

OXFORD MASSACHUSETTS



2018
ANNUAL REPORT

2018 TOWN REPORT COVER CONTEST



This year, the Oxford Board of Selectmen held an Annual Town Report Cover Contest to solicit photographs from Oxford school students and residents for the 2018 Annual Report. The Board received an overwhelming number of submissions, making the selection process very competitive. The winning photo is on the cover. Appropriately, it is a picture of Oxford's Town Hall. The official name of which is the "Army of the Republic (GAR) Memorial Hall." It was submitted by **Brielle MacDonald**, who obviously has a discerning eye concerning what type of photo would be important to the Board to represent our community. The second place winner is **Diane Kasabula**, who submitted the picture shown below entitled "Clara Barton Road in Autumn." Ms. Kasabula also submitted the picture at the top of this page of the owl carved in a tree on the lawn of the Oxford Free Public Library. The third place winner is also a photo composed by **Ms. MacDonald**. It has been placed on the back cover of this report and is entitled, "Hodges Village Dam at Sunset." Thank you, Brielle! The Selectmen of Oxford are certain that your winning submissions are just the beginning of a long and successful career in photography.

CONGRATULATIONS!



Town of Oxford, Massachusetts

Annual Town Report for 2018

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PRECINCTS REGISTERED VOTERS

1	2368
2	2266
3	2438
4	<u>2253</u>
TOTAL	9325

VOTING PLACES

A.M. Chaffee School
Oxford Middle School
Oxford Middle School
A.M. Chaffee School

GENERAL AREA

Southwest
North
Center
Southeast

GENERAL INFORMATION

TAX RATE - F/Y 2019

\$ 17.03 per \$1,000

SIZE

26.71 Square Miles

ROAD MILEAGE

111.68

LOCATION

14 Mi. So. of Worcester
 53 Mi. West of Boston
 37 Mi. from Providence
 165 Mi from N.Y. City

ELEVATION

510 Ft. above mean
 sea level at Town Hall

POPULATION

2018 Town Census
 12,334

ZIP CODES

AUBURN 01501
 CHARLTON 01507

DUDLEY 01571
 OXFORD 01540

NO. OXFORD 01537
 ROCDALE 01542

WEBSTER 01570
 SUTTON 01590

TOWN OF OXFORD PHONE NUMBERS

AMBULANCE SERVICE	
Emergency from 987 phones	911
From all other phones	508-987-0156
Ambulance billing	508-987-6009
ANIMAL CONTROL	508-987-6047
BOARD OF APPEALS	508-987-6045
ASSESSOR	508-987-6036
BUILDING INSPECTOR	508-987-6045
CEMETERY SUPERINTENDENT	508-987-6006
COMMUNITY CENTER	508-987-6002
CONSERVATION COMMISSION	508-987-6044
COUNCIL ON AGING (SENIOR CENTER)	508-987-6000 or 6001
DPW	508-987-6006
FIRE DEPARTMENT	
Emergency from 987 phones	911
Fire Headquarters	508-987-6012
North Oxford Fire Station	508-987-6015
GAS INSPECTOR	508-987-6045
BOARD OF HEALTH	508-987-6045
HOUSING AUTHORITY	508-987-5055
LIBRARY	508-987-6003
MIS DEPARTMENT	508-987-6041
PLANNING DEPARTMENT	508-987-6042
PLUMBING INSPECTOR	508-987-5154
POLICE DEPARTMENT	
Emergency from 987 phones	911
From all other phones	508-987-0156
All other calls	508-987-0156
Hearing Impaired	508-987-3794
RECREATION COMMISSION	508-987-6002
SCHOOL DEPARTMENT	
A.M. Chaffee School	508-987-6057
Clara Barton School	508-987-6066
High School	508-987-6081
Guidance Office	508-987-6084
Middle School	508-987-6074
Special Education	508-987-6099
Superintendent of Schools	508-987-6050
SEALER OF WEIGHTS & MEASURES	508-987-6030
SEWERAGE INSPECTOR	508-987-6045
BOARD OF SELECTMEN	508-987-6027
TOWN ACCOUNTANT	508-987-6040
TOWN CLERK	508-987-6032
TOWN COLLECTOR	508-987-6038
TOWN MANAGER	508-987-6030
TOWN TREASURER	508-987-6035
TREE WARDEN	508-987-6006
VETERAN'S SERVICES	508-987-6034
WIRING INSPECTOR	508-987-6045

FEDERAL AND STATE OFFICIALS

UNITED STATES SENATE

Senator Elizabeth A. Warren

317 Hart Senate Office Building
Washington, DC 20510
Tel. 202-224-4543
www.warren.senate.gov

2400 J.F.K. Federal Building
15 New Sudbury Street
Boston, MA 02203
Tel. 617-565-3170

1550 Main Street, Suite 406
Springfield, MA 01103
Tel. 413-788-2690

Senator Edward J. Markey

255 Dirksen Senate Office Bldg.
Washington, D.C. 20510
Tel. 202-224-2742
www.markey.senate.gov/contact

975 J.F.K. Federal Building
15 New Sudbury Street
Boston, MA 02203
Tel. 617-565-8519

1550 Main Street, 4th Floor
Springfield, MA 01103
Tel. 413-785-4610

SECOND CONGRESSIONAL DISTRICT

Congressman James P. McGovern
Cannon House Office Bldg., Room 408
Washington, DC 20515
Tel. 202-225-6101

12 East Worcester Street, Suite 1
Worcester, MA 01604
Tel. 508-831-7356



GOVERNOR
His Excellency Charlie Baker
State House, Rm. 280 Boston, MA 02133
Tel. 617-725-4005
888-870-7770
Constituent.services@state.ma.us

LIEUTENANT GOVERNOR
Her Excellency Karyn Polito
State House, Rm. 280 Boston, MA 02133
Tel. 617-725-4005
888-870-7770
Constituent.services@state.ma.us



STATE SENATOR WORCESTER & NORFOLK DISTRICT

Senator Ryan C. Fattman
State House, Rm. 213A, Boston, MA 02133
Tel. 617-722-1420
Ryan.Fattman@masenate.gov

STATE REPRESENTATIVE SEVENTH WORCESTER DISTRICT

Representative Paul K. Frost
State House, Rm. 542, Boston, MA 02133
Tel. 617-722-2489
Paul.Frost@mahouse.gov

STATE REPRESENTATIVE EIGHTEENTH WORCESTER DISTRICT

Representative Joseph D. McKenna
State House, Rm. 33, Boston, MA 02133
Tel. 617-722-2060
Joseph.mckenna@mahouse.gov

ELECTED OFFICIALS FOR 2018

BOARD/COMMITTEE/POSITION	TERM EXPIRES
MODERATOR	
Russell C. Rheault	ATE 2020
Deputy Moderator (Appointed)	
BOARD OF SELECTMEN	
Dennis E. Lamarche, Chairman	ATE 2021
Cheryll A. LeBlanc, Vice Chairman	ATE 2019
Meaghan E. Troiano, Secretary	ATE 2020
Alan R. Berthiaume	ATE 2019
John G. Saad	ATE 2020
SCHOOL COMMITTEE	
William C. Spitz, Chairman	ATE 2020
Daniel P. Coonan, Vice Chairman	ATE 2021
Cassandra Sue Day, Secretary	ATE 2019
Palmina E. Griffin	ATE 2021
September G. Forbes	ATE 2020
SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE	
David H. Grenier	ATE 2021
Benjamin J. LaMountain	ATE 2020
LIBRARY TRUSTEES	
John J. Bowes, Chairman	ATE 2021
John I. Flynn, Vice Chairman	ATE 2020
Carole A. Steina, Secretary	ATE 2019
HOUSING AUTHORITY	
Karen M. Erickson (State Appointee)	---
Ernest A. White, Jr., Chairman	ATE 2019
Patricia L. Ferdella	ATE 2020
Arthur C. Degon, Jr.	Until a successor is qualified
Dale J. Mahota (to fill a vacancy for one year)	Until a successor is qualified
Director	
Elisabeth E. Earle, Executive Director	---

APPOINTED OFFICIALS FOR 2018

BOARD/COMMITTEE/POSITION	TERM EXPIRES
ANIMAL CONTROL	
F/T Animal Control Officer	
Kathleen Flynn	ATE 2019
Assistant Animal Control Officer	
Edward J. Hart	ATE 2019
P/T Field Driver/Pound Keeper	
Kathleen Flynn	ATE 2019
Animal Inspector/Slaughtering	
Kathleen Flynn	ATE 2019
Assistant Animal Control Inspector	
Edward J. Hart	ATE 2019
BOARD OF APPEALS	
Peter J. LaFlash, Chairman	ATE 2021
Ryan P. Avery, Vice Chairman	ATE 2022
Stephen P. Balcunas, Clerk	ATE 2022
David E. Silverman	ATE 2023
Alfred R. St. Germain	ATE 2019
Associate Members	
Michael J. Camosse	ATE 2020
Thomas P. Purcell	ATE 2020
BOARD OF ASSESSORS	
Christopher T. Pupka, Chairman	ATE 2020
Garry F. Bates	ATE 2019
Robert W. Fike	ATE 2021
AUCTIONEER AGENT	
Lori A. Kelley	---
BANDSTAND COMMITTEE	
Anthony P. Troiano, Chairman	ATE 2021
Carole A. Fegreus , Treasurer	ATE 2021
Rose M. Wing, Secretary	ATE 2021
Constance M. Tagg	ATE 2021
Robert W. Krasinskas	ATE 2021
BURIAL AGENT	
Lori A. Kelley	---
CABLE ADVISORY COMMIMITTE	

CECELIA J. SMOLENSKI-MILLETTE CHARITABLE TRUST II		
Jennifer M. Callahan, Town Manager		---
Katherine M. McKenna , Town Accountant		---
John B. Eul, Jr., Chairman, Finance Committee		---
Dolores M. Lyons		ATE 2019
Jean M. O'Reilly		ATE 2019
CEMETARY COMMISSIONERS		
Claire D. Wilson, Chairman		ATE 2019
Jane E. Davis		ATE 2021
Daniel J. Viel		ATE 2020
CONSERVATION COMMISSION		
Robert C. Manuel, Chairman		11/09/2020
Edward J. Stuczko, Vice Chairman		11/09/2020
Arthur Firl, Jr.		11/09/2019
Albert Shahnarian		11/09/2019
J. William Zoldak		11/09/2021
Paul J. Cunningham		11/09/2020
COUNCIL ON AGING		
Carole A. Fegreus , Chairman		ATE 2019
Joyce A. Nilson, Vice Chairman		ATE 2019
Mary M. Brodeur, Secretary		ATE 2020
Karen M. Erickson		ATE 2019
Alice K. Walker		ATE 2020
Robert W. Krasinskas		ATE 2021
Associate members (Non Voting)		
Richard P. Casagranda		
Dorothy E. Ireland		
Patricia A. Mayo		
Diane R. Kaminski		
DIRCTOR OF COMMUNITY PROGRAMS		
Stacy K. Barr		---
CULTURAL COUNCIL		
Lauren H. O'Neill, Chairman		5/01/2020
Sarah J. Rulnick, Secretary		5/01/2021
Victoria E. Rulnick, Co-treasurer		5/01/2021
David C. Gustafson, Jr., Co-treasurer		5/01/2021
Jennifer A. Woodward		5/01/2019
Susan M. Grenier		5/01/2020
Patricia C. Rodier		5/01/2020
Amanda L. Nicastro		5/01/2021
Alice K. Walker		5/01/2021
Sarah H. Champagne		5/01/2021

CUSTODIAN FOR TAX TITLE PROPERTIES IN THE TOWN OF OXFORD		
Claire D. Wilson		Until Appt. as Treasurer has expired
DPW DIRECTOR/SUPT OF STREETS		
Sean M. Divoll		ATE 2019
DESIGNER SELECTION COMMITTEE FOR MEMORIAL HALL CLOCK TOWER PRESERVATION PROJECT		
Robert W. Matus		Until Project Completion
Jean M. O'Reilly		Until Project Completion
DEV. & INDUSTRIAL COMMISSION		
DOWNTOWN BEAUTIFICATION COMMITTEE		
Joel P. Masley		ATE 2018
John D. Reckner		ATE 2018
Barbara C. West		ATE 2019
Timothy P. West		ATE 2019
DPW BUILDING ADVISORY COMMITTEE		
Denise M. Carrier		ATE 2021
John A. Carroll		ATE 2021
Norman J. LeBlanc, Jr		ATE 2021
Thomas W. Sullivan		ATE 2021
Dennis E. Lamarche		ATE 2021
EMERGENCY OPERATION CENTER		
Jon T. Belanger, Logistics Chief		To Serve an Indefinite Term
Sean M. Divoll, Liaison Chief/Operations Chief		To Serve an Indefinite Term
Judith A. Lochner, Planning Chief		To Serve an Indefinite Term
Anthony P. Saad, Safety Chief		To Serve an Indefinite Term
Claire D. Wilson, Finance Chief		To Serve an Indefinite Term
Katherine M. McKenna, Logistics Chief / Public Information Officer		To Serve an Indefinite Term
Patricia A. Arcure, Finance Chief		To Serve an Indefinite Term
FENCE VIEWER		
FINANCE COMMITTEE		
John B. Eul, Jr., Chairman		6/30/2020
John M. Doherty		6/30/2019
Joan P. Mazeika		6/30/2019
Roger D. Bacon, Jr.		6/30/2021
Denise Carrier		6/30/2021
Arthur J. Glispin		6/30/2020
FINANCE DIRECTOR		
Katherine M. McKenna		6/30/2020

FIRE CHIEF/EMS DIRECTOR	
Jon T. Belanger	Interim Fire Chief to serve until a successor is appointed
BOARD OF HEALTH	
Kerri A. Singer, Chairman	ATE 2021
David R. Escobar, Vice Chairman	ATE 2019
Dina Jean Costa	ATE 2020
Clerk- Laureen Menard	ATE 2019
Agent for Emergency Situations	
James F. Malley, Jr.	ATE 2019
Inspector- James F. Malley, Jr.	ATE 2019
BOARD OF HEALTH - INSPECTORS	
Paul D. Mazeika, Gas	ATE 2019
John E. Murray, Asst. Gas	ATE 2019
Paul D. Mazeika, Plumbing	ATE 2019
John E. Murray, Asst. Plumbing	ATE 2019
Sean M. Divoll, Sewerage	ATE 2019
James F. Malley, Jr., Asst. Sewerage	ATE 2019
Steven Garabedian, Food	ATE 2019
HIPAA POLICY GROUP	
Deborah A. Castell	An Indefinite Term
Heather Thibeault	An Indefinite Term
Claire D. Wilson	An Indefinite Term
HISTORICAL COMMISSION	
Jean M. O'Reilly, Chairman	9/01/2021
Terrence A. Cummings	9/01/2019
Howard G. Holbrook	9/01/2020
Carol A. Pytko	9/01/2020
A. Russell Pytko	9/01/2019
Richard A. Shumway	9/01/2021
Emily F. Thomas	9/01/2020
INSPECTOR OF BUILDINGS	
Building Commissioner	
Robert W. Lanciani	ATE 2019
Assistant Building Commissioner	
Wesley J. Mroczka	ATE 2019
Local Building Inspector	
INSPECTOR OF WIRES	
Alfred W. Banfill	ATE 2019
Assistant Wire Inspector	
Ronald C. Stevens	ATE 2019

INSURANCE ADVISORY COMMITTEE	
Jon T. Belanger	An Indefinite Term
Scott M. Cheney	An Indefinite Term
Valerie J. Daoust	An Indefinite Term
Rhonda L. Doney	An Indefinite Term
Joseph D. Janerico	An Indefinite Term
James R. McDonald	An Indefinite Term
JoAnn Somers	An Indefinite Term
Jeffrey A. Wilson	An Indefinite Term
MASTER PLAN IMPLEMENTATION COMMITTEE	
Mark Twombly Lee, Esquire	10/19/2019
Jean M. O'Reilly	10/19/2019
Mary A. Perveiler	10/19/2019
Norman J. LeBlanc, Jr.	10/19/2019
Dennis E. Lamarche	10/19/2019
Roger L. McCarthy, Jr	10/19/2019
Andrew Zawacki	10/19/2019
Paul J. Cunningham	10/19/2019
MUNICIPAL HEARING OFFICER	
Alfred W. Banfill	6/30/2021
MUNICIPAL LIASON TO STATE ETHICS COMMISSION	
Lori A. Kelley	Until a Successor is Appointed
NORTH OXFORD SEWER STUDY COMMITTEE	
Thomas W. Sullivan, Vice Chairman	Until Project Completion
John R. Fortin	Until Project Completion
John J. O'Connor, Sr.	Until Project Completion
Robert F. Parker	Until Project Completion
OPEN SPACE COMMITTEE	
OTHER POST EMPLOYMENT BENEFITS TRUST COMMITTEE	
Katherine M. McKenna	---
Dennis E. Lamarche	---
Claire D. Wilson	---
S. Veronica Bachand	---
John B. Eul, Jr.	---
PARKING CLERK	
Claire D. Wilson	6/30/2019

PERSONNEL BOARD	
S. Veronica Bachand, Chairman	6/30/2021
William R. Capers	6/30/2021
Rebecca A. Power	6/30/2021
Kevin R. Mercier	6/30/2019
Mary A. Perveiler	6/30/2020
PLANNING BOARD	
Richard A. Escolas, Jr., Chairman	ATE 2021
Jeffrey P. Stafford, Vice Chairman	ATE 2023
Norman J. LeBlanc, Clerk	ATE 2022
Dale J. Mahota, Assistant Clerk	ATE 2019
Kristine V. Bird (to fill an unexpired term)	ATE 2020
Mark Twombly Lee	ATE 2020
Eammon Carleton	ATE 2023
CMRPC-First Delegate	
CMRPC-Second Delegate	
Terrence A. Cummings	6/30/2019
CMRPC-Alternate Delegate	
Kristine V. Bird	Until next Planning Board Reorganization
CMRPC TRANSPORTATION ADVISORY GROUP	
Terrence A. Cummings	---
POLICE CHIEF	
Anthony P. Saad	---
RECORDS ACCESS OFFICER	
Lori A. Kelley	---
RECREATION COMMISSION	
Joel P. Masley, Chairman	ATE 2021
Roger L. McCarthy, Jr., Vice Chairman	ATE 2020
Daniel P. Fitzpatrick (to fill an unexpired term)	ATE 2020
Gregory G. Gray	ATE 2021
Eric E. Lambert	ATE 2022
REGISTRARS OF VOTERS	
Carol J. Graves, Chairman	ATE 2020
Robert J. Shedd	ATE 2021
John H. Flattery	ATE 2019
Clerk: Lori A. Kelley, Town Clerk	---
REP. TO WORCESTER REGIONAL TRANSIT AUTHORITY	
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SCHOOL DEPARTMENT OPERATIONAL NEEDS COMMITTEE	
Cheryll A. Leblanc	Until Project Completion
Paul R. Sepuka	Until Project Completion
Melissa S. Nowak	Until Project Completion
William C. Spitz	Until Project Completion
Samir M. Bitar Jr.	Until Project Completion
SEALER OF WEIGHTS & MEASURES	
Ronald W. Valinski	ATE 2019
BOARD OF SELECTMEN ADMIN. ASST.	
Karen A. Crandell	ATE 2019
SEXUAL HARASSMENT GRIEVANCE OFFICER	
Heather Thibeault (Alternate)	ATE 2019
SOLID WASTE COMMITTEE (ADHOC)	
Carol Ann Esposito	Until Project Completion
Thomas W. Sullivan	Until Project Completion
Claire D. Wilson	Until Project Completion
SUPERINTENDENT OF SCHOOLS	
Elizabeth A. Zielinski	---
SUPERINTENDENT OF SEWERS	
Sean M. Divoll	ATE 2019
SURVEY BOARD	
TOWN ACCOUNTANT/BUDGET DIRECTOR	
Town Accountant	
Katherine M. McKenna	6/30/2020
Assistant Town Accountant/Fund Accountant	
Patricia A. Arcure	6/30/2020
MIS Director	
Donna M. O'Halloran	ATE 2017
Assistant MIS Director	
Adam M. Hashey	ATE 2021
TOWN CLERK	
Town Clerk	
Lori A. Kelley	---
Assistant Town Clerk	
Ann D. Morgan	6/30/2021
TOWN COLLECTOR	
Town Collector	
Claire D. Wilson	6/30/2021
Assistant Collector	
Deborah A. Castell	6/30/2021

TOWN COUNSEL	
KP Law – Lauren F. Goldberg, Managing Attorney	---
TOWN LIBRARIAN	
Brittany S. McDougal	---
TOWN MANAGER	
Jennifer M. Callahan	---
TOWN TREASURER	
Claire D. Wilson	6/30/2021
Assistant Treasurer	
Deborah A. Castell	6/30/2021
TREE WARDEN/SUPT. OF INSECT CONTROL	
Wayne F. Burlock	ATE 2019
TRUSTEES OF THE CHARLES LARNED ENTERTAINMENT FUND	
Joseph R. DePasquale, Chairman	ATE 2021
Nancy A. Maki, Treasurer	ATE 2020
Claire D. Wilson, Secretary	ATE 2019
VETERAN'S SERVICES	
Director	
Agent	
Daniel G. O'Halloran	ATE 2018
WASTEWATER MGMT PLAN STUDY COMMITTEE (AD HOC TO BOS)	
Donald Mosher, Chairman (citizen at large)	Until Project Completion
George E. Esteves (rep. Conservation Commission)	Until Project Completion
Ronald C. Rheault (rep. Oxford Business Association)	Until Project Completion

VOLUNTEERS ARE THE HEARTBEAT OF OUR TOWN



THANK YOU FOR YOUR SERVICE

TERMS CONCLUDED	
Elected	
Rene J. Hamel	Southern Worcester County Reg. Voc. School District Committee
Appointed	
Rose M. Wing	Cultural Council
Andrew Joseph Marsh	Cultural Council
John J. Sneade	Board of Appeals
Kristine E. Nash	Interim Superintendent of Schools
Lynn A. Guillotte	Cultural Council
John Guillotte	Recreation Commission
Janet B. Koza	Recreation Commission
Joan I. Kasabula	Council on Aging
Dennis A. Power	Acting Town Manager
Ryan P. Avery, Chairman	Town Manager Selection Committee
Terrence A. Cummings, Vice Chairman	Town Manager Selection Committee
John M. Doherty	Town Manager Selection Committee
John B. Eul, Jr.	Town Manager Selection Committee
Cheryll A. Leblanc	Town Manager Selection Committee
Thomas P. Purcell	Town Manager Selection Committee
Meaghan E. Troiano	Town Manager Selection Committee
Albert J. Grudzinskas, Jr.	Deputy Moderator/Master Plan Implementation Committee
RESIGNATIONS	
Appointed	
Ronald P. DeSantis	Building Commissioner/Alternate Inspector of Buildings
Brian Palaia	Town Manager/Sexual Harassment Grievance Officer/ Rep. to Worcester Reg. Transit Authority/Emergency Operations Center, Public Info Officer
Edward J. Hashey	Planning Board / CMRPC – First Delegate
Paul D. Ford	Interim Fire Chief / Emergency Operation Center – Incident Commander/Operations Chief
Mary M. Brodeur	Rep. to Worc. Regional Transit Authority (WRTA)
Carol Ann Esposito	Finance Committee
Jared M. Duval	Fence Viewer/Asst Sewerage Inspector
Richard A. Donais	Designer Selection Committee for Memorial Hall Clock Tower Preservation Project / Emergency Operation Center – Liaison Chief
Kathleen Martinello	HIPAA Policy Group

GENERAL GOVERNMENT



“The Government is us; we are the Government, you and I.”

-Theodore Roosevelt

GENERAL GOVERNMENT

SELECTMEN



As a result of the 2018 Annual Town Election, Selectman Dennis E. Lamarche was re-elected. At the Board's re-organizational meeting, Dennis E. Lamarche was voted Chairman; Cheryll A. LeBlanc, Vice Chairman; Meaghan E. Troiano, Secretary, and Alan R. Berthiaume and John G. Saad are members. Karen A. Crandell was re-appointed as the Board's Administrative Assistant and maintains the office on a daily basis. Sonia M. Manseau assisted in the office on a part-time basis. In December, Sonia left employment with the Town for a position elsewhere. As a result, Amy L. Sutherland and Jennifer Warren-Dyment were hired and began working on December 17, 2018, as Administrative Assistants to serve the Board of Selectmen and the Town Manager.

The Board's meeting Agenda is publicized on TV (on the Charter Communications Cable Bulletin Channel 192 by Access Oxford, Inc.) and on the Town's Website. The Agenda informs viewers of the topics to be discussed. In addition, Selectmen's Meetings are televised and broadcast on Tuesday evenings at 7:00 p.m. The meetings can be viewed at your convenience by going to Access Oxford, Inc.'s website. When you get there, choose the Government Channel, choose the video library of Town meetings, then choose Selectmen and the date of the meeting you are interested in viewing.



Highlights from the year 2018: In January, the Board was approached by two (2) cadets, who were students of Commander Michael C. Masley, Jr., USN (RET). Cadets Jacob Goyette and Manjeet Gill wished to honor the Commander post-humously by planning a dedication for him. The Selectmen were impressed by the Cadets' wishes to pay tribute to their fallen leader and teacher and voted to dedicate the new Carbuncle facility to the Commander; although the details of the future dedication were only in their infancy. The Cadets promised to bring their ideas to the School Committee, since the possibility of naming the Oxford High School was suggested as an alternative to the Carbuncle facility. The Selectmen also addressed a Dangerous Dog Complaint at their first meeting of the new year, which continued into the Board's next meeting. The Board also discussed the possibility of converting the street lights in the Town from traditional to LED lights, using a grant that was available to Green communities. The Selectmen endorsed the concept, because the savings to the Town would increase in the future. Finally, the Board discussed the hiring process for a Lieutenant in the Police Department and voted to initiate that process.

In February, the Selectmen met with representatives of the Green Communities Division from the Massachusetts Department of Energy Resources. At that meeting, the discussion was more specifically geared toward implementing a "Stretch Code," which would be applied to new construction in the Town. Following the presentation, there was a consensus of the Board that more questions needed to be answered before the Board could support the endeavor. At that meeting, the Selectmen discussed and approved a new three-year contract with Access Oxford, Inc. Access Oxford, Inc. is the non-profit entity that the Town uses to provide public, educational and government access cable (PEG access).

Access Oxford's Contract will be good until February of 2021. Also in February, the Board discussed an Assessment Center for a new Sergeant, a Host Agreement to convert the Medical Marijuana Facility at 425 Main Street to a Recreational Marijuana Facility and the possible resale of water to the Town of Charlton. In March, the Board recognized the Oxford Free Public Library for being voted the "Most Loved Library" by Hulafrog, were presented with the FY 2019 Budget and interviewed for a new Lieutenant at the Police Department; ultimately appointing and promoting Sergeant William Marcelonis. The Board also discussed proposed Zoning By-Law Amendments for the Village Business District and for Marijuana businesses. Both of these Amendments were placed on the Town's Annual May Town Meeting Warrant. Additionally, the Board discussed the FY 2019 Roads Program with DPW Director Sean Divoll, in addition to another Dangerous Dog Complaint.



In April, the Board discussed the articles on the May 2, 2018 Annual Town Meeting Warrant, a Proposition 2 ½ Override Request and Ballot Questions. They held a Public Meeting for the Layout of Stone Creek Circle to prepare the roadway for Town Meeting and chose a recipient to receive the Hannah Harwood Scholarship. 2018 was a year of transition for the Selectmen and for the Town of Oxford; from working with Town Manager Brian Palaia, to working with Acting Town Manager Dennis Power, who was appointed to serve beginning on April 25, 2019, to initiating a search for a new Town Manager. The Board recognized two Oxford students for

saving a dog at their April 24th meeting and were presented with an overview of the future Charlton Street Reconstruction Project. They also held yet another Dangerous Dog Complaint hearing and rescinded the vote to name the Carbuncle Beach House after Commander Michael Masley, Jr., in light of his family's decision to name the High School Football field after him.

In May, the Selectmen held Oxford's Annual Town Meeting on May 2, 2018 at the Oxford High School. Following the Reorganization of the Board on May 16th, the Selectmen discussed the procedure to seek a new Town Manager and appointed a Town Manager Selection Committee to help facilitate the search for the best candidate. The first meeting of the Selection Committee was held on Tuesday, May 22, 2018. The Board also considered a request for a TIF (Tax Incremental Financing) request from IPG Photonics Corporation, which is located on Old Webster Road, to help fund the expansion of their "worldwide headquarters." The Selectmen voted to form a TIF team to work directly with IPG.

In June, the Board organized a special dedication for Steve Palermo, upon the one-year anniversary of his death. Steve was a "hometown hero," who became a national hero in 1991, when he attempted to break up a robbery in the parking lot of a Dallas restaurant. Steve was shot in the back and left paralyzed from the waist down. Prior to this unfortunate event, Steve was a Major League Baseball Umpire from 1977 to 1991. The Selectmen named a street after him entitled, PALERMO DRIVE, and dedicated it to him at their June 5, 2018 meeting. On June 19th, the Selectmen interviewed for a new Sergeant and appointed Officer Jason E. Burdett. In regard to IPG's request for a TIF, the Selectmen proposed a fifteen year TIF and set a Special Town Meeting date of July 25, 2018. At their first meeting in July, the Board was given a demonstration of a thermal imaging camera, which was donated to the Town from the Oxford Fire Department.

On July 25, 2018, the Selectmen held a Special Town Meeting on behalf of IPG and during the Selectmen's Meeting portion of the evening, they discussed a location for a proposed Dog Park. After discussing the Committee's suggested location near the kennel on Old Webster Road, the Board decided that they were interested in pursuing the Woodward School location and took the kennel location off the table. On July 31, 2018, the Board interviewed the finalists for the position of Town Manager and unanimously voted to appoint Jennifer M. Callahan.



In August, the Board heard another Dangerous Dog Complaint and continued their July discussion concerning a location for the proposed Dog Park. During that discussion, the board confirmed the site of the Woodward School. They also voted to put an Article on the October Special Town Meeting Warrant to demolish the Woodward School. Additionally, the Board adopted a Fuel Efficiency Vehicle Policy and an Anti-Idling Policy in efforts to become a greener community. On August 21st, the Board addressed a Barking Dog Complaint, issued a Special Permit for chickens and a new Class I License for the sale of new "on/off" road motorcycles in the Industrial Park.

In September, the Board discussed road construction projects in Oxford with DPW Director Divoll. They reviewed projects pertaining to Charlton Street, Locust and Clover Streets, Depot Road and Mount Pleasant Street. They continued their discussion about the Woodward School location for a Dog Park and presided over another Dangerous Dog Complaint. On September 24, 2018, Oxford's new Town Manager, Jennifer M. Callahan, began her service to the Town. On her second day of work, she attended a Selectmen's Meeting and within one week of her employment she guided the Board through the October 3, 2018 Special Town Meeting at the Oxford High School. On October 9th, the Board received a DPW update concerning a petition for roadway paving from the residents living on or near Merriam District and an update concerning the bid for Depot Road. The Board also received notification from Town Manager Callahan that the Town was in receipt of \$24,000.00 from a Community Compact IT Grant that was submitted by the Manager and IT Director Donna O'Halloran, even before Ms. Callahan began her daily service at the Town Hall. On October 23rd, the Board voted to increase the fee charged for Certificates of Municipal Lien upon the recommendation of Treasurer/Collector Claire Wilson. The Manager announced the Town's receipt of a \$2.5 million dollar MassWorks Grant to address changes that are much needed at the intersection of Harwood Street and Route 12. She was very pleased with the Grant Presentation event that took place in the Selectmen's Meeting Room on Thursday, October 18, 2018, with Lt. Governor Karyn Polito. It was noted that the new Town Manager was also working on obtaining the MassWorks Grant funds before she began her daily service as the new Town Manager.

In November, the Board recognized Animal Control Officer Kathleen Flynn for being named Animal Control Officer of the Year by her own association. The Selectmen selected a Residential Tax Factor of one for FY2019 and appointed three new Permanent Intermittent Police Officers. In December, the Board entertained a discussion about Policy #1911, "Snow and Ice Control for Private Ways," which was accepted by the Board in late October. They spoke about updates to make Conlin Road safer and addressed changes proposed for the all-alcohol liquor license known as the American Legion, Post 58. At the Board's final meeting of the year on December 18, 2018, they recognized all the members of Oxford's Conservation Commission and thanked them for their longtime service to the Town. They also discussed and voted to accept a CORI Policy, which was proposed by Chief of Police Anthony Saad. On December 28, 2018, the new Town Manager organized a "Holiday Party" for all of Oxford's employees and volunteers. At that event, the Selectmen honored longtime Selectman John G. Saad for forty (40) years of service to the community as a member of the Oxford Board of Selectmen. They presented him with a Citation and a very special award.

Thank you Selectman John G. Saad!



2018 was a fruitful year full of transition!

In 2018, the Board presented the following Certificates of Appreciation, Certificates of Recognition, Proclamations and Citations:

“Certificates of Appreciation” were presented to:

- Richard A. Donais, upon his retirement, for his dedication and service as Facilities Maintenance Director for the past ten and one-half (10 ½) years.
- Kathleen Flynn, Animal Control Officer, for being named Animal Control Officer of the Year by her own Association and for her valuable service to the Town of Oxford for the past six (6) years.
- William J. Zoldak, for his service as a member of the Conservation Commission for the past ten (10) years.
- Edward J. Stuczko, for his service as a member of the Conservation Commission for the past ten (10) years.
- Albert Shahnarian, for his service as a member of the Conservation Commission for the past twenty (20) years.
- Robert C. Manuel, for his service as a member of Conservation Commission for the past thirteen (13) years.
- Arthur Firl, Jr., for his service as a member of the Conservation Commission for the past twenty (20) years.
- Paul J. Cunningham, for serving as a member of the Oxford Conservation Commission and the Master Plan Implementation Committee.
- John G. Saad, for his dedication and service to our community as an Oxford Board of Selectmen member for forty (40) years, during which he served as Chairman of the Board for twelve of those years.

“Certificates of Recognition” were presented to:

- Oxford “Free” Public Library for being voted “The Most Loved Library in 2018”.
- Jayson Kidd, for the heroic act of saving a yellow lab dog lost in a wilderness area near the Sutton/Oxford line.
- Christopher Curving, for the heroic act of saving a yellow lab dog lost in a wilderness area near the Sutton/Oxford line.
- Maddix Castle, a member of Cub Scout Pack 147, who will be graduating to Boy Scouts with the highest award a Cub Scout can obtain--the Arrow of Light Award.

“Certificates of Recognition” were presented to: (continued)

- David Day, a member of Cub Scout Pack 147, who will be graduating to Boy Scouts with the highest award a Cub Scout can obtain--the Arrow of Light Award.
- Patrick Connolly, a member of Cub Scout Pack 147, who will be graduating to Boy Scouts with the highest award a Cub Scout can obtain--the Arrow of Light Award.
- Cam Renzi-Suprenant, a member of Cub Scout Pack 147, who will be graduating to Boy Scouts with the highest award a Cub Scout can obtain--the Arrow of Light Award.
- Charlie Rollins, a member of Cub Scout Pack 147, who will be graduating to Boy Scouts with the highest award a Cub Scout can obtain--the Arrow of Light Award.
- Mark Yarger, a member of Cub Scout Pack 147, who will be graduating to Boy Scouts with the highest award a Cub Scout can obtain--the Arrow of Light Award.

- Dennis A. Power, for selfless service to the Town of Oxford by serving as the Acting Town Manager throughout the “search process” for a permanent manager.

“Proclamations” were presented to:

- The attention of Oxford’s citizens to notify them of Oxford’s observance of School Choice Week. (January 21-27, 2018).
- The Girl Scouts in honor of “Girl Scout Week” (March 11-17, 2018).
- The Oxford Police Department’s Dispatchers, in observation National Public Safety Telecommunicators Week (April 8-14, 2018).
- Fire Chief Sheri Bemis, upon her retirement, for 30 years of service.
- The Department of Public Works, in observation of National Public Works Week (May 20 - 26, 2018).
- The Oxford Police Department, in observation of National Police Week (May 13-19, 2018).
- Town Clerk Lori A. Kelley, in recognition of Municipal Clerks Week (May 6-12, 2018).
- The members of Oxford’s Emergency Medical Services, in recognition of Emergency Medical Services Week (May 20-26, 2018).
- Steve Palermo, to recognize him upon the first anniversary of his death by dedicating a street named, Palermo Drive, to him and proclaiming June 5, 2018 as Steve Palermo Day in the Town of Oxford.
- The men and women in uniform that were wounded or killed by the enemy, while serving to protect the freedom enjoyed by all Americans. The Selectmen annually declare August 7th as “Purple Heart Day in Oxford.”
- The Oxford Fire Department, in observation of Fire Prevention week (October 7-13, 2018).

“Citations” were presented to:

- Blake R. Goyette, upon obtaining Eagle Scout status on April 16, 2018. Blake’s project involved re-shelving the closet of personal hygiene products for families in need and making a sign for the front of the Webster Dudley Food Share in Webster, MA. The Citation was presented on May 11, 2018.
- Sean Patrick Janerico, upon obtaining Eagle Scout status on July 23, 2018. Sean’s Eagle Scout project was to take care of the Oxford High School Baseball Field, which was not able to be used for five (5) years. After hours of planning with DPW Director Divoll, he and members of the DPW researched and estimated the materials needed to work on the field. For three (3) days, his Troop, family, friends and other local Troops joined him in renovating the field. Thanks to his efforts and the effort of the volunteers. The Citation was presented on November 13, 2018.

The Board extends its appreciation to the Town Manager, all department heads and employees of the Town for their many efforts throughout 2018.

On behalf of the Town, the Board commends all of the volunteers, who donate their valuable time and resources to serving the Town on boards, committees, commissions and in all other capacities. There are a number of volunteer positions available to anyone, who would like to serve. Anyone interested is encouraged to contact either the Town Manager's office or the Selectmen's office.

The Board of Selectmen thanks all of the residents of Oxford for their support and dedication to making Oxford a wonderful place to live. The Board strongly encourages all residents to participate in Town Government and to exercise their right to vote.

2018 Licenses and Permits Issued by the Selectmen's Office

Auto Amusement	400
Class I	600
Class II	2,100.00
Class III	300
Common Victualler	1,300.00
General Licenses (Fees waived for non-profits)	2,000.00
Hawkers' & Peddlers'	-0-
Liquor—All Alcohol	15,525.00
Liquor—Wine & Malt	5,175.00
2:00 A.M. Closing Privileges (discontinued)	-0-
Misc. Town Permits (Outdoor Business)	70
Cable T.V.	1,970.50
Seasonal Car Show	-0-
Solicitation Permits (Delegated to OPD*)	-0-
Special Permit for Animals	650
Special Permit for Unregistered MV	-0-
Special Pouring Licenses	25
Special Permit for Earth Removal	-0-
Storage Tank Licenses	150
Sunday Entertainment	600
Weekday Entertainment	325
TOTAL	<u>\$31,190.50</u>
* OPD=Oxford Police Department	

TOWN MANAGER



“A leader is one who knows the way, goes the way and shows the way.”

--John C. Maxwell

On September 24, 2018, I began my journey as Oxford’s Town Manager. Since becoming Town Manager, I consider it my mission to work hard to not only build upon previous initiatives which have made this Town a quality community in which to live and work, but also to focus on how to help move the Town forward in achieving new or formerly elusive strategic goals. Over the past several months, I have tried to set a tone for open communications and collaboration both inside and outside Town Hall. Department Heads and Town Leaders have helped me in setting an energetic pace to start using our Master Plan as a blue print for change. Having been raised in neighboring Sutton, I am very familiar with Oxford and, like many, have long been captivated by the people, history, natural treasures and robust business climate which define the character of Town.

Financial stability is essential to any community. Since arriving in Oxford, I have been focused on three key areas in managing the budget: 1) Growing Revenues, 2) Saving for a “Rainy Day” and 3) Investing in Infrastructure. I am pleased to report, through the collaborative efforts of the Finance Director, Assessor and Treasurer Collector, Oxford was able to reconcile accounts, obtain state certification and set its tax rate the earliest it has been set in years. By vigorously chasing down reimbursements and debts owed to the Town, we were able to obtain a record Certification of Free Cash by the State of over \$1.6M which was able to go to support important projects in our Capital Plan and to grow our Stabilization Fund to over \$1M dollars.

Seeking grant funding is extremely important in being able to leverage local support for key community projects. Working with Department Heads and Town leaders, we have already realized success in obtaining significant grant awards, including an IT grant to install a new VOIP phone system across all town buildings, a Public Safety grant to install cameras in the town center intersection and a \$2.5 million MassWorks grant to do major road and sidewalk improvements and install a traffic light at the intersection of Harwood Street and Main Street. In October, we warmly welcomed Lt. Governor Karyn Polito and other state officials to celebrate the spirit of partnership which is enabling the Town to move forward in a positive direction, to

expand economic development opportunities, improve roadway safety and modernize the Town's infrastructure. It was obvious there was strong "community energy" at the Oxford Town Hall during the well-attended event!

Building on such spirit, we submitted two more proposals: 1) A Mass Development Site Readiness grant for \$254,000 to help redevelop a blighted property on Main Street, and 2) A Brownfields Environmental Assessment grant for \$98,000 to determine any possible contamination of an old, abandoned mill site.

For Oxford, like other communities, it has been a slow recovery from two back-to-back recessions. Town Departments have seen their share of reduced resources and staffing to get through some very lean budget cycles. Over the final months of 2018, I have been focused on restructuring and identifying where it is essential to rebuild personnel to both improve the quality of town services and help grow local receipts. As you know, much time and effort goes into selecting the "right" person for any job and my desire is that Town of Oxford has a committed, quality workforce in order to meet the future public service demands necessary and expected of it by its residents and businesses alike. Finally, establishing a mutually beneficial relationship with the Oxford School Department and its new Superintendent of Schools, Dr. Elizabeth Zielinski, has been and will continue to be a major administrative priority. We will continue working on sharing resources in an effective manner to help support the strategic goals associated with providing a quality education for all students.

A community is only as good as the people who are willing to serve and contribute to its overall well being. I want to strongly encourage residents to join us in working towards a brighter future for Oxford and to help leave a legacy of positive contributions for future generations to enjoy. Volunteers who serve on our town boards and commissions are essential to our Town's success by providing diverse skills, leadership, personal time, energy and direction to our shared vision of a thriving community. As Town Manager, I was honored to make some of my first public service appointments. I thank Eammon Carleton for his willingness to serve on the Planning Board. I appreciate both Beth Buchanan for committing her time to serving as a member of the Recreation Commission and Sarah Champagne for joining our Cultural Council. Finally, I was pleased to introduce Michael Lupis as the new Facilities Maintenance Director.

Before ushering in the New Year, we organized a town-wide "Holiday Celebration" on December 28, 2018 for all the employees and volunteers, who work so hard to make Oxford a very special community. At that event, the Board of Selectmen honored longtime Selectman John G. Saad for forty (40) years of service to the community as a member of the Board. They presented him with a Citation and a beautiful award of which he is so very deserving.

I am anticipating a great 2019 for Oxford. I know that the many dedicated employees and volunteers are ready and willing to move Oxford forward in a progressive and positive manner. As Town Manager, I am looking forward to providing continued leadership, energy and support to this wonderful Town every step of the way into the year ahead. **Onward Oxford!**

*Respectfully submitted,
Jennifer M. Callahan, Oxford Town Manager*

PERSONNEL BOARD

The Personnel Board was organized for the year 2018 as follows:

S. Veronica Bachand, Chair
William R. Capers, Member
Mary A. Perveiler, Member
Rebecca A. Power, Member
Kevin Mercier, Member

In 2018, the Personnel Board met several times, as needed, to provide recommendations on classifications for positions within the Town's compensation plan. The Board made updated recommendations regarding classifications for the DPW Director and the Administrative Assistant to the Board of Selectmen. Several new positions were also reviewed and classified. They were an Activity Coordinator for the Council on Aging, Facilities Director and Assistant Town Manager. The Board also continued to review employee policies and made recommendations on the same.

The Personnel Board wishes to thank the Board of Selectmen, the Town Manager and the townspeople for their continued support.

*Respectfully Submitted,
S. Veronica Bachand, Chairman*

BOARD OF ASSESSORS

The Board of Assessors was organized for calendar year 2018 as follows:

Christopher T. Pupka, Chairman	Full-time
Robert Fike, Member	Part-time
Garry Bates, Member	Part-time

The Assessor's Office is charged with determining the value of real and personal property and is committed to ensuring that all classes of property are valued fairly and assessed equitably. The Assessor's Office processes abatements and exemptions on real and personal property tax bills and motor vehicle excise tax bills; conducts cyclical and building permit visits to real property, updates ownership of real property with information supplied by the Worcester County Registry of Deeds; processes plans and corrections to update Assessor's maps; oversees the implementation of agricultural, forest and recreation land classifications; prepares abutters and business lists; researches property ownership and assists other Town Departments in the performance of their duties. A public computer is available outside of the Assessor's Office to review property record cards, which can also be viewed on the Town's website, along with Assessor's maps. The office Staff, with the assistance of a private appraisal vendor who handles personal property, is dedicated to providing the highest quality of service to the citizens of Oxford. The Town also utilizes a mapping company to annually update GIS and hard copies of the Assessor's maps with data submitted by the Assessor's Office.

As was the case with many of the municipal departments, the Assessor's Office began the process of transitioning to new computer operating and software systems. The resulting changes will impact motor vehicle excise billing and abatements and real estate and personal property valuations and taxation, with the ultimate goal of streamlining office operations and economizing in both time and money. The results thus far have been extremely rewarding.

The annual classification hearing before the Board of Selectmen to determine whether to continue with a single tax rate for all classes of real and personal property was held on Tuesday, November 13, 2018. The Board of Selectmen opted to continue with a single tax rate for FY2019. The tax rate was set at \$17.03 and bills were mailed on December 31, 2018.

The number and amounts of statutory exemptions that were approved and processed by the Board of Assessors for FY2018 in 2018 were as follows:

Clause 41C (Elderly)	39	\$26,658.20
Clause 17D (Surviving Spouse)	23	\$5,473.80
Clause 22 (Veteran)	83	\$44,927.90
Clause 22B (Veteran)	1	\$1,864.48
Clause 22E (Veteran)	34	\$45,725.02
Clause 22Para (Veteran)	4	\$17,662.03
Blind	9	\$5,702.46
Totals	193	\$148,013.89

The number and amounts of statutory exemptions that have been approved thus far by the Board of Assessors for FY2019 are as follows:

Clause 41C (Elderly)	24	\$16,752.36
Clause 17D (Surviving Spouse)	6	\$1,487.50
Clause 22 (Veteran)	55	\$31,209.66
Clause 22B (Veteran)	1	\$1,818.14
Clause 22D (Veteran)	4	\$14,570.87
Clause 22E (Veteran)	29	\$39,028.52
Clause 22F (Veteran)	1	\$3,908.38
Clause 37 (Blind)	4	\$2,502.30
Totals	124	\$111,277.73

The number and amounts of real estate, personal property and motor vehicle excise tax* abatements that were approved and processed by the Board of Assessors during 2018 were as follows:

FY2018 Personal Property	2	\$226.75
FY2018 Real Estate	12	\$28,190.38
Totals	14	\$28,417.13

*Motor Vehicle Excise Tax Abatements (calendar year 2018):

2018	562	\$53,080.52
2017	58	\$4,828.33
2016	3	\$242.61
2015	1	\$64.17
Totals	624	\$58,215.63

The Board of Assessors and the Staff in the Assessor's Office wish to thank all of our fellow town employees, the residents and businesses of the Town of Oxford for their continued support and cooperation.

*Respectfully Submitted,
Christopher T. Pupka, Principal Assessor*



FINANCIAL REPORTS



“A budget is more than just a series of numbers on a page; it is an embodiment of our values.”

-Barack Obama

OXFORD ACCOUNTANT REPORT

Balance Sheet

Fiscal Year Ending June 30, 2018

GENERAL FUND

Assets:

Cash	4,656,264
Personal Property Receivable	11,088
Real Estate Receivable	215,937
Allowance Abate/Exempt	(401,423)
Tax Liens Receivable	855,463
Taxes in Litigation	3,000
Motor Vehicle Excise Receivable	253,810
Tax Foreclosure Receivable	168,345
Other Receivables	111,612
MSBA Receivables	2,022,020
Total General Fund Assets	7,896,117

Liabilities:

Warrants Payable	-
Accrued Payroll	133,565
Health and Life Ins Withholding	18,008
Abandoned Property & Unclaimed Items	31,448
Deferred Revenue – Personal Property/Real Estate	(174,398)
Deferred Revenue - Tax Lien	855,463
Deferred Revenue - Motor Vehicle	253,810
Deferred Revenue – Tax Foreclosure	168,345
Deferred Revenue – Taxes in Litigation	3,000
Deferred Revenue – Departmental/Other	111,612
Deferred Revenue - Intergovernmental	2,022,020
Total General Fund Liabilities	3,422,874

Fund Balance:

Fund Balance - Reserved for Encumbrance	464,848
Fund Balance - Reserved for Articles	772,550
Fund Balance - Reserved for Expenditure	807,150
Fund Balance – Reserved for Unprovided Allowances	(91)
Undesignated Fund Balance	2,428,786
Total General Fund - Fund Balance	4,473,243

Total General Fund Liabilities & Fund Balance **7,896,117**

NON-SCHOOL FEDERAL GRANTS

Assets:	
Cash	128,135
Other Receivables	41,044
Total Non-School Federal Grant Assets	169,179
Liabilities:	
Accrued Payroll	2,364
Deferred Revenue	41,044
Total Non-School Federal Grant Liabilities	43,408
Fund Balance:	
Undesignated Fund Balance	125,771
Total Non-School Federal Grant Fund Balances	125,771
Total Non-School Federal Grant Liabilities & Fund Balance	169,179
RECEIPTS RESERVED FOR APPROPRIATION	
Assets:	
Cash	1,209,643
Other Receivables	262,157
Total Receipts Reserved for Appropriation Assets	1,471,800
Liabilities:	
Deferred Revenue - Other	262,157
Total Receipts Reserved for Appropriation Liabilities	262,157
Fund Balance:	
Undesignated Fund Balance	1,209,643
Total Receipts Reserved for Appropriation Fund Balance	1,209,643
Total Receipts Reserved Liabilities & Fund Balance	1,471,800

NON-SCHOOL REVOLVING

Assets:	
Cash	509,028
Other Receivables	1,025
Total Non-School Revolving Assets	510,053
Liabilities:	
Deferred Revenue - Other	49,275
Total Non-School Revolving Liabilities	49,275
Fund Balance:	
Undesignated Fund Balance	460,778
Total Non-School Revolving Fund Balance	460,778
Total Non-School Revolving Liabilities & Fund Balance	510,053

NON-SCHOOL DONATIONS

Assets:	
Cash	522,166
	Total Non-School Donation Assets
522,166	
Fund Balance:	
Fund Balance – Reserved for Encumbrance	33,028
Undesignated Fund Balance	489,138
	Total Non-School Donation Fund Balance
	522,166
	Total Non-School Donation Liabilities & Fund Balance
	522,166

NON-SCHOOL NON-FEDERAL GRANTS

Assets:	
Cash	155,480
	Total Non-School Non-Federal Grant Assets
	155,480
Liabilities:	
Accrued Payroll	296
	Total Non-School Non-Federal Grant Liabilities
	296
Fund Balance:	
Fund Balance Reserved for Encumbrances	5,669
Undesignated Fund Balance	149,515
	Total Non-School Non-Federal Grant Fund Balances
	155,184
	Total Non-School Non-Federal Grant Liabilities & Fund Balance
	155,480

SCHOOL-TUITION FOR STATE WARDS

Assets:	
Cash	493
	Total School-Tuition for State Wards Assets
	493
Fund Balance:	
Undesignated Fund Balance	493
	Total School-Tuition for State Wards Fund Balances
	493
	Total School-Tuition for State Wards Liabilities & Fund Balance
	493

SCHOOL FEDERAL GRANTS-DOE

Assets:	
Cash	(49,417)
	Total School-Federal Grants-DOE Assets
	(49,417)
Fund Balance:	
Fund Balance - Reserved for Encumbrance	10,175
Undesignated Fund Balance	(59,593)
	Total School-Federal Grants-DOE Fund Balances
	(49,417)
	Total School-Federal Grants-DOE Liabilities & Fund Balance
	(49,417)

SCHOOL FEDERAL GRANTS-OTHER

Assets:	
Cash	(15,417)
	Total School-Federal Grants-Other Assets
	(15,417)
Fund Balance:	
Undesignated Fund Balance	(15,417)
	Total School-Federal Grants-Other Liabilities & Fund Balances
	(15,417)
	Total School-Federal Grants-Fund Balance
	(15,417)

SCHOOL STATE GRANTS-OTHER

Assets:	
Cash	3,494
	Total School-State Grants-Other Assets
	3,494
Fund Balance:	
Fund Balance - Reserved for Encumbrance	2,803
Undesignated Fund Balance	691
	Total School-State Grants-Other Fund Balances
	3,494
	Total School-State Grants-Other Liabilities & Fund Balance
	3,494

SCHOOL PRIVATE GRANTS

Assets:	
Cash	16,795
	Total School-Private Grants Assets
	16,795
Fund Balance:	
Fund Balance - Reserved for Encumbrance	11,880
Undesignated Fund Balance	4,915
	Total School-Private Grants Fund Balances
	16,795
	Total School-Private Grants Liabilities & Fund Balance
	16,795

SCHOOL CHOICE/TUITION

Assets:	
Cash	941,329
	Total School Choice/Tuition Assets
	941,329
Fund Balance:	
Fund Balance Reserved for Encumbrance	1,969
Undesignated Fund Balance	939,360
	Total School Choice/Tuition Fund Balances
	941,329
	Total School Choice/Tuition Liabilities & Fund Balance
	941,329

SCHOOL ATHLETIC/STUDENT ACTIVITIES**Assets:**

Cash	73,584
Total School Athletic/Student Activities Assets	73,584

Fund Balance:

Fund Balance Reserved for Encumbrance	258
Undesignated Fund Balance	73,326
Total School Athletic/Student Activities Fund Balances	73,584

Total School Athletic/Student Activities Liabilities & Fund Balance **73,584**

SCHOOL LUNCH**Assets:**

Cash	13,180
Total School Lunch Assets	13,180

Liabilities:

Accrued Payroll	276
Total School Lunch Liabilities	276

Fund Balance:

Fund Balance Reserved for Encumbrance	51
Undesignated Fund Balance	12,853
Total School Lunch Fund Balances	12,904

Total School Lunch Liabilities & Fund Balance **13,180**

SCHOOL OTHER LOCAL RECEIPTS**Assets:**

Cash	251,052
Total School Other Local Receipts Assets	251,052

Fund Balance:

Fund Balance Reserved for Encumbrance	3,136
Undesignated Fund Balance	247,916
Total School Other Local Receipts Fund Balances	251,052

Total School Other Local Receipts Liabilities & Fund Balance **251,052**

HIGHWAY CHAPTERS:**Assets:**

Cash	(802,867)
Total Highway Chapters Fund Assets	(802,867)

Fund Balance:

Fund Balance Reserved for Encumbrances	29,646
Undesignated Fund Balance	(832,514)
Total Highway Chapters Fund - Fund Balance	(802,867)

Total Highway Chapters Fund Liabilities & Fund Balance **(802,867)**

CAPITAL PROJECTS FUND**Assets:**

Cash	(153,191)
	Total Capital Projects Fund Assets

Liabilities:

BAN'S Payable	1,590,300
	Total Capital Projects Fund Liabilities

Fund Balance:

Fund Balance Reserved for Encumbrances	14,247
Undesignated Fund Balance	(1,757,737)
	Total Capital Projects Fund - Fund Balance

Total Capital Projects Fund Liabilities & Fund Balance (153,191)

ENTERPRISE FUNDS**Assets:**

Cash	729,337
Other Receivables	667,953
	Total Enterprise Fund Assets

Liabilities:

Accrued Payroll	6,740
Deferred Revenue Other	667,956
	Total Enterprise Fund Liabilities

Fund Balance:

Fund Balance Reserved for Encumbrances	15,416
Fund Balance Reserved for Articles	27,178
Undesignated Fund Balance	680,000
	Total Enterprise Fund - Fund Balance

Total Enterprise Fund Liabilities & Fund Balance 1,397,290

TRUST FUNDS**Assets:**

Cash	10,734,551
Due to/from other funds	48,250
	Total Trust Fund Assets

Fund Balance:

Fund Balance Reserved for Encumbrances	
Undesignated Fund Balance	10,782,801
	Total Trust Fund - Fund Balance
	Total Trust Fund Liabilities & Fund Balance

10,782,801

UNEMPLOYMENT FUND**Assets:**

Cash	77,278
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Total Unemployment Fund Assets	77,278
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Fund Balance:

Undesignated Fund Balance	77,278
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Total Unemployment Fund – Fund Balance	77,278
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Total Unemployment Fund Liabilities & Fund Balance	77,278
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PERFORMANCE/AGENCY FUND**Assets:**

Cash	1,187,832
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Total Performance/Agency Fund Assets	1,187,832
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Liabilities:

Accrued Payroll	8,040
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Guaranteed Deposits / Police Outside Detail	1,249,443
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Total Performance/Agency Fund Liabilities	1,257,483
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Fund Balance:

Fund Balance Reserved for Encumbrances	4,950
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Undesignated Fund Balance	(74,601)
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Total Unemployment Fund – Fund Balance	(69,651)
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Total Performance/Agency Fund Liabilities & Fund Balance	1,187,832
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LONG-TERM DEBT**Assets:**

LTD Group – To Be Provided	10,233,213
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Total Long-Term Debt Assets	10,233,213
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Liabilities:

LTD Group - Payable	10,233,213
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Total Long-Term Debt Liabilities	10,233,213
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Total Long-Term Debt Liabilities & Fund Balance	10,233,213
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Schedule A
Fiscal Year Ending June 30, 2018

REVENUES – GENERAL FUND

Personal Property Taxes	1,219,321
Real Estate Taxes	21,038,991
Motor Vehicle Excise	2,004,451
Penalty and Interest	167,910
In Lieu of Taxes	-
Other Taxes	307,514
Other Departmental Revenues	139,908
Licenses and Permits	36,473
State Revenue	13,165,356
Court Fines	51,159
Other Fines	3,175
Miscellaneous Revenue	252,273
Earnings on Investment	42,211
Transfers In From Special Revenue	1,014,500
Transfers In From Trust Funds	114,000
TOTAL GENERAL FUND REVENUES	39,557,242

EXPENDITURES - GENERAL FUND

General Government:

Legislative – Salary and Wages	74,771
Legislative – Expenditures	4,258
Executive – Salary and Wages	272,338
Executive – Expenditures	42,349
Finance – Salary and Wages	635,005
Finance – Expenditures	753,726
Legal Services – Expenditures	103,086
License and Registration – Salary and Wages	171,574
License and Registration – Expenditures	11,328
Land Use – Salary and Wages	177,097
Land Use – Expenditures	17,247
Public Building Maintenance – Salary and Wages	295,776
Public Building Maintenance – Expenditures	419,731
Public Building Maintenance – Capital Outlay	67,014

Public Safety:

Police – Salary and Wages	2,109,303
Police – Expenditures	194,627
Police – Capital Outlay	79,467
EMS/Fire – Salary and Wages	1,277,282
EMS/Fire – Expenditures	203,090
EMS/Fire – Capital Outlay	39,505
Other – Salary and Wages	44,710
Other – Expenditures	9,019

Education:

Education – Salary and Wages	12,973,431
Education – Expenditures	3,867,847
Education – Capital Outlay	88,195
Education – Regional School Assessment	1,541,856

Public Works:

DPW – Salary and Wages	1,308,362
DPW – Expenditures	655,638
DPW – Capital Outlay	816,065
Street lighting – Expenditures	225,506
Other – Expenditures	413,779
Other - Capital Outlay	34,244

Human Services:

Veterans Services – Salary and Wages	8,646
Veterans Services – Expenditures	139,899
Special Program (COA) – Salary and Wages	58,991
Special Program (COA) – Expenditures	7,110

Culture and Recreation:

Library – Salary and Wages	294,245
Library – Expenditures	123,707
Historical Commission – Salary and Wages	48
Historical Commission – Expenditures	149
Celebrations – Expenditures	6,260

Debt Service:

Retirement of Debt Principal	851,700
Interest on Long Term Debt	328,261
Interest on Short Term Debt	3,937

Unclassified:

Health Insurance Total	4,295,385
Other Insurance Total	473,790
Intergovernmental Assessments Total	993,539
Retirement Total	1,705,012

Transfers Out:

Transfer to Other Funds	449,002
TOTAL GENERAL FUND EXPENDITURES	38,666,907

SPECIAL REVENUE FUNDS - Revenues & Other Financing Sources

Federal Grants	1,167,487
State Grants	293,383
Receipts Reserved for Appropriation	884,965
Revolving Funds	2,093,868
Other Special Revenue	827,356
TOTAL Special Revenue Funds – Revenue & Other Financing Sources	5,267,059

SPECIAL REVENUE FUNDS - Expenditures & Other Financing Uses

Federal Grants	1,243,099
State Grants	351,787
Receipts Reserved for Appropriation	864,500
Revolving Funds	2,023,156
Other Special Revenue	755,978
TOTAL Special Revenue Funds – Expenditures & Other Financing Uses	5,238,520

CAPITAL PROJECTS FUND - Revenues & Other Financing Sources

State Revenue	367,225
Transfers From Other Funds	50,000
Other Financing Sources	102,773
TOTAL Special Revenue Funds – Revenue & Other Financing Sources	519,998

CAPITAL PROJECT FUND - Expenditures & Other Financing Uses

Expenditures	31,826
Capital Outlay	1,702,503
Transfers Out	50,000
TOTAL Special Revenue Funds – Expenditures & Other Financing Uses	1,784,329

ENTERPRISE FUNDS - Revenues & Other Financing Source

Sewer – Revenue	488,007
Community Center-Revenue	473,086
Water – Revenue	200,892
TOTAL Enterprise Funds – Revenue & Other Financing Sources	1,161,985

ENTERPRISE FUNDS - Expenditures & Other Financing Uses

Sewer – Expenditures	586,240
Community Center – Expenditures	428,106
Water – Expenditures	106,389
TOTAL Enterprise Funds – Expenditures & Other Financing Uses	1,120,735

TRUST FUNDS - Revenues & Other Financing Source

Miscellaneous Revenue	1,385
Earnings on Investment	702,782
Transfers in from Other Funds	765,228
TOTAL Trust Funds – Revenues & Other Financing Sources	1,469,395

TRUST FUNDS - Expenditures & Other Financing Uses

Expenditures	604,872
Transfers to Other Funds	565,978
TOTAL Trust Funds – Expenditures & Other Financing Uses	1,170,850

DEBT OUTSTANDING: ISSUED AND RETIRED THIS YEAR**Long Term Debt:**

Outstanding 7/1/2017	10,910,000
Issued this Fiscal Year	-
Retired this Fiscal Year	920,000
Outstanding 6/30/2018	9,990,000
Interest this Fiscal Year	375,814

Short Term Debt:

Outstanding 7/1/2017	767,000
Issued this Fiscal Year	-
Retired this Fiscal Year	76,700
Outstanding 6/30/2017	690,300
Interest this Fiscal Year	3,937



Town of Oxford
Debt Redemption Schedule
June 30, 2018

Project	Issuance Date	Principal Payment	Maturity Periods	Original Loan	Balance 30-Jun-18	Interest 30-Jun-18
Police Station	8/1/08	210,000 Varies	2018 2019-2028	4,250,000	2,670,000	123,485
Elementary Schools Additions	12/15/03	325,000 Varies	2018 2019-2023	4,900,000	1,535,000	79,404
Middle School Roof	8/15/12	110,000 130,000	2018 2019-2033	2,500,000	1,950,000	50,460
OCC improvements	8/15/12	50,000	2018-2033	1,000,000	750,000	19,600
Middle School HVAC improvements	10/15/14	55,000 Varies	2018-2020 2021-2035	1,200,000	1,035,000	33,906
Fire Truck Remount	10/15/14	25,000	2018-2025	260,000	175,000	6,250
Memorial Hall Clock Tower	10/15/14	10,000	2018-2035	200,000	170,000	5,563
Gas Conversions	10/15/14	20,000 15,000	2018-2025 2026-2035	350,000	290,000	9,594
TOTAL INSIDE DEBT LIMIT				\$ 14,660,000	\$ 8,575,000	\$ 328,261
Thayer Sewer Improvements	8/15/12	15,000 20,000	2018 2019-2033	375,000	300,000	7,715
Beverly Street Sewer	8/1/08	8,642 8,644	2018-2027 2028	175,000	86,422	4,094
Sewer Leicester Street	10/15/14	15,000 10,000	2018-2019 2020-2035	220,000	175,000	5,713
Water Tank	8/1/08	11,358 11,356	2018-2027 2028	230,000	113,578	5,381
Water Company Purchase	10/15/14	65,000 60,000	2018-2022 2023-2030	932,100	740,000	24,650
TOTAL OUTSIDE LIMIT				\$ 1,932,100	\$ 1,415,000	\$ 47,553
TOTAL LONG TERM DEBT (PRINCIPAL)				\$ 16,592,100	\$ 9,990,000	\$ 375,814

DEBT AUTHORIZED/UNISSUED	AUTHORIZED	ISSUED	UNISSUED
Purchase Water Co	5/11/1977	600,000	-
Purchase Water Co	5/6/2019	6,700,000	1,000,000
Dana Road Water	10/7/2009	200,000	-
Middle School Roof	5/4/2011	5,800,000	2,500,000
Woodward School Repair	10/1/2014	158,000	-
		\$ 13,458,000.00	\$ 3,500,000.00
			\$ 9,958,000.00

Town of Oxford
Combined Debt Schedule
FY2019-FY2035

WITHIN STATUTORY LIMIT			OUTSIDE STATUTORY LIMIT			TOTAL COMBINED DEBT		
	Prinicpal	Interest		Prinicpal	Interest		Prinicpal	Interest
2019	840,000	298,236	1,138,236	120,000.00	44,577.50	164,577.50	960,000	342,814
2020	865,000	266,968	1,131,968	115,000.00	41,527.50	156,527.50	980,000	308,495
2021	820,000	235,193	1,055,193	115,000.00	37,977.50	152,977.50	935,000	273,170
2022	830,000	204,223	1,034,223	115,000.00	33,677.50	148,677.50	945,000	237,900
2023	830,000	173,233	1,003,233	110,000.00	29,557.50	139,557.50	940,000	202,790
2024	565,000	141,868	706,868	110,000.00	25,527.50	135,527.50	675,000	167,395
2025	580,000	122,170	702,170	110,000.00	21,462.50	131,462.50	690,000	143,633
2026	560,000	102,665	662,665	110,000.00	17,732.50	127,732.50	670,000	120,398
2027	575,000	83,347	658,347	110,000.00	14,312.50	124,312.50	685,000	97,659
2028	590,000	63,393	653,393	110,000.00	10,892.50	120,892.50	700,000	74,285
2029	265,000	42,277	307,277	90,000.00	7,422.50	97,422.50	355,000	49,699
2030	265,000	35,138	300,138	90,000.00	4,812.50	94,812.50	355,000	39,950
2031	270,000	27,743	297,743	30,000.00	3,082.50	33,082.50	300,000	30,825
2032	270,000	20,273	290,273	30,000.00	2,252.50	32,252.50	300,000	22,525
2033	270,000	12,386	282,386	30,000.00	1,376.25	31,376.25	300,000	13,763
2034	90,000	4,388	94,388	10,000.00	487.50	10,487.50	100,000	4,875
2035	90,000	1,463	91,463	10,000.00	162.50	10,162.50	100,000	1,625
2036	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-
2040	-	-	-	-	-	-	-	-
	\$ 8,575,000	\$ 1,834,958	\$ 10,409,958		\$ 1,415,000	\$ 296,841	\$ 1,711,841	
							\$ 9,990,000	\$ 2,131,800
								\$ 12,121,800

CALENDAR YEAR 2018 WAGE REPORT

EMPLOYEE	CLASS	TITLE	GROSS
ABUBAKAR-MWENYE EVELYN A	SCHOOL	ART TEACHER	\$75,507.59
ADAMS CAROLYN	TOWN	ELECTION WORKER	\$195.25
ADAMS MICHAEL	SCHOOL	PHYSICAL EDUCATION TEACHER	\$55,469.06
AJEMIAN BRIANNA	SCHOOL	SPED TEACHER	\$67,302.31
AKER MICHELLE M	TOWN	CHILDREN'S CIRCULATION CLERK	\$35,221.25
ALBUQUERQUE PAUL	TOWN	BUILDING CUSTODIAN	\$6,910.63
ALDRICH MELISSA	SCHOOL	SUBSTITUTE TEACHER	\$319.50
ALI CRAIG G	* TOWN	PATROL OFFICER	\$81,861.46
ALLEN DEBORAH M	SCHOOL	SPED TEACHER	\$73,645.12
ALLEN ROSALIE	TOWN	ELECTION WORKER	\$214.50
AMARAL ROBERT	* TOWN	PATROL OFFICER	\$57,170.52
ANDERSON CRAIG T	SCHOOL	EDUCARE WORKER	\$12,650.13
ANDERSON RUSSELL B	SCHOOL	SUBSTITUTE CUSTODIAN	\$605.44
ANDERSON STEPHEN C	SCHOOL	CUSTODIAN	\$55,710.69
ANDERSON WILLIAM	SCHOOL	EDUCARE WORKER	\$6,420.11
ANDEXLER BRANDON M	TOWN	FIREFIGHTER/PARAMEDIC	\$48,239.56
ANDREWS CALLIE	SCHOOL	SUMMER SPORTS CAMP COACH	\$200.00
ARCURE PATRICIA	TOWN	ASSISTANT TOWN ACCOUNTANT	\$56,231.78
AROMANDO JEAN E	SCHOOL	SECRETARY	\$42,293.52
ATWOOD BROOKS A	TOWN	SEASONAL LABORER	\$119.00
AUCOIN DENISE M	SCHOOL	DIRECTOR OF EDUCARE	\$52,030.16
AUGER AMY	SCHOOL	RECESS AIDE	\$231.46
AUSMUS JR DANIEL J	* TOWN	PATROL OFFICER	\$77,045.45
BABBITT BENJAMIN	TOWN	CAMP COUNSELOR	\$2,301.00
BAGGETT ALTON L	SCHOOL	TEACHER - OHS	\$52,946.96
BAKER NORMA	SCHOOL	TITLE I TEACHER	\$50,949.14
BAKERLIS DANIELLE	SCHOOL	SUBSTITUTE NURSE - CHAFFEE	\$62.50
BANFILL ALFRED W	TOWN	INSPECTOR OF WIRES	\$25,342.11
BANSFIELD GEORGE E	TOWN	BUILDING CUSTODIAN	\$6,925.76
BARBA ELAINE	SCHOOL	SPEECH PATHOLOGIST	\$68,067.34
BARR STACY K	TOWN	REC-DIR OF COMMUNITY PROGRAMS	\$71,097.75
BARTKUS MICHAEL C	SCHOOL	COACH	\$2,800.00
BATES GARRY F	TOWN	BOARD OF ASSESSORS	\$250.00
BATHGATE CYNTHIA	TOWN	ELECTION WORKER	\$352.00
BECK NICOLE M	SCHOOL	TITLE I TEACHER	\$76,589.40
BELANGER ASHLEY E	TOWN	FIREFIGHTER/PARAMEDIC	\$74,820.99
BELANGER JON T	TOWN	DEPUTY FIRE CHIEF	\$95,677.63
BELHUMEUR AMY J	SCHOOL	PRINCIPAL	\$98,962.50
BELLEROSE JULIE A	SCHOOL	SUBSTITUTE TEACHER	\$284.00
BELVERY JOYCE D	SCHOOL	INSTRUCTIONAL AIDE	\$29,785.23
BEMIS SHERI R	TOWN	FIRE CHIEF	\$51,878.49
BENNETT ANDREW R	SCHOOL	EDUCARE AIDE	\$6,523.90
BENNETT CATHY J	SCHOOL	FOOD SERVICE WORKER	\$27,459.69
BENNETT TARA A	SCHOOL	PHYSICAL EDUCATION TEACHER	\$74,507.79

BENOIT MATTHEW J	TOWN	DPW-SUPT CEMETERY/GROUNDS	\$74,438.72
BENT ANNETTE S	SCHOOL	INSTRUCTIONAL AIDE	\$27,388.28
BERG ANDREW M	TOWN	SEASONAL LABORER/DPW	\$505.76
BERG JARED	TOWN	SEASONAL LABORER	\$3,867.46
BERG MICHAEL C	TOWN	DPW-FLEET SUPERINTENDENT	\$85,278.27
BERG THOMAS J	TOWN	DPW-ASSISTANT MECHANIC	\$70,523.98
BERGMAN KELLY L	SCHOOL	INSTRUCTIONAL AIDE	\$9,381.85
BERNARD ANGELA M	SCHOOL	INSTRUCTIONAL AIDE	\$35,468.36
BERTHIAUME ALAN R	TOWN	BOARD OF SELECTMEN	\$999.96
BERTHIAUME DEBRA J	SCHOOL	INSTRUCTIONAL AIDE	\$27,279.45
BERUBE BRANDY	SCHOOL	SUBSTITUTE TEACHER	\$5,161.48
BILIS DEBORAH E	TOWN	CHILDREN'S LIBRARIAN	\$44,342.15
BINGHAM CLAUDE R	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$11,619.88
BISHOP KALA	SCHOOL	SUBSTITUTE TEACHER	\$355.00
BLOOD MICHELLE A	SCHOOL	ENGLISH & SOCIAL STUDIES TEACHER	\$79,089.40
BONNEY RACHEL L	TOWN	CAMP COUNSELOR	\$2,255.00
BORDEAUX TIMOTHY	SCHOOL	EDUCARE AIDE	\$5,959.25
BORGES HILLARY	SCHOOL	SUBSTITUTE TEACHER	\$23,101.88
BORJESON SARA	SCHOOL	PHYSICAL EDUCATION TEACHER	\$64,849.04
BOROWKO DEBRA A	SCHOOL	INSTRUCTIONAL AIDE	\$29,240.30
BOSOWSKI JULIE D	SCHOOL	VAN DRIVER	\$5,244.00
BOSS KRISTIE	SCHOOL	ADJUSTMENT COUNSELOR	\$81,432.75
BOUCHER DEBORAH P	SCHOOL	SUBSTITUTE TEACHER	\$1,341.50
BOUDREAU MEGAN K	SCHOOL	SUBSTITUTE TEACHER	\$2,815.50
BOURQUE SUZANNE	TOWN	ANIMAL CONTROL PT CLERK	\$473.59
BOUTILETTE EMILY	SCHOOL	ATHLETIC COACH	\$3,900.00
BOWES SEAN T	TOWN	CALL EMT	\$2,238.70
BRADISH-GRIECO HOLLY L	SCHOOL	IA LIBRARY- BARTON	\$20,546.89
BRASSARD DEBORA L	SCHOOL	REGISTRAR	\$49,492.69
BRAY SUSAN	SCHOOL	SUBSTITUTE TEACHER	\$1,550.50
BRAZEAU REBECCA	SCHOOL	RECESS AIDE	\$3,811.91
BRAZEAU VALERIE	SCHOOL	SUBSTITUTE RECESS AIDE	\$476.47
BRESCIA JOYCE	SCHOOL	INSTRUCTIONAL AIDE	\$27,148.31
BRIGGS CARISSA B	SCHOOL	SPEECH LANGUAGE ASSISTANT	\$43,051.29
BROCHU LILLY	SCHOOL	EDUCARE AIDE	\$10,733.25
BRODEUR MARY M	TOWN	RECREATION CLERK	\$627.89
BROTHERS KERRI	SCHOOL	SUBSTITUTE TEACHER	\$2,812.50
BRUNELL SUSAN	TOWN	ACTIVITY COORDINATOR	\$344.81
BRUNSELL ALEXIS	SCHOOL	INSTRUCTIONAL AIDE	\$4,668.71
BRYN RICHARD P	* TOWN	PATROL OFFICER	\$77,234.81
BRYTOWSKI CRYSTAL	SCHOOL	RECESS AIDE	\$2,697.89
BUCCICO EVELYN	SCHOOL	CROSSING GUARD	\$9,727.18
BUCKLEY NOAH	SCHOOL	EDUCARE AIDE	\$2,447.50
BUNCH GAIL	TOWN	SENIOR WORK OFF	\$1,500.00
BURCH JASON A	SCHOOL	SPED TEACHER	\$82,365.19
BURDETT JASON E	TOWN	SARGEANT	\$108,663.47
BURKE JOHN H	TOWN	WRTA VAN DRIVER	\$6,067.70

BURKE MARY-JANE	SCHOOL	SPED TEACHER	\$80,886.06
BURLOCK LAURIE A	TOWN	ADMINISTRATIVE ASSISTANT	\$54,605.19
BURLOCK WAYNE F	TOWN	DPW-TREE WARDEN	\$76,339.34
BURSELL JANICE C	SCHOOL	INSTRUCTIONAL AIDE	\$30,383.24
BUXTON HANNAH	SCHOOL	EDUCARE WORKER	\$1,845.25
CADAVID MICHELLE M	SCHOOL	PSYCHOLOGIST	\$74,581.23
CADY MARTHA A	TOWN	ELECTION WORKER	\$954.25
CAISSIE DANIEL	SCHOOL	ATHLETIC COACH	\$150.00
CALLAHAN JENNIFER M	TOWN	TOWN MANAGER	\$36,732.87
CAMERON HEATHER L	SCHOOL	SUBSTITUTE TEACHER	\$852.00
CAMERON JAMES L	TOWN	SKILLED SEASONAL LABORER-DPW	\$17,083.22
CAMERON KATIE	SCHOOL	SUBSTITUTE TEACHER	\$781.00
CAMPBELL DEBORAH J	SCHOOL	INSTRUCTIONAL AIDE	\$23,701.27
CANTWELL JAMIE I	TOWN	OPD-P/T RADIO DISPATCHER	\$2,484.41
CAPLETTE MICHELLE L	SCHOOL	TEACHING ASSISTANT	\$2,420.96
CARLSON BETTIE	TOWN	ELECTION WORKER	\$643.50
CARPENTER CRAIG B	TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$53,516.30
CARR WILLIAM	SCHOOL	MUSIC TEACHER	\$26,116.22
CASAGRANDA RICHARD	TOWN	OPD-TRAFFIC CONTROLLER	\$25,536.25
CASELLO MARILYN	SCHOOL	SECRETARY-CHAFFEE	\$7,719.02
CASILLO LISA	SCHOOL	SPECIALTY TEACHER	\$28,109.31
CASTELL DEBORAH A	TOWN	ASSISTANT TREASURER/COLLECTOR	\$56,711.80
CASTELL KELLY E	SCHOOL	TITLE I TEACHER	\$26,273.08
CASTONGUAY LINDSAY R	SCHOOL	LIBRARIAN	\$61,754.79
CATAACCHIO ANDREW T	TOWN	DPW-LIGHT EQUIPMENT OPERATOR	\$24,324.39
CELONA AMY	SCHOOL	COMM OUTREACH FACILITATOR	\$13,610.00
CEPPETELLI WENDY	SCHOOL	INSTRUCTIONAL AIDE	\$24,922.13
CHAMPAGNE JASON D	TOWN	SEASONAL LABORER/DPW	\$820.40
CHARRON CHERIE	SCHOOL	OCCUPATIONAL THERAPIST	\$15,911.26
CHENEY SCOTT M	SCHOOL	CUSTODIAN	\$54,618.23
CHRISLER MARY L	SCHOOL	SUBSTITUTE TEACHER	\$3,681.00
CLARK-CAHILL DIANNE T	TOWN	ELECTION WORKER	\$563.75
CLARKSON DAWN	SCHOOL	SUBSTITUTE NURSE	\$4,625.00
CLARKSON JEFFREY	SCHOOL	SUBSTITUTE TEACHER	\$6,860.00
CLIFFORD KATHLEEN	SCHOOL	VAN DRIVER	\$4,841.10
COFFEY MELISSA	SCHOOL	SUBSTITUTE TEACHER	\$5,074.50
COFFIN HELEN M	SCHOOL	EXECUTIVE ASSISTANT	\$57,799.56
COFSKY JILL M	SCHOOL	TITLE I TEACHER	\$77,039.40
COGHLAN MARK	SCHOOL	CUSTODIAN	\$3,715.20
CONLON JOSEPH P	* TOWN	POLICE SERGEANT	\$132,603.39
CONNERY SCOTT	SCHOOL	ASST. PRINCIPAL - OHS	\$12,971.24
CONNOLLY LORI M	SCHOOL	OCCUPATIONAL THERAPIST	\$73,812.26
CONSTANTINE MATTHEW	SCHOOL	EDUCARE AIDE	\$1,562.00
COONAN DANIEL	SCHOOL	SCHOOL COMMITTEE MEMBER	\$650.00
COPPER TAMMY	SCHOOL	FOOD SERVICE - HELPER	\$13,885.26
COREY AMY B	SCHOOL	HISTORY TEACHER	\$73,817.65
CORMIER JOANNE	SCHOOL	ENGLISH TEACHER	\$76,914.44

COSKY ANTHONY	SCHOOL	SUBSTITUTE TEACHER	\$426.00
COSTA DINA	TOWN	BOH MEMBER	\$500.00
COSWAY JR EDWARD	TOWN	COUNCIL ON AGING VAN DRIVER	\$13,964.89
COUGHLIN MARIA	SCHOOL	SUBSTITUTE TEACHER	\$390.50
COULSON JOSHUA	SCHOOL	SCIENCE TEACHER	\$52,793.19
COURNOYER ALBERT	SCHOOL	VAN DRIVER	\$1,041.64
COVE MARK	TOWN	CALL MEDIC/FF	\$4,934.27
CRAIG TIMOTHY L	SCHOOL	MATH TEACHER	\$79,294.81
CRANDELL KAREN A	TOWN	ADMINISTRATIVE ASSISTANT - BOS	\$59,504.82
CRUTCHER KARALYN	SCHOOL	ART TEACHER	\$51,201.47
CUNNINGHAM PHYLLIS M	SCHOOL	INSTRUCTIONAL AIDE	\$28,198.45
CURTIS KATHI	SCHOOL	HISTORY TEACHER	\$79,085.87
CURVING PRISCILLA A	SCHOOL	SUBSTITUTE TEACHER	\$1,536.50
CUSSON JOSEPH E	TOWN	SEWER ENTERPRISE FOREMAN	\$8,813.60
CUTRONI CINDI	SCHOOL	INSTRUCTIONAL AIDE	\$21,697.80
DAIGE KATHLEEN	TOWN	ADMINISTRATIVE ASSISTANT - DPW	\$42,809.06
DALRYMPLE LISA M	TOWN	ADMINISTRATIVE ASSISTANT	\$24,333.17
DANIELS SHEILA K	SCHOOL	VAN DRIVER	\$4,381.76
DAOUST VALERIE J	SCHOOL	SUBSTITUTE SECRETARY	\$28,245.13
DAVIS AMANDA	SCHOOL	EDUCARE AIDE	\$5,753.00
DAVIS ANGELIQUE	SCHOOL	EDUCARE AIDE	\$2,197.25
DAVIS CAROL A	SCHOOL	GRADE 1 TEACHER	\$71,424.69
DAVIS JANE E	TOWN	CEMETERY COMMISSIONER	\$500.00
DAVIS KIMBERLY A	SCHOOL	GRADE 1 TEACHER	\$65,594.76
DAVIS SUSAN A	SCHOOL	BOOKKEEPER	\$48,860.26
DAY CASSANDRA S	SCHOOL	SCHOOL COMMITTEE MEMBER	\$650.00
DECELLES SARAH A	TOWN	CALL - FF/EMT-BASIC	\$10,731.32
DECKER JENNIFER	SCHOOL	SUBSTITUTE TEACHER	\$615.50
DECKER STACEY M	SCHOOL	INSTRUCTIONAL AIDE	\$29,035.35
DELGADO KELLY	SCHOOL	TITLE I TEACHER	\$54,439.79
DELL'AQUILA BREA	SCHOOL	SUBSTITUTE RECESS AIDE	\$1,125.67
DELL'AQUILA LYSA V	SCHOOL	SECRETARY	\$37,643.30
DELUCA SHIRLEY	SCHOOL	VAN DRIVER	\$3,487.05
DESGRANGES RONALD P	TOWN	ALTERNATE INSPECTOR OF BLD	\$7,770.22
DESAUTELS HEIDI M	SCHOOL	GUIDANCE COUNSELOR - OHS	\$40,990.73
DIDONATO RACHEL L	SCHOOL	GRADE 2 TEACHER	\$58,797.35
DIGIOIA SARAH L	SCHOOL	SPED TEACHER	\$73,657.65
DIREDA SAMANTHA	SCHOOL	TEACHER - OHS	\$30,959.55
DIVOLL SEAN M	TOWN	DPW DIRECTOR	\$98,873.40
DOANE KENNETH L	SCHOOL	SUBSTITUTE TEACHER	\$568.00
DOEG CHRISTOPHER W	TOWN	CALL FF/BASIC EMT	\$90.78
DONAHUE TIMOTHY M	SCHOOL	ADJUSTMENT COUNSELOR	\$27,214.92
DONAIS RICHARD A	TOWN	FACILITIES TECH	\$55,668.63
DONEY RHONDA L	SCHOOL	FOOD SERVICE WORKER	\$33,485.41
DONNELLY KENNETH B	TOWN	MAINTENANCE TECHNICIAN	\$56,645.58
DORAY LOIS M	SCHOOL	ENGLISH & SOCIAL STUDIES TEACHER	\$82,385.89
DOUGHERTY JOSHUA	TOWN	LIBRARY PAGE	\$2,455.75

DOUKA BARBARA	SCHOOL	ENGLISH & SOCIAL STUDIES TEACHER	\$82,851.80
DOWD STEPHEN P	TOWN	DPW-LIGHT EQUIPMENT OPERATOR	\$47,299.63
DOWD THOMAS	SCHOOL	EDUCARE	\$858.00
DOWNING DEENA	SCHOOL	INSTRUCTIONAL AIDE	\$23,541.61
DREW LAUREN	SCHOOL	HISTORY TEACHER	\$58,931.47
DRISCOLL BARBARA J	SCHOOL	FOOD SERVICE WORKER	\$5,806.48
DUBE RICHARD	SCHOOL	FACILITIES MAINTENANCE TEACHER	\$73,224.50
DUBOIS CHERYL A	SCHOOL	SPEC ED SUMMER SCHOOL AIDE	\$18,095.98
DUSSAULT AVA R	SCHOOL	EDUCARE AIDE	\$1,413.50
DUSSAULT DEREK	SCHOOL	SUBSTITUTE TEACHER	\$5,441.00
DUVAL JARED M	TOWN	CIVIL ENGINEER - DPW	\$70,785.32
DUVAL KEITH	SCHOOL	SUMMER SPORTS CAMP COACH	\$3,200.00
DVARECKAS STEPHANIE R	TOWN	OPD-RADIO DISPATCHER	\$56,096.14
DZIEMBOWSKI HEATHER L	SCHOOL	SPEC ED SUMMER SCHOOL TEACHER	\$2,356.50
ELLIOTT NANCY K	TOWN	ELECTION WORKER	\$321.75
ELWOOD KAILI	SCHOOL	EDUCARE WORKER	\$429.00
ELWOOD KRISTI	SCHOOL	INSTRUCTIONAL AIDE	\$23,275.14
ESCOBAR DAVID R	TOWN	BOH MEMBER	\$500.00
ESPOSITO CAROL ANN	TOWN	ELECTION WORKER	\$220.00
ESPOSITO JAMES G	TOWN	DPW - WORKING FOREMAN	\$72,549.30
ESPOSITO KAREN ANN	TOWN	ELECTION WORKER	\$11.00
ESPOSITO STEPHEN F	TOWN	DPW-OPERATIONS MANAGER	\$116,622.37
ETHIER THOMAS M	SCHOOL	HISTORY TEACHER	\$79,089.40
EVANS CATHY DANA	SCHOOL	SUBSTITUTE TEACHER	\$1,314.00
FAFORD MEGAN	SCHOOL	RECESS AIDE	\$488.64
FAHY SUSAN	SCHOOL	SUBSTITUTE NURSE	\$2,437.50
FAIRBANKS RICHARD H	* TOWN	PATROL OFFICER	\$130,236.28
FALLAVOLLITA JOSEPH V	TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$56,320.19
FALLAVOLLITA VINCENT T	TOWN	SKILLED SEASONAL LABORER-DPW	\$76,671.98
FEGREUS CAROLE A	TOWN	ELECTION WORKER	\$418.00
FEIGE NICOLE A	TOWN	LIBRARY PAGE	\$2,838.00
FERDELLA PATRICIA L	TOWN	ELECTION WORKER	\$827.75
FERLAND FAY Y	TOWN	ADULT SERVICES LIBRARIAN	\$30,020.48
FERSCHKE ERIN	SCHOOL	FOOD SERVICE WORKER	\$2,025.40
FERSCHKE-FAGANT MELISSA	SCHOOL	SUBSTITUTE FOOD SERVICE	\$299.75
FIKE ROBERT W	TOWN	BOARD OF ASSESSORS	\$250.00
FISHER DONNA M	TOWN	ELECTION WORKER	\$357.50
FITZGIBBONS DENNIS L	TOWN	LIEUTENANT/PARAMEDIC	\$79,914.10
FLATTERY JOHN H	TOWN	BOARD OF REGISTRARS	\$500.00
FLORES CLAUDETTE M	SCHOOL	EDUCARE AIDE - SUPERVISOR	\$3,601.14
FLORES CLAUDETTE M	TOWN	ELECTION WORKER	\$617.00
FLYNN KATHLEEN	TOWN	ANIMAL CONTROL OFFICER	\$41,992.14
FORD PAUL D	TOWN	INTERIM FIRE CHIEF	\$69,300.00
FORTE LINDA J	SCHOOL	ADJUSTMENT COUNSELOR	\$83,865.13
FOURNIER MICHAEL R	* TOWN	PATROL OFFICER	\$107,925.10
FOURNIER SARAH	SCHOOL	SECRETARY	\$11,727.18
FOURNIER TAMMY L	SCHOOL	KINDERGARTEN TEACHER	\$71,024.81

FREEDMAN SHARON A	SCHOOL	INSTRUCTIONAL AIDE	\$19,500.13
FREUDENTHAL MARY L	SCHOOL	GRADE 4 TEACHER	\$78,639.46
FRYKBERG PAUL	SCHOOL	ENGLISH TEACHER	\$61,232.77
GABRENAS PAUL D	SCHOOL	SPED TEACHER	\$51,781.62
GAGNER CRAIG R	* TOWN	PERMANENT INTERMITTENT	\$40,022.77
GALLANT MICHAEL J	SCHOOL	SUBSTITUTE CUSTODIAN	\$1,953.92
GAMACHE TINA V	SCHOOL	VAN DRIVER	\$3,851.55
GAWRONSKI TERRYANN	SCHOOL	SOCIALWORKER	\$61,611.21
GENATOSSIO ANTHONY C	SCHOOL	SUBSTITUTE TEACHER	\$5,200.00
GIARD KEITH J	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$6,431.17
GIBBONS KYLE W	TOWN	CALL/STAND BY FIRE	\$396.37
GIFFORD MICHAEL A	* TOWN	PATROL OFFICER	\$83,824.82
GILES MARK D	SCHOOL	CUSTODIAN	\$51,381.23
GILL RICHARD	SCHOOL	ASST. PRINCIPAL - OHS	\$48,514.43
GILLIGAN BONNIE A	SCHOOL	GRADE 3 TEACHER	\$71,224.75
GILMETE NEIDA E	SCHOOL	COUNSELOR	\$61,061.01
GIVNER BRYAN J	TOWN	CALL/STAND BY FIRE	\$1,554.07
GIVNER EVA	TOWN	CALL EMT	\$5,710.33
GIVNER KATHLEEN	SCHOOL	SUBSTITUTE TEACHER	\$4,309.08
GOMES JAMES L	SCHOOL	COACH	\$4,400.00
GONYEA JACQUELYN	SCHOOL	GRADE 3 TEACHER	\$59,384.61
GORDON DANYELLE	SCHOOL	EDUCARE	\$682.00
GOULAS ELAINE M	SCHOOL	MATH & SCIENCE TEACHER	\$82,165.25
GRADY PAMELA H	SCHOOL	SECRETARY - OHS	\$24,372.05
GRANAHAN SANDRA S	SCHOOL	KINDERGARTEN TEACHER	\$85,024.28
GRANGER COURTNEY	SCHOOL	INSTRUCTIONAL AIDE	\$26,259.05
GRASSESCHE TAMMY M	SCHOOL	INSTRUCTIONAL AIDE	\$23,588.10
GRAVES CAROL J	TOWN	BOARD OF REGISTRARS	\$500.00
GRAVES NANCY D	SCHOOL	VAN MONITOR	\$2,329.49
GRAY ANDREW T	* TOWN	PATROL OFFICER	\$53,444.89
GREEN DIANE	TOWN	FINANCE DEPT FLOATER	\$35,891.73
GREEN ROBERT M	* TOWN	POLICE SERGEANT	\$92,373.74
GREENE AUSTIN	SCHOOL	EDUCARE	\$1,908.50
GREENE LISA J	SCHOOL	INSTRUCTIONAL AIDE	\$32,316.68
GREENOUGH DONNA M	SCHOOL	PHYSICAL EDUCATION TEACHER	\$74,110.53
GRENIER PATRICIA	SCHOOL	PHYSICAL THERAPIST	\$73,172.63
GRENIER SUSAN M	SCHOOL	SECRETARY	\$45,260.21
GRiffin PALMINA	SCHOOL	SCHOOL COMMITTEE MEMBER	\$650.00
GRNIET AMY	SCHOOL	NURSE	\$64,547.94
GRNIET BARBARA J	TOWN	ELECTION WORKER	\$280.50
GRNIET JEROMY	SCHOOL	SCHOOL RESOURCE OFFICER	\$4,210.33
GRNIET JEROMY T	* TOWN	POLICE SERGEANT	\$96,776.46
GRYNEWICZ ROBERT A	TOWN	FIREFIGHTER/BASIC	\$48,612.57
GRZEMBSKI JOANNE B	SCHOOL	MATH TEACHER	\$68,447.29
GUNDERMAN JULIA E	SCHOOL	SECRETARY	\$40,071.55
HACKETT ALEXIS A	TOWN	LIBRARY PAGE	\$6,179.25
HAGSTROM DANIELLE M	SCHOOL	VAN DRIVER	\$2,437.44

HALL JR RICCI W	TOWN	PERMANENT INTERMITTENT	\$14,246.02
HALLORAN CAMERON	TOWN	CAMP COUNSELOR	\$3,495.25
HAMEL STACEY M	TOWN	ELECTION WORKER	\$539.00
HAMMOND CHARLENE	SCHOOL	SPED TEACHER	\$65,434.04
HAMMOND NORA A	SCHOOL	INSTRUCTIONAL AIDE	\$31,574.92
HANKEY ROBERT C	SCHOOL	SPED TEACHER	\$71,024.81
HANLAN ROBIN E	SCHOOL	FOOD SERVICE WORKER	\$11,247.63
HARNOIS CONNOR	SCHOOL	SUBSTITUTE TEACHER	\$3,929.59
HARRINGTON CLAIRE J	SCHOOL	FOOD SERVICE WORKER	\$25,994.22
HARRIS VICKI L	SCHOOL	LIBRARY AIDE	\$17,662.48
HART EDWARD	TOWN	ANIMAL CONTROL PART TIME OFFICER	\$4,075.50
HARVEY COLBY	SCHOOL	MATH TEACHER	\$68,818.51
HASHEY ADAM M	TOWN	ASSISTANT MIS DIRECTOR	\$48,661.37
HASSETT MICHAEL C	TOWN	TRAFFIC CONTROL - OPD	\$27,022.50
HENRICHON SUSAN	SCHOOL	ASSISTANT SUPERINTENDENT	\$105,721.49
HENRY KIMBERLEE C	SCHOOL	PRINCIPAL	\$124,156.69
HERRIAGE MARY F	TOWN	LAND MANAGEMENT OFFICE MANAGER	\$49,724.04
HERRICK CATHERINE J	SCHOOL	PRESCHOOL TEACHER	\$57,237.55
HERSEY SCOTT W	SCHOOL	PHYSICAL EDUCATION TEACHER	\$73,977.65
HESSELTON ABIGAIL	TOWN	CAMP COUNSELOR	\$3,984.00
HETHERMAN CHERYL A	SCHOOL	TUTOR	\$55,290.78
HETHERMAN JAMES M	SCHOOL	CUSTODIAN	\$61,215.27
HETHERMAN TUCKER	SCHOOL	SUBSTITUTE CUSTODIAN	\$4,403.20
HIGGINS HALEY	SCHOOL	EDUCARE AIDE	\$2,128.50
HIGGINS STEPHANIE M	SCHOOL	KINDERGARTEN TEACHER	\$54,929.79
HILNER ANA L	SCHOOL	SUBSTITUTE TEACHER	\$6,935.00
HITCHINGS LISA M	TOWN	OCC - PROGRAM MANAGER	\$25,290.54
HODGERNEY JUDY	TOWN	ELECTION WORKER	\$162.25
HODGERNEY JUDY A	SCHOOL	TITLE I TEACHER	\$36,237.60
HOKANSON PATRICIA A	SCHOOL	DIRECTOR OF FOOD SERVICE	\$48,084.14
HOLMES KEARA	SCHOOL	SUBSTITUTE NURSE	\$1,787.50
HOLSTROM KEVIN	TOWN	FIREFIGHTER/BASIC	\$46,092.49
HOPE REBECCA	SCHOOL	CROSSING GUARD	\$2,194.50
HORNBAKER ROBIN	SCHOOL	MATH & SCIENCE TEACHER	\$57,265.44
HOWARD GARY P	TOWN	OPD-TRAFFIC CONTROLLER	\$3,240.00
HUDON MICHAEL P	TOWN	LIEUTENANT/PARAMEDIC	\$76,543.58
HUDSON RICHARD	SCHOOL	COURIER	\$6,274.72
HYNES BRITTANY	SCHOOL	INSTRUCTIONAL AIDE	\$9,851.36
IBRAHIM BISHOY R	* TOWN	PATROL OFFICER	\$78,519.72
IOTT TONI L	SCHOOL	LICENSED PRACTICAL NURSE	\$16,435.00
IWANSKI KAREN M	SCHOOL	SPED TEACHER	\$55,563.29
JACKSON SANDRA M	SCHOOL	GRADE 4 TEACHER	\$70,501.72
JANERICO JOSEPH D	SCHOOL	INDUSTRIAL ARTS TEACHER	\$71,594.02
JEAN-LOUIS SARA	SCHOOL	COACH	\$2,000.00
JENKINS ERIC D	SCHOOL	HISTORY TEACHER	\$73,857.59
JEWELL KELSEY L	SCHOOL	SUBSTITUTE FOOD SERVICE	\$385.00
JODOIN ASHLEY	TOWN	RADIO DISPATCHER IN TRAINING	\$67.41

JOHNS JULIE A	SCHOOL	SPED TEACHER	\$73,657.65
JOHNSON KAREN A	SCHOOL	SPED TEACHER	\$25,466.22
JOYCE PAUL W	SCHOOL	SUBSTITUTE TEACHER	\$10,959.41
KABALA MARIA	SCHOOL	ENG LANG LEARN TEACH	\$46,409.43
KARNES KIMBERLY A	TOWN	COUNCIL ON AGING VAN DRIVER	\$2,836.53
KARSKOK MARY E	SCHOOL	ADJUSTMENT COUNSELOR	\$82,917.27
KASIK CHAD	TOWN	PERMANENT INTERMITTENT	\$9,237.71
KASIK RYAN	*	TOWN PATROL OFFICER	\$52,619.72
KEELER BARBARA J	SCHOOL	FOOD SERVICE WORKER	\$7,929.04
KEGANS CHRISTINA	SCHOOL	TEACHER - OHS	\$44,027.45
KELLER JILLIAN N	SCHOOL	GRADE 1 TEACHER	\$70,319.39
KELLEY JENNIFER	SCHOOL	SUBSTITUTE TEACHER	\$2,135.75
KELLEY LORI A	TOWN	TOWN CLERK	\$88,437.83
KELLY JASON J	TOWN	FIREFIGHTER/BASIC	\$49,479.28
KENNEN AUDREY L	SCHOOL	LIBRARY AIDE	\$34,325.05
KEOHANE HOLLY L	SCHOOL	INSTRUCTIONAL AIDE	\$28,882.44
KEOHANE SARAH	SCHOOL	EDUCARE	\$2,046.00
KERSTING-MUMM SARAH A	TOWN	CAMP COUNSELOR	\$3,198.75
KERTYZAK CHRISTOPHER	SCHOOL	PHYSICS TEACHER	\$74,272.37
KIM MATTHEW	SCHOOL	MUSIC TEACHER	\$59,970.70
KING MIRIAM T	SCHOOL	ENGLISH & SOCIAL STUDIES TEACHER	\$73,134.56
KLIMCZUK CASSANDRA	SCHOOL	MATH TEACHER	\$65,399.04
KNAPP BRIAN M	TOWN	CALL EMT	\$622.26
KNEELAND RICHARD M	TOWN	OPD-TRAFFIC CONTROLLER	\$48,785.00
KNIGHT RUSSELL L	SCHOOL	NJROTC	\$95,865.65
KNISKERN ASHLIE	SCHOOL	SCIENCE TEACHER	\$53,521.11
KOSEL PETER	SCHOOL	TECHNOLOGY ASST.	\$15,301.68
KRASINSKAS ROBERT W	TOWN	ELECTION WORKER	\$1,240.25
KRUPSKY MATTHEW J	TOWN	LIGHT EQUIPMENT OPERATOR	\$10,144.41
LABAY LYNELLE A	SCHOOL	SUBSTITUTE RECESS AIDE	\$345.76
LABELLE APRIL A	TOWN	SENIOR CLERK	\$30,747.35
LACKI MARYANN	SCHOOL	SPANISH TEACHER	\$80,624.24
LAL PATRICIA H	SCHOOL	FRENCH & SPANISH TEACHER	\$81,365.23
LAMARCHE DENNIS E	TOWN	BOARD OF SELECTMEN CHAIR	\$1,099.92
LAMBERT NICHOLAS J	TOWN	LIEUTENANT/PARAMEDIC	\$82,267.10
LAMBERT ROGER D	TOWN	EMS ALS COORDINATOR	\$110,650.49
LAMBERT RUESS R	TOWN	FIREFIGHTER/BASIC	\$58,370.74
LAMBERT SHELLEY L	TOWN	OCC - PROGRAM MANAGER	\$18,076.43
LAMOUREUX AIMEE M	SCHOOL	TEACHER - OHS	\$30,432.89
LANCIANI ROBERT W	TOWN	BUILDING COMMISSIONER	\$21,785.54
LAPLANTE JOAN E	TOWN	PART TIME DISPATCHER	\$465.89
LAPOMARDO STEPHEN	TOWN	CONSTABLE	\$345.75
LAPRE DYLAN M	SCHOOL	EDUCARE AIDE	\$1,892.60
LAREAU PATRICIA C	TOWN	ADULT CIRCULATION CLERK	\$37,054.18
LARGESSE DONNA	SCHOOL	VAN DRIVER	\$3,276.99
LARSON KIMBERLY H	SCHOOL	GRADE 1 TEACHER	\$79,424.30
LATUGA STEPHANIE	SCHOOL	INSTRUCTIONAL AIDE	\$22,040.07

LAUDER THOMAS A	SCHOOL	ASST. PRINCIPAL - OHS	\$23,450.00
LAVALLEE JILL C	SCHOOL	GRADE 2 TEACHER	\$80,989.44
LAVELLE MICHAEL	SCHOOL	ASSISTANT PRINCIPAL	\$42,719.99
LAVIGNE STACEY	SCHOOL	KINDERGARTEN TEACHER	\$60,246.21
LEBLANC CHERYLL A	TOWN	BOARD OF SELECTMEN	\$999.96
LEBLANC DAVID L	SCHOOL	BUSINESS OFFICE CLERK	\$1,649.38
LEBLANC DENISE	SCHOOL	VAN MONITOR	\$1,430.00
LEBLANC PHILIP	SCHOOL	BIOLOGY AND ROBOTICS TEACHER	\$83,025.23
LEBRETON KEVIN R	TOWN	DETECTIVE	\$88,377.89
LEBRETON LAURA B	TOWN	SR. CLERK/TOWN CLERK	\$33,778.77
LEDUC JUSTIN M	SCHOOL	SCHOOL BUSINESS ADMINISTRATOR	\$80,000.05
LEIGHER LYNN A	SCHOOL	GRADE 4 TEACHER	\$76,180.38
LEMBERGER JOANNE	SCHOOL	INSTRUCTIONAL AIDE	\$1,537.25
LEPORE NAIDA	SCHOOL	BUDGET SPECIALIST	\$52,287.82
LEWIS BENJAMIN	TOWN	FIREFIGHTER/BASIC	\$50,087.37
LEWIS PETER	SCHOOL	COACH	\$3,100.00
LIGHT DEBRA J	TOWN	ADMINISTRATIVE ASSISTANT	\$64,694.62
LINDGREN SHARON	SCHOOL	INSTRUCTIONAL AIDE	\$21,886.30
LIRANGE CANDACE L	SCHOOL	SPANISH TEACHER	\$76,589.40
LOCHNER JUDITH A	TOWN	CONSERVATION AGENT/GIS TECH	\$58,668.67
LOGAN CHRISTOPHER	SCHOOL	SPED TEACHER	\$58,729.06
LOOBY EMILY	SCHOOL	ENGLISH TEACHER	\$53,971.57
LOONEY CATHERINE L	SCHOOL	MATH TEACHER	\$78,695.03
LUBECKI LINDSAY	SCHOOL	INSTRUCTIONAL AIDE	\$22,831.04
LUPIS MICHAEL S	TOWN	FACILITIES DIRECTOR	\$7,473.00
MACGREGOR DEBRA	SCHOOL	SUBSTITUTE NURSE	\$812.50
MACGREGOR ROSEANNE	SCHOOL	FOOD SERVICE WORKER	\$5,896.64
MACKOWIAK JACOB M	TOWN	LIGHT EQUIPMENT OPERATOR	\$13,782.43
MACPHERSON JACK W	SCHOOL	EDUCARE AIDE	\$1,595.00
MAHONEY ALICIA H	SCHOOL	SUBSTITUTE TEACHER	\$390.50
MAKI NANCY A	TOWN	ELECTION WORKER	\$360.25
MALIFF RICHARD F	SCHOOL	EVALUATION TEAM LEADER	\$77,826.34
MALLEY JR JAMES F	TOWN	BOARD OF HEALTH INSPECTOR	\$41,137.20
MANSEAU SONIA M	TOWN	PT CLERK/BOARD OF SELECTMEN	\$30,886.32
MANZI SUSAN M	SCHOOL	SUBSTITUTE CUSTODIAN	\$12,705.57
MARCELONIS WILLIAM C	TOWN	POLICE LIEUTENANT	\$101,414.30
MARKOPOULOS JENNIFER L	SCHOOL	COUNSELOR	\$60,131.15
MARKS DENISE	TOWN	CHILDREN'S CIRC CLERK - FT	\$4,814.82
MARSH MYRIAM A	SCHOOL	SUBSTITUTE TEACHER	\$8,700.50
MARTINELLO KATHLEEN	SCHOOL	PAYROLL/PERSONNEL DIRECTOR	\$42,203.87
MARTINEZ ANA M	TOWN	BUILDING CUSTODIAN	\$5,480.83
MARZEC JAMES R	SCHOOL	BIOLOGY TEACHER	\$81,224.34
MASIELLO MATTHEW B	TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$50,327.09
MASSONI LAURIE	TOWN	LIGHT EQUIPMENT OPERATOR	\$17,343.91
MASTROMATTEO RYAN R	TOWN	CALL EMT	\$2,614.86
MAY KEVIN M	SCHOOL	SCIENCE TEACHER	\$91,199.30
MAYO KIMBERLY	SCHOOL	SUBSTITUTE TEACHER	\$6,889.50

MAZEIKA PAUL D	TOWN	PLUMBING INSPECTOR	\$27,866.00
MCCAMBRIDGE KARLI F	SCHOOL	SPEC ED SUMMER SCHOOL AIDE	\$856.68
MCCAMBRIDGE LORI J	SCHOOL	INSTRUCTIONAL AIDE	\$29,642.71
MCCARTHY KELLY L	SCHOOL	INSTRUCTIONAL AIDE	\$29,435.31
MCCARTHY LEDA A	SCHOOL	FOOD SERVICE WORKER	\$15,574.12
MCCARTHY MEAGHAN	SCHOOL	EDUCARE AIDE	\$2,895.75
MCCARTHY SHAUN	SCHOOL	EDUCARE AIDE	\$3,554.75
MCCONNELL MELISSA E	SCHOOL	INSTRUCTIONAL AIDE	\$29,668.75
MCCULLOUGH SANDRA	SCHOOL	RECESS AIDE	\$1,668.78
MCDONALD ANTHONY J	SCHOOL	SUMMER SPORTS CAMP COACH	\$5,550.00
MCDONALD DEBRA R	TOWN	ELECTION WORKER	\$618.40
MCDONALD DEBRA R	SCHOOL	SECRETARY	\$49,802.15
MCDONALD JAMES R	* TOWN	PATROL OFFICER	\$84,491.24
MCDUGAL BRITTANY	TOWN	LIBRARY DIRECTOR	\$69,838.00
MCGOWN CORINA L	SCHOOL	SECRETARY	\$21,516.65
MCGRATH KATHLEEN A	TOWN	PT CHILDREN'S SERVICE ASSISTANT	\$5,155.55
MCKAY ROBERTA F	SCHOOL	RECESS AIDE	\$2,948.97
MCKENNA KATHERINE M	TOWN	FINANCE DIRECTOR	\$96,512.85
MCLAUGHLIN VICTORIA R	TOWN	SR. CLERK/ASSESSOR	\$43,690.41
MEAD JR KENNETH C	* TOWN	PATROL OFFICER	\$89,234.83
MENARD DIANE L	SCHOOL	GRADE 3 TEACHER	\$73,135.98
MENARD LAUREEN	TOWN	BOH ADMIN ASSISTANT	\$41,187.59
MENEGUZZO JULIE M	SCHOOL	GRADE 4 TEACHER	\$77,689.46
MERCIER KEVIN	* TOWN	PATROL OFFICER	\$102,608.03
MILLER KRISTIN	SCHOOL	EVALUATION TEAM LEADER	\$88,267.35
MILLER RALPH W	TOWN	SKILLED SEASONAL LABORER-DPW	\$16,037.59
MOINEAU CATHERINE A	TOWN	LIBRARY PAGE	\$5,181.00
MONTREUIL PATRICIA	SCHOOL	SUBSTITUTE TEACHER	\$603.50
MOODY EMILY	SCHOOL	EDUCARE WORKER	\$6,918.58
MOORE JULIE	SCHOOL	SUBSTITUTE TEACHER	\$71.00
MOREAU KATHERINE M	SCHOOL	SUBSTITUTE TEACHER	\$426.00
MORELLO LYNDSAY	SCHOOL	RECESS AIDE	\$914.40
MORGAN ANN D	TOWN	ASSISTANT TOWN CLERK	\$48,918.88
MORGAN BRITTANY	SCHOOL	ATHLETIC COACH	\$1,000.00
MORGAN BRITTANY R	TOWN	OPD-RADIO DISPATCHER	\$64,343.14
MORGAN SYDНИE A	TOWN	LIBRARY PAGE	\$2,750.00
MORRIS AMY	SCHOOL	FOOD SERVICE SUBSTITUTE	\$1,658.25
MORRIS JEFFREY S	TOWN	CALL - FF/EMT-BASIC	\$22,467.66
MORRISON ALEXIS C	SCHOOL	ATHLETIC COACH	\$1,000.00
MORROW DANIELLE	SCHOOL	COMMUNITY OUTREACH	\$7,787.78
MUCCI ERICA	TOWN	RADIO DISPATCHER IN TRAINING	\$4,680.29
MURPHY DOROTHY E	TOWN	ELECTION WORKER	\$324.50
MURPHY KARA J	SCHOOL	ENGLISH & SOCIAL STUDIES TEACHER	\$76,389.46
MURPHY LISA M	SCHOOL	GRADE 2 TEACHER	\$79,207.38
MURPHY-DOW ROBIN L	SCHOOL	SCIENCE TEACHER	\$77,389.46
MURRAY JANICE M	SCHOOL	GRADE 2 TEACHER	\$79,224.36
MURRAY PAIGE	TOWN	CAMP COUNSELOR	\$3,608.00

MYHAVER DANNY A	TOWN	CALL/STAND BY FIRE	\$19.36
NAGLE LUCINDA B	TOWN	COUNCIL ON AGING OUTREACH PT	\$12,911.47
NASH CLAUDIA R	SCHOOL	ENGLISH & SOCIAL STUDIES TEACHER	\$71,501.72
NASH KRISTINE	SCHOOL	SUPERINTENDENT OF SCHOOLS	\$70,000.06
NELLIS PATRICIA	SCHOOL	INSTRUCTIONAL AIDE	\$10,519.88
NELSON JO ANN E	TOWN	ELECTION WORKER	\$662.75
NICHOLSON CHRISTINA M	SCHOOL	INSTRUCTIONAL AIDE	\$18,547.01
NOLAN JAMES F	SCHOOL	SUBSTITUTE TEACHER	\$71.00
NUGENT COURTNEY	SCHOOL	ENGLISH TEACHER	\$74,380.93
NUGENT DAVID M	SCHOOL	PRINCIPAL	\$99,969.74
O'BRIEN FRANCIS R	SCHOOL	CARPENTRY TEACHER	\$72,955.29
O'BRIEN MICHAEL J	SCHOOL	INSTRUCTIONAL AIDE	\$30,677.80
ODGREN DEBORAH V	SCHOOL	VAN MONITOR	\$2,714.40
O'HALLORAN DANIEL G	TOWN	VETERANS AGENT	\$8,195.23
O'HALLORAN DONNA M	TOWN	MIS DIRECTOR	\$80,478.13
OLLIS GERALD	SCHOOL	MATH TEACHER	\$85,857.20
O'MALLEY-BOISCLAIR DENISE	SCHOOL	PLAYGROUND/CAFE AIDE - CHAFFEE	\$1,108.71
O'NEILL SHAWN D	TOWN	CALL - FF/EMT-BASIC	\$23,487.12
ORNELL KRISTIN H	SCHOOL	GRADE 2 TEACHER	\$76,389.46
OSBORNE KRISTIN L	SCHOOL	TITLE I TEACHER	\$70,019.41
PACKARD NICHOLAS	SCHOOL	EDUCARE AIDE	\$21,354.38
PAINCHAUD JAMES P	SCHOOL	COMPUTER SCIENCE TEACHER	\$74,657.63
PAJALA VIRGINIA	SCHOOL	RECESS AIDE	\$642.95
PALAI A BRIAN M	TOWN	TOWN MANAGER	\$98,491.62
PAPAGNI STEVEN	TOWN	FACILITIES SUPERINTENDENT	\$66,480.46
PARISEAU JENNIFER L	SCHOOL	GRADE 4 TEACHER	\$67,280.93
PARMENTER KARLIE	SCHOOL	COACH	\$150.00
PARSONS JESSICA L	SCHOOL	MUSIC TEACHER	\$61,058.64
PASTIER VERONICA R	SCHOOL	FOOD SERVICE WORKER	\$22,501.66
PECK AMY	SCHOOL	SUBSTITUTE TEACHER	\$825.00
PELCZARSKI ROBERT J	SCHOOL	PRINCIPAL	\$99,439.60
PERVEILER MARY	SCHOOL	SUBSTITUTE TEACHER	\$2,075.00
PHILLIPS II JOHN A	TOWN	SKILLED SEASONAL LABORER-DPW	\$14,428.52
PHILLIPS KADION	SCHOOL	DIR. OF INSTRUCTIONAL TECHNOLOGY	\$95,663.83
PICARD JR ROBERT W	* TOWN	PATROL OFFICER	\$100,060.53
PICKING HEATHER	* TOWN	PATROL OFFICER	\$66,497.22
PIERCE JENNIFER L	SCHOOL	MATH & SCIENCE TEACHER	\$76,589.40
PIETRO CHRISTOPHER J	SCHOOL	SPED TEACHER	\$85,014.34
PIETRZAK JOSEPH	SCHOOL	SUMMER SPORTS CAMP COACH	\$5,300.00
PIETTE RACHEL A	SCHOOL	SPED TEACHER	\$87,345.77
PIKE ERIC J	TOWN	PART TIME DISPATCHER	\$3,562.65
PIMENTEL KIMBERLY A	SCHOOL	INSTRUCTIONAL AIDE	\$29,696.44
PINI MEGHAN L	SCHOOL	SUBSTITUTE TEACHER	\$5,262.00
PLANTE BEVERLY A	TOWN	ELECTION WORKER	\$731.50
PLANTE JEFFREY	TOWN	BUILDING CUSTODIAN	\$8,041.62
PLANTE MICHAEL C	TOWN	CONSTABLE	\$626.00
PODEDWORNY MADISON	TOWN	CAMP COUNSELOR	\$3,521.25

POWER DENNIS A	TOWN	INTERIM TOWN MANAGER	\$58,939.60
PREFONTAINE JESSICA M	TOWN	FIREFIGHTER/PARAMEDIC	\$69,179.11
PREFONTAINE REBECCA L	TOWN	OPD-P/T RADIO DISPATCHER	\$2,788.16
PRIFTI MARINA	SCHOOL	VAN DRIVER	\$2,581.25
PROPHET JESSICA A	SCHOOL	NURSE	\$52,647.49
PRUNIER ELLEN K	SCHOOL	MATH & SCIENCE TEACHER	\$80,085.83
PUNISKIS JOHN G	*	TOWN PATROL OFFICER	\$106,226.30
PUPKA CHRISTOPHER T	TOWN	ASSESSOR	\$77,518.00
PURCELL KATHLEEN E	TOWN	ELECTION WORKER	\$492.25
PURCELL THOMAS P	TOWN	ELECTION WORKER	\$165.00
PUTIS JILL M	SCHOOL	VAN DRIVER	\$2,900.56
QUINN JOHN	SCHOOL	PRINCIPAL	\$52,719.98
QUINN VALERIE L	SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$171.46
RAAD JACQUENETTE	SCHOOL	RECESS AIDE	\$982.98
RACHHOLZ KAROLA	TOWN	PT CLERICAL SUPPORT	\$10,596.54
RACICOT JESSICA L	SCHOOL	MATH & SCIENCE TEACHER	\$76,589.40
RACICOT MARY JANE	TOWN	ELECTION WORKER	\$258.50
RAYMOND HILARY	TOWN	PART TIME CHILDREN'S CLERK	\$3,918.01
RAYMOND JOSHUA S	TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$49,569.52
RAYMOND MICHELE M	SCHOOL	SECRETARY	\$49,379.00
REGELE KATHLEEN M	SCHOOL	SPEC ED SUMMER SCHOOL TEACHER	\$52,535.50
REYNOLDS JOHN	SCHOOL	TECHNICIAN	\$39,961.71
RHEAULT RUSSELL C	TOWN	MODERATOR	\$200.00
RICHARDS JUSTIN	SCHOOL	COACH	\$3,900.00
RICHARDSON ANDREW J	TOWN	SEASONAL LABORER	\$144.50
RICHARDSON BRIDGET L	TOWN	LIBRARY PAGE	\$5,544.00
RIDER CAROLE L	TOWN	ELECTION WORKER	\$324.50
RIPLEY STEPHANIE	SCHOOL	MATH TEACHER	\$62,113.51
ROBERTS COURTNEY E	SCHOOL	SUBSTITUTE TEACHER	\$177.50
ROBERTS LAUREN T	TOWN	LIBRARY PAGE	\$624.25
RODGERS JESSICA L	SCHOOL	SUBSTITUTE TEACHER	\$3,983.08
RODIER JUDY A	SCHOOL	FOOD SERVICE WORKER	\$10,358.20
RODIER PATRICIA C	SCHOOL	GRADE 1 TEACHER	\$71,024.81
RODRIGUEZ JUSTIN A	TOWN	SEASONAL LABORER	\$119.00
ROEMER MICHELLE E	SCHOOL	GRADE 2 TEACHER	\$80,252.07
ROLAND MELODY G	TOWN	RECREATION COMMISSION CLERK	\$12,004.99
ROSE MICHELE C	SCHOOL	SUBSTITUTE TEACHER	\$142.00
ROSS JEANNINE A	TOWN	SR. CLERK/ASSESSOR	\$51,181.63
ROY ANTHONY	SCHOOL	SUBSTITUTE CUSTODIAN	\$55.04
ROY DAVID	TOWN	CALL/STAND BY FIRE	\$451.08
ROYCEWICZ DANIEL E	TOWN	DPW-LIGHT EQUIPMENT OPERATOR	\$30,550.48
ROYSTER JAMES	SCHOOL	COACH	\$3,100.00
RUDMAN SCOTT P	TOWN	FIREFIGHTER/INTERMEDIATE	\$66,520.79
RUIZ KAREN H	SCHOOL	ENGLISH & SOCIAL STUDIES TEACHER	\$80,252.07
RUSSO AIMEE L	SCHOOL	ENGLISH TEACHER	\$59,007.89
RUTKIEWICZ SARAH L	SCHOOL	MUSIC TEACHER	\$77,057.82
SAAD ANTHONY P	TOWN	CHIEF OF POLICE	\$120,939.80

SAAD CYNTHIA E	TOWN	ELECTION WORKER	\$409.75
SAAD JOHN G	TOWN	BOARD OF SELECTMEN	\$999.96
SALONICH LISA	SCHOOL	TEACHING ASSISTANT	\$2,149.80
SANTANA MARTINEZ JUAN	TOWN	DPW-LIGHT EQUIPMENT OPERATOR	\$43,005.27
SARGIS KRYSTAL	SCHOOL	FOOD SERVICE - HELPER	\$6,782.00
SCARBOROUGH RONALD	SCHOOL	ATHLETIC COACH	\$1,000.00
SCHOEMER KATHLEEN	SCHOOL	NURSE	\$57,780.27
SCHOLL KRISTEN E	SCHOOL	ENGLISH & SOCIAL STUDIES TEACHER	\$73,657.65
SCIARAFFA MARISA A	SCHOOL	SCIENCE TEACHER	\$54,604.79
SELLERS KENNETH J	TOWN	FIRE PREVENTION OFFICER	\$69,128.75
SHANNON IRENE M	SCHOOL	SPED TEACHER	\$83,815.25
SHEA ANGELA	SCHOOL	VAN DRIVER	\$3,841.65
SHELDON SELENA M	TOWN	LIBRARY PAGE	\$7,279.25
SHERIDAN DAVID M	TOWN	CALL EMT	\$6,735.55
SIEKIERSKI DANIELLE	TOWN	RADIO DISPATCHER IN TRAINING	\$9,228.00
SIMKUS JOHANNA Z	SCHOOL	LIBRARY AIDE	\$27,343.00
SIMS PATRICIA A	SCHOOL	ART TEACHER	\$55,913.08
SINGER KERRIE	TOWN	BOH MEMBER	\$500.00
SITKO ELIZABETH	SCHOOL	SPED TEACHER	\$67,009.04
SKEATES NANCY J	SCHOOL	INSTRUCTIONAL AIDE	\$31,096.83
SMALL JAQUI	SCHOOL	ATHLETIC COACH	\$2,000.00
SNEED QUION	SCHOOL	COACH	\$1,600.00
SOMERS JOANN	TOWN	DISPATCHER	\$79,414.94
SOTO MAUREEN	SCHOOL	BCBA	\$69,267.34
SOTO TALISHA M	TOWN	OPD-RADIO DISPATCHER	\$51,326.88
SPITZ PATRICIA I	SCHOOL	INSTRUCTIONAL AIDE	\$29,856.66
SPITZ WILLIAM	SCHOOL	SCHOOL COMMITTEE MEMBER	\$750.00
SPOONER CAROL A	TOWN	ELECTION WORKER	\$484.00
SPRAGUE LEAH N	SCHOOL	PLAYGROUND/CAFE AIDE - CHAFFEE	\$1,691.64
ST GERMAIN CONNOR	TOWN	LIFEGUARD	\$3,993.75
ST. GERMAIN DAWN M	SCHOOL	GRADE 4 TEACHER	\$82,165.25
ST. HILAIRE-BODREAU DENDRA L	SCHOOL	KINDERGARTEN TEACHER	\$73,857.59
ST. JOHN GILLIAN A	SCHOOL	SUBSTITUTE NURSE - OHS	\$187.50
STACEY MARY R	TOWN	ELECTION WORKER	\$860.75
STACY TESSA	SCHOOL	INSTRUCTIONAL AIDE	\$17,242.73
STERCZALA MEGAN	TOWN	CAMP COUNSELOR	\$3,516.14
STEVENS MARY	TOWN	ELECTION WORKER	\$563.75
STEVENS RONALD C	TOWN	ASST INSPECTOR OF WIRES	\$10,118.65
STOCKDALE LARRY	SCHOOL	AUTO TECHNOLOGY	\$36,684.56
STOCKHAUS KARA D	SCHOOL	HISTORY TEACHER	\$77,069.34
STONE KEVIN P	SCHOOL	SUBSTITUTE CUSTODIAN	\$6,735.52
STRETTON LARISSA E	TOWN	LIB/CHILDS SERVICES ASST PT	\$9,866.67
SULLIVAN CATHLEEN M	TOWN	ASSISTANT LIBRARY DIRECTOR	\$39,623.50
SULLIVAN ERIN R	TOWN	ELECTION WORKER	\$63.25
SULLIVAN KYLE	TOWN	CAMP COUNSELOR	\$4,065.00
SULLIVAN LESLIE	SCHOOL	SECRETARY	\$40,142.17
SULLIVAN THOMAS	TOWN	ELECTION WORKER	\$928.95

SUMNER SEAN	SCHOOL	TECHNICIAN	\$4,767.75
SUTHERLAND AMY	TOWN	ADMINISTRATIVE ASSISTANT	\$1,076.40
SZELA JOSEPH	SCHOOL	COACH	\$3,100.00
TABORDA JAIMEE L	SCHOOL	ART TEACHER	\$76,945.54
TATUM KERRY M	SCHOOL	INSTRUCTIONAL AIDE	\$27,240.77
TERRERO YAMARIS	TOWN	CIVIL ENGINEER - DPW	\$20,649.20
TETREAULT ABBY	SCHOOL	LONG-TERM SUB TEACHER	\$15,798.80
THIBEAULT HEATHER	TOWN	HR/PAYROLL DIRECTOR	\$69,698.39
THORNTON LYNN A	SCHOOL	ADJUSTMENT COUNSELOR	\$82,365.19
THYDEN SHARON	SCHOOL	SECRETARY	\$611.41
TORTESON-ALLEN JESSICA	SCHOOL	GRADE 3 TEACHER	\$50,520.26
TORTI REBECCA L	SCHOOL	GRADE 3 TEACHER	\$70,224.79
TREMBLAY DEBRA J	SCHOOL	EXECUTIVE ASSISTANT	\$52,287.82
TROIANO ANDREW R	TOWN	FIREFIGHTER/INTERMEDIATE	\$64,179.69
TROIANO MEAGHAN E	TOWN	BOARD OF SELECTMEN	\$999.96
TRUAX ROBERT L	SCHOOL	ASSISTANT PRINCIPAL	\$31,153.86
TURNER ALYSIA D	TOWN	HISTORICAL COMMISSION CLERK	\$2,342.25
TURNER DONNA M	SCHOOL	EDUCARE AIDE	\$9,254.00
TURNER KAYLA	SCHOOL	INSTRUCTIONAL AIDE	\$5,386.76
UGRINOW JENNIFER M	SCHOOL	KINDERGARTEN TEACHER	\$68,486.04
URENA SHERRIE	SCHOOL	SUBSTITUTE NURSE	\$1,000.00
VALENTINO BARBARA	SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$7,964.49
VALENTINO BARBARA J	TOWN	WRTA VAN DRIVER	\$6,016.51
VALINSKI RONALD W	TOWN	SEALER OF WEIGHTS & MEASURES	\$6,395.90
VANN DERICK J	TOWN	DPW-LIGHT EQUIP OPER-CEM	\$26,807.17
VELEZ NELSON	SCHOOL	VAN DRIVER	\$3,897.60
VIEL DANIEL J	TOWN	CEMETERY COMMISSIONER	\$500.00
VIGEANT LINDA I	TOWN	ELECTION WORKER	\$519.75
VINCENT RICHARD J	SCHOOL	CUSTODIAN	\$50,723.86
VINCENT TINA	SCHOOL	CUSTODIAN	\$44,286.78
VINZI R STEVEN	SCHOOL	MATH TEACHER	\$62,957.04
WAGNER JENNIFER	SCHOOL	SCIENCE & MATH TEACHER	\$55,113.29
WAGNER PAUL	SCHOOL	LONG TERM SUBSTITUTE TEACHER	\$400.00
WALIA RHEA	SCHOOL	SCIENCE TEACHER	\$83,545.83
WALSH KEVIN E	TOWN	CUSTODIAN	\$4,104.01
WALSH THOMAS F	TOWN	CALL - FF/EMT-BASIC	\$1,450.19
WARD THOMAS M	SCHOOL	SUBSTITUTE TEACHER	\$54,355.78
WARINSKY ARDEN M	TOWN	LIFEGUARD	\$4,483.75
WARREN-DYMENT JENNIFER	TOWN	ADMINISTRATIVE ASSISTANT	\$1,198.80
WEBSTER JR DANIEL G	TOWN	OPD-RADIO DISPATCHER	\$62,597.35
WELSH MATTHEW	SCHOOL	HISTORY TEACHER	\$62,046.21
WHEELER NATHEN	SCHOOL	LONG TERM SUBSTITUTE TEACHER	\$2,612.00
WHITAKER JOSHUA M	SCHOOL	HISTORY TEACHER	\$71,224.75
WHITE ALLISON	SCHOOL	ATHLETIC COACH	\$2,800.00
WHITE DAVID P	SCHOOL	HEAD CUSTODIAN - CHAFFEE	\$30,074.34
WHITE JESSICA L	SCHOOL	SPED TEACHER	\$80,124.36
WHITE MARY J	SCHOOL	RECESS AIDE	\$1,714.50

WHITE STACY E	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$10,962.34
WIELAND KATHERINE N	SCHOOL	ADJUSTMENT COUNSELOR	\$76,789.34
WILEY MARTHA	SCHOOL	PRINCIPAL - BARTON	\$54,882.33
WILLIAMS HAROLD G	SCHOOL	VAN DRIVER	\$3,105.50
WILLIAMS MARK	TOWN	FIREFIGHTER/PARAMEDIC	\$49,224.01
WILSON CLAIRE D	TOWN	TOWN TREASURER	\$100,533.67
WING JEFFREY	SCHOOL	SUBSTITUTE TEACHER	\$14,473.50
WING JESSICA	SCHOOL	SUBSTITUTE NURSE	\$187.50
WING ROSEMARY J	TOWN	ELECTION WORKER	\$429.00
WINSKY JOHN M	TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$53,948.74
YORK TARRY A	SCHOOL	FOOD SERVICE WORKER	\$25,308.87
YORK TRISHA	SCHOOL	CUSTODIAN	\$3,928.48
YOUNG RANDALL	TOWN	DPW-LIGHT EQUIPMENT OPERATOR	\$44,446.28
YOUNGSMAN DAVID	SCHOOL	NJROTC	\$85,011.48
ZARBETSKI JULIA K	SCHOOL	SUBSTITUTE TEACHER	\$781.00
ZIELINSKI ELIZABETH	SCHOOL	SUPERINTENDENT OF SCHOOLS	\$74,750.05
ZIEMBA ELAINE M	SCHOOL	NURSE	\$71,010.98
ZIFCAK NICOLE R	SCHOOL	GRADE 2 TEACHER	\$78,257.63
ZOLOBKOWSKI JEROME M	SCHOOL	TEACHER - OHS	\$42,294.47
ZUIDEMA VALERIE J	SCHOOL	SPEECH PATHOLOGIST	\$81,085.83

* Only a portion of the salary given is paid for by the TOWN of Oxford. This individual also receives income from other sources, such as Police Details and/or Overtime.



COLLECTOR'S RECEIVABLES

	UNCOLLECTED 1/1/2018	COMMITMENTS REFUNDS	ADJUSTMENTS ABATEMENTS	TRANSFERS TT & TAX POSS	LESS COLLECTIONS	UNCOLLECTED 12/31/2018
TAX TITLE	778,761.99	133,637.51	0.00	0.00	63,629.59	848,769.91
REAL ESTATE						
2019RE	0.00	22,051,499.11	0.00	0.00	10,503,407.39	11,548,091.72
2018 RE	276,379.48	10,820,960.84	295,909.62	0.00	10,750,171.74	51,258.96
PERSONAL PROPERTY						
2019 PP	0.00	1,265,049.82	0.00	0.00	622,871.25	642,178.57
2018 PP	3,451.67	809,881.95	226.75	0.00	809,829.91	3,276.96
2017 PP	2,972.98	0.00	0.00	0.00	1,271.12	1,701.86
2016 PP	3,484.96	0.00	0.00	0.00	169.30	3,315.66
MOTOR VEHICLE EXCISE						
2018 MVE	0.00	2,077,090.66	71,251.65	0.00	1,897,877.40	107,961.61
2017 MVE	90,076.74	17,677.09	3,280.18	0.00	77,545.14	26,928.51
2016 MVE	20,547.32	1,753.26	1,790.76	0.00	10,024.45	10,485.37
2015 MVE	11,809.95	64.17	119.17	0.00	2,690.43	9,064.52
2014 MVE	7,116.91	0.00	0.00	0.00	1,651.98	5,464.93
2013 MVE	6,566.47	0.00	6,566.47	0.00	0.00	0.00
SEWER & WATER						
WATER BETTERMENT 19RE	0.00	34,956.91	0.00	0.00	0.00	34,956.91
WATER COMM INT 19RE	0.00	15,730.61	0.00	0.00	0.00	15,730.61
CHERRY VALLEY WATER 19RE	0.00	5,549.70	0.00	0.00	0.00	5,549.70
OXFORD-ROCHDALE 19RE	0.00	12,018.04	0.00	0.00	0.00	12,018.04
SEWER ENT USR CHG 19RE	0.00	10,215.94	0.00	0.00	129.80	10,086.14
BEVERLY BETTERMENT 19RE	0.00	5,739.70	0.00	0.00	0.00	5,739.70
BEVERLY COMM INT 19RE	0.00	2,869.85	0.00	0.00	0.00	2,869.85
LEICESTER BETTERMENT 19RE	0.00	9,844.88	0.00	0.00	0.00	9,844.88
LEICESTER COMM INT 19RE	0.00	8,368.10	0.00	0.00	0.00	8,368.10
WATER BETTERMENT 18RE	0.00	34,956.91	0.00	0.00	34,956.91	0.00
WATER COMM INT 18RE	0.00	17,478.45	0.00	0.00	17,478.45	0.00
CHERRY VALLEY WATER 18RE	0.00	7,813.83	3,588.08	0.00	4,225.75	0.00
UTILITY BILLING	-542.56	406,856.56	9,490.84	0.00	371,943.97	24,879.19
OXFORD-ROCHDALE 18RE	0.00	13,790.00	2,975.00	0.00	9,790.00	1,025.00
SEWER ENT USR CHG 18RE	0.00	20,147.58	507.24	0.00	18,440.18	1,200.16
BEVERLY BETTERMENT 18RE	0.00	5,739.70	0.00	0.00	5,739.70	0.00
BEVERLY COMM INT 18RE	0.00	3,156.85	0.00	0.00	3,156.85	0.00
LEICESTER BETTERMENT 18 RE	0.00	9,844.88	0.00	0.00	9,844.88	0.00
LEICESTER COMM INT 18 RE	0.00	8,860.32	0.00	0.00	8,860.32	0.00
MISCELLANEOUS COLLECTIONS						
PENALITIES & INTEREST	148,890.59					
CERT OF MUNICIPAL LIENS	12,950.00					
PARKING TICKETS	2,156.00					

**TRUST FUND REPORT
as of December 31, 2018**

Cemetery Expendable Balances

ACCOUNT <u>Assets</u>	BALANCE
<i>Cash and Bank Accounts</i>	
North Cemetery	28,968.47
South Cemetery	8,255.78
Gore Cemetery	13,763.54
J. Larned Combined	16,253.69
Perpetual Care	119,242.44
TOTAL	\$186,483.92

TOTAL CEMETERY FUNDS \$501,377.03

Cemetery Non-Expendable Balances

ACCOUNT <u>Assets</u>	BALANCE
<i>Cash and Bank Accounts</i>	
North Cemetery	15,090.14
South Cemetery	2,000.00
Gore Cemetery	4,800.00
J. Larned Combined	19,511.74
Perpetual Care	273,491.23
TOTAL	\$314,893.11

Library Expendable Balances

ACCOUNT <u>Assets</u>	BALANCE
<i>Cash and Bank Accounts</i>	
C. L. Newcomb	2,193.47
M. Sawtelle	1,103.75
W. Olney	901.88
Col. N. Davis	414.22
J. Larned Combined	7,059.66
A. L. Joslin	2,119.38
M. R. Taft	665.68
Sarah Joslin	998.63
Nettie Chaffee	735.45
Louis Mayall	1,954.27
Oxford Lions Club	714.85
D. R. Taft	3,296.86
R. Daigneau	1,366.16
Oxford Rotary Club	2,259.05
Eleanor C. Walker	1,092.35
M. Buffum	4,798.42
Patrons of the Library	2,572.46
James F. Butler	408.92
Grace Flynn	3,158.39
Marie T. Wessell	1,899.33
Constance Croteau	4,027.83
TOTAL	\$43,741.01

TOTAL LIBRARY FUNDS \$116,501.14

Library Non-Expendable Balances

ACCOUNT <u>Assets</u>	BALANCE
<i>Cash and Bank Accounts</i>	
C. L. Newcomb	5,000.00
M. Sawtelle	2,200.00
W. Olney	2,250.00
Col. N. Davis	750.00
J. Larned Combined	21,511.74
A. L. Joslin	2,500.00
M. R. Taft	1,500.00
Sarah Joslin	1,500.00
Nettie Chaffee	1,500.00
Louis Mayall	1,500.00
Oxford Lions Club	3,203.02
D. R. Taft	3,000.00
R. Daigneau	5,500.00
Oxford Rotary Club	2,400.00
Eleanor C. Walker	3,503.08
James F. Butler	2,420.00
M. Buffum	2,500.00
Marie Wessell	\$5,000.00
Constance Croteau	\$5,022.29
TOTAL	\$72,760.13

**TRUST FUND REPORT
as of December 31, 2018**

Scholarship Expendable Balances		Scholarship Non-Expendable Balances	
ACCOUNT <u>Assets</u>	BALANCE	ACCOUNT <u>Assets</u>	BALANCE
<i>Cash and Bank Accounts</i>			
James Eastman	29.18	James Eastman	3,065.00
Chaffee Brothers	344.75	Chaffee Brothers	4,000.00
Oxford District Nurse	8,556.42	Oxford District Nurse	3,861.98
F. Duncan Wilson	973.59	Glenn Pottle	3,650.00
Glenn Pottle	60.40	Eugene McKenney	5,000.00
Eugene McKenney	66.76	Cathy Evans	2,030.00
Cathy Evans	41.51	Frank Sanella	2,350.00
Frank Sanella	87.49	H. Ellsworth Hobbs	3,138.67
H. Ellsworth Hobbs	47.80	Laura Shepardson	2,500.00
Laura Shepardson	50.54	Walter Dimock	3,000.00
Walter Dimock	53.59	Lynne Reilly	1,855.00
Lynne Reilly	160.95	Doris Boyle	910.00
Doris Boyle	13.96	L.J. & E.H. Chaffee	13,400.00
L.J. & E.H. Chaffee	205.84	Steven Hull Memorial	4,500.00
Steven Hull Memorial	68.03	Irwin Pottle	4,815.00
Irwin Pottle	109.19	Jean Shea	1,400.00
Jean Shea	65.02	Wayne Westall	9,725.00
Wayne Westall	582.72	David J. Richards	3,190.00
David J. Richards	163.22	Mark Carey	3,000.00
Mark Carey	311.15	Freeman Rosebrooks	4,750.00
Freeman Rosebrooks	82.59	D. Schofield	1,817.82
D. Schofield	73.15	J. Moffit	25,000.00
J. Moffit	600.84	J. Fallavollita	3,384.40
J. Fallavollita	329.68	E.A. Gomes	1,479.50
E.A. Gomes	148.64	N.J. Bennett	3,050.00
N.J. Bennett	123.30	John Chaffee	1,050.00
John Chaffee	482.42	Lyman & Violet Rosebrooks	23,852.97
Lyman & Violet Rosebrooks	480.91	Lillian Pottle	32,891.54
Lillian Pottle	27,130.34	TOTAL	\$172,666.88
Mary Dewitt	525.59		
Elsie Moscoffian	737.97		
Daniel Clem	1,185.76		
Susan Kirk	2,344.73		
OHS Scholarship	1,603.27		
TOTAL	\$47,841.30	TOTAL SCHOLARSHIP FUNDS	\$220,508.18

TRUST FUND REPORT as of December 31, 2018

<u>Miscellaneous Expendable Balances</u>		<u>Miscellaneous Non-Expendable Balances</u>	
ACCOUNT	BALANCE	ACCOUNT	BALANCE
<u>Assets</u>		<u>Assets</u>	
<i>Cash and Bank Accounts</i>			
C. Larned Entertainment	140.86	C. Larned Entertainment	10,000.00
Elizabeth Copp	4,530.91	Elizabeth Copp	2,000.00
C. Wellington	18,947.59	Hannah Harwood	3,000.00
Celebration Stabilization	9,170.90	R. G. Alverson	300.00
American Revolution	1,311.95	Oxford H.A.P.	98,755.75
Law Enforcement	4,263.77	TOTAL	\$114,055.75
Stabilization High School	11,056.70		
Stabilization Fund	457,611.38		
Sewer Stabilization	50,167.43		
Hannah Harwood	18,731.36		
R. G. Alverson	814.19		
Oxford H.A.P.	22,361.32		
Retirement Fund	113,811.08		
Conservation Fund	19,082.98		
Mun. Bldg. Insur. T. F.	79,458.70		
Trust Fund Group	6,190.96		
SPED Stabilization	50,362.23		
TOTAL	\$868,014.31	TOTAL MISCELLANEOUS FUND	\$982,070.06

Ending Market Values as of December 31, 2018:

FUND	BALANCE
Cecilia J. Smolenski/Millette Charitable Trust Fund I	\$2,182,503.02
Cecilia J. Smolenski/Millette Charitable Trust Fund II	\$1,545,843.68
Gahagan Family Scholarship Fund	\$603,001.15
George A. Pytko And Paul P. Pytko Scholarship Fund	\$58,942.36
Founders Day	\$6,006.69
George A. Morin Library Trust	\$153,855.91
Irwin And Lillian Pottle Scholarship	\$223,543.67
OPEB Liability Trust Invested	\$3,799,597.62
TOTAL SPECIALIZED TRUST FUNDS	\$8,573,294.10

PUBLIC SAFETY



“Government’s first duty and highest obligation is public safety.”

-Arnold Schwarzenegger

PUBLIC SAFETY

ANIMAL CONTROL

The Department of Animal Control falls directly under the Board of Health (and directly reports to the Town Manager and the Board of Selectmen). Animal Control is also associated with the Oxford Police Department (OPD). Animal Control works out of an office located at the Oxford Animal Shelter on Old Webster Road, but animal-related calls typically go through the Police Department. You can access Animal Control by calling the recorded Police line at (508) 987-0156 and the Police will page Animal Control, 24/7, you may call the kennel number at (508) 987-6047, or you may e-mail acontrol@town.oxford.ma.us.

This year Animal Control inspected 46 barns and 12 kennels and responded to 1,505 animal-related calls. Animal Control also investigated 16 bites to humans and issued 26 quarantines.

The Town of Oxford has a 24-hour leash law in its by-laws for dogs and also requires owners of dogs and cats to license their pets on an annual basis. Cat and Dog licenses are available in the Town Clerk's Office beginning in January. To avoid a late fee of \$10.00, please obtain your dog licenses by April 30th and cat licenses by February 28th; both are valid for one year. This pertains to all dogs and cats that reside in the Town of Oxford that are six months or older. If you no longer have your pet, please contact the Town Clerk's Office so they can adjust their records. All dog and cat licenses that are issued require valid proof of a current rabies vaccination from a licensed veterinarian.

Dog and cat licenses can be obtained at the Town Clerk's Office located in Town Hall or by mailing the appropriate fee and rabies certificate. The license will then be issued and both the original rabies certificate and current license document will be mailed back. In 2017, 2020 dogs were licensed and 688 cats. Other domestic/exotic animals require Special Permits; specific guidelines have been set pertaining to various species. The Board of Selectmen approves or disapproves these permits as requests are filed.

The Oxford Animal Shelter provides a safe, clean place for the stray animals of Oxford until they are returned to their owner or adopted to a suitable home. This year 98 animals made their way through the kennel. We housed dogs, cats, pigeons, chickens, guinea pigs, rabbits, and a Chinese Golden Pheasant, as well as wildlife, such as: raccoons, hawks, turtles and a Great Blue Heron.

Our Assistant ACO, Ed Hart, successfully completed the Animal Control Officers of Massachusetts Academy in June. Ed also works for the International Fund for Animal Welfare and he was deployed to Florida and South Carolina to help rescue animals during this year's disastrous hurricane season. Thanks Ed!

We have a few new developments at Animal Control this year:

- Deb Brindley and her crew raised money to support the Animal Shelter and some of those funds went to pay for veterinary costs for a dog that was hit by a car and suffered a broken leg and another dog with head injuries. Both dogs were successfully treated and found homes!
- A donation box at Walmart resulted in enough donations to supply the kennel for approximately 6 months out of the year.
- Access Oxford has done a fantastic job putting lost animals and adoptable animals on the local the access channel, which has resulted in several animals being returned to their owner.

In closing, I would like to thank our dedicated volunteers, Barbara Lempicki, Jack Carroll, Ali Poutre and Michelle Esposito for everything they do for the animals!

*Respectfully submitted,
Kathleen Flynn, Animal Control Officer*



BOARD OF HEALTH

The Board of Health has three volunteer members from the community, who are appointed by the Town Manager. These members are entrusted with the responsibility of preventing epidemics and the spread of disease, protecting Oxford inhabitants against environmental hazards, promoting and encouraging healthy behaviors, responding to disasters and assisting the community in recovery, as well as assuring the quality of accessible health services. The Board's tasks include: monitoring the health status of the Town, investigating probable health hazards, informing, educating and involving residents in health issues, developing policies that support community health efforts, assuring an expert public health work force, evaluating effectiveness, accessibility and quality of health services and developing new insights and innovative solutions to health problems.

Kerrie Singer	Chairman
David Escobar	Vice Chairman
Dina Costa	Member
Laureen A. Menard	Administrative Assistant
James F. Malley	Board of Health Inspector
Paul D. Mazeika	Plumbing/Gas Inspector
Steven Garabedian	Food Inspector

The Board continues to educate the public and update their own knowledge in regard to new developments in State laws and regulations. The Board revised the Tobacco Regulations and raised the Minimum Legal Sales Age to 21. The Board is working in collaboration with the Oxford Police Department in the development of Bodywork Regulations. We are hopeful to initiate the regulations in 2019.

The Board continues to work on Emergency Preparedness and would like to thank the Fire Department, Police Department, Town Manager and the Oxford High School Principal for their constant support and help with the Emergency Preparedness Plan.

Permits Issued:

Percolation Tests and Deep Hole Observations	66
Septic Permits	70
Wells	13
Food Permits	81
Installer's Licenses	39
Hauler's Permits	29
Plumbing Permits	149
Gas Permits	73
Body Art Practitioners Permits	5
Body Art Facility Permits	3
Tobacco Permits	18

The Administrative Assistant maintains the Board of Health office on a daily basis. The Board of Health staff works in close cooperation with the Building, Gas, Electrical and Plumbing Inspectors, the DPW, Planning Board, Conservation Commission, Fire Department, Police Department and Superintendent of Schools. This cooperative activity has improved the level of communication between agencies. It has also improved the efficiency of activities in regard to all departments that are entrusted with the enforcement of public health and safety environmental protection laws.

The Board of Health and its staff wish to thank the Board of Selectmen, the Town Manager and all of Oxford's Town Boards, Committees and residents, who have worked with us in addressing many issues that were brought before the Board.

*Respectfully submitted,
Kerrie Singer, Board of Health, Chairman*

BUILDING DEPARTMENT

It is the duty of the Building Commissioner to administer and enforce the provisions of the Zoning By-Law of the Town of Oxford and in accordance with the State Building Code. The Building Department considers all matters relating to zoning, including requests for zoning approvals and determinations, issuance of building permits, investigation of complaints, issuance of violation notices and enforcement of special permits, site plans, and variances granted by the Planning Board and Zoning Board of Appeals. The Building Department works in conjunction with the Land Management Department to ensure compliance of Town and State rules and regulations.

Following is a list indicating the number of permits issued by the office of the Building Commissioner during 2018:

Above Ground Pools	14
Additions	13
Accessory/In-Law Apartment	4
Barn	1
Carport	1
Chimney	2
Commercial – New Building	3
Commercial – Remodel/Repairs	11
Commercial – Additions	1
Demolition	6
Enclosed Porch	3
Garage	8
In-ground Pool	3
Miscellaneous – Residential & Commercial	20
New House Single Family	12
New Duplex	1

Pellet Stove	24
Porch	2
Public Utility	7
Remodel – Residential	63
Roof – Residential & Commercial	83
Shed	5
Sheetmetal – Residential & Commercial	17
Siding	19
Sign	15
Solar Panels – Residential & Commercial	38
Temporary Trailer	3
Weatherization	38
Window	36
Wood Deck	17
Wood Stove	5
TOTAL PERMITS ISSUED	475

The total value of building construction for 2018 is estimated to be \$16,650,000.00 and fees collected were approximately \$110,000.00.

Noteworthy building permits issued in 2018 were for a large scale solar project on Old Webster Road and the rebuild of a commercial building at 710 Main Street that had been destroyed by fire in 2017.

In 2018, the Building Department, along with reviewing the applications for the above listed building permits and conducting inspections for the same, responded to more than 100 requests for zoning approval or determination, responded to numerous complaints and violations, and conducted required inspections for places of assembly. The Building Department saw some changes in 2018. Building Commissioner Ronald DeSantis retired and Commissioner Robert Lanciani joined the Department.

There were approximately 352 electrical permits issued in 2018 and the fees collected totaled approximately \$59,500.00.

The Building Department wishes to express its thanks to the Town Hall Staff and Town Boards and Departments for their assistance in the many applications that are submitted for review.

Respectfully submitted,

<i>Robert Lanciani</i>	<i>Building Commissioner</i>
<i>Wesley Mroczka</i>	<i>Assistant Building Inspector</i>
<i>Alfred Banfill</i>	<i>Electrical Inspector</i>
<i>Ronald Stevens</i>	<i>Assistant Electrical Inspector</i>



FIRE-EMS DEPARTMENT



2018 has again proven to be an exciting year filled with a slight increase in overall call volume, departmental changes and a focus on the betterment of our department. One significant change was the addition of staff. The Department applied for a SAFER (Staffing for Adequate Fire and Emergency Response) grant in early 2017. These grants, offered by FEMA, are extremely competitive requiring a community to demonstrate a lack of manpower based on National standards and the need for federal assistance. Fortunately for both Oxford's citizens and the Fire Department, the application was awarded in August of 2017 with a start date of January 2018.

This grant has allowed the Department to add 2 new Firefighter/EMT personnel. The Department is also moving forward with an additional Firefighter/Paramedic, thereby increasing our ability to deliver an increased level of Advanced Life Support services (ALS). These additional firefighters will bring our total compliment up to 18 firefighting personnel, with 15 of those members assigned directly to the fire suppression and EMS delivery groups.

With the grant and the additional position, we welcomed Firefighter/EMT Kevin Holstrom, Firefighter/EMT Benjamin Lewis and Firefighter/Paramedic Mark Williams to our full time staff compliment. In addition, we welcomed three new on-call members, Firefighter Christopher Doeg, Firefighter Tyler Desautels and Firefighter Nicholas Fresolo. All of our new personnel either have or will be attending the Massachusetts Fire Academy to obtain their Firefighter I/II certifications. Initial recruit training involves a commitment to attend 240 hours of training with extensive at-home studying requirements. Following that initial training, state mandates for continued training are a challenge for many, while trying to work and have a healthy family life, making it difficult for the on call/per diem Staff to meet these obligations. We are very thankful for the devotion of our members that are able to uphold this standard among multiple others.

With the addition of these positions, we were able to recapture sixty six percent of the EMS calls that we needed mutual aid to cover in 2017. The additional staff also allowed us to respond to over ninety eight percent of the structure fires in town with the National minimum standard number of firefighters on the first due fire engine. These additional staff members have certainly had a positive impact on life safety and property protection for our community.



Our Department has continued to focus on training and the safety of our personnel. Great things have been and continue to be accomplished by our dedicated and passionate staff of professionals. 2017 saw a “back to the basics program” theme for all of our training. In 2018, we were able to build off of the “back to the basics program” and evolve into more challenging skills and evolutions. The training topics have increased and we are able to train on new topics each week throughout the year to advance our knowledge base.

Our devoted members are always eager to train and often attend many outside trainings with the intent of bringing the information back to share with the rest of the department. The outside trainings include the Massachusetts Fire Academy, Regional Technical and Dive Rescue Teams, conferences and outside agency sponsored events. In 2018, our members combined attended 168 fire and EMS training sessions, totaling 2299 training hours.



Every year, the Oxford Fire-EMS Department educates school age children, as well as seniors, in fire prevention and safety. These opportunities are developed and funded through the Department of Fire Service's S.A.F.E. (Student Awareness of Fire Education) and Senior S.A.F.E. programs, and 2018 was no exception. The S.A.F.E. program, which is taught to children in grades Pre-K – 5th, reached approximately 1,220 children and educated them on such things as "Get low and go," "Stop, Drop, Cover your Face and Roll," "Don't play with matches," and "Get out Stay Out."

We also held several station tours and introduced the children to life in the fire house. This year was the first time in a number of years the open house was held at fire headquarters. We had approximately 500+- visitors and are looking forward to improving the program for next year. Additionally, Oxford Fire-EMS does our best to get involved in as many community activities as possible, ranging from fundraisers to our annual tour with Santa on our fire trucks.



Through our efforts with Senior S.A.F.E., we have implemented the new OFD Newsletter, which is published and distributed throughout the town monthly. With the help of the Meals on Wheels program, this newsletter is distributed to those that may not be able to get it otherwise. The OFD Newsletter is geared towards education, but also allows us to introduce the general public to our

members, as well as get information out about different high intensity calls that we may have had. Our S.A.F.E. educators have also run two successful Health Fairs and visited the Senior Center monthly with educational programs. It is through the dedication of our S.A.F.E. educators that we are able to put on a successful program year after year.



2018 marked the end of an era for OFD. The members decided to retire our current patch with the morph style emblem and replace it with the one seen above. The new department patch is a little more traditional than the previous. The new patch design allowed us to incorporate the town seal as well as honoring the roots of our town.

August of 2018 saw the departure of Interim Chief Paul Ford (Center) who spent a little over 18 months with us in that role. During Chief Ford's tenure with our department, he was able to offer guidance and support for changes made to quite a few standard operating guidelines, increase our staffing and funding and laid a solid foundation for the future of our department. Thank you Chief Ford for your leadership, the education you provided to all of us, and the reminder of the importance of tradition within our industry. Good Luck in your future endeavors!



The Department's Community Emergency Response Team (CERT) program is comprised of local residents, who volunteer to support the Department at major incidents, participate in public education programs and staff the shelters during large storms. These volunteers are highly trained and donate a lot of their own time and skills to ensure the safety of their fellow residents. These volunteers participated in regional training with other CERT programs and trainings with this department. CERT members assist in many department-sponsored charity events, public education and Senior Outreach programs.



The Worcester Bravehearts, along with St Vincent Hospital, honored Oxford FIRE-EMS member Tom Walsh (right) for his work in Emergency Medical Services. Tom Walsh has been a dedicated member of Oxford FIRE-EMS and has served the Town of Oxford for over 38 years. The Oxford FIRE-EMS Honor Guard was at the event displaying the American Flag during the National Anthem.



The Department wishes to thank the family members of the dedicated staff, who suffer the absence of a loved one at family meals and functions so that they may serve their community.

The Department also wishes to thank the community for its support of the members. Thank you to the Board of Selectmen, Town Manager, Police Department, Department of Public Works and all the Departments at the Town Hall, who ensure a smooth and efficient daily operation.

FY 2018 Department Statistics

Fire Responses:	711	+ 6.25% from 2017
<u>EMS Responses:</u>	1857	-1.5% from 2017
Total Emergency Incidents:	2568	+1% overall from 2017
Inspections/Complaints:	618	
Permits:	626	
<u>Burn Permits:</u>	220	
Total Permits/Inspections:	1,464	
Safety/Education Programs:	1220+ students	
<u>Senior Education:</u>	300+ seniors	
Total Students Reached:	1520+	
EMS Revenue:	\$798,395	
Permit/Inspections Revenue:	\$29,296	

INSPECTIONS		2017		2018		Change
		Quantity	Fees	Quantity	Fees	
26F ½ Smoke/Carbon Monoxide alarm inspections		246	\$13,200	206	\$10,300	-16%
Annual inspections		4	\$100	25	\$275	525%
Cargo tanks		3	\$75	7	\$175	133%
Fire Alarms		30	\$1,200	33	\$1,650	10%
Fire Safety		11	\$550	11	\$550	0%
Oil Burners		55	\$1,860	74	\$1,975	35%
Occupancy		11	\$260	206	\$8,165	1773%
Propane		47	\$2,300	53	\$2,650	13%
Suppression system		4	\$200	3	\$150	-25%
Underground storage		3	\$100	8	\$200	167%
Total		420	\$19,845	440	\$26,090	5%

*Respectfully submitted,
Jon Belanger, Acting Chief/Paramedic*

POLICE DEPARTMENT

I am pleased to present you with the Department report for 2018. Your officers continue to work diligently answering calls for service, as the volume of people and traffic that move through our town continues to grow. We want to thank you for the support that is shown to our members every day as we address varying degrees of crisis as they occur. Policing in today's society is demanding. Rest assured that your police officers and E 911 dispatchers are up to the challenge. They are properly trained through continuing education and are courteous in their relations with the public at large. All take pride in their careers as law enforcement professionals and are glad to serve the citizens of Oxford.



We were fortunate to have five officers complete the full time police academy in 2018. At the April 11th ceremony, Officer Richard Fairbanks and Officer Michael Fournier graduated. At the November 14th ceremony, Officer Andrew Gray, Officer Robert Amaral & Officer Ryan Kasik graduated. All attended the Reading MA Police Academy. They are welcome additions to the Department as we attempt to maintain our full time staffing level of 22 officers.



(Academy Graduation: Kasik, Gray, Amaral and Sgt. Conlon)

Two veteran officers were promoted in 2018. In March, Sergeant William Marcelonis attained the rank of Lieutenant. Bill began his police career with the department 28 years ago as a Dispatcher as he made his way to Patrolman, Detective and Sergeant. The Lieutenant has acquired many commendations for his actions in the field and his tenacity to thoroughly and effectively investigate cases.



(Lt. William Marcelonis & Oxford's 1st Lt. Ronald Gagner-retired)

In June, Officer Jason Burdett was promoted to the rank of Sergeant. Jason arrived at the department 14 years ago. Sgt. Burdett has experience as a K-9 Officer, SWAT team member, drug task force officer and a sexual assault investigator. The Sergeant has many department commendations and letters of thanks from the public at large. Jason proudly served his country as a United States Marine.



(Sergeant Burdett & daughter Aria)

We are truly fortunate to have both of these officers in leadership positions in the Department. They both lead by example and give 100% when they report for duty.

I would like to recognize Sergeant Robert Green, who retired in September after 32 years of service. Sergeant Green graduated from the police academy in 1986. While at the PD, he worked the majority of his career on the 3p-11p shift. In 2003, he was promoted to the rank of Sergeant. In addition to his duties as Sergeant, Bobby worked as an investigator in the areas of narcotics and sexual assault. All at the PD wish him well in retirement!

Your officers continue to do great work every day they report for duty. One of the highlights of my position is presenting commendations. Three officers were recognized for exceptional service in 2018.

In June, Officer Robert Picard received a Class C commendation for going above and beyond the call of duty. The citation reads as follows; "As police officers, we are charged with helping our citizens in times of need and crisis. Your compassion and thoughtfulness exhibited over the past year in lending a hand to a homeless citizen makes us proud to have you as a member of this department. The encouragement and support you provided is exemplary. Because of you, this citizen now has a home and the security he desperately needed."

In October, Officer Michael Gifford received a Class A commendation. Officer Gifford responded to a report of a man on the I-395 overpass. Reports to the dispatch center indicated that he was going to jump onto the highway below. Officer Gifford's quick response to the call and the actions he took upon arrival prevented the man from falling off the bridge. Upon his arrival and without hesitation, Officer Gifford reached over the rail and pulled him to safety.



(Class A Commendation: Chief Saad - Officer Gifford - Sergeant Conlon)

In November, Officer Kenneth Mead received a Class B commendation. During the early morning hours of November 7th 2018, he encountered two suspicious individuals walking on Wayne Avenue. Officer Mead engaged them in conversation and subsequently determined that they were responsible for a series of vandalism and destruction that had occurred throughout the neighborhood. Many cars and various properties were spray painted. The two were arrested and held accountable for thousands of dollars in damage.

The dispatch center continues to be a very active one and challenging to the E-911 professionals. Our dispatchers do a phenomenal job meeting the demands of Police, Fire and Emergency Medical Services. I have made efforts to provide an additional part time dispatcher on shift during peak periods of activity in order to provide relief for the staff, resulting in more efficient services. We were fortunate to receive grant funding in the amount of \$46,000.00 to supplement personnel needs and an additional \$10,000.00 to defray the costs of training and continuing education for the E-911 staff. In 2018, two significant advancements occurred in the Oxford dispatch center related to the Next Generation E-911 system. Namely, text to 911 & direct 911 cell phone calls. The new texting feature allows an individual in crisis to silently notify police should they not be able to speak. The latter geographically finds your location and patches you directly to Oxford Dispatch. Prior to this innovation, all 911 cell phone calls were routed to a State Police call center and then transferred to OPD.



(OPD Drone- DJI Inspire 1)

We know that the future of policing is evolving by way of technological advances to better assist officers in the field. Computers in the cars, cruiser cameras for motor vehicle stops and advanced cell phone investigative techniques are just a few to mention that benefit Oxford officers. Pictured is the OPD Drone. We are proud to say that Oxford is one of the few police departments in the Commonwealth to establish a formalized drone deployment program. Our drone pilot, Officer Craig Gagner, has been instrumental in establishing the veracity of the program by meeting FAA guidelines and protocols. The drone flies with an aviation insurance liability policy, should an unforeseen accident or crash occur. The department acquired the

drone in April and has since had 20 deployments in 2018. We have assisted local SWAT & K9 teams as they respond to incidents. The Department has also offered the services of the drone to our local fire department, department of public works and building maintenance departments.

A key element of the drone is providing real time visibility in environments that would not be accessible to emergency personnel; thereby providing an increased situational awareness. Distance, terrain and dangerous conditions present challenges that can be overcome with drone technology. As a result, quick and accurate decisions can be made in the field.

I am proud to report that Oxford Officers continue to offer their time and resources to assist in efforts to help with charitable causes.

Last October, you may have noticed several officers wearing 'pink patches' on their uniforms. This was the first year that Oxford Officers participated in the campaign. We decided to rally around the Adam Bullen Memorial Foundation. Adam lost his fight to cancer in 2000. This Oxford family created the Foundation in order to have a charitable organization 501(c)3 that would provide emotional and financial support for children and adults with cancer. Its goal is to help patients and families through the many stages of this life threatening disease. The family states that they will always remember that it is the little things that make a difference. The Bullen's want to let families know they are not alone in this fight. Their goal is to put a Smile on a Cancer patient's face!



Once again, Oxford Officers participated in 'No Shave November' to help veterans in "The Home Base" program. We recognize the sacrifices our veterans make in order for us to have the freedom and way of life we enjoy today. Home Base is sponsored by Mass General Hospital and the Red Sox Foundation. Their goal is to evoke conversation, raise awareness and break the stigma associated with post-traumatic stress (PTS) and other invisible wounds of war. In November, 117 police departments and sponsors raised \$232,000 for the cause.

December was also a busy month for police department staff participating in the annual Operation Santa. We collected many toys and jackets to give away to families right here in Oxford. 119 children were given gifts this year. The party held at the Community Center was attended by Mr. & Mrs. Claus and their helpers. Children were served with pizza and soft drinks. Because of the incredible generosity of local resident contributions, department members were able to assist an additional 70 families at Christmas with gifts. Police staff, in conjunction with Fire Department personnel, makes this event a yearly success. An annual 5k Road Race held in May and a spaghetti supper sponsored by New England Pizza contribute to the cause. Special thanks to Deb Light, Brittany Morgan and Jessica Prefontaine.

As an added fundraiser in December, a decision to help out the Friends of Oxford Dog Park initiative was done by taking up a personal collection from the officers and providing the group with \$770.00 to help them reach their goal.

2018 Statistics

As of December 31, 2018, the Police Department is comprised of 22 full-time Officers, 5 part-time Officers, 5 full-time emergency Dispatchers, 6 part-time emergency Dispatchers and an Administrative Assistant to the Chief.

Arson	2
Assaults (To include Domestic Violence)	70
B&E	9
Counterfeit & Forgery	6
Embezzlement	1
Drug Violations	14
Drunk Driving/Impaired operation	32
Drunkenness (P/C)	15
Kidnapping (Domestic Related)	0
Liquor Law Violations	5
MV Theft	9
Property Destruction	59
Rape	13
Thefts	156
Robbery	7
Weapons Violation	6
<u>TOTALS</u>	
Arrests	521
Incidents	700
Citations	1156
Parking Violations	89
Accidents Investigated	342
Calls for Service	33,037
Orders Served	102

A significant number of Firearms Licenses were processed in 2018. The Department processed 437 firearms licenses. This number includes new applications and renewals. A total of \$37,025.00 was generated from licensing fees. \$27,712.50 was forwarded to the Commonwealth and \$9,312.50 was retained here in Oxford for the general fund. Should you be interested in a firearms license, please stop by the PD and pick up an application in the main foyer. You can also get an application on our web site; <https://www.town.oxford.ma.us/police-department/forms>. If you are a first time applicant, you will need to take a firearms safety course.

The Police Department continues to appreciate the fine working relationship that has been established with all town personnel and departments. Often times, collaboration between departments must exist in order to accomplish community goals and objectives.

*Respectfully submitted,
Anthony P. Saad, Chief of Police*

PUBLIC SERVICE



“There’s no greater challenge and there is no greater honor than to be in public service.”

-Condoleezza Rice

PUBLIC SERVICE

BANDSTAND COMMITTEE

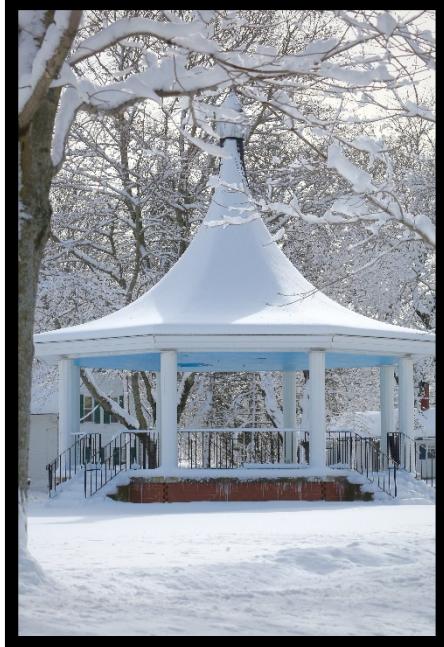
In May of 2018 the Bandstand Committee met. The committee includes the following members:

- Tony Troiano, President
- Carole Fegreus, Treasurer
- Connie Tagg, Clerk
- Rose Wing
- Robert Krasinskas

Our summer season began in July with five concerts at the bandstand:

1. July 29, Auntie Train Wreck
2. August 5, Holdin Back
3. August 12, Michael Davis Band
(Cancelled due to rain)
4. August 19, Dave Gable and Able Tones
5. August 26, Squeaky Wheels

All concerts were on Sunday from 2:00 to 4:00 p.m. We are looking forward to continuing to have concerts in 2019.



This year's activities were sponsored by the Cecelia J. Smolenski-Millette Charitable Trust and the Oxford Lions Club. We would like to thank our sponsors for their generosity; without them we would not be able to provide the entertainment and activities that we have.

The Christmas lighting ceremony was held on Sunday, December 9, 2018. There were so many people who were involved in making this event a success. They are: Troop 147 Boy Scouts, R.C. Rheault, who decorates the bandstand each year, Santa Claus, the Oxford Fire Department, who brought Santa by special delivery via fire truck and delivered the hot chocolate, Bass DJ for providing the Christmas music, Joyce Sirard and the NJROTC for participating in the Nativity Pageant and the Oxford High and Middle Schools for their beautiful gift of music and Robbins Garden Center, who supplies a beautiful Christmas tree every year. Lastly, I would like to thank all the volunteers, Connie Tagg, Carole Fegreus, Rose Wing, Robert Krasinkas, Steve Esposito and the EMS fire duty crew.

As 2018 ends, our third year was filled with activity and a great sense of community. The committee looks forward to many more exciting events at Joslin Park Bandstand.

*Respectfully submitted,
Tony Troiano, President, Oxford Bandstand Committee*

OXFORD COMMUNITY CENTER

The Oxford Community Center (OCC) is a publicly-owned facility, whose mission is to provide a comfortable environment that encourages creative, intellectual, healthful living and recreational pursuits that address the needs and desires of the community. Within the building confines of the Oxford Community Center, one can also find the Oxford Superintendent's office of the Oxford school district, the Oxford Ecumenical Food Shelf and Access Oxford, Inc. We are all located at 4 Maple Road. The Community Center also operates the Splash Pad at Carbuncle pond. Oxford's Splash Pad continues to be popular and this past summer over \$9,000 was raised in pass fees to pay for the water and staff.



OCC Summer Program and Children's Programs

The children's programs flourished at OCC in 2018. We offered All and Half Day summer programs for boys & girls in grades 1 through 6. A Counselor-in-Training program was also offered for teens aged 14-16. Children that attended our All and Half Day Programs received swim lessons on a daily basis, along with crafts, games and other related activities. Eight field trips were offered to the children who attended the All Day Program. Bus trips included children participating in miniature golfing, summer tubing and an ultimate obstacle course. Parents who only wanted their child to participate in swim lessons had the option to just enroll in the lessons, but needed to remain on the premises during the lesson. OCC believes that all children need to have the opportunity to learn how to swim, because swimming is a survival skill. A five week Kid Zone summer program was offered to boys & girls ages 3-6. Each week a different theme was offered and ran four days a week, 2 ½ hours per day. The In-house Summer Basketball League for boys and girls 6-16, along with a Basketball Skills and Drills Clinic for boys and girls ages 6-12, grew expediently. Both the basketball league and skills and drills clinic were held on our outdoor basketball courts a few nights per week for 7 weeks. Also offered this past summer was a Field Hockey Clinic and a couple of different Mad Science classes for grades 1-5.

Our school year program registrations, offered to boys and girls ages 3-15, were well attended. We added several new programs, including an art program taught by a trained artist, a “Wicked Cool for Kids” Program and an Introductory to Ballet program for ages 3-7. Cooking classes, Safe Kids 101 and Start Smart Basketball/Soccer programs were once again offered. Our most popular programs continue to be our All Day Summer Program, In-house Winter/Summer Basketball Leagues and the Softball/Baseball Hitting & Fielding Clinics.

In all, the Oxford Community Center children’s programs saw a substantial growth in attendance with over 1,629 more children’s visits than the previous year. In 2018, the visits by children totaled 8,129.

OCC Fitness Center

Our Fitness Center continues to offer high-quality programming to our very loyal members. Our Group Fitness schedule offers morning and evening classes to all ages – teens through our eldest class participant, who is currently 93 years young! Classes include Group Power® (full body weight lifting), GEAR Indoor Cycling, Zumba®, Zumba®Gold, PIYO, 3 varieties of Yoga, Tabata (high intensity intervals for short durations), Guided Meditation, SilverSneakers Classic, CardioCircuit and YogaStretch, as well as Barre for Balance, Barre Above and other freestyle cardio and strength/endurance based classes.

Our GEAR Indoor Cycling program was added this year! During winter-weather months members enjoy a comfortable, safe place to ride and in the hot summer months enjoy the A/C for classes! Tai Chi continues to be very popular. This class is martial arts in slow motion, to improve balance, flexibility, range of motion and inner peace. We have also added a Guided Mindful Meditation class to help with stress management and mindful living.

Also new in 2018, we offered a series of Women’s Wellness Workshops, addressing topics related to healthy aging. In 2019, we plan to expand our offerings in this area.

The cardio room is enjoyed by members ranging in age from 18 to 90! In that room we have treadmills, elliptical and elliptimill machines, a recumbent bike, as well as weight machines and a free-weight room. In total, we enjoyed over 14,000 visits to our Fitness Program in 2018!



The Fitness Manager and our Certified Instructor/Personal Training Team would like the local community to know we truly care for your health and wellness, and program our classes to help you maximize both. We continually study and work to improve our knowledge and maintain our certifications. We enjoy getting to know our class participants and watching their progress toward goals, the enjoyment of finding new friends and the satisfaction that comes with a great workout. Please stop by to visit and learn what OCC Fitness is all about.

The construction of the new Carbuncle Pond beach house continued in 2018 by Bay Path, contractors and the Department of Public Works. The Oxford Community Center is looking

forward to the day that new bathrooms, first aid station, emergency shelter and other new uses for the building become a reality. Meanwhile, the Director of Community Programs received permission from the Conservation Commission to allow the Town to replace the sand on the beach. Eagle Scout Vincent Johnson completed his project by creating a new picnic area overlooking the beach area.

We thank you for continuing to support our programs throughout the year and look forward to serving you for years to come!

Free Space use by Various Local Not-for-Profit Groups

Oxford Youth Soccer (registrations and monthly board meetings)

Oxford Little League (Spring and Fall-ball registrations)

Oxford Webster Youth Football and Cheer/Pirates (monthly board meetings)

Pink Hippies (free yoga classes for breast cancer patients) – weekly/Saturday a.m.

Operation Santa Christmas Party – 1st weekend of December

Available space at the Community Center may be rented and listed are some of the rentals that occurred during 2018: the Oxford Senior Pitch League, Family Behavioral Health Associates, a men's basketball league and various birthday parties and other miscellaneous hall rentals.

Thank you to all who utilized the Oxford Community Center this past year and special thanks to our town support departments – Department of Public Works/ Facilities Maintenance. Without your help, OCC and Carbuncle Pond could not operate efficiently.

Respectfully submitted,

Stacy K. Barr, Director of Community Programs

Shelley Lambert, Fitness Program Manager

Lisa Hitchings, Program Manager

Program Staff: Keith Giard, Mary Brodeur, Claude Bingham, Stacy White and the 2018 summer staff and volunteers



CONSERVATION COMMISSION

The Oxford Conservation Commission administers the Wetlands Protection Act and permits projects in or near wetlands and streams. The Commission spent most of its time in 2018 reviewing site plans and conducting inspections for new and ongoing projects. Permitting for the year consisted of New Houses (7), Septic Repairs (5), Commercial Parking Lots (2), Miscellaneous Site Work (5) and Stream Habitat Restoration (1). The Commission also issued 17 Certificates of Compliance and one Emergency Certification.



The Greenbriar Osprey WebCam captured the activities of a pair of osprey and their three chicks in their nest perched up high next to the ballfield at Greenbriar. This is the third year of watching the birds and also the most successful brood. All three chicks were fed well and grew to almost full size before flying south for the winter. The WebCam will be turned back on in April 2019 for viewing another season of the birds. Funding for this project was provided by the Cecelia J. Smolenski/Millette Charitable Trust.

In June, the Commission once again co-sponsored the Family Fishing Festival at Carbuncle Pond with the Massachusetts Division of Fisheries and Wildlife. Over 125 people attended and experienced volunteers taught basic fishing skills such as baiting and casting to those new to the sport. The Commission hopes to continue offering this fun event annually.

At the end of 2018, membership on the Commission included Robert Manuel (Chairperson), Edward Stuczko (Vice Chairperson), Arthur Firl, William Zoldak, Albert Shahnarian and Paul Cunningham. Staff includes Judy Lochner, Conservation Agent and Alysia Turner, Clerk. In December, the Board of Selectmen recognized all Commissioners with Certificates of Appreciation for their many years of volunteer service. Two members, Mr. Shahnarian and Mr. Firl have served on the Commission for twenty years.

The Commission generally meets the first and third Wednesday evenings at the DPW Headquarters, 450 Main Street, where all interested and concerned parties are welcome to attend and participate. The Commission works with many other Town Boards and Departments and wishes to thank them all for their assistance during the year.

*Respectfully submitted,
Robert Manuel, Chairman*



COUNCIL ON AGING



How important is your Senior Center to older adults?

Your Senior Center is designated as a community focal point that not only provides helpful resources to older adults, but serves the entire community with information on aging; support for family caregivers and innovative approaches to aging issues. It also offers opportunities for social interaction and fitness opportunities. Activity participation is essential to quality of life. Activities have important life benefits, which reduce the risk of depression, reduce cognitive decline and enhance social connectedness.

Older adults, who utilize senior centers, learn to manage and/or delay the onset of chronic disease and experience significant improvements to their physical, social, spiritual, emotional, mental and economic well being.

In 2018, there were over 11,500 visits to the Oxford Senior Center by over 715 seniors. 7,500 visits to the Senior Center were attributed to various events held. Our in-town van registered over 3,000 rides to various locations, such as: the grocery store, banks, the post office, Wal-Mart, drug stores, local dentists/doctors, the Community Center and, of course, the Senior Center.

We were fortunate to return to a five day per week out-of-town van transportation schedule by returning to the Worcester Regional Transport Authority (WRTA) in July. This transition was particularly important so seniors had more options/access to medical appointments. We hired two part-time van drivers, whose salaries were reimbursed by WRTA.

The Oxford Council on Aging receives State grant money from the Executive Office of Elder Affairs to help defray municipal costs of operation. In addition, State and Federal funding is used to fund Tri-Valley Services, who has a contract with the Town of Oxford to provide the Meals on Wheels, daily lunches and many other social services for the most frail, vulnerable and homebound seniors. Additionally, continued catering services from Isador's has increased the quality of food offered to our seniors at a reduced rate, which was partially subsidized by the Town.



The Senior Center's annual Christmas party, Volunteer Recognition Luncheon and annual Veterans Luncheon were very well attended this year.

Some of the new programs offered in 2018 included the adoption of the Senior Tax Write-off Program, Groove Walking, quilting classes, The Gift of Years support group, the laminating of the new Medicaid cards, Tai Chi and Reiki demonstrations, a Country Western Hoedown, Ukulele Strum and a senior safety and self-defense demonstration. The Oxford Fire Department, in partnership with the Red Cross, offered free smoke detectors to seniors upon request. Our outreach coordinator recorded over 870 service contacts with Oxford seniors and/or caregivers in 2018.



In 2018, we lost one of our long time Council Members Joan Kasabula, but welcomed new member Robert Krasinskas.

Many thanks to all Staff, Council Members, Board of Selectmen, acting Town Manager Dennis Power (for helping us return to the WRTA van service) and to the Department of Public Works/Facility Maintenance for their continued support. We look forward to working with new Town Manager Jennifer Callahan.

*Respectfully submitted,
Stacy K. Barr, Executive Director*

CULTURAL COUNCIL

The Oxford Cultural Council (OCC) was allotted \$8,761 in funding for Fiscal Year 2019; \$1,462 was the remainder left over from unreimbursed grants from the previous cycle and the additional funding was granted by the Massachusetts Cultural Council (MCC). Eighteen applications were submitted, all via the online application option, and sixteen applications received either full or partial funding. The Oxford Cultural Council receives its appropriation from the Massachusetts Cultural Council. The OCC directs funds to individuals and organizations that are dedicated to productive and creative efforts in the arts, humanities and interpretive sciences. Applications may be found either at the Oxford Town Hall or online at <http://www.mass-culture.org/Oxford>.



During 2018, the Oxford Cultural Council advocated for MCC funding to our State delegation. The Oxford Cultural Council discussed and tabled a proposal to merge with the Charlton Cultural Council. The Subcommittee on Funding Live Animal Acts drafted a guideline on future funding of grant proposals involving live animals.

The Oxford Cultural Council currently has ten members; six new members were appointed in 2018. New members are welcome. The Council holds four meetings per year. If you're interested in joining, contact the Oxford Cultural Council at oxfordculturalcouncil@gmail.com. You can also find us on Facebook, where we talk about the various events that we sponsor and other related news.

Chair, Lauren O'Neill
Secretary, Sarah Rulnick
Co-treasurer, David Gustafson
Jr. Co-treasurer, Victoria Rulnick
Members: Susan Grenier, Amanda Luisa Nicastro, Patti Rodier, Jennifer Woodward, Alice Walker, Sarah Champagne

*Respectfully submitted,
Lauren O'Neill, Chairperson*

FENCE VIEWER

Fencing requires a view of the existing markers, if they are available. You must use modern means of verifying correct measurements and records, as well as a history of the area, to solve most problems. Properties with no old markers require research at the Town Hall Assessor's Office, where you can obtain a map of the area indicating property lines.

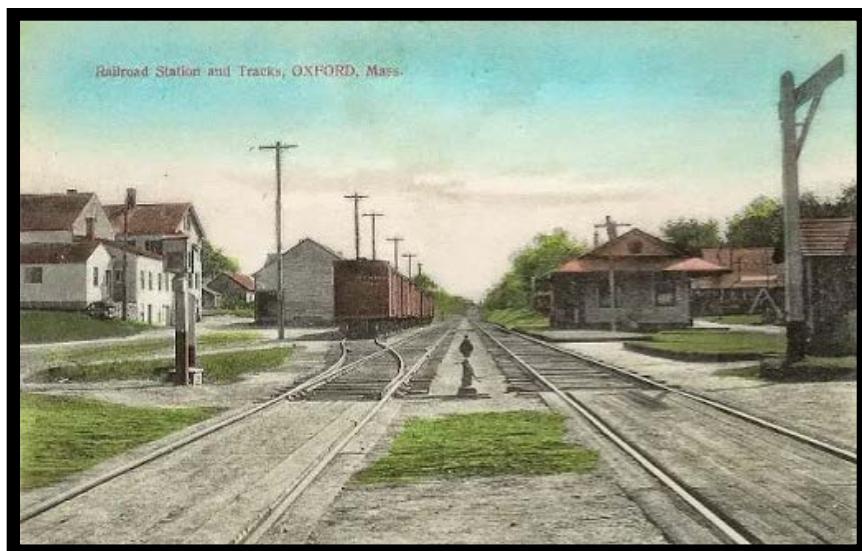
Please contact the DPW office at (508) 987-6006, if you need help with a fence problem.

HISTORICAL COMMISSION

The “Village Business District” zoning was adopted in 2018 by Town Meeting vote. Central to that concept is Oxford Center, a repeatedly designated historically-sensitive area. Looking back, we know that the Center of Oxford has moved twice.

In 1686, French Huguenots established the Settlement of New Oxford in the Southeast corner of the much larger English Grant. The Settlement itself was located on a West facing hill between the main trail through Oxford Plains (Main Street) and the Huguenot Fort at the top of today’s Fort Hill Road. The settlers constructed their shelters along the main path (Huguenot Road) through the Settlement. The Huguenot Temple was built on a knoll partway up the hill with the minister’s home just across the path. This site may very well have been considered the Center of the Settlement since the Huguenots came in search of religious freedom. In 1713, the English began to settle where the Bay Path (Federal Hill Road) intersected the main trail between Canada and points south (Main Street in Oxford). This area became known later as the North Common (Main Street/Dana Road). Even though the North Common area was valued for being the geographical center between Oxford’s Northern and Southern boundaries, stronger influences to relocate the Town Center would prevail.

The location of the present Oxford Center did not come about easily. It followed a long and sometimes very bitter struggle between residents, business owners and church congregations. Some recognized the advantage of the topography of the Oxford Plains and the natural crossroads in the middle of that wide expanse and others advocated for the North Common. By the mid 1850’s, politically influential residents and business owners with financial means began to enlarge smaller homes and construct impressive homes along the wide Main Street. More shops and small businesses sprung up at the crossroads and four church congregations constructed Houses of Worship in the area. The Train Depot was also built here to accommodate passengers and manufacturers’ buying and shipping of goods. By the time Memorial Hall was dedicated in the 1870’s, the long struggle over the location of Oxford Center concluded. This Center evolved as the heart of the community. It had become a destination.



About one hundred years after the relocation of the seat of town government from the North Common to Memorial Hall, some changes began to occur at the Center, which alarmed residents, because with each building demolition, another piece of the Town's identity disappeared. With strong community support, solid historical documentation and public surveys conducted through grant programs, the Center was repeatedly declared to be a historically sensitive area. In 2011, the "Oxford Main Street Historic District" was named to the National Register of Historic Places based on the presence of so many significant public and private properties. With the adoption of the Updated Master Plan in 2018, to seek "ways to strengthen the downtown area and enhance its sense of place," along with the "Village Business District" zoning, Oxford Center may once again emerge as a destination.

The Oxford Historical Commission (OHC) is grateful to many people for their on-going assistance, support and the donations of historical documents for preservation. The OHC is grateful to receive photographs, obituaries, postcards, family histories, newspaper articles, local scrap books, school publications, etc. Of note, is Robert Shedd's latest donation of a collection of eighty different postcards of Oxford. The Town's archival collection has grown steadily, item by item, as more people recognize the value of preservation for future generations. In addition, the OHC is always willing to respond to questions about Oxford. While some questions can be readily answered, others require a considerable amount of research. At the end of the research, we all learn.

The OHC provided a program for all third grade students who visited the 1872 District 8 North Gore School House during their annual tour of Oxford. It is good to know that the Oxford Public Schools recognize the importance of giving students the opportunity to learn about the community in which they live. The old school is open to the public from time to time and can be opened at other times upon request. Richard Shumway, a member of the OHC, volunteered to do some needed repairs at the school in 2018 and to secure several donated antique desks to the floor, as the desks would have been during the thirty years that the school was open to students from Merriam District, Rochdale, Cominsville and other parts of North Oxford.

Members of the OHC and the Huguenot Memorial Society of Oxford, Inc. sponsored their 13th annual event at the Huguenot Fort on a beautiful, sunny day in September as part of the Last Green Valley's Walktober events. The remains of the Fort provide the last visible evidence of a structure in the Settlement. Presentations by costumed members and the narrated walk into the remains of the Fort itself offer a way to celebrate the memory of those courageous Huguenots, who established the first Settlement in Oxford. This treasured town property on the National Register, with a Preservation Restriction, continually draws visitors because of its importance in Huguenot history.



Many years ago, the OHC was named liaison between Town Government and the Fort and the School House. While the Department of Public Works is charged with the responsibility of maintaining those areas, it is obvious that they don't maintain these properties and similar sites, but they care for them with a very definite sense of pride in their community.

On Memorial Day, the Oxford Memorial Honor Guard places a wreath at the American Revolution Monument now located on Town property on the intersection of Maple Road at Rawson Ave. This Monument was first placed by The Daughters of the American Revolution (DAR) in a member's field in 1911 to honor the Provisional Army's encampment on Camp Hill during 1799-1800. The OHC and the DPW, with support from the DAR finalized the placement of the Monument.

There are three historical organizations in Oxford at this time. Membership on the OHC is by town appointment, since it was accepted as a Commission by Town Meeting vote in 1973. Individuals who regularly attend meetings or are directly involved with OHC activities can be named informally by Commission members as Associate Members. The Huguenot Memorial Society of Oxford, Inc. has been active since it was formed in 1881. Membership in this non-profit is open to everyone; members need not be residents of Oxford, nor of Huguenot descent. The Oxford Historical Society has been active sporadically since the 1940's. It plans to re-organize and expand its membership in 2019.

The OHC looks forward to completing old projects and undertaking new ones in 2019. An invitation is extended to each resident to attend our meetings. Becoming involved is a way to help guide the direction of your Town and for each person to learn more about Oxford. Years ago, a famous sentence awakened many people to the need for involvement. Paraphrased here, it is: "Ask not what your Town can do for you, but what you can do for your Town."

*Respectfully submitted,
Jean M. O'Reilly, Chairman*



REPORT OF THE LIBRARY DIRECTOR

What another wonderful year it has been at the Oxford Free Public Library (OXPL)! We have had a few changes to the library, as well as a few new additions that we are excited to share with you.

We have been adding new features to our website throughout the year – including old photos that have been taken in Oxford – be sure to have a look! Along with these historic photos, you are able to see all of the upcoming programs we have to offer, the ability to search our library catalog, download e-books & audio books, access numerous databases and so much more!
<https://oxfordmapubliclibrary.org>.

The funding of our budget has allowed us to continue to present a range of informative programs for adults. We have been able to offer genealogy classes, meditation classes, aromatherapy workshops, concerts, book talks and so much more. We plan on offering an even wider array of programs, so stay tuned!

We still offer Amazon Kindles here at the library for patrons to check-out and we continue to keep them up-to-date with recent best-selling e-books. We also offer a comprehensive e-book collection that is shared state-wide and may be accessed through the library's website.

Our public computers with Internet access remain one of our more popular services, along with the Wi-Fi we offer. We held one-on-one computer training this past year for those who were in need. Anyone interested in learning some basic computer skills may contact our Assistant Director, Cathleen Sullivan, to set up an appointment.

In the Children's Room, we welcomed Kathleen McGrath as our new Children's Services Assistant. If you haven't had the pleasure of meeting her, be sure to stop by upstairs to say hello! Mrs. McGrath's Story Time attendance continues to rise and is quite popular with the young residents of Oxford. Children's Librarian Deborah Bilis continues to present a vast array of programs for Oxford's youth. Our Early Learning Center is in constant use, along with our Discovery Room, which Ms. Bilis changes the theme of at least once a month. The children of Oxford are always learning something new here at the library!

We would like to extend a thank you to the Oxford Lions Club for their continued support of the JAWS program, which provides computer access to the blind and visually impaired.

With the help of Helen Poirier, a Regent of the Oxford Chapter of the Daughters of the American Revolution (D.A.R.), and the generous funds we received from the Janet Malser Humanities Trust Grant, we were able to preserve eight historical Oxford documents from the 18th and 19th centuries. We currently have them on display in the basement of the library. They may also be viewed on our website, located under "Research – Local History." Thank you, Helen, for all of your hard work on this project!

Many thanks to the following for their contributions to our Library Pass Program: the Taft Fund provided museum passes to the Ecotarium in Worcester and the New England Aquarium. The

Friends of the Library funded passes to Davis Farmland and the Roger Williams Park Zoo. The Oxford Woman's Club and the Friends of the Library jointly provided passes to the Children's Museum in Boston. The Smolenski-Millette Trust funded the Science Museum and the Discovery Museum. John Bowes donated the Boston Museum of Fine Arts Pass. The Oxford Cultural Council provided funding for passes to the Tower Hill Botanical Garden, as well as the Worcester Art Museum. The Library Pass Program continues to be a huge hit!

The Friends of the Library, with President Jan Chesties and Treasurer Laura Kneeland, have been able to keep the group active and strong as they provide funding for the library so we may continue offering entertainers and other programs for our young patrons. The Friends also contribute funding for all of the little extras that are included in Story Time and the many other programs that are offered to the children of Oxford throughout the year. We are incredibly thankful for our dedicated group of Friends! If you would like to be a part of this amazing group, be sure to grab a membership form the next time you are at the library.

I would like to thank those who have volunteered their time over the year to help us at the library. We are especially grateful to those who do so on a regular basis, particularly to Sarah Mills, Joyce Sirard and Earl Holmberg, all who have been volunteering at the library for many years now!

Additionally, I want to thank those who have donated many books throughout the year and who have also made donations in memory of loved ones – we are incredibly grateful!

And last, but certainly not least, I would like to thank my dedicated and hardworking Staff, the Board of Trustees, everyone at the Town Hall and our ever faithful borrowers. As I said last year, without all of you, none of this would be possible!

We look forward to another great year at the OXPL and I hope to see you soon!

*Respectfully submitted,
Brittany McDougal, Library Director*

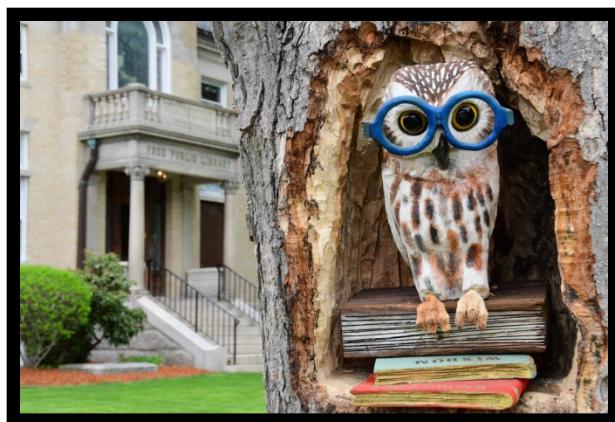


LIBRARY TRUSTEES' REPORT

2018 saw the continuation of Art in the Yard at the Oxford Free Public Library – our third year running. Call Administrator, Gloria D. Hall of Art in the Park Worcester, was able to bring new art into the community to liven up the library landscape and to provide art for people to enjoy once again. We had six unique pieces displayed from June to October. We would like to extend a big thank you to Oxford DPW for assisting with installing each piece. We look forward to continuing this great exhibit and plans for 2019 are already underway!



Speaking of art - this year, a tree in the front yard of the library needed to be taken down as it was beginning to die. Our Library Director asked the DPW if they would be able to save the base of the tree so we could make something from it and the Tree Warden gave the okay to do so. A call for proposals was sent out and we chose local artist Wayne Yacino for the job. You may have seen him working hard this past summer and may have even had the pleasure of chatting with him a bit. His creation was beyond anything we could have ever dreamed. The main focal point of his carving is the wise owl on a stack of books, which ties in beautifully with the library. Mr. Yacino proceeded to add an eagle, a woodpecker, a black-capped chickadee and a black bear. His phenomenal artwork has drawn in people from all over and we thank him for his dedicated work.



The Board is ever grateful to all those who have made a donation or asked that donations be made in their memory to the Oxford Free Public Library. Your generous gifts are much appreciated and help secure the future of your library.

The Children's Room continues to provide a wide array of wonderful services. We offer story hours and such for the young residents of Oxford, which include educational (and entertaining!) programs and presentations.

In tough economic times, the library is your place to find the information you need to persevere and the recreational reading, listening and viewing that you enjoy - all for free! We provide Internet accessible computers, as well as wireless Internet that you may use on your own personal laptop, tablet or smart phone.

We thank the Town Administration for working with us to see that the Library budget is at a level the people of Oxford deserve, above the State minimums. This allows us to maintain our accreditation with the State, which in turn opens up even more resources to our patrons by allowing Oxford residents access to all of the libraries across the State.

The Board would like to express their gratitude to all of the area artists, who so graciously exhibited their work at the Library for the enjoyment of our patrons. Our Director will continue having local artists exhibited in our building throughout the year.

We are grateful to all of the Staff and Volunteers, including the Friends of the Library, who keep the Library running so smoothly - providing excellent day-to-day services to our patrons, as well as offering special events for that "something extra" reason to return to the library.

We are proud of the "free" in Oxford Free Public Library. Our goal is to ensure every Oxford resident free and equal access to all library services – from historical archives to current technology; recreational materials, including the latest book releases (in print, digital, and audio) to CDs/DVDs; and information from a substantial collection of print nonfiction to multiple online databases.

The library is here to assist you. Your imagination is the only limit as to how high you can set your goals! We thank you for your continued patronage and support!

Respectfully submitted,
John J. Bowes, Chair
John Flynn
Carole A. Steina



MASTER PLAN IMPLEMENTATION COMMITTEE

During 2018, the Town worked on updating Oxford's Master Plan. The Master Plan looks at the physical and economical development of the community and recommends policies and action steps to improve and enhance the community and improve the overall quality of life.

An updated Master Plan was adopted by the Planning Board on September 1, 2017. Once the Plan was endorsed, the Master Plan Update Committee, which was tasked with prioritizing recommendations to identify positive changes that should be undertaken in Oxford in order to meet community needs, preserve community character and enhance the overall quality of life passed the torch to the Master Plan Implementation Committee, which is tasked with implementing the recommendations of the Master Plan. The Implementation Committee includes representatives of various Town Boards and Commissions and meets on a quarterly basis to discuss ways to facilitate or accelerate Master Plan implementation, assess the status of specific recommendations, evaluate the priorities and even suggest new implementation techniques.

As of the end of 2018, Committee Members included:

Roger McCarthy (Chair), Recreation Commission
Norman LeBlanc, Planning Board
Dennis Lamarche, Selectman
Paul Cunningham, Conservation Commission
Mark Twombly Lee, Planning Board
Jean O'Reilly, Historical Commission
Mary Perveiler, Citizen at Large
Andrew Zawacki, Citizen at Large



Since the Master Plan was adopted, several goals and recommendations have been achieved through action of the Planning Board and Town Departments. These include re-zoning a portion of Leicester Street from R-4 Residential to General Business in order to encourage economic development along the Route 56 corridor and combining the Central Professional and Central Business Zoning Districts in the downtown area to establish a Village Business District. This new District has been created to attract and retain development that serves the needs of Oxford residents and visitors, as well as preserve the village scale and historical character of downtown.



A Housing Opportunity Overlay Zone for the downtown area, which will address housing needs and enhance pedestrian friendliness in the downtown area and a Large Scale Solar Moratorium, which will preserve open space and undeveloped land and protect natural resources and ecosystems are scheduled to be on the Warrant for the May 2019 Annual Town Meeting.

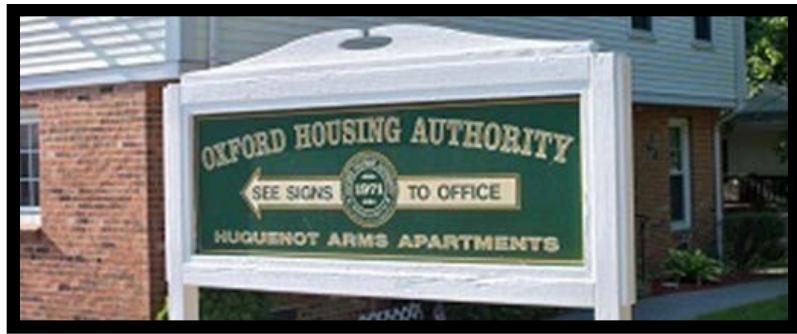
The DPW Director and Staff have also accomplished several goals of the Master Plan to address community facility needs, strengthen and enhance downtown and improve pedestrian options, including the installation of sidewalks on Sutton

Avenue, improvements to Locust and Clover Street, future improvements to Main Street and traffic issues on Main Street, as well as feasibility studies on the Community Center and DPW Garage facility.

The Master Implementation Committee wishes to express its thanks and appreciation to all Town Boards and Departments in their contributions to implement the goals of the Master Plan.

*Respectfully Submitted,
Roger McCarthy, Chair*

OXFORD HOUSING AUTHORITY



The Oxford Housing Authority, a public corporation, was organized in 1971 as authorized by Chapter 121 of the General Laws of Massachusetts.

Annual Meeting: The first regular meeting after the Annual Town Election

Regular Meeting: The second Tuesday of the month at 10:00 a.m. at the Housing Authority's Office

Office: 23 Wheelock Street, Oxford, MA 01540

BOARD MEMBERS	TITLE	TERM
Karen M. Erickson	Chairman	12/2019
Patricia L. Ferdella	Vice Chairman	5/2020
Arthur C. Degon, Jr.	Treasurer	Still Serving until 5/2019
Ernest A. White, Jr.	Assistant Treasurer	5/2019
Dale J. Mahota	Member	Still Serving

PERSONNEL

Elisabeth E. Earle	Executive Director
Cathleen M. Donovan	Tenant Coordinator/Admin. Asst.
Deborah B. Noble	Section 8 Coordinator
Ronald Dranginis	Maintenance Supervisor
James Niedzialkowski	Maintenance Mechanic
Craig Erickson	Maintenance Laborer
Karen Ahlers	Attorney
Gordon/Griffin, LLC	Accountants

The Oxford Housing Authority's primary function is to administer public housing programs in the Town of Oxford and to recommend and apply for financial assistance to State and Federal agencies for housing programs, when and if needed. The Authority currently administers a total of 188 units of State-aided Housing. Of these units, 66 were completed in 1974 and a 52 unit State-aided project was completed in 1979. The Housing Authority completed a Development Grant in 1999 for the construction of 48 units of elderly/handicap, 14 units of family and 8 units of special needs. The Housing Authority also administers 87 units of the Federal Section 8 Rental Assistance Program (plus a number of portability units).

*Respectfully submitted,
Elisabeth E. Earle, Executive Director*

PLANNING BOARD

The Planning Board is chartered by the Town and Massachusetts General Law to administer local and State by-law and zoning and subdivision regulations. The Planning Board makes recommendations on all matters concerning the physical, economic and environmental development of the Town. The Board is responsible for the periodic updating of the Master Plan.

Planning Board membership at the end of the year consisted of: Chairman Richard A. Escolas, Jr., Vice Chairman Jeffrey Stafford, Clerk Norman LeBlanc, Dale Mahota, Kristine Bird, Mark Lee, and newest member, Eammon Carleton, who filled the vacancy left by the resignation of Edward Hashey. Additional staff consisted of Mary Herriage, Planning Assistant.

The Planning Board held twenty-five (25) meetings during the year 2018. During those meetings, the Board considered Approval Not Required (ANR) plans, site plan approval applications, special permit applications, stormwater management applications, land disturbance permit applications and proposed Zoning By-Law amendments. No Definitive Subdivision Plans were filed with the Board this year.

The Board endorsed six (6) ANR plans showing lots with frontage on existing roads, resulting in lot line changes, easements and/or the creation of new lots.

Fourteen (14) Special Permit Applications were filed. Twelve were approved, one was withdrawn without prejudice and one was deemed incomplete. The approved special permits included a common driveway, accessory/in-law apartments, a solar farm, an ATM kiosk and retail sales of adult use marijuana at an existing medical marijuana dispensary.

Sixteen (16) Site Plan Review Applications were received. Most were approved, one was withdrawn without prejudice and one is still pending approval. The approved plans included new or expanded uses on existing sites, alterations and new commercial buildings.

Five (5) stormwater management and land disturbance permits were received. Four were approved for single family homes and one is pending approval for a commercial project.

The Board considered and made recommendations at the 2018 May Annual Town Meeting on Warrant Articles, which included the repair of the Sacarrappa Road Bridge, acceptance of Stone Creek Circle as a public way and amending the Zoning By-Law to create a Marijuana Overlay District, in conjunction with an amendment to the Zoning Map. At a Special Town Meeting in July, the Board supported the TIF Agreement between the Town and IPG Photonics Corp. At the October Special Town Meeting, the Board recommended the demolition of the Woodward School and recommended several Articles pertaining to a zoning map amendment and Zoning By-Law Amendments to combine the Central Professional and Central Business Zoning Districts into a single district to be known as the Village Business District. As of this report, the zoning amendments are awaiting Attorney General approval.

Notable approvals were the retail sales of adult use or recreational marijuana at an existing medical marijuana dispensary at 425 Main Street. The regulations promulgated by the Cannabis Control Commission and Massachusetts General Law did not allow zoning by-laws to prevent a duly licensed medical marijuana dispensary from converting to adult use sales. IPG Photonics continues to expand. The Board approved site plans for parking lot expansion, a new campus building and a parking garage.

The Board continues to work on implementing the strategies of the recently adopted Master Plan. The creation of the aforementioned Village Business District was a recommendation of the Master Plan. In the next year, the Board hopes to adopt a policy for architectural design guidelines in the downtown area with the goal of preserving the unique historical character of the area.

The Board continues to express its thanks to the Town Hall staff, DPW staff and the other Boards, Commissions and Departments for their assistance and consideration of the many applications that are submitted for review.

*Respectfully submitted,
Richard A. Escolas, Jr., Planning Board Chairman*



RECREATION COMMISSION

The year 2018 was another very busy time for the Recreation Commission. New construction, grand openings, and future planning for recreational properties took up a large amount of our time.

Ruel Field saw the opening of the newly constructed building that houses bathroom facilities and a concession stand. The bathroom construction was completed in June and the bathrooms were available for public use during tournament play at Ruel Field. Currently, the bathrooms are maintained by the DPW. The concession stand construction was completed in the fall and plans are being developed for how the building will be safely used and maintained going forward. Picnic tables and flower boxes were built and donated by Brian Cady, as an Eagle Scout project, and are available on the cement patio for patrons to sit and rest or to enjoy as they have something to eat or drink.



Ruel Field playing areas had another great year of quality field conditions and grass growth. This can be attributed to Mother Nature, along with the carefully scheduled, planned and executed maintenance, including fertilizer, watering, aerating and rotation of the playing fields. The Oxford High School Girls' Softball Team held a night baseball game on Ruel field under the lights. Special thanks to Wayne McFarlen and the softball volunteers, who prepared the field for the High School Girls' game. Safety netting was installed on the Northwest side of Ruel Field to protect the areas abutting the softball field from damage due to foul balls. Additional safety netting is planned for 2019. Ruel Field was host to a variety of tournaments, including the Massachusetts Amateur Youth Soccer Gaffney Cup tournament that was held in the spring, as well as the Special Olympics soccer tournament that was held in the fall.

Greenbriar Recreation Area continues to be utilized by a variety of groups and individuals for outdoor activities. The Oxford Baseball Leagues continue to be instrumental in the maintenance of the two baseball fields, as well as the area surrounding the fields. The Oxford High School Boys' Baseball Team held a night baseball game on the Greenbriar field under the lights. The Greenbriar baseball fields were home to the 2018 Junior and Senior League State Final playoff games. The winners advanced to the Eastern Regional playoffs in New Jersey. The volleyball

sand courts were home to league play in the summer. The volleyball courts, tennis courts, skate park, walking trails and horseback riding trails were used by many individuals throughout the year.

Stanley Johnson Little league Field and the surrounding area continues to look pristine due to the diligent work by the baseball league volunteers in coordination with DPW personnel.

The North Basketball court continues to see extensive use, especially during the evenings under the lights.

Carbuncle Park continues to see many visitors throughout the year with the summer season being the busiest. Children enjoyed the Splash Pad, Fun Club and swimming lessons, while people of all ages enjoyed the beach area. CPR certified lifeguards staffed the Splash Pad and beach. They also ran the swim program during the hours that the beach was open for use. “Gone Fishing Day” was held in June at Carbuncle Beach and was sponsored by the Conservation Committee. Massachusetts Wildlife was part of the fishing program and provided an educational speaker, literature, fishing

poles and bait for attendees to use during the event. Mass wildlife stocked Carbuncle Pond with trout in the spring. The Oxford High School NJROTC assisted with the safe delivery and release of 400 fish from the truck to the pond. Many fishermen are seen throughout the year testing their skills on this rewarding waterway. The east side of Carbuncle Park was cleared, cleaned and donated picnic tables were placed for public use. This maintenance and donations were all part of an Eagle Project completed by Vincent Johnson.

Bay Path Regional Vocational Technical High School completed their portion of the Beach House at Carbuncle Park in 2018. Completion of the entire project is slated for spring of 2019. The renovations include a large upper level meeting facility.

Discussion continues with the Town Manager, Selectmen and the Recreation Commission regarding the purchase of a privately-owned parcel of land that abuts Carbuncle Park. The Commission supports the acquisition of the land for a positive impact on open space available to the community.

Treasureland Playground area continues to be well utilized by many families. The Recreation Commission will undertake improvements to the playground in 2019. The Joslin Fields, which are adjacent to the Treasureland Playground, are primarily used by the Pee Wee Soccer Program (6 to 8 year olds). The soccer fields are in excellent shape due to a maintenance and watering



program that is coordinated by the Oxford Soccer league. This area is also home to a skate and bike park that experiences daily use in many seasons. The basketball courts at Joslin Field are regularly used by individuals, as well as for league play. The Oxford Community Center hosted a well-attended summer youth basketball league on these courts with well over 100 kids participating.



Recreational properties continue to be used for a variety of activities by a very diverse group of citizens of all ages. The Recreation Commission continues to research and offer programs with the outlook/focus on the Oxford community's health and wellbeing. The Commission would like to thank all the volunteers from the Town leagues, as well as the Oxford DPW crew for their continued work to provide safe, attractive and well-maintained recreation areas.

Respectfully submitted,
Joel P. Masley, Chairman
Roger McCarthy, Vice-Chair
Beth Buchanan
Daniel Fitzpatrick
Greg Gray
Eric Lambert
Stacy Barr, Advisor
Mary M. Brodeur, Clerk



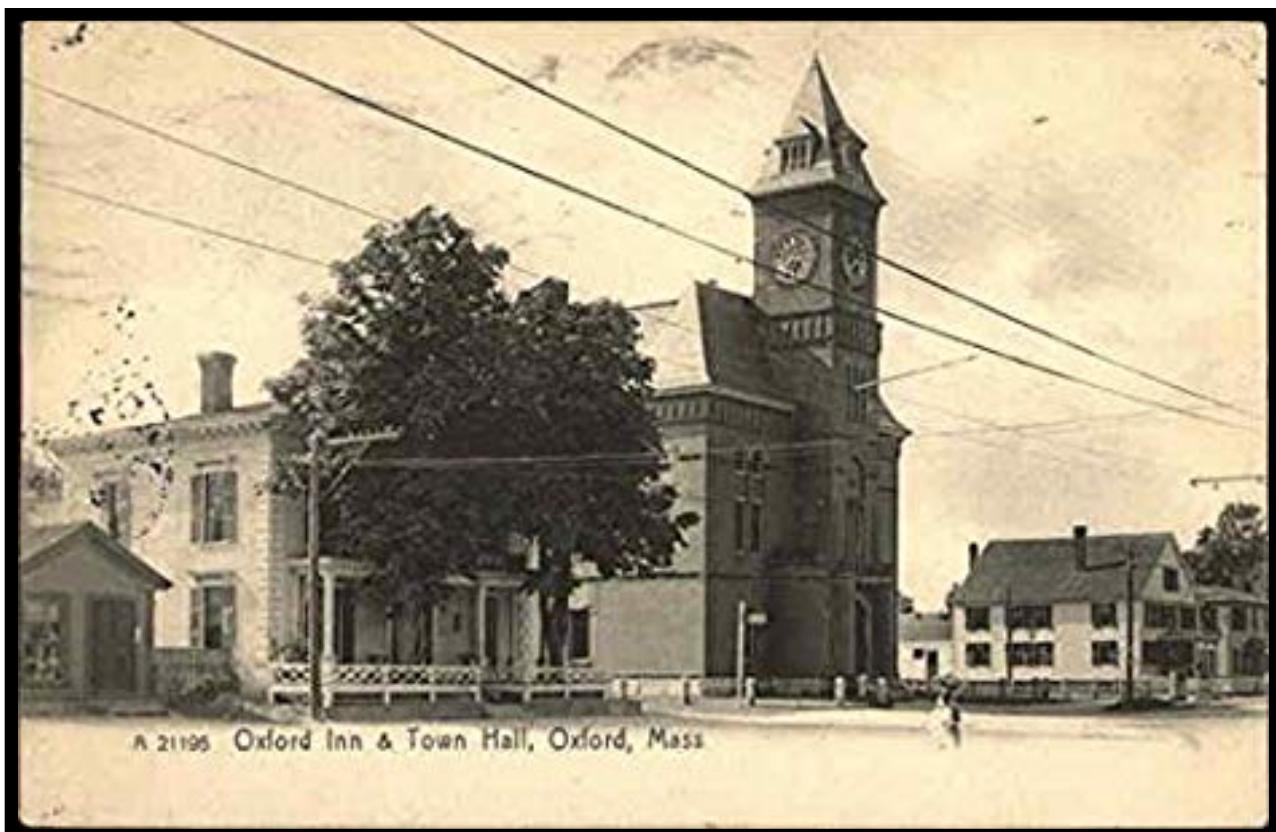
ZONING BOARD OF APPEALS

The Zoning Board of Appeals meets on Thursday evenings, as needed, to hear and decide on applications for Variances, Special Permits and Appeals of Administrative Zoning actions as prescribed under the Town of Oxford Zoning By-Laws and Massachusetts General Laws. Board members are appointed by the Board of Selectmen. Each application to the Board involves one or more public hearings and in some cases a site visit. During 2018, the Board acted on four (4) Special Permit requests and nine (9) Variance requests.

At the close of the year, membership consisted of Peter LaFlash, Chairman; Ryan Avery, Vice Chairman; Stephen Balcunas, Clerk; and members Alfred St. Germain and David Silverman. Alternate members are Michael Camosse and Thomas Purcell.

The Board wishes to thank the other Town Boards, Commissions and Town Hall staff for their assistance during the past year.

*Respectfully submitted,
Peter LaFlash, Chairman*



2018 TOWN CLERK STATISTICS & REVENUE

Vital Statistics

	<u>Births</u>	<u>Marriages</u>	<u>Deaths</u>
2017	116	67	123
2018	100*	61*	116*

* Incomplete

Birth Certificates	\$ 4,560.00
Marriage Intentions	1,625.00
Marriage Certificates	2,315.00
Death Certificates	<u>5,360.00</u>
Total Vital Statistics Receipts	\$13,860.00

Miscellaneous Receipts

Business Certificates	\$ 2,340.00
Miscellaneous	102.00
Photostat Copies	.00
Raffles and Bazaars	80.00
List of Residents	90.00
Pole Locations	120.00
Registration of Flammables	1,440.00
Certificate of Residency	40.00
General By-Laws	.00
Zoning By-Laws	.00
Zoning Maps	.00
Sub-Division Control Laws	.00
Charter	.00
Municipal Legislation	.00
Notary Fees	76.25
Fines – Non-criminal Disposition (Bd of Health)	700.00
Marijuana Tickets	1,100.00
Yard Sale Permits	<u>716.00</u>
Total Miscellaneous Receipts	\$ 6,804.25

Animal Control

Dog & Kennel Licenses & Late Charges	\$14,222.00
Cat Licenses & Late Charges	4,396.00
Duplicate Dog/Cat Tags & Transfers	6.00
Fines Non-criminal Disposition (Animal Control)	<u>7,955.00</u>
Total Animal Control Receipts	\$26,579.00

Receipts by Debit/Credit/Electronic Check

Birth/Marriage/Death Certificates	2,370.00
Dog Licenses & Late Charges	2,494.00
Cat Licenses & Late Charges	646.00
Fines Non-criminal Disposition (Animal Control)	<u>700.00</u>
Total Electronic Receipts	\$ 6,210.00

Total Receipts by Town Clerk paid to Town Treasurer **\$ 53,453.25**

PUBLIC WORKS



“Infrastructure creates the form of a town, the feel of a town, and enables life to go on in a certain way.”

-Anonymous

PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS (D.P.W.)

“It is the mission of the Oxford Department of Public Works to provide dependable, responsive, innovative, and high quality public works, facilities, and utility services through a principled commitment to sound management that is founded on teamwork and is consistent with community values.”

Oxford DPW Mission Statement

On July 1, 2018, Town-wide Facilities Maintenance (Building Maintenance) was incorporated into the Department as an operating division. This change was recommended to the Town by the Collins Center for Public Management in a commissioned report. The Collins Center identified the consolidation as a means to more efficiently provide service for all Town buildings and School Department buildings.

Winter Snow & Ice Statistics

The winter of 2017-2018 was a slightly above average winter. The DPW responded to 21 measurable snow and/or ice events. The season started on December 9, 2017 with 5 inches of snow and ended on April 6, 2018 with 2.5 inches of snow. The highest snowfall event occurred on March 13, 2018 with 17.5 inches and met the requirements for a 75% reimbursement of the Town’s expenses from the Federal Emergency Management Agency. Officially, 78.7 inches of snow fell on the Town of Oxford.

Construction Projects

- Charlton Street drainage and roadway reconstruction between Main Street and Dudley Road - 75% complete
- Locust Street and Clover Street drainage improvements and roadway reconstruction - 100% complete
- Charlton Street / Conlin Road intersection improvements - 100% complete
- Depot Road paving between Old Worcester Road and I395 overpass - 100% complete
- Carbuncle beach house - 90% complete
- Ruel Field concession stand - 100% complete
- Streetlight conversion from high pressure sodium (HPS) to efficient LED fixtures - 50% complete

Engineering

The engineering function of DPW is: to provide planning, design, and inspection for all public works projects, to provide technical review of all development proposals within the Town, and to provide support to other Town departments. Notable engineering projects are listed below.

Projects:

- Started design of improvements to the Sacarrappa Road Bridge (culvert)
- Started design of improvements to the Leicester Street Bridge over the French River near the Leicester/Oxford Town line.
- Started design of a new traffic control signal at Harwood Street and Route 12 (Main Street)
- Completed design of McKinstry Pond Dam improvements
- Re-surveyed 25% of the Town's roadways in support of the previously established Pavement Management System
- Completed design of sewer extensions on Route 20 from Route 56 to Oxbow Road and on Route 12 from Turner Road to Route 56
- Started a DPW garage feasibility study to determine the best course of action to consolidate, replace, expand and/or rehabilitate existing DPW buildings to better meet the needs of the Department



Highway

The Highway Division is responsible for maintaining over 90 miles of public roads, eight bridges, two dams, a sprawling drainage system and many miles of sidewalks. The Division also performs basic maintenance on approximately 5 miles of private ways in Oxford. The Highway Division also functions as the Town's construction crew and is tasked with construction work across all DPW Divisions.

Projects & Maintenance:

- Swept all streets
- Cleaned over 2,000 catch basins
- Repaired 10 catch basins
- Installed all underground utilities and finished exterior walkways at the Carbuncle beach house
- Installed a new net on Field 2 at Ruel Field
- Finished exterior patio and walkways at Ruel Field concessions stand

Cemetery & Grounds (Parks & Trees)

The Cemetery & Grounds Division is tasked with maintaining over 100 acres of grounds including playing fields, basketball courts, playgrounds, tennis courts, skate parks, memorial sites, the Town Common, and the South, North and Gore cemeteries. The care of trees along public roadways and on public grounds is also a function of the Division.

As of July 1, 2017, DPW is responsible for care of the grounds and playing fields of the Oxford Public Schools. We are pleased to report the fields continue to look good and we continue to receive many positive comments and it is directly related to the hard work the DPW staff puts in.

Division personnel interred a total of 42 in Oxford Cemeteries. Of the total, 19 were full burials and 23 were cremation burials.

Maintenance:

- Responded to 14 emergency tree calls
- Removed 33 high risk trees from public roadways with in-house and contracted help
- Performed town-wide roadside brush mowing, including troublesome intersections
- Planted three trees with the help of the Boy Scouts
- Distributed 100 Rose of Sharon in honor of Arbor Day



Facilities

The Facilities Division is responsible for providing maintenance and management of all public buildings owned by the Town, including school buildings. The mission is to effectively and efficiently manage structures and building systems equipment in order to achieve maximum return on investment and to provide safe and functional spaces for the public, students, and employees. We wish to thank Richard Donais who retired after 10 years of service.



Projects & Maintenance:

- Implemented an electronic work order management system in July. 552 work order requests were submitted including 300 from the School Department. Work is prioritized and carried out in an efficient manner.
- Fitted restrooms with partitions at the Ruel Field concession stand
- Worked on finish details at the Carbuncle beach house
- Insulated attic space at the Police Station
- Responded and stabilized the High School office and reception area after a large HVAC leak caused significant damage during Thanksgiving weekend

Fleet Maintenance

The Fleet Maintenance Division is responsible for maintaining the fleets of the DPW, Fire-EMS Department, Police Department, Animal Control, Town Manager and the Council on Aging. Responsibilities include preventative maintenance and repair.

In 2018, the DPW took delivery of a Mack dump truck/sander with plow and wing, John Deere 310SL backhoe/loader, Elgin Pelican street sweeper and a Smithco infield groomer.,

Sewer

The Sewer Division is tasked with maintaining sewer service for approximately 1,000 residents in two service areas. The sewer areas include the North Service Area (Main Street and surrounding area north of the Oxford High School) and the Southwest Service Area (Old Webster Road). The Fiscal Year 2018 annual average daily flow of the North Service Area was 53,260 gallons per day. The Fiscal Year 2018 annual average daily flow of the Southwest Service Area was 16,940 gallons per day. The North Service Area usage charge was \$10.98 per 1,000 gallons. The Southwest Service Area usage charge was \$16.86 per 1,000 gallons.

In closing, I want to thank the men and women of the Oxford DPW for their ingenuity, professionalism and unwavering commitment to excellence. I also want to thank the families of Oxford DPW, who endure the absence of their loved one so they can work the long hours needed to serve the Town. I am honored to be part of a loyal and dedicated team.

On behalf of the men and women of the Department of Public Works, I thank all Boards, Committees, Commissions, Departments and the general public for their support. Such support is vital toward fulfilling our mission statement each and every day.

*Respectfully Submitted,
Sean M. Divoll, P.E., Director of Public Works, Sewer Superintendent*



SCHOOLS



“An investment in knowledge pays the best interest.”

-Benjamin Franklin

OXFORD PUBLIC SCHOOLS

ADMINISTRATIVE STAFF LISTING - 2017-2018

SCHOOL COMMITTEE

William C. Spitz, Chairman
Daniel P. Coonan, Vice Chairman
Cassandra Sue Day, Secretary
Palmina E. Griffin, Member
September Forbes, Member

CENTRAL ADMINISTRATION OFFICE

Dr. Kristine Nash, Interim Superintendent
Helen Coffin, Executive Assistant
Justin Leduc, Senior Accountant
Kathleen Martinello, Personnel Director
Naida Lepore, Budget Specialist
Susan Davis, Bookkeeper
Denise Aucoin, Director of Educare

TECHNOLOGY DEPARTMENT

Kadion Phillips, Director
Debora Brassard, Data Coordinator/Registrar
John Reynolds, Computer Technician
Peter Kosel, Computer Technician



STUDENT SERVICES DEPARTMENT

Dr. Susan Henrichon, Director
Debra Tremblay, Executive Assistant
Michele Raymond, Office Secretary
Richard Maliff, Evaluation Team Leader
Kristin Miller, Evaluation Team Leader
Terry Gawronski, Social Worker
Michelle Cadavid, Psychologist
Maureen Soto, Behavior Analyst

OXFORD HIGH SCHOOL

Dr. Kimberlee Henry, Principal
Pamela Grady, Office Secretary
Kevin May, Athletic Director

COFFEE

David Nugent, Director
Leslie Sullivan, Office Secretary

OXFORD MIDDLE SCHOOL

Amy Belhumeur, Principal
Richard Gill, Assistant Principal (50%)
Valerie Daoust, Office Secretary

BARTON ELEMENTARY SCHOOL

Martha Wiley, Principal
Richard Gill, Assistant Principal (50%)
Lysa Dell'Aquila, Office Secretary

CHAFFEE ELEMENTARY SCHOOL

Robert Pelczarski, Principal
Susan Grenier, Office Secretary

FOOD SERVICES DEPARTMENT

Patricia Hokanson, Director
Julia Gunderman, Office Secretary

SCHOOL COMMITTEE

Honorable Board of Selectmen and Residents of Oxford:

The Oxford School Committee always finds these yearly updates a pleasure and looks forward to providing the Town with a glimpse of all the work that goes into making your children's learning experience a rewarding and enjoyable one. The School Committee is composed of five members: William Spitz, Chairman; Daniel Coonan, Vice Chairman; Cassandra Day, Secretary; and members Palmina Griffin and September Forbes. We have all committed ourselves to the improvement of the school system by delivering the most effective budget we can deliver along with ensuring we have the appropriate administrative team to manage the day-to-day activities. During the 2017-2018 school year we welcomed Interim Superintendent, Dr. Kristine Nash. Dr. Nash began the budget process in late October through weekly meetings and long hours at the Central Office. During this process, each of the principals presented their proposed budgets along with their current needs. All needs were ranked by their direct impact on our students and what improvement would be gained by their implementation. We commend the principals for their in-depth research and preparedness at these presentations. This process continued until a formalized budget was presented to the Finance Committee, Board of Selectmen and Town Manager. We look forward to continued support from the Town throughout the budget process. Our most sincere thanks to Kristine Nash for her invaluable guidance during the 2017-2018 school year.

The end of the 2017-2018 school year resulted in the hiring of a new Superintendent of Schools to lead us through the next three years. Dr. Elizabeth Zielinski comes to us from King Philip Regional School District where she served as Superintendent. Dr. Zielinski was the choice of the Superintendent Search Committee chaired by Cassandra Day. We will look to Dr. Zielinski to lead us through the next few years with solid direction and guidance in order to achieve favorable results for our District. The Town has shown an interest in helping mold our school department into one of which we can all be proud; therefore, Dr. Zielinski will work closely with the Town Manager to create new bridges between the Town and District. Hopefully, these efforts will produce positive results for our children and will build a solid footing for the years to come.

The School Committee diligently continued its work on updating the District's Policy Manual. The Policy Sub-Committee is chaired by Bill Spitz and includes Palmina Griffin, Shelly Lambert, Leah Filipkowski, Lisa Pavilionis, Michele Szela, and Naida Lepore. The Sub-Committee spent the last three years meeting on a regular basis and managed to review and revise the entire policy manual with the School Committee approving all work completed. This policy work will keep the District in line with all current state and federal laws as well as make any future revisions an easier process for future committees. Thank you to the committee members for their hard work.

Overall, our District focused all of our energies and resources on delivering the caliber of education that our Oxford students deserve and will help them become productive members of today's society. We will look forward to success in the years to come with the continued support of the Oxford community. We look to you for input and suggestions when you feel there are areas in the Oxford Public Schools that need continued focus. Thank you for your continued support.

*Respectfully submitted,
William Spitz, Chairman - Oxford School Committee*

ELEMENTARY SCHOOLS

The A. M. Chaffee Elementary School (Chaffee) is located at 9 Clover Street and serves all of the Preschool, Kindergarten, and grade 1 students in our District. The Clara Barton Elementary School (Barton) is located at 25 Depot Road and serves all students in grades 2, 3, and 4 within the Oxford Public Schools.

Chaffee currently enrolls 288 students. We have 46 in preschool, 105 in kindergarten, and 137 in grade 1. This is a decrease from last year of 24 students as preschool has enrolled about the same number of students. We consider this an exceptional year with our kindergarten students having a low enrollment and it does not appear that it will stay this low next year given our predictors and our averages over the past six years.

Barton currently enrolls 380 students. We have 128 students in second grade, 128 students in third grade and 124 students in fourth grade. Class size ranges from 21-26 students per class. Each grade level has the support of an inclusion teacher in order to provide services to those students on Individual Education Plans.

The Elementary Schools welcomed two new staff members during the 2017-2018 school year who are shared between Chaffee and Barton. Ms. Patricia Sims replaced Mrs. Nancy Cottin, who retired last year. Ms. Sims has been an amazing addition to the elementary art programs and student work can be seen displayed all over the buildings this year. Our music program also welcomed another terrific staff member. Ms. Jessica Parsons replaced Mr. Andrew Targoff, who also retired at the end of the last school year. Ms. Parsons has hit the ground running. It is evident that our music and art programs are creating great foundations for the creative arts programs which will support all of the Oxford Public Schools well into the future.

Chaffee was very fortunate to have a full-time Reading Interventionist added to our staff with Ms. Kelly Delgado joining the team under our Title 1 grant. She has been a tremendous asset to our family.

Barton was also fortunate to add a full-time Reading Interventionist with Ms. Kristin Osborne joining the team along with Ms. Judy Hodgerney, who is our part-time Title 1 teacher. Both of these staff members have been a tremendous asset to our students and staff as we continue to implement RTI (Response to Intervention) techniques and strategies.

The end of the 2017-2018 resulted in the hiring of John Quinn as Principal of Barton Elementary School as we bid farewell to Principal Mrs. Martha Wiley.

At Chaffee, our Mindfulness Program, created and instructed by Ms. Lisa Casillo, is flourishing in its second year of service with mindfulness techniques used in every class and in every activity allowing for solid social, emotional stability for staff and students.

Chaffee's PTO operates as a constant resource to our building. The PTO is active in creating academic enrichment programs for our families on a regular basis. The Chaffee PTO is a true highlight to our school as it goes well above and beyond what one may expect from this type of organization. This group continues to fund field trips and wonderful performances such as Pumpernickel Puppet Shows, Science exhibits, Math Nights, Bingo for Books, the Pirate Pages Read-a-thon, Family Fun Night and so much more.

At Barton, our morning BOKS (Building Our Kids Success) Program has continued with great success as it is in its second year of inception to students before school starts two mornings a week. This program allows students to kick-start their brains in the morning through playing

and socializing. Each week there is a focus lesson that includes a group energizer, a weekly skill such as push-ups, sit-ups, or squats, which are incorporated into group games, relays, or obstacle courses. Students are then lead into stretches, a cool down, and discuss the nutrition tip of the week. Our dedicated and enthusiastic staff volunteers include Ms. Schoemer, Ms. Bennett, Ms. Borjeson, and Ms. Thornton.

Barton also completed its second season of Girls on the Run. This program supports the social and emotional development of girls in grades 3-5 and culminated with a community project and a 5K run at Lake Quinsigamond Park in Worcester on December 3rd. This program offers many of our students' scholarships. We are extremely thankful to Elizabeth Alstrom and Chloe Daoust, two Oxford Public School graduates, who volunteer their time two afternoons per week for 90 minutes to allow this program to run.

Our elementary students continue to utilize Oxford's own *Wilson Reading System*. At Kindergarten through grade three, we utilize Fundations, which is a researched-based program that assists all students in acquiring foundational reading, writing, and spelling skills. We are fortunate to have *Wilson* working with the Chaffee and Barton staff to support us in implementing Tier 2 Intervention in grades K-3.

Both schools are delivering math instruction using *Envision Math*. This program is aligned with the Common Core State Standards for mathematics. The children are displaying a more in-depth understanding of mathematical concepts as a result of this implementation. The district continues to use the reading curriculum called *Wonders* by McGraw-Hill. This program also aligns with the Common Core State Standards with a strong emphasis on the 3 ELA shifts that coincides with our District improvement goal of strengthening the instructional core. Both elementary schools receive academic support through the federal Title I program. Technology training is ongoing to help teachers integrate technology into instruction which they are utilizing with the strong digital components of both our reading and math programs. All Chaffee and Barton grade levels are now equipped with interactive white boards. In addition, teachers at both schools have built in time to collaborate and analyze data through PLCs (Professional Learning Communities) districtwide with scheduling in place that allows for common prep time. This designated time encourages academic dialogue and collaboration for all grade levels PreK-4.

Both schools are working with the MTSS: Tiered Academic Support Literacy Academy in conjunction with The Hill for Literacy. Teachers in grades K-4 and support staff are engaged in this grant funded training through the Massachusetts Department of Elementary and Secondary Education. Barton is in year two of the grant training and Chaffee is in year 1 of the grant funded training. Both schools are beginning to implement the steps in becoming a data driven culture as teachers are being trained in what next steps look and sound like for students not meeting the grade level benchmarks as well as how to enrich those students who have met the grade level benchmarks in literacy.

Respectfully submitted,

John Quinn, Principal - Clara Barton Elementary School

Robert Pelczarski, Principal - A. M. Chaffee Elementary School

MIDDLE SCHOOL

The Oxford Middle School (OMS) enrollment as of October 1, 2017, totaled 444 students. Of this number, 159 were in grade 5, 147 in grade 6, and 138 in grade 7.

Miss Amy Belhumeur was appointed Principal at the end of the 15-16 school year and Mr. Richard Gill was moved from the High School to Oxford Middle School in the capacity of Districtwide Assistant Principal. Mr. Gill split his time between the Middle and Barton Schools.

The mission of Oxford Middle School is to form an academic and social bridge connecting the elementary and high school levels. We are a student-centered school and we provide a dynamic and safe environment that ensures learning for all students. We are dedicated to continuous growth and improvement of existing programs and curriculum. In our middle school concept, grades 5 and 6 are separated into academic teams. The team model requires that the same group of teachers share a common group of students housed in the same part of the facility for the same block of daily instructional time. Grade 7 follows a junior high concept, no longer traveling in teams. Each student has an individualized schedule following a six-day block schedule. This means that a letter will represent each day. Specialist classes rotate based on the letter every day.

Our program of study for students includes core curriculum classes and unified arts classes. Our core courses include: English Language Arts, Mathematics, Science, Social Studies, and in grade 7 STEM is a core class. Our Unified Arts Program consists of General Music, Physical Education, Health, STEM, Art, and Library.

Administrators, teachers, and guidance staff use the collected data from both MCAS 2.0 and other classroom assessments (both formative and summative) to plan curriculum, schedule groups of students, differentiate instruction, and provide tiered support to students in need of interventions.

There are a number of after school programs and extra-curricular activities that take place at the Middle School during the school year. They include after school tutoring, homework center, Student Council, National Junior Honor Society, Band, Jazz Band, Art Club, Ski Club, Chorus, Chamber Choir, Yearbook, Basketball, Soccer, Field Hockey, Cross Country, and Robotics. Our Music Department sponsored two concerts this year. The generosity of Friends of Oxford Middle School (FOMS) made it possible to offer many after school programs and activities. In November 2017, our Theatre Department presented three performances of *Elf, Jr.* to sold out audiences.

As of this school year, students no longer took traditional MCAS and, therefore, were introduced to MCAS 2.0. As this is a rebuilding year in state testing, we stayed put at level 2. In 2018, the state will be doing away with levels completely, however, we continue to look at our MCAS data to adjust curriculum and instruction to ensure the success of all our students. We continue to host the Oxford Middle School Advisory Council (OMSAC), which is a parent advisory council. We believe that allowing all concerned parties to have a voice in the governance of the school gives them insight to what happens on a daily basis at the school.

Finally, we offer sincere thanks to the students, parents, staff, community, Interim Superintendent of Schools Dr. Kristine Nash, the Oxford School Committee, the Oxford Middle School Advisory Council, and the Central Office Administration Staff for their support and commitment to the Oxford Middle School. We could not have done any of this alone.

*Respectfully submitted,
Amy Belhumeur, Principal - Oxford Middle School*

COFFEE

COFFEE (Cooperative Federation for Educational Experiences) was established in 1979 to provide an alternative educational program for students in grades 8-12 who are at-risk of dropping out of school. COFFEE services students from Oxford and surrounding communities. The program provides academic, vocational, and social-emotional support to students. COFFEE was selected as a model program for the 2015 At-Risk Youth National Forum.

COFFEE's vocational students can be seen throughout Oxford providing a variety of services to community organizations as well as to townspeople in need.

Nine students earned high school diplomas in June 2018. We are very proud of these students and their accomplishments!

*Respectfully submitted,
David Nugent, Director - COFFEE*

HIGH SCHOOL

Enrollment in grades 8-12 at Oxford High School increased from 530 in June of 2017 to 549 when students were welcomed back in the fall of 2017. The courses offered included a variety of both core academic and elective courses; boasting varying levels of rigor - College & Career Success Preparation, Honors, and Advanced Placement.

As our student body changed from June to August, so did our staff. OHS welcomed the new Principal, Dr. Kimberlee C. Henry, along with teachers across content areas: Ms. Samantha DiReda (Math), Mrs. Christina Kegans (Science), Capt. Russell Knight (NJROTC), Ms. Aimee Lamoureux (PE/Health), Mr. James Marzec (Science), and Mr. Jerome Zolobkowski (Science). The end of the 2017-2018 school year resulted in the hiring of Robert Truax as the future Assistant Principal of Oxford High School.

The year provided a number of opportunities for students to illustrate their learning, as students in grades 8 and 10 participated in the MCAS testing. Grade 8 students were assessed using the MCAS 2.0 - The Next Generation of ELA and Math testing, while all remaining tests (Grade 8 Science, Grade 10 All Subjects) were the MCAS Legacy test.

New learning and opportunities adjoined new beginnings as the Class of 2018 entered the Roger D. Bacon Gymnasium for the last time as students, leaving as graduates of Oxford High School. The Commencement Exercises took place on Friday, June 1, 2018 at 6 pm. Memorable words of wisdom, hope, and promise for a bright future were shared with students and staff alike.

The work done in the classroom was highlighted by the activities of service and citizenship outside of the classroom. The National Honors Society and Junior National Honors Society

have continued to engage OHS in monthly service projects that support our neighbors in Town and surrounding communities. The Best Buddies Club collaborated with Grafton, having their annual Prom for students enrolled in “C-Up” and other Special Programs. The OHS Art Department hosted the first District-wide Art Show and Night of the Arts. The event showcased visual art, performing art, and academic projects that had art interwoven. The inclusion of rigorous and engaging activities was headlined by the established Robotics Club - Team Pirabotics- as they compete in the FTECH Challenge, as well as the Science Fair that brought students, faculty and judges together with a spirit of curiosity and innovation.

September 2017 continued to lead OHS on the road to sustain Level 1 standing, as well honor our legacy while respecting and appreciating change. Those cadets continued their exceptional pattern of success compiling an impressive list of activities, trips, competitions and community service projects this year.

The NJROTC Drill Team and Competition Color Guard continued its record of excellence as part of the All Navy New England Drill League (ANNEDL), whose membership consisted of eight Navy JROTC units from Maine, Massachusetts, and New Hampshire. Drill Team members were coached throughout the season by Master Chief David E. Youngsman, USNR (Ret) Instructor and aided by volunteer Assistant Drill Team Coaches and former NJROTC Drill Team members Connor Harnois, Steven Bouchard, and Manjeet Gill. The 2017-2018 Drill League Season opened on October 21st, ended December 9th, 2017, and consisted of 4 drill meets. Oxford’s cadets captured three 3rd place finishes in Color Guard events, one 2nd place in Unarmed Regulation, one 1st place, two 2nd place, and one 3rd place finish in Inspection events, one 2nd place finish in Physical Fitness events, and two third place finishes in academics.

Due to scheduling cycles, the unit had not one, but two formal Navy Inspections and Pass in Review Ceremonies this calendar year, one in the spring and one in the fall. The unit passed both inspections with flying colors earning the grade of “Outstanding” during both events.

Oxford’s NJROTC Color Guard and Honor Guard represented the school and town in many high visibility events in 2017 and 2018, including leading the Town of Oxford’s Veterans Day, Memorial Day and Little League Opening Day parades. Opening ceremonies included the inaugural Little League Game, the annual Veterans Day Brunch, the formal Navy Inspections, as well as performances at multiple home games for OHS sports teams, the OHS Best Buddies Game, Induction Ceremonies for the National Honor Society, all Town Meetings, the Class of 2018 Graduation Ceremonies, Chaffee School and Oxford Middle School Memorial Day ceremonies, the Oxford School District Faculty Convocation, five appearances at homecoming in one day, the Auburn-Webster Elks for their annual Flag Day Ritual / Fathers’ Day Breakfast in June, NJROTC’s annual Military Ball and End of Year Awards banquets, the “Celebrate Massachusetts” Parade at the Eastern States Exhibition in September, and the 2018 City of Worcester St Patrick’s Day Parade.

Oxford cadets remained very active in community service this past year. Throughout the year, they conducted charity fundraising for the Oxford Ecumenical Food Shelf. Raffles and auctions were conducted at the annual Military Ball, the End of Year Awards Banquet, the fall Homecoming events, during the Navy Area Manager and Offsite Inspections and Pass In Review Ceremonies, and special charity events hosted by the school around Easter and Christmas. Ultimately, on 14 December 2017, OHS cadets helping the Oxford Ecumenical Council at their annual Holiday Food Basket Distribution were able to present the Chairman of the Oxford Ecumenical Council a check in the amount of \$2018.00 which will help sustain operations in the upcoming year for the Oxford Food Shelf. Cadets and instructors also joined

the OHS Student Council and National Honor Society sponsored food drives, Thanksgiving basket drives, socks/ gloves/blankets and toiletries for the homeless drives and other special events at OHS. At the end of school year 2017-2018, the unit reported over 2800 hours of documented service to 25 recurring and emergent projects they participated in throughout the previous year.

Oxford NJROTC is again very grateful for each and every level of community support it receives and we are most appreciative for the ongoing grant support from the Cecelia Smolenski-Millette Trust Fund since its inception, which has helped the Oxford NJROTC Unit operate as self-sufficient as possible while minimizing school district support.

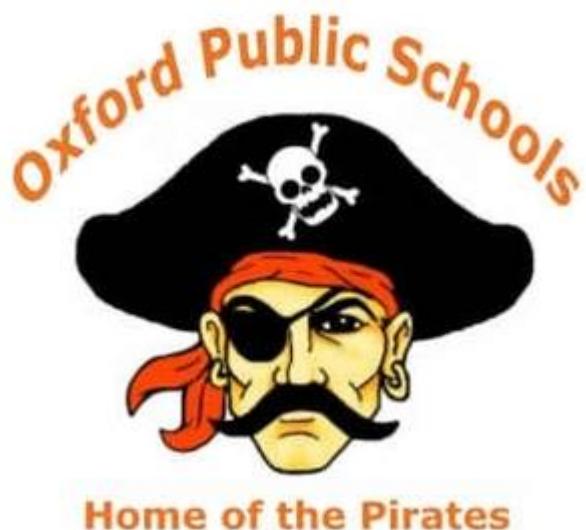
Of very special note, OHS NJROTC is the only unit we know of in the nation that is currently allowed to teach non-cadet students a course specifically developed for cadets enrolled in junior ROTC Programs. The course, known as Global Cultural Awareness, focuses on six major continental regions and presents a plethora of information to students on the history, the geography, the resources, the religions, intermingled cultures and potential conflicts and much more, especially highlighting why each is of importance to the United States. The Navy's approval to offer the multi-credit course at OHS to students not enrolled in the Naval Junior ROTC Program provides the district with an entirely new course, ready for immediate stand-up and completely outfitted with all curriculum materials with two certified JROTC Instructors who can teach the two semester courses at no additional cost to the district.

For all of the OHS constituents - inside and outside of the classroom - the 2017-2018 school year was one of solidifying change and establishing sustainability, ensuring that Oxford High School will continue to progress in a positive direction.

Respectfully submitted,

David Nugent, Interim Principal - Oxford High School

Robert Truax, Assistant Principal - Oxford High School



OXFORD HIGH SCHOOL GRADUATING CLASS OF 2018

Andino, Jasmin L.	Gleason, Dienna M	Richardson Bridget L.*
Asiamah, Ama B	Grady, Joseph W.*	Robinson Zachary T.*
Beaz, Joessy M.	Gray, Elijah J.*	Rosario Francisco
Blackwell, Gabriella J.	Harnois, Madyson P.	Rowell Anthony M.
Blais, Saffron M.	Harris, Kyra J.	Ryan Colin J.
Bouchard, Tyler A.	Hatstat, Connor W.	Salinas Martha E.
Boudreau, Carli Y.	Higgins, Haley A.	Santos Jenna E.
Boutot, Jonathan A.	Howe, Kimberly R.*	Sebolt Layne C.*
Brassard, Amanda C.	Huang, Kevin*	Shea Tristin J.
Buckley, Noah P.	Huard, Brooklyn L.	Sheehan Victoria E.*
Cady, Brian D.	Jewett, Olivia C.*	Shepherd Max J.
Cady, Jack W.	Keohane, Sean C.*	Shields Brandon C.
Cancelli, Taylor M.	Kleiza, Cody J.	Sierra Christian F.
Card, Lindsey K.*	Labay, Julie D.	Silva Klaytin B.
Carrabba, Hanna L.	Lambert, Elizabeth L.*	Smith, Ethan B.
Chesley, Megan M.	Latham, Mary J.	Sosvielle Nicole A.
Ciampa, Michelle B.	LeBoeuf, McKayla L.	Thompson Morgan-Ann K.
Constantine, Matthew J.*	Lee, Abagayle R.	Tully Jillian R.
Cook, Evan J.*	Litwak, Olivia J.	Vetal Taylor L.
Coonan, Taylor M.*	Lovejoy, Trenton K.*	Villalobos Jonathan S.
Cooper, Michael A.	MacPherson, Jack W.*	Violette Felecia M.
Cossin, Theo V.	Matias, Aiyana M.	Walker Daniel N.
Courtemanche, Alyssa R.	Meech, David J.	Warman Logan R.*
Cruz, Mark M.	Moen, Riley E.	Wilkman Shyann R.
Cutroni, James M.*	Moineau, Catherine A.*	
Cybula, Mackenzie R.*	Monserrate, Alexandre T.	
Dell'Aquila, Hannah M.*	Nelson, Candice J.	
Desrosiers, Trent M.	Neves, Hegas Plinio	
Dionne, Brooke E.	Nieves, Anthony J.	
Dumphy, Savannah R.	Nguyen, Taylor	
Dunbar, Briana N.	Nolan, Ryan J.*	
Dupuis, Ryan E.	Orrell, Jared S.*	
Erlandson, Jereme B.	Palmer, Dianne R.	
Garcia, Raymond E.	Paloukas, Yanni K.	
Gasiewski, Cindy C.	Paniert Jason E.	
Gasser, Dylan J.*	Pellerin Ashley J.	
Gaudette, Victoria P.	Pellerin Emily M.	
Germain, Taylor M.	Perkins Jared W.	
Giustino, Dominic L.	Purretta Dante J.	

*John and Abigail Adams
Scholarship Recipients

FUTURE PLANS FOR THE CLASS OF 2018

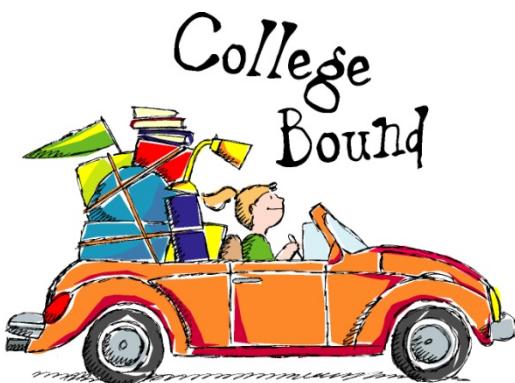
At Oxford High School we are dedicated to ensuring that graduates are college and career ready. Some of the college acceptances and career plans for members of the Class of 2018 included:

College & University Acceptances

American Musical & Dramatic Academy	Mount Ida College
American International College	Nichols College
Anna Maria College	Plymouth State University
Assumption College	Quinsigamond Community College
Becker College	Roger Williams University
Bridgewater State University	Saint Leo University
Bryant University	Salem State University
Central Connecticut State University	Southern New Hampshire University
Clark University	Suffolk University
Coastal Carolina University	TONI&GUY Hairdressing Academy
Colby College	University of Alabama
Community College of Rhode Island	University of Connecticut
Curry College	University of Hartford
Dean College	University of Maine
East Carolina University	University of Massachusetts ~ Amherst
Endicott College	University of Massachusetts ~ Boston
Fitchburg State College	University of Massachusetts ~ Dartmouth
Framingham State University	University of Massachusetts ~ Lowell
George Mason University	University of New Hampshire
Johnson & Wales University	University of New Haven
Keene State College	University of South Carolina
Leslie College	University of Tampa
MA College of Pharmacy & Health Sciences	Wentworth Institute of Technology
Massachusetts Maritime Academy	Western Carolina University
Merrimack College	Western New England University
Michigan State University	Westfield State University
Monmouth University	Worcester Polytechnic Institute
	Worcester State University

Armed Services

United States Army
United State Marines



SCHOLARSHIP RECIPIENTS

Brandon Shields

Mary Olive Wood Scholarship

Brooke Dionne

F. Duncan Wilson Scholarship

Lillian Pottle Scholarship

Mary Olive Wood Scholarship

Candace Nelson

Chaffee Brothers' Scholarship

DJ Richard Scholarship

E. McKenney Scholarship

Elizabeth Gomes Scholarship

Frank Sanella Scholarship

LE Chaffee Scholarship

Lynne Reilly Scholarship

Cindy Gasiewski

Marion Lazaro Scholarship

Daniel Walker

OHS Faculty Scholarship

Dante Purrettta

Steven J. Horgan Scholarship

David Meech

John Chaffee Scholarship

Hailey Higgins

Dylan J. Riel & Jayce R. Garcia Memorial Scholarship

Haley Higgins

Oxford Education Association Scholarship
Family
Oxford High Booster Club Scholarship
Oxford High Booster Club Service Award

Hanna Carrabba

Mary Olive Wood Scholarship

Hannah Dell'Aquila

Jane C. Robertson Memorial Scholarship
Oxford High Booster Club Scholarship
Oxford High Booster Club Service Award
Worcester County Educational Secretaries Association

Hannah Dell'Aquila

Oxford Lions Club Scholarship Memory of Al Dubois

Jack MacPherson

Assumption College Vocal Scholarship

Steven J. Horgan Scholarship

The American Red Cross Scholarship Award

William Taft Trust Fund Scholarship

James Cutroni

IPG Photonics Tech Scholarship

John S. Lane and Son Scholarship

William Taft Trust Fund Scholarship

Jared Orrell

Alpha Delta Kappa Scholarship

Gahagan Family Trust Scholarship

Susan Kirk Teacher Scholarship

William Taft Trust Fund Scholarship

Jared Perkins

Southern Worcester County League Principal's Leadership Award

Jason Panient

Dylan J. Riel & Jayce R. Garcia Memorial Scholarship

Steven J. Horgan Scholarship

Jillian Tully

St. Ann's Church Chip Hanlon

Joseph Grady

Elise Moscoffian Scholarship

Steven J. Horgan Scholarship

Klaytin Silva

Wayne Westall Scholarship

Lindsey Card

Amy Lafleche Memorial Scholarship
William Taft Trust Fund Scholarship

Max Shepherd

IPG Photonics Tech Scholarship

Jean Shea Scholarship

Student Council Award

Ryan Dupuis

IPG Photonics Tech Scholarship
Irwin and Lillian Pottle Scholarship
Mark D Carey Scholarship
Nancy Bennett Scholarship
Oxford Education Association Scholarship
Oxford High Booster Club Scholarship
Oxford Lions Club Scholarship
St. Ann's Church Chip Hanlon
Webster, Dudley, Oxford Chamber of
Commerce Scholarship

Ryan Nolan

Gahagan Family Trust Scholarship

Sean Keohane

Irwin and Lillian Pottle Scholarship
Jeffrey Fallavollitta Scholarship
Jeremiah Moffitt Scholarship
OHS Faculty Scholarship
Oxford Education Association Scholarship

Taylor Coonan

Cornerstone Bank Scholarship
Oxford Police Association Scholarship
St. Ann's Church St Vincent DePaul
The American Red Cross Scholarship
Award

Taylor Vetal

Mary Olive Wood Scholarship

Victoria Sheehan

Dr. Walter Schur Scholarship
Hannah Harwood Scholarship
Lisa Yucatonis Memorial Scholarship
Oxford District Nursing Association
Scholarship
Oxford High Booster Club Scholarship
Oxford Lions Club Scholarship
Veronica Hamel Scholarship



ATHLETICS

Fall 2017

Jared Orrell of the Boys Cross Country team set the school record at the home course with a time of 14:08. The Girls Soccer team qualified for the MIAA Division 4 Central Mass Tournament for the first time in eleven years. They opened with a 5-4 win over Ayer-Shirley in the first round before falling to eventual State Finalist Millbury 4-1 in the quarterfinals. The Oxford High School Football team had a tremendously successful season, finishing the year with an 8-3 record. The season was topped off by a victory over Bay Path on Thanksgiving 28-20, the first win on Thanksgiving since 1999. Also, the football team was recognized by the Central Massachusetts Conference Football Officials (CMCFO) as the 2017 recipient of their Sportsmanship Award. Head Football Coach Jeffrey Clarkson was awarded the Excellence in Coaching Award at the Southern Worcester County League (SWCL) banquet in March.

Winter 2018

The Oxford High School Girls Basketball team qualified for the MIAA Division 3 Central Mass Tournament for the third straight season, finishing the regular season with an 11-9 record. The girls lost to Northbridge in the first round 56-30. The Boys Basketball team captured the SWCL C Conference Championship and qualified for the MIAA Division 3 Central Mass Tournament. The boys defeated Auburn 65-58 before falling to Sutton, 58-45 in the tournament. The Oxford High School Boys Indoor Track team finished the season 7-6 and captured their second straight SWCL C Conference Championship. The Girls Indoor Track team had a successful season as well, finishing second in the SWCL C with an 8-5 record. In addition, basketball player Gina Parmenter surpassed 1,000 career points, becoming the 11th player in Oxford history to record 1,000 or more points in a career. Gina will enter her senior season with 1,201 points.

Spring 2018

The Oxford High School Softball team advanced to the MIAA Division 3 Central Mass Tournament for the second straight season, losing to Hopedale 4-0 in the first round. The Oxford High School Baseball team advanced to the MIAA Division 4 Central Mass District Tournament for the 8th straight season and captured the SWCL C Conference Championship with a regular season record of 20-2, including a league record of 11-0. The baseball team went on to compete in their sixth Central Mass Tournament Championship game in the last seven seasons, defeating Littleton in a thrilling 1-0 game to capture the Central Mass crown. The baseball team then advanced to the MIAA Division 4 State Tournament where they defeated Hopkins Academy 10-1 before losing in the State Championship Game to Archbishop Williams 4-3 in 9 innings. The baseball team finished the season as Division 4 State runner-up with an overall record of 24-3.

*Respectfully submitted,
Kevin May, Athletic Director*

STUDENT SERVICES DEPARTMENT

The Oxford Public Schools Department of Special Education and Student Services serves students from age 3 to 22, as required by state regulation 603CMR 28.00 and federal regulation 603 CFR 300. The Department encompasses Civil Rights, English Language Learners, Title I, Section 504, McKinney-Vento homeless students, and Special Education. The Department is responsible for the screening and evaluation of children between the ages of 3 and 21 for possible special needs.

We support the vision of special education, which is to minimize the impact of disability and maximize opportunities and achievement for all our students. Therefore, the Department is committed to promoting learner success and inclusion through a stimulating, nurturing learning environment, high quality instruction, and support services that enable all students to reach their full potential.

Special education services are implemented for eligible students with disabilities who qualify under the law, and consistent with FAPE (free and appropriate education). While students suspected of having a disability may be considered for referral through a Building-Based Team (BBT) process, parents have the right to request an evaluation of their son or daughter at any time, either through the attending school or directly through the Special Services Department.

Oxford Public Schools provided a variety of special education services to 284 students during the 2017-2018 school year. This shows an increase of 4 students from the previous school year. The nature of these services is dependent on the child's Individualized Education Program (IEP) and takes place in the least restrictive environment. Educational environments range from inclusive classrooms to alternative settings for students at risk of failing and/or dropping out of school. Additionally, the District provided Section 504 supports and services to 82 students, which is an increase of 7 students from the previous school year. Additionally, the District provided English Language Learner support to 10 students, which is consistent with the previous year.

In an effort to enhance communication, informational handbooks are available in the Department of Student Services section on the Oxford Public School District website. These handbooks include Section 504, English Language Learners, and Parent Special Education Transportation Handbooks.

Personnel Changes

New Hires: Maureen Soto, District BCBA (Board Certified Behavior Analyst); Michelle Cadavid, District School Psychologist; and Paul Gabrenas, Special Education Teacher, OHS;

Retirements

Cheryl Hetherman, Special Education Teacher, OHS; Kathleen Regele, Occupational Therapist

Special Education

The Department provides a full range of special needs programs at all levels beginning with an integrated preschool and continuing services through graduation providing transition planning services for students who do not graduate with a diploma. The Department provides an extensive array of supplemental support services including speech/language, occupational therapy, physical therapy, behavioral support services, school adjustment counseling, functional academics and life skills development/training and other therapeutic supports. Additionally, we

continue to support the utilization of augmentative communication through technology, as well as other state-of-the-art adaptive resources.

There were a few positive staffing changes made in the Special Education Department in the 2017-2018 school year. A full-time Board Certified Behavioral Analyst (BCBA) was added to the Department to fully support all students within the District in need of social/emotional/behavioral support, as well as Applied Behavior Analysis (ABA). It is critical that the District support the social/behavioral/emotional needs of all students, as they cannot be available for learning if these needs are not met.

The Department continues to focus on improving special education services for students in our District with a continuum of service delivery available to all students of varying disabilities. During the fall of 2016, the Wilson Reading System, a research-based, multisensory, structured literacy curricula with varying levels of intensive instruction was implemented across the District to meet the needs of all students and enhance academic achievement. All special education teachers were trained and will continue receive training to support certification. Continued improvements aimed at strengthening our in-district programs will afford the District the ability to rely less on the out of district placement of students in special education schools in the coming years.

English Language Learners (ELL)

The Oxford Public Schools provides ELL services to students identified as having a language other than English as their primary language. Per the Massachusetts Department of Education, state and federal laws require that students in our public schools, who do not speak English or whose native language is not English AND who currently cannot perform ordinary classroom work in English, receive instruction that is specifically designed to assist them both in learning English and in learning subject matter content. The District believes it is important that we provide English Language Learners (ELL) or Limited English Proficient students (LEP) with the opportunity to become proficient in English and provide them with full access to the curriculum. Some students do not have a strong base of literacy or fluency in their first language and need to develop essential skills in listening, speaking, reading, and writing in English.

As the Oxford Public Schools is considered a low incidence school district in regard to the number of enrolled ELL and LEP, English Language Learners will receive Sheltered English Instruction (SEI) in classrooms in accordance with state and federal laws. SEI addresses the concepts and skills as defined in the District curriculum and assists students with language development, while providing an appropriate and challenging educational program.

Federal and state laws require that English Language Learner (ELL) students be assessed annually to measure their proficiency in reading, writing, listening, and speaking English, as well as the progress they are making in learning English. In fulfillment of these laws, ELL students are required to participate in ACCESS testing. In accordance with the regulations, the ELL teacher annually assesses the English proficiency of the ELL and assists students in becoming more proficient in English through tutorial assistance, classroom teacher consultation and direct instruction, while ensuring equal access to the curriculum.

District Homeless Education Liaison

The McKinney-Vento Homeless Assistance Act (McKinney-Vento Act) ensures homeless children and youth have equal access to the same free and appropriate public education, including a public preschool education, as provided to other children and youths. This act was

implemented as part of the No Child Left Behind Act, and most recently reauthorized under the Every Student Succeeds Act of 2015 (ESSA). This ensures educational rights and protections for children and youth experiencing homelessness and requires school districts to follow the regulations under this Act. As such, the Oxford Public Schools identifies at-risk students and ensures the provision of educational services, including school supplies and Title I services, as well as transportation and free lunch.

Any child experiencing homelessness in the community of Oxford is entitled to access the same free and appropriate public education that is provided to other children and youth. In Oxford, the homeless liaison is the Director of Special Education and Student Services, who can be reached at: (508) 987-6050 x1115.

Title I

Title I is a federally-funded program that provides supplemental education services to ensure that all students have a significant opportunity to obtain a high-quality education and reach, at minimum, proficiency on challenging state academic achievement standards and state academic assessments. This program was implemented as part of the No Child Left Behind Act, and most recently reauthorized under the Every Student Succeeds Act of 2015 (ESSA).

The Oxford Public Schools is a targeted-assistance Title I program, which is determined by the percentage of children from low-income families who attend each school. Students do not have to be from low-income families to receive Title I services. Title I services are provided to those students most at risk of failing to meet the state's requirements.

Currently, Title I services are offered at A. M. Chaffee Elementary, Clara Barton Elementary and Oxford Middle Schools. Title I eligible students in Kindergarten through grade one at Chaffee receive reading assistance. Also, reading services are provided to eligible students at Barton in grades two through four. Reading assistance is also provided in grades five and six at Oxford Middle School.

Teachers gathered data for students in Kindergarten through grade 6 to determine their needs for academic assistance at the start of school year 2017-2018. The results of that data analysis and teacher recommendations determined Title I eligible students. Data collection and testing in September was added to the previous data to determine supplemental education. Student progress was monitored throughout the fall of 2017. Title I staff were hired at Chaffee, Barton and Oxford Middle School for the school year 2017-2018. The recently hired Title I staff are Reading Interventionists who have specialized training in helping struggling readers.

*Respectfully submitted,
Susan J. Henrichon, Ed.D.
Assistant Superintendent of Student Services and Special Education*

TECHNOLOGY

The Technology Department delivers robust, reliable and necessary technology solutions to the six school department buildings to support faculty, staff, administrative, support users and students. We have a small staff with a full-time Director, a full-time Data Coordinator, one full-time Support Specialist and one part-time Support Specialist.

We have continued our initiative to increase the number of Chromebooks available to students. We decided on the Chromebook because they integrate well with our Google Suite system, where students and staff all have an account that gives access to cloud-based applications such as email, documents, presentation, forms and spreadsheets. The Chromebooks are also cheaper than most computers or iPads and have most of the features that our students and faculty require. We have a 1:1 Chromebook program, where each student at the High School is issued a Chromebook that they bring home and keep for the entire time they are attending Oxford High School.

We also purchased additional Chromebooks for Oxford Middle School and Clara Barton Elementary School because of the success at the High School and these were used for mandated state testing in grades 4 and 8. The success of the roll-out of the Chromebooks could not have been possible without the infrastructure updates that were done as part of the Capital Improvement funded by the Town in 2015. Through these improvements, we updated the back-end infrastructure to allow for higher bandwidth and increased wireless coverage across the District that could handle the strain of the additional devices.

The Chromebooks across the District allows students more time to access online resources, as the computer labs in the buildings were always booked throughout the day. Faculty are increasing their use of online textbooks that are constantly updated instead of buying expensive paper versions for increased savings. The access and use of additional devices and additional resources is essential in creating students with 21st century skills that they will need for their college and career experience.

While we have a small team, we continue to work to maintain the Technology in the District through a shared email address, where we address issues from staff, students and parents as quickly as possible.

*Respectfully submitted,
Kadion Phillips, Director of Technology*







AUBURN • CHARLTON • DUDLEY • NORTH BROOKFIELD • OXFORD
PAXTON • RUTLAND • SOUTHBIDGE • SPENCER • WEBSTER
Southern Worcester County Regional Vocational School District
BAY PATH REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL
57 OLD MUGGETT HILL ROAD
CHARLTON MASSACHUSETTS
(508)248-5971 – (508)987-0326
FAX (508)248-4747

OXFORD
2018 Annual Report

Bay Path Regional Vocational Technical High School graduated a class of 245 students in June of 2018, and accepted a class of 315 freshmen in September of 2018. Our current enrollment has reached 1,131 students.

Of the 35 Oxford seniors who graduated, 11 are now gainfully employed in an occupation related to their training and 17 are now attending College. Currently, 150 students from Oxford are enrolled in one of our 22 vocational areas for the 2018-2019 school year.

Twenty-three Oxford students are receiving extra services from our Special Education Department.

Whenever possible, we have continued our practice of utilizing our occupational programs to provide requested services to municipalities, non-profit organizations and residents from any of our ten district towns. During the 2017-2018 school year, our 22 vocational programs completed 1,026 work orders, of which, 92 were for residents of the Town of Oxford.

Our Hilltop Restaurant and Minuteman Shoppe are opened to the public Tuesday through Friday from 11:00am to 1:00pm. Our cosmetology program is also open to the general public. Appointments for cosmetology services must be made in advance by calling the school. Residents of the Bay Path district are encouraged to take advantage of the services provided by our students. These learning opportunities benefit not only the students, but provide useful services at reasonable costs to in-district residents. We will continue this type of work whenever possible, keeping in mind that the projects must be of educational value for our students.

Our Evening School Program continues to serve the adult needs of our 10-town district, as well as an additional 20 surrounding towns. Our Spring and Fall programs had a combined enrollment of 1,646, in programs ranging from Business & Finance, Career/Licensing; Computers; Cooking; Entertainment; Health & Fitness; Hobbies & Crafts; Home & Job; Language & Art; and Sports & Leisure. The program also offered a wide variety of over 400 online courses, including career certificate programs and courses to satisfy professional development requirements for teachers.

This year, the only “Out of District” students that have been accepted are students who began their high school education at Bay Path while residing in one of the Districts ten member towns and then subsequently moved out of the District before completing their high school education. It is important to note that the town where the students now reside must pay an out of district tuition for each student ranging in cost between \$15,513 and \$17,399. Those towns also pay the transportation costs for those students.

The Oxford Public School System continues to provide cooperation for our recruiting program and we are thankful for their efforts. I believe that they share our feeling that all students must be given the right, the information and the opportunity to make an informed school choice.

We, at Bay Path, will continue to serve Oxford with the finest vocational education programs available for high school students and adults and, will, when at all possible, use our skills and facilities to further town projects as they add to our students' education.

Respectfully submitted,

John A. Lafleche
Superintendent-Director

2018 BAY PATH GRADUATES FROM OXFORD

Kylie Bankowski	Althea Houston
Adrien Beaudry	Jacob Johnson
Tyler Bennett	Codie Judice
Ryan Brown	Christian Keeler
Tyler Cahill	Jonathan LeBreton
Zachary Cahill	Melissa Lees
Christopher Carmody	Jacob Leone
Mina Carrabba,	Cameron Maher
Patrick Ciejka	Jade McGown
Kyle Cloutier	Phylicia Miller
Nicholas Diaz	Jacob Moore
Lorenzo Esposito	Emily Mullen
Collin Farrar	Hailey Overholser
Andrew Ferrecchia	Benjamin Rosebrooks
Orianna Gendron	Christian Shadis
Katelyn Gillespie	Joshua Troy
Aliya Guillotte	Brittany Winsky
Millysa Hildreth	Hannah Wroblewski

AWARD RECEIVING GRADUATES FROM OXFORD

Tyler Richard Bennett
Military Appreciation Certificate
President's Award for Educational
Achievement

Tyler Jordyn Cahill
Carpentry Extra Achiever Senior Award

Christopher Daniel Carmody
John and Abigail Adams Scholarship
President's Award for Educational
Excellence
Bay Path Outstanding Vocational Student
Tool Scholarship in Honor of
Dr. Rene J. Hamel

Mina Lynn Carrabba
John and Abigail Adams Scholarship
Oxford Women's Club Scholarship
Tech Prep Articulation Certificate
President's Award for Educational
Excellence
Bay Path Education Foundation
Superintendent's Scholarship
Dylan J. Riel & Joyce R. Garcia Memorial
Scholarship

Nicholas Philip Diaz
Eagle Scout Boys of America

Andrew Robert Farrar
Military Appreciation Certificate
Physical Education Senior Award

Award Receiving Graduates from Oxford (continued):

Andrew William Ferrecchia

John and Abigail Adams Scholarship
President's Award for Educational

Excellence

Bay Path Education Foundation Scholarship

Orianna Paige Gendron

President's Award for Educational
Excellence

Katelyn May Gillespie

Culinary Arts-Cook Senior Achiever
Award

Aliya Gabrielle Guillotte

Athletic Directors' Association Award

Althea Rae Houston

John and Abigail Adams Scholarship Tech
Prep Articulation Certificate President's
Award for Educational
Excellence

Jacob Theodore Johnson

John and Abigail Adams Scholarship Tech
Prep Articulation Certificate President's
Award for Educational
Excellence

Christian David Keeler

John and Abigail Adams Scholarship
President's Award for Educational
Excellence
Steven J. Horgan Scholarship

Melissa Taryn Lees

Tech Prep Articulation Certificate
Bay Path Automotive Tool Award

Jacob Anthony Leone

Steven J. Horgan Scholarship

Cameron Daniel Maher

President's Award for Educational
Excellence

Jade Alexandra McGown

President's Award for Educational
Excellence

Emily Michelle Mullen

Tech Prep Articulation Certificate

Christian Thomas Shadis

John and Abigail Adams Scholarship
Valedictorian for Class of 2018
Mass CTE Presidential Scholars Nominee
Heidi Perry Scholarship
Tech Prep Articulation Certificate
Worcester County Superintendent's

Association Scholar Award

Southbridge Rotary Club Student Honor
Day Award

President's Award for Educational
Excellence

D.E.C.A. Senior Award

Mathematics Senior Award

Business Technology Senior Achiever
Award

Brittany Amanda Winsky

Oxford Women's Club Scholarship
President's Award for Educational
Achievement

Hannah Amelia Wroblewski

John and Abigail Adams Scholarship

2018 TOWN MEETINGS AND ELECTIONS RESULTS



“The future of this republic is in the hands of the American voter.”

-Dwight D. Eisenhower

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF OXFORD
ANNUAL TOWN MEETING & ELECTION WARRANT

WORCESTER, SS.

To either of the Constables of the Town of Oxford in the County of Worcester **GREETING.**

ANNUAL TOWN MEETING WARRANT

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs to meet at the Oxford High School, 100 Carbuncle Drive in said Oxford on **Wednesday, the Second day of May 2018** at 7:00 o'clock in the afternoon, then and there to act on the following articles:

ARTICLE 1. To hear the reports of any Town Officers or any Committee or Committees authorized at any former meeting and to choose any Committee or Committees the Town may think proper.

ARTICLE 2. To see if the Town will vote to transfer a sum of money from Free Cash and appropriate a sum of money for a Reserve Fund pursuant to the provisions of Massachusetts General Laws, Chapter 40, Section 6, for Fiscal Year 2019; or act thereon.

Sponsored by the Town Manager

ARTICLE 3. To see if the Town will vote to raise by taxation or transfer a sum of money from Free Cash and appropriate said amount to the Stabilization Fund, for Fiscal Year 2019; or act thereon.

Sponsored by the Town Manager

ARTICLE 4. To see if the Town will vote to fix the salary and compensation of School Committee members in accordance with the provisions of Massachusetts General Laws, Chapter 71, Section 52; or act thereon.

Sponsored by the School Committee

ARTICLE 5. To see if the Town will vote to fix the salary and compensation of elected officials of the Town as provided by Massachusetts General Laws, Chapter 41, Section 108; or act thereon.

Sponsored by the Finance Committee

ARTICLE 6. To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to temporarily borrow a note or notes or to make an inter-fund advance from available funds in anticipation of revenue from taxation, bonds, or grants, and to repay said sums within the current fiscal cycle; or act thereon.

Sponsored by the Town Manager

ARTICLE 7. To see if the Town will vote to transfer a sum of money from the Ambulance Receipts Reserved for Appropriation Account and appropriate said amount to the Fire/EMS Fiscal Year 2018 Operational Budget; any vote under this article to take effect forthwith upon its adoption; or act thereon.

Sponsored by the Town Manager

ARTICLE 8. To see if the Town will vote to transfer from available funds and appropriate a sum of money to pay for the Town's share of the Fire Department's Engine 1, Tower 1 and Ambulance 2 maintenance and repair costs from a prior fiscal year, any vote under this article to take effect forthwith upon its adoption; or act thereon.

Sponsored by the Town Manager

ARTICLE 9. To see if the Town will vote to authorize interdepartmental transfers, any vote under this article to take effect forthwith upon its adoption; or act thereon.

Sponsored by the Town Manager

ARTICLE 10. To see if the Town will vote to establish, pursuant to the provisions of Massachusetts General Laws Chapter 44, §5B, a Sewer Stabilization Fund and to transfer a sum of money from the Capital Project Sewer Extension Fund and appropriate said sum to the Sewer Stabilization Fund, any vote under this article to take effect forthwith upon its adoption; or act thereon.

Sponsored by the Town Manager

ARTICLE 11. To see if the Town will vote to transfer a sum of money from the Capital Outlay Program for Fiscal 2018 to the Special Education Revolving Fund; or act thereon.

Sponsored by the School Committee

ARTICLE 12. To determine what sums of money the Town will raise by taxation or transfer from available funds and appropriate to defray charges and expenses of the Town, including debt and interest, for the fiscal year beginning July 1, 2018 (Fiscal Year 2019); or act thereon.

Sponsored by the Finance Committee

ARTICLE 13. To see if the Town will vote to raise by taxation or transfer from available funds and appropriate a sum of money for the Capital Outlay Program for Fiscal Year 2019; or act thereon.

Sponsored by the Town Manager

ARTICLE 14. To see if the Town will vote to transfer from available funds and appropriate a sum of money to meet the State's share of the cost for Town roadway maintenance and repair, such amount to be reimbursed by the Commonwealth of Massachusetts as State Highway Aid (Fiscal Year 2019 Chapter 90 Apportionment); or act thereon.

Sponsored by the Town Manager

ARTICLE 15. To see if the Town will vote to rescind the vote taken under Article 16 of the May 5, 2004, Annual Town Meeting creating the Oxford Community Center Enterprise Fund, thus revoking acceptance of the provisions of Massachusetts General Laws Chapter 44, sec. 53F1/2 for such purpose effective Fiscal Year 2019; or act thereon.

Sponsored by the Town Manager

ARTICLE 16. To see if the Town will vote pursuant to the provisions of Massachusetts General Laws Chapter 44, §53E½ to establish a new revolving fund, to be known as the Utilities Revolving Fund; and further, to amend the Oxford General By-Laws CHAPTER SEVENTY-THREE, Revolving Funds by inserting a new row at the end of the Table of authorized revolving funds, as follows:

Program or Purpose	Representative or Board Authorized to Spend	Department Receipts
Utilities - to pay costs and expenses related to Town energy costs	Town Manager or his designee	Fees received from sale of fuel and energy

or act thereon.

Sponsored by the Town Manager

ARTICLE 17. To see if the Town will vote pursuant to Massachusetts General Laws Chapter 44, §53E 1/2 to establish the fiscal year 2019 spending limits for each revolving fund established in the Oxford General By-Laws CHAPTER SEVENTY-THREE, Revolving Funds, as follows:

Town Clerk Cat Licensing: Fifteen Thousand Dollars (\$15,000.00)

Wiring Inspector Fees One Hundred Thousand Dollars (\$100,000.00)

Plumbing Inspector Fees: Sixty Thousand Dollars (\$60,000.00)

Gas Inspector Fees: Twenty Thousand Dollars (\$20,000.00)

Building Inspector Fees: One Hundred Thousand Dollars (\$100,000.00)

Sealer of Weights and Measures: Ten Thousand Dollars (\$10,000.00)

Utilities: Two Hundred Thousand Dollars (\$200,000.00)

or act thereon.

Sponsored by the Town Manager

ARTICLE 18. To see if the Town will vote to raise by taxation and appropriate the sum of Three Hundred Eighteen Thousand Dollars (\$318,000.00) for the following purposes:

- (1) Purchase and equip an ambulance to replace Ambulance-2 (2011);
- (2) Purchase and equip a fire department vehicle to replace Car-1 (2008);
- (3) Construct and undertake health and safety upgrades to the fire station, including and incidental and related expenses;

provided, however, that the appropriation made hereunder shall be expressly contingent upon approval by the voters of a Proposition 2½ capital expenditure exclusion ballot question to assess additional real estate and personal property taxes for such purposes for a single year under Massachusetts General Laws Chapter 59, § 21C (i ½); or act thereon.

Sponsored by the Town Manager

ARTICLE 19. To see if the Town will vote to raise by taxation and appropriate the sum of Five Hundred Thousand Dollars (\$500,000.00) for the following purposes:

- (1) Repair and/or refurbish Tower-1 ladder truck (1997);
- (2) Purchase and equip a fire engine to replace Engine-4, with the existing Engine-4(1996) and Forestry-2 (1980) to be traded in or sold with proceeds from such trade-in or sale to be applied towards the purchase and equipping of the replacement engine;

provided, however, that the appropriation made hereunder shall be expressly contingent upon approval by the voters of a Proposition 2½ capital expenditure exclusion ballot question to assess additional real estate and personal property taxes for such purposes for a single year under Massachusetts General Laws Chapter 59, § 21C (i ½); or act thereon.

Sponsored by the Town Manager

ARTICLE 20. To see if the Town will vote to raise by taxation and appropriate a sum of money to supplement the Town's expenditure for the School General Operating Budget, for the fiscal year beginning July 1, 2018 (Fiscal Year 2019), provided that any appropriation made hereunder shall be contingent upon approval of the voters at the May 15, 2018, Town election of an override of Proposition 2 ½ so-called in accordance with the provisions of Massachusetts General Laws, Chapter 59, Section 21C; or act thereon.

Sponsored by the School Committee

ARTICLE 21. To see if the Town will vote to authorize the Board of Selectmen to enter into a lease purchase financing agreement in accordance with the provisions of Massachusetts General Laws Chapter 44, §21C for a period of up to five years to acquire a street sweeper, and to raise by taxation and appropriate or transfer from available funds a sum of money for the first year payment of such agreement; or act thereon.

Sponsored by the Town Manager

ARTICLE 22. To see if the Town will vote to transfer from the unexpended balance of the appropriation made by the vote taken under Article 3 of the October 11, 2006, Special Town Meeting for the purchase of a dump truck for the Department of Public Works, the sum of Twenty-One Thousand Eighteen Dollars and Ninety-Five Cents (\$21,018.95), and from that amount Twelve Thousand Dollars (\$12,000.00) to be used for the purchase of a lawn mower for the Department of Public Works, and the balance of Nine Thousand Nineteen Dollars (\$9,019.00) shall be used for recreational improvements; any vote under this article to take effect forthwith upon its adoption; or act thereon.

Sponsored by the Town Manager

ARTICLE 23. To see if the Town will vote to raise by taxation, transfer from available funds, and appropriate a sum of money for the abatement and demolition of the former Woodward School building including the payment of all other costs incidental and related thereto, to take effect forthwith; or act thereon.

Sponsored by the Town Manager

ARTICLE 24. To see if the Town will vote to raise by taxation or transfer from available funds or borrow and authorize the Town Treasurer, with the approval of the Board of Selectmen, to issue a note or note(s) and/or bond or bond(s) and appropriate a sum of money to be used to rehabilitate or make repairs to the Sacarrappa Road Bridge No. 0-06-053 or surrounding area near the outlet of Slater's Pond a.k.a. Sacarrappa Pond; or act thereon.

Sponsored by the Town Manager

ARTICLE 25. To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain, upon such terms and conditions as the Board of Selectmen deem appropriate, such interests in land including permanent easements for roadway, drainage, and other purposes and vote to accept as a public way Stone Creek Circle which is located off Brown Road as shown on the definitive subdivision plans entitled “Definitive Subdivision Plan for Stone Creek Estates” dated September 4, 2002, Plan Book 789, Plan 33 and amended by Affidavit dated March 21, 2017, Book 56877, Page 120 as laid out as a public way by the Board of Selectmen on or about April 10, 2018, a plan and description of which is on file in the Office of the Town Clerk, and to authorize the Board of Selectmen to enter into such agreements and execute such documents as are necessary to effectuate the purposes of this article; or act thereon.

Sponsored by the Town Manager

ARTICLE 26. To see if the Town will vote to authorize the Board of Selectmen to allow the Town Manager or his designee to enter into any agreements and authorize the Town Treasurer, to issue a note or note(s) and/or bond or bond(s) and appropriate a sum of money to raise by taxation or transfer from available funds or borrow and to purchase remaining street lights from National Grid and convert said streetlights and all other streetlights owned by the Town of Oxford to efficient L.E.D. streetlights, or act thereon.

Sponsored by the Town Manager

ARTICLE 27. To see if the Town will vote to amend the Oxford General By-Laws, CHAPTER THIRTY-SIX, Council on Aging, by deleting the word “eleven” as it appears in Section 1 thereof and inserting in place thereof the word “seven” so that Section 1 shall read as follows:

CHAPTER THIRTY-SIX COUNCIL ON AGING

Section 1. There shall be a Council on Aging consisting of seven registered voters of the Town appointed by the Town Manager for three year overlapping terms. The term of office of each member shall expire on the day of the annual town election in the last year of his term. The Town Manager shall fill any vacancies that may occur; or act thereon.

Sponsored by The Town Manager.

ARTICLE 28. To see if the Town will vote to amend the Oxford General By-Laws by adding CHAPTER SEVENTY-FOUR “Stretch Energy Code”, to read as follows, for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115-AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, with an effective date of July 1, 2018:

CHAPTER SEVENTY-FOUR STRETCH ENERGY CODE

Section 1. Definitions:

- a. International Energy Conservation Code (IECC) –The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy

conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards.

- b. Stretch Energy Code- Codified by the Board of Building Regulation and Standards as 780 CMR Appendix 115.AA of the Massachusetts Building Code, the Stretch Energy Code is an appendix to the Massachusetts Building Code, based on further amendments to the International Energy Code (IECC) to improve the energy efficiency of buildings built to this code.

Section 2. Purpose:

The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the Base Energy Code applicable to relevant sections of the building code for both new construction and existing buildings.

Section 3. Applicability:

This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 115.AA, as applicable.

Section 4. Stretch Energy Code:

The Stretch Energy Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115 AA, including any future editions, amendments or modifications, is herein incorporated by reference into the Town of Oxford General By-Laws. The Stretch Code is enforceable by the building inspector.

Section 5. Effective Date:

The Stretch Energy Code was adopted by the May 2, 2018 Annual Town Meeting, with a concurrency start date of July 1, 2018 and a sole effective date of January 1, 2019.

or act thereon.

Sponsored by the Town Manager

ARTICLE 29. To see if the Town will vote to amend the Oxford Zoning By-Law, Chapter III, Section 2.0, Home Occupations, section 2.2, Prohibited Home Occupations, by inserting the language “2.2.7 Marijuana Businesses” as shown in bold italics.

2.0 HOME OCCUPATIONS

Home occupations are permitted in all districts except for Industrial, Light Industrial, Highway Interchange and Conservation Districts if they comply with the conditions set forth below:

2.1 Performance Standards

No home occupation shall be permitted that:

- 2.1.1 Changes the outside appearance and residential character of the existing structures or is visible from the street;
- 2.1.2 May generate traffic, parking, sewerage, water use, or noise in excess of what is normal in the residential neighborhood;
- 2.1.3 May create a hazard to person or property, results in electrical interference, or becomes a nuisance;
- 2.1.4 Results in display or advertising visible from outside the premises other than signs permitted in Chapter XII, or results in exterior storage of materials;
- 2.1.5 Employs more than two non-residents;

2.1.6 Uses more than twenty-five (25) percent of the net floor area of the dwelling.

2.2 Prohibited Home Occupations

The following are prohibited home occupations:

2.2.1 Animal hospitals;

2.2.2 Dancing studios;

2.2.3 Nursery schools, not including family day care homes;

2.2.4 Private clubs;

2.2.5 Kennels;

2.2.6 Motor vehicle repair or paint shops;

2.2.7 Marijuana Businesses

or act thereon.

Sponsored by the Planning Board

ARTICLE 30. To see if the Town will vote to amend the Oxford Zoning By-Law, to insert new Chapter XXIII, Marijuana Overlay District, as follows:

CHAPTER XXIII **Marijuana Overlay District**

1.0 ESTABLISHMENT

The Marijuana Overlay District (“MOD”) is established as an overlay district. The MOD shall extend along Route 20 a/k/a Southbridge Road, from the western line of the Route 56 a/k/a Leicester Street layout westerly to the western most property line of property depicted as Parcel A14 on Assessor’s Map 09 a depth of 500 feet north of the northern line of the Route 20 layout, and from the western line of the Route 56 a/k/a Leicester Street layout westerly to the western most property lines of property depicted as Parcels B19 and B25 on Assessor’s Map 10A a depth of 500 feet south of the southern line of the Route 20 layout. The MOD shall further include that parcel of property known as 425 Main Street and depicted as Parcel E14 on Assessors’ Map 29A. The MOD is further shown on the Town zoning map on file with the Town Clerk.

2.0 PURPOSE

The purpose and intent of the Marijuana Overlay District is to provide for the placement of Marijuana Businesses in the Town of Oxford in suitable locations and to minimize adverse impacts on adjacent properties, residential neighborhoods, and schools by regulating the siting, placement, security and removal of Marijuana Businesses.

3.0 OVERLAY DEFINITION

The Marijuana Overlay District (MOD) is an overlay district superimposed over all underlying districts within its boundaries. Within the MOD, all requirements of the underlying district remain in effect, except where these regulations provide an alternative to such requirements. Land within the MOD may be used either for (1) a Marijuana Business; or (2) a use allowed in the underlying district, in which case the requirements of the underlying district shall apply. If the boundary of the district is in dispute, the rules on interpretation of district boundaries found in Chapter II of this by-law shall apply.

4.0 REGULATIONS

4.1 Intent

The purpose of this by-law is to:

4.1.1 Allow state-licensed Marijuana Establishments and Medical Marijuana Treatment Centers (also known as Registered Marijuana Dispensaries) to exist in the Town of Oxford in accordance with applicable laws and regulations, including An Act To Ensure Safe Access to Marijuana, Chapter 55 of the Acts of 2017, and Massachusetts General Laws Chapter 94G (Regulation of the Use and Distribution of Marijuana Not Medically Prescribed); Chapter 369 of the Acts of 2012 and Massachusetts General Laws Chapter 94I (Medical Use of Marijuana); and all regulations which have or may be issued thereunder, including, but not limited to 105 CMR 725.00 et seq. and 935 CMR 500.00, et seq.;

4.1.2 Provide safe and effective access to medical and recreational cannabis in the Town of Oxford.

4.1.3 Impose reasonable safeguards to govern the time, place, and manner of Marijuana Business operations to ensure public health, safety, well-being, and undue impacts on the natural environments as it relates to cultivation, processing and manufacturing subject to the provisions of this Zoning By-Law, Massachusetts General Laws. Chapter 40A (State Zoning Act), and Massachusetts General Laws Chapter 94G and Massachusetts General Laws Chapter 94I.

4.2. Definitions

Where not expressly defined in the Zoning By-law, terms used in this bylaw shall be interpreted as defined in G.L. c.94G and G.L. c.94I and regulations promulgated and/or incorporated thereunder, and otherwise by their plain language.

4.2.1 Marijuana Business: A Medical Marijuana Treatment Center, Marijuana Establishment, or any combination or part thereof.

4.2.2 Marijuana Cultivator: Pursuant to Massachusetts General Laws c.94G, §1 and regulations promulgated thereunder, an entity licensed to cultivate, process, and package marijuana, to deliver marijuana to marijuana establishments, and to transfer marijuana to other marijuana establishments, but not to consumers.

4.2.3 Marijuana Establishment: a marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer, or any other type of licensed marijuana related business, for the non-medical use of marijuana, as set forth in G.L. 94G, and regulations promulgated thereunder.

4.2.4 Marijuana Retailer: Pursuant to Massachusetts General Laws c.94G, §1 and regulations promulgated thereunder, an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell, or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers (except that nothing in this definition or By-Law shall allow for the consumption of marijuana on the premises where marijuana is sold).

4.2.5 Medical Marijuana Treatment Center: As defined by 105 CMR 725.000, et al., as it may be amended or superseded, and pursuant to all other applicable state laws and regulations, means an entity registered under 105 CMR 725.100, otherwise known as a Registered Marijuana Dispensary (RMD), that acquires, cultivates, possesses, processes (including development of related products such as edible MIPs, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers Marijuana, products containing Marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers, as those terms are defined under

105 CMR 725.004. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of Marijuana.

4.3. Applicability

4.3.1 Marijuana Businesses are permitted by Special Permit and Site Plan Review and Approval in the Marijuana Overlay District.

4.3.2 Consumption or use of marijuana on the premises of a Marijuana Business is prohibited in the Town, except as may be expressly provided for by law with respect to the operation of an RMD, or as authorized pursuant to G.L. c.94G, §3(b).

4.3.3 The Planning Board shall be the Special Permit Granting Authority for all Marijuana Businesses.

4.3.4 Nothing in this Section shall be construed to supersede federal and state laws governing the sale and distribution of narcotic drugs.

4.3.5 The provisions of this By-Law shall not operate to prevent the conversion of an existing RMD, licensed or registered by the State on or before July 1, 2017, in its present location, to a Marijuana Establishment engaged in the same type of activity, in accordance with State law. The conversion shall be subject to all requirements of this Section, including special permit, site plan, and host agreement requirements.

4.4. Application Requirements

4.4.1 Security Plan:

4.4.1.1 The applicant shall submit a security plan to the Oxford Police Department and the Planning Board to demonstrate that there is limited undue burden on the Town's public safety officials as a result of the proposed Marijuana Business.

4.4.1.2 The security plan shall include all security measures for the site and transportation of marijuana and marijuana products to and from off-site premises to ensure the safety of employees and the public and to protect the premises property from theft or other criminal activity.

4.4.2 Energy Use Plan:

4.4.2.1 All Marijuana Cultivators shall submit an energy use plan to the Planning Board to demonstrate best practices for energy conservation and ensure there are no undue impacts on the natural environment.

4.4.2.2 The plan shall include an electrical system overview, proposed energy demand and proposed electrical demand off-sets, ventilation system and air quality, proposed water system and utility demand.

4.4.3 Line Queue Plan:

4.4.3.1 The applicant shall submit a line queue plan to ensure the movement of pedestrian and/or vehicular traffic along the public right of ways.

4.4.4 **Host Community Agreement:** The applicant shall have entered into a Host Community Agreement with the Town as required pursuant to G.L.c.94G, §3.

4.4.5 **Special Permit Requirements:** Application requirements and procedures for a Special Permit shall be conducted pursuant to Chapter XIV, Administration and Enforcement.

4.4.6 **Site Plan Requirements:** Application requirements and procedures for Site Plan Review and Approval shall be conducted pursuant to Chapter XV, Site Plan Review.

4.4.7 All other applicable provisions of the Town of Oxford Zoning By-Law shall also apply, unless such provisions conflict with the requirements of this bylaw, in which case such requirements shall control.

4.5. Standards and Conditions

4.5.1 No Marijuana Business shall be located within five hundred (500') feet of any building housing a child care center or an elementary, middle, preparatory, vocational, or high school.

4.5.2 Marijuana plants, products, and paraphernalia shall not be visible from outside the building in which the Marijuana Business is located. No outside storage is permitted.

4.5.3 All operations of Marijuana Businesses, including cultivation, processing, testing, product manufacturing, retail, and any other licensed use, must take place within a fully enclosed building.

4.5.4 No odor from marijuana cultivation, processing, manufacturing, or retail may be noxious or cause a nuisance, a danger to public health, or impair public comfort and convenience. Marijuana Businesses shall incorporate odor-control technology and provisions, and ensure that emissions do not violate Massachusetts General Laws Chapter 111, Section 31C, including but not limited to those specified for odors.

4.5.5 All business signage shall be subject to the requirements promulgated by the Massachusetts Cannabis Control Commission and subject to the requirements of Chapter XII (Signs) of the Zoning By-Law.

4.5.6 No Marijuana Retailer shall be managed by any person other than the licensee or their designee. Such licensee or designee shall be on the premises during regular hours of operation and responsible for all activities within the licensed business and shall provide emergency contact information for the Oxford Police Department to have on file.

4.5.7 Marijuana Retailers shall be open to the public no earlier than 8:00 a.m. or later than 8:00 p.m.

4.5.8 Per Massachusetts General Laws Chapter 94G, §3, the number of Marijuana Retailers shall not exceed 20% of the number of licenses issued in the Town of Oxford for package store sales of alcoholic beverages under Massachusetts General Laws Chapter 138, §15. When 20% of the number of package store licenses is not a whole number, it shall be rounded up to the next whole number for purposes of calculating the number of allowed Marijuana Retailers.

4.5.9 Marijuana Retailers shall not be located within fifty (50') feet of other state licensed marijuana retail businesses, as measured from property line to property line.

4.5.10 No smoking, burning or consumption of any product containing marijuana or marijuana related products shall be permitted on the premises of a Marijuana Business, except as may be expressly provided for by law with respect to the operation of a RMD, or as authorized pursuant to G.L. c.94G, §3(b).

4.5.11 Marijuana Businesses are not permitted as a Home Occupation, as defined in Chapter III, Section 2.0 of the Town of Oxford By-Law.

4.6. Decision Criteria

The Planning Board shall not grant a Special Permit for a Marijuana Business unless it finds that:

4.6.1 The Marijuana Business is designed to minimize any adverse impacts on abutters and other parties in interest, as defined in Massachusetts General Laws Chapter 40A, Section 11.

4.6.2 The Marijuana Business demonstrates that it will meet all the permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and will comply with all applicable state laws and regulations;

4.6.3 The Marijuana Business provides adequate security measures to ensure that no individual participant will pose a direct threat to the health or safety of other individuals;

4.6.4 The applicant has adequately addressed issues of vehicular and pedestrian traffic, circulation, parking and queuing, especially during peak periods, and adequately mitigates the impacts of vehicular and pedestrian traffic on neighboring uses; and

4.6.5 The applicant has satisfied all of the conditions and requirements set forth herein.

4.7 Transfer/Discontinuance of Use

4.7.1 A Special Permit granted under this Section is non-transferable and shall have a term limited to the duration of the applicant's ownership or leasing of the premises as a Marijuana Business, and shall lapse

- (i) If the permit holder ceases operation of the Marijuana Business;
or
- (ii) The permit holder's State license expires or is terminated.

4.7.2 A Marijuana Business shall remove all material, plants, equipment, and other paraphernalia from its premises, which removal shall comply with 105 CMR 725.105 (J) and (O) and all other applicable regulation, immediately upon lapse of its Special Permit.

4.8. Severability

If any provision of this bylaw is found to be invalid by a court of competent jurisdiction, the remainder of this bylaw shall not be affected but shall remain in full force. The invalidity of any provision of this bylaw shall not affect the validity of the remainder of the Town's Zoning By-Law.

or act thereon.

Sponsored by the Planning Board

ARTICLE 31. To see if the Town will vote to amend the Oxford Zoning By-Law, Chapter II, District Regulations, to insert therein the category "Marijuana Overlay District MOD" as shown below in bold italics.

CHAPTER II **District Regulations**

1.0 ESTABLISHMENT OF DISTRICTS

For the purposes of this By-Law, the Town of Oxford is hereby divided into the following Zoning Districts:

<u>District</u>	<u>Map Symbol</u>
Residential	
Rural Residential District	R-1
Suburban District	R-2
Residential District	R-3
Multi-Family District	R-4

	<u>Commercial</u>	
05/06/98	Central Business District	CB
	North Oxford Business District	NOB
	General Business District	GB
	Office and Professional District	OP
	Highway Interchange District	HI
	Central Professional District	CP
10/11/06	<u>Industrial</u>	
	Light Industrial District	LI
	Industrial District	I
05/04/11	Flood Plain District (Overlay)	FD*
05/03/06	Robinson Pond Protection District (Overlay)	RPP
	<i>Marijuana Overlay District</i>	<i>MOD</i>
	Conservation District	C

And further, to amend the Zoning Map to add the Marijuana Overlay District as described in Chapter XXIII;

or act thereon.

Sponsored by the Planning Board

ARTICLE 32. To see if the Town will vote to accept Massachusetts General Laws Chapter 64N, Section 3, and impose a local sales tax upon the sale of recreational marijuana originating within the Town by a vendor at a rate of 3% of the gross receipts of the vendor from the sale of recreational marijuana, marijuana products, and marijuana edibles, said excise to take effect on the first day of the calendar quarter commencing at least thirty days after such vote of Town Meeting; or act thereon.

Sponsored by the Town Manager.

ARTICLE 33. To see if the Town will vote to amend the Oxford Zoning By-Law, Chapter II, District Regulations, Section 1.0, Establishment of Districts, to delete therefrom the language “Central Business District” and “Central Professional District” as they appear under the heading “Commercial”, and further to insert the language “Village Business District” in place thereof so that Section 1.0 shall read as follows:

CHAPTER II **District Regulations**

1.0 ESTABLISHMENT OF DISTRICTS

For the purposes of this By-Law, the Town of Oxford is hereby divided into the following Zoning Districts:

<u>District</u>	<u>Map Symbol</u>
<u>Residential</u>	
Rural Residential District	R-1
Suburban District	R-2
Residential District	R-3
Multi-Family District	R-4

	<u>Commercial</u>	
05/06/98	North Oxford Business District	NOB
	General Business District	GB
	Office and Professional District	OP
	Highway Interchange District	HI
	Village Business District	VB
10/11/06	<u>Industrial</u>	
	Light Industrial District	LI
	Industrial District	I
05/04/11	Flood Plain District (Overlay)	FD*
05/03/06	Robinson Pond Protection District (Overlay)	RPP
	Conservation District	C

And further, to amend the Zoning Map to combine the Central Business District and the Central Professional District into one district to be known as the Village Business District; or act thereon.

Sponsored by the Planning Board

ARTICLE 34. To see if the Town will vote to amend the Oxford Zoning By-Law, Chapter V, Commercial Districts, Section 1.0, Intent, to delete therefrom Section 1.1, Central Business District (CB) and Section 1.5, Central Professional District (CP), and inserting therein Section 1.1, Village Business District (VB) and renumbering Section 1.0 so that Section 1.0 shall read as follows:

CHAPTER V **Commercial Districts**

1.0 INTENT

The five (5) commercial districts are intended to cluster businesses with similar functional characteristics in appropriate locations, to serve the needs of Oxford residents for obtaining goods and services and to promote compatible economic development providing employment for the surrounding region and enhancing the tax base of the Town.

1.1 Village Business District (VB)

The Village Business District is intended to promote the following:

- 1.1.1 To perpetuate the distinctive historical character and identity of Oxford Center;
- 1.1.2 To permit a harmonious mixture of housing, retail and service establishments and community facilities;
- 1.1.3 To preserve and protect an invaluable community resource, the unique historic character surrounding Oxford Center;
- 1.1.4 To minimize the proliferation and hazards of highway commercial activities

1.2 General Business District (GB)

The General Business District is intended to promote the following:

- 1.2.1 To provide for a full range of retail, service and office uses in appropriate locations along well-travelled thoroughfares;
- 1.2.2 To minimize the nuisance factors of highway commercial activity;
- 1.2.3 To encourage the clustering of commercial establishments; and
- 1.2.4 To promote stable commercial development.

1.3 Office and Professional District (OP)

The Office and Professional District is intended to promote the following:

- 1.3.1 To provide for offices and selected services in appropriate locations, protected from other incompatible uses;
- 1.3.2 To encourage the clustering of professional offices and related services in well-designed, self-contained office parks; and
- 1.3.3 To minimize the proliferation and hazards of highway commercial activity.

1.4 Highway Interchange District (HI)

The Highway Interchange District is intended to promote the following:

- 1.4.1 To promote economic development activity around the highway interchange of I-395 at Sutton Avenue;
- 1.4.2 To encourage well-designed shopping malls, professional offices and related services; and
- 1.4.3 To provide highway-oriented services to passing motorists.

05/06/98

1.5 North Oxford Business District (NOB)

The North Oxford Business District is intended to promote the following:

- 1.5.1 To perpetuate the distinctive character and identity of the North Oxford Center;
- 1.5.2 To permit a harmonious mixture of housing, retail and service establishments and community facilities; and
- 1.5.3 To minimize the proliferation and hazards of highway commercial activity.

or act thereon.

Sponsored by the Planning Board

ARTICLE 35. To see if the Town will vote to amend Table IV of the Oxford Zoning By-Law, Chapter X, Dimensional Requirements, to delete reference to the Central Business and Central Professional Zoning Districts and dimensional requirements thereof and insert the Village Business District and dimensional requirements thereof so that Table IV shall read as follows:

5/05/93
05/06/98

**TABLE IV
DIMENSIONAL REQUIREMENTS**

<u>DISTRICT</u>	<u>LOT REQUIREMENTS</u>				<u>YARD SETBACK</u>			
	Minimum Size (Sq Ft) (D)*	Minimum Width (Feet)	Minimum Frontage (Feet) (A)	Maximum Coverage (Percent)	Front Yard (Ft) (D)	Side Yard (Ft) (D)	Rear Yard (Ft)	Maximum Height (Ft)
R-1 Rural Residential	60,000	175	175	10	50	20	40	35
R-2 Suburban	40,000	150	150	20	50	20	25	35
R-3 Residential	20,000	125	125	30	25	15	20	35
R-4 Multi- Family (C)	20,000	100	100	30	50	20	25	35
NOB North Oxford (B)		20	20		(E)	5	5	50

	Business								
GB	General Business	(B)	20	20		(E)	5	5	35
OP	Office and Professional	(B)	150	150	30	50	15	50	35
HI	Highway Interchange	60,000	250	250	50	50	20	20	50
LI	Light Industrial	40,000	90	90	65	25	20	20	50
I	Industrial	40,000	90	90	65	25	20	20	50
VB	Village Business	(B)	(B)	(B)		20	5	5	35

or act thereon.

Sponsored by the Planning Board

ARTICLE 36. To see if the Town will vote to discontinue as a public way a portion of the old right of way along the northerly side of Harwood Street as shown on the 1955 and 1956 County layouts recorded at the Worcester Registry of Deeds, Plan Book 209 Plan 4 & Plan Book 214, Book 24 from Station 26+50 to Station 31+10 labeled as the “Discontinued Area” on a sketch plan on file in the Office of the Town Clerk; or act thereon.

Sponsored by the Board of Selectmen

ARTICLE 37. To see if the Town will vote to authorize the Board of Selectmen to enter into a Payment in Lieu of Taxes (PILOT) Agreement with Citizen’s Energy pursuant to the provisions of G.L. c. 59, § 38H(b), or any other enabling authority, for a period of up to 25 years in relation to a

4 MW AC Solar Farm to be located at Mount Pleasant Street, identified on Assessor’s Map 52, Parcels A-17 and A-19, and further to authorize the Board of Selectmen to take any actions and execute any other documents or ancillary agreements necessary, convenient, or appropriate to accomplish the foregoing and to implement and administer the PILOT Agreement, all of which agreements and documents shall be on such terms and conditions and for such consideration as the Board of Selectmen deems in the best interests of the Town; or act thereon.

Sponsored by the Town Manager

ANNUAL TOWN ELECTION WARRANT

And, you are further directed to notify and warn the inhabitants of said Town, qualified to vote in ELECTIONS and in Town affairs, to vote at: Chaffee School, 9 Clover Street, Precinct One & Precinct Four; and Oxford Middle School, 497 Main Street, Precinct Two & Precinct Three in said Oxford on **Tuesday the Fifteenth day of May 2018**, to cast their votes for the following Town offices and ballot questions:

One Selectman for three years
Two School Committee Members for three years
One Library Trustee for three years
One Southern Worcester County Regional Vocational School District Committee Member for three years

QUESTION 1

Shall the Town of Oxford be allowed to assess an additional \$318,000.00 in real estate and personal property taxes for the purposes of purchasing and equipping an ambulance and a fire department vehicle, and constructing and undertaking health and safety upgrades to the fire station including incidental and related expenses, for the fiscal year beginning July first, two thousand and eighteen?

Yes No

QUESTION 2

Shall the Town of Oxford be allowed to assess an additional \$500,000.00 in real estate and personal property taxes for the purposes of purchasing and equipping a fire engine, and repairing and/or refurbishing a tower ladder truck, for the fiscal year beginning July first, two thousand and eighteen?

Yes No

QUESTION 3

Shall the Town of Oxford be allowed to assess an additional \$600,000.00 in real estate and personal property taxes for the purposes of funding an additional amount for the school operating budget for the fiscal year beginning July first, two thousand and eighteen?

Yes No

The polls will be open from 8:00 A.M. to 8:00 P.M.

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale in said Town, seven days at least before the time of said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of said meeting.

Given under our hands this 10th day of April, 2018.

Dennis E. Lamarche, Chairman)

Cheryll A. LeBlanc)

Meaghan E. Troiano)

Alan R. Berthiaume)

John G. Saad)

SELECTMEN OF OXFORD

WORCESTER, SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale seven days before the date of the meeting, as within directed.

Richard M. Kneeland
Constable of Oxford

A true copy, ATTEST:

Date: April 13, 2018

**ANNUAL TOWN MEETING
MAY 2, 2018**

The meeting was called to order by Town Moderator Russell C. Rheault at 7:00 in the afternoon in the Oxford High School. The Moderator announced that a quorum had been attained. There were 296 voters and 17 non-voters present.

CLARIFICATION: GENERAL BY-LAWS, CHAPTER 2, TOWN MEETINGS, SECTION 3,
as amended.

Section 3. At any town meeting, one hundred (100) registered voters shall constitute a quorum, provided, however, that once the meeting has been called to order there shall be no minimum quorum required to conduct the business of the Town. A quorum of seventy-five (75) registered voters shall be required to reconvene any adjourned session of any such meeting.

The audience was advised of the fire evacuation routes. The NJROTC presented the colors. Veteran John Saad led the voters in the Pledge of Allegiance. A moment of silence was observed for the departed townspeople.

The Moderator introduced the various boards and officials. He announced several parliamentary procedures that he would adhere to in the conduct of the meeting.

The Warrant and Return of Service was read by Town Clerk Lori A. Kelley and the reading of the Articles was omitted until such time that each Article was to be acted upon. The voters were in accord with this suggestion.

NOTE: Written reports presented to the Town Meeting will appear in the minutes exactly as submitted.

Article 1. REPORTS - NONE

Article 2. RESERVE FUND

A motion was moved and seconded, recommended by the Finance Committee and
VOTED: That the sum of One Hundred Thousand Dollars (\$100,000.00) be transferred from Free Cash and appropriated for a Reserve Fund for Fiscal Year 2019.

A Unanimous Vote.

Article 3. STABILIZATION FUND FY19

A motion was moved and seconded, recommended by the Finance Committee and
VOTED: That the sum of One Hundred Thousand Dollars (\$100,000.00) be transferred from Free Cash and appropriated to the Stabilization Fund.

A Unanimous Vote.

Article 4. SALARY AND COMPENSATION OF SCHOOL COMMITTEE

A motion was moved and seconded, recommended by the Finance Committee and
VOTED: That the salary and compensation of the School Committee members be fixed at the following amounts for the Fiscal Year 2019:

Chairman of the School Committee	\$ 750.00	
Four other members @ \$650 each for a total of	\$2,600.00	Carried.

Article 5. SALARY AND COMPENSATION OF ELECTED OFFICIALS

A motion was moved and seconded, recommended by the Finance Committee and
VOTED: That the salary and compensation of the elected officials of the Town be fixed at the following amounts for the Fiscal Year 2018:

Chairman of the Board of Selectmen	\$1,100.00	
Four other Selectmen @ \$1,000 each for a total of	\$4,000.00	
Town Moderator	\$ 200.00	Carried.

Article 6. BORROWING – INTER-FUND ADVANCE

A motion was moved and seconded, recommended by the Finance Committee and
VOTED: To authorize the Treasurer, with the approval of the Board of Selectmen, to temporarily borrow a note or notes or to make an inter-fund advance from available funds in anticipation of revenue from taxation, bonds, or grants, and to repay said sums within the current fiscal cycle.

Carried.

Article 7. FIRE/EMS FY18 OPERATIONAL BUDGET

A motion was moved and seconded, recommended by the Finance Committee and
VOTED: That the sum of One Hundred Fifteen Thousand Dollars (\$115,000.00) be transferred from the Ambulance Receipts Reserved for Appropriation Account and be appropriated to the Fire/EMS Fiscal Year 2018 Operational Budget, any vote under this article to take effect forthwith upon its adoption.

A Unanimous Vote.

Article 8. FIRE/EMS PRIOR FISCAL YEAR BILL – MAINTENANCE & REPAIRS

A motion was moved and seconded, recommended by the Finance Committee and
VOTED: That the sum of Five Thousand Four Hundred Seventy-Six Dollars and Fifty-Three Cents (\$5,476.53) be transferred from FY18 EMS/Fire Equipment Maintenance Account and appropriated to pay for the Town's share of repairs for the Fire Department's Engine 1, Tower 1 and Ambulance 2 maintenance and repair costs from a previous fiscal year, any vote under this article to take effect forthwith upon its adoption.

Requirement of a 4/5 vote, which was declared by the Moderator.

Carried.

Article 9. INTERDEPARTMENTAL TRANSFERS

A motion was moved and seconded, recommended by the Finance Committee and
VOTED: To transfer the following sums:

FROM Memorial Hall Encumbrances - \$2,600.00; Finance Department - \$66,000.00; Retirement/Insurance - \$172,000.00 (Total transfer from: \$240,600.00)

TO: Town Manager Encumbrances - \$2,600.00; EMS/Fire - \$106,000.00; Town Manager \$102,000.00; Legal Services - \$30,000.00, (Total transfer to: \$240,600.00), any vote under this article to take effect forthwith upon its adoption.

A Unanimous Vote.

Article 10. SEWER STABILIZATION FUND

A motion was moved and seconded, recommended by the Finance Committee and
VOTED: That the Town establish a Sewer Stabilization Fund pursuant to the provisions of Massachusetts General Laws Chapter 40, §5B, and to transfer Fifty Thousand Dollars (\$50,000.00) from the Capital Project Sewer Extension Fund to said Sewer Stabilization Fund, any vote under this article to take effect forthwith upon its adoption.

Requirement of a 2/3 vote, which was declared by the Moderator. Carried.

Article 11. FY18 CAPITAL OUTLAY TO SPECIAL EDUCATION REVOLVING

A motion was moved and seconded, recommended by the Finance Committee and
VOTED: That Article 11 be postponed indefinitely.

Carried.

Article 12. BUDGET FY2019

The Moderator explained the procedure for voting on the Town Departmental Budgets under Article 12 of the Warrant. The procedure was used to expedite the action of the Fiscal Year (July 1, 2018 - June 30, 2019) Budget, which was read and the following items were held:

Land Management, EMS/Fire, Animal Control, Department of Public Works, Council on Aging, Retirement & Insurance, Sewer Enterprise, Community Center Enterprise, Water Enterprise

A motion was moved and seconded, recommended by the Finance Committee and
VOTED: That that the amounts of money set forth in the Finance Committee recommendation column of the printed budget, except for the amounts of money for those items which have been held for discussion, be raised by taxation and appropriated for the several purposes therein itemized, each item marked with an asterisk being considered a separate appropriation.

A Unanimous Vote.

GENERAL GOVERNMENT	
Moderator	1,815
Selectmen	81,933
Town Manager	266,692
Finance Committee	300
Finance Department	1,257,104
Legal Services	100,000
Personnel Board	2,735
Town Clerk	213,280
*Land Management	*
Memorial Hall	85,677
PUBLIC SAFETY	
Police	2,427,507
*EMS/Fire	*
EOC	500
*Animal Control	*
PUBLIC WORKS	
*DPW	*

Municipal Utilities	375,042
HUMAN SERVICES	
*Council on Aging	*
Veteran's Services	212,180
CULTURE AND RECREATION	
Library	457,861
*Community Center Enterprise	*
Historical Commission	683
Celebrations	8,411
DEBT SERVICE	
Debt Financing	1,299,937
EMPLOYEE BENEFITS	
*Retirement & Insurance	*
SEWER	
*Sewer Enterprise	*
WATER	
*Water Enterprise	*
EDUCATION	
Oxford Public Schools	17,479,976
SWCRVSD (Bay Path)	1,629,663

Said amounts of money so voted are total amounts for each department approved by the Finance Committee.

LAND MANAGEMENT: A motion was moved and seconded, recommended by the Finance Committee and **VOTED**: That the sum of Forty-Two Thousand Seven-Hundred Ninety-Five Dollars (\$42,795.00) be raised by taxation; and, Seventy-Five Thousand Dollars (\$75,000.00) be transferred from the Board of Health Receipts Reserved for Appropriation Account; and, Eighty-Five Thousand Dollars (\$85,000.00) be transferred from the Building Inspector Revolving Account; and, that the total amount of Two Hundred Two Thousand Seven Hundred Ninety-Five Dollars (\$202,795.00) be appropriated for the FY2019 Land Management Budget.

Carried.

EMS/FIRE: A motion was moved and seconded, recommended by the Finance Committee. Discussion ensued. **VOTED**: That the sum of Eight Hundred Sixty-Four Thousand Six Hundred Seventy-One Dollars (\$864,671.00) be raised by taxation; and, Six Hundred Sixty Thousand Dollars (\$660,000.00) be transferred from the Ambulance Receipts Reserved for Appropriation Account; and, that the total amount of One Million Five Hundred Twenty-Four Thousand Six Hundred Seventy-One Dollars (\$1,524,671.00) be appropriated for the FY2019 EMS/FIRE Budget.

Carried.

ANIMAL CONTROL: A motion was moved and seconded, recommended by the Finance Committee and **VOTED**: That the sum of Thirty-Seven Thousand One Hundred Nine Dollars (\$37,109.00) be raised by taxation; and, Fifteen Thousand Dollars (\$15,000.00) be transferred from the Dog Fund Revolving Account; and, Five Thousand Five Hundred Dollars (\$5,500.00) be transferred from the Cat Fund Revolving Account; and, the total amount of Fifty-Seven Thousand Six Hundred Nine Dollars (\$57,609.00) be appropriated for the FY2019 Animal Control Budget.

A Unanimous Vote.

DEPARTMENT OF PUBLIC WORKS: A motion was moved and seconded, recommended by the Finance Committee. Discussion ensued. **VOTED**: That the sum of Two Million Seven Hundred Sixty-seven Thousand Two Hundred Eighty-three Dollars (\$2,767,283.00) be raised by taxation and appropriated for the Department of Public Works Budget for FY2019.

Carried.

COUNCIL ON AGING: A motion was moved and seconded, recommended by the Finance Committee and **VOTED**: That the sum of Eighty-Nine Thousand Two Hundred Seventy-Three Dollars (\$89,273.00) be raised by taxation; and, Twenty Thousand Dollars (\$20,000.00) be transferred from the WRTA Reserved for Appropriation Account; and, the total amount of One Hundred Nine Thousand Two Hundred Seventy-Three Dollars (\$109,273.00) be appropriated for the FY2019 Council on Aging Budget.

Carried.

COMMUNITY CENTER: A motion was moved and seconded, recommended by the Finance Committee. Discussion ensued during which Acting Town Manager Dennis A. Power explained that income from the Community Center will now go into the General Fund instead of an Enterprise Fund. **VOTED**: That the sum of Three Hundred Forty-seven Three Hundred Sixty-nine Dollars (\$347,369.00) be raised by taxation and appropriated for the Community Center Budget for FY2019.

Carried.

RETIREMENT & INSURANCE: A motion was moved and seconded, recommended by the Finance Committee and **VOTED**: That the sum of Six Million Seven Hundred Seventy-Seven Thousand Six Hundred Ten Dollars (\$6,777,610.00) be raised by taxation; and, One Hundred Thirteen Thousand Fifty Dollars (\$113,050.00) be transferred from the Retirement Trust Fund Account; and, the total amount of Six Million Eight Hundred Ninety Thousand Six Hundred Sixty Dollars (\$6,890,660.00) be appropriated for the FY2019 Employee Benefits Budget.

A Unanimous Vote.

SEWER ENTERPRISE: A motion was moved and seconded, recommended by the Finance Committee and **VOTED**: That the sum of Four Hundred Eighty-Nine Thousand Seven Hundred Eight Dollars (\$489,708.00) be appropriated for the FY2019 Sewer Enterprise Operational Budget said appropriation to be offset by receipts from Sewer betterments and Sewer user fees.

Carried.

WATER ENTERPRISE: A motion was moved and seconded, recommended by the Finance Committee and **VOTED**: That the sum of One Hundred Four Thousand Five Hundred Twenty-One Dollars (\$104,521.00) be appropriated for the FY2019 Water Enterprise Operational Budget, said appropriation to be offset by Water Enterprise receipts.

A Unanimous Vote.

BUDGET - FISCAL YEAR 2019

July 1, 2018 - June 30, 2019

	APPROPRIATION	TRANSFERRED FROM AVAILABLE FUNDS OR OFFSET RECEIPTS	RAISED BY TAXATION
GENERAL GOVERNMENT			
Moderator	\$1,815		\$1,815
Selectmen	\$81,933		\$81,933
Town Manager	\$266,692		\$266,692
Finance Committee	\$300		\$300
Finance Department	\$1,257,104		\$1,257,104
Legal Services	\$100,000		\$100,000
Personnel Board	\$2,735		\$2,735
Town Clerk	\$213,280		\$213,280
Land Management	\$202,795	\$160,000	\$42,795
Memorial Hall	\$85,677		\$85,677
GENERAL GOVERNMENT	\$2,212,331		
LESS APPLIED INCOME		\$160,000	
TOTAL GENERAL GOVERNMENT			\$2,052,331
PUBLIC SAFETY			
Police	\$2,427,507		\$2,427,507
EMS/Fire	\$1,524,671	\$660,000	\$864,671
EOC	\$500		\$500
Animal Control	\$57,609	\$20,500	\$37,109
PUBLIC SAFETY	\$4,010,287		
LESS APPLIED INCOME		\$680,500	
TOTAL PUBLIC SAFETY			\$3,329,787
PUBLIC WORKS			
DPW	\$2,767,283		\$2,767,283
Municipal Utilities	\$375,042		\$375,042
PUBLIC WORKS	\$3,142,325		
LESS APPLIED INCOME			
TOTAL PUBLIC WORKS			\$3,142,325
HUMAN SERVICES			
Council on Aging	\$109,273	\$20,000	\$89,273
Veteran's Services	\$212,180		\$212,180
HUMAN SERVICES	\$321,453		
LESS APPLIED INCOME		\$20,000	
TOTAL HUMAN SERVICES			\$301,453
CULTURE AND RECREATION			
Library	\$457,861		\$457,861
Community Center Enterprise	\$347,369		\$347,369
Historical Commission	\$683		\$683

	APPROPRIATION	TRANSFERRED FROM AVAILABLE FUNDS OR OFFSET RECEIPTS	RAISED BY TAXATION
Celebrations	\$8,411		\$8,411
CULTURE AND RECREATION	\$814,324		
LESS APPLIED INCOME			
TOTAL CULTURE & RECREATION			\$814,324
DEBT SERVICE			
Debt Financing	\$1,299,937		\$1,299,937
TOTAL DEBT SERVICE	\$1,299,937		\$1,299,937
Sewer Enterprise	\$489,708	\$489,708	0
SEWER ENTERPRISE	\$489,708		
LESS APPLIED INCOME		\$489,708	
TOTAL SEWER ENTERPRISE			0
WATER			
Water Enterprise	\$104,521	\$104,521	0
WATER ENTERPRISE	\$104,521		
LESS APPLIED INCOME		\$104,521	
TOTAL WATER ENTERPRISE			0
EDUCATION			
Oxford Public Schools	\$17,479,976		\$17,479,976
SWCRVSD (Bay Path)	\$1,629,663		\$1,629,663
TOTAL EDUCATION	\$19,109,639		\$19,109,639
GRAND TOTAL	\$38,395,185		
LESS APPLIED INCOME		\$1,567,779	
NET RAISED BY TAXATION			\$36,827,406

Article 13. CAPITAL OUTLAY FY19

A motion was moved and seconded, recommended by the Finance Committee and **VOTED:** That the sum of Six Hundred Seven Thousand One Hundred Fifty Dollars (\$607,150.00) be transferred from Free Cash and appropriated for the following items, each item being considered a separate appropriation:

Voting Machines	\$	24,800.00
Animal Control Vehicle	\$	32,000.00
Backhoe Loader Replace #45	\$	130,350.00
Dump Truck Replace #57	\$	95,000.00
Recreational Field Improvements	\$	25,000.00
DPW- Roadway Repair and Restoration	\$	300,000.00
		<hr/>
		\$ 607,150.00

AND that the sum of Three Hundred Thousand Dollars (\$300,000.00) be raised by taxation and appropriated for the following items, each item being considered a separate appropriation:

Building Improvements Fund	\$	100,000.00
DPW-Roadway Repair and Restoration	\$	200,000.00
	\$	<hr/> 300,000.00
TOTAL OF CAPITAL PROGRAMS		\$907,150.00

Carried.

Article 14. STATE HIGHWAY AID FY 2019 CHAPTER 90 APPORTIONMENT

A motion was moved and seconded, recommended by the Finance Committee and **VOTED:** That the sum of Five Hundred Eleven Thousand Four Hundred Forty Dollars (\$511,440.00) be appropriated from the Commonwealth of Massachusetts, State Highway Aid (Fiscal Year 2019 Chapter 90 Apportionment) Account to meet the State's share of the cost for Town road maintenance and repair, such amount to be reimbursed by the Commonwealth of Massachusetts.

A Unanimous Vote.

Article 15. RESCIND COMMUNITY CENTER ENTERPRISE FUND

A motion was moved and seconded, recommended by the Finance Committee and **VOTED:** To rescind the vote taken under Article 16 of the May 5, 2004, Annual Town Meeting creating the Oxford Community Center Enterprise Fund, thus revoking acceptance of the provisions of Massachusetts General Laws Chapter 44, sec. 53F1/2 for such purpose effective Fiscal Year 2019.

Carried.

Article 16. GENERAL BY-LAWS - CHAPTER SEVENTY-THREE – REVOLVING FUNDS

A motion was moved and seconded, recommended by the Finance Committee and **VOTED:** Pursuant to the provisions of Massachusetts General Laws Chapter 44, §53E½ to establish a new revolving fund, to be known as the Utilities Revolving Fund; and further, to

amend the Oxford General By-Laws CHAPTER SEVENTY-THREE, Revolving Funds by inserting a new row at the end of the Table of authorized revolving funds, as follows:

Program or Purpose	Representative or Board Authorized to Spend	Department Receipts
Utilities - to pay costs and expenses related to Town energy costs	Town Manager or his designee	Fees received from sale of fuel and energy

A Unanimous Vote.

Article 17. GENERAL BY-LAWS - CHAPTER SEVENTY-THREE – REVOLVING FUNDS FY19 SPENDING LIMITS

A motion was moved and seconded, recommended by the Finance Committee and **VOTED:** Pursuant to Massachusetts General Laws Chapter 44, §53E 1/2 to establish the fiscal year 2019 spending limits for each revolving fund established in the Oxford General By-Laws CHAPTER SEVENTY-THREE, Revolving Funds, as follows:

Town Clerk Cat Licensing: Fifteen Thousand Dollars (\$15,000.00)
Wiring Inspector Fees One Hundred Thousand Dollars (\$100,000.00)
Plumbing Inspector Fees: Sixty Thousand Dollars (\$60,000.00)
Gas Inspector Fees: Twenty Thousand Dollars (\$20,000.00)
Building Inspector Fees: One Hundred Thousand Dollars (\$100,000.00)
Sealer of Weights and Measures: Ten Thousand Dollars (\$10,000.00)
Utilities: Two Hundred Thousand Dollars (\$200,000.00)

A Unanimous Vote.

Article 18. PROP 2 1/2 CAPITAL EXPENDITURE EXCLUSION – FIRE/EMS

A motion was moved and seconded, recommended by the Finance Committee, that Article 18 be adopted as printed in the Warrant, but that under Item 3 the word “and” be stricken after the word “including”.

A lengthy discussion ensued. The Moderator called for a vote on the motion. The motion was **DEFEATED**. The discussion continued relative to the question that would still appear on the Annual Town Election Ballot. On a point or order a motion to reconsider was made, which the Moderator declined. Town Counsel Mark Reich advised that if the ballot question passes the Board of Selectmen could bring the request back to Town Meeting.

Article 19. PROP 2 1/2 CAPITAL EXPENDITURE EXCLUSION – FIRE/EMS

A motion was moved and seconded, recommended by the Finance Committee. A lengthy discussion ensued.

A motion was moved and seconded: To move the question. Carried by 2/3 vote.

The Moderator called for a vote on the main motion, but doubted the voice vote and requested a standing vote, which he determined carried.

VOTED: To raise by taxation and appropriate the sum of Five Hundred Thousand Dollars (\$500,000.00) for the following purposes:

- (1) Repair and/or refurbish Tower-1 ladder truck (1997);
- (2) Purchase and equip a fire engine to replace Engine-4, with the existing Engine-4(1996) and Forestry-2 (1980) to be traded in or sold with proceeds from such trade-in or sale to be applied towards the purchase and equipping of the replacement engine;

provided, however, that the appropriation made hereunder shall be expressly contingent upon approval by the voters of a Proposition 2½ capital expenditure exclusion ballot question to assess additional real estate and personal property taxes for such purposes for a single year under Massachusetts General Laws Chapter 59, § 21C (i ½).

Carried.

Article 20. PROP 2 ½ OVERRIDE – SCHOOL DEPARTMENT

A motion was moved and seconded, recommended by the Finance Committee. An explanation was provided by Kristine Nash, Interim Superintendent of School and a discussion ensued.

A motion was moved and seconded: To move the question. There being a lack of a 2/3 vote, the motion was defeated.

Discussion continued.

A motion was moved and seconded: To move the question.

A Unanimous Vote.

The Moderator called for a standing vote on the main motion.

VOTED: To raise by taxation and appropriate the sum of Six Hundred Thousand Dollars (\$600,000.00) to supplement the Town's expenditure for the School General Operating Budget, for the fiscal year beginning July 1, 2018 (Fiscal Year 2019), provided that any appropriation made hereunder shall be contingent upon approval of the voters at the May 15, 2018, Town election of an override of Proposition 2 ½ so-called in accordance with the provisions of Massachusetts General Laws, Chapter 59, Section 21C.

Carried.

A motion was moved and seconded to reconsider Article 18. The motion was defeated.

Article 21. LEASE PURCHASE AGREEMENT – DPW STREET SWEEPER

A motion was moved and seconded, recommended by the Finance Committee and

VOTED: That the Town authorize the Board of Selectmen to enter into a lease purchase financing agreement for up to five (5) years to acquire a Street Sweeper; said funds are included in the FY19 DPW Highway Equipment Rental Budget.

Requirement of 2/3 Vote, which was declared by the Moderator.

Carried.

Article 22. DPW TRANSFER FOR LAWN MOWER & RECREATIONAL FACILITY IMPROVEMENTS

A motion was moved and seconded, recommended by the Finance Committee and

VOTED: To transfer from the unexpended balance of the appropriation made by the vote taken under article 3 of the October 11, 2006, Special Town Meeting for the purchase of a dump truck for the Department of Public Works, the sum of Twenty-One Thousand Eighteen Dollars and Ninety-Five Cents (\$21,018.95), and from that amount Twelve Thousand Dollars (\$12,000.00) to be used for the purchase of a lawn mower for the Department of Public Works, and the balance of Nine Thousand Eighteen Dollars and Ninety-Five Cents (\$9,018.95) shall be used for recreational facility improvements by the DPW; any vote under this article to take effect forthwith upon its adoption.

Carried.

Article 23. DEMOLITION – WOODWARD SCHOOL

A motion was moved and seconded, recommended by the Finance Committee and

VOTED: That Article 23 be postponed indefinitely.

Carried.

Article 24. BORROWING - SACARRAPPA ROAD BRIDGE NO. 0-06-053

A motion was moved and seconded to appropriate Eight Hundred Thousand Dollars (\$800,000.00) to be used to rehabilitate or make repairs to the Sacarrappa Road Bridge No. 0-06-053 or surrounding area near the outlet of Slater's Pond a.k.a. Sacarrappa Pond and to meet this appropriation the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7 (1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Not recommended by the Finance Committee. Recommended by the Planning Board.

REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to see if the Town will vote to raise by taxation or transfer from available funds or borrow and authorize the Town Treasurer, with the approval of the Board of Selectmen, to issue a note or note(s) and/or bond or bond(s) and appropriate a sum of money to be used to rehabilitate or make repairs to the Sacarrappa Road Bridge No. 0-06-053 or surrounding area near the outlet of Slater's Pond a.k.a. Sacarrappa Pond; or act thereon, as described in Article 24 on the Warrant for the May 2, 2018 Annual Town Meeting, and voted to recommend favorable action on said Article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

Following a discussion, a motion was moved and seconded to amend the amount to \$100,000.00.

Discussion continued.

A motion was moved and seconded: To move the question.

Carried by 2/3 vote.

The Moderator called for a vote on the amendment (to \$100,000). Six tellers were sworn in by the Town Clerk and conducted.

Results: Yes: 76
No: 101

The amendment was **defeated**. The Moderator called for a standing vote on the main motion.

VOTED: To appropriate Eight Hundred Thousand Dollars (\$800,000.00) to be used to rehabilitate or make repairs to the Sacarrappa Road Bridge No. 0-06-053 or surrounding area near the outlet of Slater's Pond a.k.a. Sacarrappa Pond and to meet this appropriation the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7 (1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Requirement of 2/3 Vote, which was declared by the Moderator. Carried.

Article 25. ACCEPTANCE – STONE CREEK CIRCLE

A motion was moved and seconded that Article 25 be adopted as printed in the Warrant.

Recommended by the Finance Committee, recommended by the Planning Board.

REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain, upon such terms and conditions as the Board of Selectmen deem appropriate, such interests in land including permanent easements for roadway, drainage, and other purposes and vote to accept as a public way Stone Creek Circle which is located off Brown Road as shown on the definitive subdivision plans entitled "Definitive Subdivision Plan for Stone Creek Estates" dated September 4, 2002, Plan Book 789, Plan 33 and amended by Affidavit dated March 21, 2017, Book 56877, Page 120 as laid out as a public way by the Board of Selectmen on or about April 10, 2018, a plan and description of which is on file in the Office of the Town Clerk, and to authorize the Board of Selectmen to enter into such agreements and execute such documents as are necessary to effectuate the purpose of this article; or act thereon, as described in Article 25 on the Warrant for the May 2, 2018 Annual Town Meeting, and voted to recommend favorable action on said Article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

VOTED: To authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain, upon such terms and conditions as the Board of Selectmen deem appropriate, such interests in land including permanent easements for roadway, drainage, and other purposes and vote to accept as a public way Stone Creek Circle which is located off Brown Road as shown on the definitive subdivision plans entitled "Definitive Subdivision Plan for Stone Creek Estates" dated September 4, 2002, Plan Book 789, Plan 33 and amended by Affidavit dated March 21, 2017, Book 56877, Page 120 as laid out as a public way by the Board of Selectmen on or about April 10, 2018, a plan and description of which is on file in the Office of the Town

Clerk, and to authorize the Board of Selectmen to enter into such agreements and execute such documents as are necessary to effectuate the purposes of this article.

A Unanimous Vote.

Stone Creek Circle

Description of Roadway in the Commonwealth of Massachusetts, County of Worcester, Town of Oxford shown as Stone Creek Circle on a plan prepared by George E. Smith & Associates, Inc., Entitled " Definitive Subdivision Plan for Stone Creek Circle" owned by Gary Bates, Recorded at the Worcester District Registry of Deeds in Plan Book 789, Plan 33, and amended by Affidavit of Daniel J. Tivnan, Recorded at Worcester District Registry of Deeds Book 56877, Page 120, bounded and described as follows:

Beginning at a point on the northerly sideline of Stone Creek Circle at the most northwesterly corner of the roadway herein described, Said point also being at the intersection of the easterly sideline of Brown Road as shown on the above referenced plan;

Thence in a southeasterly direction along the northerly sideline of Stone Creek Circle by a curve to the left having a radius of 30.00' feet, an arc distance of 28.81' feet with a chord bearing of S 61°00'47" E and a chord length of 27.72' feet to a point of tangency;

Thence the following thirteen (13) courses being along the northerly, easterly and southerly sidelines of Stone Creek Circle:

S 88°31'28" E a distance of 108.65' feet to a point;

N 89°15'20" E a distance of 219.59' feet to a point;

N 89°15'00" E a distance of 102.69' feet to a point of curvature;

In a northeasterly direction by a curve to the left having a radius of 325.00' feet an arc distance of 349.88' feet to a point of tangency;

N 27°34'07" E a distance of 83.78' feet to a point of curvature; (Bearing is incorrectly shown on plan as N 27°34'01" E).

In a northerly direction by a curve to the left having a radius of 20.00' feet an arc distance of 19.47' feet to a point of reverse curvature;

In a northeasterly direction by a curve to the right having a radius of 60.00' feet an arc distance of 305.31' feet to a point of reverse curvature;

In a southwesterly direction by a curve to the left having a radius of 20.00' feet an arc distance of 19.47' feet to a point of tangency;

S 27°34'07" W a distance of 83.78' feet to a point of curvature;

In a southwesterly direction by a curve to the right having a radius of 375.00' feet an arc distance of 403.71' feet to a point;

S 89°15'00" W a distance of 102.69' feet to a point;

S 89°15'20" W a distance of 220.56' feet to a point;

And N 88°31'28" W a distance of 115.34' feet to a point of curvature along the easterly sideline of Brown Road; (Distance is incorrectly shown on plan as 115.06').

Thence in a northwesterly direction by a curve to the left having a radius of 104.62' feet an arc distance of 66.70' feet with a chord bearing of N 15°14'24" W and a chord length of 65.57' feet TO THE POINT OF BEGINNING. (Arc length is incorrectly shown on plan as 68.85')

The above described Stone Creek Circle contains 56,869 square feet / 1.3055 acres, more or less and is subject to easements of record.

Drainage Easement

Description of Drainage Easement in the Commonwealth of Massachusetts, County of Worcester, Town of Oxford shown as Drainage Easement on a plan prepared by HS&T Group, Inc., Entitled " Drainage Easement Plan, Lot 8, Stone Creek Circle" owned by Gary Bates, Recorded at the Worcester District Registry of Deeds in Plan Book 840, Plan 29, bounded and described as follows:

Beginning at a bound point on the southerly sideline of Stone Creek Circle along the northerly property line of Zilioli (Lot 8) as shown on the above referenced plan:

Thence N 89°15'00" E along the southerly sideline of Stone Creek Circle a distance of 87.73' feet to a point;

Thence through land now or formerly of Zilioli (Lot 8) the following five (5) courses:

S 00°45'00" E a distance of 61.24' feet to a point;

S 18°40'09" E a distance of 49.93' feet to a point;

S 05°38'57" E a distance of 10.15' feet to a point;

S 03°59'18" E a distance of 98.32' feet to a point;

And S 66°57'20" W a distance of 95.00' feet to a point at land now or formerly of McGinty;

Thence along land now or formerly of McGinty the following two (2) courses:

N 14°17'10" W a distance of 84.19' feet to a point;

And N 53°10'17" W a distance of 58.09' feet to a point;

Thence N 03°19'57" E through land now or formerly of Zilioli (Lot 8) a distance of 136.14' feet to a point along the southerly sideline of Stone Creek Circle;

Thence N 89°15'20" E along the southerly sideline of Stone Creek Circle a distance of 34.43' feet TO THE POINT OF BEGINNING.

The above described drainage easement contains 28,912 square feet / 0.6637 acres, more or less and is subject to easements of record.

Article 26. PURCHASE AND CONVERSION OF STREETLIGHTS

A motion was moved and seconded, recommended by the Finance Committee and

VOTED: To authorize the Board of Selectmen or their designee to enter into any agreements and to appropriate Two Hundred Ninety-Six Thousand Dollars (\$296,000.00) to purchase remaining street lights from National Grid and convert said streetlights and all other streetlights owned by the Town of Oxford to efficient L.E.D. streetlights and to meet this appropriation the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7 (1) of the General Laws, or pursuant to any other enabling authority, and to issues bonds or notes of the Town therefore; any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Requirement of 2/3 Vote, which was declared by the Moderator.

Carried.

Article 27. GENERAL BY-LAWS CHAPTER THIRTY-SIX – COUNCIL ON AGING

A motion was moved and seconded, recommended by the Finance Committee and

VOTED: To amend the Oxford General By-Laws, CHAPTER THIRTY-SIX, Council on Aging, by deleting the word “eleven” as it appears in Section 1 thereof and inserting in place thereof the word “seven” so that Section 1 shall read as follows:

CHAPTER THIRTY-SIX COUNCIL ON AGING

Section 1. There shall be a Council on Aging consisting of seven registered voters of the Town appointed by the Town Manager for three year overlapping terms. The term of office of each member shall expire on the day of the annual town election in the last year of his term. The Town Manager shall fill any vacancies that may occur.

Carried.

Article 28. GENERAL BY-LAWS CHAPTER SEVENTY-FOUR – STRETCH ENERGY CODE

A motion was moved and seconded, recommended by the Finance Committee and

VOTED: That Article 28 be postponed indefinitely.

Carried.

Article 29. ZONING BY-LAW CHAPTER III, SECTION 2.0 HOME OCCUPATIONS, SECTION 2.2 PROHIBITED HOME OCCUPATIONS

A motion was moved and seconded that Article 29 be adopted as printed in the Warrant. The Finance Committee deferred to the Planning Board. Recommended by the Planning Board.

REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, and M.G.L. Chapter 40A, Section 5, the Planning Board opened and held a public hearing on April 23, 2018, after proper posting, advertisement, and notification, to consider an amendment of the Oxford Zoning By-Law Chapter III, Use Regulations, Section 2.2, Prohibited Home Occupations, by adding a new Subsection 2.2.7, "Marijuana Businesses", the language of which proposed amendment is contained in Article 29 of the Warrant for the May 2, 2018 Annual Town Meeting.

Upon consideration of the information presented and receiving comments from residents, the Board voted to close the public hearing and voted unanimously to recommend favorable action on said Article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

A discussion ensued during which Chief of Police Anthony Saad indicated his support of the article to ensure that the sale of marijuana is controlled and regulated.

VOTED: To amend the Oxford Zoning By-Law, Chapter III, Section 2.0, Home Occupations, section 2.2, Prohibited Home Occupations, by inserting the language "2.2.7 Marijuana Businesses" as shown in bold italics.

2.0 HOME OCCUPATIONS

Home occupations are permitted in all districts except for Industrial, Light Industrial, Highway Interchange and Conservation Districts if they comply with the conditions set forth below:

2.1 Performance Standards

No home occupation shall be permitted that:

- 2.1.1 Changes the outside appearance and residential character of the existing structures or is visible from the street;
- 2.1.2 May generate traffic, parking, sewerage, water use, or noise in excess of what is normal in the residential neighborhood;
- 2.1.3 May create a hazard to person or property, results in electrical interference, or becomes a nuisance;
- 2.1.4 Results in display or advertising visible from outside the premises other than signs permitted in Chapter XII, or results in exterior storage of materials;
- 2.1.5 Employs more than two non-residents;
- 2.1.6 Uses more than twenty-five (25) percent of the net floor area of the dwelling.

2.2 Prohibited Home Occupations

The following are prohibited home occupations:

- 2.2.1 Animal hospitals;
- 2.2.2 Dancing studios;
- 2.2.3 Nursery schools, not including family day care homes;
- 2.2.4 Private clubs;
- 2.2.5 Kennels;
- 2.2.6 Motor vehicle repair or paint shops;
- 2.2.7 ***Marijuana Businesses***

Requirement of a 2/3 vote, which was declared by the Moderator.

Carried.

Article 30. ZONING BY-LAW CHAPTER XXIII, MARIJUANA OVERLAY DISTRICT

A motion was moved and seconded that Article 30 be adopted as printed in the Warrant. The Finance Committee deferred to the Planning Board. Recommended by the Planning Board.

REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, and M.G.L. Chapter 40A, Section 5, the Planning Board opened and held a public hearing on April 23, 2018, after proper posting, advertisement, and notification, to consider an amendment of the Oxford Zoning By-Law by adding a new Chapter XXIII, Marijuana Overlay District,” the language of which proposed amendment is contained in Article 30 of the Warrant for the May 2, 2018 Annual Town Meeting.

Upon consideration of the information presented and receiving comments from residents, the Board voted to close the public hearing and voted unanimously to recommend favorable action on said Article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

A lengthy discussion followed.

A motion was moved and seconded: To move the question.

Carried by 2/3 vote.

The Moderator called for a vote on the main motion.

VOTED: To amend the Oxford Zoning By-Law, to insert new Chapter XXIII, Marijuana Overlay District, as follows:

CHAPTER XXIII Marijuana Overlay District

1.0 ESTABLISHMENT

The Marijuana Overlay District (“MOD”) is established as an overlay district. The MOD shall extend along Route 20 a/k/a Southbridge Road, from the western line of the Route 56 a/k/a Leicester Street layout westerly to the western most property line of property depicted as Parcel A14 on Assessor’s Map 09 a depth of 500 feet north of the northern line of the Route 20 layout, and from the western line of the Route 56 a/k/a Leicester Street layout westerly to the western most property lines of property depicted as Parcels B19 and B25 on Assessor’s Map 10A a depth of 500 feet south of the southern line of the Route 20 layout. The MOD shall further include that parcel of property known as 425 Main Street and depicted as Parcel E14 on Assessors’ Map 29A. The MOD is further shown on the Town zoning map on file with the Town Clerk.

2.0 PURPOSE

The purpose and intent of the Marijuana Overlay District is to provide for the placement of Marijuana Businesses in the Town of Oxford in suitable locations and to minimize adverse impacts on adjacent properties, residential neighborhoods, and schools by regulating the siting, placement, security and removal of Marijuana Businesses.

3.0 OVERLAY DEFINITION

The Marijuana Overlay District (MOD) is an overlay district superimposed over all underlying districts within its boundaries. Within the MOD, all requirements of the underlying district remain in effect, except where these regulations provide an alternative to such requirements. Land within the MOD may be used either for (1) a Marijuana Business; or (2) a use allowed in the underlying district, in which case the requirements of the underlying district shall apply. If the boundary of the district is in dispute, the rules on interpretation of district boundaries found in Chapter II of this by-law shall apply.

4.0 REGULATIONS

4.1 Intent

The purpose of this by-law is to:

4.1.1 Allow state-licensed Marijuana Establishments and Medical Marijuana Treatment Centers (also known as Registered Marijuana Dispensaries) to exist in the Town of Oxford in accordance with applicable laws and regulations, including An Act To Ensure Safe Access to Marijuana, Chapter 55 of the Acts of 2017, and Massachusetts General Laws Chapter 94G (Regulation of the Use and Distribution of Marijuana Not Medically Prescribed); Chapter 369 of the Acts of 2012 and Massachusetts General Laws Chapter 94I (Medical Use of Marijuana); and all regulations which have or may be issued thereunder, including, but not limited to 105 CMR 725.00 et seq. and 935 CMR 500.00, et seq.;

4.1.2 Provide safe and effective access to medical and recreational cannabis in the Town of Oxford.

4.1.3 Impose reasonable safeguards to govern the time, place, and manner of Marijuana Business operations to ensure public health, safety, well-being, and undue impacts on the natural environments as it relates to cultivation, processing and manufacturing subject to the provisions of this Zoning By-Law, Massachusetts General Laws. Chapter 40A (State Zoning Act), and Massachusetts General Laws Chapter 94G and Massachusetts General Laws Chapter 94I.

4.2. Definitions

Where not expressly defined in the Zoning By-law, terms used in this bylaw shall be interpreted as defined in G.L. c.94G and G.L. c.94I and regulations promulgated and/or incorporated thereunder, and otherwise by their plain language.

4.2.1 Marijuana Business: A Medical Marijuana Treatment Center, Marijuana Establishment, or any combination or part thereof.

4.2.2 Marijuana Cultivator: Pursuant to Massachusetts General Laws c.94G, §1 and regulations promulgated thereunder, an entity licensed to cultivate, process, and package marijuana, to deliver marijuana to marijuana establishments, and to transfer marijuana to other marijuana establishments, but not to consumers:

4.2.3 Marijuana Establishment: a marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer, or any other type of licensed marijuana related business, for the non-medical use of marijuana, as set forth in G.L. 94G, and regulations promulgated thereunder.

4.2.4 Marijuana Retailer: Pursuant to Massachusetts General Laws c.94G, §1 and regulations promulgated thereunder, an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell, or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers (except that nothing in this definition or By-Law shall allow for the consumption of marijuana on the premises where marijuana is sold).

4.2.5 Medical Marijuana Treatment Center: As defined by 105 CMR 725.000, et al., as it may be amended or superseded, and pursuant to all other applicable state laws and regulations, means an entity registered under 105 CMR 725.100, otherwise known as a Registered Marijuana Dispensary (RMD), that acquires, cultivates, possesses, processes (including development of related products such as edible MIPs, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers Marijuana, products containing Marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers, as those terms are defined under

105 CMR 725.004. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of Marijuana.

4.3. Applicability

4.3.1 Marijuana Businesses are permitted by Special Permit and Site Plan Review and Approval in the Marijuana Overlay District.

4.3.2 Consumption or use of marijuana on the premises of a Marijuana Business is prohibited in the Town, except as may be expressly provided for by law with respect to the operation of an RMD, or as authorized pursuant to G.L. c.94G, §3(b).

4.3.3 The Planning Board shall be the Special Permit Granting Authority for all Marijuana Businesses.

4.3.4 Nothing in this Section shall be construed to supersede federal and state laws governing the sale and distribution of narcotic drugs.

4.3.5 The provisions of this By-Law shall not operate to prevent the conversion of an existing RMD, licensed or registered by the State on or before July 1, 2017, in its present location, to a Marijuana Establishment engaged in the same type of activity, in accordance with State law. The conversion shall be subject to all requirements of this Section, including special permit, site plan, and host agreement requirements.

4.4. Application Requirements

4.4.1 Security Plan:

4.4.1.1 The applicant shall submit a security plan to the Oxford Police Department and the Planning Board to demonstrate that there is limited undue burden on the Town's public safety officials as a result of the proposed Marijuana Business.

4.4.1.2 The security plan shall include all security measures for the site and transportation of marijuana and marijuana products to and from off-site premises to ensure the safety of employees and the public and to protect the premises property from theft or other criminal activity.

4.4.2 Energy Use Plan:

4.4.2.1 All Marijuana Cultivators shall submit an energy use plan to the Planning Board to demonstrate best practices for energy conservation and ensure there are no undue impacts on the natural environment.

4.4.2.2 The plan shall include an electrical system overview, proposed energy demand and proposed electrical demand off-sets, ventilation system and air quality, proposed water system and utility demand.

4.4.3 Line Queue Plan:

4.4.3.1 The applicant shall submit a line queue plan to ensure the movement of pedestrian and/or vehicular traffic along the public right of ways.

4.4.4 **Host Community Agreement:** The applicant shall have entered into a Host Community Agreement with the Town as required pursuant to G.L.c.94G, §3.

4.4.5 **Special Permit Requirements:** Application requirements and procedures for a Special Permit shall be conducted pursuant to Chapter XIV, Administration and Enforcement.

4.4.6 **Site Plan Requirements:** Application requirements and procedures for Site Plan Review and Approval shall be conducted pursuant to Chapter XV, Site Plan Review.

4.4.7 All other applicable provisions of the Town of Oxford Zoning By-Law shall also apply, unless such provisions conflict with the requirements of this bylaw, in which case such requirements shall control.

4.5. Standards and Conditions

4.5.1 No Marijuana Business shall be located within five hundred (500') feet of any building housing a child care center or an elementary, middle, preparatory, vocational, or high school.

4.5.2 Marijuana plants, products, and paraphernalia shall not be visible from outside the building in which the Marijuana Business is located. No outside storage is permitted.

4.5.3 All operations of Marijuana Businesses, including cultivation, processing, testing, product manufacturing, retail, and any other licensed use, must take place within a fully enclosed building.

4.5.4 No odor from marijuana cultivation, processing, manufacturing, or retail may be noxious or cause a nuisance, a danger to public health, or impair public comfort and convenience. Marijuana Businesses shall incorporate odor-control technology and provisions, and ensure that emissions do not violate Massachusetts General Laws Chapter 111, Section 31C, including but not limited to those specified for odors.

4.5.5 All business signage shall be subject to the requirements promulgated by the Massachusetts Cannabis Control Commission and subject to the requirements of Chapter XII (Signs) of the Zoning By-Law.

4.5.6 No Marijuana Retailer shall be managed by any person other than the licensee or their designee. Such licensee or designee shall be on the premises during regular hours of operation and responsible for all activities within the licensed business and shall provide emergency contact information for the Oxford Police Department to have on file.

4.5.7 Marijuana Retailers shall be open to the public no earlier than 8:00 a.m. or later than 8:00 p.m.

4.5.8 Per Massachusetts General Laws Chapter 94G, §3, the number of Marijuana Retailers shall not exceed 20% of the number of licenses issued in the Town of Oxford for package store sales of alcoholic beverages under Massachusetts General Laws Chapter 138, §15. When 20% of the number of package store licenses is not a whole number, it shall be rounded up to the next whole number for purposes of calculating the number of allowed Marijuana Retailers.

4.5.9 Marijuana Retailers shall not be located within fifty (50') feet of other state licensed marijuana retail businesses, as measured from property line to property line.

4.5.10 No smoking, burning or consumption of any product containing marijuana or marijuana related products shall be permitted on the premises of a Marijuana Business, except as may be expressly provided for by law with respect to the operation of a RMD, or as authorized pursuant to G.L. c.94G, §3(b).

4.5.11 Marijuana Businesses are not permitted as a Home Occupation, as defined in Chapter III, Section 2.0 of the Town of Oxford By-Law.

4.6. Decision Criteria

The Planning Board shall not grant a Special Permit for a Marijuana Business unless it finds that:

4.6.1 The Marijuana Business is designed to minimize any adverse impacts on abutters and other parties in interest, as defined in Massachusetts General Laws Chapter 40A, Section 11.

4.6.2 The Marijuana Business demonstrates that it will meet all the permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and will comply with all applicable state laws and regulations;

4.6.3 The Marijuana Business provides adequate security measures to ensure that no individual participant will pose a direct threat to the health or safety of other individuals;

4.6.4 The applicant has adequately addressed issues of vehicular and pedestrian traffic, circulation, parking and queuing, especially during peak periods, and adequately mitigates the impacts of vehicular and pedestrian traffic on neighboring uses; and

4.6.5 The applicant has satisfied all of the conditions and requirements set forth herein.

4.7 Transfer/Discontinuance of Use

4.7.1 A Special Permit granted under this Section is non-transferable and shall have a term limited to the duration of the applicant's ownership or leasing of the premises as a Marijuana Business, and shall lapse

- (i) If the permit holder ceases operation of the Marijuana Business;
or
- (ii) The permit holder's State license expires or is terminated.

4.7.2 A Marijuana Business shall remove all material, plants, equipment, and other paraphernalia from its premises, which removal shall comply with 105 CMR 725.105 (J) and (O) and all other applicable regulation, immediately upon lapse of its Special Permit.

4.8. Severability

If any provision of this bylaw is found to be invalid by a court of competent jurisdiction, the remainder of this bylaw shall not be affected but shall remain in full force. The invalidity of any provision of this bylaw shall not affect the validity of the remainder of the Town's Zoning By-Law.

Requirement of a 2/3 vote, which was declared by the Moderator.

Carried.

Article 31. ZONING BY-LAW CHAPTER II, DISTRICT REGULATIONS - MARIJUANA OVERLAY DISTRICT (MOD)

A motion was moved and seconded that Article 31 be adopted as printed in the Warrant. The Finance Committee deferred to the Planning Board. Recommended by the Planning Board.

REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, and M.G.L. Chapter 40A, Section 5, the Planning Board opened and held a public hearing on April 23, 2018, after proper posting, advertisement, and notification, to consider an amendment of the Oxford Zoning By-Law by amending Chapter II, District Regulations to insert therein the category "Marijuana Overlay District MOD" and further to amend the Zoning Map to add the Marijuana Overlay District as described in Chapter XXIII, the language of which proposed amendment is contained in Article 31 of the Warrant for the May 2, 2018 Annual Town Meeting.

Upon consideration of the information presented and receiving comments from residents, the Board voted to close the public hearing and voted unanimously to recommend favorable action on said Article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

VOTED: To amend the Oxford Zoning By-Law, Chapter II, District Regulations, to insert therein the category “Marijuana Overlay District MOD” as shown below in bold italics.

CHAPTER II District Regulations

1.0 ESTABLISHMENT OF DISTRICTS

For the purposes of this By-Law, the Town of Oxford is hereby divided into the following Zoning Districts:

	<u>District</u>	<u>Map Symbol</u>
	<u>Residential</u>	
	Rural Residential District	R-1
	Suburban District	R-2
	Residential District	R-3
	Multi-Family District	R-4
	<u>Commercial</u>	
05/06/98	Central Business District	CB
	North Oxford Business District	NOB
	General Business District	GB
	Office and Professional District	OP
	Highway Interchange District	HI
	Central Professional District	CP
10/11/06	<u>Industrial</u>	
	Light Industrial District	LI
	Industrial District	I
05/04/11	Flood Plain District (Overlay)	FD*
05/03/06	Robinson Pond Protection District (Overlay)	RPP
	<u>Marijuana Overlay District</u>	<u>MOD</u>
	Conservation District	C

And further, to amend the Zoning Map to add the Marijuana Overlay District as described in Chapter XXIII.

Requirement of a 2/3 vote, which was declared by the Moderator.

Carried.

Article 32. ACCEPTANCE OF MGL CHAPTER 64N, SECTION 3 – 3% SALES TAX – RECREATIONAL MARIJUANA

A motion was moved and seconded that Article 32 be adopted as printed in the Warrant. The Finance Committee deferred to the Planning Board. Recommended by the Planning Board.

VOTED: That the Town accept Massachusetts General Laws Chapter 64N, Section 3, and impose a local sales tax upon the sale of recreational marijuana originating within the Town by a vendor at a rate of 3% of the gross receipts of the vendor from the sale of recreational marijuana, marijuana products, and marijuana edibles, said excise to take effect on the first day of the calendar quarter commencing at least thirty days after such vote of Town Meeting.

A Unanimous Vote.

**Article 33. ZONING BY-LAW CHAPTER II, DISTRICT REGULATIONS – SECTION 1.0
ESTABLISHMENT OF DISTRICTS – CB and CP to VB**

A motion was moved and seconded, recommended by the Finance Committee, recommended by the Planning Board and VOTED: That Article 33 be referred back to the Planning Board.

Carried.

REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, and M.G.L. Chapter 40A, Section 5, the Planning Board opened and held a public hearing on April 23, 2018, after proper posting, advertisement, and notification, to consider an amendment of the Oxford Zoning By-Law by amending Chapter II, District Regulations to delete therefrom the language “Central Business District” and “Central Professional District” as they appear under the heading “Commercial”, and further to insert the language “Village Business District” in place thereof, and further to amend the Zoning Map to combine the Central Business District and the Central Professional District into one district to be known as the Village Business District, the language of which proposed amendment is contained in Article 33 of the Warrant for the May 2, 2018 Annual Town Meeting, and upon consideration of the information presented and receiving comments from residents, the Board voted to close the public hearing and voted unanimously to recommend favorable action on said Article. **HOWEVER, DUE TO THE FACT THAT TWO ADDITIONAL ZONING AMENDMENTS RELATIVE TO THE VILLAGE BUSINESS ZONING DISTRICT WERE INADVERTENTLY NOT INCLUDED IN THE WARRANT, THE BOARD VOTED AT ITS MEETING OF MAY 2, 2018 TO RECOMMEND THAT ARTICLE 33 BE REFERRED BACK TO THE PLANNING BOARD.**

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

**Article 34. ZONING BY-LAW CHAPTER V, COMMERCIAL DISTRICTS - SECTION 1.0 INTENT
– CB and CP to VB**

A motion was moved and seconded, recommended by the Finance Committee, recommended by the Planning Board and VOTED: That Article 34 be referred back to the Planning Board.

Carried.

REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, and M.G.L. Chapter 40A, Section 5, the Planning Board opened and held a public hearing on April 23, 2018, after proper posting, advertisement, and notification, to consider an amendment of the Oxford Zoning By-Law by amending Chapter V, Commercial Districts, Section 1.0, Intent, to delete therefrom Section 1.1, Central Business District (CB) and Section 1.5, Central Professional District (CP) II District Regulations to delete therefrom the language “Central Business District” and “Central Professional District” as they appear under the heading “Commercial”, and further to insert the language “Village Business District” in place thereof, and further to

Amend the Zoning Map to combine the Central Business District and the Central Professional District into one district to be known as the Village Business District, the language of which proposed amendment is contained in Article 34 of the Warrant for the May 2, 2018 Annual Town Meeting, and upon consideration of the information presented and receiving comments from residents, the Board voted to close the public hearing and voted unanimously to recommend favorable action on said Article. **HOWEVER, DUE TO THE FACT THAT TWO ADDITIONAL ZONING AMENDMENTS RELATIVE TO THE VILLAGE BUSINESS ZONING DISTRICT WERE INADVERTENTLY NOT INCLUDED IN THE WARRANT, THE BOARD VOTED AT ITS MEETING OF MAY 2, 2018 TO RECOMMEND THAT ARTICLE 34 BE REFERRED BACK TO THE PLANNING BOARD.**

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

Article 35. ZONING BY-LAW CHAPTER X, DIMENSIONAL REQUIREMENTS, TABLE IV

A motion was moved and seconded, recommended by the Finance Committee, recommended by the Planning Board and **VOTED**: That Article 35 be referred back to the Planning Board.

Carried

REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, and M.G.L. Chapter 40A, Section 5, the Planning Board opened and held a public hearing on April 23, 2018, after proper posting, advertisement, and notification, to consider an amendment of the Oxford Zoning By-Law by amending Chapter X, Dimensional Requirements, to delete reference to the Central Business and Central Professional Zoning Districts and dimensional requirements thereof, the language of which proposed amendment is contained in Article 35 of the Warrant for the May 2, 2018 Annual Town Meeting, and upon consideration of the information presented and receiving comments from residents, the Board voted to close the public hearing and voted unanimously to recommend favorable action on said Article. **HOWEVER, DUE TO THE FACT THAT TWO ADDITIONAL ZONING AMENDMENTS RELATIVE TO THE VILLAGE BUSINESS ZONING DISTRICT WERE INADVERTENTLY NOT INCLUDED IN THE WARRANT, THE BOARD VOTED AT ITS MEETING OF MAY 2, 2018 TO RECOMMEND THAT ARTICLE 35 BE REFERRED BACK TO THE PLANNING BOARD.**

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

Article 36. HARWOOD STREET - DISCONTINUE OLD RIGHT OF WAY

A motion was moved and seconded, recommended by the Finance Committee, recommended by the Planning Board and **VOTED**: To discontinue as a public way a portion of the old right of way along the northerly side of Harwood Street as shown on the 1955 and 1956 County layouts recorded at the Worcester Registry of Deeds, Plan Book 209 Plan 4 & Plan Book 214, Book 24 from Station 26+50 to Station 31+10 labeled as the “Discontinued Area” on a sketch plan on file in the Office of the Town Clerk.

A Unanimous Vote.

REPORT OF THE PLANNING BOARD

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to see if the Town will vote to discontinue as a public way a portion of the old right of way along the northerly side of Harwood Street as shown on the 1955 and 1956 County layouts recorded at the Worcester Registry of Deeds, Plan Book 209 Plan 4 & Plan Book 214, Book 24 from Station 26+50 to Station 31+10 labeled as the “Discontinued Area” on a sketch plan on file in the Office of the Town Clerk; or act thereon as described in Article 36 on the Warrant for the May 2, 2018 Annual Town Meeting, and voted to recommend favorable action on said Article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

Article 37. PAYMENT IN LIEU OF TAXES (PILOT) – CITIZEN’S ENERGY (SOLAR FARM – MT. PLEASANT ST)

A motion was moved and seconded, recommended by the Finance Committee and **VOTED**: To authorize the Board of Selectmen to enter into a Payment in Lieu of Taxes (PILOT) Agreement with Citizen’s Energy pursuant to the provisions of G.L. c. 59, § 38H(b), or any other enabling authority, for a period of up to 25 years in relation to a 4 MW AC Solar

Farm to be located at Mount Pleasant Street, identified on Assessor's Map 52, Parcels A-17 and A-19, and further to authorize the Board of Selectmen to take any actions and execute any other documents or ancillary agreements necessary, convenient, or appropriate to accomplish the foregoing and to implement and administer the PILOT Agreement, all of which agreements and documents shall be on such terms and conditions and for such consideration as the Board of Selectmen deems in the best interests of the Town.

Carried.

A motion was moved and seconded and it was VOTED: To dissolve the meeting.

The meeting dissolved at 11:43 p.m.

Jori A Kelley CMC/CMMC
Town Clerk--Oxford, Massachusetts

ANNUAL TOWN ELECTION
MAY 15, 2018
OXFORD, MA

The polls opened at 8:00 in the forenoon in all four precincts. Candidates, or duly authorized representatives were allowed to examine the optical scan voting tabulators. The Federal Voting Accessibility for the Elderly and Handicapped Act was acknowledged and the AutoMark Touch Screen Voting system was available in each polling location. One voting booth in each Precinct was converted to accommodate the disabled and wheelchair voters. Instructions to voters and specimen ballots were posted as required. The following officers were duly sworn to their duties and voting started immediately.

Precinct One: Warden, Kathleen E. Purcell (U); Clerk, Beverly A. Plante (U); Voting List Check-In, Donna M. Fisher (U) and Nancy K. Elliott (U); Voting List Check-Out, Patricia L. Ferdella (U) and Joann E. Nelson (U); Constable Michael C.G. Plante

Precinct Two: Warden, Nancy A. Maki (U); Clerk, Cynthia E. Saad (D); Voting List Check-In, Carol A. Spooner (U) and Carole L. Rider (U); Voting List Check-Out, Bettie K. Carlson (D), Rosalie Allen (U)/Thomas W. Sullivan (U); and Police Officers Joseph P. Conlon/James R. McDonald.

Precinct Three: Warden, Dorothy E. Murphy (U); Clerk, Robert W. Krasinskas (U); Voting List Check-In, Mary A. Stevens (R) and Claudette M. Flores (U); Voting List Check-Out, Dianne T. Clark-Cahill (U), Erin Rose Sullivan (U)/Jeannine A. Ross (U); Constable, Ralph W. Miller.

Precinct Four: Warden, Linda I. Vigeant; Clerk, Stacey M. Hamel (R); Voting List Check-In, Barbara J. Grniet (U) and Debra A. McDonald (U); Voting List Check-Out, Martha A. Cady (D), Carole A. Fegreus (U)/Carolyn R. Adams (R); and Constable, Stephen A. Lapomardo.

	PREC ONE	PREC TWO	PREC THREE	PREC FOUR	TOTAL
TOTAL VOTES	425	280	401	365	1471
<i>SELECTMAN – 3 YRS (1)</i>					
Blanks	24	26	22	20	92
Dennis E. Lamarche	238	135	195	180	748
Andrew Joseph Marsh	161	116	184	163	624
Write-ins	2	3	0	2	7
TOTAL	425	280	401	365	1471
<i>SCHOOL COMM – 3 Yrs (2)</i>					
Blanks	297	213	280	307	1097
Daniel P. Coonan	296	184	270	235	985
Palmina E. Griffin	247	158	247	183	835
Write-ins	10	5	5	5	25
TOTAL	850	560	802	730	2942
<i>LIBRARY TRUSTEE 3 Yrs</i>					

Write-ins	10	5	5	5	25
TOTAL	850	560	802	730	2942
 <i>LIBRARY TRUSTEE 3 Yrs</i>					
Blanks	91	68	75	103	337
John J. Bowes	330	210	326	260	1126
Write-ins	4	2	0	2	8
TOTAL	425	280	401	365	1471
 <i>SWCRVSDC 3 Yrs</i>					
Blanks	111	76	74	116	377
David H. Grenier	312	202	324	245	1083
Write-ins	2	2	3	4	11
TOTAL	425	280	401	365	1471
 <i>QUESTION 1</i> <i>(Fire/EMS \$318,000 Capital Exclusion)</i>					
BLANKS	19	8	8	5	40
YES	111	73	151	122	457
NO	295	199	242	238	974
TOTAL	425	280	401	365	1471
 <i>QUESTION 2</i> <i>(Fire/EMS \$500,000 Capital Exclusion)</i>					
BLANKS	7	3	5	1	16
YES	112	87	153	124	476
NO	306	190	243	240	979
TOTAL	425	280	401	365	1471
 <i>QUESTION 3</i> <i>(School Override \$600,000)</i>					
BLANKS	2	0	0	0	2
YES	159	102	176	147	584
NO	264	178	225	218	885
TOTAL	425	280	401	365	1471

1471 voters out of 9116 registered = 16.1% turnout.

Jori A Kelley CMC/CMMC
Town Clerk -- Oxford, Massachusetts

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

Worcester, SS.

To the Constables of the Town of Oxford

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at: Chaffee School, 9 Clover Street, Precinct One & Precinct Four; and Oxford Middle School, 497 Main Street, Precinct Two & Precinct Three in said Oxford on **TUESDAY, THE FOURTH DAY OF SEPTEMBER, 2018**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS	FOR THIS COMMONWEALTH
GOVERNOR	FOR THIS COMMONWEALTH
LIEUTENANT GOVERNOR	FOR THIS COMMONWEALTH
ATTORNEY GENERAL	FOR THIS COMMONWEALTH
SECRETARY OF STATE	FOR THIS COMMONWEALTH
TREASURER AND RECEIVER GENERAL	FOR THIS COMMONWEALTH
AUDITOR	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	SECOND CONGRESSIONAL DISTRICT
COUNCILLOR.	SEVENTH DISTRICT
SENATOR IN GENERAL COURT	WORCESTER & NORFOLK DISTRICT
REPRESENTATIVE IN GENERAL COURT	SEVENTH WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURT	EIGHTEENTH WORCESTER DISTRICT
DISTRICT ATTORNEY	MIDDLE DISTRICT
CLERK OF COURTS	WORCESTER COUNTY
REGISTER OF DEEDS	WORCESTER DISTRICT

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 25th day of July, 2018.

Dennis E. Lamarche, Chairman _____)
Cheryll A. LeBlanc _____)
Meaghan E. Troiano _____)
Alan R. Berthiaume _____)
John G. Saad _____)
SELECTMEN OF OXFORD

WORCESTER, SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale seven days before the date of said voting, as within directed.

Michael C. G. Plante
Constable of Oxford

A true copy, ATTEST:

Date: August 8, 2018

STATE PRIMARY SEPT. 4, 2018					
		TOWN OF OXFORD			
		REGISTERED VOTERS		9131	
		# VOTED		1444	
		PERCENT		16%	
DEMOCRAT					
PRECINCT	ONE	TWO	THREE	FOUR	TOTAL
SENATOR CONGRESS					
BLANKS	32	18	23	21	94
ELIZABETH A. WARREN	128	123	143	100	494
WRITE-INS	4	3	6	2	15
TOTAL	164	144	172	123	603
GOVERNOR					
BLANKS	31	29	29	23	112
JAY M. GONZALEZ	68	73	85	54	280
BOB MASSIE	62	41	57	43	203
CHARLES D. BAKER	1	1	1	2	5
WRITE-INS	2	0	0	1	3
TOTAL	164	144	172	123	603
LT GOVERNOR					
BLANKS	35	33	26	28	122
QUENTIN PALFREY	70	74	93	60	297
JIMMY TINGLE	56	37	53	34	180
WRITE-INS	3	0	0	1	4
TOTAL	164	144	172	123	603
ATTORNEY GENERAL					
BLANKS	33	12	16	15	76
MAURA HEALEY	131	132	154	107	524

WRITE-INS	0	0	2	1	3
TOTAL	164	144	172	123	603
<i>SECRETARY OF STATE</i>					
BLANKS	13	3	10	4	30
WILLIAM FRANCIS GALVIN	103	109	116	88	416
JOSH ZAKIM	48	32	46	30	156
WRITE-INS	0	0	0	1	1
TOTAL	164	144	172	123	603
<i>TREASURER</i>					
BLANKS	36	21	28	29	114
DEBORAH B. GOLDBERG	128	123	144	93	488
WRITE-INS	0	0	0	1	1
TOTAL	164	144	172	123	603
<i>AUDITOR</i>					
BLANKS	39	25	33	25	122
SUZANNE M. BUMP	125	119	139	97	480
WRITE-INS	0	0	0	1	1
TOTAL	164	144	172	123	603
<i>REP IN CONGRESS 2ND DIST</i>					
BLANKS	26	11	22	18	77
JAMES P. MCGOVERN	136	132	150	104	522
WRITE-INS	2	1	0	1	4
TOTAL	164	144	172	123	603
<i>COUNCILLOR 7TH DIST</i>					
BLANKS	39	32	33	28	132
PAUL M DEPALO	125	112	139	94	470
WRITE-INS	0	0	0	1	1
TOTAL	164	144	172	123	603

SENATOR GEN COURT WORCESTER/NORFOLK DIST					
BLANKS	41	30	34	28	133
THOMAS M. MEROLLI	122	113	138	94	467
WRITE-INS	1	1	0	1	3
TOTAL	164	144	172	123	603
REP GEN COURT 7TH WORCESTER DIST					
BLANKS	xxxxxx	32	39	xxxxxx	71
TERRY BURKE DOTSON	xxxxxx	112	133	xxxxxx	245
WRITE-INS	xxxxxx	0	0	xxxxxx	0
TOTAL	xxxxxx	144	172	xxxxxx	316
REP GEN COURT 18TH WORCESTER DISTRICT					
BLANKS	136	xxxxxx	xxxxxx	93	229
WRITE-INS	28	xxxxxx	xxxxxx	30	58
TOTAL	164	xxxxxx	xxxxxx	123	287
DISTRICT ATTORNEY MIDDLE DISTRICT					
BLANKS	31	17	23	21	92
JOSEPH D. EARLY JR	132	127	148	100	507
WRITE-INS	1	0	1	2	4
TOTAL	164	144	172	123	603
CLERK OF COURTS					
BLANKS	35	25	31	24	115
DENNIS P. MC MANUS	128	119	140	96	483
WRITE-INS	1	0	1	3	5
TOTAL	164	144	172	123	603
REGISTER OF DEEDS					
BLANKS	28	18	27	23	96
KATHRYN A. TOOMEY	135	126	145	99	505

WRITE-INS	1	0	0	1	2
TOTAL	164	144	172	123	603
<i>REPUBLICAN</i>					
PRECINCT	ONE	TWO	THREE	FOUR	TOTAL
<i>SENATOR CONGRESS</i>					
BLANKS	21	14	14	21	70
GEOFF DIEHL	78	83	61	72	294
JOHN KINGSTON	89	62	61	76	288
BETH JOYCE LINDSTROM	52	44	48	37	181
WRITE-INS	1	0	1	0	2
TOTAL	241	203	185	206	835
<i>GOVERNOR</i>					
BLANKS	5	2	3	2	12
CHARLES D. BAKER	157	117	123	134	531
SCOTT D. LIVELY	79	84	59	70	292
WRITE-INS	0	0	0	0	0
TOTAL	241	203	185	206	835
<i>LT GOVERNOR</i>					
BLANKS	29	43	30	42	144
KARYN E. POLITICO	207	159	154	163	683
WRITE-INS	5	1	1	1	8
TOTAL	241	203	185	206	835
<i>ATTORNEY GENERAL</i>					
BLANKS	41	38	32	41	152
JAMES R. MCMAHON III	132	107	97	95	431
DANIEL L. SHORES	67	58	55	70	250
WRITE-INS	1	0	1	0	2
TOTAL	241	203	185	206	835

<i>SECRETARY OF STATE</i>					
BLANKS	63	67	45	60	235
ANTHONY M. AMORE	176	136	139	146	597
WRITE-INS	2	0	1	0	3
TOTAL	241	203	185	206	835
<i>TREASURER</i>					
BLANKS	61	62	51	67	241
KEIKO M. ORRALL	178	140	133	139	590
WRITE-INS	2	1	1	0	4
TOTAL	241	203	185	206	835
<i>AUDITOR</i>					
BLANKS	64	66	52	67	249
HELEN BRADY	175	137	132	139	583
WRITE-INS	2	0	1	0	3
TOTAL	241	203	185	206	835
<i>REP IN CONGRESS 2ND DIST</i>					
BLANKS	43	32	34	37	146
TRACY LYN LOVVORN	113	107	87	94	401
KEVIN WILLIAM POWERS	84	64	64	75	287
WRITE-INS	1	0	0	0	1
TOTAL	241	203	185	206	835
<i>COUNCILLOR 7TH DIST</i>					
BLANKS	30	32	20	29	111
JENNIE L. CAISSION	210	169	165	177	721
WRITE-INS	1	2	0	0	3
TOTAL	241	203	185	206	835
<i>SENATOR GEN COURT WORCESTER/NORFOLK DIST</i>					
BLANKS	24	40	23	41	128
RYAN C. FATTMAN	217	162	162	164	705

WRITE-INS	0	1	0	1	2
TOTAL	241	203	185	206	835
<i>REP GEN COURT 7TH WORCESTER DIST</i>					
BLANKS	xxxxxx	44	28	xxxxxx	72
PAUL K. FROST	xxxxxx	159	157	xxxxxx	316
WRITE-INS	xxxxxx	0	0	xxxxxx	0
TOTAL	xxxxxx	203	185	xxxxxx	388
<i>REP GEN COURT 18TH WORCESTER DISTRICT</i>					
BLANKS	45	xxxxxx	xxxxxx	50	95
JOSEPH D. MCKENNA	194	xxxxxx	xxxxxx	156	350
WRITE-INS	2	xxxxxx	xxxxxx	0	2
TOTAL	241	xxxxxx	xxxxxx	206	447
<i>DISTRICT ATTORNEY MIDDLE DISTRICT</i>					
BLANKS	217	176	163	185	741
JOSEPH D. EARLY JR	1	0	1	3	5
WRITE-INS	23	27	21	18	89
TOTAL	241	203	185	206	835
<i>CLERK OF COURTS</i>					
BLANKS	64	58	51	57	230
JOANNE E. POWELL	176	145	134	149	604
WRITE-INS	1	0	0	0	1
TOTAL	241	203	185	206	835
<i>REGISTER OF DEEDS</i>					
BLANKS	21	16	18	21	76
KATE D. CAMPANALE	157	141	115	97	510
KEVIN J. KUROS	61	46	52	88	247
WRITE-INS	2	0	0	0	2
TOTAL	241	203	185	206	835

<i>LIBERTARIAN</i>					
PRECINCT	ONE	TWO	THREE	FOUR	TOTAL
<i>SENATOR CONGRESS</i>					
BLANKS	3	0	1	0	4
WRITE-INS	0	0	0	2	2
TOTAL	3	0	1	2	6
<i>GOVERNOR</i>					
BLANKS	3	0	1	1	5
WRITE-INS	0	0	0	1	1
TOTAL	3	0	1	2	6
<i>LT GOVERNOR</i>					
BLANKS	3	0	1	1	5
WRITE-INS	0	0	0	1	1
TOTAL	3	0	1	2	6
<i>ATTORNEY GENERAL</i>					
BLANKS	3	0	1	1	5
WRITE-INS	0	0	0	1	1
TOTAL	3	0	1	2	6
<i>SECRETARY OF STATE</i>					
BLANKS	3	0	1	1	5
WRITE-INS	0	0	0	1	1
TOTAL	3	0	1	2	6
<i>TREASURER</i>					
BLANKS	3	0	1	1	5
WRITE-INS	0	0	0	1	1
TOTAL	3	0	1	2	6
<i>AUDITOR</i>					
BLANKS	0	0	0	1	1

DANIEL FISHMAN	3	0	1	1	5
WRITE-INS	0	0	0	0	0
TOTAL	3	0	1	2	6
REP IN CONGRESS 2ND DIST					
BLANKS	3	0	1	1	5
WRITE-INS	0	0	0	1	1
TOTAL	3	0	1	2	6
COUNCILLOR 7TH DIST					
BLANKS	3	0	1	1	5
WRITE-INS	0	0	0	1	1
TOTAL	3	0	1	2	6
SENATOR GEN COURT WORCESTER/NORFOLK DIST					
BLANKS	3	0	1	1	5
WRITE-INS	0	0	0	1	1
TOTAL	3	0	1	2	6
REP GEN COURT 7TH WORCESTER DIST					
BLANKS	XXXXXX	0	1	XXXXXX	1
WRITE-INS	XXXXXX	0	0	XXXXXX	0
TOTAL	XXXXXX	0	1	XXXXXX	1
REP GEN COURT 18TH WORCESTER DISTRICT					
BLANKS	3	XXXXXX	XXXXXX	1	4
WRITE-INS	0	XXXXXX	XXXXXX	1	1
TOTAL	3	XXXXXX	XXXXXX	2	5
DISTRICT ATTORNEY MIDDLE DISTRICT					
BLANKS	3	0	1	1	5
WRITE-INS	0	0	0	1	1
TOTAL	3	0	1	2	6

<i>CLERK OF COURTS</i>					
BLANKS	3	0	1	1	5
WRITE-INS	0	0	0	1	1
TOTAL	3	0	1	2	6
<i>REGISTER OF DEEDS</i>					
BLANKS	3	0	1	1	5
WRITE-INS	0	0	0	1	1
TOTAL	3	0	1	2	6

The polls opened at 7:00 a.m. in all four precincts. The following officers had been sworn to their duties:

	Prec 1	Prec 2	Prec 3	Prec 4
Warden:	Kathleen E. Purcell (U)	Nancy A. Maki (U)	Dorothy E. Murphy (U)	Linda I. Vigeant (U)
Clerk:	Beverly A. Plante (U)	Cynthia E. Saad (D)	Robert W. Krasinskas (U)	Stacey M. Hamel (R)
Check-in:	Jeannine A. Ross (U)	Carol A. Spooner (U)	Diane T. Clark-Cahill (U)	Mary A. Stevens (R)
	Thomas P. Purcell (U)	Jo-Ann Somers (U)	Claudette M. Flores (U)	CarolAnn Esposito (U)
Check-out:	Patricia L. Ferdella (U)	Bettie K. Carlson (D)	Cynthia L. Bathgate (U)	Carole A. Fegreus (U)
	Joann E. Nelson (U)	Thomas W. Sullivan (U)	Mary Stacey (U)	Rosalie Allen (U)
				Rose M. Wing (U)
Constable:	Michael C.G. Plante	Richard M. Kneeland	Ralph W. Miller	-----
Police Officers:	-----	-----	-----	Joseph P. Conlon
	-----	-----	-----	James R. McDonald

The Polls closed at 8:00 p.m.

Lori A Kelley CMC/CMMC
Town Clerk -- Oxford,

**THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF OXFORD
SPECIAL TOWN MEETING – OCTOBER 3, 2018**

WORCESTER, SS.

To either of the Constables of the Town of Oxford in the County of Worcester

GREETING.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs to meet at the Oxford High School, 100 Carbuncle Drive in said Oxford on **Wednesday, the Third day of October 2018** at 7:00 o'clock in the afternoon, then and there to act on the following articles:

ARTICLE 1. To hear the reports of any Town Officers or any Committee or Committees authorized at any former meeting and to choose any Committee or Committees the Town may think proper.

ARTICLE 2. To see if the Town will vote to ratify the actions taken under Articles 5 and 6 of the May 3, 2017 Annual Town Meeting by accepting the provisions of M.G.L. c. 40, §13E, to establish a reserve fund known as the Special Education Reserve Fund for the purpose of reserving funds to be used in the upcoming fiscal years to pay, without further appropriation, unanticipated or unbudgeted costs of special education, out-of-district tuition, or transportation; and further to transfer from available funds a sum of money to fund this account, or act thereon.
Sponsored by the School Business Administrator and Town Finance Director

ARTICLE 3. To see if the Town will vote to transfer from the unexpended balances of the appropriations made by the vote taken under Article 12 of the May 4, 2016 Annual Town Meeting for Fire House and Annex gutter replacement, in the amount of Nine Thousand Eight Hundred Ten Dollars (\$9,810.00), and by the vote taken under Article 8 of the May 3, 2017 Annual Town Meeting for the replacement of Forestry 2, in the amount of Fourteen Thousand Five-Hundred Eleven Dollars and Eighty-Seven Cents (\$14,511.87), for a total of Twenty-Four Thousand Three Hundred Twenty-One Dollars and Eighty-Seven Cents (\$24,321.87), to be used to construct and undertake health and safety upgrades to the fire station; including engineering and design costs and all incidental and related expenses; any vote under this article to take effect forthwith upon its adoption, or act thereon.

Sponsored by the Town Manager

ARTICLE 4. To see if the Town will vote to raise by taxation or transfer from available funds and appropriate a sum of money for the abatement and demolition of the former Woodward School building including the payment of design and engineering costs, site preparation and clearance costs, and all other costs incidental and related thereto, or act thereon.
Sponsored by the Board of Selectmen

ARTICLE 5. To see if the Town will vote to raise by taxation or transfer from available funds and appropriate a sum of money to the Other Post Employment Benefits (OPEB) Liability Trust Fund for Fiscal Year 2019, or act thereon.

Sponsored by the Town Manager

ARTICLE 6. To see if the Town will vote to accept the provisions of G.L. c. 41, §100G 1/4, Payment of Funeral and Burial Expenses of Firefighters and Police Officers Killed in Performance of Duties, or act thereon.

Sponsored by the Town Manager

ARTICLE 7. To see if the Town will vote to accept the provisions of G.L. c. 40, §22F pursuant to which any municipal board or officer empowered to issue a license, permit, certificate, or to render a service or perform work for a person or a class of persons, may, from time to time, fix reasonable fees for all such licenses, permits, or certificates issued pursuant to statutes or regulations wherein the entire proceeds of the fee remain with the Town, and may fix reasonable charges to be paid for any services rendered or work performed by the Town or any department thereof, for any person or class of persons; however, that in the case of a board or officer appointed by an elected board, the fixing of such fee shall be subject to the review and approval of such elected board; or act thereon.

Sponsored by the Town Manager

ARTICLE 8. To see if the Town will vote to amend the Town Charter, Chapter 5, The Town Manager, Section 2, Qualifications, by deleting from section 5-2-2 therein the sentence, “The town manager need not be a resident of the Town when appointed, but he shall take up residence within eight months following his appointment”, so that section 5-2-2 as amended shall read as follows:

5-2-2 In selecting a town manager, the board of selectmen shall conduct a nationwide search for candidates, including an advertisement in a then current nationwide town manager publication. The town manager shall not have held an elective office of the town of Oxford within two years immediately prior to his appointment.

Or act thereon.

Sponsored by the Board of Selectmen

ARTICLE 9. To see if the Town will vote to amend the **Oxford Zoning By-law, Chapter II, District Regulations, Section 1.0, Establishment of Districts**, by deleting the terms “Central Business District” and “Central Professional District” and the associated map symbols as they appear under the heading “Commercial” and inserting in place thereof the term “Village Business District” with a Map Symbol “VB”, so that Section 1.0 shall read as follows; and further, to amend the Oxford Zoning Map by combining the Central Business District and the Central Professional District into a single, new district to be known as the Village Business District (VB), or act thereon:

CHAPTER II District Regulations

1.0 ESTABLISHMENT OF DISTRICTS

For the purposes of this By-Law, the Town of Oxford is hereby divided into the following Zoning Districts:

<u>District</u>	<u>Map Symbol</u>
Residential	
Rural Residential District	R-1
Suburban District	R-2
Residential District	R-3
Multi-Family District	R-4
Commercial	
North Oxford Business District	NOB
General Business District	GB

Office and Professional District	OP
Highway Interchange District	HI
Village Business District	VB
<u>Industrial</u>	
Light Industrial District	LI
Industrial District	I
Flood Plain District (Overlay)	FD*
Robinson Pond Protection District (Overlay)	RPP
Marijuana Overlay District	MOD
Conservation District	C

Sponsored by the Planning Board

ARTICLE 10. To see if the Town will vote to amend the **Oxford Zoning By-law, Chapter III, Use Regulations, Section 3.0, Accessory Uses, Subsection 3.9.4**, by deleting the phrase “CB, GB, and CP district and inserting in place thereof “the General Business and Village Business Districts” so that Subsection 3.9.4 will read as follows, or act thereon:

3.9.4 Accessory Apartment Standards Retail, Commercial, or Professional Building. Accessory Apartments, excluding In-law Apartments, shall be allowed by Special Permit in the General Business and Village Business Districts. The Planning Board may authorize a Special Permit for a use known as Accessory Apartment in a commercial building, provided that the following standards and criteria are met:..

Sponsored by the Planning Board

ARTICLE 11. To see if the Town will vote to amend the **Oxford Zoning By-law, Chapter V, Commercial Districts**, Section 1.0, Intent, to delete therefrom Section 1.1, Central Business District (CB) and Section 1.5, Central Professional District (CP) and insert a new Section 1.1, Village Business District (VB), renumbering Section 1.0 accordingly, as follows:

CHAPTER V **Commercial Districts**

1.0 INTENT

The five (5) commercial districts are intended to cluster businesses with similar functional characteristics in appropriate locations, to serve the needs of Oxford residents for obtaining goods and services and to promote compatible economic development providing employment for the surrounding region and enhancing the tax base of the Town.

1.1 Village Business District (VB)

The Village Business District is intended to promote the following:

- 1.1.1 To perpetuate the distinctive historical character and identity of Oxford Center;
- 1.1.2 To permit a harmonious mixture of housing, retail and service establishments and community facilities;
- 1.1.3 To preserve and protect an invaluable community resource, the unique historic character surrounding Oxford Center;

1.1.4 To minimize the proliferation and hazards of highway commercial activities

1.2 General Business District (GB)

The General Business District is intended to promote the following:

- 1.2.1 To provide for a full range of retail, service and office uses in appropriate locations along well-travelled thoroughfares;
- 1.2.2 To minimize the nuisance factors of highway commercial activity;
- 1.2.3 To encourage the clustering of commercial establishments; and
- 1.2.4 To promote stable commercial development.

1.3 Office and Professional District (OP)

The Office and Professional District is intended to promote the following:

- 1.3.1 To provide for offices and selected services in appropriate locations, protected from other incompatible uses;
- 1.3.2 To encourage the clustering of professional offices and related services in well-designed, self-contained office parks; and
- 1.3.3 To minimize the proliferation and hazards of highway commercial activity.

1.4 Highway Interchange District (HI)

The Highway Interchange District is intended to promote the following:

- 1.4.1 To promote economic development activity around the highway interchange of I-395 at Sutton Avenue;
- 1.4.2 To encourage well-designed shopping malls, professional offices and related services; and
- 1.4.3 To provide highway-oriented services to passing motorists.

1.5 North Oxford Business District (NOB)

The North Oxford Business District is intended to promote the following:

- 1.5.1 To perpetuate the distinctive character and identity of the North Oxford Center;
- 1.5.2 To permit a harmonious mixture of housing, retail and service establishments and community facilities; and
- 1.5.3 To minimize the proliferation and hazards of highway commercial activity.

And further to amend Table II in Chapter V: Commercial Districts, to amend the district heading “CB/NOB” to read “NOB”; to delete the district heading “CP” and the column of uses thereunder and insert in their place a new column of uses under the heading “VB”; to delete the use categories “Nonstore retailers, such as by mail order or vending machine” and “Self-contained Film Processing Facilities” from the table in their entirety, and to insert a new Residential use category “Multi-use Residential/Commercial” as follows, or act thereon

USES ALLOWED IN COMMERCIAL DISTRICTS
TABLE II

ESTABLISHMENT	DISTRICT				
	NOB	GB	OP	HI	VB
COMMERCIAL					
Wholesale Trade	-	P	-	-	-
Building Materials Dealers, Hardware Stores	P	P	-	S	-

Lumber Dealers	-	P	-	S	-
Retail Nurseries, Lawn and Garden Supply Stores	-	P	-	-	-
Mobile Home Dealers	-	P	-	-	-
General Merchandise Stores such as department stores and variety stores	P	P	-	P	S*
Food Stores	P	P	-	P	P
Automotive Dealers and Gasoline Service Stations	-	P	-	S	-
Auto and Home Supply Stores	-	P	-	P	-
Apparel and Accessories Stores	P	P	-	P	P
Furniture, Home Furnishings and Equipment Stores	P	P	-	P	P
Eating Places, except Fast Foods and Drive-In Restaurants	P	P	P	P	S*
Fast Foods and Drive-In Restaurants	-	P	S	S*	-
Drinking Places for consumption of alcohol on site	-	P	-	S*	-
Miscellaneous Retail Stores	P	P	-	P	P
Fuel and Ice Dealers	-	P	-	-	-
All Finance, Insurance and Real Estate Establishments	P	P	P	P	P
Free-Standing Automatic Bank Machines	S	S	S	S	S*
Hotels, Motels and Country Inns	S	P	S	P	S*
Personal Services, such as laundries, beauty and barber shops	P	P	-	-	P
Photographic Studios	P	P	-	P	P
Commercial Darkroom	-	-	-	-	-
Funeral Service and Crematories	-	P	-	-	P
BUSINESS SERVICES					
Automobile Renting and Leasing Services without Drivers	-	P	-	-	-
Parking Lots and Structures	P	P	P	P	P
Auto Repair Shops	-	P	-	S*	-
Automotive Services, such as car washes and towing services	-	P	-	S	-
Miscellaneous Repair Services	P	P	-	-	S
Motion Picture Theaters	-	P	-	P	-
Amusement and Recreation Services, including only dance studios and schools, bowling alleys and billiard parlors, athletic clubs and indoor tennis courts	P	P	S	P	P
Health Services, including offices of physicians, dentists, osteopaths, other health practitioners, outpatient care facilities and health and allied services	P	P	P	S	P
Nursing and Personal Care Facilities such as nursing homes and rest homes	-	P	-	-	S*
Hospitals	-	P	-	-	-
Medical and Dental Laboratories	-	P	P	S	-
Legal Services	P	P	P	-	P
Individual and Family Social Services including psychological and counselling services	P	P	P	-	P
Job Training and Vocational Rehabilitation Services	P	P	P	-	P
Child Day Care Services for more than six (6) children	P	P	S	S	P
Residential Care	-	S	-	-	-
Other Social Service Agencies	P	P	P	-	P
Engineering, architectural accounting and bookkeeping,	P	P	P	P	P

psychological and counseling services					
Non-commercial, scientific and research organizations	S	S	S	S	S*
Veterinary Services	-	P	-	-	S*
Kennels	-	P	-	S	-
Planned Shopping Center or Mall	-	P	-	P	-
Office Buildings	P	P	P	P	P
Auto Wrecking, Junk and Scrap Establishments	-	S*	-	-	-
AGRICULTURE					
Agriculture, Horticulture, Floriculture and Viticulture on parcels of more than five (5) acres	P	P	P	P	P
RECREATION					
Hiking, Jogging or Fitness Trails	-	P	P	P	-
RESIDENTIAL					
One Family Detached Dwellings	-	-	-	-	P
Boarding or Lodging Houses for not greater than four (4) paying guests	S	-	-	-	S
Two Family Dwellings and Duplexes	-	-	-	-	S
Multiple Family Dwellings	-	-	-	-	S
Accessory Apartments	S	S	-	-	S
Multi-use Residential/Commercial	-	-	-	-	S
INSTITUTIONAL					
Non-Profit Educational Facilities	P	P	P	P	P
For Profit Educational Facilities	P	P	P	P	P
Museums, Art Galleries, Botanical and Zoological Gardens	P	P	P	P	P
Churches	P	P	P	P	P
Cemeteries	-	P	-	-	-
Philanthropic, Historical or Charitable Organizations	P	P	P	P	P
Private Clubs, Business Associations, Professional Membership Organizations, Labor Unions	P	P	P	P	P
Organizations having a civic, social, fraternal, political, religious or charitable purpose	P	P	P	P	P
Public Utilities and Facilities	S	S	S	S	S*
OTHER ACTIVITIES					
All other non-industrial uses found consistent with the Intent of this Chapter	-	S*	S*	S*	S*

Note: See Chapter XIV, Section 5.0, regarding Special Permit Process.

Sponsored by the Planning Board

ARTICLE 12. To see if the Town will vote to amend the **Oxford Zoning By-Law, Chapter X, Dimensional Requirements, Table IV Dimensional Requirements**, by deleting reference to the Central Business (CB) and Central Professional (CP) Districts and dimensional requirements therefor and inserting “VB-Village Business” with dimensional requirements therefor so that Table IV shall read as follows, or act thereon:

TABLE IV
DIMENSIONAL REQUIREMENTS

<u>DISTRICT</u>	Minimum Size (Sq Ft) (D)*	<u>LOT REQUIREMENTS</u>			<u>YARD SETBACK</u>				
		Minimum Width (Feet)	Minimum Frontage (Feet) (A)	Maximum Coverage (Percent)	Front Yard (Ft) (D)	Side Yard (Ft) (D)	Rear Yard (Ft)	Maximum Height (Ft)	
R-1	Rural Residential	60,000	175	175	10	50	20	40	35
R-2	Suburban	40,000	150	150	20	50	20	25	35
R-3	Residential	20,000	125	125	30	25	15	20	35
R-4	Multi-Family (C)	20,000	100	100	30	50	20	25	35
VB	Village Business	(B)	(B)			20	5	5	35
NOB	North Oxford Business	(B)	20	20		(E)	5	5	50
GB	General Business	(B)	20	20		(E)	5	5	35
OP	Office and Professional	(B)	150	150	30	50	15	50	35
HI	Highway Interchange	60,000	250	250	50	50	20	20	50
LI	Light Industrial	40,000	90	90	65	25	20	20	50
I	Industrial	40,000	90	90	65	25	20	20	50

* See following footnotes A-E.

FOOTNOTES

- (A) A lot which conforms to all other requirements and which is on a turning radius of two hundred (200) feet or less may have a minimum frontage of fifty (50) percent of that otherwise required.
- (B) The minimum lot size shall be determined **by the Planning Board through the Site Plan Review process** on the basis of the minimum width, maximum coverage, yard setback requirements, parking and other provisions of this By-Law. **No use of land shall be allowed unless the Planning Board makes a finding that the proposed use is on a lot of sufficient size to meet the requirements of the Zoning By-Law and will not create unnecessary off site impacts.**
- (C) A free-standing fifty (50) foot buffer zone shall be maintained from any lot in residential use in addition to the yard setback requirements otherwise required.
- (D) Sight Prism to be maintained: visibility at intersecting streets not to be impaired by any vegetation or material obstruction placed within a prism extending thirty (30) feet in either direction and above three (3) feet or below twelve (12) feet measured from grade level.
- (E) **The front yard setback shall be at least fifty (50) feet from the centerline of the street right-of-way. For corner lots this setback will apply to that street face of the building which contains the main entrance the other street face of the building shall meet the minimum required side yard setback.**

Sponsored by the Planning Board

ARTICLE 13. To see if the Town will vote to amend the **Oxford Zoning By-law, Chapter XII, Signs**, Sections 5.5, 6.4, and 6.5, therein, to delete all reference to Central Business and Central Professional Zoning Districts and insert in place thereof “Village Business District”, and to correct section numbering, as follows, or act thereon:

CHAPTER XII

Signs

5.5 Animated and Changeable Message Signs shall comply with the following:

...

5.5.2 Electronic Message Board Signs are prohibited in the Village Business and all residential Zoning Districts.

5.5.3 Animated, Changeable signs, electronically activated, other than electronic window message board signs as specified in Section 5.4.2 are allowed upon the grant of a Special Permit by the Zoning Board of Appeals in all business and industrial zones, except the Village Business District where they are prohibited. Elements to be reviewed and regulated in allowing a Special Permit shall include, but not be limited to the following:

...

6.4 Signs in the Village Business District

Whenever an application for a sign permit is filed for the erection of a sign in the Village Business District said application shall be subject to the review of the Historical Commission as well as the required approval of the Building Inspector. The Building Inspector shall forward a copy of the sign application to the Historical Commission which shall have fifteen (15) working days to submit their comments and recommendations to the Building Inspector. The Historical Commission shall consider the proposed design, arrangement, texture, materials, color, lighting, placement and appropriateness of the proposed sign in relation to other signs and other structures in the District. The Historical Commission shall recommend to the applicant and Building Inspector such modifications it determines necessary to preserve the integrity and historic character of said Districts and the Building Inspector shall consider these recommendations in the final disposition of the application.

6.5 Signs of greater number, size or height, other than Electronic Message Board Signs shall be permitted in any commercial or any industrial district, other than the Village Business District, upon grant of a special permit by the Zoning Board of Appeals provided the following conditions are met:

Sponsored by the Planning Board

ARTICLE 14. To see if the Town will vote to amend the Oxford Zoning By-law, Chapter XV, Site Plan Review, by deleting reference to the Central Business and Central Professional

Zoning Districts and inserting in place thereof "Village Business District" in Subsections 2.2 and 4.3, and to add a new Subsection 3.3, as follows, or act thereon:

- 2.2 Any construction, reconstruction, exterior alterations or additions to any building, fence, wall or other structures in the Village Business District.
- 3.3 For new construction in the Village Business District, the applicant shall submit design renderings of the proposed building. All structures shall be of quality design and construction and shall be compatible with the neighborhood and the Town as to design characteristics. Buildings should be carefully designed to reflect contextual New England elements which might include complimentary materials and other traditional New England stylistic features.
- 4.3 In or abutting Residential Zoning Districts and the Village Business Zoning District, effective use is made of topography, landscaping, relationship of buildings to the environment and parking placement to maintain the character of the neighborhood;

Sponsored by the Planning Board

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale in said Town, fourteen days at least before the time of said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of said meeting.

Given under our hands this 4th day of September, 2018.

Dennis E. Lamarche, Chairman)

Cheryll A. LeBlanc)

Meaghan E. Troiano)

Alan R. Berthiaume)

John G. Saad)

SELECTMEN OF OXFORD

WORCESTER, SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale fourteen days before the date of the meeting, as within directed.

Michael C.G. Plante
Constable of Oxford

A true copy, ATTEST:

Date: September 7, 2018

**SPECIAL TOWN MEETING
OCTOBER 3, 2018**

The meeting was called to order by Town Moderator Russell C. Rheault at 7:00 in the afternoon in the Oxford High School. The Moderator announced that a quorum had been attained. There were 107 voters and 11 non-voters present.

CLARIFICATION: GENERAL BY-LAWS, CHAPTER 2, TOWN MEETINGS, SECTION 3,
as amended.

Section 3. At any town meeting, one hundred (100) registered voters shall constitute a quorum, provided, however, that once the meeting has been called to order there shall be no minimum quorum required to conduct the business of the Town. A quorum of seventy-five (75) registered voters shall be required to reconvene any adjourned session of any such meeting.

The audience was advised of the fire evacuation routes. A Boy Scout in attendance and working on a merit badge led the voters in the Pledge of Allegiance. A moment of silence was observed for the departed townspeople.

The Moderator introduced the various boards and officials. He announced several parliamentary procedures that he would adhere to in the conduct of the meeting.

The Warrant and Return of Service was read by Town Clerk Lori A. Kelley and the reading of the Articles was omitted until such time that each Article was to be acted upon. The voters were in accord with this suggestion.

NOTE: Written reports will appear in the minutes exactly as submitted.

Article 1. REPORTS

Tax Incentive Program (TIP) with IPG Approved by the State

The Town of Oxford received an economic boost recently with the news that the State's Massachusetts Economic Assistance Coordinating Council (EACC) approved the tax incentive program between Oxford and IPG Photonics Corporation. IPG is the world's leading developer and manufacturer of high-performance fiber lasers and they are planning a \$70 million dollar manufacturing expansion of their site in Oxford.

IPG is Oxford's largest employer. Presently, they have 1,550 employees and they plan to add 400 more new jobs. The Incentive will enable IPG to continue to grow, while providing Oxford with additional revenue, infrastructure improvements and many community benefits that otherwise would not have been possible.

It is estimated that the company and its employees spend more than \$2 million dollars annually with local businesses. IPG is a respected community partner and provides valuable benefits to education and many programs and organizations in Oxford.

Dennis E. Lamarche, Chairman
Board of Selectmen

Article 2. SPECIAL EDUCATION RESERVE FUND

A motion was moved and seconded, recommended by the Finance Committee and

VOTED: To ratify the actions taken under Articles 5 and 6 of the May 3, 2017 Annual Town Meeting by accepting the provisions of M.G.L. c. 40, §13E, to establish a reserve fund known as the Special Education Reserve Fund for the purpose of reserving funds to be used in the upcoming fiscal years to pay, without further appropriation, unanticipated or unbudgeted costs of special education, out-of-district tuition, or transportation; and further to transfer the total sum of One Hundred Thousand Dollars (\$100,000.00) to the Special Education Reserve Fund; Fifty Thousand Dollars (\$50,000.00) from the Special Education Stabilization Fund, and Fifty Thousand Dollars (\$50,000.00) from the Fiscal Year 2018 Capital Outlay Program – School Fleet Replacement Program.

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

Article 3. FIRE STATION HEALTH & SAFETY UPGRADES

A motion was moved and seconded, recommended by the Finance Committee and

VOTED: To transfer from the unexpended balances of the appropriations made by the vote taken under Article 12 of the May 4, 2016 Annual Town Meeting for Fire House and Annex gutter replacement, in the amount of Nine Thousand Eight Hundred Ten Dollars (\$9,810.00), and by the vote taken under Article 8 of the May 3, 2017 Annual Town Meeting for the replacement of Forestry 2, in the amount of Fourteen Thousand Five-Hundred Eleven Dollars and Eighty-Seven Cents (\$14,511.87), for a total of Twenty-Four Thousand Three Hundred Twenty-One Dollars and Eighty-Seven Cents (\$24,321.87), to be used to construct and undertake health and safety upgrades to the fire station; including engineering and design costs and all incidental and related expenses; any vote under this article to take effect forthwith upon its adoption.

Carried.

Article 4. WOODWARD SCHOOL - DEMOLITION

A motion was moved and seconded that the sum of Fifty Thousand Dollars (\$50,000.00) be raised by taxation and appropriated for the abatement and demolition of the former Woodward School building including the payment of design and engineering costs, site preparation and clearance costs, and all other costs incidental and related thereto.

Recommended by the Finance Committee and recommended by the Planning Board.

REPORT OF THE PLANNING BOARD DEMOLITION OF WOODWARD SCHOOL BUILDING

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to see if the Town will vote to raise by taxation or transfer from available funds and appropriate a sum of money for the abatement and demolition of the former Woodward School building, as described in Article 4 on the Warrant for the October 3, 2018 Special Town Meeting and voted to recommend favorable action on said Article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

A lengthy discussion ensued relative to the hazardous conditions inside and outside of the building, potential historical value, insurance costs for a vacant building, and potential future use of the site for a dog park.

VOTED: That the sum of Fifty Thousand Dollars (\$50,000.00) be raised by taxation and appropriated for the abatement and demolition of the former Woodward School building including the payment of design and engineering costs, site preparation and clearance costs, and all other costs incidental and related thereto.

Carried.

Article 5. OTHER POST EMPLOYMENT BENEFITS (OPEB)

A motion was moved and seconded, recommended by the Finance Committee and

VOTED: That the sum of Fifty Thousand Dollars (\$50,000.00) be raised by taxation and appropriated to the Other Post Employment Benefits (OPEB) Liability Trust Fund for Fiscal Year 2019.

Carried.

Article 6. ACCEPTANCE OF MGL CHAPTER 41, SECTION 100 G 1/4 – FUNERAL AND BURIAL EXPENSES OF FIREFIGHTERS AND POLICE OFFICERS

A motion was moved and seconded, recommended by the Finance Committee and

VOTED: To accept the provisions of G.L. c. 41, §100G 1/4, Payment of Funeral and Burial Expenses of Firefighters and Police Officers Killed in Performance of Duties.

A Unanimous Vote.

Article 7. ACCEPTANCE OF MGL CHAPTER 40, SECTION 22F – FEES – SERVICES, LICENSES, PERMITS, CERTIFICATES

A motion was moved and seconded, recommended by the Finance Committee and

VOTED: To accept the provisions of G.L. c. 40, §22F pursuant to which any municipal board or officer empowered to issue a license, permit, certificate, or to render a service or perform work for a person or a class of persons, may, from time to time, fix reasonable fees for all such licenses, permits, or certificates issued pursuant to statutes or regulations wherein the entire proceeds of the fee remain with the Town, and may fix reasonable charges to be paid for any services rendered or work performed by the Town or any department thereof, for any person or class of persons; however, that in the case of a board or officer appointed by an elected board, the fixing of such fee shall be subject to the review and approval of such elected board.

A Unanimous Vote.

Article 8. CHARTER AMENDMENT – TOWN MANAGER RESIDENCY

A motion was moved and seconded and recommended by the Finance Committee to authorize the Board of Selectmen to petition the General Court for special legislation to amend the Town Charter, Chapter 5, The Town Manager, Section 2, Qualifications, by deleting from section 5-2-2 therein the sentence, “The town manager need not be a resident of the Town when appointed, but he shall take up residence within eight months following his appointment”, so that section 5-2-2 as amended shall read as follows:

5-2-2 In selecting a town manager, the board of selectmen shall conduct a nationwide search for candidates, including an advertisement in a then current nationwide town

manager publication. The town manager shall not have held an elective office of the town of Oxford within two years immediately prior to his appointment.

Provided however, that the General Court may make clerical or editorial changes of form only to said bill, unless the Board of Selectmen approves amendments thereto prior to enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

A motion was made to amend Article 8 to include “if the Town Manager holds an elective office prior to his/her appointment, he/she must agree to resign from said elective office prior to his/her appointment. He/she must agree not to file to run for elective office for at least two years after his/her appointment.” There being no second, the amendment **failed**.

A lengthy discussion ensued relative to whether or not the current residency requirement in the Charter should continue.

The Moderator called for a vote on the motion. He doubted the voice vote and requested a standing vote. The motion was **DEFEATED**.

Article 9. ZONING BY-LAW CHAPTER II, DISTRICT REGULATIONS, SECTION 1.0 ESTABLISHMENT OF DISTRICTS

A motion was moved and seconded that Article 9 be adopted as printed in the Warrant. The Finance Committee deferred to the Planning Board, recommended by the Planning Board.

REPORT OF THE PLANNING BOARD ON ARTICLES 9, 10, 11, 12, 13 & 14 “VILLAGE BUSINESS DISTRICT”

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, and M.G.L. Chapter 40A, Section 5, the Planning Board opened and held a public hearing on September 10, 2018, after proper posting, advertisement, and notification, to consider amendments of the Oxford Zoning By-Law Chapter II, District Regulations, Chapter III, Use Regulations, Chapter V, Commercial Districts, including Table II, Uses Allowed in a Commercial District, Chapter X, Table IV, Dimensional Requirements, Chapter XII, Signs, and Chapter XV, Site Plan Review, and to consider an amendment to the Zoning Map, the purpose of which Zoning By-Law amendments and Zoning Map amendment is to combine the Central Professional and Central Business Zoning Districts into a single new district to be known as the Village Business District, the language of which proposed amendments is contained in Articles 9, 10, 11, 12, 13, and 14 of the warrant for the October 3, 2018 Special Town Meeting.

Upon consideration of the information presented and receiving no comments from residents, the Board voted to close the public hearing and voted unanimously to recommend favorable action on said Articles.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

VOTED: To amend the **Oxford Zoning By-law, Chapter II, District Regulations, Section 1.0, Establishment of Districts**, by deleting the terms “Central Business District” and “Central Professional District” and the associated map symbols as they appear under the heading “Commercial” and inserting in place thereof the term “Village Business District” with a Map Symbol “VB”, so that Section 1.0 shall read as follows; and further, to amend the Oxford

Zoning Map by combining the Central Business District and the Central Professional District into a single, new district to be known as the Village Business District (VB).

CHAPTER II **District Regulations**

1.0 ESTABLISHMENT OF DISTRICTS

For the purposes of this By-Law, the Town of Oxford is hereby divided into the following Zoning Districts:

<u>District</u>	<u>Map Symbol</u>
<u>Residential</u>	
Rural Residential District	R-1
Suburban District	R-2
Residential District	R-3
Multi-Family District	R-4
<u>Commercial</u>	
North Oxford Business District	NOB
General Business District	GB
Office and Professional District	OP
Highway Interchange District	HI
Village Business District	VB
<u>Industrial</u>	
Light Industrial District	LI
Industrial District	I
Flood Plain District (Overlay)	FD*
Robinson Pond Protection District (Overlay)	RPP
Marijuana Overlay District	MOD
Conservation District	C

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

Article 10. ZONING BY-LAW CHAPTER III USE REGULATIONS, SECTION 3.0 ACCESSORY USES, SUBSECTION 3.9.4

A motion was moved and seconded that Article 10 be adopted as printed in the Warrant. The Finance Committee deferred to the Planning Board, recommended by the Planning Board. (see report in Article 9).

VOTED: To amend the **Oxford Zoning By-law, Chapter III, Use Regulations, Section 3.0, Accessory Uses, Subsection 3.9.4**, by deleting the phrase “CB, GB, and CP district and inserting in place thereof “the General Business and Village Business Districts” so that Subsection 3.9.4 will read as follows:

3.9.4 Accessory Apartment Standards Retail, Commercial, or Professional Building. Accessory Apartments, excluding In-law Apartments, shall be allowed by Special Permit in the General

Business and Village Business Districts. The Planning Board may authorize a Special Permit for a use known as Accessory Apartment in a commercial building, provided that the following standards and criteria are met:..

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

Article 11. ZONING BY-LAW CHAPTER V COMMERCIAL DISTRICTS

A motion was moved and seconded that Article 11 be adopted as printed in the Warrant. The Finance Committee deferred to the Planning Board, recommended by the Planning Board. (see report in Article 9).

VOTED: To amend the **Oxford Zoning By-law, Chapter V, Commercial Districts**, Section 1.0, Intent, to delete therefrom Section 1.1, Central Business District (CB) and Section 1.5, Central Professional District (CP) and insert a new Section 1.1, Village Business District (VB), renumbering Section 1.0 accordingly, as follows:

CHAPTER V Commercial Districts

1.0 INTENT

The five (5) commercial districts are intended to cluster businesses with similar functional characteristics in appropriate locations, to serve the needs of Oxford residents for obtaining goods and services and to promote compatible economic development providing employment for the surrounding region and enhancing the tax base of the Town.

1.1 Village Business District (VB)

The Village Business District is intended to promote the following:

- 1.1.1 To perpetuate the distinctive historical character and identity of Oxford Center;
- 1.1.2 To permit a harmonious mixture of housing, retail and service establishments and community facilities;
- 1.1.3 To preserve and protect an invaluable community resource, the unique historic character surrounding Oxford Center;
- 1.1.4 To minimize the proliferation and hazards of highway commercial activities

1.2 General Business District (GB)

The General Business District is intended to promote the following:

- 1.2.1 To provide for a full range of retail, service and office uses in appropriate locations along well-travelled thoroughfares;
- 1.2.2 To minimize the nuisance factors of highway commercial activity;
- 1.2.3 To encourage the clustering of commercial establishments; and
- 1.2.4 To promote stable commercial development.

1.3 Office and Professional District (OP)

The Office and Professional District is intended to promote the following:

- 1.3.1 To provide for offices and selected services in appropriate locations, protected from other incompatible uses;
- 1.3.2 To encourage the clustering of professional offices and related services in well-designed, self-contained office parks; and

1.3.3 To minimize the proliferation and hazards of highway commercial activity.

1.4 Highway Interchange District (HI)

The Highway Interchange District is intended to promote the following:

- 1.4.1 To promote economic development activity around the highway interchange of I-395 at Sutton Avenue;
- 1.4.2 To encourage well-designed shopping malls, professional offices and related services; and
- 1.4.3 To provide highway-oriented services to passing motorists.

1.5 North Oxford Business District (NOB)

The North Oxford Business District is intended to promote the following:

- 1.5.1 To perpetuate the distinctive character and identity of the North Oxford Center;
- 1.5.2 To permit a harmonious mixture of housing, retail and service establishments and community facilities; and
- 1.5.3 To minimize the proliferation and hazards of highway commercial activity.

And further to amend Table II in Chapter V: Commercial Districts, to amend the district heading “CB/NOB” to read “NOB”; to delete the district heading “CP” and the column of uses thereunder and insert in their place a new column of uses under the heading “VB”; to delete the use categories “Nonstore retailers, such as by mail order or vending machine” and “Self-contained Film Processing Facilities” from the table in their entirety, and to insert a new Residential use category “Multi-use Residential/Commercial” as follows:

USES ALLOWED IN COMMERCIAL DISTRICTS
TABLE II

ESTABLISHMENT	DISTRICT				
	NOB	GB	OP	HI	VB
COMMERCIAL					
Wholesale Trade	-	P	-	-	-
Building Materials Dealers, Hardware Stores	P	P	-	S	-
Lumber Dealers	-	P	-	S	-
Retail Nurseries, Lawn and Garden Supply Stores	-	P	-	-	-
Mobile Home Dealers	-	P	-	-	-
General Merchandise Stores such as department stores and variety stores	P	P	-	P	S*
Food Stores	P	P	-	P	P
Automotive Dealers and Gasoline Service Stations	-	P	-	S	-
Auto and Home Supply Stores	-	P	-	P	-
Apparel and Accessories Stores	P	P	-	P	P
Furniture, Home Furnishings and Equipment Stores	P	P	-	P	P
Eating Places, except Fast Foods and Drive-In Restaurants	P	P	P	P	S*
Fast Foods and Drive-In Restaurants	-	P	S	S*	-
Drinking Places for consumption of alcohol on site	-	P	-	S*	-
Miscellaneous Retail Stores	P	P	-	P	P
Fuel and Ice Dealers	-	P	-	-	-
All Finance, Insurance and Real Estate Establishments	P	P	P	P	P

Free-Standing Automatic Bank Machines	S	S	S	S	S*
Hotels, Motels and Country Inns	S	P	S	P	S*
Personal Services, such as laundries, beauty and barber shops	P	P	-	-	P
Photographic Studios	P	P	-	P	P
Commercial Darkroom	-	-	-	-	-
Funeral Service and Crematories	-	P	-	-	P
BUSINESS SERVICES					
Automobile Renting and Leasing Services without Drivers	-	P	-	-	-
Parking Lots and Structures	P	P	P	P	P
Auto Repair Shops	-	P	-	S*	-
Automotive Services, such as car washes and towing services	-	P	-	S	-
Miscellaneous Repair Services	P	P	-	-	S
Motion Picture Theaters	-	P	-	P	-
Amusement and Recreation Services, including only dance studios and schools, bowling alleys and billiard parlors, athletic clubs and indoor tennis courts	P	P	S	P	P
Health Services, including offices of physicians, dentists, osteopaths, other health practitioners, outpatient care facilities and health and allied services	P	P	P	S	P
Nursing and Personal Care Facilities such as nursing homes and rest homes	-	P	-	-	S*
Hospitals	-	P	-	-	-
Medical and Dental Laboratories	-	P	P	S	-
Legal Services	P	P	P	-	P
Individual and Family Social Services including psychological and counselling services	P	P	P	-	P
Job Training and Vocational Rehabilitation Services	P	P	P	-	P
Child Day Care Services for more than six (6) children	P	P	S	S	P
Residential Care	-	S	-	-	-
Other Social Service Agencies	P	P	P	-	P
Engineering, architectural accounting and bookkeeping, psychological and counseling services	P	P	P	P	P
Non-commercial, scientific and research organizations	S	S	S	S	S*
Veterinary Services	-	P	-	-	S*
Kennels	-	P	-	S	-
Planned Shopping Center or Mall	-	P	-	P	-
Office Buildings	P	P	P	P	P
Auto Wrecking, Junk and Scrap Establishments	-	S*	-	-	-
AGRICULTURE					
Agriculture, Horticulture, Floriculture and Viticulture on parcels of more than five (5) acres	P	P	P	P	P
RECREATION					
Hiking, Jogging or Fitness Trails	-	P	P	P	-
RESIDENTIAL					

One Family Detached Dwellings	-	-	-	-	P
Boarding or Lodging Houses for not greater than four (4) paying guests	S	-	-	-	S
Two Family Dwellings and Duplexes	-	-	-	-	S
Multiple Family Dwellings	-	-	-	-	S
Accessory Apartments	S	S	-	-	S
Multi-use Residential/Commercial	-	-	-	-	S
INSTITUTIONAL					
Non-Profit Educational Facilities	P	P	P	P	P
For Profit Educational Facilities	P	P	P	P	P
Museums, Art Galleries, Botanical and Zoological Gardens	P	P	P	P	P
Churches	P	P	P	P	P
Cemeteries	-	P	-	-	-
Philanthropic, Historical or Charitable Organizations	P	P	P	P	P
Private Clubs, Business Associations, Professional Membership Organizations, Labor Unions	P	P	P	P	P
Organizations having a civic, social, fraternal, political, religious or charitable purpose	P	P	P	P	P
Public Utilities and Facilities	S	S	S	S	S*
OTHER ACTIVITIES					
All other non-industrial uses found consistent with the Intent of this Chapter	-	S*	S*	S*	S*

Note: See Chapter XIV, Section 5.0, regarding Special Permit Process.

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

**Article 12. ZONING BY-LAW CHAPTER X DIMENSIONAL REQUIREMENTS,
TABLE IV DIMENSTIONAL REQUIREMENTS**

A motion was moved and seconded that Article 12 be adopted as printed in the Warrant. The Finance Committee deferred to the Planning Board, recommended by the Planning Board. (see report in Article 9).

VOTED: To amend the **Oxford Zoning By-Law, Chapter X, Dimensional Requirements, Table IV Dimensional Requirements**, by deleting reference to the Central Business (CB) and Central Professional (CP) Districts and dimensional requirements therefor and inserting “VB-Village Business” with dimensional requirements therefor so that Table IV shall read as follows:

**TABLE IV
DIMENSIONAL REQUIREMENTS**

DISTRICT	LOT REQUIREMENTS				YARD SETBACK			
	Minimum Size (Sq Ft)	Minimum Width (Feet)	Minimum Frontage (Feet)	Maximum Coverage (Percent)	Front Yard (Ft)	Side Yard (Ft)	Rear Yard (Ft)	Maximum Height (Ft)

		(D)*	(A)	(D)	(D)	(D)	(D)	(D)
R-1	Rural Residential	60,000	175	175	10	50	20	40
R-2	Suburban	40,000	150	150	20	50	20	25
R-3	Residential	20,000	125	125	30	25	15	20
R-4	Multi-Family (C)	20,000	100	100	30	50	20	25
VB	Village							
	Business	(B)	(B)	(B)		20	5	5
NOB	North Oxford	(B) Business	20	20		(E)	5	5
GB	General Business	(B)	20	20		(E)	5	5
OP	Office and Professional	(B)	150	150	30	50	15	50
HI	Highway Interchange	60,000	250	250	50	50	20	20
LI	Light Industrial	40,000	90	90	65	25	20	20
I	Industrial	40,000	90	90	65	25	20	20

* See following footnotes A-E.

FOOTNOTES

- (A) A lot which conforms to all other requirements and which is on a turning radius of two hundred (200) feet or less may have a minimum frontage of fifty (50) percent of that otherwise required.
- (B) The minimum lot size shall be determined **by the Planning Board through the Site Plan Review process** on the basis of the minimum width, maximum coverage, yard setback requirements, parking and other provisions of this By-Law. **No use of land shall be allowed unless the Planning Board makes a finding that the proposed use is on a lot of sufficient size to meet the requirements of the Zoning By-Law and will not create unnecessary off site impacts.**
- (C) A free-standing fifty (50) foot buffer zone shall be maintained from any lot in residential use in addition to the yard setback requirements otherwise required.
- (D) Sight Prism to be maintained: visibility at intersecting streets not to be impaired by any vegetation or material obstruction placed within a prism extending thirty (30) feet in either direction and above three (3) feet or below twelve (12) feet measured from grade level.
- (E) **The front yard setback shall be at least fifty (50) feet from the centerline of the street right-of-way. For corner lots this setback will apply to that street face of the building which contains the main entrance the other street face of the building shall meet the minimum required side yard setback.**

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

Article 13. ZONING BY-LAW CHAPTER XII SIGNS

A motion was moved and seconded that Article 13 be adopted as printed in the Warrant. The Finance Committee deferred to the Planning Board, recommended by the Planning Board. (see report in Article 9).

VOTED: To amend the **Oxford Zoning By-law, Chapter XII, Signs**, Sections 5.5, 6.4, and 6.5, therein, to delete all reference to Central Business and Central Professional Zoning Districts and insert in place thereof “Village Business District”, and to correct section numbering, as follows:

CHAPTER XII **SIGNS**

5.5 Animated and Changeable Message Signs shall comply with the following:

...

5.5.2 Electronic Message Board Signs are prohibited in the Village Business and all residential Zoning Districts.

5.5.3 Animated, Changeable signs, electronically activated, other than electronic window message board signs as specified in Section 5.4.2 are allowed upon the grant of a Special Permit by the Zoning Board of Appeals in all business and industrial zones, except the Village Business District where they are prohibited. Elements to be reviewed and regulated in allowing a Special Permit shall include, but not be limited to the following:

...

6.4 Signs in the Village Business District

Whenever an application for a sign permit is filed for the erection of a sign in the Village Business District said application shall be subject to the review of the Historical Commission as well as the required approval of the Building Inspector. The Building Inspector shall forward a copy of the sign application to the Historical Commission which shall have fifteen (15) working days to submit their comments and recommendations to the Building Inspector. The Historical Commission shall consider the proposed design, arrangement, texture, materials, color, lighting, placement and appropriateness of the proposed sign in relation to other signs and other structures in the District. The Historical Commission shall recommend to the applicant and Building Inspector such modifications it determines necessary to preserve the integrity and historic character of said Districts and the Building Inspector shall consider these recommendations in the final disposition of the application.

6.5 Signs of greater number, size or height, other than Electronic Message Board Signs shall be permitted in any commercial or any industrial district, other than the Village Business District, upon grant of a special permit by the Zoning Board of Appeals provided the following conditions are met:

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

Article 14. ZONING BY-LAW CHAPTER XV SITE PLAN REVIEW

A motion was moved and seconded that Article 14 be adopted as printed in the Warrant. The Finance Committee deferred to the Planning Board, recommended by the Planning Board. (see report in Article 9).

VOTED: To amend the Oxford Zoning By-law, Chapter XV, Site Plan Review, by deleting reference to the Central Business and Central Professional Zoning Districts and inserting in place thereof “Village Business District” in Subsections 2.2 and 4.3, and to add a new Subsection 3.3, as follows:

- 2.2 Any construction, reconstruction, exterior alterations or additions to any building, fence, wall or other structures in the Village Business District.
- 3.3 For new construction in the Village Business District, the applicant shall submit design renderings of the proposed building. All structures shall be of quality design and construction and shall be compatible with the neighborhood and the Town as to design characteristics. Buildings should be carefully designed to reflect contextual New England elements which might include complimentary materials and other traditional New England stylistic features.
- 4.3 In or abutting Residential Zoning Districts and the Village Business Zoning District, effective use is made of topography, landscaping, relationship of buildings to the environment and parking placement to maintain the character of the neighborhood;

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

A motion was moved and seconded and it was **VOTED**: To dissolve the meeting. The meeting dissolved at 9:03 p.m.

Spri A. Kelley CMC/CMMC
Town Clerk--Oxford, Massachusetts

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

Worcester, SS.

To the Constables of the Town of Oxford

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in the State Election to vote at: Chaffee School, 9 Clover Street, Precinct One & Precinct Four; and Oxford Middle School, 497 Main Street, Precinct Two & Precinct Three in said Oxford on **TUESDAY, THE SIXTH DAY OF NOVEMBER, 2018**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates of political parties for the following offices and questions:

SENATOR IN CONGRESS	FOR THIS COMMONWEALTH
GOVERNOR & LIEUTENANT GOVERNOR	FOR THIS COMMONWEALTH
ATTORNEY GENERAL	FOR THIS COMMONWEALTH
SECRETARY OF STATE	FOR THIS COMMONWEALTH
TREASURER AND RECEIVER GENERAL	FOR THIS COMMONWEALTH
AUDITOR	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	SECOND CONGRESSIONAL DISTRICT
COUNCILLOR.	SEVENTH DISTRICT
SENATOR IN GENERAL COURT	WORCESTER & NORFOLK DISTRICT
REPRESENTATIVE IN GENERAL COURT	SEVENTH WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURT	EIGHTEENTH WORCESTER DISTRICT
DISTRICT ATTORNEY	MIDDLE DISTRICT
CLERK OF COURTS	WORCESTER COUNTY
REGISTER OF DEEDS	WORCESTER DISTRICT

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

SUMMARY

This proposed law would limit how many patients could be assigned to each registered nurse in Massachusetts hospitals and certain other health care facilities. The maximum number of patients per registered nurse would vary by type of unit and level of care, as follows:

- In units with step-down/intermediate care patients: 3 patients per nurse;
- In units with post-anesthesia care or operating room patients: 1 patient under anesthesia per nurse; 2 patients post-anesthesia per nurse;
- In the emergency services department: 1 critical or intensive care patient per nurse (or 2 if the nurse has assessed each patient's condition as stable); 2 urgent non-stable patients per nurse; 3 urgent stable patients per nurse; or 5 non-urgent stable patients per nurse;
- In units with maternity patients: (a) active labor patients: 1 patient per nurse; (b) during birth and for up to two hours immediately postpartum: 1 mother per nurse and 1 baby

per nurse; (c) when the condition of the mother and baby are determined to be stable: 1 mother and her baby or babies per nurse; (d) postpartum: 6 patients per nurse; (e) intermediate care or continuing care babies: 2 babies per nurse; (f) well-babies: 6 babies per nurse;

- In units with pediatric, medical, surgical, telemetry, or observational/outpatient treatment patients, or any other unit: 4 patients per nurse; and
- In units with psychiatric or rehabilitation patients: 5 patients per nurse.

The proposed law would require a covered facility to comply with the patient assignment limits without reducing its level of nursing, service, maintenance, clerical, professional, and other staff.

The proposed law would also require every covered facility to develop a written patient acuity tool for each unit to evaluate the condition of each patient. This tool would be used by nurses in deciding whether patient limits should be lower than the limits of the proposed law at any given time.

The proposed law would not override any contract in effect on January 1, 2019 that set higher patient limits. The proposed law's limits would take effect after any such contract expired.

The state Health Policy Commission would be required to promulgate regulations to implement the proposed law. The Commission could conduct inspections to ensure compliance with the law. Any facility receiving written notice from the Commission of a complaint or a violation would be required to submit a written compliance plan to the Commission. The Commission could report violations to the state Attorney General, who could file suit to obtain a civil penalty of up to \$25,000 per violation as well as up to \$25,000 for each day a violation continued after the Commission notified the covered facility of the violation. The Health Policy Commission would be required to establish a toll-free telephone number for complaints and a website where complaints, compliance plans, and violations would appear.

The proposed law would prohibit discipline or retaliation against any employee for complying with the patient assignment limits of the law. The proposed law would require every covered facility to post within each unit, patient room, and waiting area a notice explaining the patient limits and how to report violations. Each day of a facility's non-compliance with the posting requirement would be punishable by a civil penalty between \$250 and \$2,500.

The proposed law's requirements would be suspended during a state or nationally declared public health emergency.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

A YES VOTE would limit the number of patients that could be assigned to one registered nurse in hospitals and certain other health care facilities.

A NO VOTE would make no change in current laws relative to patient-to-nurse limits.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

SUMMARY

This proposed law would create a citizens commission to consider and recommend potential amendments to the United States Constitution to establish that corporations do not have the same

Constitutional rights as human beings and that campaign contributions and expenditures may be regulated.

Any resident of Massachusetts who is a United States citizen would be able to apply for appointment to the 15-member commission, and members would serve without compensation. The Governor, the Secretary of the Commonwealth, the state Attorney General, the Speaker of the state House of Representatives, and the President of the state Senate would each appoint three members of the commission and, in making these appointments, would seek to ensure that the commission reflects a range of geographic, political, and demographic backgrounds.

The commission would be required to research and take testimony, and then issue a report regarding (1) the impact of political spending in Massachusetts; (2) any limitations on the state's ability to regulate corporations and other entities in light of Supreme Court decisions that allow corporations to assert certain constitutional rights; (3) recommendations for constitutional amendments; (4) an analysis of constitutional amendments introduced to Congress; and (5) recommendations for advancing proposed amendments to the United States Constitution.

The commission would be subject to the state Open Meeting Law and Public Records Law. The commission's first report would be due December 31, 2019, and the Secretary of the Commonwealth would be required to deliver the commission's report to the state Legislature, the United States Congress, and the President of the United States.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

A YES VOTE would create a citizens commission to advance an amendment to the United States Constitution to limit the influence of money in elections and establish that corporations do not have the same rights as human beings.

A NO VOTE would not create this commission.

QUESTION 3: REFERENDUM ON AN EXISTING LAW

Do you approve of a law summarized below, which was approved by the House of Representatives and the Senate on July 7, 2016?

SUMMARY

This law adds gender identity to the list of prohibited grounds for discrimination in places of public accommodation, resort, or amusement. Such grounds also include race, color, religious creed, national origin, sex, disability, and ancestry. A "place of public accommodation, resort or amusement" is defined in existing law as any place that is open to and accepts or solicits the patronage of the general public, such as hotels, stores, restaurants, theaters, sports facilities, and hospitals. "Gender identity" is defined as a person's sincerely held gender-related identity, appearance, or behavior, whether or not it is different from that traditionally associated with the person's physiology or assigned sex at birth.

This law prohibits discrimination based on gender identity in a person's admission to or treatment in any place of public accommodation. The law requires any such place that has separate areas for males and females (such as restrooms) to allow access to and full use of those areas consistent with a person's gender identity. The law also prohibits the owner or manager of a place of public accommodation from using advertising or signage that discriminates on the basis of gender identity.

This law directs the state Commission Against Discrimination to adopt rules or policies and make recommendations to carry out this law. The law also directs the state Attorney General to issue regulations or guidance on referring for legal action any person who asserts gender identity for an improper purpose.

The provisions of this law governing access to places of public accommodation are effective as of October 1, 2016. The remaining provisions are effective as of July 8, 2016.

A YES VOTE would keep in place the current law, which prohibits discrimination on the basis of gender identity in places of public accommodation.

A NO VOTE would repeal this provision of the public accommodation law.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 25th day of September, 2018.

Dennis E. Lamarche

Cheryll A. LeBlanc

Meaghan E. Troiano

Alan R. Berthiaume

John G. Saad

SELECTMEN OF OXFORD

WORCESTER, SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale seven days before the date of said voting, as within directed.

Michael C. G. Plante
Constable of Oxford

A true copy, ATTEST:

Date: October 1, 2018

STATE ELECTION NOV. 6, 2018					
		TOWN OF OXFORD			
		REGISTERED VOTERS:		9325	
<i>UOCAVA ballots</i> 9				# VOTED	5515
<i>early ballots</i> 1178				PERCENT	59%
<i>absentee ballots</i> 133					
	ONE	TWO	THREE	FOUR	TOTAL
SENATOR CONGRESS					
BLANKS	20	16	22	18	76
ELIZABETH A. WARREN	563	550	623	510	2246
GEOFF DIEHL	765	699	755	702	2921
SHIVA AYYADURAI	65	68	60	71	264
WRITE-INS	4	1	2	1	8
TOTAL	1417	1334	1462	1302	5515
GOVERNOR / LT GOV					
BLANKS	36	22	35	23	116
BAKER & POLITICO	1122	1051	1147	1020	4340
GONZALES & PALFREY	255	254	276	253	1038
WRITE-INS	4	7	4	6	21
TOTAL	1417	1334	1462	1302	5515
ATTORNEY GENERAL					
BLANKS	35	15	36	30	116
MAURA HEALEY	711	695	760	652	2818
JAMES R. MCMAHON III	668	624	664	619	2575
WRITE-INS	3	0	2	1	6
TOTAL	1417	1334	1462	1302	5515
SECRETARY OF STATE					
BLANKS	48	27	47	43	165
WILLIAM FRANCIS	761	730	827	705	3023

GALVIN					
ANTHONY M. AMORE	556	546	547	509	2158
JUAN G. SANCHEZ JR	50	31	40	42	163
WRITE-INS	2	0	1	3	6
TOTAL	1417	1334	1462	1302	5515
<hr/>					
TREASURER					
BLANKS	66	44	68	62	240
DEBORAH B. GOLDBERG	731	678	757	625	2791
KEIKO M. ORRALL	564	564	587	552	2267
JAMIE M. GUERIN	54	48	49	63	214
WRITE-INS	2	0	1	0	3
TOTAL	1417	1334	1462	1302	5515
<hr/>					
AUDITOR					
BLANKS	69	46	73	65	253
SUZANNE M. BUMP	632	586	656	538	2412
HELEN BRADY	613	621	636	604	2474
DANIEL FISHMAN	69	52	66	62	249
EDWARD J. STAMAS	33	28	30	31	122
WRITE-INS	1	1	1	2	5
TOTAL	1417	1334	1462	1302	5515
<hr/>					
REP IN CONGRESS					
BLANKS	39	13	42	25	119
JAMES P. MCGOVERN	770	722	797	671	2960
TRACY LYN LOVVORN	606	598	621	604	2429
WRITE-INS	2	1	2	2	7
TOTAL	1417	1334	1462	1302	5515
<hr/>					
COUNCILLOR 7TH DIST					
BLANKS	34	33	45	29	141
JENNIE L. CAISSIE	981	871	960	900	3712
PAUL M DEPALO	398	430	455	370	1653

WRITE-INS	4	0	2	3	9
TOTAL	1417	1334	1462	1302	5515
SENATOR GENERAL CT					
BLANKS	35	30	36	35	136
RYAN C. FATTMAN	832	759	817	778	3186
THOMAS M. MEROLLI	548	543	607	488	2186
WRITE-INS	2	2	2	1	7
TOTAL	1417	1334	1462	1302	5515
REP GENERAL CT 7th DIST					
BLANKS	xxxxx	46	53	xxxxx	99
PAUL K. FROST	xxxxx	833	889	xxxxx	1722
TERRY BURKE DOTSON	xxxxx	455	515	xxxxx	970
WRITE-INS	xxxxx	0	5	xxxxx	5
TOTAL	xxxxx	1334	1462	xxxxx	2796
REP GENERAL CT 18th DIST					
BLANKS	302	xxxxx	xxxxx	301	603
JOSEPH D. MCKENNA	1090	xxxxx	xxxxx	976	2066
WRITE-INS	25	xxxxx	xxxxx	25	50
TOTAL	1417	xxxxx	xxxxx	1302	2719
DISTRICT ATTORNEY					
BLANKS	75	56	63	74	268
JOSEPH D. EARLY JR	851	794	861	720	3226
BLAKE J. RUBIN	486	482	537	506	2011
WRITE-INS	5	2	1	2	10
TOTAL	1417	1334	1462	1302	5515
CLERK OF COURTS					
BLANKS	62	37	71	63	233

DENNIS P. MCMANUS	677	653	725	600	2655
JOANNE E. POWELL	676	643	664	637	2620
WRITE-INS	2	1	2	2	7
TOTAL	1417	1334	1462	1302	5515
REGISTER OF DEEDS					
BLANKS	56	39	61	62	218
KATE D. CAMPANALE	791	744	774	723	3032
KATHRYN A. TOOMEY	567	550	625	516	2258
WRITE-INS	3	1	2	1	7
TOTAL	1417	1334	1462	1302	5515
QUESTION 1					
BLANKS	33	47	39	44	163
YES	435	393	466	375	1669
NO	949	894	957	883	3683
TOTAL	1417	1334	1462	1302	5515
QUESTION 2					
BLANKS	41	46	43	48	178
YES	886	849	945	806	3486
NO	490	439	474	448	1851
TOTAL	1417	1334	1462	1302	5515
QUESTION 3					
BLANKS	37	32	34	34	137
YES	746	706	833	703	2988
NO	634	596	595	565	2390
TOTAL	1417	1334	1462	1302	5515

The polls opened at 7:00 a.m. in all four precincts. The following officers had been sworn to their duties:

	Prec 1	Prec 2	Prec 3	Prec 4	
Warden:	Kathleen E. Purcell (U)	JoAnn Somers (U)	Robert W. Krasinskas	Linda I. Vigeant	

The Town of Oxford is always looking for volunteers.

Would you be willing to give your time in service to your community? If so, please complete the following form and return it to the Town Manager's Office or the Board of Selectmen's Office at 325 Main Street, Oxford, MA 01540

Please indicate your area(s) of interest by circling them. Occasionally, task forces and special purpose committees are formed, so if you have a particular interest, please add it at the bottom of the page.

Date: _____

Name: _____

Address: _____

Town/City: _____ Zip code: _____

Telephone Numbers: _____ Cell: _____

E-Mail Address: _____ Occupation: _____

Background/Experience: _____

Please circle your area(s) of interest

Animal Shelter Volunteer

Cultural Council

Agricultural Commission

Development & Industrial Commission

Board of Appeals

Downtown Beautification Committee

Board of Assessors

Fence Viewer

Bandstand Committee

Finance Committee

Board of Health Member

Historical Commission

Cecelia Smolenski/Millette Charitable Trust II

Liaison To The Last Green Valley

Cemetery Commission

Open Space Committee

Charles F. Larned Entertainment Fund Committee

Personnel Board

Charter Review Committee

Planning Board

Community Emergency Response Team (CERT)

Recreation Commission

Conservation Committee

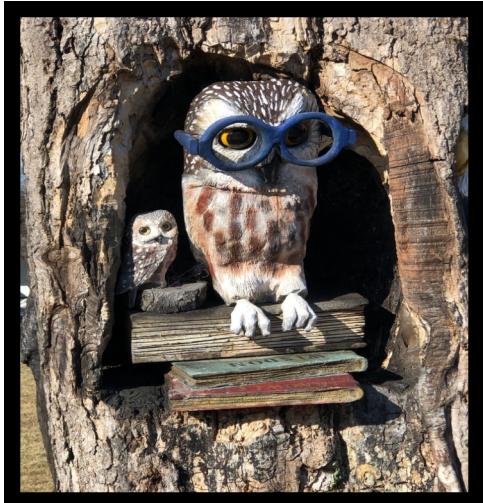
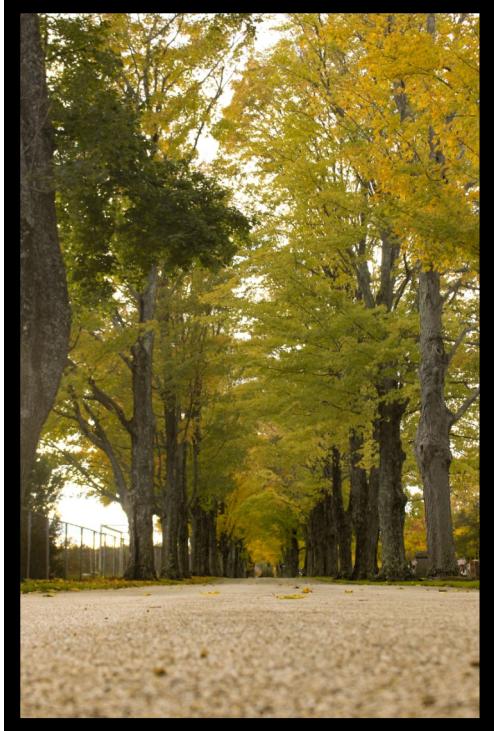
Water Commissioners

Council on Aging

Your Special Interest(s) _____

Previous Town Service: _____

References: _____



HONORABLE MENTIONS



*“Every sunset brings the
promise of a new dawn.”*

-Ralph Waldo Emerson