.11	
FINO, NICHOLE	SCHOOL	SUBSTITUTE TEACHER	\$6,930.00	
FITZGIBBONS, DENNIS L	*	TOWN	FIREFIGHTER/PARAMEDIC	\$53,808.58
FLANAGAN, LAURA	SCHOOL	TEACHER ASSISTANT - TITLE 1	\$12,727.09	
FLATTERY, JOHN H	TOWN	BOARD OF REGISTRARS	\$368.00	
FLORES, CLAUDETTE M	TOWN	ELECTION WORKER	\$478.80	
FOGLIO, DONNA L	TOWN	TOWN ACCOUNTANT/BUDGET DIRECTOR	\$92,501.76	
FOLEY, DANIEL G	TOWN	CALL - FF/EMT-BASIC	\$472.50	
FONTAINE, KIMBERLY J	TOWN	OPD-P/T RADIO DISPATCHER	\$1,181.40	
FORTE, LINDA J	SCHOOL	GUIDANCE COUNSELOR - CHAFFEE	\$67,044.74	
FOURNIER, MATTHEW T	SCHOOL	TEACHER ASSISTANT - TITLE 1	\$16,658.40	
FOURNIER, TAMMY L	SCHOOL	TEACHER - CHAFFEE	\$50,614.56	
FREEDMAN, SHARON A	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$23,607.67	
FREELAND, DONNA-MARIE	SCHOOL	FOOD SERVICE SUBSTITUTE	\$518.63	
FREELAND, JENNIFER M	TOWN	1/2 DAY CAMP COUNSELOR	\$1,332.39	
FRENCH, HEATHER M	SCHOOL	SPED TEAM CHAIRPERSON	\$64,410.74	
FREUDENTHAL, MARY L	SCHOOL	TEACHER - BARTON	\$57,764.36	
FRYKBERG, PAUL	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$20,741.50	
FUGATT, CARYN	SCHOOL	SUBSTITUTE TEACHER	\$4,410.00	
GADDIS, REBECCA L	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$7,921.80	
GAGE, AMANDA L	TOWN	SKILLED SEASONAL LABORER-DPW	\$1,127.52	
GAGE, MITCHELL L	TOWN	DPW-LIGHT EQUIPMENT OPERATOR	\$35,549.44	
GAGE, ROGER L	TOWN	DPW - LEAD MAN	\$58,865.10	
GALLAGHER, COLLEEN	SCHOOL	TEACHER - OMS	\$28,870.64	
GALLANT, MICHAEL J	SCHOOL	SUBSTITUTE CUSTODIAN	\$216.96	
GALLANT, MICHELLE M	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$14,314.32	
GALLANT, SUSAN M	TOWN	BOARD OF SELECTMEN	\$416.65	
GALLANT, SUSAN V	SCHOOL	TEACHER - OHS	\$54,447.92	
GAMACHE, TINA V	SCHOOL	DRIVER - SPECIAL EDUCATION	\$13,625.87	

GASSETT, RANDI L		SCHOOL	INSTRUCTIONAL AIDE - OHS	\$14,862.47
GAUDETTE, MICHAEL A	*	TOWN	CALL/STAND BY FIRE	\$3,154.60
GAUDETTE, MICHELE M		TOWN	ELECTION WORKER	\$10.64
GAUDETTE, NICOLE R		SCHOOL	TEACHER - BARTON	\$64,428.36
GELINEAU, DAVID A		SCHOOL	CENTRAL OFFICE CUSTODIAN	\$3,357.72
GENATOSSIO, ANTHONY C		SCHOOL	TEACHER - PROJECT COFFEE	\$57,866.40
GERING, CHRISTINA		SCHOOL	TEACHER ASST. - OMS	\$3,097.80
GILBERT, CARA M		SCHOOL	SPECIAL EDUCATION TEACHER	\$59,481.81
GILES, MARK D		SCHOOL	OHS CUSTODIAN	\$37,320.96
GILLETT, JENNY M		SCHOOL	TEACHER - CHAFFEE	\$54,589.42
GILLIGAN, BONNIE A		SCHOOL	TEACHER - BARTON	\$62,215.84
GIONET, LISA M		SCHOOL	SUBSTITUTE VAN DRIVER	\$1,068.88
GIROUX, CHELSEA		SCHOOL	TEACHER ASST. - CHAFFEE	\$7,636.95
GIROUX, MARK S		TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$45,560.01
GIVNER, BRYAN J		TOWN	CALL/STAND BY FIRE	\$590.70
GIVNER, EVA		TOWN	CALL EMT BASIC	\$1,241.34
GODOWSKI, HEIDI M		SCHOOL	TEACHER - OHS	\$42,485.04
GOMES, JAMES L		SCHOOL	COACH	\$3,300.00
GONYEA, JACQUELYN		SCHOOL	TEACHER ASST. - BARTON	\$22,321.32
GORDON, ROBYN		SCHOOL	SUBSTITUTE NURSE - CHAFFEE	\$250.00
GOULAS, ELAINE M		SCHOOL	TEACHER - OMS	\$59,976.81
GRADY, PAMELA H		SCHOOL	SUBSTITUTE TEACHER	\$11,775.00
GRANAHAN, SANDRA S		SCHOOL	TEACHER - CHAFFEE	\$67,144.80
GRASSESCI, TAMMY M		SCHOOL	PLAYGROUND/CAFE AIDE - CHAFFEE	\$3,926.56
GRAVES, CAROL J		TOWN	BOARD OF REGISTRARS	\$368.00
GRAVES, NANCY D		SCHOOL	BUS MONITOR	\$12,223.20
GREEN, ROBERT M	*	TOWN	POLICE SERGEANT	\$84,303.20
GREENE, LISA J		SCHOOL	TEACHER ASST. - OHS	\$26,916.45
GREENE, STEPHEN C		SCHOOL	TEACHER - OMS	\$68,056.87
GREENOUGH, DONNA M		SCHOOL	TEACHER - OMS	\$60,260.69
GRENIER, SUSAN M		SCHOOL	SECRETARY-CHAFFEE	\$28,739.90
GRIGAS, MATTHEW J		SCHOOL	BUS DRIVER	\$10,150.29
GRNIET, AMY		SCHOOL	NURSE - OMS	\$15,654.14
GRNIET, JEROMY T	*	TOWN	PATROL OFFICER	\$80,166.01
GRZEMBSKI, JOANNE B		SCHOOL	TEACHER - OMS	\$44,386.60
GUNDERMAN, BRIAN		SCHOOL	SUBSTITUTE CUSTODIAN	\$433.92
GUNDERMAN, JULIA E		SCHOOL	FOOD SERVICE SECRETARY	\$19,155.36
GUNTOR, CLAUDIA A		TOWN	CEMETERY COMMISSIONER	\$115.00
GUTIERREZ, JEAN E		TOWN	ELECTION WORKER	\$154.28
GUYAN, CARRIE		SCHOOL	SUBSTITUTE NURSE - OHS	\$375.00
HACKETT, KATHERINE E		SCHOOL	PRINCIPAL - OMS	\$93,425.98
HADIS, CHRISTOPHER D	*	TOWN	PATROL OFFICER	\$82,718.42
HALL JR, RICCI W	*	TOWN	OPD-P/T RADIO DISPATCHER	\$17,495.00
HALL, JENNIFER M		SCHOOL	TEACHER ASST. - BARTON	\$19,881.87
HALL, WILLIAM		SCHOOL	SUBSTITUTE VAN DRIVER	\$4,672.96
HALLORAN, KERRI		SCHOOL	TEACHER - OHS	\$25,912.26
HALLORAN, SEAN		SCHOOL	COACH	\$4,850.00
HAMMOND, NORA A		SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$22,972.87
HANKEY, ROBERT C		SCHOOL	SPECIAL EDUCATION TEACHER	\$57,866.40
HANSEN, SEAN		SCHOOL	INSTRUCTIONAL AIDE - OHS	\$21,495.97
HANSEN, THOMAS W		SCHOOL	SUBSTITUTE CUSTODIAN	\$52.92

HARRINGTON, CLAIRE J	SCHOOL	FOOD SERVICE - BAKER	\$23,938.08	
HARRITY, RORY	SCHOOL	SUBSTITUTE TEACH. ASST. TITLE 1	\$2,880.00	
HARTUNG, KARA L	TOWN	OPD-P/T RADIO DISPATCHER	\$996.48	
HASSETT, MICHAEL C	TOWN	CHIEF OF POLICE	\$100,055.90	
HAYES, WILLIAM J	SCHOOL	TEACHER - PROJECT COFFEE	\$17,675.80	
HEALY, JILL C	SCHOOL	TEACHER - CHAFFEE	\$64,028.36	
HELLER, LINDA	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$4,167.75	
HENNESSEY, IAN T	SCHOOL	TEACHER - OMS	\$30,408.75	
HERRIAGE, MARY F	TOWN	PLANNING BOARD CLERK	\$26,791.70	
HERRICK, CATHERINE J	SCHOOL	LONG TERM SUBSTITUTE TEACHER	\$23,343.28	
HERSEY, SCOTT W	SCHOOL	TEACHER - OMS	\$64,028.36	
HETHERMAN, CHERYL A	SCHOOL	SPECIAL EDUCATION TEACHER	\$77,497.62	
HETHERMAN, JAMES M	SCHOOL	HEAD CUSTODIAN - OHS	\$56,648.33	
HEWETT, SHANE E	SCHOOL	SUBSTITUTE CUSTODIAN	\$185.22	
HIGGINS, STEPHANIE M	SCHOOL	TEACHER ASST. - CHAFFEE	\$22,414.90	
HIMMELBERGER, ALLEN W	SCHOOL	SUPERINTENDENT OF SCHOOLS	\$121,950.02	
HITCHINGS, LISA M	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$9,645.48	
HODGERNEY, JUDY A	SCHOOL	TEACHER - OMS	\$71,974.12	
HOKANSON, PATRICIA A	SCHOOL	FOOD SERVICE DIRECTOR	\$51,005.52	
HOLMES, ROBERT C	TOWN	OCC - JR. ACTIVITY STAFF	\$1,083.75	
HOSFORD, ALYSHA	SCHOOL	SPECIAL EDUCATION TEACHER	\$11,917.26	
HOURIHAN, JANET A	SCHOOL	COACH	\$4,850.00	
HOWARD, GARY P	*	TOWN	OPD-TRAFFIC CONTROLLER	\$17,518.78
HUDON, MICHAEL P	*	TOWN	FIREFIGHTER/PARAMEDIC	\$49,004.69
HURLEY, JEANINE A	*	TOWN	BOH MEMBER	\$500.00
IRELAND, DONALD S	TOWN	COUNCIL ON AGING VAN DRIVER	\$12,532.23	
IRELAND, DOROTHY E	TOWN	ELECTION WORKER	\$457.52	
IWANSKI, KAREN M	SCHOOL	COTA	\$31,152.00	
JACKSON, SANDRA M	SCHOOL	TEACHER - BARTON	\$55,851.02	
JAMES, NANCY C	SCHOOL	DIRECTOR - PROJECT COFFEE	\$39,999.96	
JANERICO, JOSEPH D	SCHOOL	TEACHER - PROJECT COFFEE	\$62,015.84	
JENKINS, ERIC D	SCHOOL	TEACHER - OHS	\$64,028.36	
JESKEY, ALAN R	*	TOWN	OPD-RADIO DISPATCHER/LEAD	\$49,106.06
JOHNS, JULIE A	SCHOOL	SPECIAL EDUCATION TEACHER	\$69,448.36	
JOHNSON, STANLEY R	SCHOOL	SUBSTITUTE CUSTODIAN	\$7,099.02	
JOLIN, ANDREW	SCHOOL	COURIER - CENTRAL OFFICE	\$8,093.89	
JOLIN, DEBBIE	SCHOOL	FOOD SERVICE - BAKER	\$20,753.02	
JORDAN, ANGELA	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$21,285.47	
JORGE, ASHLEY	SCHOOL	TEACHER - BARTON	\$29,756.29	
JORGE, NICOLE M	SCHOOL	SUBSTITUTE TEACHER	\$7,140.00	
JOVAN, SHANNON	SCHOOL	SUBSTITUTE TEACHER	\$11,830.00	
JOYCE, PATRICIA L	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$18,419.13	
JOYCE, PAUL W	SCHOOL	EDUCARE AIDE	\$4,080.29	
KABALA, MARIA	SCHOOL	SPECIAL EDUCATION TEACHER	\$37,462.32	
KAHN, JARED	SCHOOL	TEACHER - OMS	\$19,115.10	
KARSOK, MARYBETH	SCHOOL	GUIDANCE COUNSELOR - OMS	\$70,067.68	
KAUFMAN, JAMES P	*	TOWN	CALL - FF/EMT-BASIC	\$9,088.70
KEELER, BARBARA J	SCHOOL	FOOD SERVICE - SUBSTITUTE	\$3,740.61	
KELLER, JASON	SCHOOL	TEACHER - PROJECT COFFEE	\$56,986.23	
KELLER, JILLIAN N	SCHOOL	TEACHER - CHAFFEE	\$53,589.92	
KELLEY, LORI A	TOWN	TOWN CLERK	\$60,612.84	

KELLEY, TIMOTHY A	TOWN	LIBRARY DIRECTOR	\$60,385.50	
KELLY, LAURY	SCHOOL	TEACHER - OMS	\$37,262.13	
KELLY, WENDY	SCHOOL	PLAYGROUND/CAFÉ AIDE - BARTON	\$21.96	
KENNEN, AUDREY L	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$27,032.32	
KENNEN, JOSHUA E	SCHOOL	EDUCARE AIDE	\$5,410.30	
KEOHANE, HOLLY L	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$17,593.18	
KING, MIRIAM T	SCHOOL	TEACHER - OMS	\$49,006.92	
KIRK, SUSAN S	SCHOOL	TEACHER - BARTON	\$66,914.01	
KLIMCZUK, CASSANDRA	SCHOOL	TEACHER - OHS	\$48,771.21	
KNAPP, BRIAN M	TOWN	CALL EMT BASIC	\$4,340.32	
KNAPP, CAROL A	*	TOWN	PATROL OFFICER	\$74,153.33
KNEELAND, RICHARD M	*	TOWN	OPD-TRAFFIC CONTROLLER	\$11,347.50
KNOTT, APRIL	SCHOOL	TEACHER - BARTON	\$41,905.50	
KRANTZ, MARCIA A	SCHOOL	TEACHER - OHS	\$65,847.63	
KRASINSKAS, ROBERT W	TOWN	ELECTION WORKER	\$159.60	
LABAY, LYNELLE A	SCHOOL	SUBSTITUTE BUS MONITOR	\$201.60	
LABELLE, APRIL A	TOWN	BUILDING MAINTENANCE CLERK	\$24,020.40	
LACKI, MARYANN	SCHOOL	TEACHER - OHS	\$66,914.01	
LAFLASH, ADAM P	*	TOWN	CALL - FF/EMT-PARAMEDIC	\$2,842.52
LAL, PATRICIA H	SCHOOL	TEACHER - OMS	\$41,498.59	
LAMARCHE, DENNIS E	TOWN	BOARD OF SELECTMEN	\$999.97	
LAMBERT, NICHOLAS J	*	TOWN	FIREFIGHTER/PARAMEDIC	\$56,335.78
LAMBERT, ROGER D	*	TOWN	LIEUTENANT/PARAMEDIC	\$72,610.52
LAMBERT, RUESS R	*	TOWN	CALL - FF/EMT-BASIC	\$5,096.00
LAMBERT, SHELLEY L	TOWN	OCC - PROGRAM MANAGER	\$12,286.19	
LAMBIRAS, ANGELO	TOWN	COA VAN DRIVER	\$70.00	
LAMOUNTAIN JR, HENRY J	TOWN	CALL/STAND BY FIRE	\$321.78	
LAMOUNTAIN SR, HENRY J	TOWN	BOARD OF SELECTMEN	\$999.96	
LARAMEE, THERESA M	TOWN	BOARD OF REGISTRARS	\$368.00	
LAREAU, PATRICIA C	TOWN	ADULT CIRCULATION CLERK - FT	\$23,088.00	
LARGESSE, DONNA	SCHOOL	SUBSTITUTE BUS MONITOR	\$5,602.41	
LARIVIERE, ERIC F	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$6,505.92	
LAROCHE, CAITLIN	SCHOOL	TEACHER ASST. - BARTON	\$20,023.88	
LAROSE, MARY V	SCHOOL	BUSINESS OFFICE CLERK	\$4,395.00	
LARSON, KIMBERLY H	SCHOOL	TEACHER - CHAFFEE	\$67,144.80	
LATINO, SHEILA A	TOWN	ELECTION WORKER	\$202.16	
LATOUR, RACHEL L	SCHOOL	TEACHER ASST. - BARTON	\$23,750.89	
LAVOIE, ERNEST A	TOWN	DPW-LIGHT EQUIPMENT OPERATOR	\$35,512.60	
LAVOIE, REGINA S	SCHOOL	EDUCARE AIDE	\$7,442.54	
LAWRENCE, DIXIE M	SCHOOL	TEACHER - OHS	\$66,814.74	
LEAL, DAVID S	SCHOOL	TEACHER - PROJECT COFFEE	\$38,894.13	
LEANNA, STEPHEN D	*	TOWN	PATROL OFFICER	\$79,500.08
LEBRETON, KEVIN R	*	TOWN	PATROL OFFICER	\$74,971.71
LECHIARA, CAROL	SCHOOL	SUB VAN DRIVER	\$2,073.48	
LEDOUX, JANET M	SCHOOL	TEACHER - OMS	\$51,590.05	
LEDUC, JUSTIN M	TOWN	ASSISTANT COLLECTOR	\$40,976.54	
LEIGHER, LYNN A	SCHOOL	TEACHER - BARTON	\$54,845.32	
LEMIEUX, PHELAN P	TOWN	SENIOR LIFEGUARD	\$2,312.75	
LEMPICKI, MARK J	SCHOOL	TEACHER - PROJECT COFFEE	\$63,015.84	
LEMPICKI, MATT V	SCHOOL	SUBSTITUTE TEACHER	\$35.00	
LEPORE JR, RALPH J	SCHOOL	SUBSTITUTE CUSTODIAN	\$5,801.76	

LEPORE, NAIDA	SCHOOL	BUDGET SPECIALIST	\$42,066.31	
LEVIE, LINDA E	SCHOOL	FOOD SERVICE - BAKER	\$28,711.07	
LEWIS, DENISE M	SCHOOL	TEACHER - OMS	\$29,231.00	
LIBERA, JOHN J	SCHOOL	TEACHER - OMS	\$68,430.74	
LIGHT, DEBRA J	TOWN	ADMINISTRATIVE ASSISTANT	\$50,869.29	
LILLEY, VIRGINIA A	SCHOOL	SECRETARY - OHS	\$39,766.04	
LINCOLN, ANGELA	SCHOOL	FOOD SERVICE SUBSTITUTE	\$2,111.44	
LINFIELD, TARA M	SCHOOL	TEACHER - OHS	\$53,038.74	
LIPPE, JANE	TOWN	CUSTODIAN/MAINTENANCE	\$25,036.02	
LIRANGE, CANDACE L	SCHOOL	TEACHER - OHS	\$64,888.38	
LIRANGE, PAUL M	SCHOOL	TEACHER - OHS	\$66,094.78	
LIVINGSTONE, CATHERINE	TOWN	ADULT SERVICES LIBRARIAN	\$34,734.79	
LOCHNER, JUDITH A	TOWN	CONSERVATION AGENT	\$30,589.84	
LOONEY, CATHERINE L	SCHOOL	TEACHER - OMS	\$67,018.32	
LUBIN, MICHAEL C	TOWN	SENIOR CAMP COUNSELOR	\$2,409.00	
LYONS, LAWRENCE M	SCHOOL	BARTON - CUSTODIAN	\$43,885.73	
MACHADO, ANDRE	SCHOOL	COACH	\$250.00	
MAHAN, SARAH A	SCHOOL	COACH	\$325.00	
MAHOTA, KAREN G	TOWN	OPD-P/T RADIO DISPATCHER	\$9,351.04	
MAKER, SARAH	SCHOOL	SUBSTITUTE NURSE - OHS	\$1,375.00	
MAKI, NANCY A	TOWN	ELECTION WORKER	\$292.60	
MALCOM, CHERRY L	SCHOOL	COTA	\$30,588.00	
MALIFF, RICHARD F	SCHOOL	TEACHER - PROJECT COFFEE	\$60,383.33	
MALLEY JR, JAMES F	TOWN	BOARD OF HEALTH INSPECTOR	\$31,653.20	
MALLON, BETH A	SCHOOL	INSTRUCTIONAL AIDE	\$5,468.90	
MANDELLA, RUTH	SCHOOL	PLAYGROUND/CAFÉ AIDE - BARTON	\$856.44	
MANDELLA, SHAYNA	SCHOOL	COACH	\$3,750.00	
MANZI, SUSAN M	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$5,382.86	
MARCELONIS, ERIN	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$331.76	
MARCELONIS, WILLIAM C	*	TOWN	POLICE SERGEANT	\$79,877.24
MARCINKUS, JOSEPH R	TOWN	CALL - FF/EMT-BASIC	\$3,880.70	
MARMORSTEIN, BEVERLY A	SCHOOL	PSYCHOLOGIST	\$69,067.72	
MAROIS, DEREK J	TOWN	CALL EMT BASIC	\$2,498.68	
MARQUEZ, YESENIA M	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$18,142.63	
MARSHALL, KIMBERLY	SCHOOL	FOOD SERVICE SUBSTITUTE	\$2,332.00	
MARSHALL, KIMBERLY A	TOWN	OCC - JR. ACTIVITY STAFF	\$620.00	
MARTIN, ANDREW B	SCHOOL	TEACHER - OHS	\$47,388.64	
MARTINELLO, KATHLEEN	SCHOOL	PAYROLL/PERSONNEL DIRECTOR	\$43,489.94	
MASLEY JR, MICHAEL C	SCHOOL	TEACHER - OHS	\$89,292.72	
MASLEY, JULIANA M	SCHOOL	TEACHER - CHAFFEE/BARTON	\$41,655.50	
MASON, LOUISE P	SCHOOL	FOOD SERVICE SUBSTITUTE	\$92.40	
MASTROMATTEO, RYAN R	TOWN	OPD-P/T RADIO DISPATCHER	\$3,436.80	
MATHIEU, RICHARD J	SCHOOL	BUSINESS MANAGER	\$97,087.39	
MAY, KEVIN M	SCHOOL	TEACHER - OHS	\$74,304.39	
MAZEIKA, PAUL D	TOWN	PLUMBING INSPECTOR	\$7,983.00	
MCCAMBRIDGE, LORI J	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$23,364.13	
MCCARTHY, KELLY L	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$20,889.98	
MCCARTHY, LEDA A	SCHOOL	FOOD SERVICE - HELPER	\$15,205.71	
MCCARTHY, PAUL J	*	TOWN	PATROL OFFICER	\$78,100.11
MCCARTHY, RANDY L	*	TOWN	PATROL OFFICER	\$81,512.80
MCCONNELL, MELISSA E	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$22,249.67	

MCDONALD, ANTHONY J	SCHOOL	SUBSTITUTE TEACHER	\$17,990.00	
MCDONALD, DEBRA R	SCHOOL	GUIDANCE SECRETARY - OHS	\$38,361.16	
MCDONALD, JAMES R	*	TOWN	PATROL OFFICER	\$78,521.29
MCGOWN, CORINA L	SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$3,557.27	
MCGRATH, DEBORAH J	SCHOOL	TEACHER - BARTON	\$51,590.05	
MCKAY, ROBERTA F	SCHOOL	PLAYGROUND/CAFE AIDE - OMS	\$12,576.22	
MCKEON, TIMOTHY F	TOWN	COUNCIL ON AGING VAN DRIVER	\$20,217.60	
MCLAUGHLIN, VICTORIA R	TOWN	JR. CLERK/DATA COLLECTOR	\$28,231.00	
MEAD JR, KENNETH C	*	TOWN	PATROL OFFICER	\$67,038.32
MENARD, DIANE L	SCHOOL	TEACHER - BARTON	\$62,397.55	
MENEGUZZO, JULIE M	SCHOOL	SPECIAL EDUCATION TEACHER	\$59,376.81	
MERCIER, NORMAN J	TOWN	COA VAN DRIVER	\$400.00	
MILLER, CINDY L	SCHOOL	BUS DRIVER	\$10,720.92	
MILLER, RALPH W	TOWN	SKILLED SEASONAL LABORER-DPW	\$18,096.62	
MILLINER, BENNETT W	SCHOOL	ASST.PRINCIPAL - OMS	\$86,310.40	
MILLS, MARJORY A	SCHOOL	SUBSTITUTE NURSE - BARTON	\$250.00	
MILTON, CHRISTOPHER	SCHOOL	TEACHER - PROJECT COFFEE	\$23,992.96	
MINARIK, PAUL J	SCHOOL	SUBSTITUTE VAN DRIVER	\$5,688.66	
MONROE, KELSEY E	TOWN	HEAD LIFEGUARD	\$1,464.00	
MOODY, SANDRA M	SCHOOL	INSTRUCTIONAL AIDE	\$3,457.51	
MORGAN, PATRICIA A	TOWN	ELECTION WORKER	\$138.32	
MORGAN-TATE, ANN D	TOWN	SR. CLERK/TOWN CLERK	\$24,560.53	
MORIN, GARRETT D	TOWN	LIBRARY PAGE	\$6,180.00	
MORRIS, JEFFREY S	TOWN	CALL EMT BASIC	\$914.76	
MORRISSEY, KYLE E	TOWN	RADIO DISPATCHER REG PART-TIME	\$12,254.88	
MOSCOFFIAN, SUSAN	SCHOOL	TEACHER - OMS	\$65,228.26	
MULCAHY, JAMES J	SCHOOL	COACH	\$3,400.00	
MULLAN, JOHN J	SCHOOL	ADVISOR - YRBK, ETC	\$1,919.00	
MULLEN, JOHN	SCHOOL	SUBSTITUTE TEACHER	\$9,036.50	
MURPHY, KARA J	SCHOOL	TEACHER - OMS	\$58,014.36	
MURPHY, LISA M	SCHOOL	SPECIAL EDUCATION TEACHER	\$66,991.71	
MURPHY, PATRICIA	SCHOOL	TEACHER ASST. - BARTON	\$13,891.27	
MURPHY, TRICIA	SCHOOL	FOOD SERVICE SUBSTITUTE	\$188.60	
MURPHY-DOW, ROBIN L	SCHOOL	TEACHER - PROJECT COFFEE	\$64,028.36	
MURRAY, BLAYNE W	SCHOOL	TEACHER - PROJECT COFFEE	\$39,803.64	
MURRAY, JANICE M	SCHOOL	TEACHER - CHAFFEE	\$59,376.81	
MYHAVER, DANNY A	TOWN	CALL/STAND BY FIRE	\$1,875.92	
NASH, CLAUDIA R	SCHOOL	TEACHER - OMS	\$50,514.56	
NEFF, WENDY	SCHOOL	SUBSTITUTE	\$901.65	
NELSON, JO ANN E	TOWN	ELECTION WORKER	\$172.90	
NEVERS, SCOTT	SCHOOL	LONG TERM SUBSTITUTE TEACHER	\$11,864.46	
NEWMERZYCKYJ JR, WOODYMYR	TOWN	CALL/STAND BY FIRE	\$25.92	
NGUYEN, DUNG V	SCHOOL	TEACHER - OHS	\$67,978.36	
NOLAN, JAMES F	SCHOOL	COACH	\$2,600.00	
NOONE-YVON, KAREN P	SCHOOL	SPED DIRECTOR	\$78,994.89	
NORRGARD, KATHLEEN T	SCHOOL	SPECIAL EDUCATION TEACHER	\$63,015.80	
NUGENT, COURTNEY	SCHOOL	TEACHER - OHS	\$50,378.60	
NUGENT, DAVID M	SCHOOL	ASST. PRINCIPAL - OHS	\$87,311.54	
OBRIEN, FRANCIS R	SCHOOL	TEACHER - PROJECT COFFEE	\$59,999.85	
OBRIEN, MICHAEL J	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$30,261.70	
O'DAY, JAZMINE	SCHOOL	EDUCARE AIDE	\$751.95	

ODGREN, DEBORAH V	SCHOOL	BUS MONITOR	\$13,355.63	
OGLEBAY, MELISSA	SCHOOL	TEACHER ASST. - OMS	\$23,992.68	
O'HALLORAN, DANIEL G	TOWN	VETERANS AGENT	\$6,225.96	
O'HALLORAN, DONNA M	TOWN	MIS DIRECTOR	\$65,852.00	
OLLIS, GERALD	SCHOOL	TEACHER - OMS	\$23,408.64	
ORNELL, KRISTIN H	SCHOOL	TEACHER - CHAFFEE	\$59,881.61	
PALMIERI, GINA M	TOWN	CALL EMT BASIC	\$6,785.50	
PALUMBO, ROSANNE R	SCHOOL	SUBSTITUTE NURSE - BARTON	\$1,250.00	
PAPAGNI, STEVEN	TOWN	FACILITIES MAINTENANCE TECH	\$48,552.04	
PARCELLS, JEFF M	SCHOOL	COACH	\$4,400.00	
PARISEAU, JENNIFER L	SCHOOL	TEACHER - OMS	\$50,194.44	
PARKER, ALISON M	SCHOOL	TEACHER ASST. - BARTON	\$21,271.66	
PASTIER, VERONICA R	SCHOOL	FOOD SERVICE - BAKER	\$17,482.54	
PELLETIER, SUSAN L	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$3,878.37	
PELTIER, SUSAN J	SCHOOL	TEACHER - BARTON	\$66,044.78	
PERRA, DENISE A	SCHOOL	FOOD SERVICE - HELPER	\$5,135.18	
PERRY, ANTHONY	SCHOOL	TECHNOLOGY ASST.	\$18,922.25	
PICARD JR, ROBERT W	*	TOWN	PATROL OFFICER	\$83,198.84
PICARD SR, ROBERT W	TOWN	ELECTION WORKER	\$143.64	
PICARD, SUZANNE M	TOWN	ELECTION WORKER	\$175.56	
PIERCE, JENNIFER L	SCHOOL	TEACHER - OMS	\$64,028.36	
PIETRO, CHRISTOPHER J	SCHOOL	TEAM CHAIRPERSON	\$64,360.83	
PIETTE, JAMES J	SCHOOL	IA LIBRARY- BARTON	\$20,895.68	
PIETTE, MOLLY R	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$825.62	
PIETTE, RACHEL A	SCHOOL	SPECIAL EDUCATION TEACHER	\$72,515.52	
PIMENTEL, KIMBERLY A	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$23,037.96	
PISCITELLI, BARBARA J	SCHOOL	SPECIAL EDUCATION TEACHER	\$59,086.96	
PLIAKAS, KRISTIN M	SCHOOL	TEACHER - CHAFFEE	\$53,166.38	
POTHIER, JENNIFER	SCHOOL	TEACHER ASST. - OMS	\$14,192.32	
POWER, MEREDITH	SCHOOL	COACH	\$1,750.00	
POWERS, RONA M	TOWN	COUNCIL ON AGING OUTREACH PT	\$10,009.88	
PREFONTAINE, JESSICA	SCHOOL	SUMMER PROFESSIONAL DEVELOP	\$1,000.00	
PREFONTAINE, JESSICA M	*	TOWN	FIREFIGHTER/PARAMEDIC	\$57,987.92
PREFONTAINE, REBECCA L	TOWN	OPD-RADIO DISPATCHER	\$34,596.97	
PRUNIER, ELLEN K	SCHOOL	TEACHER - OMS	\$69,056.89	
PUNISKIS, JOHN G	*	TOWN	PATROL OFFICER	\$75,316.73
PUPKA, CHRISTOPHER T	TOWN	ASSESSOR	\$57,003.50	
PURCELL, KATHLEEN E	TOWN	ELECTION WORKER	\$140.98	
PURCELL, PATRICK J	TOWN	CALL - FF/EMT-PARAMEDIC	\$668.86	
PURCELL, THOMAS P	TOWN	ELECTION WORKER	\$151.62	
PUTIS, JILL M	SCHOOL	DRIVER - SPECIAL EDUCATION	\$17,089.68	
PYTKO, LAUREL E	TOWN	1/2 DAY CAMP COUNSELOR	\$1,521.51	
PYTKO, LAURIE E	SCHOOL	NURSE - BARTON	\$51,356.04	
QUIGLEY, NICOLE	SCHOOL	SPECIAL EDUCATION TEACHER	\$13,344.90	
RACICOT, JESSICA L	SCHOOL	TEACHER - OMS	\$64,028.36	
RACICOT, MARY JANE	SCHOOL	SECRETARY - OHS	\$29,561.33	
RADZIK, KEITH J	SCHOOL	TEACHER - OHS	\$62,015.84	
RAND, NANCY C	TOWN	ELECTION WORKER	\$489.44	
RAWSON, ETHAN O	TOWN	CAMP COUNSELOR	\$2,242.50	
RAYMOND, CHRISTOPHER S	TOWN	SEASONAL LABORER/DPW	\$336.96	
RAYMOND, HILARY	SCHOOL	HALL MONITOR - OHS	\$5,084.30	

RAYMOND, JOSHUA S	TOWN	SEASONAL LABORER/DPW	\$7,802.73	
RAYMOND, MICHELLE M	SCHOOL	SPECIAL ED SECRETARY	\$32,230.46	
RAYMOND, STEVEN R	TOWN	SKILLED SEASONAL LABORER-DPW	\$358.91	
REA, COLLEEN A	SCHOOL	TEACHER - BARTON	\$65,228.26	
RECOS, RICHARD T	SCHOOL	TEACHER - OHS	\$41,866.23	
REGELE, KATHLEEN M	SCHOOL	OCCUPATIONAL THERAPIST	\$63,035.84	
REYNOLDS, ADELLE M	TOWN	INSPECTOR OF BUILDINGS	\$29,903.34	
REYNOLDS, JOHN	SCHOOL	TECHNOLOGY ASST.	\$36,247.77	
REYNOLDS, TYLER G	TOWN	SENIOR LIFEGUARD	\$2,387.00	
RHEAULT, MARTHA L	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$3,469.81	
RHEAULT, RUSSELL C	TOWN	MODERATOR	\$200.00	
RICHARDS, JUSTIN	SCHOOL	COACH	\$3,700.00	
RICHARDSON, ELIZABETH M	*	TOWN	CALL - FF/EMT-BASIC	\$6,902.35
RIDER, CAROLE L	TOWN	ELECTION WORKER	\$292.60	
RIDER, MARLENE A	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$13,550.59	
RIOUX, KELSEY E	SCHOOL	EDUCARE AIDE	\$1,182.53	
RIVETT, SANDRA S	SCHOOL	NURSE - CHAFFEE	\$55,007.83	
ROBERGE, SARAH E	SCHOOL	COTA	\$31,104.00	
ROBINSON, RAYMOND J	TOWN	CUSTODIAN/MAINTENANCE	\$610.00	
RODERICK, NICOLE	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$18,314.73	
RODIER, JUDY A	SCHOOL	FOOD SERVICE - BAKER	\$9,134.42	
RODIER, PATRICIA C	SCHOOL	TEACHER - CHAFFEE	\$49,003.98	
ROEMER, MICHELLE E	SCHOOL	TEACHER - CHAFFEE	\$58,372.57	
ROLAND, CHRISTOPHER P	TOWN	CALL/STAND BY FIRE	\$20.76	
ROLAND, MELODY G	TOWN	HISTORICAL COMMISSION	\$1,425.60	
ROMEO, CYNTHIA	SCHOOL	NURSE - OMS	\$25,648.07	
ROOS, ALICE J	TOWN	SR. CLERK/DPW	\$33,956.03	
ROSEBROOKS, WILLIS O	*	TOWN	CALL/STAND BY FIRE	\$2,263.04
ROSENKRANTZ, JOEL D	TOWN	CALL EMT INTERMEDIATE	\$155.40	
ROSS, JEANNINE A	TOWN	SR. CLERK/ASSESSOR	\$43,274.22	
ROSS, PATRICIA J	SCHOOL	HALL MONITOR - OHS	\$12,331.57	
ROYCEWICZ, DANIEL E	TOWN	SEASONAL LABORER/DPW	\$9,845.55	
RUDMAN, SCOTT P	*	TOWN	FIREFIGHTER/INTERMEDIATE	\$48,129.36
RUIZ, KAREN H	SCHOOL	TEACHER - OMS	\$63,024.05	
RUTKIEWICZ, SARAH L	SCHOOL	TEACHER - OMS	\$63,677.55	
SAAD, ANTHONY P	*	TOWN	POLICE SERGEANT	\$103,374.43
SAAD, JOHN G	*	TOWN	BOARD OF SELECTMEN	\$999.96
SCANLON, CHERYL	SCHOOL	SUBSTITUTE TEACHER	\$4,410.00	
SCANLON, KATHRYN M	*	TOWN	CALL EMT BASIC	\$1,551.82
SCHAKENBACH, LAURA J	SCHOOL	SPECIAL EDUCATION TEACHER	\$67,244.68	
SCHOEMER, KATHLEEN	SCHOOL	SUBSTITUTE NURSE - BARTON	\$7,187.50	
SCHOLL, KRISTEN E	SCHOOL	TEACHER - OMS	\$55,348.47	
SCHULLER, MELISSA	SCHOOL	COACH	\$400.00	
SCOLARO, JOSEPH	SCHOOL	COURIER - CENTRAL OFFICE	\$135.60	
SCOTTI, BETTY J	SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$2,147.59	
SEIDLER, EDWARD R	TOWN	SEALER OF WEIGHTS & MEASURES	\$3,100.00	
SELLERS, KENNETH J	*	TOWN	LIEUTENANT/INTERMEDIATE	\$58,859.21
SEMEYCK, DEBORAH A	SCHOOL	TEACHER - OHS	\$70,467.62	
SENECAL, COLLEEN S	TOWN	OCC - JR. ACTIVITY STAFF	\$1,326.00	
SEQUEIRA, LINDA	SCHOOL	FOOD SERVICE SUBSTITUTE	\$110.40	
SHANNON, IRENE M	SCHOOL	SPECIAL EDUCATION TEACHER	\$68,519.78	

SHEA, ANGELA	SCHOOL	DRIVER - SPECIAL EDUCATION	\$6,371.61
SHEEHAN, KATHERYNE A	SCHOOL	TEACHER - BARTON	\$57,364.36
SHELDON, KENDRA	SCHOOL	SPECIAL EDUCATION TEACHER	\$64,047.55
SHERIDAN, BRIAN J	TOWN	CALL EMT BASIC	\$185.72
SHERIDAN, CAROL A	SCHOOL	TEACHER ASST. - BARTON	\$23,723.85
SIKONSKI, EDWARD M	SCHOOL	GUIDANCE COUNSELOR - OHS	\$70,021.55
SIMKUS, JOHANNA Z	SCHOOL	LIBRARY INSTRUCTIONAL AIDE	\$22,294.14
SINGER, KERRIE	TOWN	BOH MEMBER	\$500.00
SKEATES, NANCY J	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$28,023.44
SMEGLIN, CARRIE A	SCHOOL	TEACHER - BARTON	\$54,845.32
SMITH, DAVID S	SCHOOL	TEACHER - OMS	\$55,851.02
SMITH, ROBERT R	TOWN	CALL EMT BASIC	\$1,082.76
SNYDER, DIANE J	SCHOOL	TEACHER - OHS	\$45,612.63
SNYDER, KATHERINE T	SCHOOL	SECRETARY - TITLE 1	\$5,520.70
SOMERS, JOANN	*	OPD-RADIO DISPATCHER	\$57,334.25
SOUTHWELL, DALE E	SCHOOL	CROSSING GUARD	\$2,901.60
SPINNEY, MARTHA S	SCHOOL	TEACHER - OHS	\$70,517.62
SPITZ, PATRICIA I	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$25,016.43
SPOONER, CAROL A	TOWN	ELECTION WORKER	\$444.22
ST. GERMAIN, ANTOINETTE M	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$17,196.45
ST. GERMAIN, DAWN M	SCHOOL	TEACHER - BARTON	\$52,326.82
ST. JOHN, LINDA	SCHOOL	SPECIAL EDUCATION TEACHER	\$64,928.36
ST. MARTIN, CHRISTINA M	SCHOOL	TEACHER - BARTON	\$65,228.26
STANMYER, ALEXANDER L	SCHOOL	SUBSTITUTE TEACHER	\$2,870.00
STEARNS, DEBORAH R	TOWN	ELECTION WORKER	\$167.58
STERITI, WENDY P	SCHOOL	TEACHER ASST. - OMS	\$21,830.80
STEVENS, D. LYN	SCHOOL	SPECIAL EDUCATION TEACHER	\$65,228.26
STEVENS, RONALD C	TOWN	ASST INSPECTOR OF WIRES	\$3,499.00
STOCKHAUS, KARA D	SCHOOL	TEACHER - OHS	\$63,625.86
STONE, AMANDA L	TOWN	OPD-P/T RADIO DISPATCHER	\$1,428.42
STONE, CAROLYN	SCHOOL	GUIDANCE SECRETARY - OHS	\$1,707.91
STONE, KEVIN P	SCHOOL	BARTON - HEAD CUSTODIAN	\$50,230.90
STUART, LAURA	SCHOOL	SPECIAL EDUCATION TEACHER	\$50,108.89
SULLIVAN, CATHLEEN M	TOWN	LIB/PT CHILDS CIRC CLERK	\$12,349.38
SULLIVAN, CLAIRE L	SCHOOL	TECHNOLOGY DATA CLERK	\$748.80
SUTOR, STEFANIE	SCHOOL	TEACHER ASSISTANT - TITLE 1	\$4,220.76
SWEENEY, PAULA J	SCHOOL	OMS CUSTODIAN	\$36,554.81
SWINDELL, JANICE E	SCHOOL	TEACHER - OHS	\$55,851.02
TABORDA, JAIMEE L	SCHOOL	TEACHER - OHS	\$50,608.39
TARGOFF, ANDREW H	SCHOOL	TEACHER - CHAFFEE	\$68,057.04
TATUM, KERRY M	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$18,413.43
TATUM, MYLENE D	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$17,373.46
TAWADROS, RANDA A	TOWN	CIVIL ENGINEER - DPW	\$65,936.00
THIBAUDEAU, APRIL M	TOWN	1/2 DAY CAMP COUNSELOR	\$1,357.88
THOMPSON, MATTHEW F	SCHOOL	EDUCARE AIDE	\$917.22
THORNTON, AMANDA H	TOWN	CHILDREN'S LIBRARIAN	\$28,450.80
THORNTON, LYNN A	SCHOOL	GUIDANCE COUNSELOR - BARTON	\$66,321.71
TOOHIL, ERIN E	*	CALL EMT BASIC	\$7,649.46
TOROSIAN, CHERYL M	SCHOOL	SUBSTITUTE TEACHER	\$3,403.22
TORTESON, JANICE	SCHOOL	FOOD SERVICE - SUBSTITUTE	\$1,627.95
TORTI, REBECCA L	SCHOOL	SPECIAL EDUCATION TEACHER	\$59,999.85

TOURTELLOTTE, CLEIGHTON	*	TOWN	CALL - FF/EMT-BASIC	\$9,816.90
TRAHAN, NEIL L		SCHOOL	TECHNOLOGY COORDINATOR	\$79,495.40
TRAN, ANH-DAO		SCHOOL	COACH	\$275.00
TREMBLAY, BRENDON R		SCHOOL	SUMMER SPORTS CAMP COACH	\$250.00
TREMBLAY, DEBRA J		SCHOOL	SPECIAL ED SECRETARY	\$40,465.00
TRIPP, ANDREW J		TOWN	CALL/STAND BY FIRE	\$848.88
TRIPP, JILL		SCHOOL	SUBSTITUTE BUS MONITOR	\$60.48
TRIPP, LINDA L		SCHOOL	BUS DRIVER	\$18,893.28
TROIANO, ANDREW R	*	TOWN	FIREFIGHTER/INTERMEDIATE	\$36,233.93
TURNER, DONNA M		SCHOOL	CROSSING GUARD	\$12,832.00
TYCK, JAMES J		SCHOOL	DRIVER - SPECIAL EDUCATION	\$25,890.85
UGRINOW, JENNIFER M		SCHOOL	TEACHER - CHAFFEE	\$51,117.60
VALLIERE, ZACHARY P		SCHOOL	COACH	\$250.00
VAN COTT, CHARLENE V		TOWN	CALL EMT BASIC	\$419.25
VAN WART, JANET M		SCHOOL	SUBSTITUTE TEACHER	\$12,882.50
VANDERGRIFT, JOSEPH		SCHOOL	PSYCHOLOGIST	\$19,888.86
VELEZ, NELSON		SCHOOL	DRIVER - SPECIAL EDUCATION	\$20,842.20
VIEL, DANIEL J		TOWN	CEMETERY COMMISSIONER	\$115.00
VIGEANT, DONALD J		TOWN	CONSTABLE	\$148.96
VIGEANT, LINDA I		TOWN	ELECTION WORKER	\$140.98
VINCENT, RICHARD J		SCHOOL	OMS CUSTODIAN	\$44,739.12
VINCENT, SUSAN		SCHOOL	SUBSTITUTE CUSTODIAN	\$2,034.00
VINZI, R STEVEN		SCHOOL	TEACHER - OMS	\$45,933.08
VOAS, MICHAEL		TOWN	BOARD OF SELECTMEN	\$583.31
WALIA, RHEA		SCHOOL	TEACHER - OMS	\$69,067.72
WALNE, CARYL A		SCHOOL	EDUCARE AIDE	\$687.30
WALSH, DONNA A		SCHOOL	FOOD SERVICE - HELPER	\$16,619.20
WALSH, THOMAS F	*	TOWN	CALL EMT BASIC	\$3,128.66
WARD, THOMAS M		SCHOOL	GUIDANCE COUNSELOR - OHS	\$71,594.64
WELCH, NOREEN T		SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$21,507.14
WELLS, JENNIFER L		SCHOOL	TEACHER ASST. - OMS	\$8,774.64
WELLS, KEVIN P		SCHOOL	PRINCIPAL - OHS	\$98,614.94
WELSH, MATTHEW		SCHOOL	TEACHER - OHS	\$44,106.10
WESSELL, MARIE T		TOWN	CEMETERY COMMISSIONER	\$115.00
WHETSTONE, RYAN		SCHOOL	TEACHER - OHS	\$13,251.30
WHITAKER, JOSHUA M		SCHOOL	TEACHER - OMS	\$60,709.05
WHITE, DANIELLE		SCHOOL	INSTRUCTIONAL AIDE - OHS	\$17,652.78
WHITE, DAVID P		SCHOOL	HEAD CUSTODIAN - OMS	\$34,907.08
WHITE, JESSICA L		SCHOOL	SPECIAL EDUCATION TEACHER	\$59,881.61
WHITE, LINDA S		SCHOOL	DRIVER - SPECIAL EDUCATION	\$14,943.29
WHITE, MICHAEL		SCHOOL	SUBSTITUTE CUSTODIAN	\$6,378.17
WHITE, ROSE-MARIE G		TOWN	OCC - JR. ACTIVITY STAFF	\$1,206.00
WHITE, THOMAS		SCHOOL	SUBSTITUTE TEACHER	\$12,540.00
WIDING, MELISSA A		SCHOOL	SUPERINTENDENT SECRETARY	\$45,562.40
WIELAND, KATHERINE N		SCHOOL	GUIDANCE COUNSELOR - OHS	\$71,254.83
WILLIAMS, HAROLD G		SCHOOL	DRIVER - SPECIAL EDUCATION	\$23,436.64
WILSON, CLAIRE D		TOWN	TOWN TREASURER	\$52,492.20
WILSON, JEFFREY A		TOWN	SKILLED SEASONAL LABORER-DPW	\$349.92
WILSON, MARY A		SCHOOL	TEACHER ASST. - BARTON	\$21,280.19
WILSON, SCOT		TOWN	CALL/STAND BY FIRE	\$1,123.18
WINSKY, JOHN M		TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$45,495.49

WOLFE, JANET L	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$23,807.32
WOOD, MELISSA	SCHOOL	TEACHER ASST. - CHAFFEE	\$20,976.27
WOZNIAK, KATHLEEN A	SCHOOL	TEACHER - OMS	\$30,734.13
YORK, TARRY A	SCHOOL	CROSSING GUARD	\$23,931.31
YOUNGSMAN, DAVID	SCHOOL	TEACHER - OHS	\$61,741.83
YUCATONIS, WANDA	TOWN	ELECTION WORKER	\$470.82
YURSHA, JONATHAN C	*	FIREFIGHTER/BASIC	\$46,845.37
YVON, NORMAN P	SCHOOL	PRINCIPAL - CHAFFEE	\$89,991.52
ZENESKI, JOSEPH M	TOWN	TOWN MANAGER	\$107,437.50
ZIELINSKI, BRIAN D	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$4,944.24
ZIEMBA, ELAINE M	SCHOOL	NURSE - OHS	\$55,352.35
ZUIDEMA, VALERIE J	SCHOOL	SPEECH PATHOLOGIST	\$68,471.71
<b>* Only a portion of the salary given is paid for by the Town of Oxford. This individual also receives income from other sources, such as Police Details and/or Overtime.</b>			



# COLLECTOR'S RECEIVABLES

	UNCOLLECTED 01/01/2011	COMMITMENTS REFUNDS	ADJUSTMENTS ABATEMENTS	TRANSFERS TT & TAX POSS	LESS COLLECTIONS	UNCOLLECTED 12/31/2011
<b>TAX TITLE</b>	610,680.10	0.00	0.00	285,396.27	231,428.35	664,648.02
<b><u>REAL ESTATE</u></b>						
2012 R.E.	0.00	8,355,090.81	0.00	0.00	8,056,709.24	298,381.57
2011 R.E.	363,035.82	8,455,605.93	447,801.72	0.00	8,368,805.57	2,034.46
2010 R.E.	4,275.48	35,690.11	35,035.31	0.00	4,930.28	0.00
2008 R.E.	2,225.78	0.00	1,175.68	0.00	1,050.10	0.00
<b><u>PERSONAL PROPERTY</u></b>						
2012 P.P.	0.00	377,495.87	0.00	0.00	362,634.81	14,861.06
2011 P.P.	5,562.95	395,118.87	4,067.92	0.00	388,260.31	8,353.59
2010 P.P.	6,433.59	0.00	0.00	0.00	818.57	5,615.02
2009 P.P.	4,821.62	0.00	0.00	0.00	213.06	4,608.56
2008 P.P.	5,303.04	0.00	0.00	0.00	0.00	5,303.04
2007 P.P.	5,778.72	0.00	0.00	0.00	0.00	5,778.72
2006 P.P.	1,912.82	0.00	1,122.76	0.00	0.00	790.06
2005 P.P.	236.82	0.00	0.00	0.00	0.00	236.82
<b><u>MOTOR VEHICLE EXCISE</u></b>						
2011 MVE	0.00	1,436,728.80	52,400.25	0.00	1,337,143.32	47,185.23
2010 MVE	51,871.58	13,033.98	3,327.05	0.00	44,589.43	16,989.08
2009 MVE	28,626.24	1,213.84	788.94	0.00	8,765.57	20,285.57
2008 MVE	29,111.93	82.08	82.08	0.00	3,486.98	25,624.95
2007 MVE	24,726.78	220.00	220.00	0.00	3,069.15	21,657.63
2006 MVE	11,912.67	0.00	0.00	0.00	1,217.39	10,695.28
2005 MVE	11,239.74	0.00	0.00	0.00	193.13	11,046.61
2004 MVE	11,913.47	345.00	11,913.47	0.00	345.00	0.00
2003 MVE	0.00	392.30	0.00	0.00	392.30	0.00
2001 MVE	0.00	52.50	0.00	0.00	52.50	0.00
2000 MVE	0.00	126.77	0.00	0.00	126.77	0.00
1992 MVE	0.00	20.00	0.00	0.00	20.00	0.00
1985 MVE	0.00	6.25	0.00	0.00	6.25	0.00
<b><u>SEWER &amp; WATER</u></b>						
WATER BETTERMNT	3,140.51	0.00	0.00	0.00	3,140.51	0.00
WATER COMM INT	2,826.46	0.00	0.00	0.00	2,826.46	0.00
SEWER BETTERMENT	0.00	6,394.03	0.00	0.00	5,681.27	712.76
SEWER COMM INT	0.00	7,323.62	0.00	0.00	6,531.66	791.96
UTILITY BILLING	9,112.07	163,716.60	11,318.02	0.00	156,844.53	4,666.12
UTILITY BILLING	11,792.52	0.00	0.00	0.00	10,218.32	1,574.20
2011 USER FEE	0.00	8,115.00	0.00	0.00	7,555.00	560.00
<b><u>MISCELLANEOUS COLLECTIONS</u></b>						
PENALTIES & INTEREST			190,526.70			
CERTIFICATE OF MUNICIPAL LIENS			8,825.00			
PARKING TICKETS			6,645.00			

# TRUST FUND REPORT

## as of December 31, 2011

<u>Cemetery Expendable Balances</u>		<u>Library Expendable Balances</u>	
ACCOUNT <u>Assets</u>	BALANCE	ACCOUNT <u>Assets</u>	BALANCE
<i>Cash and Bank Accounts</i>			
C. L. Newcomb	2,920.22	C. L. Newcomb	5,060.53
Wilmarth Fund	3,826.08	M. Sawtelle	2,543.57
Gore Cemetery	1,986.27	W. Olney	2,094.52
J. Larned Combined	16,135.38	Col. N. Davis	892.97
Gore/Phalen Cemetery	1,924.59	J. Larned Combined	9,237.52
Clara Barton	3,975.99	A. L. Joslin	3,535.46
Carleton Lot	2,580.28	M. R. Taft	1,126.39
Mary A. Carlton	3,091.33	Sarah Joslin	1,453.20
Solty's Fund	1,050.83	Nettie Chaffee	1,194.82
Glass & Appleby	1,516.91	Louis Mayall	2,391.40
S. M. Lilley	2,925.70	Oxford Lions Club	643.60
M. A. Carlton/Gore	3,856.97	D. R. Taft	3,682.37
J. Learned	6,544.93	R. Daigneau	1,741.24
Harlan Kidder	8,724.61	Oxford Rotary Club	2,174.22
Perpetual Care	73,823.79	Eleanor C. Walker	1,008.73
G. W. Edwards	1,839.58	M. Buffum	7,860.97
Joslin Family	965.35	Patrons of the Library	11,134.07
Pottle Lot Trust	73.91	James F. Butler	357.40
A. Moffit	1,811.48	<b>TOTAL</b>	<b>\$58,134.98</b>
<b>TOTAL</b>	<b>\$139,574.20</b>		
<i>Cemetery Non-Expendable Balances</i>			
ACCOUNT <u>Assets</u>	BALANCE	ACCOUNT <u>Assets</u>	BALANCE
<i>Cash and Bank Accounts</i>			
C. L. Newcomb	1,000.00	C. L. Newcomb	2,000.00
Wilmarth Fund	1,165.00	M. Sawtelle	700.00
Gore Cemetery	600.00	W. Olney	1,000.00
J. Larned Combined	19,511.74	Col. N. Davis	250.00
Gore/Phalen Cemetery	700.00	J. Larned Combined	19,511.74
Clara Barton	1,500.00	A. L. Joslin	1,000.00
Carleton Lot	500.00	M. R. Taft	1,000.00
Mary A. Carlton	1,000.00	Sarah Joslin	1,000.00
Solty's Fund	250.00	Nettie Chaffee	1,000.00
Glass & Appleby	400.00	Louis Mayall	1,000.00
S. M. Lilley	1,000.00	Oxford Lions Club	3,203.02
M. A. Carlton/Gore	2,000.00	D. R. Taft	2,500.00
J. Learned	2,000.00	R. Daigneau	5,000.00
Harlan Kidder	5,447.97	Oxford Rotary Club	2,400.00
Perpetual Care	216,741.23	Eleanor C. Walker	3,503.08
G. W. Edwards	1,577.17	James F. Butler	2,420.00
Joslin Family	2,350.00	<b>TOTAL</b>	<b>\$47,487.84</b>
Pottle Lot Trust	400.00	<b>TOTAL LIBRARY FUNDS</b>	<b>\$105,622.82</b>
<b>TOTAL</b>	<b>\$258,143.11</b>		
<b>TOTAL CEMETERY FUNDS</b>	<b>\$397,717.31</b>		

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# TRUST FUND REPORT

## as of December 31, 2011

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### School Expendable Balances

ACCOUNT <u>Assets</u>	BALANCE	
<i>Cash and Bank Accounts</i>		
James Eastman	472.07	
Chaffee Brothers	513.16	
Oxford District Nurse	11,304.57	
F. Duncan Wilson	207.37	
Glenn Pottle	742.26	
Eugene McKenney	548.45	
Oxford Grange Valedictory	163.97	
Cathy Evans	128.66	
Frank Sanella	117.55	
H. Ellsworth Hobbs	208.50	
Laura Shepardson	103.48	
Walter Dimock	222.78	
Lynne Reilly	173.65	
Doris Boyle	103.00	
L. J. & E. H. Chaffee	405.38	
Steven Hull Memorial	159.83	
Irwin Pottle	1,764.70	
Jean Shea	112.82	
Wayne Westall	1,641.34	
David J. Richards	252.75	
Mark Carey	449.12	
Hannah Harwood	24,807.02	
Irwin & Lillian Pottle	84,098.69	
Freeman Rosebrooks	319.30	
D. Schofield	590.15	
J. Moffit	706.28	
J. Fallavollita	759.38	
E. A. Gomes	317.33	
N. J. Bennett	733.31	
John Chaffee	503.86	
Lyman & Violet Rosebrooks	2,215.36	
Lillian Pottle	29,113.61	
Mary DeWitt	714.47	
Webster Spring	1,836.87	
Smith Hughes	209.99	
Elsie Moscoffian	712.28	
Steven Kowaleski	2.58	
Huguenot Arms	31.66	
Mark Brule	135.37	
OHS Art	6.81	
Lisa Yucatonis	426.38	
Lamoureux, J. & C.	205.57	
J & H Moore	.16	

### Scholarship Non-Expendable Balances

ACCOUNT <u>Assets</u>	BALANCE
<i>Cash and Bank Accounts</i>	
James Eastman	3,065.00
Chaffee Brothers	4,000.00
Oxford District Nurse	3,861.98
F. Duncan Wilson	2,380.46
Glenn Pottle	3,650.00
Eugene McKenney	5,000.00
Oxford Grange Valedictory	616.54
Cathy Evans	2,030.00
Frank Sanella	2,350.00
H. Ellsworth Hobbs	3,138.67
Laura Shepardson	2,500.00
Walter Dimock	3,000.00
Lynne Reilly	1,855.00
Doris Boyle	910.00
L. J. & E. H. Chaffee	13,400.00
Steven Hull Memorial	4,500.00
Irwin Pottle	4,815.00
Jean Shea	1,400.00
Wayne Westall	9,725.00
David J. Richards	3,190.00
Mark Carey	3,000.00
Hannah Harwood	3,000.00
Irwin & Lillian Pottle	130,000.00
Freeman Rosebrooks	4,750.00
D. Schofield	1,817.82
J. Moffit	25,000.00
J. Fallavollita	3,384.40
E. A. Gomes	1,479.50
N. J. Bennett	3,050.00
John Chaffee	1,050.00
Lyman & Violet Rosebrooks	23,852.97
Lillian Pottle	32,891.54
<b>TOTAL</b>	<b>\$308,663.88</b>

**TOTAL SCHOLARSHIP FUNDS \$498,815.19**

# TRUST FUND REPORT

## as of December 31, 2011



### Miscellaneous Expendable Balances - I

ACCOUNT <u>Assets</u>	BALANCE
<i>Cash and Bank Accounts</i>	
C. Larned Entertainment	1,130.27
Elizabeth Copp	9,194.58
C. Wellington	18,602.91
Tri-Centennial Fund	48,863.97
American Revolution	1,288.05
Law Enforcement	6,732.11
OPEB Liability Trust	3,069,739.16
Council on Aging	1,810.94
<u>Stabilization Fund</u>	<u>1,772,018.12</u>
<b>TOTAL</b>	<b>\$4,929,380.11</b>

### Miscellaneous Non-Expendable Balances - I

ACCOUNT <u>Assets</u>	BALANCE
<i>Cash and Bank Accounts</i>	
C. Larned Entertainment	10,000.00
Elizabeth Copp	2,000.00
<b>TOTAL</b>	<b>\$12,000.00</b>

### Miscellaneous Expendable Balances - II

ACCOUNT <u>Assets</u>	BALANCE
<i>Cash and Bank Accounts</i>	
R.G. Alverson	793.90
Oxford H.A.P.	41,140.07
Retirement Fund	791,343.21
Conservation Fund	18,735.83
Mun. Bldg. Insur. T.F.	127,752.49
Trust Fund Group	6,054.57
<b>TOTAL</b>	<b>\$985,820.07</b>

### Miscellaneous Non-Expendable Balances - II

ACCOUNT <u>Assets</u>	BALANCE
<i>Cash and Bank Accounts</i>	
R.G. Alverson	300.00
Oxford H.A.P.	98,755.75
<b>TOTAL</b>	<b>\$99,055.75</b>
<b>TOTAL MISCELLANEOUS FUNDS</b>	
	<b>\$6,026,255.93</b>

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*Ending Market Values as of December 31, 2011:*

**Cecelia J. Smolenski/Millette Charitable Trust Fund I**  
**\$1,279,614.24**

**Cecelia J. Smolenski/Millette Charitable Trust Fund II**  
**\$1,226,867.68**

**Gahagan Family Scholarship Fund**  
**\$577,641.25**

**George A. Pytko and Paul P. Pytko Scholarship Fund**  
**\$55,196.47**

**Founders Day**  
**\$8,007.47**

**George A. Morin Library Trust**  
**\$146,479.56**

**TOTAL SPECIALIZED TRUST FUNDS**  
**\$3,293,806.67**

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# PUBLIC SAFETY

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## ANIMAL CONTROL

The Department of Animal Control directly falls under the Board of Health (and is a direct report to the Town Manager and the Board of Selectmen). Animal Control is also associated with the Oxford Police Department (OPD). Animal Control works out of an office located in the OPD and animal-related calls typically go through the Police Department. The Town Manager has allowed interested individuals within the community to volunteer at the animal shelter to assist in the care and enrichment of and aid in the placement of the animals in the town's possession. You can fill out an application at the Town Manager's Office during regular business hours.

The Department of Animal Control assures that residents comply with the town's by-laws and rules & regulations pertaining to domestic and farm animals. The Department of Animal Control has the authority and jurisdiction within Oxford to write citations for various offenses that are contained in the town's by-laws. Some of the laws that pertain to animals are also mandated by State and Federal agencies as well. Typically, the Department of Animal Control is called upon to assist with problems/issues dealing with domestic animals (dogs and cats) in addition to wildlife issues, which include deer, fowl, raccoons, skunks, chipmunks, rabbits, rats, mice, voles, opossum, fox, fishers, beavers, squirrels and, occasionally, other rarer forms of wildlife. Oxford Animal Control has been asked to assist surrounding towns, as well as local and State Police and Emergency Medical Services (EMS).

The Town of Oxford has a 24-hour leash law in its by-laws for dogs and also requires owners of dogs and cats to license their pets on an annual basis. Dog licenses are issued and available beginning in April of each year; cat licenses are available and issued beginning in February; both are valid for one year. This pertains to all dogs

and cats that reside in the Town of Oxford that are six months or older. All dog and cat licenses that are issued require valid proof of a current rabies vaccination from a licensed veterinarian. Dog and cat licenses can be obtained at the Town Clerk's Office located in Town Hall or by mailing the appropriate fee and rabies certificate (the license will then be issued and both the original rabies certificate and current license document will be mailed back). Other domestic/exotic animals require Special Permits; specific guidelines have been set pertaining to various species. The Board of Selectmen approves or disapproves of these permits as requests are filed.

The Department of Animal Control is responsible for the humane care of all animals that are housed in the shelter located on Old Webster Road. This includes, but is not limited to, providing fresh food and water on a daily basis, maintaining a clean, dry environment, exercise and basic animal enrichment. Monitoring of the kennel/shelter temperature and general care also falls under the responsibility of the Animal Control Officer.

Additionally, the Department of Animal Control is responsible for issuing and implementing quarantine orders for the below reported events. Quarantines are placed on domestic animals outlined in the following situations:

- Direct contact with a confirmed rabid animal (confirmed by the State Rabies Lab located in Jamaica Plain)
- Direct contact with a confirmed rabid animal (raccoon, skunk, woodchuck or any carnivorous animal)
- A wound of unknown origin, suspected to be caused by another animal (e.g., cat abscesses)
- Proximate exposure to a confirmed rabid animal (confirmed by the state rabies lab)

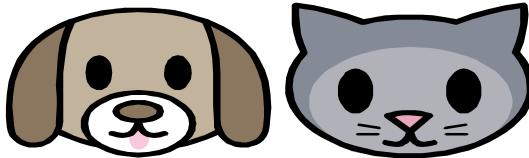
Any questions, concerns or complaints regarding animals may be directed to the Department of Animal Control through the Police Department @ (508) 987-6047 (ACO direct line) or for emergencies, dispatch can be reached, 24 hours per day, seven days per week @ (508)-987-0156.

Fees are as follows:

- Initial pick up - \$25.00
- Per Diem (board) - \$10.00

All monies collected from fees and fines are submitted to Town Hall and are deposited into the "Dog Fund."

The Department of Animal Control is also responsible for conducting annual Barn Inspections that begin in October and are requested to be accomplished by the end of December. All hard copy documentation is forwarded to the state office located in Boston, Massachusetts when accomplished. This annual inspection is mandated by the state through the Department of Agricultural Resources, Bureau of Animal Health.



## BOARD OF HEALTH

The Board of Health has three volunteer members from the community, who are appointed by the Town Manager. These members are entrusted with the responsibility of preventing epidemics and the spread of disease, protecting Oxford inhabitants against environmental hazards, promoting and encouraging healthy behaviors, responding to disasters and assisting the community in recovery, as well as assuring the quality of accessible health services. The Board's tasks include: monitoring the health status of the town, investigating probable health hazards,

informing, educating and involving residents in health issues, developing policies that support community health efforts, assuring an expert public health work force, evaluating effectiveness, accessibility and quality of health services and developing new insights and innovative solutions to health problems.

### Board of Health:

<b>Robert Boulay</b>	Chairman
<b>Kerrie Singer</b>	Vice-Chairman
<b>Jeanine A. Hurley</b>	Member
<b>Terry M. Fike</b>	Clerk
<b>James Malley</b>	Board of Health Inspector
<b>Paul D. Mazeika</b>	Plumbing/Gas Inspector
<b>Steven Garabedian</b>	Food Inspector

The Board continues to educate the public and update their own knowledge in regard to new developments in the State laws and regulations.

The Board continues to work on Emergency Preparedness and would like to thank the Fire Department for their constant support and help with the plan.

The Board recently adopted amendments to the "Regulation of the Oxford Board of Health Restricting the Sale of Tobacco Products" and amendments to "Town of Oxford Regulation Prohibiting Smoking in Workplaces and Public Places," which included adopting an application and permit.

### Permits Issued:

Perc. Tests & Deep Hole Observations:	58
Septic Permits	53
Wells	8
Licenses and Permits	107
Plumbing Permits	103
Gas Permits	56

The Clerk maintains the Board of Health office on a daily basis. The Board of Health staff works in close cooperation with Building, Gas, Electrical and Plumbing Inspectors, the DPW, Planning Board, Conservation

Commission, Fire Department and the Superintendent of Schools.

This cooperative activity has improved the level of communication between agencies. It has also improved the efficiency of activities in regard to all departments that are entrusted with the enforcement of public health and safety environmental protection laws.

In closing, the Board of Health and its staff wish to thank the Board of Selectmen, the Town Manager and all of Oxford's Town Boards, Committees and residents who have worked with us in addressing many issues that were brought before the Board.



## BUILDING DEPARTMENT

**I**t is the duty of the Building Commissioner to administer and enforce the provisions of the Zoning By-Law of the Town of Oxford and in accordance with the State Building Code. The Building Department considers all matters relating to zoning, including requests for zoning approvals and determinations, issuance of building permits, investigation of complaints and issuance of violation notices. The Building Department works in conjunction with the Land Management Department to ensure compliance of Town and State rules and regulations.

**Following is the list indicating the number of permits issued by the office of the Building Commissioner during 2011:**

Above Ground Pools	8
Accessory Apartment	1
Additions	11
Barn	1
Chimney	6
Coal Stove	1
Commercial	18
Demolition	20
Dormer	1
Enclosed Porch	5
Fire Damage	1
Garage	5
In-ground Pool	5
Miscellaneous	53
New House/Single Family	8
Pellet Stove	29
Porch	4
Public Utility Facility	9
Remodel	30
Renovation	5
Roof	70
Shed	10
Siding	7
Sign	9
Temporary Trailer	1
Window	14
Wood Deck	13
Wood Stove	9
<b>TOTAL PERMITS ISSUED</b>	<b>354</b>

The total value of building construction for 2011 is estimated to be \$19,069,051.44 and fees collected were \$101,156.85.

Due to the record breaking snow during the winter of 2011, there were a record number of roof permits issued. Noteworthy building permits issued were for McDonald's rebuild, Walmart's expansion, which is expected to be complete in the spring of 2012, IPG Photonics Corporation's expansion and renovations at the Oxford Community Center.

In 2011, the Building Department, along with reviewing the applications for the above listed building permits and conducting inspections for the same, responded to more than 90 requests for zoning approval or determination and responded to numerous complaints and violations.

There were 270 electrical permits issued in 2011 and the fees collected totaled \$35,628.00.

The Building Department wishes to express its thanks to the Town Hall Staff for assistance with the many applications that are submitted for review and also to their customers, as well.

<b>Adelle Reynolds</b>	Building Commissioner
<b>Carl Feraco</b>	Asst. Building Inspector
<b>Alfred Banfill</b>	Electrical Inspector
<b>Ronald Stevens</b>	Asst. Electrical Inspector



## FIRE/EMS DEPARTMENT

2011 was a year of great achievements, as well as sadness. The department continued with its rapid pace of changes and improvements. Great things have been accomplished; new and improved programs have been implemented, while safety and training remain the biggest priority. Training is better attended than ever before. Staff members continue to expand upon their skills and knowledge by attending outside training and bringing these new skills back to the department to be shared with and taught to others. But the times that truly show the moral character of this department are those tragic events that hit close to our hearts. The ambulance accident in April where two of our own were injured, one seriously, left us all shaken and forced to reflect on just how dangerous our profession can be. This department arrived in force to care for and support one of its own. This was also evident on several other occasions during the year.

The loss of one of our member's daughter to a drunk driver, again forced us to reevaluate what we see every day and brought this department out in strength. Several members experienced the loss of loved ones, with the department there for support at each and every occasion. These sad events were outweighed by the continued growth and improvement in the department and its operations.

Some highlights for the department included the successful resuscitation of a forty year old female who suffered a cardiac arrest. Crews were working at the scene of a large garage fire at the time of the incident and left from the scene. A true team effort between police first responders and the EMS crews resulted in a full recovery for this loved mother and wife. Crews were featured in local news media and received the American Heart Association Life Safety award. In another publicized event, crews extricated and provided life saving care to a young female entrapped in a horrific car wreck. Both are examples of the training and skills of this department.

Fire responses, more notably, structure fires increased in 2011. To date, this department has addressed 13 fires in a structure, 7 were large enough to require multiple mutual aid agencies to assist, which is a significant increase from past years. The intense training and experience of the staff resulted in 6 of those large fires resulting in "good stops" by this department. The Main Street fire in October, which resulted in a total loss and left 6 families homeless, was an electrical fire that burned for many hours before 911 was called. The unusual construction of the building left firefighters from four towns frustrated, at times disorientated and in danger. The decision to abandon the fight and withdraw all firefighters was a hard decision, but in the end saved a lot of firefighters' lives when the building erupted into a fire ball only seconds after an emergency evacuation was called. Experience and training determined it was time to move to an exterior approach to the fire. All families involved received help from the Town and the Red Cross in the days that followed.

The fire department of 2011 is not the same fire department of 1971. We do not “just put out fires.” This department continues to adjust and train for these new demands as safely, efficiently and cost effective as possible. A good example of our new “all hazards” approach is the recent regional technical rescue team. The department spearheaded and implemented a regional technical rescue team, in conjunction with the towns of Auburn, Charlton, Southbridge and Sturbridge. These towns had proven that a regional approach to water rescues was an effective and cost-efficient way to handle these labor and equipment intensive incidents with the formation of a regional dive team. The same towns now are moving forward, under the direction of this department, with a regional technical rescue team. Members of this team wrote and submitted grant applications that resulted in a \$4,800.00 grant to purchase specialized equipment for confined space rescue. An extensive review of business and town agencies has been completed with a list of hundreds of potential confined space situations in Oxford alone.

The department wrote and received a regional training grant for \$55,000.00 dollars. This grant provided intense rapid intervention training, pump operator training geared at handling catastrophic failures under live fire conditions and specialized fire officer tactics training. This grant was shared by the towns of Oxford, Auburn and Charlton, our major mutual aid agencies.

The department was chosen as this year’s recipient of a prestigious training award from the International Association of Fire Chiefs, in recognition of the newly implemented training programs and its creativity in offering those programs. The award included a free year of online training for all members, as well as all expenses, including lodging and air fare, for the Chief to attend the conference and receive the award on behalf of the department.

The recent string of natural disasters has challenged not only our staffing capabilities, but also our skills and the operating budget. The tornados in June, the earthquakes and tropical storm in August and the ice storm in October

greatly impacted all the town departments, especially public safety. Paperwork is still being completed in our application to state and federal agencies for reimbursements of the costs associated with these disasters. The largest event was the October ice storm, where many of our public safety (including the DPW) did not see their families or homes for several days, while assisting with the needs of the town residents during the loss of power and road closures.

Public education programs have increased with additional staff being certified and trained as Public Fire Educators. Programs are held throughout the year for schools, scouting troops, day care facilities and local businesses. These programs are funded through grants that members of the department write and submit.

A new program in 2011 was the Senior Outreach Committee. This is a group of volunteers, who have organized and staffed multiple events for the senior citizens of Oxford. These events were funded by donations and, at times, out of the pockets of the volunteers. Programs included a pancake breakfast, cook out on the Common, nature walk, Halloween party, health fair and a formal Christmas Ball.

EMS and Fire responses have both increased, having already surpassed the 2010 numbers by greater than 250 requests for service. EMS continues to account for the largest percentage of the Fire/EMS emergency responses. Recent healthcare and Medicare changes, in addition to state and federal requirements for submission of data, have resulted in added responsibilities and required training for the department’s billing staff. In October of this year, the Administrative Assistant attended a week-long training and successfully completed the requirements to be a certified billing coder.

At the Annual Town Meeting in May 2010, funds were approved from the ambulance receipts reserved for appropriation account to purchase a new ambulance. These funds were combined with those of the insurance payment for the April ambulance accident. Crews had

input into the design and, with the April accident still weighing heavily on everyone's mind, the importance of safety for the technicians and patients was a priority. The company awarded the bid is well known for its quality and safety record. The department took delivery of the 2012 Chevrolet PL Custom ambulance in July.

Many members volunteer time to train and recruit members of the department's Explorer Post. The explorers are a division of the Boy Scouts of America, who become junior firefighters. The Explorers are a group of young teens between the ages of 14 and 18, who are trained in the skills of emergency services, including support at fire scenes, CPR and first aid. The members ride on the apparatus after receiving proper training. Many of the department's present call and career staff are past members of the Explorer Post. Through an aggressive recruitment program the department has expanded the membership in the Explorer Post from 2 members in 2009 to 12 in 2011.

The department Honor Guard provided services at several funeral services, participated in several parades and other events. This group of volunteers, when seen in action, provides an impressive and often somber and respectable presence at these events.

The number of on-call staff has been on a steady decline for years. This decrease in staff puts a heavy burden on both the remaining call members, as well as the career staff, to fill the void. As a result of the staff shortage at several critical incidents, the department had to rely on mutual aid companies to deliver the emergency services needed. This shortage also resulted in creating a challenge of staffing apparatus on weekends. Because we were not meeting the needs of the community during these hours, a new career employee was added to ensure that emergency apparatus was available to respond when requested.

The department has implemented a new hiring and interview process, using a committee. This ensures a more thorough and better evaluation of all applicants' skills and experience. In addition, in 2011, an EMS academy was designed and implemented for the first time. This academy is

similar to that required of call firefighters. The program was organized and taught by department members, with the first graduates of the program being added to the roster in December. The department also has a CERT program comprised of local residents, who volunteer to support the department at major incidents, participate in public education programs and staff the shelters during large storms. These volunteers are highly trained and donate a lot of their own time and skills to ensure the safety of their fellow residents. As always, the department is accepting applications from residents of the community who wish to become a call/volunteer with the department.

All members of this department--career, call and volunteer--are an important part of the delivery of professional EMS and Fire service and the department thanks them all for their time and dedication. Most of all, the department wishes to thank the family members, who suffer the absence of a loved one at family meals and functions so that their loved one may serve the town.

The department also wishes to thank the community for its support of the members. Thank you to the Board of Selectmen, Town Manager, Police Department, DPW and all the departments at the town hall, who ensure a smooth and efficient daily operation.

In closing, I would like to say that I, as a leader, continue to be humbled by the dedication, loyalty and professionalism of each and every member of this department. Their support of not only this department, but to me, is what keeps this department moving forward every day. Thank you.



## 2011 Fire Department Statistics

Fire Responses:	611
EMS Responses:	1,844
Increase from 2010:	173 (7.6%)
Inspections & Permits:	800+
Safety/Education Programs:	2,000+ students
Senior programs:	400+ seniors

*Respectfully submitted,*  
**Sheri R. Bemis**, CFO IV, MPA  
Chief  
Oxford Fire-EMS



## POLICE DEPARTMENT

2011 has been another busy and challenging year for the Oxford Police Department. We have occupied our building for almost two and one-half years now and have settled in. We seemed to have corrected a few of the problems associated with any new building (equipment, infrastructure, etc.). The building's training room area has been utilized by several community organizations in town, allowing our residents and groups to take advantage of this area of the facility. The department uses this area to conduct meetings and training for officers and dispatchers, and it is also utilized as the Emergency Operations Center.

Once again (and possibly for the foreseeable future), the financial situation of the country the past couple of years has made continuing operations as usual very difficult. Hopefully, at some point, we will be able to secure the monies required to re-implement our community policing initiatives, as well as the school resource officer position. These are just a couple of very important areas that the police department hopes to reinstate. However, regardless of the current fiscal issues, the department must, and will, continue our commitment to community service. As mentioned, this has been a very busy year for the police department. In the area of Personnel, Detective Marcelonis was appointed to the position of Sergeant this past March and

currently works as the department's third shift supervisor. This currently give the department three Sergeants; hopefully, a fourth position can be added. The Detective's position (removed at the end of 2010, as a result of personnel shortages) was reinstated this past October for a brief period. However, again due to personnel shortages, the position was removed for the foreseeable future. Patrol is the foundation of the police department and must be the priority. In calendar year 2012, the Dispatch Center will improve service to the public by providing Emergency Medical Dispatch, which is being financed through grants. Emergency Medical Dispatch (EMD) is the process of evaluating a patient's condition, providing pre-arrival instructions and dispatching the appropriate resources. In 2011, 911 calls increased by 26% from the previous year. The police department was fortunate to be able to secure a few other grants, which helped us to provide some training for dispatchers and pay certain salaries. Also, by way of a grant through the Department of Homeland Security, the department is in the process of obtaining up to three mobile digital terminals for our unmarked cruisers and we are hopeful of obtaining state-of-the-art fingerprint and facial recognition equipment as well. The police cruiser audio-video cameras, previously obtained by a grant, have assisted the department in training our officers and have been a useful tool in the prosecution of court cases.

The Oxford Police Department currently has 19 full-time officers, 1 part-time officer (with the possibly of up to 6 additional part-time officers being appointed) 5 full-time dispatchers, 7 part-time dispatchers and an Administrative Assistant. The police department responded to just under 29,000 calls, over 330 accidents, 460 criminal complaints (or on-the-spot arrests) and over 700 incidents/offenses. On behalf of the members of the police department, I would like to thank all the employees and residents of the town. The cooperation we receive during the year certainly allows us to better serve the community.



## 2011 POLICE DEPARTMENT STATISTICS

Murder	0
Forcible sex offenses	7
Robbery	6
Aggravated Assault	24
Burglary/B&E	49
Kidnapping/Abduction	5
Purse Snatching	3
Shoplifting	24
All Other Larcenies	120
M/V Theft	20
Theft from M/V/Bldg.	7
Simple Assault	68
Drug Offenses	8
Swindle	73
Impersonation/ID Fraud	5
Counterfeit/Forgery	10
Intimidation	25
Stolen Property Offenses	7
DUI	17
Vandalism	107
Weapon Law Violations	5
Liquor Law Violations	5
Drunkenness	44
Miscellaneous	118
Juvenile Arrests	25
Traffic offenses	111



*Respectfully submitted,*  
**Michael C. Hassett**  
Chief of Police

# PUBLIC SERVICE

## ANIMAL SHELTER COMMITTEE

The year 2011 has been a productive year for the Oxford Animal Shelter Committee. The building committee volunteers worked endlessly, spending countless hours completing the interior of the shelter. We received many generous donations; including: the ceramic tile for the floors and walls, animal runs, cat cages, the security alarm system and a septic tank.

On April 21, 2011, a group of volunteers formed the *Friends of the Oxford Animal Shelter, Inc.* for the purpose of fundraising to complete the shelter, to provide continuing care for the homeless and displaced animals, in addition to offering educational programs and clinics for animals and their owners in the community.

Our preliminary Open House in early fall was a big success. We hoped to show the community the progress made possible by their donations. Refreshments were served and we were very pleased with the turnout. A big "thank you" to everyone who came out that day to visit, tour our new facility, make donations and support our cause.

The shelter has been a passion for all of us, who have worked so diligently together over the past two years on this special project. We would like to give special thanks to the wonderful people, who love animals and continue to support the shelter and its efforts by donating food, toys and other supplies to keep it running. Thank you one and all for your continued support. This has been a rewarding year for the Oxford Animal Shelter Committee.

We anticipate the completion of the Oxford Animal Shelter by late January of 2012, as we await the final inspection and occupancy permit.

### Animal Shelter Committee:

Chairman: Susan Gallant

Co-Chairman: Selectman Dennis Lamarche

**Members:** Mary Adams, Anne Berzins, Joe DePasquale, Richard Donais, Sheila Donohue, Chuck Fegreus (1945-2011), Amy Hanley, Melissa Houston, Fran Kowalcky, Helen Lawless, Bob Parker, Joe Perry, Tony Troiano, Stuart Tully and Father Alfred Zadig

Respectfully submitted,  
**Mary Adams**

## BANDSTAND COMMITTEE

This year's concert season got rained out every Sunday, but we scheduled a great group, *Reminisce*, on Sunday August 14, to perform at the First Congregational Church.

Children's Night was scheduled for August 10<sup>th</sup>, and it rained again that day, so we moved the event to the 1872 Schoolhouse on the Common. Lots of children came and enjoyed performances by the *Balloon Man* and *Flippo the Clown*. Refreshments and gifts were given to the children.

The Christmas Lighting Ceremony was spectacular on Sunday, December 4<sup>th</sup>. More people than ever before came to the event. The night was a warm, 50 degrees, and the stars and moon were out in their splendor.

The Boy Scouts from Troop 147 decorated the Bandstand on the Saturday after Thanksgiving. At the Lighting Ceremony, the N.J.R.O.T.C. students from Oxford High School played in the pageant and the O.H.S. Brass and Madrigal Choir performed beautifully under the direction of Performing Arts Instructor, Alton Baggett. Everyone enjoyed the horse and wagon rides. Santa (Dan Bonnette) was busy visiting with all the children, while everyone was enjoying hot chocolate (prepared by the firefighters from the South Station) and cookies in the tent. It was truly a wonderful night!

We are now preparing for the bandstand's 25<sup>th</sup> anniversary in 2012.



All of the activities and events sponsored by the Bandstand Committee are funded by: Janet Malser Humanities Trust, Oxford Lion's Club, Oxford Cultural Council, Robbins Garden Center (the Christmas tree) and the Cecelia J. Smolenski/Millette Charitable Trust.

Several years ago, the Oxford Business Association established a Bandstand Trust Fund. The Trust Fund, under the direction of Larry Crowley, funded landscaping around the Bandstand. A sprinkler system was also installed. Thank you, Larry. Dorothy and George Starkus did a wonderful job choosing flowers for that project and spent many volunteer hours planting those flowers during the year. Thank you, Dorothy and George. The garden is beautiful!

It is with a sad note that I close this report. When the Bandstand Committee started in 1986, Loretta Johnson joined me as co-chairman of the Bandstand Committee. She and I worked together fundraising and getting the Bandstand built. Without her, I could not have completed the project. This year, on October 13, 2011, Loretta passed away. I am still in shock. She is resting in Heaven. I'll never forget her.

Respectfully submitted,  
**Joyce Sirard**, Chairman

Members: **Joan Trella**,  
**Darcy Schwartz & Paul**  
**Bilodeau**

## COMMUNITY CENTER

**A**s we entered 2011, we were preparing for the construction project to renovate the second floor for the School Department Administrative Offices. Our second floor tenant, Access Oxford, moved to the main floor. The programs which had been housed there, as well as the OCC offices, were moved to other areas of the building. The Kid-Zone Room and Kids' Craft/Learning Room were closed, with those programs relocated to the cafeteria. The main OCC office was relocated to the former "concessions" area of the gymnasium. Our main entrance was moved to the Maple Road side of the building. The Community Room was closed, causing that meeting space to be unavailable for use. The Fitness Program had to close the Yoga/Zumba class room, for the elevator shaft to be built and storage of the

elevator supplies. As the project comes to a close, we are working to reopen our closed rooms. The Yoga/Zumba room is usable once again. The Kid-Zone and Kids' Crafts/Learning room are being readied to reopen. Plans are in the works to complete cleaning and moving our offices back to their original space. Our new neighbors, the School Administration Department, have moved in and are up and running. We look forward to rebuilding our wonderful programs to benefit the people of Oxford and surrounding towns, from toddlers to retirees.

The children of Oxford and our surrounding communities remain our main focus with our Kid Zone programs and our new sports programs in the gymnasium. Smart Start Soccer and Basketball, as well as in-house Floor Hockey for 1<sup>st</sup> and 2<sup>nd</sup> graders have been met with enthusiasm.

Our **Group Fitness Center** continues to offer great programming to our very loyal members. The construction project to renovate the second floor of the Community Center for the School Department's Administrative Offices greatly impacted our ability to offer classes during certain phases of the project. However, with the project wrapping up and the School Department moving in, we see exciting possibilities for the future. Overall, with a phenomenal start to the year, a lull mid-year with the intense construction happening, then a pick-up at the end, we enjoyed 12,276 visits to our Fitness Program. A new Tween/Teen Fitness program began in November and was supplemented by the Smolenski/Millette Grant. Tai Chi enrollment continues to grow. The Fitness Manager and Instructor Team would like to thank the local community for supporting our programs this past year, especially during the construction.

Our **Gymnasium** remains extremely busy. We have just had over 110 children enroll in our Winter "In-house" Basketball League, which follows a successful Fall league with over 60 children participating. We provide rental space to several private basketball leagues, Lassie League clinics, adult coed volleyball, men's over and under 30 Basketball, and cheerleading practice. The gymnasium is booked every night of the week and from 9:00 a.m. to 8:00 p.m. both weekend days.

The Community Center also looks forward to once again providing local non-profits such as the Cub Scouts, Oxford Youth Soccer, Recreation Commission, Oxford Little League, Tercentennial Committee and Operation Graduation with free meeting space.

Once again this summer, we offered full-day and half-day options for our summer programs, as well as swimming lessons at Carbuncle Pond. The program was located at the Oxford Middle School, when not at Carbuncle Pond, because of the construction at the Center. We were grateful that the School Department allowed us the privilege of having our summer program based out of the Middle School. Our summer basketball league grew substantially also.

This past fall we rejuvenated the gymnasium floor with the help of the Smolenski/Millette Grant.

The Smolenski/Millette Grant also provided program scholarships for children, whose parents were facing financial hardship, so no child was denied the opportunity to participate in Oxford Community Center programs.

We are also very pleased to supply space to the **Ecumenical Food Shelf**, which provides a great service to Oxford residents in need. The wonderful folks at the **Food Shelf** have helped feed over 65 Oxford families per week on a regular basis.

Respectfully submitted,

**Stacy Barr,**  
Director of Community Services

**Diane Castelo,** Program Manager

**Shelley Lambert,** Fitness Manager



## **CONSERVATION COMMISSION**

**T**he Conservation Commission's main duties are to ensure that wetland resources are protected in Town according to the Massachusetts Wetland Protection Act. Oxford's resource areas include over 1,600 acres of wetlands, 9.5 miles of the French River and many other miles of tributary streams.

At the close of 2011, the Conservation Commission consisted of six members, Robert Manuel- Chairperson, George Esteves-Vice Chairperson, Arthur Firl, J. William Zoldak, Edward Stuczko and Albert Shahnarian. The Commission thanks Mark Drelinger, who resigned this year after serving two years as a member.

During 2011, the Conservation Commission issued 16 Orders of Conditions, five Certificates of Compliance, 12 Determinations of Applicability and two Enforcement Orders. In performing its duties, the Commission conducted over 230 site visits/inspections during the year.

In July, the Conservation Commission moved into the old Police Station at 450 Main St. The building provides much needed office and storage space for Commission activities. The Commission generally meets the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month at 7:00 p.m. at 450 Main Street. Site visits are scheduled as needed to evaluate projects presented to the Commission. The Conservation Commission encourages any Town citizen who is interested in learning more about wetlands and other conservation matters to attend open meetings.

## **COUNCIL ON AGING**

**M**ISSION STATEMENT: *The Oxford Council on Aging is dedicated to enhancing the quality of life for the town's senior population. Rooted in its mission is the belief that every senior is a valued member of the community and has a right to a life of dignity, while maintaining a maximum level of independence. To meet this goal, the Council on Aging identifies needs and provides a range of programs and services to meet those needs. The Council on Aging serves as a community focal point around issues of aging and is the liaison to local, state, and federal resources for seniors and their families.*

Our van services include a WRTA van that travels out-of-town and a local van that travels within town. The costs to operate the WRTA van are fully reimbursed by the state and federal government. The WRTA van is a regional service and provides transportation for more than just Oxford residents. Our local van provided over 2,000 rides for Oxford seniors this past year. The WRTA van provided services for over 2,500 seniors living within the Worcester area.

The Oxford Senior Center/Council on Aging helps seniors maintain a dignified life, where they can receive aid in meeting basic needs, such as transportation, meals-on-wheels, health screenings, on-site nutritional meals and opportunities for socialization. To this end the Oxford Senior Center/Council on Aging is blessed to have many volunteers come forward so that our quality of service is enhanced. Our volunteer pool is vital and necessary to maintain the integrity of the center. Without them, things would not function as efficiently. Volunteers are the heartbeat of the senior center and are always needed and welcome.

Health screenings, education, fitness and exercise are also important parts of what we do. They include blood pressure checks, blood sugar screenings, flu shots, hearing tests and an array of healthful living educational topics. Recreation, fitness and exercise offerings are regularly attended by many who wish to, not only partake in healthful living pursuits, but find socialization opportunities as well. Exercise, chair yoga, Adopted Grandparents, needleworkers, pitch playing, cribbage, Trivial Pursuit and monthly movies are just some of the many activities available. New activities included Tai Chi. Over 12,000 seniors attended social, health and cultural events at the senior center.

The Center is the home of a weekday communal meal site. Partnering with Tri- Valley Services, over 6,000 affordable meals were served in 2011. Many events are scheduled around the noontime meal. Tri -Valley also provides a warm, healthy lunch Monday through Friday, which is carried through rain, sleet and snow throughout the calendar year by Oxford volunteers to Oxford residents. This program is called "Meals on Wheels." Tri-Valley receives federal funding under the Older Americans Act furnished by the Central Massachusetts Agency

on Aging and the Massachusetts Office of Elder Affairs. An average of 89 meals are delivered daily to homebound Oxford seniors.

The Oxford Senior Center/Council on Aging offers referrals to seniors in need and to Tri-Valley. They cover the gamut from senior crises like homelessness, to homemaker and personal care referrals, to reporting possible abuse, to making referrals to seniors who may be "at risk."

The SHINE program provides free, unbiased and up-to-date health insurance information and Medicare counseling and assistance to beneficiaries of all ages and their caregivers. The volunteer SHINE counselor helps older persons (and younger disabled Medicare beneficiaries) understand their Medicare benefits and other health insurance options. The Oxford Senior Center/Council on Aging is a SHINE Member Site. This service is available by appointment on Wednesdays. This past year many changes occurred because of budget cuts and Health Care Reform.

In 2011, we said good-bye to staff members Don Ireland and Michelle Gallant and hello to Ed Cosway, part-time van driver.

#### **2011 Council on Aging Board:**

**Chairman Larry Ackley, Vice Chairman Diane Kaminski and Secretary Joyce Nilson**

#### **Members:**

**Dick Casagranda, Joyce Dalbeck, Karen Erickson, Dorothy Ireland, Joan Kasabula, Jan Miller, Gladys Pacenka, Fran Smolenski and Barbara Shultz**

Respectfully submitted,

**Stacy K. Barr, Executive Director**

## **CULTURAL COUNCIL**



**T**he Oxford Cultural Council (OCC) considered twenty (20) FY 2012 grant applications with requests for funds adding up to \$12,675. Allotted funding from the Massachusetts Cultural Council (MCC) for FY

2012 was \$4,770. The OCC was able to grant partial or full funding for 18 proposals for a total of \$5,290 (several grants were not used by the recipients in FY 2011 and, therefore, the available money was added to FY 2012 allocation amount). The FY 2012 approved grant and field trip applicants include: the Oxford Public Schools, the Oxford Free Public Library, the Oxford Bandstand Committee, Huguenot Memorial Society and the Oxford Senior Center.

Among the projects funded were: A field trip to the Boston Children's Museum for the 2<sup>nd</sup> grade children at the Chaffee School, music for the annual picnic at the Huguenot Fort, which celebrates our Huguenot heritage, and passes for the Library Pass Program. These passes are available to local attractions for all library cardholders. Available passes include, but are not limited to: The Tower Hill Botanical Garden, Higgins Armory Museum and the Worcester Art Museum. These passes provide free or reduced admission to any Oxford resident and are available at the Oxford Free Public Library throughout the year.

The Clara Barton School received a grant towards the cost of Potato Hill Poetry, which came to the school and had the children participate in writing activities to improve their writing and comprehension skills. As in past years, a grant was provided to support the free summer concert program at the Oxford Band Stand. These concerts benefit every Oxford resident, as well as residents of other area towns. Also, the Oxford Senior Center received funding for "*Music is Love*" – a music, magic and comedy show.

As a local cultural council, the OCC receives the bulk of its funding from the Massachusetts Cultural Council, which is funded by the State legislature. The OCC may direct funds to individuals and organizations that are dedicated to productive and creative efforts in the arts, humanities or interpretive sciences. OCC guidelines and applications are available at the Oxford Free Public Library and the Oxford Town Hall. Further information and our own local requirements are available at [www.massculturalcouncil.org](http://www.massculturalcouncil.org) or at [www.town.oxford.ma.us/Pages/OxfordMA\\_BC.htm#culture](http://www.town.oxford.ma.us/Pages/OxfordMA_BC.htm#culture) .

Currently, eight (8) Oxford residents serve on the OCC, which requires a minimum of five (5) persons up to a maximum of twenty-two (22). Members of the OCC include: Anthony Troiano, Betty Scotti, Heidi Peterson, Alice Rojko, Grace Flynn, Rebecca Gaddis, Father Alfred Zadig, and Jessica Kiley.

Any Oxford resident with an interest in serving on the Oxford Cultural Council to help promote cultural events in town is encouraged to join by contacting the Town Clerk's office or Town Manager. You can e-mail us for information at [oxfordculturalcouncil@gmail.com](mailto:oxfordculturalcouncil@gmail.com). We look forward to hearing from you!

Thank you to all the Oxford residents who completed our survey! We have reviewed them and we used that feedback to help us improve our work in the community. Thank you!

## **DEVELOPMENT AND INDUSTRIAL COMMISSION**

**T**he Commission assists prospective new businesses that wish to explore the possibilities of locating in the Oxford Industrial Park or any other industrial area in town.



## **FENCE VIEWER**

**F**ence Viewing was established as part of our early laws under Chapter 49 of the General Laws of Massachusetts. Since 1693, fences were defined and policies of the "rights and remedies of landowners and abutters" were enacted into laws. Over the years, these laws have been strengthened through the court system and through the actions of fence viewers.

Today, fences give us privacy, safety for children and animals, mark property lines and hide unsightly views. Larger fences are installed to control traffic noise or to provide protection around pools. It is the Fence Viewer who assists the owner and/or neighbor in resolving problems that might arise in erecting a fence incorrectly.

If you have a problem or question regarding a fence please call (508) 987-8936.

**James H. Walker**  
Fence Viewer

**Albert G. Pinard**  
Assistant Fence Viewer

## **HISTORICAL COMMISSION**

**T**he National Park Service, Department of the Interior, accepted the Oxford Main Street Historic District for listing in the National Register of Historic Places on August 24, 2011. This is an honor for Oxford. The wide expanse of Oxford's beautiful Main Street is a well-recognized and well-documented historical treasure. This honorary, non-regulatory designation formally confirms what has long been recognized as a historically significant area. The Oxford Historical Commission (OHC) is most grateful for the outpouring of strong support for this effort by property owners within the District, Town Government, State Representatives and our Senator. Interestingly, there are already many historic districts in the towns surrounding Oxford. Signage will indicate the boundaries of Oxford's first Historic District, which has now become one of the more than 1,000 historic districts across the Commonwealth.

The OHC and the Huguenot Memorial Society of Oxford, Inc. hosted another successful Picnic at the Huguenot Fort in September. The attendance at this entirely free event continues to increase. The concert, funded by a grant from the Oxford Cultural Council, was followed by an informational program. A special program in recognition of Oxford's year-long 300<sup>th</sup> Anniversary Celebration is planned for the Picnic at Huguenot Fort on September 16, 2012, with a rain date of September 23. While the year 1713 does mark the date that the English and a few Huguenot families permanently settled in Oxford, the French Huguenots will forever be credited with establishing the first settlement on this English Grant in the late 1680's.

The OHC wishes to recognize the efforts extended by so many property owners within the Town to preserve and protect their historical properties. Such responsible ownership clearly reflects a respect for the community, as well as pride of ownership. It is the will of the property owner, which usually determines the destiny of historic properties. Among those groups and individuals for whom special recognition also needs to be given is the volunteer effort to complete the restoration of Huguenot Steamer No. 1 and the replacement by a neighbor of the monument dedicated to Lindbergh's landing.

The 1872 North Gore School House located on Joslin Park was re-painted through the Community Service Program. Town properties and historic sites are well maintained by the DPW and countless residents, who care about this Town. People continue to ask about the Daughters of the American Revolution monument erected in 1911 on Camp Hill. The protection of historic sites is ultimately a responsibility that falls on each of us.

The OHC always appreciates the donation of any items related to Oxford. The Commission accepted an extensive collection of historical documents from the family of the late Robert and Edith Chaffee. Dorothy Taft Barre turned over the records from the Oxford District Nursing Association, Inc., which began in 1915, The Untied Givers and The Retired Armed Forces Auxiliary. A copy of the early church records of the First Congregational Church, which was the original site of Oxford's Town Meetings, has also been received. In addition, most of the Houses of Worship in Oxford have submitted copies of their histories to the OHC. We are most grateful for all donations, whether they are a large collection of documentation or a single photograph. Together, they all tell the story of Oxford.

Festivities to open Oxford's 300<sup>th</sup> Anniversary Year are scheduled for July of 2012. Although "Oxford had no formal (date of) incorporation" (Daniels), early records note that "some parties...set their hands and seals, the 8<sup>th</sup> day of July 1713." It is further documented that the information was then recorded on July 15, 1713. So, it is in keeping with these traditional dates that the month of July was chosen to begin and end the Anniversary year. Many events are in the process of being planning by town organizations, Houses of Worship and businesses during this year-long celebration, which culminates in July of 2013. Oxford has much to celebrate. OHC meetings are usually held on the third Monday of each month, with several other meetings held as needed.

Questions and suggestions are always welcome.

*Submitted by*  
**Chairman Jean M. O'Reilly**

## **LIBRARY DIRECTOR**

The year 2011 was my twenty-sixth year here as your Library Director. I have enjoyed working for the people of Oxford. Library use continues to be strong, increasing again this year. Public access computers continue to be heavily used. In a time of economic downturn, it is always the case that the Public Library is more heavily used. Although, the year saw the continued reduction in Library hours from last year, as a result of a budget cut forced by State Aid reductions to the Town. We all hope that another year will see a turnaround in the fiscal climate leading to your Library being open more hours once again.

In Adult Services, this year saw the proliferation of e-Book readers in society and the Library now has 3 Kindle readers for people to try out. Internet computers remain a very popular service and we continue to offer computer-training classes presented by Brenna Pomeroy, the Assistant Director/Reference Librarian. Wi-Fi is also available.

The Children's Room staff continues to present a staggering array of programs for the young people of Oxford.

Our extraordinary volunteer, Joyce Sirard, continues to work to improve the library museum. We look forward to the time when the museum will be completely organized and open to the people of Oxford on a continual basis.

I would like to thank the Oxford Lion's Club for their continued support of the JAWS program, which provides computer access to the blind and visually impaired. I would also like to thank the *Taft Fund* for providing museum passes to the Ecotarium in Worcester. Thank you to the *Friends of the Library* for passes to the Davis Farmland, Roger Williams Park Zoo, Higgins Armory Museum, New England Aquarium, The Science Museum and the Discovery Museums. Thank you to the *Oxford Woman's Club* and the *Friends* for jointly providing a pass to the Children's Museum in Boston; to John Bowes, who donated the Boston Museum of Fine Arts Pass and to the *Oxford Cultural Council* for providing funding for passes to the Tower Hill Botanical Garden and the Worcester Art Museum. The pass programs are very popular with our patrons.

Thanks to the *Friends of the Library* group, under the leadership of Mrs. Grace Flynn, for generously providing funding for entertainers and other programs during school vacations for our young patrons. They also provide funding for all of the little extras that are used in presenting story-hours and many other programs for the children of Oxford.

I would also like to thank all the people who have volunteered some of their time to help us out here at the library. I am especially grateful to those who do so on a regular basis, including but not limited to Joyce DeGon and Sarah Mills.

Thank you to my hardworking staff, our always genial Trustees, our many faithful borrowers, and especially those who have given gift books and donations in memory of loved ones.

See you at the library!  
**Timothy A. Kelley, Library Director**

## **LIBRARY TRUSTEES' REPORT**

**T**he year 2011 brought a continuation of the level of service we were reduced to in 2009. The Library continues to provide the best service possible to the people of the Town with the resources we have available.

We look forward to the day when the economy turns around and we are able to return to being open 6 days a week.

The Children's room continues to offer a wide array of wonderful services. We offer story hours and such for the very young and entertaining educational programs and presentations for children to young adults.

In tough economic times, the Library is the place to find the information you need to persevere, as well as the recreational reading, listening and viewing that you enjoy; all for free!

We thank the Town Administration for working with us to see that the Library remains strong in these tough times. This allows us to keep our state accreditation and opens up all of the resources of all of the libraries across the state to the people of Oxford. Stop in at the Library and the staff will work to get you anything you need.

The Board is always grateful to everyone who has made a donation or asked that donations be made in their memory to the Oxford Free Public Library. Your generous gifts are much appreciated and help secure the future of your library.

Longtime President of the *Friends of the Oxford Free Public Library*, Grace Flynn, retired this year. She has been an inspiration to the group, raising many thousands of dollars under her leadership, which has enabled the Library to provide programs not covered in the budget. The *Friends* provide funding for entertainers and other programs during school vacations for our young patrons. They also provide funding for all of the little extras that are used in presenting story-hours and the many other programs for the children of Oxford.

The Board would like to express their gratitude to all of the area artists, who so graciously exhibited their work at the Library to the enjoyment of our patrons.

The Board is grateful to Director Timothy Kelley and all of our staff, pages and volunteers, who keep the Library running so smoothly. They provide excellent day-to-day services to our patrons, as well as offering special events for that "something extra" reason to return to the Library.

The Board is proud of the "free" in Oxford Free Public Library. Our goal is to ensure every Oxford resident equal, free access to all library services; from historical archives to current technology; to recreational materials, from the latest book releases (in print and audio), to videotapes, CDs and DVDs; to information, from a substantial collection of print nonfiction; to online acquisitions and databases. The Library can help you for free. Your imagination is the only limit to how high you can set your goals!

Thank you so much for your patronage and support!

Submitted by Trustees,  
**John J. Bowes, Chair**  
**John Flynn**  
**Carole A. Steina**

## OPEN SPACE COMMITTEE

The Open Space Committee continues to work on the Goals and Objectives set forth in Section 8 of the Open Space and Recreation Plan. A copy of the plan is on file in the Oxford Free Public Library and the Town Manager's Office. These goals and objectives were formulated from the over 1200 citizen responses to the town-wide survey. Overwhelmingly, the top priority of the respondents is to "Preserve Oxford's Small Town Character by Managing New Growth."

The Open Space Committee sponsored a Warrant Article at the October, 2011 Special Town Meeting for a bylaw making Oxford a "Right to Farm" town. This bylaw establishes support for local agricultural operations and notifies anyone buying property in Oxford that this bylaw protects the "Right to Farm." Having agricultural-based businesses in our community enriches our quality of life by having locally grown produce available and preserving open space, which helps to protect property values. Having this "Right to Farm" bylaw will also increase Oxford's capital points when applying for State Grants.

The committee would like to take this opportunity to thank the Town Manager, Joseph Zeneski, the staff at the Town Hall, the Board of Selectmen and the volunteer members of other Town Boards, Committees and Commissions for their assistance during the past year. We look forward to working with you on the Open Space and Recreation Plan goals and objectives during the coming year.

*Respectfully submitted,  
Alice Shaw, Chairman*

## OXFORD HOUSING AUTHORITY

The Oxford Housing Authority, a public corporation, was organized in 1971, as authorized by Chapter 121 of the General Laws of Massachusetts.

Annual Meeting: The first regular meeting after the Annual Town Election

Regular Meeting: The second Tuesday of the month at 10:00 a.m. at the Housing Authority's Office, which is located at 23 Wheelock Street, Oxford, MA.

### **BOARD MEMBERS**

Ernest A. White, Jr.	Chairman
Howard Merson	Vice Chairman
Karen Erickson	State Appointee
Robert Charbonneau	Assistant Treasurer
Arthur C. Degon, Jr.	Member

### **TERMS**

Ernest A. White, Jr.	May 2014
Howard Merson	May 2012
Karen Erickson	December 2014
Robert Charbonneau	May 2015
Arthur C. Degon, Jr.	May 2013

### **PERSONNEL**

Elisabeth E. Earle	Executive Director
Ruth V. Benoit	Administrative Assistant
Cathleen M. Donovan	Tenant Coordinator
Ronald Dranginis	Maintenance Supervisor
James Niedzialkowski	Maintenance Mechanic
Craig Erickson	Maintenance Laborer
Karen Ahlers	Attorney
Howard Gordon, CPA	Accountant

The Oxford Housing Authority's primary function is to administer public housing programs in the Town of Oxford and to recommend and apply for financial assistance to State and Federal agencies for housing programs, when and if needed. The Authority currently administers a total of 188 units of State-aided Housing. 66 were completed in 1974 and a 52 unit, State-aided project, was completed in 1979. The Housing Authority completed a Development Grant in 1999 for the construction of 48 units of elderly/handicap, 14 units of family and 8 units of special needs. The Housing Authority also administers 87 units of the Federal Section 8 Rental Assistance Program (plus a number of portability units).

*Submitted by  
Elisabeth E. Earle, Executive Director*

## PLANNING BOARD

The Planning Board is chartered by the Town and Massachusetts General Law to administer local and state by-law, zoning and subdivision regulations. The Planning Board makes recommendations on all matters concerning the physical, economic and environmental development of the town.

The Board is responsible for the periodic updating of the Master Plan.

Planning Board membership at the end of the year consisted of: Chairman Richard A. Escolas, Jr., Vice Chairman Ralph J. LePore, Clerk Jeffrey Stafford, Vice Clerk Norman LeBlanc, Thomas Sullivan, Donald Mosher and Dale Mahota. Kevin Dyer resigned in June as a member. Mary Herriage remains the Planning Clerk and Randa Tawadros, DPW Civil Engineer, is acting liaison for the Board.

The Planning Board held twenty-four (24) meetings during the year 2011. During those meetings, the Board considered Approval Not Required (ANR) plans, site plans, special permit applications, stormwater management permit applications, zoning by-law amendments and a Preliminary Subdivision Plan.

There were no new Definitive Subdivision Plans filed during 2011. A modification for the Robinson Pond Estates subdivision was applied for, but was withdrawn by the applicant without prejudice.

The Board endorsed eleven (11) ANR plans showing lots with frontage on existing roads, resulting in twenty-three (23) lot line changes, easements and/or the creation of new building sites.

Twelve (12) Special Permit Applications were filed. Ten (10) were approved and two (2) were withdrawn without prejudice. The approved Special Permits included several accessory apartments, a cell tower antenna company location and a common driveway. Fourteen (14) Site Plan Review Applications were received and all were approved. The approved plans included seven (7) for new uses on existing sites, two (2) for new buildings and a building expansion.

During the year the Board considered and made recommendations at Town Meetings on seven (7) Warrant Articles.

The Board continues to express its thanks to the Town Hall Staff and the other volunteer Boards and Commissions for their assistance and consideration of the many applications that are submitted for review.

*Submitted by*  
**Richard A. Escolas, Jr.**  
Planning Board Chairman



## RECREATION COMMISSION

The Recreation Commission acts in an advisory capacity to the Board of Selectmen and Town Manager on recreational matters and develops policies and procedures regarding the use and care of recreational properties. The Commission meets the third Tuesday of each month in the Oxford Community Center at 7:00 p.m. This board meets to organize recreational activities for children and adults, as well as to approve requests for the use of Oxford's recreational property. This Commission also plans expansions and oversees the maintenance of and upgrades to the Town's recreational property with the assistance of the Department of Public Works, in conjunction with local, State and Federal regulations.

Plans for the expansion and renovation of Ruel Field continued in 2011. The lighting issues that were experienced during the playing season on softball field 2 were resolved with all the wiring being replaced and updated to code specifications. While the wiring was being upgraded, it was realized that the support arms for the lights were in need of replacement and plans to replace these arms are slated for 2012. Fence safety covers were purchased and placed on the top of the fencing in the softball playing areas. Three new gates were added in strategic places, allowing easy access for emergency and repair vehicles to enter specific areas without damaging field space. The last of the heavy soccer goals were also removed and replaced, continuing with the plan to make this area's equipment safe and easy to move and maintain. Construction began in the early Fall to renovate the West side of Ruel Field. Existing fields had the top soil removed and screened and field areas were re-graded and leveled. Due to weather conditions and soil composition, the renovations, including replacement of the top soil and hydro-seeding, ran later than planned and are expected to be completed in early Spring 2012.

Softball field 3, which was removed with the West side construction, was relocated in the East side of Ruel. This places all three softball fields in the East side of the park.

Joslin Field improvements continued with the new grass flourishing this past Summer. This grassy area should continue to improve with the aid of the sprinkler system and scheduled periodic fertilizer and maintenance. The two basketball courts near the Joslin Field experienced high usage by many different age groups. Plans for Summer leagues at this site are being developed for the upcoming year. The skate park also experienced heavy use.

The North Basketball Court renovation was completed in early Summer 2011. The renovations included court resurfacing, new Plexiglas backboards, electrical wiring for the existing lights and new fencing encompassing the complete playing area. This area is continually used by diverse age groups.

At Carbuncle Beach, swim lessons and Day Camp activities were again offered from the end of June through the middle of August. The programs were organized and run by the Oxford Community Center under the direction of Stacy Barr, Director of Community Programs. All lifeguards and camp workers were hired by the Town. The beach area was repaired in the Spring and graded weekly. Weekly water testing was performed and posted at the beach while in use by the public.

The two (2) volleyball courts, skate park and the two (2) tennis courts located in Greenbriar Park were also very active in 2011. The boys' Senior League baseball field was slightly enlarged to bring this playing area into recommended regulation specifications for Senior League play. Along with this slight expansion was the installation of new fencing. The new fencing was obtained by a grant from the Smolenski Millette Fund, as part of the safety improvements planned for this area. Also, new aluminum bleachers were added to replace the deteriorated wooden bleachers. Plans continue to replace these older structures with low maintenance aluminum bleachers as needed. Repairs to the damaged transformer and electrical services at the ball field, due to Hurricane Irene, were completed and the lights are again ready for the 2012 season.

Options for additional baseball fields were discussed and planning will continue in 2012.

Recreational areas were used by Oxford Lassie League, Oxford Men's Softball League, the Jack Benny Softball League, Oxford Men's Soccer League, Oxford Youth Soccer, Liverpool Soccer Club, Oxford Little League and Oxford Senior League. In June, Oxford's Ruel Field was one of three towns to host the M.A.Y.S. Central Massachusetts Soccer Division III Gaffney Cup Spree Day. In early October, Ruel Field again hosted the Special Olympic Soccer Tournament, where over thirty teams participated to qualify for Olympic Teams. Other activities on town recreational property included: horseback riding, biking along the trails, hiking, fishing, ice skating, sledding, cross country skiing, snow shoeing, canoeing, kayaking and swimming.

The Recreation Commission would like to thank Mr. Sean Divoll and the DPW Crew for their continued support and help with maintaining and improving all of Oxford's recreation properties. The Commission would also like to thank Mr. Wayne McFarland and all his volunteers for their help with the installation of softball field 3 and renovations of softball fields 1 and 2 at Ruel Field. The Commission also acknowledges Ms. Stacy Barr for her continued support as an advisor to the Recreation Commission, in addition to her assistance with the organization of recreational activities. The Recreation Commission has completed a five-year capital plan and continues to plan to assure recreational properties improve in quality, so that they may be safe and enjoyed by all of the residents of Oxford.

*Submitted by*  
**Joel P. Masley**  
Recreation Commission Chairman

Members: Vice Chairman Stephen Paquette, Advisor Stacy Barr, Jason Burdett, Clerk Mary-Linn Ceminski, Daniel Fitzpatrick, Paul Fitzpatrick, Rebecca Laramee and Roger McCarthy.



## **TERCENTENNIAL COMMITTEE**

**T**his report is being written less than six months before the Town of Oxford begins its 300<sup>th</sup> anniversary celebration. If you are reading this during the Town Meeting, *please think about this*, in about two months, we kick off the celebration with a good, old-fashioned chicken barbecue and an outdoor festival at Joslin Park on July 8, 2012, complete with games, booths and a local-based parade with the theme, "Let the Celebration Begin."

We ask for, and encourage, your participation. Non-profit groups and other local interested groups or businesses are asked to contact us now, if they haven't already, to make sure we can include them in these events.

Most people do not seem to realize that 2013 is right around the corner and your Tercentennial Committee is looking forward to hosting the best celebration the Town has ever seen. To do so, we need your help putting on this year-long celebration.

Thanks to the efforts of the dedicated volunteers that make up Oxford's 300<sup>th</sup> Anniversary Committee, we have raised nearly half the funds for the main celebration, which will take place the weekend of July 13-14, 2013.

Themed events; such as: a period ball, booths, entertainment for all ages and a parade (unlike any other) are part of our plans. By popular demand, the *Philadelphia Mummers a/k/a the Ferko Marching Band* will be here in complete costumed attire.

The Oxford Tercentennial Committee is asking for your support. We need more volunteers and have set up our committee so all can help on terms that fit their schedules. Come to one of our meetings and find out what you can do.

We meet on the second Wednesday of each month at the Senior Center. You can follow us on Facebook, at Oxford Three-Hundred, and we have a website, **Oxford300.com**, where you can view pictures from Oxford's past celebrations and keep up with our current activities.

Feel free to email us at **Oxford300@gmail.com** with your questions, suggestions or for more information.

An anniversary of this significance is only going to occur once in our lifetime. We hope to do it up right. With your help and participation, we will.

Respectfully submitted,  
**Alan J Hammond**  
Co-Chairman



## **ZONING BOARD OF APPEALS**

**T**he Zoning Board of Appeals normally meets on Thursday evenings, as needed, to hear and decide on applications for Variances, Special Permits and Appeals of Administrative Zoning actions, as prescribed under the Town of Oxford Zoning By-Laws. Each application to the Board involves one or more public hearings and, in most cases, a site visit. During 2011, the Board acted on 5 Special Permits, 8 Variance requests and 1 Appeal.

At the close of the year, the membership consisted of Chairman Michael Leduc, Vice Chairman Mark Mercadante and Members Peter LaFlash, John Sneade and Arthur Bouley. Alternate Board members were Al St. Germain, Stephen Balcunas and Michael Camosse. The Board wishes to thank the other Town Boards, Commissions and Town Hall Staff for their assistance during the past year.

Respectfully submitted,  
**Michael Leduc**, Chairman

# VITAL STATISTICS

	<u>Births</u>	<u>Marriages</u>	<u>Deaths</u>
2009	138	58	121
2010	99*	64*	98*
<b>* Incomplete</b>			
Birth Records		\$ .00	
Birth Certificates		2,495.00	
Marriage Intention		1,005.00	
Marriage Certificates		1,715.00	
Death Certificates		<u>1,245.00</u>	
<b>Total Vital Statistics Receipts</b>		<b>\$ 6,460.00</b>	

## Animal Control

Dog & Kennel Licenses	\$ 9,856.00
Cat Licenses	2,876.00
Duplicate Dog/Cat Tags & Transfers	14.50
Late Charges Dogs/Kennels	2,730.00
Late Charges Cats	<u>810.00</u>
<b>Total Animal Control Receipts</b>	<b>\$16,286.50</b>

## Miscellaneous Receipts

Business Certificates	\$1,650.00
Miscellaneous	532.94
Photostat Copies	77.30
Raffles and Bazaars	60.00
List of Residents	190.00
Pole Locations	40.00
Registration of Flammables	1,422.50
Certificate of Residency	5.00
Commercial Codes	.00
General By-Laws	35.40
Zoning By-Laws	675.00
Zoning Maps	3.00
Sub-Division Control Laws	30.00
Charter	.00
Municipal Legislation	.00
Notary Fees	81.25
Fines – Non-criminal Disposition (Animal Control)	195.00
Fines – Non-criminal Disposition (Board of Health)	100.00
Marijuana Tickets	200.00
Yard Sale Permits	1,334.00
Fisheries & Wildlife Fees	<u>360.10</u>
<b>Total Miscellaneous Receipts</b>	<b>\$ 6,991.49</b>

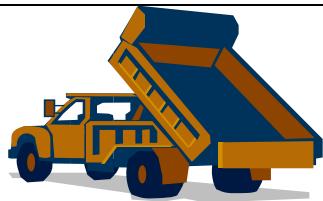
## Division of Fisheries & Wildlife

Number of Licenses and Stamps Sold	393	
<b>Total Fisheries &amp; Wildlife Receipts</b>	<b>\$7,328.90</b>	
<b>Total Receipts by Town Clerk</b>		<b>\$ 37,066.89</b>
<b>Less Payment to Fisheries &amp; Wildlife</b>		<b>(\$7,208.50)</b>
<b>TOTAL PAYMENT TO TOWN TREASURER</b>		<b><u>\$ 29,858.39</u></b>

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# PUBLIC WORKS

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## DEPARTMENT OF PUBLIC WORKS (D.P.W.)

In 2011, the DPW continued its focus on providing high quality public works and utility services. The year 2011 will be remembered as the year of weather extremes. We received nearly 4-feet of snow in the month of January. In August, Tropical Storm Irene deluged the Town with heavy rain and wind and resulted in widespread power outages and trees down. In October, the Town was hit with an early season Nor'easter that led to town-wide power outages from fully-leafed trees and branches succumbing to the weight of the heavy snow. The recovery effort required after each of these natural disasters was monumental and, as always, the entire DPW dedicated itself to the challenge in a most exemplary way.

Aside from normal maintenance duty, the Highway Division completed many noteworthy projects in 2011. The downtown intersection of Main Street and Sutton Avenue/Charlton Street was repaved and decorative crosswalks were installed. Charlton Street from Main Street to the Howarth Road received an asphalt overlay to hold the roadway for several more years until reconstruction of the roadway can begin. Dudley Road was recycled and a new micro-surface was installed. The Old Worcester Road area side streets were chip sealed. The Town spent nearly \$800,000.00 in roadway construction projects in 2011. Also, Massachusetts Department of Transportation (Mass DOT) contractors completed the traffic control signal at the intersection of Cudworth Road and Main Street.

The Cemetery and Grounds Division was active with both maintenance and notable projects. A total of 51 burials were conducted in Oxford cemeteries.

The Tree Warden teamed with the local business community and the Boy Scouts and fifteen trees donated by local businesses were planted along Main Street. The Ruel Field soccer field re-grading and re-seeding project was started. The North basketball court near the Woodward School was rehabilitated with fresh pavement, new fencing and new hoops. Division staff continued to perform roadside tree and brush control to control vegetation within the public Right-of-Way with the new multi-purpose sidewalk machine the Town purchased in 2010.

In 2011, the Fleet Maintenance Division worked diligently on maintaining all DPW, Fire/EMS, Police and Council on Aging vehicles. A total of \$207,000.00 was appropriated at the Annual Town Meeting to replace the Town's existing catch basin cleaning truck.

The Sewer Division performed maintenance on the Town's sewer system in 2011. Work was started on rehabilitating the aging Thayer Pond Village Pumping Station. The Town of Oxford was successful in securing \$2.2 million dollars in funding through the Mass-Works Grant Program for a sewer extension project to carry flow from the business area on Old Webster Road, through Dudley, to Webster for treatment. As conceived in the Town's Comprehensive Wastewater Management Plan of 2009, the connection will serve as the critical first step for future sewer expansion in the central and southern areas of the Town.

The Department of Public Works wishes to thank all Boards, Committees, Commissions, Departments and the general public for their support. Such support is instrumental in helping the DPW continue its goal to provide superior service to the Town.

*Respectfully submitted,*  
**Sean M. Divoll, P.E.**  
Director of Public Works/Sewer Superintendent



## PUBLIC BUILDINGS/ FACILITIES MAINTENANCE DEPARTMENT

The department's mission is to efficiently and effectively utilize all available resources to provide the best economical maintenance of the town's buildings, structures and equipment, in order to achieve their maximum expected design life and to insure a safe and functional environment for the public and the Town of Oxford's employees.

Calendar year 2011 was a challenging year in terms of climatic conditions. It started off with a January that brought a series of heavy snowfalls, as well as bone chilling temperatures. A great deal of the department's time and energy was spent on keeping walkways and stairs cleared of snow and ice. The snow depths created serious threats to buildings throughout New England and in February there were numerous reports of roof collapses. A normal spring was followed by a wet June that started with tornados wreaking a path of destruction from Springfield to Charlton; a funnel cloud was spotted in Oxford. A sizzling July with a week of near record breaking temperatures followed. In August we felt the rumbles of a rare East Coast earthquake and later in the month we endured a tropical storm that brought flooding, power outages and road closures. September was cool and rainy with almost double the normal amount of precipitation. Just before Halloween, a freak nor'easter dumped several feet of snow on the area and caused widespread power outages. I am happy to report that the Town's buildings came

through all of these events with little or no damage.

The year was a busy one in terms of projects and major repairs throughout the Town:

1. The construction of a new Animal Shelter neared completion. It's a wonderful new building that was built largely through the generosity and hard work of some very passionate, dedicated and talented townspeople. I was proud to serve with them on the Animal Shelter Building Committee. The Facilities Department contributed to the project by providing the labor and expertise to install the heating and cooling systems that were purchased by the building committee with funds allocated at Town Meeting.
2. A cracked boiler section was replaced on one of the two boilers at the Clara Barton School.
3. The concrete floors in the Boys Locker Room at the High School were stripped and the concrete was polished to stop an ongoing problem with peeling paint.
4. With the help of National Grid incentives, all of the lighting fixtures at the High School were replaced with high efficiency fixtures and occupancy sensor controls.
5. A new 3 ton air conditioning unit was installed at the Town Hall dedicated to cooling the Town's servers.
6. A 5 ton outdoor condensing unit for air conditioning the first floor of Fire Headquarters was replaced after 19 years of service.
7. The EIFS (stucco) finish on the Library was watersealed, all of the windows were re-caulked and damaged/broken exterior window sills were repaired.
8. A major renovation project was started at the Community Center, which included asbestos abatement, installation of an elevator,

replacement of the windows of the second floor classroom wing, installation of a new roof with additional insulation and installation of a new central heating and air conditioning system for the newly created office spaces, which will house the School Department's central office. The banner photo shows one of the two new rooftop heating/cooling units being set into place.

Early in the year, we started working with DCS Energy of Connecticut to secure photovoltaic solar arrays for 10 of our buildings. The systems would have been installed at no cost to the Town and leased to us for 5 years; again, at no cost. The Town would get the electricity produced by these systems with the potential of saving thousands of dollars each year in energy costs. DCS and its business partners would collect tax credits, stimulus funds for green energy jobs and the renewable energy credits that the systems earned by producing renewable energy. At the end of the lease period, the Town would have the option of having the systems removed or buying them for a dollar; the Town would continue to get all the power generated at no cost and DCS would continue to collect the renewable energy credits. In early September, the manufacturer of the panels for the flat roof installations, Solyndra LLC, filed for bankruptcy and ceased operations. In so doing, the leases for 6 of our buildings were voided. The following month, DCS Energy informed us that as a result of concerns raised by the Massachusetts Inspector General's Office over procurement issues associated with their lease program, they were immediately ending the program for all public entities in Massachusetts. To say that I'm sorely disappointed is an understatement. A considerable amount of time and money was invested in determining if the buildings could structurally support the weight of the systems. Hopefully, this time and money will prove to be well spent as I'm determined to pursue other solar power opportunities for the Town in the very near future.

I would like to thank the town's many boards and committees, as well as the other department heads and building managers for their support of

this department throughout the year. Without their cooperation, assistance, guidance and patience, the work of this department would be much more difficult.

I would also like to thank my staff for their hard work, perseverance and dedication to the department and the Town of Oxford.

**FACILITIES DEPARTMENT**  
**STATISTICS**  
**CALENDAR YEAR 2011**

<b>Municipal Building Work</b>	
<b>Orders</b>	<b>966</b>
<b>School Building Work</b>	
<b>Orders</b>	<b>682</b>
<b>Completed Work Orders</b>	<b>1613</b>
<b>Work Orders in Backlog</b>	<b>101</b>

<b><u>Repair Orders</u></b>	
January	66
February	75
March	84
April	55
May	55
June	45
July	36
August	71
September	53
October	59
November	41
December	79

<b><u>Preventative Maintenance Orders</u></b>	
January	59
February	59
March	71
April	82
May	90
June	89
July	62
August	75
September	79
October	81
November	92
December	90

*Respectfully submitted,*  
**Richard A. Donais**  
Facilities Maintenance Coordinator

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# SCHOOLS

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## SCHOOL DEPARTMENT

### SUPERINTENDENT'S OFFICE

Allen W. Himmelberger .....	Superintendent of Schools
Melissa A. Widing .....	Executive Assistant to the Superintendent
Richard Mathieu .....	Business Manager
Naida Lepore .....	Accounts Payable/Budget Specialist
Denise Aucoin .....	EDUCARE Coordinator
Kathleen Martinello .....	Payroll/Personnel Director
Susan Davis .....	Business Office Clerk
Joanne Daly .....	Title I Director/Curriculum Coordinator

### OXFORD HIGH SCHOOL

Kevin Wells .....	Principal
David Nugent .....	Assistant Principal
Tara Anderson .....	Science Teacher
Alton Baggett .....	Music Teacher
Mary Baker .....	Special Services Director
Cathy Bennett .....	Food Service
Debora Brassard .....	Technology Department
Susan Briody .....	Art Teacher
Kathleen Casavant .....	English Teacher
Leslie Chambers .....	Physical Education Teacher
Paula Cobb .....	Librarian Teacher
Amy Corey .....	Social Studies Teacher
Timothy Craig .....	Mathematics Teacher
John Doldoorian .....	Psychology/Athletic Director
Rhonda Doney .....	Food Service
Annie Dubois .....	French Teacher
Thomas Ethier .....	Social Studies Teacher
Deborah Feingold .....	English Teacher
Susan Gallant .....	English Teacher
Heidi Godowski .....	Moderate Needs Special Education Teacher
Julie Gunderman .....	Food Service Secretary
Claire Harrington .....	Food Service
Cheryl Hetherman .....	Special Education Teacher
Pat Hokanson .....	Food Service Director
Eric Jenkins .....	Social Studies Teacher
Julie Johns .....	Special Education Teacher
Deb Jolin .....	Food Service
Cassandra Klimeczuk .....	Mathematics Teacher
Marcia Krantz .....	English Teacher
Mary Ann Lacki .....	Spanish Teacher
Dixie Lawrence .....	Health Teacher
Virginia Lilley .....	Secretary
Candace Lirange .....	Spanish Teacher
Paul Lirange .....	Mathematics Teacher
Andrew Martin .....	English Teacher

### **OXFORD HIGH SCHOOL (continued)**

Commander Michael Masley .....	Naval Science, Navy Jr. ROTC Instructor
Kevin May .....	Science Teacher
Debra McDonald .....	Guidance Secretary
Dung Nguyen .....	Physical Education
Kathleen Norrgard .....	Special Education Teacher
Courtney Nugent .....	English Teacher
Michael O'Brien .....	Instructional Aide
Rachel Piette .....	Special Education Teacher
Mary Jane Racicot .....	Secretary
Keith Radzik .....	Science Teacher
Michele Raymond .....	Special Services Secretary
Richard Recos .....	Science Teacher
John Reynolds .....	Technology Department
Deborah Semenyck .....	Mathematics Teacher
Edward Sikonski .....	Adjustment Counselor
Diane Snyder .....	Science Teacher
Martha Spinney .....	Mathematics Teacher
Patricia Spitz .....	Instructional Aide
Kara Stockhaus .....	History Teacher
Janice Swindell .....	Science Teacher
Neil Trahan .....	Director of Technology
Debra Tremblay .....	Special Services Secretary
Jaimee Taborda .....	Art Teacher
Donna Walsh .....	Food Service
Thomas Ward .....	Adjustment Counselor
Matthew Welsh .....	History/English Teacher
Katherine Wieland .....	Adjustment Counselor
David Youngsman .....	NJROTC
Elaine Ziembra .....	School Nurse

### **PROJECT COFFEE**

Nancy James .....	Coordinator of Alternative Education
Jason Keller .....	Adjustment Counselor
Deborah Dion .....	English Teacher
Deborah Doe .....	Computer Technology Teacher
Anthony Genatossio .....	Time-Out Room Coordinator
Richard Dube .....	Horticulture/Landscaping Teacher
Joseph Janerico .....	Construction Tech Teacher
David Leal .....	Small Engine Repair Teacher
Mark Lempicki .....	MCAS Mathematics Teacher
Richard Maliff .....	Social Studies Teacher
Robin Murphy-Dow .....	Special Education Science Teacher
Blayne Murray .....	Teacher
Francis O'Brien .....	Carpentry Teacher

### **OXFORD MIDDLE SCHOOL**

Katherine Hackett .....	Principal
Bennett Milliner .....	Assistant Principal
Jean Aromando .....	Secretary
Amy Belhumeur .....	Grade 7 & 8 Teacher
Joyce Belvery .....	Instructional Aide
Debra Berthiaume .....	Instructional Aide
Kristie Biando .....	Adjustment Counselor

**OXFORD MIDDLE SCHOOL (continued)**

Michelle Blood.....	Grade 8 Teacher
Barbara Boulay.....	Grade 7 Teacher
Jason Burch .....	Grade 8 Special Education Teacher
Kacey Bush .....	Grade 5 Teacher
Deborah Campbell.....	Instructional Aide
Cynthia Cappos .....	Instructional Aide
Abby Carlson.....	Instructional Aide
Scott Cheney .....	Custodian
Joanne Cormier .....	Grade 6 Teacher
Nancy Cottin .....	Grades 5-8 Art Teacher
Valerie Daoust.....	Secretary
Gail Davis.....	Title 1 Teacher
Stacey Decker.....	Instructional Aide
Melissa Devon.....	Media Center Coordinator
Lois Doray.....	Grade 5 Teacher
Barbara Douka.....	Grade 6 Teacher
Stephanie Dudek .....	Instructional Aide
Matthew Fournier.....	Title I Teacher
Mark Giles.....	Custodian
Elaine Goulas .....	Grade 5 Teacher
Stephen Greene .....	Grade 7 Teacher
Donna Greenough .....	Grade 5-8 Physical Education Teacher
Holly Greico.....	Title 1 Teacher
Joanne Grzembski .....	Grade 7 Teacher
Robert Hankey.....	Grade 6 Special Education Teacher
Ian Hennessey .....	Grades 7 & 8 Teacher
Scott Hersey .....	Grades 5-8 Physical Education Teacher
Judy Hodgerney.....	Grades 7 & 8 Teacher
Shannon Jovan.....	Building Substitute
Marybeth Karsok.....	Adjustment Counselor
Laury Kelly .....	Grade 5 Teacher
Audrey Kennen .....	Instructional Aide
Miriam King.....	Grade 6 Teacher
Patricia Lal .....	Grade 8 Teacher
Janet Ledoux .....	Grades 5-8 Keyboarding Teacher
Denise Lewis .....	Teacher Assistant
John Libera.....	Grades 5-8 Teacher
Catherine Looney .....	Grades 7 & 8 Teacher
Susan Moscoffian .....	Grade 7 Teacher
John Mullen.....	Building Substitute
Kara Murphy .....	Grade 5 Teacher
Claudia Nash .....	Grade 6 Teacher
Melissa Oglebay .....	Teacher Assistant
Veronica Pastier .....	Food Service
Susan Pelletier .....	Instructional Aide
Jennifer Pierce .....	Grade 6 Teacher
Christopher Pietro .....	Team Chairperson
Kimberly Pimentel .....	Instructional Aide
Barbara Piscitelli .....	Wilson Reading Instructor
Jennifer Pothier .....	Title I Teacher
Ellen Prunier.....	Grade 6 Teacher
Jessica Racicot.....	Grade 6 Teacher

**OXFORD MIDDLE SCHOOL (continued)**

Cynthia Romeo.....	School Nurse
Karen Ruiz.....	Grade 7 Teacher
Sarah Rutkiewicz.....	Grades 5-8 Music Teacher
Kristen Scholl.....	Grade 5 Teacher
Kendra Sheldon.....	Grades 5-8 Special Education Teacher
Carol Sheridan.....	Grade 5 Special Education Long-term substitute
David Smith.....	ISS Teacher
Linda St. John.....	Grades 5-8 Special Education Teacher
Wendy Steriti.....	Title 1 Teacher
Paula Sweeney.....	Custodian
Richard Vincent.....	Custodian
R. Steven Vinzi .....	Grade 8 Teacher
Rhea Walia .....	Grade 8 Teacher
Joshua Whitaker .....	Grade 8 Teacher
David White .....	Head Custodian
Jessica White .....	Grade 7 Special Education Teacher
Kathleen Wozniak.....	Grade 5 Teacher
Tarry York.....	Food Service

**ALFRED M. CHAFFEE SCHOOL**

Norman Yvon .....	Principal
Stephen Anderson .....	Custodian
Nancy Aubin .....	Instructional Aide
Nicole Beck .....	Grade 1 Teacher
Tara Bennett .....	Physical Education Teacher
Annette Bent.....	Instructional Aide
Angela Bernard .....	Instructional Aide
Brianna Bonin .....	Custodian
Dendra Bodreau.....	Kindergarten Teacher
Sara Borjeson .....	Art Teacher
Deb Boucher.....	Kindergarten Teacher
Jean Buell .....	Reading Teacher
Monica Butrick.....	Instructional Aide
Bobbi-Jo Cappuccio .....	Instructional Aide
Kelly Castell.....	Grade 2 Teacher
Jill Cofsky .....	Grade 1 Teacher
Cathy Corfey .....	Title 1 Teacher Assistant
Carol Davis.....	Grade 1 Teacher
Kim Davis .....	Kindergarten Teacher
Jim Dion .....	Custodian
Joyce Dziedzic.....	Grade 2 Teacher
Brenda Ewings .....	Instructional Aide
Laura Flanagan .....	Title I Teacher
Linda Forte .....	Guidance Counselor
Tammy Fournier.....	Kindergarten Teacher
Heather French .....	Team Chair
Cara Gilbert .....	Reading Resource Teacher
Jenny Gillett .....	Grade 2 Teacher
Sandra Granahan .....	Kindergarten Teacher
Sue Grenier.....	Secretary
Jill Healy .....	Grade 2 Teacher
Catherine Herrick .....	Title I Teacher Assistant
Karen Iwanski .....	Speech-Language Pathology Assistant

**ALFRED M. CHAFFEE SCHOOL (continued)**

Angela Jordan.....	Instructional Aide
Jillian Keller .....	Grade 1 Teacher
Kimberly Larson .....	Grade 1 Teacher
Cherry Malcom .....	Occupational Therapy Assistant
Juliana Masley .....	Physical Therapist
Lori McCambridge .....	Instructional Aide
Kelly McCarthy .....	Instructional Aide
Leda McCarthy.....	Food Service
Deb McGrath.....	Kindergarten Teacher
Sandra Moody .....	Kindergarten Aide
Lisa Murphy .....	Special Education Teacher
Janice Murray .....	Grade 2 Teacher
Evelyn Mwenye.....	Art Teacher
Kristin Ornell.....	Grade 2 Teacher
Jennifer Pariseau .....	Literacy Teacher
Kristin Pliakas .....	Grade 1 Teacher
Kathy Regele .....	Occupational Therapist
Sandra Rivett .....	School Nurse
Nicole Roderick.....	Instructional Aide
Judy Rodier .....	Food Service
Patricia Rodier.....	Grade 1 Teacher
Michelle Roemer .....	Grade 2 Teacher
Johanna Simkus.....	Librarian
Nancy Skeates .....	Instructional Aide
Antoinette St. Germain.....	Instructional Aide
Laura Stuart .....	Special Education Teacher
Andrew Targoff.....	Music Teacher
Mylene Tatum .....	Instructional Aide
Jennifer Ugrinow .....	Kindergarten Teacher
Noreen Welch.....	Instructional Aide
Melissa Wood.....	Title I
Valerie Zuidema.....	Speech- Language Pathologist

**CLARA BARTON**

Stephen Baroni .....	Principal
Tara Bennett .....	Physical Education Teacher
Ruth Bond .....	Crossing Guard
Sara Borjeson .....	Health Teacher
Debra Borowko .....	Instructional Aide
Dorothea Brewer .....	Grade 4 Teacher
Evelyn Buccico .....	Crossing Guard
Mary Jane Burke .....	Grade 4 Teacher
Marylou Chrisler .....	Instructional Aide
Lori Connolly .....	Occupational Therapist
Phyllis Cunningham .....	Instructional Aide
Judith Deary .....	Instructional Aide
Lysa Dell'Aquila .....	Secretary
Cheryl Dubois .....	Instructional Aide
Laurie Faia.....	Instructional Aide
Nichole Fino .....	Building Substitute
Mary Freudenthal .....	Grade 4 Teacher
Nicole Gaudette .....	Grade 4 Teacher
Bonnie Gilligan .....	Grade 4 Teacher

**CLARA BARTON SCHOOL (continued)**

Jacquelyn Gonyea .....	Teacher Assistant
Jennifer Hall .....	Teacher Assistant
Nora Hammond .....	Instructional Aide
Sandra Jackson .....	Grade 4 Teacher
Nicole Jorge .....	Building Substitute
Ashley Jorge .....	Special Education/Speech Therapist
Barbara Keller .....	Playground/Food Service Aide
Wendy Kelly .....	Playground/Food Service Aide
Joshua Kennen .....	Educare Aide
Holly Keohane .....	Instructional Aide
Susan Kirk .....	Grade 3 Teacher
April Knott .....	Grade 3 Teacher
Caitlin LaRoche .....	Teacher Assistant
Rachel LaTour .....	Teacher Assistant
Regina Lavoie .....	Educare Aide
Lynn Leigher .....	Grade 4 Teacher
Linda Levie .....	Educare/Food Service
Lawrence Lyons .....	Custodian
Cherry Malcolm .....	Occupational Therapist
Ruth Mandella .....	Playground/Food Service Aide
Susan Manzi .....	Educare
Beverly Marmorstein .....	Team Chair/School Psychologist
Yesenia Marquez .....	Instructional Aide
Juliana Masley .....	Physical Therapist
Corina McGown .....	Playground/Food Service Aide
Roberta McKay .....	Educare Aide
Diane Menard .....	Grade 4 Teacher
Julie Meneguzzo .....	Special Education Teacher
Patti Murphy .....	Teacher Assistant
Evelyn Mwenye .....	Art Teacher
Alison Parker .....	Teacher Assistant
Susan Peltier .....	Literacy Teacher
Denise Perra .....	Food Service
James Piette .....	Library Aide
Laurie Pytko .....	School Nurse
Colleen Rea .....	Grade 3 Teacher
Marlene Rider .....	Instructional Aide
Sarah Roberge .....	Speech-Language Pathologist Assistant
Laura Schakenbach .....	Special Education Teacher
Rene Shannon .....	Special Education Teacher
Katie Sheehan .....	Pre-School Teacher
Carrie Smeglin .....	Grade 3 Teacher
Dawn St. Germain .....	Grade 3 Teacher
Christina St. Martin .....	Grade 3 Teacher
D. Lyn Steven .....	Pre-School Teacher
Kevin Stone .....	Head Custodian
Andrew Targoff .....	Music Teacher
Kerry Tatum .....	Instructional Aide
Lynn Thornton .....	Adjustment Counselor
Rebecca Torti .....	Grade 3 Teacher
Mary Ann Wilson .....	Teacher Assistant
Janet Wolfe .....	Instructional Aide
Tarry York .....	Crossing Guard

## OXFORD HIGH SCHOOL (OHS)

The Class of 2011 concluded their school year on May 27, 2011, on a sunny evening before a capacity crowd of town dignitaries, family, friends and faculty/staff. Those present were once again awed by the wonderful speeches delivered by the Class of 2011's top three graduating seniors: Johanna Burke, Nicole St. Jean and Abigail Woodward.

The seniors and guests heard an inspiring commencement address given by Dr. Bonnie Biddinger (OHS 1990).

The class of 2011 has shown their zeal for education with over 86% of the graduates choosing to further their education.

A closer breakdown of the future plans for the class is as follows:

- 55% chose to further their education at four (4) year institutions
- 38% chose to further their education at two (2) year institutions
- 2% chose to join the military
- 5% chose to seek employment opportunities

We are extremely proud of our graduates and of all of the students that comprise the Oxford High School "family." We extend our appreciation to the parents, students, faculty and staff for their continued support.

## Oxford High School Athletic Highlights 2011

### **O**xford High School Athletics January 2011 through Thanksgiving Day 2011

**Winter season (school year 2010-2011):** Both the Boys and Girls Basketball teams qualified for the Central Mass Division 2 District Tournament. While the girls lost in the quarterfinals, the boys' team powered their way through the tournament before losing in the finals at Fitchburg State University.

The Boys Indoor track team was the SWCL East Conference Champions

**Spring Season (school year 2010-2011):** Both the Baseball and softball teams qualified for the Central Mass District Tournament; Softball in Division 2 and baseball in Division 3. The baseball team lost a heartbreaker in the tournament semi-finals and in softball, Johanna Burke (Class of 2011) set a school record by achieving 119 career hits.

The Boys Track & Field Team were champions of the SWCL Eastern Conference, going undefeated in conference meets and finished the season with an overall eleven and one record (11 and 1). In Girls' Indoor Track and Field, Emily Dawidczyk (Class of 2013) set school records in the 200 meter dash, 100 meter hurdles and the long jump.

**Fall Season (school year 2011-2012):** The varsity Field Hockey team won the SWCL East Conference. They recorded the best record in school history, by finishing the regular season with an undefeated 18 win and 0 loss record, before being upset in the Central Mass Division 2 District Tournament quarterfinals. Michelle Williams (Class of 2012) was named to the Telegram & Gazette's Super Team.

In Cross Country, Shelby Stretton (Class of 2014) set a new school record on the cross country course at Oxford High School.

## PROJECT COFFEE

**P**roject COFFEE (Cooperative Federation for Educational Experiences) was established in 1979 to provide an alternative educational program for students in grades 7-12, who are at risk of dropping out. The program provides

academic, vocational and social-emotional support to students. Project COFFEE's vocational students can be seen throughout the community providing construction, landscaping and small engine repair services to community organizations, as well as to needy families.

Project COFFEE serves 15 students from Oxford and tuition for an additional 50 students from surrounding communities. This tuition-based program is financially self-sufficient.

Twelve (12) students earned high school diplomas and 2 students earned certificates of attainment in June of 2011 and passed all required MCAS tests. We are very proud of these students and their accomplishments.

## Naval Junior ROTC Unit

The Naval Junior ROTC Unit of Oxford High School is in its sixteenth, highly successful year of operation. Fifty-six (56) students were enrolled across the four-year long academic electives in this special program, with five, four-year seniors, graduating in the Class of 2011. Cadets continued to conduct an impressive list of activities, trips, competitions and community service projects throughout the calendar year.

The NJROTC Drill Team and Color Guard built on its track record of excellence in multiple regional competitions. The **Pirates** earned Best School of League Season Overall Honors in the Southern New England Drill League (SNEDL) in both the Armed and Unarmed Divisions for the eighth straight year. The teams further earned six (6) Best School of League Season Awards for the eight (8) individual events routinely entered in the four meets of the 2010-2011 season. These included: Six (6) Best School of League Season finishes – 1<sup>st</sup> places as best school in the drill league for Armed Team Inspection and Armed Regulation events, a 2<sup>nd</sup> place overall for Unarmed Team Inspections and three 3<sup>rd</sup> places overall for Armed Color Guard, Unarmed Regulation and Unarmed Exhibition. Once again, the teams just missed fielding the minimum number of eligible drill team captains and required numbers of drill team members (14) – compelling Oxford NJROTC to cancel its planned trip to appear at the nation's largest single day JROTC Drill and Color Guard National Tournament in Alabama. However, at the 5<sup>th</sup> and final league meet of the Southern New England Drill League, the **Pirate** Cadets returned home with top 3 placements in 18 out of a possible 20 available categories, including top honors as Best School Overall in 2 of the 3 League Divisions (Armed and Unarmed Divisions). Across the four season meets, OHS cadets Brittney Guillotte, Nicholas Rivelli, Kayla McCarthy and Victoria Morris earned individual medals. Drill Team members were

tutored throughout the season by Master Chief David E. Youngsman, USNR (Ret) {in his inaugural year as a Naval Science Instructor and Drill Team Coach} and former NJROTC national championship team member, Color Guard Commander and Company Commander Breeyn D. Green (Assistant Drill Coach). Color Guard members continued to train and perform under the watchful eye of sixteen year veteran CDR Michael C. Masley, Jr., US Navy (Ret).

Oxford's NJROTC Color Guard and Honor Guard represented the school and town at several high visibility events in 2011, including leading both the Town of Oxford Veterans Day Parade and Memorial Day Parade, Little League Opening Day Parade and Ceremonies (The Oxford 911 Memorial Remembrance Ceremony, multiple home games for the OHS sports teams and the Class of 2011 Outdoor Graduation Ceremonies). A few hours after appearing at the Auburn Elks for their annual Veterans Day Dinner, a full 10 person Color Guard carrying all Armed Service Flags provided opening ceremonies for the world renowned U.S. Army Field Band before a sold out Hanover Theatre on November 5<sup>th</sup>. This appearance earned the Oxford students special accolades, not only from the Washington D.C. based band, but dignitaries in attendance from around Central Massachusetts, as well as a standing invitation from Hanover Theatre directors to return with discounted tickets for the December Christmas concert by Mannheim Steamroller. Another inaugural appearance saw the Color Guard being invited to lead the massive Celebrate Massachusetts Evening Parade at the Eastern States Exhibition, with over 150 participating groups, where Oxford cadets took top honors and a cash prize award from Big "E" officials. The Color Guard was also invited to perform for two ceremonies at the American Legion Massachusetts State Convention in Marlborough, Massachusetts, which resulted in Mass American Legion and Mass Legion Auxiliary Officials providing two full \$350

tutions for Oxford cadets to attend the 2011 American Legion Boys' and Girls' State Programs held at Stonehill College in Easton Massachusetts. Cadets Jacob Mercure and Danielle Giard represented Oxford at their Boys' and Girls' State Programs in June. At the 2011 St. Patrick's Day Parade, a sixteen person cadet Honor Guard and Color Guard unit once again earned OHS top parade honors for Best High School JROTC Color Guard (7th consecutive time) among over 240 participants in the three division Worcester parade, which is recognized as the second largest in the Commonwealth of Massachusetts.

**Oxford's Precision and Sporter Class**  
Marksmanship Shooting Teams competed in several national postal competitions, as well as in the annual Secretary of the Navy and Civilian Marksmanship Program (CMP) National Navy JROTC Air Rifle National Championship Shootout. Master Chief Youngsman and volunteer Breeyn D. Green (Assistant Coach) continued to hone new shooting team members with significant progress made in training incoming new cadets. In the 2011 Secretary of the Navy JROTC National Air Rifle Postal Competition, four Oxford cadets placed in the top 25 positions (top 14%) among cadets in the NJROTC Area FOUR region, which includes all NJROTC schools in a 14 state region and all units in Europe. Cadets Jonathan Lancey placed 12<sup>th</sup>, Ali Scarborough placed 13<sup>th</sup>, Julian Roman Placed 20<sup>th</sup> and Dylan Bordeaux placed 22<sup>nd</sup> among the 145 Area FOUR cadet peer participants in this annual national competition completed in November and December.

Five Oxford NJROTC Academic Teams (25 cadets) competed among over 335 teams in the annual NJROTC National Academic Exam in March, with John Lancey capturing top honors among all Oxford cadets. Commander Joseph Hankins, the NJROTC Area FOUR Manager, conducted the formal biennial Area Manager's Inspection and Pass in Review Ceremony of the Oxford Unit. Weeks of intense cadet preparations for that demanding evolution resulted in outstanding top inspection grades and noteworthy comments across the board once again by the senior Navy supervisor for the school year ending in June 2011. In addition to the four drill league competition trips and Color Guard appearances mentioned earlier, cadets

enjoyed several field trips throughout the year. Arrangements were made for ten cadets to participate in the annual three day Green Mountain Youth Leadership Conference (YLC) sponsored by the national Military Orders of World Wars (MOWW). However, the April 1<sup>st</sup> blizzard closed down the State and cancelled the conference slated for that weekend. The Worcester Chapter of the MOOW and the Oxford NJROTC Unit had assumed full sponsorship of all tuition and transportation costs for OHS cadets to travel over 250 miles to Norwich University in Northfield, Vermont until the late storm and safety concerns cancelled the trip. Additional class field trips for the Naval Science Students were made to several of the US Navy Submarine Force Training facilities at Naval Submarine Base in Groton, CT. The cadets held their formal Navy Military Ball at the Wachusett Country Club for an eighth consecutive year with over 105 cadets, parents, family members, invited dignitaries and select NJROTC alumni and select senior members of the National Honor Society. The cadets conducted their second annual Charity Auction during the Military Ball and raised over \$400.00 for the Oxford Ecumenical Council Food Shelf to support local families. That charity auction was later supplemented with a September Homecoming Charity Auction of Patriots Jerseys by NJROTC, which netted another \$230.00 for the Oxford Food Shelf. During May 12<sup>th</sup>-15<sup>th</sup>, 18 cadets travelled to Naval Station Newport, RI, to join over 125 cadets from five other JROTC schools for the annual Basic Leadership Training four-day camp. Oxford enjoyed a 100% graduation rate and saw four of its cadets earned individual medals for top performances in academics, physical fitness, orientation and overall performance observed over an intense four-day course operated by volunteer Army and Marine Corps drill instructors. The fifteenth annual End of Year Awards Banquet was conducted with over 260 people in attendance, including cadets, proud family members and nearly 65 representatives of local and regional civic and veteran's organizations that sponsor awards for Oxford Cadets to supplement national recognition awards earned by Oxford cadets. A few weeks later in June, over 50 cadets and parents observed the Navy's Blue Angels Flight Demonstration Team dress rehearsal on a special Media Day Invitation at the Quonset State

Airport complex in Rhode Island. Cadets and parents later traveled to Naval Station Newport to participate in the graduation ceremonies at the Area FOUR Leadership Academy and Sail Training Program conducted over two weeks from July 3rd to the 13th, 2011. Oxford's seniors, Cadet Danielle Giard (the newly selected Cadet Company Commander) and Jacob Mercure (selected as Blue Platoon Company Commander for the Graduation Ceremony Pass In Review) earned the distinguishing silver chord. Only 1% of all cadets in the nation are picked to attend and graduate from the NJROTC Leadership Academy. A Freshman Indoctrination Camp was conducted for new incoming cadets in August, which included a day trip back to Newport, Rhode Island. Over 65 cadets, family members and special guests, including School Committee members, were provided a free, multi-hour Sea Cruise around Narragansett Bay aboard Newport's largest tall ship – the 145 foot long schooner SS Aurora. For the thirteenth year, IDC Corporation of Newport provided NJROTC Unit Oxford a spectacular free cruise in recognition of the OHS Students' community service and exceptional achievements in drill competitions and national recognition from the Navy.

At the end of school year 2010-2011, Navy Program Offices in Pensacola, Florida announced that Oxford had earned a record 11<sup>th</sup> Naval Service Training Command (NSTC) Distinguished Unit Award – Oxford High's 11<sup>th</sup> such top national award in the 12 years of the award's existence. Receipt of this award marked Oxford's twentieth successive national program recognition earned by active Oxford High School students enrolled in this special college credit producing elective.

Derek Joshua Weagle  
Chad Michael White  
Abigail Spencer Woodward

In absentia:  
Joseph Luis Elias  
Dakota James Kennedy  
Nicholas Adam Welsh

Oxford's student-cadets completed over 2,850 documented hours of community service for the school year 2010-2011 – continuing a sixteen year tradition of exceeding 2,500 hours of

documented volunteer service in over twenty-five projects throughout the calendar year. As stated at the August 2011 NJROTC Instructor In-Service Conference at Willow Grove, PA, and cited by the Area Manager CDR Hankins in his remarks before a packed OHS gymnasium during the annual Area Manager's Inspection - the Area FOUR Average for Community Service was about 16 hours per cadet. Oxford cadets were again rated as the top performing community service cadets in the 14- state and European region by averaging over 54 hours per student in the annual competitive cycle – tops among the 52 NJROTC schools in Area FOUR once again! This year's cadet involvement included routine responses to requests to civic and veterans activities, helping Oxford veterans decorate all Oxford cemeteries for Memorial Day, assisting the Food Shelf staff with the 9-11 Anniversary Food Drive at Wal-Mart over a weekend in September and helping later during the Food Shelf's holiday food distribution efforts; performing annual appearances for local groups such as the Town of Oxford Veterans' Dinner, the Auburn Elks Lodge Veterans' Dinner and providing the ten (10) member Living Nativity Scene at the annual Oxford Bandstand Christmas Tree Lighting Ceremony. Cadets also collected over 250 pieces of clothing and donated over 210 pounds of ham to the Worcester Homeless Veterans Shelter on Grove Street as part of their Christmas holiday outreach program. Additionally, special research through the end of August 2011, produced evidence that Oxford High's NJROTC Cadets have completed over 50,000 hours of documented community service in the unit's first 15 years of operations. The research brought up multiple other distinguishing points including highlights that the NJROTC Unit of Oxford was selected as the first Junior ROTC unit of any of the four sponsoring JROTC services to be named a White House National Daily Point of Light among over 3,500 total JROTC units globally. The Oxford NJROTC also proudly reports that all of its teams, activities, trips, equipment support and special operations were supported in 2011 by a generous grant provided by the trustees of the Cecelia Smolenski-Millette Trust Fund.



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**(See picture to the left) Unique summer travel opportunities continued for Oxford NJROTC cadets who were fortunate to participate in a free sea cruise donated to the Oxford NJROTC by the IDC Corporation of Newport. The multi-hour cruise around Narragansett Bay was conducted aboard Newport Rhode Island's largest tall ship, the 145 foot schooner *SS Aurora*. While aboard, each cadet got involved with basic seamanship, helped hoist the sails and some even got a chance to steer the vessel with its wooden wheel while using sailing and leadership skills learned in the NJROTC program.**

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## 2011 OXFORD HIGH SCHOOL GRADUATES

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Hannah Abdullah  
Katelynn Ann Androwski  
Sarah Julia Baldwin  
Samantha Jeanne Barton  
Rachel Lynis Bates  
Kristin Marie Beck  
Ryan Eugene Binette  
Brandon Jacob Francis Blackmore  
MacKenzie Marie Boin  
Jeffrey Paul Bolio  
Dominica Marie Boucher  
Kyle Patrick Brady  
Nicole Pauline Brogna  
Kamil Andrzej Bruderek  
Shannon Leigh Brunelle  
Katelyn Sarah Bullock  
Johanna Claire Burke  
Tabitha Marie Carpenter  
Corey William Carlson  
Megan Elizabeth Coonan  
Damon Levi Corbin  
Sam Michael Corey  
Ashley Elizabeth Cummings  
Joseph Albert Daigneault  
Kayla Rose Degnan  
Heather Ann Demers  
Jacob Andrew Devine  
Kelly Lynne Donnelly  
Tyler Robert Downing  
Ethan Andre Doyon  
Benjamin Eric DuBois  
Christopher Lee Edge  
Jon David Epstein  
Amanda Marie Ferrecchia  
Monique Anne Ferrecchia  
Haley Marie Ford  
Casey Angelica Fortier  
Brittany Lynn Franks  
Rachel Katherine Germain  
Xavier Matt Giles  
Christopher Joseph Grassey

Andrew Timothy Gray  
Chelsea Marie Greene  
Brittney Lee Guillotte  
Adam Michael Hashey  
Xiomy Janiz Herrera  
Cassandra Helen Holden  
Rebecca Julie Howe  
Shalainna Britney Humphrey  
Daniel Gilbert Klein, Jr.  
Francis Baffour Kyei  
Corey Michael Leavitt  
Alec Westley Mac Gregor  
James Anthony Mahoney  
Taber Randall Malboeuf  
Julion Angel Maldonado  
Zahra Maqsood  
Emily Rose Maynard  
Ryan Alexander Mayo  
Melissa Anne McNickles  
Erin Elizabeth McWay  
Michelle Arlene Melendy  
John Michael Milos  
Garrett David Morin  
Kati Lynn Nalbandian  
Jayne Ellen Nelson  
Kelly Nguyen  
Lea Marie Nichols  
Shaun Paul Nystrom  
Brendan Christopher O'Connell  
Kyle Edward O'Connor  
Caitlin Marie Odgren  
Tyler David Olson  
Boateng Sarfo Owusu  
Robert David Perron, Jr.  
Briar Albert Poirier  
Kelsey-Ann Mum Poth  
Jillian Angie Putis  
LaSandra Maria Ramos  
Matthew Dale Rice  
Margaret Katherine Rizzo  
Jonathan Russell Robert

Richard Abraham Samia  
Amber Alisa Samuels  
Janice Marie Santos  
Briana Marie Shaughnessy  
Janique Marie Simms  
Annmarie Elizabeth Smith  
Trevor Anthony Smith  
Tawni Brianne Somers  
Cassandra Jacqueline Spickerman  
Nicole Marie St. Jean  
Christen Rose Stearns  
Thomas Robert Stevens  
Nicholas Robert Stockhaus  
Tyler Mark Stuart  
Nicholas John Tessier  
Ashley Marie Tibbetts  
Keith John Trimby  
Cassandra Lynnette Vazquez  
Anthony Hieu Vo  
Derek Joshua Weagle  
Chad Michael White  
Abigail Spencer Woodward

In absentia:  
Joseph Luis Elias  
Dakota James Kennedy  
Nicholas Adam Welsh



**OXFORD HIGH  
SCHOOL  
SCHOLARSHIP  
RECIPIENTS 2011**

**Johanna Burke**

Mary Olive Wood & Cora D. Wood Scholarship  
Laura Shephardson Award  
Wayne Westall Scholarship  
Amy LaFleche Memorial Athletic Scholarship  
Dr. Walter D. Schur Community Service Awd  
John & Abigail Adams Scholarship  
OHS Booster Club Scholarship  
Southern Worcester County League Principals' Scholarship  
Oxford Fire-EMS Scholarship

**Nicole St. Jean**

Gahagan Scholarship  
Angela Lackovic Memorial Scholarship  
John S. Lane & Son, Inc. Scholarship  
John & Abigail Adams Scholarship  
Webster Dudley Oxford Chamber Academic Scholarship  
Elks Scholarship  
84.org Youth Leadership Scholarship  
Cumberland Farms Believe & Achieve Scholarship

**Abigail Woodward**

Mary Olive Wood & Cora D. Wood Scholarship  
John & Abigail Adams Scholarship  
William W. & Alfred M. Taft Scholarship  
OHS Booster Club Scholarship  
Oxford Education Association Scholarship

**Jayne Nelson**

Leslie J. & Edith H. Chaffee Scholarship  
John & Abigail Adams Scholarship  
Lisa Yucatonis Scholarship  
Hannah Harwood Scholarship

**Chelsea Greene**

Mary Olive Wood & Cora D. Wood Scholarship  
John & Abigail Adams Scholarship  
Elsie Moscoffian Memorial Art Scholarship  
OHS Booster Club Scholarship  
Oxford Woman's Club Scholarship

**Anthony Vo**

OHS Nursing donation in Memory of Jane Zidelis  
OHS Faculty/Staff Scholarship  
John & Abigail Adams Scholarship

**Margaret Rizzo**

Mary Olive Wood & Cora D. Wood Scholarship  
William W. & Alfred M. Taft Scholarship  
John & Abigail Adams Scholarship  
OHS Booster Club Service Award  
Oxford Woman's Club Clara Barton Scholarship  
Webster Dudley Oxford Chamber Member Scholarship

**Brittney Guillotte**

Jeffrey Fallavollita Scholarship  
Jane Robertson Memorial Scholarship  
OHS Faculty/Staff Scholarship  
Angela Lackovic Memorial Scholarship  
OHS Booster Club Service Award

**Tyler Downing**

Clara Barton PTO/John Calley Scholarship  
Danny Clem Athletic Scholarship  
Mass. Elks Scholarship, Inc.  
Southbridge Savings Bank 2011 Scholarship Award  
John & Abigail Adams Scholarship  
Walter B. Millward Memorial Scholarship

**Brittany Franks**

John & Abigail Adams Scholarship  
Irwin D. Pottle Scholarship

**Garrett Morin**

Marion Yvonne Lazaro Scholarship

**Katelyn Androwski**

John & Abigail Adams Scholarship

**Tabitha Carpenter**

Nancy J. Bennett Scholarship  
John & Abigail Adams Scholarship

**Haley Ford**

William W. & Alfred M. Taft Scholarship  
Webster Spring MacLevine Scholarship  
John & Abigail Adams Scholarship  
Angela Lackovic Memorial Scholarship

**Derek Weagle**

William W. & Alfred M. Taft Scholarship  
John & Abigail Adams Scholarship  
OHS Booster Club Scholarship  
Oxford Education Association Scholarship

**Cassandra Holden**

Steven B. Hull  
Memorial  
Scholarship  
Eugene A.  
McKenney  
Scholarship  
Angela Lackovic  
Memorial  
Scholarship  
John & Abigail  
Adams Scholarship

**Joseph Daigneault**  
IPG Photonics  
Scholarship  
John & Abigail  
Adams Scholarship

**Kelley Nguyen**  
John & Abigail  
Adams Scholarship  
Freeman & Phebe  
Rosebrooks  
Scholarship

**Corey Leavitt**  
John & Abigail  
Adams Scholarship  
Walter L. Dimock  
Scholarship

**Shaun Nystrom**  
John & Abigail  
Adams Scholarship  
James Eastman  
Scholarship Award  
OHS Faculty/Staff  
Scholarship

**Matthew Rice**  
Cathy Evans  
Scholarship  
Eugene A.  
McKenney  
Scholarship  
Jeremiah Moffitt  
Scholarship  
John & Abigail  
Adams Scholarship

**Xavier Giles**

John & Abigail Adams  
Scholarship  
Joanne Anderson Scholarship

**Shannon Brunelle**  
Glenn Pottle Scholarship

**Damon Corbin**  
John & Abigail Adams  
Scholarship

**Adam Hashey**  
John & Abigail Adams  
Scholarship

**Erin McWay**  
Glenn Pottle Scholarship  
John & Abigail Adams  
Scholarship

**Monique Ferrecchia**  
Irwin D. Pottle Scholarship  
Nancy J. Bennett Scholarship  
John & Abigail Adams  
Scholarship

**Emily Maynard**  
Angela Lackovic Memorial  
Scholarship  
John & Abigail Adams  
Scholarship

**Tyler Stuart**  
Robert G. Ahern Scholarship  
Lodge 2876 Polish National  
Alliance of Dudley, MA

**Lea Nichols**  
Oxford District Nursing  
Scholarship

**Katelyn Bullock**  
Lillian Pottle Scholarship

**Kelsey-Ann Poth**  
John & Abigail Adams  
Scholarship

**Kayle Degnan**  
F. Duncan Wilson Scholarship

John & Abigail Adams Scholarship

**John Milos**  
John & Abigail Adams Scholarship  
George A. & Paul P. Pytko Civil  
Engineering Scholarship

**Nicole Brogna**  
John & Abigail Adams Scholarship

**Kyle Brady**  
John & Abigail Adams Scholarship

**Melissa McNickles**  
Irwin & Lillian Pottle Scholarship  
John & Abigail Adams Scholarship

**Amanda Ferrecchia**  
IPG Photonics Scholarship  
John & Abigail Adams Scholarship

**Taber Malboeuf**  
John & Abigail Adams Scholarship  
Armed Forces Committee of  
Worcester County Scholarship  
Oxford Police Officer's Assoc.  
MCOP Local 173 Scholarship

**Nicholas Stockhaus**  
John & Abigail Adams Scholarship

**Annmarie Smith**  
Angela Lackovic Memorial  
Scholarship

**Ethan Doyon**  
John & Abigail Adams Scholarship

**Jon Epstein**  
Algot & Ruth Anderson College  
Expense Fund

**Ashley Cummings**  
John & Abigail Adams Scholarship

**Heather Demers**  
Oxford Woman's Club Josie Tyler  
Scholarship

**Rebecca Manning**  
John & Abigail Adams Scholarship

## OXFORD MIDDLE SCHOOL

The Oxford Middle School (OMS) enrollment as of October 1, 2011 totaled 649 students. Of this number, 169 are in grade 5, 167 in grade 6, 145 in grade 7 and 168 in grade 8.

The mission of Oxford Middle School is to form an academic and social bridge connecting the elementary and high school levels. We are a student-centered school and we provide a dynamic and safe environment that ensures learning for all students. We are dedicated to continuous growth and improvement of existing programs and curriculum. In our Middle School Concept, each grade level is separated into academic teams. The team model requires that the same group of teachers share a common group of students housed in the same part of the facility for the same block of daily instructional time. Students follow a four-day rotating block schedule. This means that a letter will represent every day and classes will rotate so that the same class will not be taught at the same time every day. Over the past few of years, we have implemented some restructuring strategies that have allowed for the re-assignment of some staff. These restructuring initiatives have made it possible for all students in grades 5-8 to take Literacy everyday as a core subject for the entire year. This new schedule also allows for physical education classes every other day, all year for all students.

Although our Healthy Choices grant, which supported our commitment to living a healthy lifestyle, has expired, we continue to maintain the spirit and some of the programs begun through the grant. Our breakfast program continues to thrive. When the program began in November of 2006, 47 children joined the "Breakfast Club." Numbers have steadily increased to 150 members. Students enjoy the added benefit of socializing with their friends and eating a good breakfast. We are continuing the growth and development of our new math curriculum and the use of the *Everyday Math* program for our students in grades 5 and 6. The *Holt Math* series has been implemented in grades 7 and 8 in preparation for MCAS testing and as a feeder program to the honors program at the high school. In the spring of 2011, we entered into a partnership with WPI to train teachers in the use of the Math

Assistments Program. In August 2011, we implemented the Math Assitsments Program for students in grades 5-8. Mrs. Catherine Looney trained at WPI and she is the teacher of the program. Based on our demonstrated strength in math, we have created a Math Team, which has won honors and awards in local math competitions. Also, in August of 2011, we implemented a STEM (Science Technology Engineering and Math) program as an enrichment course for students in grades 5-8.

We continue to host the Faculty Council Group, Instructional Leadership Team and the Oxford Middle School Advisory Council (OMSAC), which is a parent advisory council. We believe that allowing all concerned parties to have a voice in the governance of the school gives them insight to what happens on a daily basis at the school. Our program of study for students includes core curriculum classes and unified arts classes. Our core courses include: English Language Arts, mathematics, science, social studies and literacy.

Our Unified Arts Program consists of general music, physical education, health, Math Assistment and STEM. The Functional Academics class, which was added several years ago, continues to thrive. The first eighth grade class to have benefited from this program graduated from the Middle School in June of 2006. They continue to do well in the program at the Oxford High School.

In October of 2007, we introduced the MAP (Measures of Academic Progress) testing program. It is a computer-generated test in math and ELA, which is linked to the Massachusetts Curriculum Frameworks. All students in grades 5, 6, 7 and 8 take the test three times per year. The results from these tests are immediate and can be used as the best predictors of success on MCAS. Administrators, teachers and Guidance staff use the data collected to plan curriculum, schedule groups of students and differentiate instruction. Students are given a *lexile* score (a nationally accepted scale designed to measure text and reading abilities) and work is ongoing to *lexile* the Media Center, increasing reading at the students' ability level.

In addition to our co-curricular classes, there are a number of after-school programs and extra-curricular activities that take place at the Middle School throughout the school year. They include after-school tutoring, Morning Math, Homework Center, Student Council, National Junior Honor Society, band, jazz band, MCAS Minutes, Games Club, Ski Club, *Pirates' Post* (newspaper), chorus, yearbook, intramural sports, basketball, field hockey, cardio aerobics, photography, Walking and Hiking Club, karate, cheerleading and dance, Math Club and Peer Buddies, to name a few. We also have a number of cultural assemblies for students and our music department sponsors two concerts and several recitals each year. The generosity of the Friends of the Oxford Middle School (FOMS) has made it possible to offer many of our after-school programs and activities.

Our theater program has proven to be an overwhelming success. In 2011, our thespians presented *The Emperor's New Clothes* to three performances of sold out audiences. In the fall of 2008, we introduced a character education program, *Project Alert*, which Officer Grniet, Officer Robert Picard, Mrs. Greenough and Mr. Hersey present to the students through a teaming model. This program is now in its fourth year and all students seem to be learning valuable life lessons from it.

At the end of the 2010 school year, we bid farewell to Mrs. Janet Ledoux, who retired after many years as a business and computer teacher at both the Middle School and the High School. Due to reorganization and reduction in staff, we also bid farewell to Ms. Patricia Lal, Ms. Laury Kelly, Mrs. Nancy Cottin and Mrs. Kendra Sheldon. Mrs. Cottin has been re-assigned as the Art Teacher in the elementary grades and Mrs. Sheldon has been re-assigned to the Special Education Department at the Oxford High School.

At the beginning of the 2011 school year, we welcomed teachers Mrs. Denise Lewis, Ms. Jennifer Pariseau, Mr. Jared Kahn, Mr. Scott Nevers, Mrs. Coleen Gallagher and Mr. Gerald Ollis. We welcomed Mrs. Amy Grniet as a School Nurse. We also welcomed para-professional Ms. Jennifer Wells, who assists with our Special Education program and our small group literacy classes.

During the summer of 2007, we began a district wide plan for reorganizing and expanding our Title I program. We welcomed Mrs. Joanne Daly, who stills serves as the Title I Coordinator. She has continued to expand existing programs and develop new and innovative ones. In the fall of 2008, we began piloting a new Wilson program, *Just Words*, for fifth graders. Mrs. Wendy Steriti was trained in this program by the Wilson staff and she teaches all sections of this program. We are now in our fourth year of the *Just Words* program for grade 5. The Title I staff continues to offer programs in math both before and after school. At this time, we are also able to offer small group reading/literacy classes in grades 5-8. They are taught by Ms. Jennifer Wells, Mrs. Audrey Kennen and Ms. Kim Pimentel, under the guidance of Mrs. Kristen Scholl, Mrs. Colleen Gallagher and Mrs. Karen Ruiz.

Mrs. Katherine Hackett, Principal, and Mr. Bennett Milliner, Assistant Principal, continue as the administrative team at the Middle School. They continue to plan and implement changes and improvements that will move the Middle School forward in the 21st century. They are pleased to announce that Oxford Middle School was one of 20 schools statewide to be recognized by the Massachusetts Department of Elementary and Secondary Education for narrowing the proficiency gap. This honor came with a \$10,000 grant.

The Student Council, with adviser Ms. Amy Belhumeur, conducted another very successful food drive for Thanksgiving; donating all collected food items to the Oxford Ecumenical Council. The National Junior Honor Society and Adviser Ms. Patricia Lal collected food as well. During the 2010-2011 school year, the Middle School continued a community service project. Mrs. Karen Ruiz has instituted a program where students at the Middle School participate in the "Radio Reading for the Blind" program. The students record plays, short stories, poems, etc., which are then broadcast throughout the local listening area. The program continues to grow and thrive and the students can now be heard worldwide, as well as on local radio stations. Oxford Middle School is committed to serving the community in a variety of ways under the leadership of the National Junior Honor Society.

and the Student Council, and now by "Radio Reading for the Blind."

The physical plant that houses the Middle School has been receiving some needed updates. In the fall of 2007, the renovations to the gymnasium were completed. The new lights, cream colored paint and the newly sealed floor, coupled with the new orange bleachers, make our gym one of the best in the area.. During the summer of 2009, the custodial staff worked to paint and re-hab several classrooms. One of those classrooms was completely decorated and furnished as a Testing Center. This area offers an excellent alternative setting for students who need small group testing, extended periods of time for testing or any other special accommodations. The Oxford Middle School Building Project is on track to begin in the spring/early summer, bringing some long-awaited improvements. These improvements will allow the building to serve us well into the 21<sup>st</sup> century.

During the summer of 2008, the Media Center underwent a major overhaul. Thirty-five new, flat screen computers were added along with new furniture. The center is truly inviting and a place where students enjoy learning. Hundreds of new books were also added to the collection to offer information and knowledge to our students. Study Island, an Internet-based MCAS prep program, is available to all students in the Media Center, as well as on any computer that has Internet access. Both Mrs. Melissa Devon, Media Center Coordinator, and Mr. Neil Trahan, Technology Coordinator, have worked tirelessly to make the Media Center the learning center that it is today. During the summer of 2009, we created a computer lab for use by all students.

It is equipped with state-of-the-art computers, new furniture and a SMARTBOARD with an LCD projector. During the summer of 2011, we added a Math Assessments Lab, complete with 35 flat screen computers, a SMARTBOARD and various other state-of-the-art technology tools.

In addition to the upgraded technology in the Media Center and the new Computer Lab, the Middle School continues to target technology as a key area to develop and improve. We have added 3 COWS (carts with 15 laptop computers), 5 large flat screen TVs for instruction programming, 6 Smart Boards and 2 media carts, each containing an LCD projector, laptop, DVD player, etc. We have made tremendous progress in the area of technology. Our teachers continue their professional development through two grants, TEC and E-LITE, both technology-based. In the Spring of 2008, we introduced "Study Island," an Internet-based computer program for MCAS prep. Each month, we challenge the students to log on and drill their MCAS skills at home, as well as in school. The winner (most hours logged on with at least a 70% accuracy rate) at each grade level wins their lunch of choice from P&D Pizza.

Finally, we offer sincere thanks to the students, parents, staff, community, Superintendent of Schools Allen Himmelberger, Business Manager Richard Mathieu, the Oxford School Committee, the Oxford Middle School Advisory Council and the Central Office Administration Staff for their support and commitment to the Oxford Middle School. We could not have done any of this alone. Things work best when we work as a team.

## OXFORD ELEMENTARY SCHOOLS

The A.M. Chaffee and Clara Barton Elementary Schools have high expectations for the children of Oxford. We continue to work toward meeting our goals at the elementary level. We attribute our success directly to the dedication of our teachers and the support and cooperation of our students, their families and the community.

Last year we transitioned to a new grade configuration and the Chaffee School now serves all of the Kindergarten, First and Second Grade students of Oxford, while Clara Barton School now serves all students in Pre-K, Grade 3 and Grade 4. We have begun taking full advantage of having all of the early childhood students and their teachers together in one location. The teachers and students have transitioned wonderfully into this new program.

We are beginning to see an increased level of readiness and skill in all our students.

In Grades K through 4, we continue to use our Mathematics program called *Every Day Math*. The children are displaying a more in-depth understanding of mathematical concepts as a result of this program. Our Reading program is Scott Foresman Reading. Literacy is a major emphasis and is supported through the Wilson *Fundations* program in Kindergarten, First and Second grade. Both Elementary Schools receive academic support through the federal Title I program. Technology training is on-going, to help teachers integrate technology into instruction. Our regular program is supplemented by enrichment programs sponsored through our PTO and the local Cultural Council.

Reading and Mathematics three times per year. This is a computer based test, keyed into the Massachusetts Curriculum Frameworks. The teachers are using the results of these tests to focus instruction on areas of need for both individual students and the classroom. We also began full implementation of the John Collin's Writing Program throughout the district in September. All teachers were trained in August and our students are writing regularly across all

curriculum areas. A brief video explaining the writing program is available on the A.M.

Chaffee website at:

<http://osd.amces.schoolfusion.us/>

Our students are also assessed using the DIBELS (Dynamic Indicators of Basic Early Literacy Skills) test.

Positive behaviors are encouraged and recognized through our "Spotted Being Good" program, Chaffee Champs, Mighty Manners, Barton Bucks and The Barton Wall of Fame. The Second Step curriculum addresses social skills and behavioral literacy and bullying prevention. Our students demonstrate their influence outside of our school community through Pennies for Patients, collections for the Oxford Food Bank, Community Clothing Drive, Toys-for-Tots and other community service activities.

We thank and recognize both of the Elementary School PTOs for their tireless efforts on behalf of our students. We thank the faculty and staff of both Elementary Schools for their dedication to the success of all of our young learners. The support of the Oxford School Committee, Superintendent Himmelberger and community members is also greatly appreciated.

## SPECIAL SERVICES DEPARTMENT

The Oxford Public Schools Department of Special Services serves students from age 3 to 22, as required by State regulation 603CMR 28.00 and Federal regulation 603 CFR 300. We support the vision of special education, which is to minimize the impact of disability and maximize opportunities and achievement for all of our students.

Special education services are implemented for eligible students with disabilities, who qualify under the law and are consistent with FAPE (free and appropriate education). While students suspected of having a disability may be considered for referral through a Building-Based Team (BBT) process, parents have the right to request an evaluation of their son or daughter at any time, either through the attending school or directly through the Special Services Department.

Oxford Public Schools currently provide a variety of special education services to approximately 300 students. The nature of these services is dependent on the child's Individualized Education Program (IEP) and takes place in the least restrictive environment. Services can include occupational therapy, physical therapy, speech/language therapies, functional academics and life skills development/training, in addition to other therapeutic benefits. Educational environments range from inclusive classrooms to alternative settings for students at risk of failing and/or dropping out of school.

Additionally, we continue to support the utilization of augmentative communication through technology, as well as other state-of-the-art adaptive resources.

## **District Homeless Education Liaison**

The McKinney-Vento Homeless Assistance Act, reauthorized in December, 2001, as part of the ***No Child Left Behind Act***, ensures educational rights and protections for children and youth experiencing homelessness and requires school districts to follow the regulations under this Act. As such, the Oxford Public Schools identifies “at-risk” students and ensures the provision of educational services, including school supplies and Title I services, as well as transportation and free lunch.

Any child experiencing homelessness in the community of Oxford is entitled to access the same free and appropriate public education that is provided to other children and youth. In Oxford, the homeless liaison is the Special Services Director, who can be reached through the Special Services Department at (508) 987-6099.

**Dr. Karen Noone-Yvon, Interim Director**  
Special Services Department

## **TITLE I**

Title I is a federally-funded program that provides supplemental education services to ensure that all students have a significant opportunity to obtain a high-quality education and reach, at minimum, proficiency on challenging state academic achievement standards and state academic assessments.

The Oxford Public Schools is a targeted-assistance program. Therefore, the amount of money each school receives is determined by the number of low-income students who attend each school. Students do not have to be from low-income families to receive Title I services.

Currently, Title I services are offered at A.M. Chaffee Elementary, Clara Barton Elementary and the Oxford Middle School. Title I eligible students in Kindergarten through grade two at A.M. Chaffee receive math and/or reading assistance. Also, math services are provided to eligible students at Clara Barton in grades three and four. Math, reading and Wilson Reading assistance is also provided in grades five and six at the Oxford Middle School.

Additionally, Title I teachers provide before and after school and summer enrichment programs at all three locations.

**Joanne M. Daly, Director**  
Title I Program

## **SCHOOL COMMITTEE**

**I**t is with great pleasure I submit the 2011 Annual School Committee Report. The Oxford School Committee consists of 5 members of your community, who are dedicated to every child who steps through our school doors. Past members, Mr. Bill Spitz and Mrs. Pat Dawidczyk, did not seek re-election. Their service to the Oxford School District and hard work as advocates of education will long be remembered. We have welcomed 2 newly elected members to our committee: Mrs. Susan Rivelli and Mr. Stephen Anderson. We thank them both for their service and dedication to our school community.

Public education is not merely students coming into school and getting to class; successful school efforts must be supported by families, our community and we need to maintain strong communication and partnerships with all town officials. It does indeed take a village. We rely on our superintendent, central office staff, administrators, faculty and entire school staff to be part of each student’s educational path. To witness a teacher and classroom of students engage a topic is worth its weight in gold. The school committee recognizes the magnitude and impact of how essential it is to educate the whole child. Our school family remains devoted to the development of daily learning.

The Town of Oxford should not only be proud of those students who are stand-outs, they should also recognize those students who do their personal best, day in and day out. We know children do not all learn at the same pace and that should be celebrated. Children supported by family, school and community will become lifelong learners, remain open minded and, most of all, realize they can become all they dream to be.

The Department of Elementary and Secondary Education mandated all school districts to prepare a school-wide Bullying Intervention Plan.

Proudly, there was an overwhelming interest in Oxford from parents, students, administrators and the Oxford Police Department, to serve on the committee responsible for submitting the plan to the School Committee for its approval. The Anti-Bullying Subcommittee will continue its work as we move this district toward the end of bullying in our school community.

We are thankful to our community and the support received as we begin a major renovation at the Oxford Middle School. Significant improvements will be coming to a building deserving of this project. The benefits to Middle School students, staff and faculty will be long lasting.

We look forward to the continued progress of MCAS scores. While our scores are not where we want them to be, we are moving in the right direction. Steady progress is expected and the school committee will continue to monitor our scores and curriculum advances.

Community service within our schools has been overwhelming. Students who have participated in these events are taking a life lesson along with them long after they leave the halls of our schoolhouses. The continued teaching of civic awareness and responsibility is as important as learning to read. The School Committee extends congratulations to all who carry on with **Pirate Pride** as they reach out to help others.

Oxford High Boosters, Elementary PTO's, Cheerleading Organization, NJROTC and Friends of the Oxford Middle School all have parents and local businesses, who have partnered with education to promote a positive school community. The benefit of the volunteers and donations provided to our schools is treasured by all within the Oxford School Family and Community.

Our tough economic times have impacted our budget and the continued use of an antiquated Chapter 70 formula will continue to influence our budget in a negative manner. We have supported efforts to "hold the line" on budget line items, promote energy cost savings and have participated in competitive bidding for goods and services with other districts, while maintaining a strong educational district that

strives to do the very best for our students, faculty and community.

We thank all the townspeople for their continued support to the Oxford School Department. Your School Committee will maintain its united commitment to do the best we can for all within our school community.

Respectfully Submitted,  
**Brenda A. Ennis**  
Chairperson, Oxford School Committee

**BAY PATH REGIONAL  
VOCATIONAL TECHNICAL HIGH  
SCHOOL**  
**Charlton, Massachusetts**

2011 School Committee Members  
Representing the Town of Oxford

Benjamin J. LaMountain  
Dr. Rene J. Hamel (appointed December 6, 2011)

**MISSION STATEMENT:** *Bay Path Regional Vocational Technical High School is a multifunctional educational facility established to serve the needs of a diverse population in the Southern Worcester County Regional Vocational District. It is the mission of the school to provide a safe environment for an up-to-date, integrated, challenging academic and technological education, for the always evolving world of employment. Students learn, through vocational and academic courses, to obtain the skills necessary for employment and a successful career, and to pursue further post-secondary educational opportunities. Bay Path's mission enables students to function effectively as responsible, contributing members of their communities.*

In June of 2011, Bay Path graduated a total of 34 Oxford residents. The total enrollment of Oxford students was 153 for the school year, 2010-2011, and 146 for the school year, 2011-2012. Of the students who graduated in 2011, 138 went on to higher education programs, 70 entered the workforce directly, 13 chose to enter the military and 21 remained undecided as to future plans. Bay Path has added Spanish I & II, along with Advance Placement Math and English to the curriculum. In 2011, there were 54 students employed through the Cooperative Education Program. In addition, 100% of graduating seniors passed the Massachusetts Comprehensive Assessment tests for the sixth consecutive year.

The Class of 2011 was awarded over \$590,000.00 in college and tool scholarships, 12 students qualified for the Regional Science and Engineering Fair held at WPI with 1 of these competitors going forward to the State Science Fair at MIT, 64 students earned *John and Abigail Adams Scholarships* based upon the excellent performances on the 10<sup>th</sup> grade MCAS test, 156 students participated in the Skills USA district competition with 62 students moving on to state competition, 14 students earned Cosmetology Licenses and 19 students received their Certified Nursing Assistant (CNA) License. During the 2010-2011 school year, 1475 work orders were completed by Bay Path students.

The addition/renovation project plans will be presented to the ten district towns in the Spring of 2012. The project, as developed, will add 50,000 square feet to the facility and bring the building to code with an additional fifty year life expectancy.

Serving the school's 800 computers are 8 mobile classroom carts, each containing 15 laptop computers. Other technological devices utilized are interactive whiteboards, LCD projectors and various accessibility devices. The school provides direct services to town governments and citizens of the district through the Hilltop Restaurant, Minuteman Shoppe, Power Equipment Servicing, Cosmetology Salon, Auto Collision Repair Shop, Plumbing, Cabinetmaking, Heath Assistance and Automotive Shops. The 2010-2011 annual construction project was a 2,000 square foot, three bedroom, three and one-half bathroom ranch built in North Brookfield.

Bay Path offers a two-year post graduate program and its Adult Evening School offers Fall and Spring semesters with over 175 courses, shows and tour selections. Online courses are also available with start dates every six weeks, featuring over 400 course selections.

The total operating and capital budget for FY2011 was \$17,144,407. Grants and awards received by Bay Path totaled \$1,093,216.00. Oxford Town Meeting members approved \$1,081,896 in appropriations to Bay Path at the annual Town Meeting on May 4, 2011. David

P. Papagni serves as the school's Superintendent-Director and Clifford Cloutier serves as Bay Path's principal.



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## 2011 BAY PATH GRADUATES FROM OXFORD

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Justin Abate  
Evan Blacker  
Angela Camerano  
Rocco Caracciolo  
Michaela Carson  
Christopher Chumsae  
Katie Cunningham (NHS)  
Gage Donnelly  
Kenneth Downes  
Grace Duncan  
Kylee Dunn  
Haley Hagopian  
Nicholas Hankey  
Douglas Haskins  
Paul Ladroga  
Zachary Laramee  
Zachary Lauzon  
Veronica Lavoie  
Colin Malone  
Paige Marsh  
Matthew McGowan  
Amanda Moylan  
Raymond Mundell  
Brandon Normandin  
Christina Norton  
Corey Ouimette  
Adele Patsky  
Vincent Pearlstein  
Amanda Powell  
David Prince  
Vanessa Saiz  
Luke Shenette  
Latanya Silberstein  
Gregory Stewart

## **Bay Path's Class of 2011 Award Recipients**

### **Bay Path Education Foundation Scholarship**

Justin M. Abate  
Katie E. Cunningham  
Colin T. Malone  
Vanessa Saez

### **John and Abigail Adams Scholarship**

Evan S. L. Blacker  
Katie E. Cunningham  
Nicholas A. Hankey  
Vanessa Saez  
Luke J. Shenette

### **President's Award for Educational Excellence**

Evan S. L. Blacker  
Katie E. Cunningham  
Gage M. Donnelly  
Nicholas A. Hankey  
Brandon E. Normandin  
Vanessa Saez

### **Tech Prep/College Credits**

Evan S. L. Blacker (Drafting)  
Katie E. Cunningham (Electronics)  
Gage M. Donnelly (Plumbing)  
Nicholas A. Hankey (Machine Tech)  
Douglas P. Haskins (Plumbing)  
Brandon E. Normandin (Carpentry)  
Corey D. Ouimette (Plumbing)  
Vanessa Saez (Electrician)

### **Snap-On Tool Award**

Luke J. Shenette

### **Deserving Seniors**

Katie E. Cunningham (Battle Bots IQ, Tech  
Prep, Yearbook Club)  
Vanessa Saez (Pre-Calculus, College English,  
Contemporary Social Problems & Chorus)

### **David Usher Memorial Scholarship**

Justin M. Abate

### **Southbridge Rotary Club Honor Student**

Evan S. L. Blacker  
Nicholas A. Hankey  
Vanessa Saez

### **Jeffrey J. O'Brien Scholarship**

Colin T. Malone  
Corey D. Ouimette

### **Vocational Achievers**

Justin M. Abate (Masonry & Tile Setting)  
Evan S. L. Blacker (Drafting)  
Katie E. Cunningham (Electronics)  
Brandon E. Normandin (Carpentry)  
Vanessa Saez (Electrical)  
Luke J. Shenette (Automotive  
Technology)

### **Gold Medal Winners**

Brandon E. Normandin (Carpentry)  
Corey D. Ouimette (Plumbing)

### **Certificate of Merit Honors**

Katie E. Cunningham

### **Steven Comtois Scholarship**

Vanessa Saez

### **Massachusetts Trowel Trades Scholarship**

Justin M. Abate

### **IPG Photonics Science & Technology Scholarship**

Katie E. Cunningham  
Nicholas A. Hankey

**President's Award for Educational Achievement**

Kenneth A. Downes

**Massachusetts Vocational Association Central Chapter Scholarship**

Brandon E. Normandin

**Massachusetts Vocational Association Secondary Award**

Katie E. Cunningham

**Webster-Dudley-Oxford Chamber of Commerce Academic Scholarship**

Katie E. Cunningham

**Perfect Attendance Award, Grade 9-12**

Nicholas A. Hankey

**Disabled American Veterans Chapter #53 Patriotism Award**

Katie E. Cunningham

**Boston Section of the Society of Women Engineers**

Katie E. Cunningham

**Andrew Gremo Scholarship**

Brandon E. Normandin

**Francis "Tucker" Deary Scholarship Award**

Gage M. Donnelly

**Bay Path Teachers' Association Academic-Tool Scholarship**

Katie E. Cunningham

**Charter Communications Outstanding Scholar Athlete Award**

Brandon E. Normandin



**COMMONWEALTH OF MASSACHUSETTS**  
**WILLIAM FRANCIS GALVIN**  
**SECRETARY OF THE COMMONWEALTH**

**WORCESTER, SS.**

To either of the Constables of the Town of Oxford in the County of Worcester      **GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in the Special State Primary to vote at Oxford Middle School, Precinct Two, in said Oxford on **TUESDAY, THE TWELFTH OF APRIL 2011**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Primary for the candidates of political parties for the following office:

**REPRESENTATIVE IN GENERAL COURT..... SIXTH WORCESTER DISTRICT**

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale in said Town, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 22nd of March 2011.

Jennie L. Caissie              )  
Henry J. LaMountain, Sr.      )  
Susan M. Gallant              )  
Dennis E. Lamarche            )  
John G. Saad                  )

**SELECTMEN  
OF  
OXFORD**

**WORCESTER, SS.**

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale seven days before the date of the meeting, as within directed.

Richard M. Kneeland  
Constable of Oxford  
Date: March 24, 2011

A true copy, ATTEST:

**SPECIAL STATE PRIMARY**

April 12, 2011

The polls opened at 7 o'clock in the forenoon in precinct two. Candidates, or duly authorized representatives were allowed to examine the optical scan voting tabulators. The Federal Voting Accessibility for the Elderly and Handicapped Act was acknowledged and the AutoMark Touch Screen Voting system was available. One voting booth was converted to accommodate the disabled and wheelchair voters. The following officers were in charge, were duly sworn to their duties and voting started immediately. Instructions to voters and specimen ballots were posted as required.

Precinct Two: Warden, Nancy C. Rand (R); Clerk, Dorothy E. Ireland (U); Voting List Check-In, Wanda L. Yucatonis (D) and Claudette M. Flores (U); Voting List Check-Out, Carol A. Spooner (D) and Nancy A. Maki (U); Rita R. Domian (D) was available to assist voters with the AutoMark system; Constable, Robert F. Charbonneau.

	<b>PRECINCT TWO</b>
<b>DEMOCRAT TOTAL VOTES CAST</b>	<b>149</b>
REPRESENTATIVE IN GENERAL COURT SIXTH WORCESTER DISTRICT	
Blanks	0
Geraldo Alicea	74
Joanne E. Powell	75
All Other Write-ins:	0
<b>TOTAL</b>	<b>149</b>
	<b>PRECINCT TWO</b>
<b>REPUBLICAN TOTAL VOTES CAST</b>	<b>28</b>
REPRESENTATIVE IN GENERAL COURT SIXTH WORCESTER DISTRICT	
Blanks	0
Peter J. Durant	28
All Other Write-ins:	0
<b>TOTAL</b>	<b>28</b>
	<b>PRECINCT TWO</b>
<b>GREEN RAINBOW TOTAL VOTES CAST</b>	<b>0</b>
REPRESENTATIVE IN GENERAL COURT SIXTH WORCESTER DISTRICT	
Blanks	0
All Other Write-ins:	0
<b>TOTAL</b>	<b>0</b>

CMMC

Town Clerk - - Oxford, Massachusetts

**COMMONWEALTH OF MASSACHUSETTS**  
**WILLIAM FRANCIS GALVIN**  
**SECRETARY OF THE COMMONWEALTH**

**WORCESTER, SS.**

To either of the Constables of the Town of Oxford in the County of Worcester      **GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in the Special State Election to vote at Oxford Middle School, Precinct Two, in said Oxford on **TUESDAY, THE TENTH DAY OF MAY, 2011**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Election for the candidates for the following office:

**REPRESENTATIVE IN GENERAL COURT..... SIXTH WORCESTER DISTRICT**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 22nd of March 2011.

Jennie L. Caissie      )  
Henry J. LaMountain, Sr.      )  
Susan M. Gallant      )  
Dennis E. Lamarche      )  
John G. Saad      )

**SELECTMEN  
OF  
OXFORD**

**WORCESTER, SS.**

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale seven days before the date of the meeting, as within directed.

A true copy, ATTEST:

Richard M. Kneeland  
Constable of Oxford  
Date: March 24, 2011

## **SPECIAL STATE ELECTION**

May 10, 2011

The polls opened at 7 o'clock in the forenoon in precinct two. Candidates, or duly authorized representatives were allowed to examine the optical scan voting tabulators. The Federal Voting Accessibility for the Elderly and Handicapped Act was acknowledged and the AutoMark Touch Screen Voting system was available. One voting booth was converted to accommodate the disabled and wheelchair voters. The following officers were in charge, were duly sworn to their duties and voting started immediately. Instructions to voters and specimen ballots were posted as required.

Precinct Two: Warden, Nancy C. Rand (R); Clerk, Dorothy E. Ireland (U); Voting List Check-In, Wanda L. Yucatonis (D) and Claudette M. Flores (U); Voting List Check-Out, Carol A. Spooner (D) and Carole L. Rider (U); Rita R. Domian (D) was available to assist voters with the AutoMark system; Constable, Robert F. Charbonneau.

<b>PRECINCT TWO</b>	
<b>TOTAL VOTES CAST</b>	<b>339</b>
REPRESENTATIVE IN GENERAL COURT SIXTH WORCESTER DISTRICT	
Blanks	0
Geraldo Alicea	106
Peter J. Durant	185
Peter J. Boria	45
Robert J. Cirba	3
All Other Write-ins:	0
<b>TOTAL</b>	<b>339</b>

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CMMC  
Town Clerk - - Oxford, Massachusetts

# THE COMMONWEALTH OF MASSACHUSETTS

## WORCESTER, SS.

To either of the Constables of the Town of Oxford in the County of Worcester

## GREETING.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Chaffee School, Precinct One and Precinct Four; Oxford Middle School, Precinct Two and Memorial Hall, Precinct Three in said Oxford on **Tuesday the Seventeenth day of May 2011**, at eight o'clock in the forenoon, then and there to act on the following purposes:--

- One Moderator for Three Years
- Two Selectmen for Three Years
- Two School Committee Members for Three Years
- One Library Trustee for Three Years
- One Southern Worcester County Regional Vocational School District Committee Member for Three Years
- One Housing Authority Member to Fill A Vacancy for Two Years
- One Trustee of the Charles Larned Entertainment Fund for Three Years

## QUESTION1

Shall the Town of Oxford be allowed to exempt from the limitations of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay costs of the Oxford Middle School Renovation Project at the Oxford Middle School located at 497 Main Street, Oxford, including the payment of all costs incidental and related thereto?

YES  NO

The polls will be open from 8:00 A.M. to 8:00 P.M.

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale in said Town, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 5th day of April 2011.

Jennie L. Caissie )  
Henry J. LaMountain, Sr. )  
Susan M. Gallant )  
Dennis E. Lamarche )  
John G. Saad )

**SELECTMEN  
OF  
OXFORD**

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale seven days before the date of the meeting, as within directed.

A true copy, ATTEST:

Albert M. Adams  
Constable of Oxford  
Date: April 25, 2011

### **ANNUAL TOWN ELECTION**

May 17, 2011

The meeting opened at 8 o'clock in the forenoon in all four precincts. Candidates, or duly authorized representatives were allowed to examine the optical scan voting tabulators. The Federal Voting Accessibility for the Elderly and Handicapped Act was acknowledged and the AutoMark Touch Screen Voting system was available in each polling location. One voting booth in each Precinct was converted to accommodate the disabled and wheelchair voters. The following officers were in charge, were duly sworn to their duties and voting started immediately. Instructions to voters and specimen ballots were posted as required.

Precinct One: Warden, Joann E. Nelson (U); Clerk, Kathleen E. Purcell (D); Voting List Check-In, Kathleen A. Burke (R) and Nancy K. Elliott (D); Voting List Check-Out, Deborah R. Stearns (D) and Claire L. Sullivan (D); Thomas P. Purcell (D) was available to assist voters with the AutoMark system Constable, Donald J. Vigeant.

Precinct Two: Warden, Nancy C. Rand (R); Clerk, Dorothy E. Ireland (U); Voting List Check-In, Carol A. Spooner (D) and Nancy A. Maki (U); Voting List Check-Out, Wanda L. Yucatonis (D) and Carole L. Rider (U); Rita R. Domian (D) was available to assist voters with the AutoMark system; Constable, Robert F. Charbonneau.

Precinct Three: Warden, Suzanne M. Picard (D); Clerk, Sheila Ann Latino (U); Voting List Check-In, Claudette M. Flores (U) and Jeanne E. Gutierrez (U); Voting List Check-Out, Robert W. Picard, Sr. (D) and Robert W. Krasinskas (U); Constable, Ralph W. Miller.

Precinct Four: Warden, Debra R. McDonald (U); Clerk, Carol Ann Esposito (D); Voting List Check-In, Carolyn R. Adams (R)/Martha A. Cady (D), Linda I. Vigeant (U); Voting List Check-Out, Carole A. Fegreus (U) and Patricia A. Morgan (U); Constable, Albert M. Adams.

	PRECINCT ONE	PRECINCT TWO	PRECINCT THREE	PRECINCT FOUR	TOTAL
<b>TOTAL VOTES CAST</b>	<b>138</b>	<b>107</b>	<b>104</b>	<b>102</b>	<b>451</b>
<i>MODERATOR – 3 Yrs</i>					
Blanks	38	32	24	25	119
Russell C. Rheault	99	74	79	77	329
All Other Write-ins	1	1	1	0	3
<b>TOTAL</b>	<b>138</b>	<b>107</b>	<b>104</b>	<b>102</b>	<b>451</b>
<i>SELECTMAN (2) – 3 Yrs</i>					
Blanks	90	66	68	67	291
John G. Saad	89	75	67	69	300
Michael Voas	90	66	70	52	278
Sue Gallant	4	5	1	8	18
Brenda Ennis	0	1	1	0	2
Andrew Celona	0	0	0	4	4
Kim Shaw	0	0	0	3	3
All Other Write-ins	3	1	1	1	6
<b>TOTAL</b>	<b>276</b>	<b>214</b>	<b>208</b>	<b>204</b>	<b>902</b>
<i>SCHOOL COMMITTEE (2) – 3 Yrs</i>					
Blanks	121	81	79	86	367
Stephen C. Anderson	78	78	64	59	279
Susan O. Rivelli	76	54	56	57	243
Write-ins William Spitz	1	0	1	0	2
Write-ins Patricia Dawidczyk	0	1	3	0	4
All Other Write-ins	0	0	5	2	7
<b>TOTAL</b>	<b>276</b>	<b>214</b>	<b>208</b>	<b>204</b>	<b>902</b>

<b>LIBRARY TRUSTEE – 3 Yrs</b>					
Blanks	42	24	24	28	118
John I. Flynn	96	83	80	74	333
All Other Write-ins	0	0	0	0	0
<b>TOTAL</b>	<b>138</b>	<b>107</b>	<b>104</b>	<b>102</b>	<b>451</b>
<b>SWCRVSDC – 3 Yrs</b>					
Blanks	40	25	29	31	125
Benjamin J. LaMountain	97	82	74	71	324
All Other Write-ins	1	0	1	0	2
<b>TOTAL</b>	<b>138</b>	<b>107</b>	<b>104</b>	<b>102</b>	<b>451</b>
<b>HOUSING AUTH-To Fill Vacancy – 2 Yrs</b>					
Blanks	28	11	19	15	73
Arthur C. Degon, Jr.	67	55	59	53	234
Robert W. Matus	43	41	26	34	144
All Other Write-ins	0	0	0	0	0
<b>TOTAL</b>	<b>138</b>	<b>107</b>	<b>104</b>	<b>102</b>	<b>451</b>
<b>CHARLES LARNED ENT FUND – 3 Yrs</b>					
Blanks	130	105	102	100	437
Linda Tripp	3	0	0	1	4
All Other Write-ins	5	2	2	1	10
<b>TOTAL</b>	<b>138</b>	<b>107</b>	<b>104</b>	<b>102</b>	<b>451</b>
<b>QUESTION 1</b>					
Blanks	7	11	12	12	42
Yes	68	55	60	47	230
No	63	41	32	43	179
<b>TOTAL</b>	<b>138</b>	<b>107</b>	<b>104</b>	<b>102</b>	<b>451</b>

CMMC  
Town Clerk -- Oxford, Massachusetts

## ***The Commonwealth of Massachusetts***

**Worcester SS.**

To either of the Constables of the Town of Oxford in the County of Worcester **GREETING.**

**IN THE NAME OF *The Commonwealth of Massachusetts*,** you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Oxford High School in said Oxford on Wednesday, the fourth day of May next, at 7:00 o'clock in the afternoon, then and there to act on the following articles:

### **ANNUAL TOWN MEETING WEDNESDAY, MAY 4, 2011 AT 7:00 P.M. OXFORD HIGH SCHOOL**

**ARTICLE 1.** To hear the reports of any Town Officers or any Committee or Committees authorized at any former meeting and to choose any Committee or Committees the Town may think proper.

**ARTICLE 2.** To see if the Town will vote to raise by taxation or transfer from available funds and appropriate a sum of money for a Reserve Fund pursuant to the provisions of Massachusetts General Laws, Chapter 40, Section 6, for Fiscal Year 2012, or act thereon.

Sponsored by the Town Manager and Finance Director

**ARTICLE 3.** To see if the Town will vote to transfer a sum of money from available funds and appropriate said amount to the Stabilization Account, any vote under this article to take effect forthwith upon its adoption, or act thereon.

Sponsored by the Town Manager and Finance Director

**ARTICLE 4.** To see if the Town will vote to transfer a sum of money from available funds and appropriate said amount to the Health Insurance Trust Fund Account, any vote under this article to take effect forthwith upon its adoption, or act thereon.

Sponsored by the Town Manager and Finance Director

**ARTICLE 5.** To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 32B, Section 20 and convert the Health Insurance Trust Fund into an Other Post Employment Benefits Liability Trust Fund, any vote under this article to take effect forthwith upon its adoption, or act thereon.

Sponsored by the Town Manager and Finance Director

**ARTICLE 6.** To see if the Town will vote to raise by taxation or transfer from available funds or borrow and authorize the Town Treasurer, with the consent of the Board of Selectmen, to issue a note or notes and/or bond or bonds and appropriate a sum of money for the Capital Outlay Program for Fiscal Year 2012, or act thereon.

Sponsored by the Town Manager and Finance Director

**ARTICLE 7.** To see if the Town will vote to transfer a sum of money from the Ambulance Receipts Reserved for Appropriation Account and appropriate said amount to the Fire/EMS Fiscal Year 2011 Operational Budget; any vote under this article to take effect forthwith upon its adoption, or act thereon.

Sponsored by the Town Manager and Finance Director

**ARTICLE 8.** To see if the Town will vote to transfer a sum of money from available funds and appropriate said amount for the Community Center Renovations Project, any vote under this article to take effect forthwith upon its adoption, or act thereon.

Sponsored by the Town Manager and Finance Director

**ARTICLE 9.** To see if the Town will vote to transfer the sum of Two Hundred Twenty-eight Thousand Four Hundred Ninety-seven Dollars (\$228,497.00) from the FY 2011 Health Insurance Appropriation and appropriate said amount to the FY 2011 School General Operational Account; any vote under this article to take effect forthwith upon its adoption, or act thereon.

Sponsored by the Town Manager and Finance Director

**ARTICLE 10.** To see if the Town will vote to transfer from the Stabilization Account and appropriate a sum of money to the Fiscal Year 2012 Debt Service Account, or act thereon.

Sponsored by the Town Manager

**ARTICLE 11.** To determine what sums of money the Town will raise by taxation or transfer from available funds and appropriate to defray charges and expenses of the Town, including debt and interest, for the fiscal year beginning July 1, 2011 (Fiscal Year 2012), or act thereon.

Sponsored by the Finance Committee.

**ARTICLE 12.** To see if the Town will vote to fix the salary and compensation of all elected officials of the Town as provided by Massachusetts General Laws, Chapter 41, Section 108, or act thereon.

Sponsored by the Finance Committee

**ARTICLE 13.** To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to temporarily borrow a note or notes or to make an inter-fund advance from available funds in anticipation of revenue from taxation, bonds, or grants, and to repay said sums within the current fiscal cycle, or act thereon.

Sponsored by the Town Manager and Finance Director

**ARTICLE 14.** To see if the Town will vote to transfer from available funds and appropriate a sum of money to meet the State's share of the cost for Town road maintenance and repair, such amount to be reimbursed by the Commonwealth of Massachusetts as State Highway Aid (Fiscal Year 2012 Chapter 90 Apportionment), or act thereon.

Sponsored by the Town Manager and DPW Director

**ARTICLE 15.** To see if the Town will vote to authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to the "Regulations Pertaining to Cats." Said funds may be expended by the Board of Selectmen for costs incurred for cat licensing as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2012 is Fifteen Thousand Dollars (\$15,000.00), or act thereon.

Sponsored by the Town Manager

**ARTICLE 16.** To see if the Town will vote to authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Twenty-One of the Town of Oxford General By-Laws "Wiring Inspectors." Said funds may be expended by the Board of Selectmen for costs incurred for wiring inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2012 is Sixty Thousand Dollars (\$60,000.00), or act thereon.

Sponsored by the Town Manager

**ARTICLE 17.** To see if the Town will vote to authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Sixteen of the Town of Oxford General By-Laws "Board of Health." Said funds may be expended by the Board of Selectmen for costs incurred for plumbing inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2012 is Sixty Thousand Dollars (\$60,000.00), or act thereon.

Sponsored by the Town Manager

**ARTICLE 18.** To see if the Town will vote to authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Sixteen of the Town of Oxford General By-Laws “Board of Health.” Said funds may be expended by the Board of Selectmen for costs incurred for gas inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2012 is Fifteen Thousand Dollars (\$15,000.00), or act thereon.

Sponsored by the Town Manager

**ARTICLE 19.** To see if the Town will vote to appropriate, borrow or transfer from available funds, a sum of money to be expended under the direction of the School Building Committee for the Oxford Middle School Renovation Project at the Oxford Middle School located at 497 Main Street, Oxford, including the payment of all costs incidental and related thereto, for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority. The proposed renovation and repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) Fifty-seven and Seventy-four One Hundredths percent (57.74%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. Any vote under this article to be a contingent appropriation subject to a debt exclusion question, or act thereon.

Sponsored by the School Committee

**ARTICLE 20.** To see if the Town will vote to transfer from available funds and appropriate a sum of money to the Tercentenary Trust Fund; any vote under this article to take effect forthwith upon its adoption, or act thereon.

Sponsored by the Town Manager

**ARTICLE 21.** To see if the Town will vote to amend the Oxford General By-Laws by deleting Section 14 from CHAPTER THIRTY-ONE, STREETS AND SIDEWALKS and inserting, in its place, the following, or act thereon.

Sponsored by the Town Manager and the DPW Director

Section 14. No person or entity shall shovel, throw, plow, discharge or otherwise move or place snow into or onto any portion of the Town's streets or sidewalks. Notwithstanding the foregoing, this section shall not apply to owners or lawful occupants of residential premises placing snow and ice on the sidewalk areas immediately adjacent to the driveway opening serving such premises provided that a minimum thirty-six (36) inch wide pathway along the sidewalk is provided for passage within twenty-four (24) hours of snow fall. In any one winter period (November through April) a first violation of this Section 14 shall be subject to a written warning, a second violation will be subject to a Twenty-five Dollar (\$25.00) fine and any subsequent violation will be subject to a Fifty Dollar (\$50.00) fine and shall be enforced by the Superintendent of Streets or his designee who is authorized to enforce this Section 14 under the non-criminal disposition provision of G.L. c. 40, § 21D.

**ARTICLE 22.** To see if the Town will vote to amend the Oxford General By-Laws by adding the following new chapter, or act thereon.

Sponsored by the Open Space Committee

## **CHAPTER SEVENTY** **RIGHT TO FARM BY-LAW**

### **Section 1. Purpose and Intent**

The Town of Oxford recognizes and endorses the right to farm accorded to all citizens of the Commonwealth under Article 97 of the Constitution, and all state statutes and regulations thereunder including, but not limited to, Massachusetts General Laws Chapter 40A, Section 3, Paragraph 1; Chapter 90, Section 9; Chapter 111, Section 125A and Chapter 128 Section 1A. The intent of this By-Law is to: encourage the pursuit of agriculture, promote agriculture-based economic opportunities, and protect farmlands within the Town of Oxford by allowing agricultural uses and related activities to function with minimal conflict with abutters and Town agencies. The benefits and protections of this By-Law are intended to apply exclusively to those commercial, agricultural and farming operations and activities conducted in accordance with generally accepted agricultural practices. Said benefits and protections do not extend to the non-commercial, personal and/or occasional accessory keeping of farm animals or agricultural activities. This By-Law shall apply to all jurisdictional areas within the Town.

### **Section 2. Definitions**

The word "farm" shall include any parcel or contiguous parcels of land, or water bodies used for the primary purpose of commercial agriculture, or accessory thereto.

The words "farming" or "agriculture" or their derivatives shall include, but not be limited to, the following: farming in all its branches and the cultivation and tillage of the soil; dairying; producing, cultivating, growing, and harvesting of any agricultural, aqua cultural, floricultural, viticulture, or horticultural commodities; growing and harvesting of forest products upon forest land, and any other forestry or lumbering operations; raising of livestock including horses; keeping of horses as a commercial enterprise; and keeping and raising of poultry, swine, cattle, ratites (such as emus, ostriches and rheas) and camelids (such as llamas and camels), and other domesticated animals for food and other agricultural purposes, including bees and fur-bearing animals.

"Farming" shall encompass "activities" including, but not limited to, the following: operation and transportation of slow-moving farm equipment over roads within the Town; control of pests, including, but not limited to, insects, weeds, predators and disease organism of plants and animals; application of manure, fertilizers and pesticides; conducting agriculture-related educational and farm-based recreational activities, including agric-tourism, provided that the activities are related to marketing the agricultural output or services of the farm; processing and packaging of the agricultural output of the farm and the operation of a farmer's market or farm stand including signage thereto; maintenance, repair, or storage of seasonal equipment, or apparatus owned or leased by the farm owner or manager used expressly for the purpose of propagation, processing, management, or sale of the agricultural products; and on-farm relocation of earth and the clearing of ground for farming operations.

### **Section 3. Right to Farm Declaration**

The Right to Farm is hereby recognized to exist within the Town of Oxford. The above-described agricultural activities may include the attendant incidental noise, odors, dust, and fumes associated with normally accepted agricultural practices. It is hereby determined that whatever impact may be caused to others through the normal practice of agriculture is more than offset by the benefits of farming to the neighborhood, community, and society in general. The benefits and protections of this By-Law are intended to apply exclusively to those commercial agricultural and farming operations and activities conducted in accordance with generally accepted agricultural practices.

### **Section 4. Protections**

The foregoing agricultural activities must conform to applicable federal and state laws and local By-Laws, rules and regulations which regulate the lawful conduct of agricultural activities and specify the rights and obligations of the agricultural community, the Town, abutters, and the citizens of Oxford. Moreover, nothing in this Right to Farm By-Law shall be deemed as acquiring any interest in land, or as imposing any land use regulation, which is properly the subject of state statute, regulation, or local zoning law. All applicable zoning, conservation, health, and animal inspection By-Laws and rules and regulations take precedence over this By-Law.

The provisions of this By-Law shall not apply whenever an impact results from negligence or willful or reckless misconduct in the operation of any such agricultural or farming operation, place, establishment or facility, or any of its appurtenances

**ARTICLE 23.** To see if the Town will vote to amend the Oxford Zoning By-Law, **Chapter VII, Floodway District**, by deleting the current chapter and inserting the following:

Sponsored by the Planning Board

## **CHAPTER VII** **Flood Plain District**

### **1.0 DEFINITIONS**

For the purpose of this Chapter only, the following phrases shall have the following meanings:

- 1.1 "One Hundred Year Flood" is the flood having one (1) percent chance of being equaled or exceeded in any given year.
- 1.2 "Substantial Improvement" includes any repair, reconstruction or improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the market value of the structure either (a) before the improvement or repair is started or (b) if the structure has been damaged and is being restored before the damage occurred.

### **2.0 OVERLAY**

The flood plain district is an overlay district superimposed over underlying districts. All of the provisions of other sections of this By-Law applicable to the land and structures in the underlying districts shall continue to so apply except when such provisions conflict with the provisions of this Section; in case of such conflict, the provisions of this Section shall control.

### **3.0 FLOODWAY MAP**

The Flood Plain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Oxford designated as Zone A and AE on the Worcester County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program (NFIP). The map panels of the Worcester County FIRM that are wholly or partially within the Town of Oxford are panel numbers 25027C0783E, 25027C0784E, 25027C0791E, 25027C0792E, 25027C0793E, 25027C0794E, 25027C0811E, 25027C0812E, 25027C0813E, 25027C0814E, 25027C0956E, 25027C0957E, 25027C0958E, 25027C0959,E 25027C0976E, 25027C0978E, 25027C0980E and 25027C0985E dated July 4, 2011. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Worcester County Flood Insurance Study (FIS) report dated July 4, 2011. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk.

### **4.0 BASE FLOOD ELEVATION AND FLOODWAY DATA**

- 4.1 Floodway Data. In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- 4.2 Base Flood Elevation Data. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or 5 acres, whichever is the lesser, within unnumbered A zones.

## 5.0 REGULATIONS

All encroachments, including fill, new construction, substantial improvements and other developments are prohibited in the flood plain district unless the Building Inspector has issued a building permit therefor. The Building Inspector shall not issue a building permit for an encroachment unless (a) the landowner or his agent has furnished the Building Inspector with a certificate of a registered professional engineer or architect certifying that the encroachment will not result in any increase in flood levels during the occurrence of the one hundred year flood and (b) the encroachment complies with the flood plain requirements of the State Building Code and with all of the applicable provisions of the By-Law.

## 6.0 NOTIFICATION OF WATERCOURSE ALTERATION

In a riverine situation, the Building Inspector shall notify the following of any alteration or relocation of a watercourse:

1. Adjacent Communities
2. Bordering States
3. NFIP State Coordinator  
Massachusetts Department of Conservation and Recreation  
251 Causeway Street, Suite 600-700  
Boston, MA 02114-2104
4. NFIP Program Specialist  
Federal Emergency Management Agency, Region I  
99 High Street, 6th Floor  
Boston, MA 02110

## 7.0 REFERENCE TO EXISTING REGULATIONS

- 7.1 The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit, must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:
  1. Sections of the Massachusetts State Building Code (780 CMR) which address floodplain and coastal high hazard areas;
  2. Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
  3. Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);
  4. Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5).
- 7.2 Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

## 8.0 OTHER USE REGULATIONS

In Zones AE, along watercourses that have a regulatory floodway designated within the Town of Oxford on the Worcester County FIRM, encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

**ARTICLE 24.** To see if the Town will vote to amend the Oxford Zoning By-Law, **Chapter II, District Regulations**, section 1.0 **ESTABLISHMENT OF DISTRICTS**, by deleting from the list of zoning districts “Floodway District (Overlay)” and replacing it with “Flood Plain District (Overlay)” or act thereon. Sponsored by the Planning Board

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 in said Town, seven days at least before the time of holding said meeting.

**HEREOF FAIL NOT**, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 19<sup>th</sup> day of April, in the year of our Lord Two Thousand Eleven.

Jennie L. Caissie	}	Dennis E. Lamarche	}
Henry J. LaMountain, Sr.	}	John G. Saad	}
Susan M. Gallant	}	<b>Selectmen of Oxford</b>	

A true copy. Attest;

Albert M. Adams  
Constable of Oxford  
Date: April 25, 2011

**Worcester, SS.**

**PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 seven days before the date of the meeting, as within directed.**

Albert M. Adams  
Constable of Oxford  
Date: April 25, 2011

**ANNUAL TOWN MEETING  
MAY 4, 2011**

The meeting was called to order by Town Moderator Russell C. Rheault at 7:03 o'clock in the afternoon in the Oxford High School. The Moderator announced that a quorum had been attained. There were Two Hundred Forty-two (242) voters and Twenty-seven (27) non-voters present.

**CLARIFICATION: GENERAL BY-LAWS, CHAPTER 2, TOWN MEETINGS, SECTION 3**, as amended. Section 3. At any town meeting, one hundred (100) registered voters shall constitute a quorum, provided, however, that once the meeting has been called to order there shall be no minimum quorum required to conduct the business of the Town. A quorum of seventy-five (75) registered voters shall be required to reconvene any adjourned session of any such meeting.

The audience was advised of the fire evacuation routes. The NJROTC presented the colors and the school chorus sang the National Anthem. The Moderator led the voters in the Pledge of Allegiance. A moment of silence was observed for the departed townspeople.

The Warrant and Return of Service was read by Town Clerk Lori A. Kelley and the reading of the Articles was omitted until such time that each Article was to be acted upon. The voters were in accord with this suggestion.

The Moderator introduced the various boards and officials and announced several parliamentary procedures that he would adhere to in the conduct of the meeting.

NOTE: Any written reports presented to the Town Meeting will appear in the minutes exactly as submitted.

**Article 1. REPORTS – NONE**

**Article 2. RESERVE FUND**

Recommended by the Finance Committee.

Voted: That the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) be transferred from Free Cash and appropriated for a Reserve Fund for Fiscal Year 2012.

A Unanimous Vote.

**Article 3. STABILIZATION ACCOUNT**

Recommended by the Finance Committee.

Voted: That the sum of Thirty Thousand Dollars (\$30,000.00) be transferred from Free Cash and appropriated to the Stabilization Account, said action to take effect forthwith upon adoption.

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

**Article 4. HEALTH INSURANCE TRUST FUND ACCOUNT**

Recommended by the Finance Committee.

Voted: That the sum of Thirty Thousand Dollars (\$30,000.00) be transferred from Free Cash and appropriated to the Health Insurance Trust Fund, said action to take effect forthwith upon adoption.

A Unanimous Vote.

**Article 5. MGL CHAPTER 32B, SECTION 20 - OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND**

Recommended by the Finance Committee.

Voted: To accept the provisions of Massachusetts General Laws Chapter 32B, Section 20 and convert the Health Insurance Trust Fund into an Other Post Employment Benefits Liability Trust Fund, any vote under this article to take effect forthwith upon its adoption.

A Unanimous Vote.

**Article 6. CAPITAL OUTLAY**

(1) Recommended by the Finance Committee.

Voted: That the sum of Thirty-four Thousand Dollars (\$34,000.00) be transferred from the Free Cash and appropriated for the purchase of new hardware and software for the High School HVAC control system.

Carried.

(2) Recommended by the Finance Committee.

Voted: That the sum of One Hundred Twenty-five Thousand Dollars (\$125,000.00) be transferred from the Ambulance Receipts Reserved for Appropriation Account and appropriated for the purchase of a new ambulance for the Fire/EMS Department, said action to take effect forthwith upon adoption.

A Unanimous Vote.

(3) Recommended by the Finance Committee.

Voted: That the sum of Seventy-two Thousand Dollars (\$72,000.00) be transferred from Free Cash and appropriated for the purchase of a new chassis for Forestry 1 in the Fire/EMS Department, said action to take effect forthwith upon adoption.

Carried.

(4) Recommended by the Finance Committee.

Voted: That the sum of Eighty-two Thousand Dollars (\$82,000.00) be transferred from Free Cash and appropriated for the purchase of two (2) new Police Cruisers for the Police Department.

A Unanimous Vote.

(5) Recommended by the Finance Committee.

Voted: That the sum of Fifty Thousand Dollars (\$50,000.00) be transferred from Free Cash and appropriated for the purchase of school department vehicle replacements.

Carried.

(6) Recommended by the Finance Committee.

Voted: That the sum of Two Hundred Seven Thousand Dollars (\$207,000.00) be transferred from Free Cash and appropriated for the purchase of a Heavy Duty Catch-basin Cleaning Truck Replacement for the DPW.

Carried.

(7) Recommended by the Finance Committee.

Voted: That the Town authorize the Town Treasurer, with the consent of the Board of Selectmen, to borrow Three Hundred Seventy-five Thousand Dollars (\$375,000.00) under Massachusetts General Laws, Chapter 44, Section 7 or Section 8 or any other enabling authority and to issue a note or notes and/or bond or bonds and appropriate said sum for the reconstruction of the Thayer Pond Sewage Pumping Station, including the payment of all other costs incidental and related thereto.

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

#### **Article 7. FIRE/EMS FY 2011 OPERATIONAL BUDGET**

Recommended by the Finance Committee.

Voted: That the sum of Sixty-seven Thousand Dollars (\$67,000.00) be transferred from the Ambulance Receipts Reserved for Appropriation Account and appropriated to the Fire/EMS Fiscal Year 2011 Operational Budget, said action to take effect forthwith upon adoption.

A Unanimous Vote.

#### **Article 8. COMMUNITY CENTER RENOVATION PROJECT**

Recommended by the Finance Committee.

Voted: That the sum of Fifteen Thousand Three Hundred Forty-four Dollars and Seven Cents (\$15,344.07) be transferred from the Manville Asbestos Removal Reserved for Appropriation Account; and the sum of Forty-six Thousand Three Hundred Sixty-six Dollars and Eighty-eight Cents (\$46,366.88) be transferred from the Clean-up Fund; and the sum of One Hundred Thousand Dollars (\$100,000.00) be transferred from the Community Development Fund, said sum to be treated as a loan to the Community Center; and the total amount of One Hundred Sixty-one Thousand Seven Hundred Ten Dollars and Ninety-five Cents (\$161,710.95) be appropriated for the Community Center Renovations Project, said action to take effect forthwith upon adoption.

Carried.

#### **Article 9. FY2011 SCHOOL GENERAL OPERATIONAL BUDGET**

Recommended by the Finance Committee.

Voted: To transfer the sum of Two Hundred Twenty-eight Thousand Four Hundred Ninety-seven Dollars (\$228,497.00) from the FY 2011 Health Insurance Appropriation and appropriate said amount to the FY 2011 School General Operational Account; any vote under this article to take effect forthwith upon its adoption.

Carried.

#### **Article 10. STABILIZATION ACCT TO FY12 DEBT SERVICE ACCT**

Recommended by the Finance Committee.

Voted: That the sum of Three Hundred Ten Thousand Dollars (\$310,000.00) be transferred from the Stabilization Account and appropriated to the Fiscal Year 2012 Debt Service Account.

Requirement of a 2/3 vote, which was declared by the Moderator.

Carried.

## Article 11. BUDGET FY 2012

The Moderator explained the procedure for voting on the Town Departmental Budgets under Article 11 of the warrant. The procedure was used to expedite the action of the Fiscal Year (July 1, 2011 - June 30, 2012) Budget, which was read and the following items were held:

General Government	
Finance Department	1,299,150
Land Management	82,241
Public Safety	
EMS/Fire/CD	294,158
Animal Control	15,000
Public Works	
DPW	1,640,098
Human Services	
Council on Aging	53,312
Employee Benefits	
Retirement & Insurance	6,536,310
Sewer Enterprise	
Sewer Enterprise	0
Community Center	
Community Center Enterprise	0
Water Enterprise	
Water Enterprise	0
Education	
School General	14,119,951

Recommended by the Finance Committee.

Voted: That the amounts of money set forth in the Finance Committee recommendation column of the printed budget, except for the amounts of money for those items which have been set aside for discussion, be raised by taxation and appropriated for the several purposes therein itemized, each item marked with an asterisk being considered a separate appropriation.

Carried.

<b>GENERAL GOVERNMENT</b>	
Moderator	200
Selectmen	54,997
Town Manager	161,653
Finance Committee	675
*Finance Department	*
Legal Services	100,000
Personnel Board	2,492
Town Clerk	131,893
*Land Management	*
Memorial Hall	128,419
Facilities Maintenance	510,504
<b>PUBLIC SAFETY</b>	
Police	1,681,278
*EMS/Fire/CD	*
Sealer of Weights	3,850
*Animal Control	*
<b>PUBLIC WORKS</b>	
*DPW	*
Municipal Utilities	411,000
<b>HUMAN SERVICES</b>	
*Council on Aging	*
Youth Commission	0
Veteran's Services	78,181
<b>CULTURE AND RECREATION</b>	
Library	388,151
Historical Commission	540
Celebrations	7,000
<b>DEBT SERVICE</b>	
Debt Financing	1,603,409
<b>EMPLOYEE BENEFITS</b>	
*Retirement & Insurance	*
<b>SEWER ENTERPRISE</b>	
*Sewer Enterprise	*
<b>COMMUNITY CENTER ENTERPRISE</b>	
*Community Center Enterprise	*
<b>WATER ENTERPRISE</b>	
*Water Enterprise	*
<b>EDUCATION</b>	
*School General	*
School Bus Transportation	1,068,116
School Community Services	25,000
Medicaid Billing	7,500
SWCRVSD (Bay Path)	1,081,896

**Said amounts of money so voted are total amounts for each department approved by the Finance Committee.**

**FINANCE DEPARTMENT:**

Recommended by the Finance Committee.

Voted: That the sum of One Million Two Hundred Ninety-nine Thousand One Hundred Fifty Dollars (\$1,299,150.00) be raised by taxation and that the sum of Three Thousand Eight Hundred Dollars (\$3,800.00) be transferred from the Community Development Account and that the total amount of One Million Three Hundred Two Thousand Nine Hundred Fifty Dollars (\$1,302,950.00) be appropriated for the FY2012 Finance Department Budget. **Carried.**

**LAND MANAGEMENT:**

Recommended by the Finance Committee.

Voted: That the sum of Eighty-two Thousand Two Hundred Forty-one Dollars (\$82,241.00) be raised by taxation and that the sum of Forty Thousand Dollars (\$40,000.00) be transferred from the Building Inspector Offset Receipts Account and that the sum of Seven Thousand Dollars (\$7,000.00) be transferred from the Conservation Receipts Reserved for Appropriation Account and that the sum of Sixty Thousand Dollars (\$60,000.00) be transferred from the Board of Health Receipts Reserved for Appropriation Account and that the total amount of One Hundred Eighty-nine Thousand Two Hundred Forty-one Dollars (\$189,241.00) be appropriated for the FY2012 Land Management Budget.

Carried.

**EMS/FIRE/CD:**

Recommended by the Finance Committee.

Voted: That the sum of Two Hundred Ninety-four Thousand One Hundred Fifty-eight Dollars (\$294,158.00) be raised by taxation and that the sum of Six Hundred Thousand Dollars (\$600,000.00) be transferred from the Ambulance Receipts Reserved for Appropriation Account and that the total amount of Eight Hundred Ninety-four Thousand One Hundred Fifty-eight Dollars (\$894,158.00) be appropriated for the FY2012 EMS/FIRE/CD Budget.

Carried.

**ANIMAL CONTROL:**

Recommended by the Finance Committee.

Voted: That the sum of Fifteen Thousand Dollars (\$15,000.00) be raised by taxation and that Six Thousand Dollars (\$6,000.00) be transferred from the Dog Fund Revolving Account and that Four Thousand Dollars (\$4,000.00) be transferred from the Cat Fund Revolving Account and that the total amount of Twenty-five Thousand Dollars (\$25,000.00) be appropriated for the FY2012 Animal Control Budget.

A Unanimous Vote.

**DEPARTMENT OF PUBLIC WORKS:**

Recommended by the Finance Committee.

Voted: That the sum of One Million Six Hundred Forty Thousand Ninety-eight Dollars (\$1,640,098.00) be raised by taxation and that the sum of Six Thousand Dollars (\$6,000.00) be transferred from the Cemetery Perpetual Care Trust Fund and that the total amount of One Million Six Hundred Forty-six Thousand Ninety-eight Dollars (\$1,640,098.00) be appropriated for the FY2012 DPW Budget.

Carried.

**COUNCIL ON AGING:**

Recommended by the Finance Committee.

Voted: That the sum of Forty-three Thousand Dollars (\$53,312.00) be raised by taxation and that the sum of Four Thousand Dollars (\$4,000.00) be transferred from the Oxford Home for the Aged People Trust Fund and that the sum of Twenty-seven Thousand Dollars (\$27,000.00) be transferred from the WRTA Reserved for Appropriation Account and that total sum of Eighty-four Thousand Three Hundred Twelve Dollars (\$84,312.00) be appropriated for the FY2012 Council on Aging Budget.

A Unanimous Vote.

**RETIREMENT & INSURANCE:**

Recommended by the Finance Committee.

Voted: That the sum of Six Million Five Hundred Thirty-six Thousand Three Hundred Ten Dollars (\$6,536,310.00) be raised by taxation and that the sum of One Hundred Eight Thousand Six Hundred Sixty-six Dollars (\$108,666.00) be transferred from the Retirement Trust Fund Account and that the sum of Three Hundred Thousand Dollars (\$300,000.00) be transferred from the OPEB Liability Trust Fund and that the total amount of Six Million Nine Hundred Forty-four Thousand Nine Hundred Seventy-six Dollars (\$6,944,976.00) be appropriated for the FY2011 Employee Benefits Budget.

Carried.

**SEWER ENTERPRISE:**

Recommended by the Finance Committee.

Voted: That the sum of Two Hundred Seven Thousand Dollars (\$207,000.00) be appropriated for the FY2012 Sewer Enterprise Operational Budget said appropriation to be offset by receipts from Sewer betterments and Sewer user fees.

Carried.

**COMMUNITY CENTER ENTERPRISE:**

Recommended by the Finance Committee.

Voted: That the sum of Three Hundred Thousand Dollars (\$300,000.00) be appropriated for the FY2012 Community Center Enterprise Operational Budget, said appropriation to be offset by receipts from Community Center users.

A Unanimous Vote.

**WATER ENTERPRISE:**

Recommended by the Finance Committee.

Voted: That the sum of One Million Four Hundred Seventy-nine Thousand Nine Hundred Twenty Dollars (\$1,479,920.00) be appropriated for the FY2012 Water Enterprise Operational Budget said appropriation to be offset by Water Enterprise receipts.

A Unanimous Vote.

**SCHOOL GENERAL:**

A motion was moved and seconded:

That the sum of Fourteen Million One Hundred Nineteen Thousand Nine Hundred Fifty-one Dollars (\$14,119,951.00) be raised by taxation and appropriated for the FY2012 School General Operational Budget.

Recommended by the Finance Committee.

An amendment was moved and seconded: To transfer Two Hundred Thousand Dollars (\$200,000.00) from the Stabilization Fund to the School Department Budget.

A lengthy discussion continued.

A motion was moved and seconded: To move the question. The motion failed due to the lack of a 2/3 vote.

The discussion continued.

A motion was moved and seconded: To move the question.

Voted: To move the question. Carried by a 2/3 vote, which was declared by the Moderator.

The Moderator called for a vote on the amendment. The motion was defeated.

The Moderator called for a vote on the main motion.

Voted: That the sum of Fourteen Million One Hundred Nineteen Thousand Nine Hundred Fifty-one Dollars (\$14,119,951.00) be raised by taxation and appropriated for the FY2012 School General Operational Budget.

Carried.

**BUDGET - FISCAL YEAR 2012**  
**July 1, 2011 - June 30, 2012**

	APPROPRIATION	TRANSFERRED FROM AVAILABLE FUNDS OR OFFSET RECEIPTS	RAISED BY TAXATION
<b>GENERAL GOVERNMENT</b>			
Moderator	200		200
Selectmen	54,997		54,997
Town Manager	161,653		161,653
Finance Committee	675		675
Finance Department	1,302,950	3,800	1,299,150
Legal Services	100,000		100,000
Personnel Board	2,492		2,492
Town Clerk	131,893		131,893
Land Management	189,241	107,000	82,241
Memorial Hall	128,419		128,419
Facilities Maintenance	510,504		510,504
<b>GENERAL GOVERNMENT</b>	<b>2,583,024</b>		
<b>LESS APPLIED INCOME</b>		<b>110,800</b>	
<b>TOTAL GENERAL GOVERNMENT</b>			<b>2,472,224</b>
<b>PUBLIC SAFETY</b>			
Police	1,681,278		1,681,278
EMS/Fire/CD	894,158	600,000	294,158
Sealer of Weights	3,850		3,850
Animal Control	25,000	10,000	15,000
<b>PUBLIC SAFETY</b>	<b>2,604,286</b>		
<b>LESS APPLIED INCOME</b>		<b>610,000</b>	
<b>TOTAL PUBLIC SAFETY</b>			<b>1,994,286</b>
<b>PUBLIC WORKS</b>			
DPW	1,646,098	6,000	1,640,098
Municipal Utilities	411,000		411,000
<b>PUBLIC WORKS</b>	<b>2,057,098</b>		
<b>LESS APPLIED INCOME</b>		<b>6,000</b>	
<b>TOTAL PUBLIC WORKS</b>			<b>2,051,098</b>
<b>HUMAN SERVICES</b>			
Council on Aging	84,312	31,000	53,312
Youth Commission	0		0
Veteran's Services	78,181		78,181
<b>HUMAN SERVICES</b>	<b>162,493</b>		
<b>LESS APPLIED INCOME</b>		<b>31,000</b>	
<b>TOTAL HUMAN SERVICES</b>			<b>131,493</b>
<b>CULTURE AND RECREATION</b>			
Library	388,151		388,151
Historical Commission	540		540
Celebrations	7,000		7,000
<b>CULTURE AND RECREATION</b>	<b>395,691</b>		
<b>LESS APPLIED INCOME</b>			
<b>TOTAL CULTURE &amp; RECREATION</b>			<b>395,691</b>
<b>DEBT SERVICE</b>			
Debt Financing	1,603,409		1,603,409
<b>TOTAL DEBT SERVICE</b>	<b>1,603,409</b>		<b>1,603,409</b>

<b>EMPLOYEE BENEFITS</b>			
Retirement & Insurance	6,944,976	408,666	6,536,310
<b>EMPLOYEE BENEFITS</b>	<b>6,944,976</b>		
<b>LESS APPLIED INCOME</b>		<b>408,666</b>	
<b>TOTAL EMPLOYEE BENEFITS</b>			<b>6,536,310</b>
<b>SEWER</b>			
Sewer Enterprise	207,000	207,000	0
<b>SEWER ENTERPRISE</b>	<b>207,000</b>		
<b>LESS APPLIED INCOME</b>		<b>207,000</b>	
<b>TOTAL SEWER ENTERPRISE</b>			<b>0</b>
<b>COMMUNITY CENTER</b>			
Community Center Enterprise	300,000	300,000	0
<b>COMMUNITY CENTER ENTERPRISE</b>	<b>300,000</b>		
<b>LESS APPLIED INCOME</b>		<b>300,000</b>	
<b>TOTAL COMMUNITY CENTER</b>			<b>0</b>
<b>WATER</b>			
Water Enterprise	1,479,920	1,479,920	0
<b>WATER ENTERPRISE</b>	<b>1,479,920</b>		
<b>LESS APPLIED INCOME</b>		<b>1,479,920</b>	
<b>TOTAL WATER ENTERPRISE</b>			<b>0</b>
<b>EDUCATION</b>			
School General	14,119,951		14,119,951
School Bus Transportation	1,068,116		1,068,116
School Community Services	25,000		25,000
Medicaid Billing	7,500		7,500
SWCRVSD (Bay Path)	1,081,896		1,081,896
<b>TOTAL EDUCATION</b>	<b>16,302,463</b>		<b>16,302,463</b>
<b>GRAND TOTAL</b>	<b>34,640,360</b>		
<b>LESS APPLIED INCOME</b>		<b>3,153,386</b>	
<b>NET RAISED BY TAXATION</b>			<b>31,486,974</b>

## Article 12. SALARY AND COMPENSATION OF ELECTED OFFICIALS

Recommended by the Finance Committee.

Voted: That the salary and compensation of the elected officials of the Town be fixed at the following amounts for the Fiscal Year 2012:

Chairman of the Board of Selectmen	\$1,100.00
Four other Selectmen @ \$1,000 each for a total of	\$4,000.00
Town Moderator	\$ 200.00

Carried.

**Article 13. BORROWING – INTER-FUND ADVANCE**

Recommended by the Finance Committee.

Voted: To authorize the Treasurer, with the approval of the Board of Selectmen, to temporarily borrow a note or notes or to make an inter-fund advance from available funds in anticipation of revenue from taxation, bonds, or grants, and to repay said sums within the current fiscal cycle.

Carried.

**Article 14. STATE HIGHWAY AID (FY 2012 CHAPTER 90 APPORTIONMENT)**

Recommended by the Finance Committee.

Voted: That the sum of Five Hundred Four Thousand Three Hundred Twenty Dollars (\$504,320.00) be appropriated from the Commonwealth of Massachusetts, State Highway Aid (Fiscal Year 2012 Chapter 90 Apportionment) Account to meet the State's share of the cost for Town road maintenance and repair, such amount to be reimbursed by the Commonwealth of Massachusetts.

Carried.

**Article 15. REVOLVING FUND – REGULATIONS PERTAINING TO CATS**

Recommended by the Finance Committee.

Voted: To authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to the "Regulations Pertaining to Cats." Said funds may be expended by the Board of Selectmen for costs incurred for cat licensing as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2012 is Fifteen Thousand Dollars (\$15,000.00).

Carried.

**Article 16. REVOLVING FUND – WIRING INSPECTOR**

Recommended by the Finance Committee.

Voted: To authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Twenty-One of the Town of Oxford General By-Laws "Wiring Inspectors." Said funds may be expended by the Board of Selectmen for costs incurred for wiring inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2012 is Sixty Thousand Dollars (\$60,000.00).

Carried.

**Article 17. REVOLVING FUND – PLUMBING INSPECTOR**

Recommended by the Finance Committee.

Voted: To authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Sixteen of the Town of Oxford General By-Laws "Board of Health." Said funds may be expended by the Board of Selectmen for costs incurred for plumbing inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2012 is Sixty Thousand Dollars (\$60,000.00).

Carried.

## **Article 18. REVOLVING FUND – GAS INSPECTOR**

Recommended by the Finance Committee.

Voted: To authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Sixteen of the Town of Oxford General By-Laws “Board of Health.” Said funds may be expended by the Board of Selectmen for costs incurred for gas inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2012 is Fifteen Thousand Dollars (\$15,000.00).

Carried.

## **Article 19. OXFORD MIDDLE SCHOOL RENOVATION PROJECT**

Recommended by the Finance Committee.

A discussion ensued.

A motion was moved and seconded: To move the question.

Voted: To move the question. Carried by a 2/3 vote, which was declared by the Moderator.

The Moderator called for a vote on the main motion.

Voted: That the Town vote to appropriate the sum of Five Million Eight Hundred Thousand Dollars (\$5,800,000.00) for the Oxford Middle School Renovation Project at the Oxford Middle School located at 497 Main Street, Oxford, including the payment of all costs incidental and related thereto, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said sum to be expended under the direction of the School Building Committee, and to meet said appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; that the Town acknowledges that the Massachusetts School Building Authority’s (“MSBA”) grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) Fifty-seven and Seventy-four One Hundredths percent (57.74%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 ½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA.

Requirement of a 2/3 vote, which was declared by the Moderator.

Carried.

## **Article 20. TERCENTARY TRUST FUND**

Recommended by the Finance Committee.

### **REPORT OF THE TERCENTENNIAL COMMITTEE**

Currently the Oxford Tercentennial committee is planning events, programs, and activities that will begin on July 8, 2012 and run through July 13 & 14, 2013

If there is enough local interest by businesses, school, church, civic, and sporting groups, we plan to kick off a yearlong celebration on July 8, 2012 with a good old-fashioned chicken barbecue complete with games, food, entertainment, and a LOCAL theme based parade, and possibly fireworks.

Each month that follows will have a themed monthly activity that may be sponsored by our group alone or in conjunction with another town organization. For instance, among some of the events we are planning, include a recognize all branches of the armed forces month event, a tribute to Clara Barton month event, a public services event, and a co-sponsorship of the Huguenot picnic at the Fort event

Also, as you may have seen as you entered tonight, the Tercentennial Committee is working diligently on raising funds on our own as to limit the taxpayer burden. After tonights' meeting, you may purchase commemorative items in the hall, or at the Town Hall collector's office (please bring checks or correct amount)

The 300<sup>th</sup> anniversary committee has already raised significant funds with fund raising events including partnering with local businesses through our sponsor programs or as sponsors for specific events such as the Golf Tournament. We will continue to do so.

Now we need the immediate support of the local businesses, school, church, civic, and sporting groups. An anniversary of this significance is only going to occur one in our lifetime. We hope to do it up right. We cannot have a successful event unless you come forward now to let us know if your group wants to participate in the July 8, 2012 or July 13 & 14, 2014 events

The kick off is roughly one year away. Without a commitment from potential participants now, events will have to be cancelled.

We meet on the second Wednesday of each month at the Senior Center. You can follow us on Facebook, at Oxford Three-Hundred, and we have a website, Oxford300.com where you can also view commemorative items from previous celebrations, and current available for sale.

On behalf of the Oxford Tercentennial Committee, I ask for your support, and we thank you for your consideration.

Alan J Hammond, Co-Chairman

Voted: That sum of Ten Thousand Dollars (\$10,000.00) be transferred from Free Cash and appropriated to the Tercentenary Trust Fund, any vote under this article to take effect forthwith upon adoption.

A Unanimous Vote.

#### **Article 21. GENERAL-BY-LAWS CHAPTER THIRTY-ONE - STREETS AND SIDEWALKS**

Recommended by the Finance Committee.

A brief discussion ensued.

A motion was moved and seconded: To move the question.

Voted: To move the question. Carried by a 2/3 vote, which was declared by the Moderator.

The Moderator called for a vote on the main motion.

Voted: To amend the Oxford General By-Laws by deleting Section 14 from CHAPTER THIRTY-ONE, STREETS AND SIDEWALKS and inserting, in its place, the following:

Section 14. No person or entity shall shovel, throw, plow, discharge or otherwise move or place snow into or onto any portion of the Town's streets or sidewalks. Notwithstanding the foregoing, this section shall not apply to owners or lawful occupants of residential premises placing snow and ice on the sidewalk areas immediately adjacent to the driveway opening serving such premises provided that a minimum thirty-six (36) inch wide pathway along the sidewalk is provided for passage within twenty-four (24) hours of snow fall.

In any one winter period (November through April) a first violation of this Section 14 shall be subject to a written warning, a second violation will be subject to a Twenty-five Dollar (\$25.00) fine and any subsequent violation will be subject to a Fifty Dollar (\$50.00) fine and shall be enforced by the Superintendent of Streets or his designee who is authorized to enforce this Section 14 under the non-criminal disposition provision of G.L. c. 40, § 21D.

Carried.

**Article 22. GENERAL-BY-LAWS CHAPTER SEVENTY - RIGHT TO FARM BY-LAW**

A motion was moved and seconded: To waive the reading of Article 22.

Voted: To waive the reading of Article 22.

Carried.

The Finance Committee deferred to the Planning Board.

Recommended by the Planning Board.

**REPORT OF THE PLANNING BOARD**

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to amend the Oxford General By-Laws by adding a new Chapter Seventy, Right to Farm, for the purpose of encouraging the pursuit of agriculture, promoting agriculture based economic opportunities, and protecting farmlands within the Town of Oxford by allowing agricultural uses and related activities as described in Article 22 on the Warrant for the May 4, 2011 Annual Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman  
Oxford Planning Board

Voted: To amend the Oxford General By-Laws by adding the following new chapter:

**CHAPTER SEVENTY  
RIGHT TO FARM BY-LAW**

**Section 1. Purpose and Intent**

The Town of Oxford recognizes and endorses the right to farm accorded to all citizens of the Commonwealth under Article 97 of the Constitution, and all state statutes and regulations thereunder including, but not limited to, Massachusetts General Laws Chapter 40A, Section 3, Paragraph 1; Chapter 90, Section 9; Chapter 111, Section 125A and Chapter 128 Section 1A. The intent of this By-Law is to: encourage the pursuit of agriculture, promote agriculture-based economic opportunities, and protect farmlands within the Town of Oxford by allowing agricultural uses and related activities to function with minimal conflict with abutters and Town agencies. The benefits and protections of this By-Law are intended to apply exclusively to those commercial, agricultural and farming operations and activities conducted in accordance with generally accepted agricultural practices. Said benefits and protections do not extend to the non-commercial, personal and/or occasional accessory keeping of farm animals or agricultural activities. This By-Law shall apply to all jurisdictional areas within the Town.

**Section 2. Definitions**

The word "farm" shall include any parcel or contiguous parcels of land, or water bodies used for the primary purpose of commercial agriculture, or accessory thereto.

The words "farming" or "agriculture" or their derivatives shall include, but not be limited to, the following: farming in all its branches and the cultivation and tillage of the soil; dairying; producing, cultivating, growing, and harvesting of any agricultural, aquacultural, floricultural, viticulture, or horticultural commodities; growing and harvesting of forest products upon forest land, and any other forestry or lumbering operations; raising of livestock including horses; keeping of horses as a commercial enterprise; and keeping and raising of poultry, swine, cattle, ratites (such as emus, ostriches and rheas) and camelids (such as llamas and camels), and other domesticated animals for food and other agricultural purposes, including bees and fur-bearing animals.

"Farming" shall encompass "activities" including, but not limited to, the following: operation and transportation of slow-moving farm equipment over roads within the Town; control of pests, including, but not limited to, insects, weeds, predators and disease organism of plants and animals; application of manure, fertilizers and pesticides; conducting agriculture-related educational and farm-based recreational activities, including agric-tourism, provided that the activities are related to marketing the agricultural output or services of the farm; processing and packaging of the agricultural output of the farm and the operation of a farmer's market or farm stand including signage thereto; maintenance, repair, or storage of seasonal equipment, or apparatus owned or leased by the farm owner or manager used expressly for the purpose of propagation, processing, management, or sale of the agricultural products; and on-farm relocation of earth and the clearing of ground for farming operations.

**Section 3. Right to Farm Declaration**

The Right to Farm is hereby recognized to exist within the Town of Oxford. The above-described agricultural activities may include the attendant incidental noise, odors, dust, and fumes associated with normally accepted agricultural practices. It is hereby determined that whatever impact may be caused to others through the normal practice of agriculture is more than offset by the benefits of farming to the neighborhood, community, and society in general. The benefits and protections of this By-Law are intended to apply exclusively to those commercial agricultural and farming operations and activities conducted in accordance with generally accepted agricultural practices.

**Section 4. Protections**

The foregoing agricultural activities must conform to applicable federal and state laws and local By-Laws, rules and regulations which regulate the lawful conduct of agricultural activities and specify the rights and obligations of the agricultural community, the Town, abutters, and the citizens of Oxford. Moreover, nothing in this Right to Farm By-Law shall be deemed as acquiring any interest in land, or as imposing any land use regulation, which is properly the subject of state statute, regulation, or local zoning law. All applicable zoning, conservation, health, and animal inspection By-Laws and rules and regulations take precedence over this By-Law.

The provisions of this By-Law shall not apply whenever an impact results from negligence or willful or reckless misconduct in the operation of any such agricultural or farming operation, place, establishment or facility, or any of its appurtenances.

A Unanimous Vote.

**Article 23. ZONING BY-LAW - CHAPTER VII - FLOODWAY DISTRICT**

A motion was moved and seconded: To waive the reading of Article 23.

Voted: To waive the reading of Article 23.

Carried.

The Finance Committee deferred to the Planning Board.

Recommended by the Planning Board.

**REPORT OF THE PLANNING BOARD**

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws and in accordance with the provisions of M.G.L. Chapter 40A Section 5, the Planning Board held a public hearing after proper posting, advertisement, and notification on April 25, 2011 to consider an amendment to Chapter VII of the Oxford Zoning By-Law by deleting said Chapter VII and replacing it as contained in Article 23 of the Annual Town Meeting Warrant for the May 4, 2011 Annual Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman  
Oxford Planning Board

Voted: To amend the Oxford Zoning By-Law, Chapter VII, Floodway District, by deleting the current chapter and inserting the following:

## **CHAPTER VII** **Flood Plain District**

### **1.0 DEFINITIONS**

For the purpose of this Chapter only, the following phrases shall have the following meanings:

- 1.1 "One Hundred Year Flood" is the flood having one (1) percent chance of being equaled or exceeded in any given year.
- 1.2 "Substantial Improvement" includes any repair, reconstruction or improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the market value of the structure either (a) before the improvement or repair is started or (b) if the structure has been damaged and is being restored before the damage occurred.

### **2.0 OVERLAY**

The flood plain district is an overlay district superimposed over underlying districts. All of the provisions of other sections of this By-Law applicable to the land and structures in the underlying districts shall continue to so apply except when such provisions conflict with the provisions of this Section; in case of such conflict, the provisions of this Section shall control.

### **3.0 FLOODWAY MAP**

The Flood Plain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Oxford designated as Zone A and AE on the Worcester County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program (NFIP). The map panels of the Worcester County FIRM that are wholly or partially within the Town of Oxford are panel numbers 25027C0783E, 25027C0784E, 25027C0791E, 25027C0792E, 25027C0793E, 25027C0794E, 25027C0811E, 25027C0812E, 25027C0813E, 25027C0814E, 25027C0956E, 25027C0957E, 25027C0958E, 25027C0959E, 25027C0976E, 25027C0978E, 25027C0980E and 25027C0985E dated July 4, 2011. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Worcester County Flood Insurance Study (FIS) report dated July 4, 2011. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk.

### **4.0 BASE FLOOD ELEVATION AND FLOODWAY DATA**

4.1 Floodway Data. In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

4.2 Base Flood Elevation Data. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or 5 acres, whichever is the lesser, within unnumbered A zones.

### **5.0 REGULATIONS**

All encroachments, including fill, new construction, substantial improvements and other developments are prohibited in the flood plain district unless the Building Inspector has issued a building permit therefor. The Building Inspector shall not issue a building permit for an encroachment unless (a) the landowner or his agent has furnished the Building Inspector with a certificate of a registered professional engineer or architect certifying that the encroachment will not result in any increase in flood levels during the occurrence of the one hundred year flood and (b) the encroachment complies with the flood plain requirements of the State Building Code and with all of the applicable provisions of the By-Law.

### **6.0 NOTIFICATION OF WATERCOURSE ALTERATION**

In a riverine situation, the Building Inspector shall notify the following of any alteration or relocation of a watercourse:

1. Adjacent Communities
2. Bordering States

3. NFIP State Coordinator  
Massachusetts Department of Conservation and Recreation  
251 Causeway Street, Suite 600-700  
Boston, MA 02114-2104
4. NFIP Program Specialist  
Federal Emergency Management Agency, Region I  
99 High Street, 6th Floor  
Boston, MA 02110

## 7.0 REFERENCE TO EXISTING REGULATIONS

7.1 The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit, must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:

5. Sections of the Massachusetts State Building Code (780 CMR) which address floodplain and coastal high hazard areas;
6. Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
7. Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);
8. Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5).

7.2 Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

## 8.0 OTHER USE REGULATIONS

In Zones AE, along watercourses that have a regulatory floodway designated within the Town of Oxford on the Worcester County FIRM, encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

## Article 24. ZONING BY-LAW - CHAPTER II – DISTRICT REGULATIONS

The Finance Committee deferred to the Planning Board.

Recommended by the Planning Board.

## REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws and in accordance with the provisions of M.G.L. Chapter 40A Section 5, the Planning Board held a public hearing after proper posting, advertisement, and notification on April 25, 2011 to consider an amendment to Chapter II, District Regulations, Section 1.0 Establishment of Districts of the Oxford Zoning By-Law by deleting from the list of zoning districts “Floodway District (Overlay)” and replacing it with “Flood Plain District (Overlay)” as contained in Article 24 of the Annual Town Meeting Warrant for the May 4, 2011 Annual Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman  
Oxford Planning Board

Voted: To amend the Oxford Zoning By-Law, **Chapter II, District Regulations**, section 1.0 **ESTABLISHMENT OF DISTRICTS**, by deleting from the list of zoning districts “Floodway District (Overlay)” and replacing it with “Flood Plain District (Overlay)”

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

A motion was moved and seconded:

That the meeting be dissolved.

It was so voted. The meeting dissolved at 9:20 p.m.

CMMC  
Town Clerk--Oxford, Massachusetts

***The Commonwealth of Massachusetts***

**Worcester SS.**

**To either of the Constables of the Town of Oxford in the County of Worcester GREETING.**

**IN THE NAME OF The Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Oxford Middle School in said Oxford on Wednesday, the nineteenth day of October next, at 7:00 o'clock in the afternoon, then and there to act on the following articles:**

**SPECIAL TOWN MEETING**  
**WEDNESDAY, OCTOBER 19, 2011 AT 7:00 P.M.**  
**OXFORD MIDDLE SCHOOL**

**ARTICLE 1.** To hear the reports of any Town Officers or any Committee or Committees authorized at any former meeting and to choose any Committee or Committees the Town may think proper.

**ARTICLE 2.** To see if the Town will vote to transfer a sum of money from available funds and appropriate said amount to the Stabilization Fund, or act thereon.

Sponsored by the Town Manager and Finance Director

**ARTICLE 3.** To see if the Town will vote to:

(a) create an account to be called the "Stabilization Fund for the High School Debt," and (b) transfer One Million Four Hundred Thousand Dollars (\$1,400,000.00) from the Stabilization Fund to the Stabilization Fund for the High School Debt, or act thereon.

Sponsored by the Town Manager and the Finance Director

**ARTICLE 4.** To see if the Town will vote to transfer Three Hundred Thirty-nine Thousand Fifty-Eight Dollars (\$339,058.00) from the FY12 Health Insurance Operating Budget and appropriate Ninety Thousand Three Hundred Seventy-eight Dollars (\$90,378.00) to the FY12 Police Operating Budget, Thirty-seven Thousand One Hundred Twenty-four Dollars (\$37,124.00) to the FY12 Fire/EMS Operating Budget, and Two Hundred Eleven Thousand Five Hundred Fifty-six Dollars (\$211,556.00) to the FY12 School Operating Budget, or act thereon.

Sponsored by the Town Manager and the Finance Director

**ARTICLE 5.** To see if the Town will vote to ratify the successor collective bargaining agreement between the Town of Oxford and the Oxford Police Association which expired on June 30, 2010, as ordered by the Joint Labor-Management Committee, by raising by taxation or transferring from available funds a sum of money and appropriating said amount to the Police Salary Adjustment Account, or act thereon.

Sponsored by the Board of Selectmen

**ARTICLE 6.** To see if the Town will vote to:

(a) approve an amendment to the Tax Increment Financing ("TIF") Plan and Agreement between IPG Photonics Corporation, ("Company") and the Town of Oxford ("Town") for property located at 50 Old Webster Road shown on Assessor's Map 58 as Parcels B01, B03, B06, and B07 within the IPG Photonics Corporation Economic Opportunity Area ("EOA"), as approved by vote taken under Article 28 of the October 13, 1999 Special Town Meeting in accordance with the provisions of Massachusetts General Laws Chapter 40, Section 59 and 760 C.M.R. 22.00, which amended TIF Plan and Agreement provide for real estate tax exemptions over a seven (7) year period for a new Phase II project at the exemption rate schedule set forth therein, with the exemption schedule for the previously approved project remaining unchanged, substantially in the form on file with the Board of Selectmen and the Town Clerk, subject to approval by the Economic Assistance Coordinating Council of the Commonwealth of Massachusetts ("EACC");

- (b) approve the proposal by the Company, for acceptance of Phase II as a Certified Project and find that the proposal meets the requirements of Massachusetts General Laws Chapter 23A, Section 3F and the applicable regulations at 402 C.M.R. 2.00, and authorize submission of same to the EACC for its approval, substantially in the form on file with the Board of Selectmen and the Town Clerk;
- (c) authorize the Board of Selectmen to execute the amended TIF Agreement, and approve submission to the EACC of the amended TIF Plan and Agreement and Certified Project application and any necessary documents relating thereto, and to take such other actions as necessary or appropriate to implement those documents; and
- (d) take any other action relative thereto.

Sponsored by the Board of Selectmen and the Town Manager

**ARTICLE 7.** To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain, for general municipal purposes, a parcel of land abutting Town owned land east of the Oxford Industrial Park East now or formerly owned by Bradford Moir and Kathy Archambeault identified on Assessor's Map 52 as Parcel A16; and to transfer from available funds and appropriate a sum of money as funding for such acquisition and costs related thereto; and further, to authorize the Board of Selectmen to enter into all agreements and execute on behalf of the Town any and all instruments as may be necessary or convenient to effectuate the purpose of this article; or act thereon.

Sponsored by the Town Manager

**ARTICLE 8.** To see if the Town will vote to authorize the Board of Selectmen to accept the gift of a drainage easement over land now or formerly owned by Donna N. Eyrich, Tami M. Eyrich, and Jennifer C. Eyrich, located at 25 Whiting Road, and shown on Assessor's Map 48 as Parcel A10, a plan for which is on file in the office of the Town Clerk, or act thereon.

Sponsored by the Town Manager and the DPW Director

**ARTICLE 9.** To see if the Town will vote to amend the By-laws of the Town of Oxford by adding a new chapter, sequentially numbered, as follows, or act thereon:

#### CHAPTER SEVENTY-ONE SEX OFFENDER RESIDENCY BY-LAW

##### Section 1. Definition of Terms

- (a) "PARK" means public land designated for active or passive recreational or athletic use by the Town of Oxford, the Commonwealth of Massachusetts or other governmental subdivision, and located within the Town of Oxford.
- (b) "SCHOOL" means any public or private educational facility that provides services to children in grades kindergarten - 12, or any one or more of such grades.
- (c) "DAY CARE CENTER" means an establishment, whether public or private, which provides care for children and is registered with and licensed pursuant to the laws of the Commonwealth of Massachusetts by the Department of Early Education and Care.
- (d) "ELDERLY HOUSING FACILITY" means a building or buildings on the same lot containing four or more dwelling units restricted to occupancy by households having one or more members fifty-five years of age or older.
- (e) "SEX OFFENDER" means a person who resides in, works in, or attends an institution of higher learning located in the commonwealth and who has been convicted of a sex offense or who has been adjudicated as a youthful offender or as a delinquent juvenile by reason of a sex offense, or a person released from incarceration or parole or probation supervision or custody with the Department of Youth Services for such a conviction or adjudication, or a person who has been adjudicated a sexually dangerous person under G.L. c. 123 A, § 14, as in force at the time of adjudication, or a person released from civil commitment pursuant to section 9 of said chapter 123 A, whichever last occurs, on or after August 1, 1981.

(f) "PERMANENT RESIDENCE" means a place where a person lives, abides, lodges, or resides for five (5) or more consecutive days or fourteen (14) or more days in the aggregate during any calendar year.

(g) "ESTABLISHING A RESIDENCE" means to set up or bring into being a dwelling place or an abode where a person sleeps, which may include more than one location, and may be mobile or transitory, or the establishment of such a dwelling place or abode by means of purchasing real property or entering into a lease or rental or occupancy agreement for real property.

#### Section 2. Sex Offender Residence Prohibition

It is unlawful for any sex offender who has undergone an individualized risk assessment and has been finally classified as a level 2 or level 3 sex offender pursuant to the guidelines of the Massachusetts Sex Offender Registry Board, so long as so classified, to establish a permanent residence within one thousand (1,000) feet of any school, day care center, park or elderly housing facility. For purposes of determining the minimum distance separation, the requirement shall be measured by following a straight line from the outer property line of the permanent residence to the nearest outer property line of a school, day care center, park or elderly housing facility.

#### Section 3. Notice to Move

Any sex offender who has undergone an individualized risk assessment and has been finally classified as a level 2 or level 3 sex offender, so long as so classified, who establishes a permanent residence within one thousand (1,000) feet of any school, day care center, park or elderly housing facility shall be in violation of this By-Law and shall, within thirty (30) days of receipt of written notice of such sex offender's noncompliance with this By-Law, move from said location to a new location, but said location may not be within one thousand (1,000) feet of any school, day care center, park or elderly housing facility. It shall constitute a separate violation for each day beyond the thirty (30) days such sex offender continues to reside within one thousand (1,000) feet of any school, day care center, park or elderly housing facility. Furthermore, it shall be a separate violation each day that such sex offender shall move from one location in the Town of Oxford to another that is within one thousand (1,000) feet of any school, day care center, park or elderly housing facility.

#### Section 4. Penalties

Violation of this By-Law may be enforced through any lawful means in law or in equity by the Board of Selectmen, the Town Manager, or their duly authorized agents, or any police officer of the Town of Oxford including, but not limited to, enforcement by non-criminal disposition pursuant to G.L. c. 40, § 21D. Each day a violation exists shall constitute a separate violation. The penalties shall be as follows:

(a) First Offense: Notification to offender that he/she has thirty (30) days to move.

(b) Subsequent Offense: Non-criminal fine of \$300.00 and notification to the offender's landlord, parole officer and/or probation officer and the Commonwealth's Sex Offender Registry Board that the person has violated a municipal bylaw.

#### Section 5. Exceptions

A person residing within one thousand (1,000) feet of any school, day care center, park or elderly housing facility does not commit a violation of this By-Law if any of the following apply:

(a) The person established the permanent residence and reported and registered the residence, in accordance with the Massachusetts Sex Offender Registry Law and any applicable regulations of the Massachusetts Sex Offender Registry Board, prior to the effective date of this By-Law.

(b) The person was a minor when he/she committed the offense and was not convicted as an adult and who has not been or is no longer classified as a Level 3 sex offender.

(c) The person is a minor.

(d) The school, day care center, park or elderly housing facility within one thousand (1,000) feet of the personal permanent residence was established after the person established the permanent residence and reported and registered the residence in accordance with the Massachusetts Sex Offender Registry Law and any applicable regulations of the Massachusetts Sex Offender Registry Board.

(e) The person is required to serve a sentence at a jail, prison, juvenile facility, or other correctional institution or facility located within the aforementioned one thousand (1,000) foot area.

(f) The person is admitted to and/or subject to an order of commitment at a public or private facility for the care and treatment of mentally ill persons pursuant to G.L. c. 123 located within the aforementioned one thousand (1,000) foot area.

(g) The person is a mentally ill person subject to guardianship pursuant to G.L. c. 201, § 6 or a mentally retarded person subject to guardianship pursuant to G.L. c. 201 § 6A, residing with his or her guardian or residing within a facility or group residence licensed by the Commonwealth that is professionally staffed and supervised 24 hours a day and located within the aforementioned one thousand (1,000) foot area.

#### Section 6. Application of Law

If any provision of this By-Law is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall remain in full force and effect. If any provision of this By-Law is in conflict with state law, state law will prevail.

Sponsored by the Board of Selectmen and Police Chief

**ARTICLE 10.** To see if the Town will vote to amend the Oxford Zoning Map to include in the R-1 Rural Residential District a portion of land located to the west of Federal Hill Road currently included in the LI Light Industrial District said land described as follows, or act thereon:

Beginning at a point at the intersection of the centerline of Federal Hill Road and the centerline of Old Baker Road which is shown on Assessor's Map 15;

Thence: Northwesterly to a point One Hundred Fifty (150.00) feet from the centerline of Federal Hill Road;

Thence: In a northerly direction along a line parallel to the centerline of Federal Hill Road and One Hundred Fifty (150.00) feet to the west thereof to the town line between Oxford and Millbury;

Thence: Northeasterly along said town line to its intersection with the centerline of Federal Hill Road;

Thence: Southerly along the centerline of Federal Hill Road to the point of beginning.

Requested by a land owner

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 in said Town, fourteen days at least before the time of holding said meeting.

**HEREOF FAIL NOT**, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 27<sup>st</sup> day of September, in the year of our Lord Two Thousand Eleven.

Jennie L. Caissie	}	Dennis E. Lamarche	}
Henry J. LaMountain, Sr.	}	John G. Saad	}
Susan M. Gallant	}	<b>Selectmen of Oxford</b>	

A true copy. Attest;

Albert M. Adams, Constable.

Date: October 5, 2011

**Worcester, SS.**

**PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 fourteen days before the date of the meeting, as within directed.**

Albert M. Adams

Constable of Oxford

Date: October 5, 2011

## **SPECIAL TOWN MEETING**

**OCTOBER 19, 2011**

The meeting was called to order by Town Moderator Russell C. Rheault at 7:00 o'clock in the afternoon in the Oxford High School. The Moderator announced that a quorum had been attained. There were One Hundred Forty-six (146) voters and Eighteen (18) non-voters present.

**CLARIFICATION: GENERAL BY-LAWS, CHAPTER 2, TOWN MEETINGS, SECTION 3, as amended.**  
Section 3. At any town meeting, one hundred (100) registered voters shall constitute a quorum, provided, however, that once the meeting has been called to order there shall be no minimum quorum required to conduct the business of the Town. A quorum of seventy-five (75) registered voters shall be required to reconvene any adjourned session of any such meeting.

The audience was advised of the fire evacuation routes. The NJROTC presented the colors and the Moderator asked Veteran Paul Sepuka to lead the voters in the Pledge of Allegiance. A moment of silence was observed for the departed townspeople.

The Warrant and Return of Service was read by Town Clerk Lori A. Kelley and the reading of the Articles was omitted until such time that each Article was to be acted upon. The voters were in accord with this suggestion.

The Moderator introduced the various boards and officials and announced several parliamentary procedures that he would adhere to in the conduct of the meeting.

NOTE: Any written reports presented to the Town Meeting will appear in the minutes exactly as submitted.

**Article 1. REPORTS – NONE**

**Article 2. STABILIZATION FUND**

Recommended by the Finance Committee.

Voted: That the sum of Twenty-five Thousand Dollars (\$25,000.00) be transferred from the Cecelia Smolenski/Millette Donation Account and appropriated to the Stabilization Fund.

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

**Article 3. STABILIZATION FUND TO STABILIZATION FUND FOR HIGH SCHOOL DEBT**

Recommended by the Finance Committee.

Voted: To: (a) create an account to be called the "Stabilization Fund for the High School Debt," and (b) transfer One Million Four Hundred Thousand Dollars (\$1,400,000.00) from the Stabilization Fund to the Stabilization Fund for the High School Debt.

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

**Article 4. TRANSFER FROM FY12 HEALTH INSURANCE OPERATING BUDGET TO: FY12 POLICE OPERATING BUDGET, FY12 FIRE/EMS OPERATING BUDGET & FY12 SCHOOL OPERATING BUDGET**

Recommended by the Finance Committee.

Voted: To transfer Three Hundred Thirty-nine Thousand Fifty-Eight Dollars (\$339,058.00) from the FY12 Health Insurance Operating Budget and appropriate Ninety Thousand Three Hundred Seventy-eight Dollars (\$90,378.00) to the FY12 Police Operating Budget, Thirty-seven Thousand One Hundred Twenty-four Dollars (\$37,124.00) to the FY12 Fire/EMS Operating Budget, and Two Hundred Eleven Thousand Five Hundred Fifty-six Dollars (\$211,556.00) to the FY12 School Operating Budget.

A Unanimous Vote.

#### **Article 5. POLICE SALARY ADJUSTMENT ACCOUNT**

Recommended by the Finance Committee.

Voted: To raise by taxation and appropriate Thirty-nine Thousand Five Hundred Seventy Dollars (\$39,570.00) to the Police Salary Adjustment Account.

A Unanimous Vote.

#### **Article 6. TAX INCREMENT FINANCING (TIF) PLAN/EOA – IPG PHOTONICS CORP.**

Recommended by the Finance Committee.

Voted: To:

(a) approve an amendment to the Tax Increment Financing (“TIF”) Plan and Agreement between IPG Photonics Corporation, (“Company”) and the Town of Oxford (“Town”) for property located at 50 Old Webster Road shown on Assessor’s Map 58 as Parcels B01, B03, B06, and

B07 within the IPG Photonics Corporation Economic Opportunity Area (“EOA”), as approved by vote taken under Article 28 of the October 13, 1999 Special Town Meeting in accordance with the provisions of Massachusetts General Laws Chapter 40, Section 59 and 760 C.M.R. 22.00, which amended TIF Plan and Agreement provide for real estate tax exemptions over a seven (7) year period for a new Phase II project at the exemption rate schedule set forth therein, with the exemption schedule for the previously approved project remaining unchanged, substantially in the form on file with the Board of Selectmen and the Town Clerk, subject to approval by the Economic Assistance Coordinating Council of the Commonwealth of Massachusetts (“EACC”);

(b) approve the proposal by the Company, for acceptance of Phase II as a Certified Project and find that the proposal meets the requirements of Massachusetts General Laws Chapter 23A, Section 3F and the applicable regulations at 402 C.M.R. 2.00, and authorize submission of same to the EACC for its approval, substantially in the form on file with the Board of Selectmen and the Town Clerk;

(c) authorize the Board of Selectmen to execute the amended TIF Agreement, and approve submission to the EACC of the amended TIF Plan and Agreement and Certified Project application and any necessary documents relating thereto, and to take such other actions as necessary or appropriate to implement those documents; and

(d) take any other action relative thereto.

A Unanimous Vote.

#### **Article 7. LAND EAST OF OXFORD INDUSTRIAL PARK EAST (MOIR & ARCHAMBEAULT)**

Recommended by the Finance Committee.

Recommended by the Planning Board.

#### **REPORT OF THE PLANNING BOARD**

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain, for general municipal purposes, a parcel of land abutting Town owned land east of the Oxford Industrial Park East now or formerly owned by Bradford Moir and Kathy Archambeault identified on Assessor’s Map 52 as Parcel A16, or act thereon, as described in Article 7 on the Warrant for the October 19, 2011 Special Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman  
Oxford Planning Board

Voted: To authorize the Board of Selectmen to acquire by purchase for general municipal purposes, a parcel of land abutting Town owned land east of the Oxford Industrial Park East, now or formerly owned by Bradford Moir and Kathy Archambeault identified on Assessor's Map 52 as Parcel A16; and to transfer from the Sale of Real Estate Account and appropriate Three Thousand Five Hundred Dollars (\$3,500.00) as funding for such acquisition and costs related thereto; and further, to authorize the Board of Selectmen to enter into all agreements and execute on behalf of the Town any and all instruments as may be necessary or convenient to effectuate the purpose of this article.

Requirement of a 2/3 vote, which was declared by the Moderator.

Carried.

#### **Article 8. GIFT – DRAINAGE EASEMENT – EYRICH – 25 WHITING ROAD**

The Finance Committee deferred to the Planning Board.

Recommended by the Planning Board.

#### **REPORT OF THE PLANNING BOARD**

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to accept a gift of a drainage easement over land at 25 Whiting Road, identified on Assessor's Map 48 as Parcel A10, now or formerly owned by Donna N. Eyrich, Tami M. Eyrich, and Jennifer C. Eyrich, or act thereon, as described in Article 8 on the Warrant for the October 19, 2011 Special Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman  
Oxford Planning Board

Voted: To authorize the Board of Selectmen to accept the gift of a drainage easement over land now or formerly owned by Donna N. Eyrich, Tami M. Eyrich, and Jennifer C. Eyrich, located at 25 Whiting Road, and shown on Assessor's Map 48 as Parcel A10, a plan for which is on file in the office of the Town Clerk.

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

#### **Article 9. GENERAL BY-LAWS CHAPTER SEVENTY-ONE – SEX OFFENDER RESIDENCY BY-LAW**

The Finance Committee deferred to the Planning Board

Recommended by the Planning Board.

#### **REPORT OF THE PLANNING BOARD**

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a amend the Oxford General By-Laws by adding a new Chapter Seventy-One, Sex Offender Residency By-Law, as described in Article 9 on the Warrant for the October 19, 2011 Special Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman  
Oxford Planning Board

Voted: To amend the By-laws of the Town of Oxford by adding a new chapter, sequentially numbered, as follows:

#### **CHAPTER SEVENTY-ONE SEX OFFENDER RESIDENCY BY-LAW**

##### **Section 1. Definition of Terms**

(a) "PARK" means public land designated for active or passive recreational or athletic use by the Town of Oxford, the Commonwealth of Massachusetts or other governmental subdivision, and located within the Town of Oxford.

(b) "SCHOOL" means any public or private educational facility that provides services to children in grades kindergarten - 12, or any one or more of such grades.

(c) "DAY CARE CENTER" means an establishment, whether public or private, which provides care for children and is registered with and licensed pursuant to the laws of the Commonwealth of Massachusetts by the Department of Early Education and Care.

(d) "ELDERLY HOUSING FACILITY" means a building or buildings on the same lot containing four or more dwelling units restricted to occupancy by households having one or more members fifty-five years of age or older.

(e) "SEX OFFENDER" means a person who resides in, works in, or attends an institution of higher learning located in the commonwealth and who has been convicted of a sex offense or who has been adjudicated as a youthful offender or as a delinquent juvenile by reason of a sex offense, or a person released from incarceration or parole or probation supervision or custody with the Department of Youth Services for such a conviction or adjudication, or a person who has been adjudicated a sexually dangerous person under G.L. c. 123 A, § 14, as in force at the time of adjudication, or a person released from civil commitment pursuant to section 9 of said chapter 123 A, whichever last occurs, on or after August 1, 1981.

(f) "PERMANENT RESIDENCE" means a place where a person lives, abides, lodges, or resides for five (5) or more consecutive days or fourteen (14) or more days in the aggregate during any calendar year.

(g) "ESTABLISHING A RESIDENCE" means to set up or bring into being a dwelling place or an abode where a person sleeps, which may include more than one location, and may be mobile or transitory, or the establishment of such a dwelling place or abode by means of purchasing real property or entering into a lease or rental or occupancy agreement for real property.

#### Section 2. Sex Offender Residence Prohibition

It is unlawful for any sex offender who has undergone an individualized risk assessment and has been finally classified as a level 2 or level 3 sex offender pursuant to the guidelines of the Massachusetts Sex Offender Registry Board, so long as so classified, to establish a permanent residence within one thousand (1,000) feet of any school, day care center, park or elderly housing facility. For purposes of determining the minimum distance separation, the requirement shall be measured by following a straight line from the outer property line of the permanent residence to the nearest outer property line of a school, day care center, park or elderly housing facility.

#### Section 3. Notice to Move

Any sex offender who has undergone an individualized risk assessment and has been finally classified as a level 2 or level 3 sex offender, so long as so classified, who establishes a permanent residence within one thousand (1,000) feet of any school, day care center, park or elderly housing facility shall be in violation of this By-Law and shall, within thirty (30) days of receipt of written notice of such sex offender's noncompliance with this By-Law, move from said location to a new location, but said location may not be within one thousand (1,000) feet of any school, day care center, park or elderly housing facility. It shall constitute a separate violation for each day beyond the thirty (30) days such sex offender continues to reside within one thousand (1,000) feet of any school, day care center, park or elderly housing facility. Furthermore, it shall be a separate violation each day that such sex offender shall move from one location in the Town of Oxford to another that is within one thousand (1,000) feet of any school, day care center, park or elderly housing facility.

#### Section 4. Penalties

Violation of this By-Law may be enforced through any lawful means in law or in equity by the Board of Selectmen, the Town Manager, or their duly authorized agents, or any police officer of the Town of Oxford including, but not limited to, enforcement by non-criminal disposition pursuant to G.L. c. 40, § 21D. Each day a violation exists shall constitute a separate violation. The penalties shall be as follows:

(a) First Offense: Notification to offender that he/she has thirty (30) days to move.

(b) Subsequent Offense: Non-criminal fine of \$300.00 and notification to the offender's landlord, parole officer and/or probation officer and the Commonwealth's Sex Offender Registry Board that the person has violated a municipal bylaw.

#### Section 5. Exceptions

A person residing within one thousand (1,000) feet of any school, day care center, park or elderly housing facility does not commit a violation of this By-Law if any of the following apply:

(a) The person established the permanent residence and reported and registered the residence, in accordance with the Massachusetts Sex Offender Registry Law and any applicable regulations of the Massachusetts Sex Offender Registry Board, prior to the effective date of this By-Law.

(b) The person was a minor when he/she committed the offense and was not convicted as an adult and who has not been or is no longer classified as a Level 3 sex offender.

(c) The person is a minor.

(d) The school, day care center, park or elderly housing facility within one thousand (1,000) feet of the personal permanent residence was established after the person established the permanent residence and reported and registered the residence in accordance with the Massachusetts Sex Offender Registry Law and any applicable regulations of the Massachusetts Sex Offender Registry Board.

(e) The person is required to serve a sentence at a jail, prison, juvenile facility, or other correctional institution or facility located within the aforementioned one thousand (1,000) foot area.

(f) The person is admitted to and/or subject to an order of commitment at a public or private facility for the care and treatment of mentally ill persons pursuant to G.L. c. 123 located within the aforementioned one thousand (1,000) foot area.

(g) The person is a mentally ill person subject to guardianship pursuant to G.L. c. 201, § 6 or a mentally retarded person subject to guardianship pursuant to G.L. c. 201 § 6A, residing with his or her guardian or residing within a facility or group residence licensed by the Commonwealth that is professionally staffed and supervised 24 hours a day and located within the aforementioned one thousand (1,000) foot area.

#### Section 6. Application of Law

If any provision of this By-Law is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall remain in full force and effect. If any provision of this By-Law is in conflict with state law, state law will prevail.

A Unanimous Vote.

### **Article 10. ZONING MAP – WEST OF FEDERAL HILL ROAD – FROM LI to R-1**

The Finance Committee deferred to the Planning Board.

Recommended by the Planning Board.

#### REPORT OF THE PLANNING BOARD

In accordance with the provisions of M.G.L. chapter 40A section 5, the Planning Board held a public hearing on October 17, 2011, after proper posting, advertisement, and notification, to consider an amendment of the Oxford Zoning Map to include in the R-1 Rural Residential District a portion of land located to the west of Federal Hill Road currently included in the LI Light Industrial District, as described in Article 10 of the Warrant for the October 19, 2011 Special Town Meeting. Upon consideration of the information presented, the Planning Board voted to close the hearing and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman  
Oxford Planning Board

Voted: To amend the Oxford Zoning Map to include in the R-1 Rural Residential District a portion of land located to the west of Federal Hill Road currently included in the LI Light Industrial District said land described as follows:

Beginning at a point at the intersection of the centerline of Federal Hill Road and the centerline of Old Baker Road which is shown on Assessor's Map 15;

Thence: Northwesterly to a point One Hundred Fifty (150.00) feet from the centerline of Federal Hill Road;  
Thence: In a northerly direction along a line parallel to the centerline of Federal Hill Road and One Hundred  
Fifty (150.00) feet to the west thereof to the town line between Oxford and Millbury;  
Thence: Northeasterly along said town line to its intersection with the centerline of Federal Hill Road;  
Thence: Southerly along the centerline of Federal Hill Road to the point of beginning.

Requirement of a 2/3 vote, which was declared by the Moderator.

Carried.

A motion was moved and seconded:

That the meeting be dissolved.

It was so voted. The meeting dissolved at 7:46 p.m.

CMMC

Town Clerk--Oxford, Massachusetts

IN HONOUR OF  
THE  
HUGUENOTS  
WHO MADE THE GREAT SETTLEMENT  
IN  
OXFORD  
1687  
NOVEMBER 18, 1887  
BY  
THE HUGUENOT SOCIETY  
OF CANADA

A LA MEMOIRE  
DE  
GABRIEL DEARNON  
FONDATEUR DE LA COLONIE DE  
LA ROCHELLE, PRÉPARÉE  
PAR LA PROVIDENCE DE DIEU  
LE 12 NOV. 1687