

FY20 Revenue Budget

REVENUES	FY19	FY20
TAXATION (RE/PP):		
Tax Levy	22,237,627	23,278,922
Prop 2-1/2 Allowable Increase	555,941	581,973
Excess Levy Reserve	(10,015)	(755)
New Growth	225,000	225,000
Capital Exclusion		0
Debt Exclusion	502,370	499,551
CHERRY SHEET-STATE AID:		
Chapter 70-State Education Aid	10,496,804	10,549,514
Charter Tuition Reimbursement	28,616	28,093
Unrestricted General Government Aid (aka Lottery)	2,126,099	2,183,504
Other Non-Offset State Aid	134,061	193,481
Other Offset State Aid	101,240	67,272
MSBA Reimbursement	404,404	404,404
LOCAL REVENUE:		
Local Estimated Receipts	2,785,000	2,750,000
Sewer Indirect Costs		48,450
TOTAL REVENUE	39,587,146	40,809,409
EXPENDITURES		
OTHER NON-SCHOOL EARMARKED EXPENSES:		
Other Non-Offset State Aid(State Earmarked)	134,061	193,481
Capital Exclusion		
Debt Exclusion	502,370	499,551
MSBA Reimbursement	404,404	404,404
Total Non-School Earmarked Expenses:	1,040,835	1,097,436
NON-APPROPRIATED EXPENSES:		
Allowance for Abateements/Exemptions (Overlay)	275,000	300,000
Overlay Deficits of Prior Year		
Educational/Library Offsets	101,240	67,272
State & County Charges	135,895	153,058
School Choice Sending Tuition	520,018	549,502
Charter School Sending Tuition	358,566	381,862
Special Ed Assessment	15,186	20,875
Total Non-School Earmarked and Non-Appropriated Expenses	1,405,905	1,472,569
TOTAL AVAILABLE FOR OPERATIONS	37,140,406	38,239,404
School OPERATIONAL BUDGET:		
School Operating Budget	17,479,976	18,066,975
SWCRSD (Bay Path)	1,453,146	1,431,103
SWCRSD (Bay Path-Debt Assessment)	176,517	166,147
TOTAL SWCRSD (Bay Path Assessment including Debt)	1,629,663	1,597,250
Total School Operational Budget	19,109,639	19,664,225
OPEB Funding		10,000
Stabilization Funding		Free Cash
Capital Projects-Road Reconstruction	200,000	500,000
Capital Projects-Building Improvements Funds	100,000	Free Cash
Capital Project- Equipment/Improvements	10,000	-
Total Capital Projects, OPEB, and Stabilization	310,000	510,000
Amount Available for Non-School Operations (including Other Non-School Earmarked)	17,720,767	19,162,615
TOTAL EXPENDITURES	39,587,146	40,809,409

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
6% of Total Budget			GENERAL GOVERNMENT			
MODERATOR						
			<u>SALARIES</u>			
200	200	001-114-5100-000000	MODERATOR	200	200	200
200	200		TOTAL SALARIES	200	200	200
			<u>SERVICES & SUPPLIES</u>			
40	800	001-114-5421-000000	TOWN MEETING SIGNS	800	800	800
-	700	001-114-5423-000000	PROFESSIONAL TECHNOLOGY SERVICES TM	1,000	700	700
94	115	001-114-5613-000000	EDUCATION & DUES	125	115	115
134	1,615		TOTAL SERVICES & SUPPLIES	1,925	1,615	1,615
334	1,815		MODERATOR TOTAL	2,125	1,815	1,815 *
SELECTMEN						
			<u>SALARIES</u>			
4,000	4,000	001-122-5100-000000	BOARD OF SELECTMEN (4 @ 2,000)	8,000	8,000	8,000
1,100	1,100	001-122-5100-000000	CHAIRMAN	2,500	2,500	2,500
56,153	58,397	001-122-5201-000000	ADMINISTRATIVE ASSISTANT	63,820	63,820	63,820
13,319	11,136	001-122-5301-000000	SENIOR CLERK	40,167	40,167	40,167
74,572	74,633		TOTAL SALARIES	114,487	114,487	114,487
			<u>SERVICES & SUPPLIES</u>			
3,807	2,700	001-113-5611-000000	TOWN MEETING	6,650	6,650	6,650
-	-	001-113-5423-000000	PROFESSIONAL SERVICES	5,000	5,000	5,000
110	1,100	001-122-5501-000000	SUPPLIES & MISC	3,400	3,400	3,400
7	1,100	001-122-5602-000000	TRAVEL	5,320	3,500	3,500
150	300	001-122-5607-000000	ADVERTISING	1,000	300	300
50	50	001-122-5613-000000	EDUCATION & DUES	550	550	550
-	300	001-122-5615-000000	COMMENDATIONS	500	500	500
1,732	1,750	001-195-5621-000000	TOWN REPORT	2,500	2,000	2,000

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
5,856	7,300		TOTAL SERVICES & SUPPLIES	24,920	21,900	21,900
-	-		<u>CAPITAL OUTLAY</u>	-	-	-
-	-	001-122-5845-000000	EQUIPMENT	1,000	-	-
-	-		TOTAL CAPITAL OUTLAY	1,000	-	-
80,428	81,933		SELECTMEN TOTAL	140,407	136,387	136,387 *
TOWN MANAGER						
			<u>SALARIES</u>			
191,322	140,491	001-123-5101-000000	TOWN MANAGER	144,731	144,731	144,731
-	-	001-123-51xx-000000	ASSISTANT TOWN MANAGER	80,275	80,275	80,275
37,547	62,500	001-123-5106-000000	HUMAN RESOURCE DIRECTOR (see Personnel Board)	-	-	-
43,469	43,251	001-123-5108-000000	ADMINISTRATIVE ASSISTANT	57,292	57,292	57,292
-	1,000	001-123-5130-000000	OVERTIME	-	-	-
272,338	247,242		TOTAL SALARIES	282,298	282,298	282,298
			<u>SERVICES & SUPPLIES</u>			
33,783	7,500	001-123-5423-000000	PROFESSIONAL SERVICES	25,000	25,000	25,000
2,279	1,000	001-123-5501-000000	SUPPLIES & MISC	3,460	3,460	3,460
3,921	1,700	001-123-5602-000000	TRAVEL	1,800	1,800	1,800
3,323	3,000	001-123-5607-000000	ADVERTISING	3,500	3,500	3,500
6,468	6,250	001-123-5613-000000	EDUCATION & DUES	6,250	6,250	6,250
49,774	19,450		TOTAL SERVICES & SUPPLIES	40,010	40,010	40,010
-	-		<u>CAPITAL OUTLAY</u>	-	-	-
-	-	001-123-5845-000000	EQUIPMENT	-	-	-
-	-		TOTAL CAPITAL OUTLAY	-	-	-
322,112	266,692		TOWN MANAGER TOTAL	322,308	322,308	322,308 *

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
FINANCE COMMITTEE						
			<u>SALARIES</u>			
-	-	001-131-5301-000000	FINANCE COMMITTEE P.T. CLERK	1,000	1,000	1,000
-	-		TOTAL SALARIES	1,000	1,000	1,000
			<u>SERVICES & SUPPLIES</u>			
-	75	001-131-5607-000000	ADVERTISING	75	75	75
210	225	001-131-5613-000000	EDUCATION & DUES	300	225	225
58,000	100,000	001-131-5617-000000	RESERVE FUND	100,000	100,000	100,000
58,210	100,300		TOTAL SERVICES & SUPPLIES	100,375	100,300	100,300
58,210	100,300		FINANCE COMMITTEE TOTAL	101,375	101,300	101,300 *
FINANCE DEPARTMENT						
			<u>SALARIES</u>			
95,577	97,252	001-130-5101-000000	CHIEF FINANCIAL OFFICER	102,154	102,154	102,154
			ASSESSING:			
1,000	1,000	001-132-5100-000000	BOARD OF ASSESSORS	1,000	1,000	1,000
75,547	80,003	001-132-5104-000000	ASSESSOR	81,275	81,275	81,275
50,604	51,202	001-132-5108-000000	ASSESSING SENIOR CLERK	52,140	52,140	52,140
42,577	45,091	001-132-5201-000000	DATA COLLECTIONS CLERK	45,905	45,905	45,905
			TREASURY/COLLECTIONS:			
98,496	83,903	001-133-5102-000000	TREASURER/COLLECTOR	100,280	100,280	100,280
55,319	57,146	001-133-5104-000000	ASST.TREASURER/ASSISTANT COLLECTOR	64,320	64,320	64,320
26,592	-	001-133-5108-000000	SENIOR CLERK	44,555	44,555	44,555
			ACCOUNTING:			
32,513	60,796	001-135-5104-000000	ASST TOWN ACCOUNTANT	63,785	63,785	63,785
33,624	37,575	001-135-5201-000000	FINANCE FLOATER/SR CLERK	21,765	21,765	21,765
			MIS:			
75,841	82,414	001-154-5104-000000	MIS DIRECTOR	52,911	52,911	52,911
47,313	49,367	001-154-5108-000000	MIS ASST DIRECTOR	51,369	51,369	51,369
635,004	645,749		TOTAL SALARIES	681,459	681,459	681,459

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
			<u>SERVICES & SUPPLIES</u>			
			ASSESSING:			
3,800	3,900	001-132-5423-000000	MAP UPDATING	3,900	3,900	3,900
35,627	11,900	001-132-5440-000000	FIELD APPRAISALS	11,900	11,900	11,900
1,695	2,000	001-132-5501-000000	SUPPLIES & MISC	2,120	2,120	2,120
68	200	001-132-5509-000000	ABSTRACTS & DEEDS	200	200	200
215	200	001-132-5602-000000	TRAVEL	275	275	275
334	475	001-132-5613-000000	EDUCATION & DUES	675	675	675
			TREASURY/COLLECTIONS:			
3,000	40,000	001-133-5423-000000	PROFESSIONAL SERVICES	40,100	40,100	40,100
290	1,225	001-133-5441-000000	BANKING FEES	1,225	1,225	1,225
1,174	2,300	001-133-5501-000000	SUPPLIES & MISC	2,780	2,300	2,300
-	400	001-133-5508-000000	SPECIAL FORMS	425	400	400
359	225	001-133-5602-000000	TRAVEL	243	243	243
1,000	1,740	001-133-5613-000000	EDUCATION & DUES	1,740	1,740	1,740
503	2,000	001-133-5614-000000	BONDS	2,200	2,200	2,200
21,510	25,675	001-133-5616-000000	TAX TITLE	49,700	30,000	30,000
3,100	6,500	001-133-5618-000000	BOND FEES	55,000	6,500	6,500
			ACCOUNTING:			
49,303	-	001-130-5423-000000	PROFESSIONAL SERVICES	-	-	
51,800	63,000	001-135-5438-000000	AUDIT/ACTURIAL SERVICES	68,000	68,000	68,000
894	500	001-135-5501-000000	SUPPLIES & MISC	1,000	500	500
797	540	001-135-5602-000000	TRAVEL	540	540	540
886	2,785	001-135-5613-000000	EDUCATION & DUES	3,000	2,785	2,785
			MIS:			
36,432	40,000	001-154-5431-000000	EQUIPMENT MAINTENANCE	34,532	34,532	34,532
14,334	10,890	001-154-5501-000000	SUPPLIES & MISC	12,000	11,000	11,000
25,494	45,000	001-154-5502-000000	HARDWARE	45,277	45,000	45,000
420,108	345,000	001-154-5503-000000	SOFTWARE	215,643	215,000	215,000
4,656	3,000	001-154-5508-000000	SPECIAL FORMS	-	-	
189	1,000	001-154-5602-000000	TRAVEL	500	500	500

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
370	900	001-154-5613-000000	EDUCATION & DUES	1,100	900	900
677,938	611,355		TOTAL SERVICES & SUPPLIES	554,075	482,535	482,535
			<u>CAPITAL OUTLAY</u>			
-	-	001-133-5840-000000	IMPROVEMENTS/REPAIRS-TREASURY/COLLECTIONS	-	-	-
-	-	001-133-5845-000000	EQUIPMENT-TREASURY/COLLECTIONS	2,450	-	-
-	-	001-154-5845-000000	MIS-EQUIPMENT	117,516	-	-
-	-		TOTAL CAPITAL OUTLAY	119,966	-	-
1,312,942	1,257,104		TOTAL FINANCE DEPARTMENT	1,355,500	1,163,994	1,163,994
1,312,942	1,257,104		FINANCE DEPARTMENT TOTAL	1,355,500	1,163,994	1,163,994 *

LEGAL SERVICES

			<u>SERVICES & SUPPLIES</u>			
110,318	100,000	001-151-5414-000000	LEGAL SERVICES	115,000	100,000	100,000
110,318	100,000		TOTAL SERVICES & SUPPLIES	115,000	100,000	100,000
110,318	100,000		LEGAL SERVICE TOTAL	115,000	100,000	100,000 *

HUMAN RESOURCES/PERSONNEL BOARD

			<u>SALARIES</u>			
-	-	001-134-5102-000000	HR SPECIALIST	75,000	75,000	75,000
-	-	001-152-5143-000000	SALARY ADJUSTMENT	10,000	-	-
-	235	001-152-5301-000000	P.T. CLERK	235	235	235
-	235		TOTAL SALARIES	85,235	75,235	75,235
			<u>SERVICES & SUPPLIES</u>			
1,303	2,000	001-134-5436-000000	PHYSICALS	3,000	2,000	2,000
-	50	001-134-5501-000000	SUPPLIES AND MISC	3,550	3,550	3,550
-	50	001-134-5602-000000	TRAVEL	300	300	300
-	400	001-134-5613-000000	EDUCATION AND DUES	1,400	1,400	1,400
1,303	2,500		TOTAL SERVICES & SUPPLIES	8,250	7,250	7,250

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
			<u>CAPITAL OUTLAY</u>			
-	-	001-152-5845-000000	EQUIPMENT	-	-	-
-	-		TOTAL CAPITAL OUTLAY	-	-	-
1,303	2,735		PERSONNEL BOARD TOTAL	93,485	82,485	82,485 *

TOWN CLERK						
			<u>SALARIES</u>			
85,116	85,937	001-161-5101-000000	TOWN CLERK	87,344	87,344	87,344
46,209	48,268	001-161-5108-000000	ASSISTANT TOWN CLERK	50,563	50,563	50,563
30,457	33,345	001-161-5201-000000	SENIOR CLERK	36,425	36,425	36,425
3,000	3,500	001-162-5100-000000	REGISTRARS	3,500	3,500	3,500
6,792	25,500	001-162-5301-000000	ELECTION CLERKS	21,000	20,000	20,000
171,574	196,550		TOTAL SALARIES	198,832	197,832	197,832
			<u>SERVICES & SUPPLIES</u>			
1,125	1,125	001-161-5431-000000	EQUIPMENT MAINTENANCE	1,125	1,125	1,125
7,131	8,000	001-161-5501-000000	SUPPLIES & MISC	8,910	8,200	8,200
516	1,025	001-161-5602-000000	TRAVEL	1,034	1,025	1,025
540	780	001-161-5613-000000	BONDS & EDUCATION	1,185	1,000	1,000
869	4,000	001-162-5419-000000	OUTSIDE DETAIL FOR ELECTIONS	6,000	4,000	4,000
471	1,800	001-162-5510-000000	ELECTION LUNCHESES	1,200	1,200	1,200
10,652	16,730		TOTAL SERVICES & SUPPLIES	19,454	16,550	16,550
182,226	213,280		TOWN CLERK TOTAL	218,286	214,382	214,382 *

LAND MANAGEMENT						
			<u>SALARIES</u>			
			BOARD OF HEALTH/INSPECTIONAL SERVICES:			
1,500	1,500	001-170-5100-000000	BOARD OF HEALTH	1,500	1,500	1,500
32,070	35,100	001-170-5102-000000	BUILDING COMMISSIONER	101,080	101,080	101,080
40,789	41,452	001-170-5104-000000	BOH INSPECTOR	43,402	43,402	43,402

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
40,107	41,626	001-170-5108-000000	BOH ADMINISTRATIVE ASSISTANT	43,296	43,296	43,296
-	-	001-170-5201-000000	INSPECTIONAL SERVICES - SENIOR CLERK	-	13,742	13,742
			PLANNING:			
-	-	001-171-5101-000000	PLANNER	-	40,000	40,000
49,361	49,930	001-171-5108-000000	PLANNING ASSISTANT/OFFICE MANAGER	53,517	53,517	53,517
-	-	001-171-5201-000000	SENIOR CLERK	13,742	-	-
			ZONING:			
13,271	13,338	001-173-5201-000000	SENIOR CLERK	-	-	-
177,098	182,946		TOTAL SALARIES	256,537	296,537	296,537
			<u>SERVICES & SUPPLIES</u>			
			BOARD OF HEALTH/INSPECTIONAL SERVICES:			
60	-	001-170-5400-000000	TEST LAB/INSPECTIONS	-	-	-
8,920	9,300	001-170-5423-000000	PROFESSIONAL SERVICES	14,800	14,800	14,800
271	303	001-170-5501-000000	SUPPLIES & MISC	1,417	1,417	1,417
1,901	1,950	001-170-5602-000000	TRAVEL	1,950	1,950	1,950
350	505	001-170-5613-000000	EDUCATION & DUES	670	670	670
			PLANNING:			
1,573	2,500	001-171-5423-000000	PROFESSIONAL SERVICES	10,000	10,000	10,000
-	100	001-171-5442-000000	PLANS & DEEDS	100	100	100
3,737	3,900	001-171-5443-000000	CMRPC	4,000	4,000	4,000
-	291	001-171-5501-000000	SUPPLIES & MISC	291	291	291
-	100	001-171-5602-000000	TRAVEL	100	100	100
120	300	001-171-5607-000000	ADVERTISING	500	500	500
140	250	001-171-5613-000000	EDUCATION & DUES	250	250	250
			ZONING:			
-	100	001-173-5602-000000	TRAVEL	100	100	100
175	250	001-173-5613-000000	EDUCATION & DUES	250	250	250
17,247	19,849		TOTAL SERVICES & SUPPLIES	34,428	34,428	34,428

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
194,345	202,795		TOTAL LAND MANAGEMENT	290,965	330,965	330,965
(177,000)	(160,000)		LESS APPLIED INCOMES	(240,000)	(240,000)	(240,000)
17,345	42,795		LAND MANAGEMENT TOTAL	50,965	90,965	90,965 *
MEMORIAL HALL						
			<u>SALARIES</u>			
2,072	5,000	001-192-5130-000000	OVERTIME/ADDT'L HOURS	5,000	5,000	5,000
2,072	5,000		TOTAL SALARIES	5,000	5,000	5,000
			<u>SERVICES & SUPPLIES</u>			
-	20,000	001-192-5403-000000	ELECTRICITY	24,000	24,000	24,000
269	545	001-192-5405-000000	WATER/SEWER	544	544	544
5,964	6,400	001-192-5426-000000	FUEL (HEATING & GENERATOR)	6,504	6,500	6,500
4,882	3,732	001-192-5431-000000	EQUIPMENT MAINTENANCE	5,082	5,082	5,082
18,740	15,000	001-192-5501-000000	SUPPLIES & MISC	15,000	15,000	15,000
18,548	35,000	001-192-5504-000000	POSTAGE RELATED	35,000	30,000	30,000
48,403	80,677		TOTAL SERVICES & SUPPLIES	86,130	81,126	81,126
			<u>CAPITAL OUTLAY</u>			
-	-	001-192-5840-000000	IMPROVEMENTS	-	-	-
11,935	-	001-192-5845-000000	EQUIPMENT	-	-	-
11,935	-		TOTAL CAPITAL OUTLAY	-	-	-
62,410	85,677		MEMORIAL HALL TOTAL	91,130	86,126	86,126 *
2,147,628	2,152,331		GENERAL GOVERNMENT TOTAL	2,490,580	2,299,762	2,299,762

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
9% of Total Budget			<i>PUBLIC SAFETY</i>			
POLICE						
<u>SALARIES</u>						
135,342	123,709	001-210-5101-000000	CHIEF	124,970	124,970	124,970
26,251	95,000	001-210-5102-000000	LIEUTENANT	102,800	102,800	102,800
303,841	252,885	001-210-5111-000000	SERGEANTS	375,652	292,820	292,820
1,027,947	1,085,939	001-210-5112-000000	PATROL OFFICERS	1,157,019	1,157,019	1,157,019
198,929	252,754	001-210-5116-000000	DISPATCHERS	267,327	267,327	267,327
45,762	40,000	001-210-5118-000000	PART-TIME INTERMITTENTS	40,000	40,000	40,000
12,566	22,000	001-210-5119-000000	PART-TIME DISPATCHERS	22,000	22,000	22,000
5,191	5,736	001-210-5124-000000	DISTPATCHER STIPENDS	5,736	5,736	5,736
192,641	100,000	001-210-5130-000000	OVERTIME	120,000	110,000	110,000
926	36,634	001-210-5131-000000	DISPATCHERS' O.T./HOLIDAYS	36,634	36,634	36,634
18,000	24,000	001-210-5140-000000	FITNESS	24,000	20,000	20,000
65,361	68,162	001-210-5141-000000	HOLIDAY	68,162	68,162	68,162
13,269	12,000	001-210-5142-000000	COURT	12,000	12,000	12,000
-	-	001-210-514X-000000	LONGEVITY	9,600	9,600	9,600
55,308	61,670	001-210-5201-000000	ADMINISTRATIVE ASSISTANT	62,940	62,940	62,940
7,969	12,156	001-210-5301-000000	PT CLERICAL	14,868	14,868	14,868
2,109,303	2,192,645		TOTAL SALARIES	2,443,708	2,346,876	2,346,876
<u>SERVICES & SUPPLIES</u>						
-	22,000	001-210-5403-000000	ELECRICITY	36,000	36,000	36,000
2,767	3,000	001-210-5405-000000	WATER/SEWER	3,200	3,000	3,000
9,256	7,100	001-210-5426-000000	FUEL (HEATING & GENERATOR)	8,900	8,900	8,900
32,199	12,500	001-210-5429-000000	VEHICLE MAINTENANCE	22,560	2,000	2,000
6,183	4,000	001-210-5436-000000	PHYSICALS	2,000	2,000	2,000
51,721	14,000	001-210-5501-000000	SUPPLIES & MISC	14,400	14,000	14,000
35,583	24,000	001-210-5512-000000	UNIFORMS	27,025	27,000	27,000
754	600	001-210-5514-000000	PRISONERS FOOD	600	600	600
5,110	4,962	001-210-5606-000000	DUES	4,890	4,890	4,890

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
3,879	4,500	001-210-5613-000000	EDUCATION	11,000	8,000	8,000
20,258	5,000	001-210-5701-000000	TRAINING	8,500	5,000	5,000
167,710	101,662		TOTAL SERVICES & SUPPLIES	139,075	111,390	111,390
			<u>CAPITAL OUTLAY</u>			
-	-	001-210-5840-000000	IMPROVEMENTS & REPAIRS	-	-	-
71,885	113,200	001-210-5845-000000	EQUIPMENT/CRUISERS	123,200	100,000	100,000
71,885	113,200		TOTAL CAPITAL OUTLAY	123,200	100,000	100,000
2,348,898	2,407,507		TOTAL POLICE	2,705,983	2,558,266	2,558,266
2,348,898	2,407,507		POLICE TOTAL	2,705,983	2,558,266	2,558,266 *

EMS/FIRE

			<u>SALARIES</u>			
140,056	102,415	001-230-5101-000000	CHIEF	115,918	115,000	115,000
74,692	79,879	001-230-5102-000000	DEPUTY CHIEF	83,128	83,128	83,128
3,197	3,389	001-230-5104-000000	ALS COORDINATOR STIPEND	3,389	3,389	3,389
87,993	78,852	001-230-5108-000000	CAPTAIN/PARAMEDICS	81,931	81,931	81,931
161,197	211,062	001-230-5111-000000	LIEUTENANT/PARAMEDIC	222,603	222,603	222,603
171,385	183,465	001-230-5112-000000	FF/PARAMEDIC	315,186	315,186	315,186
53,540	66,506	001-230-5113-000000	EMS/FIRE-BASIC/CAPTAIN	71,498	71,498	71,498
118,704	126,638	001-230-5114-000000	FF/ADVANCED	180,291	180,291	180,291
150,283	226,917	001-230-5115-000000	FF/BASICS	194,213	113,213	113,213
115,137	50,000	001-230-5120-000000	PART TIME FIRE/EMS	80,000	60,000	60,000
3,297	3,389	001-230-5124-000000	FIRE STIPENDS	3,389	3,389	3,389
136,065	70,000	001-230-5130-000000	OVERTIME	80,000	75,000	75,000
8,800	12,000	001-230-5140-000000	FITNESS	12,000	12,000	12,000
-	30,000	001-230-5141-000000	HOLIDAY	40,000	35,000	35,000
52,933	54,998	001-230-5201-000000	ADMINISTRATIVE ASSISTANT	56,187	56,187	56,187
-	8,437	001-230-5301-000000	PT CLERICAL	9,438	8,500	8,500
1,277,279	1,307,947		TOTAL SALARIES	1,549,171	1,436,315	1,436,315

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
<u>SERVICES & SUPPLIES</u>						
-	12,000	001-230-5403-000000	ELECTRICITY	16,500	16,500	16,500
904	874	001-230-5405-000000	WATER/SEWER	2,000	1,000	1,000
-	-	001-230-5412-000000	RADIO REPAIR	10,000	5,000	5,000
-	5,200	001-230-5423-000000	MEDICAL DIRECTION	5,200	5,200	5,200
14,564	11,700	001-230-5426-000000	FUEL (HEATING & GENERATOR)	12,500	12,500	12,500
3,595	4,000	001-230-5428-000000	CUSTODIAL SERVICES	7,400	4,000	4,000
6,601	6,700	001-230-5430-000000	BIO-MEDICAL MAINTENANCE	9,436	6,700	6,700
47,831	35,000	001-230-5431-000000	EQUIPMENT MAINTENANCE	50,000	38,000	38,000
-	3,900	001-230-5435-000000	AERIAL & LADDER INSPECTIONS	10,400	5,100	5,100
6,909	1,750	001-230-5436-000000	PHYSICALS/PHYSICAL ABILITIES TESTS	2,750	2,750	2,750
34,301	30,000	001-230-5437-000000	AMBULANCE BILLING	36,000	35,000	35,000
4,991	5,000	001-230-5445-000000	CMED RADIO	5,500	5,000	5,000
5,968	3,850	001-230-5501-000000	SUPPLIES & MISC	4,650	4,000	4,000
20,276	15,000	001-230-5512-000000	UNIFORMS	20,000	17,500	17,500
387	300	001-230-5515-000000	FOOD AT INCIDENTS	300	300	300
458	700	001-230-5516-000000	OXYGEN	700	700	700
37,379	32,500	001-230-5517-000000	MEDICAL SUPPLIES	35,000	35,000	35,000
14,400	11,200	001-230-5518-000000	PROTECTIVE CLOTHING	11,200	11,200	11,200
7,083	5,900	001-230-5519-000000	SAFETY & SURVIVAL EQUIPMENT	7,500	6,500	6,500
7,198	7,350	001-230-5613-000000	TRAINING,EDUCATION & DUES	11,000	7,500	7,500
-	1,500	001-230-5622-000000	TUITION REIMBURSEMENT	1,500	1,500	1,500
1,400	1,800	001-230-5624-000000	INSPECTIONS	2,400	1,800	1,800
390	500	001-230-5625-000000	EXPLORER PROGRAM	1,500	1,000	1,000
214,635	196,724		TOTAL SERVICES & SUPPLIES	263,436	223,750	223,750
<u>CAPITAL OUTLAY</u>						
-	-	001-230-5840-000000	IMPROVEMENTS & REPAIRS	-	-	-
-	20,000	001-230-5845-000000	SPECIALTY TEAM EQUIPMENT	20,000	20,000	20,000
-	20,000		TOTAL CAPITAL OUTLAY	20,000	20,000	20,000

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
1,491,914	1,524,671		TOTAL EMS/FIRE	1,832,607	1,680,065	1,680,065
(625,000)	(660,000)		LESS APPLIED INCOME	(660,000)	(695,000)	(695,000)
866,914	864,671		EMS/FIRE TOTAL	1,172,607	985,065	985,065 *

EMERGENCY OPERATIONS CENTER(EOC)						
<u>SALARIES</u>						
3	-	001-231-5108-000000	DEPUTY EMD STIPEND	-	-	-
3	-		TOTAL SALARIES	-	-	-
<u>SERVICES & SUPPLIES</u>						
199	250	001-231-5515-000000	FOOD FOR INCIDENTS	500	500	500
1,148	250	001-231-5500-000000	EMD-SUPPLIES & MISC	500	500	500
-	-	001-231-5613-000000	TRAINING AND EDUCATION	-	-	-
1,347	500		TOTAL SERVICES & SUPPLIES	1,000	1,000	1,000
<u>CAPITAL OUTLAY</u>						
1,577	-	001-231-5845-000000	EQUIPMENT	-	-	-
1,577	-		TOTAL CAPITAL OUTLAY	-	-	-
2,927	500		EOC TOTAL	1,000	1,000	1,000 *

ANIMAL CONTROL						
<u>SALARIES</u>						
38,398	38,917	001-292-5112-000000	ANIMAL CONTROL OFFICER	41,053	41,053	41,053
4,108	5,400	001-292-5108-000000	ASSISTANT ANIMAL CONTROL OFFICER	6,577	6,577	6,577
2,205	2,500	001-292-5301-000000	ANIMAL CONTROL CLERICAL SUPPORT	2,500	2,500	2,500
44,711	46,817		TOTAL SALARIES	50,130	50,130	50,130
<u>SERVICES & SUPPLIES</u>						
-	-	001-292-5403-000000	ELECTRIC	3,600	3,600	3,600
263	260	001-292-5405-000000	WATER/SEWER	260	260	260
3,535	3,000	001-292-5419-000000	VETERINARY SERVICES	5,000	-	-
328	1,482	001-292-5423-000000	PROFESSIONAL SERVICES	1,632	1,500	1,500

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
1,864	1,050	001-292-5426-000000	FUEL (HEATING & GENERATOR)	1,050	1,050	1,050
1,307	1,500	001-292-5429-000000	VEHICLE MAINTENANCE	1,500	-	-
829	1,700	001-292-5500-000000	SUPPLIES & MISC	2,900	1,700	1,700
609	1,000	001-292-5501-000000	LICENSING EXPENSES	1,000	-	-
156	200	001-292-5512-000000	UNIFORMS	300	300	300
191	600	001-292-5701-000000	TRAINING	1,350	1,350	1,350
9,082	10,792		TOTAL SERVICES & SUPPLIES	18,592	9,760	9,760
<u>CAPITAL OUTLAY</u>						
-	-	001-292-5845-000000	EQUIPMENT	-	-	-
-	-		TOTAL CAPITAL OUTLAY	-	-	-
53,793	57,609		TOTAL ANIMAL CONTROL	68,722	59,890	59,890
(27,000)	(20,500)		LESS APPLIED INCOME	-	-	-
26,793	37,109		ANIMAL CONTROL TOTAL	68,722	59,890	59,890 *
3,245,532	3,309,787		PUBLIC SAFETY TOTAL	3,948,312	3,604,221	3,604,221
9% of Total Budget			PUBLIC WORKS			

DEPARTMENT OF PUBLIC WORKS

SALARIES

Facilities Maintenance

86,479	69,513	001-419-5102-000000	FACILITIES SUPERINTENDENT	70,097	70,097	70,097
177,168	113,395	001-419-5104-000000	TECHNICIANS	175,853	172,353	172,353
-	-	001-419-5110-000000	CUSTODIANS	466,961	78,956	78,956
4,452	4,800	001-419-5130-000000	OVERTIME	27,200	10,000	10,000
25,604	25,881	001-419-5201-000000	SENIOR CLERK	32,786	32,786	32,786
Administation:						
91,405	97,486	001-421-5101-000000	DIRECTOR	103,800	103,800	103,800

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
65,447	78,758	001-421-5102-000000	FACILITIES DIRECTOR	84,280	84,280	84,280
101,867	82,319	001-421-5104-000000	OPERATIONS MANAGER	83,838	83,838	83,838
-	52,000	001-421-5105-000000	CIVIL ENGINEER	57,688	57,688	57,688
41,445	39,731	001-421-5108-000000	ADMINISTRATIVE ASSISTANT	49,163	49,163	49,163
-	-	001-421-51xx-000000	JUNIOR CLERK	35,075	35,075	35,075
21,586	11,900	001-421-5130-000000	EMERGENCY OVERTIME	11,900	11,900	11,900
			Highway:			
64,549	67,491	001-422-5106-000000	WORKING FOREMAN	69,203	69,203	69,203
219,039	230,240	001-422-5125-000000	HEAVY EQUIPMENT	240,014	240,014	240,014
19,737	11,570	001-422-5301-000000	PART TIME	12,225	12,225	12,225
			Snow and Ice:			
109,242	125,000	001-423-5131-000000	WINTER OVERTIME	140,000	125,000	125,000
734	19,834	001-423-5301-000000	PART TIME	20,957	20,000	20,000
			Fleet Maintenance:			
75,952	76,688	001-427-5104-000000	FLEET SUPERINTENDENT	78,085	78,085	78,085
61,118	62,506	001-427-5108-000000	ASSISTANT MECHANIC	63,820	63,820	63,820
37,738	37,729	001-427-5126-000000	LIGHT EQUIPMENT	-	-	-
			Cemetery, Parks, Recreation & Grounds			
1,000	1,500	001-429-5100-000000	CEMETERY COMMISSIONERS	1,500	1,500	1,500
60,911	69,514	001-429-5104-000000	CEMETERY/GROUNDS SUPERINTENDENT	65,886	65,886	65,886
63,239	65,064	001-429-5106-000000	TREE WARDEN	68,846	68,846	68,846
180,820	194,501	001-429-5126-000000	LIGHT EQUIPMENT	240,738	240,738	240,738
4,333	8,400	001-429-5130-000000	PARKS & CEMETERY OVERTIME	8,400	8,400	8,400
30,876	71,699	001-429-5301-000000	PART TIME	66,441	66,441	66,441
			Conservation:			
57,326	58,814	001-492-5127-000000	CONSERVATION/GIS TECHNICIAN	61,397	61,397	61,397
1,602,067	1,676,333		TOTAL SALARIES	2,336,153	1,911,491	1,911,491
			<u>SERVICES & SUPPLIES</u>			
			Facilities Maintenance:			
111,518	135,000	001-419-5400-000000	PURCHASE OF SERVICE	182,170	135,000	135,000
262	360	001-419-5405-000000	WATER/SEWER	360	360	360

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
-	-	001-419-5407-000000	RUBBISH REMOVAL	15,000	15,000	15,000
3,176	8,500	001-419-5423-000000	PROFESSIONAL SERVICES	25,000	25,000	25,000
1,474	2,860	001-419-5426-000000	FUEL (HEATING & GENERATOR)	3,000	3,000	3,000
115,738	110,000	001-419-5428-000000	CUSTODIAL SUPPLIES & SERVICES	178,000	28,000	28,000
2,252	5,000	001-419-5431-000000	EQUIPMENT MAINTENANCE	5,000	5,000	5,000
70,335	66,180	001-419-5500-000000	SUPPLIES AND MISCELLANEOUS	67,180	67,180	67,180
1,098	-	001-419-5512-000000	UNIFORMS/PROTECTIVE CLOTHING	-	-	-
719	-	001-419-5700-000000	OTHER EXPENSES	-	-	-
			Administration:			
-	81,600	001-421-5403-000000	ELECTRICITY	30,000	30,000	30,000
1,589	1,600	001-421-5405-000000	WATER/SEWER	1,600	1,600	1,600
12,626	9,700	001-421-5426-000000	FUEL (HEATING & GENERATOR)	12,280	12,280	12,280
40,450	35,000	001-421-5427-000000	PROFESSIONAL SERVICES/STORMWATER MGMT	70,000	60,000	60,000
1,432	1,500	001-421-5428-000000	CLEANING/CUSTODIAL SERVICE	1,500	1,500	1,500
4,000	7,500	001-421-5462-000000	TRAFFIC/AUX LIGHTS O/M	7,500	7,500	7,500
13,339	6,700	001-421-5501-000000	SUPPLIES & MATERIALS	5,268	5,268	5,268
16,716	17,000	001-421-5512-000000	UNIFORMS/SAFETY PROGRAM	25,370	20,000	20,000
2,686	3,000	001-421-5701-000000	TRAINING/DEVELOPMENT	5,250	3,500	3,500
			Highway:			
1,976	54,500	001-422-5434-000000	HIGHWAY EQUIPMENT RENTAL	58,770	54,500	54,500
2,501	7,500	001-422-5501-000000	SUPPLIES & MATERIALS	10,000	7,500	7,500
30,760	27,000	001-422-5522-000000	ROAD MAINTENANCE	120,000	60,000	60,000
			Snow and Ice:			
78,342	69,000	001-423-5424-000000	CONTRACT SNOWPLOWING/REMOVAL	69,880	69,000	69,000
201,381	205,000	001-423-5536-000000	WINTER MAINTENANCE	218,500	205,000	205,000
			Fleet Maintenance:			
108,290	80,000	001-427-5433-000000	GENERAL FLEET MAINTENANCE	176,000	125,000	125,000
4,941	4,000	001-427-5465-000000	SWEEPER MAINTENANCE/BROOM REFILLS	4,000	4,000	4,000
5,438	4,000	001-427-5466-000000	FLUIDS/OILS/LUBRICANTS	7,100	5,500	5,500
7,609	4,500	001-427-5506-000000	TOOLS/EQUIPMENT	6,500	6,500	6,500
			Cemetery/Grounds:			

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
-	500	001-429-5405-000000	WATER	500	500	500
22,055	1,500	001-429-5434-000000	CEMETERY/GROUNDS EQUIPMENT RENTAL	13,500	1,500	1,500
1,531	800	001-429-5454-000000	FLAGS, MARKERS, WREATHS (for Veterans)	1,500	1,500	1,500
1,307	9,500	001-429-5501-000000	SUPPLIES & MATERIALS	10,000	9,500	9,500
521	750	001-429-5527-000000	FERTILIZER, SEEDS, & FLOWERS	750	750	750
1,027	10,500	001-429-5545-000000	ORDINARY MAINTENANCE	13,000	10,500	10,500
			Parks/Recreation & Grounds Maintenance:			
5,200	6,000	001-433-5405-000000	RECREATION WATER/SEWER	8,500	6,000	6,000
663	3,000	001-433-5423-000000	PROFESSIONAL SERVICES	3,280	3,000	3,000
38,353	35,000	001-433-5449-000000	CONTRACT TREE CARE	104,000	50,000	50,000
1,064	3,000	001-433-5450-000000	TREE REPLACEMENT	1,500	1,500	1,500
6,311	5,000	001-433-5501-000000	SUPPLIES & MATERIALS	7,500	5,000	5,000
173	800	001-433-5526-000000	DOWNTOWN BEAUTIFICATION	10,800	10,800	10,800
15,550	15,000	001-433-5527-000000	RECREATION - FERTILIZER, SEEDS & FLOWERS	25,075	16,000	16,000
9,260	9,700	001-433-5537-000000	LANDFILL MAINTENANCE	12,000	9,700	9,700
39,408	37,000	001-433-5545-000000	ORDINARY MAINTENANCE	82,000	40,000	40,000
			Conservation:			
2,000	4,000	001-492-5423-000000	DE-WEEDING PROGRAM	4,000	4,000	4,000
75	400	001-492-5501-000000	SUPPLIES & MATERIALS	640	400	400
70	100	001-492-5602-000000	TRAVEL	100	100	100
1,024	1,400	001-492-5613-000000	EDUCATION & DUES	1,400	1,400	1,400
986,239	1,090,950		TOTAL SERVICES & SUPPLIES	1,605,273	1,129,338	1,129,338
			<u>CAPITAL OUTLAY</u>			
			Facilities Maintenance:			
-	-	001-421-5840-000000	DPW IMPROVEMENTS & REPAIRS	-	-	-
4,557	-	001-421-5845-000000	DPW EQUIPMENT	25,000	-	-
4,557	-		TOTAL CAPITAL OUTLAY	25,000	-	-
2,592,863	2,767,283		TOTAL D.P.W.	3,966,426	3,040,829	3,040,829
(30,000)	-		LESS APPLIED INCOME	-	-	-
2,562,863	2,767,283		DEPARTMENT OF PUBLIC WORKS TOTAL	3,966,426	3,040,829	3,040,829 *

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
MUNICIPAL UTILITIES						
SERVICES & SUPPLIES						
225,506	-	001-424-5403-000000	ELECTRIC (under individual departments)	-	-	-
120,591	97,072	001-499-5404-000000	TELECOMMUNICATIONS	100,000	100,000	100,000
141,599	127,970	001-499-5513-000000	MUNICIPAL FUEL	187,490	150,000	150,000
139,800	150,000	001-499-5528-000000	HYDRANTS	167,819	165,000	165,000
627,496	375,042		TOTAL SERVICES & SUPPLIES	455,309	415,000	415,000
CAPITAL OUTLAY						
39,990	-	001-499-5845-000000	EQUIPMENT	5,000	-	-
39,990	-		TOTAL CAPITAL OUTLAY	5,000	-	-
667,486	375,042		MUNICIPAL UTILITIES TOTAL	460,309	415,000	415,000 *
3,230,349	3,142,325		PUBLIC WORKS TOTAL	4,426,735	3,455,829	3,455,829
1% of Total Budget						
HUMAN SERVICES						
COUNCIL ON AGING						
SALARIES						
35,304	36,400	001-541-5101-000000	DIRECTOR	40,854	40,554	40,554
-	-	001-541-5102-000000	ASSISTANT DIRECTOR	-	-	-
2,948	-	001-541-5301-000000	CLERICAL SUPPORT	13,632	13,632	13,632
13,084	14,970	001-541-5307-000000	OUT-REACH WORKER	16,045	16,045	16,045
7,654	41,853	001-541-5309-000000	VAN DRIVERS	40,425	40,425	40,425
58,990	93,223		TOTAL SALARIES	110,956	110,656	110,656
SERVICES & SUPPLIES						
-	8,000	001-541-5403-000000	ELECTRICITY	8,280	8,280	8,280
306	400	001-541-5405-000000	WATER/SEWER	350	350	350
3,173	2,500	001-541-5426-000000	FUEL (HEATING & GENERATOR)	3,500	3,200	3,200

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
1,445	1,000	001-541-5429-000000	VAN MAINTENANCE	2,150	1,500	1,500
-	-	001-541-5447-000000	PROGRAMS & WORKSHOPS	500	500	500
2,186	3,900	001-541-5501-000000	SUPPLIES & MISC	5,100	5,100	5,100
-	250	001-541-5602-000000	TRAVEL	100	100	100
-	-	001-541-5613-000000	EDUCATION	-	-	-
7,110	16,050		TOTAL SERVICES & SUPPLIES	19,980	19,030	19,030
			<u>CAPITAL OUTLAY</u>			
-	-	001-541-5840-000000	IMPROVEMENTS & REPAIRS	-	-	-
-	-	001-541-5845-000000	EQUIPMENT	-	-	-
-	-		TOTAL CAPITAL OUTLAY	-	-	-
66,100	109,273		TOTAL COUNCIL ON AGING	130,936	129,686	129,686
(33,500)	(20,000)		LESS APPLIED INCOME	(15,000)	(15,000)	(15,000)
32,600	89,273		COUNCIL ON AGING TOTAL	115,936	114,686	114,686 *

VETERANS' SERVICES						
			<u>SALARIES</u>			
8,646	11,930	001-543-5102-000000	AGENT	24,349	24,349	24,349
8,646	11,930		TOTAL SALARIES	24,349	24,349	24,349
			<u>SERVICES & SUPPLIES</u>			
139,634	200,000	001-543-5425-000000	BENEFITS	169,750	169,750	169,750
-	100	001-543-5501-000000	SUPPLIES & MISC	100	100	100
265	150	001-543-5613-000000	EDUCATION & DUES	550	300	300
139,899	200,250		TOTAL SERVICES & SUPPLIES	170,400	170,150	170,150
148,545	212,180		VETERANS' SERVICES TOTAL	194,749	194,499	194,499 *
181,145	301,453		HUMAN SERVICES TOTAL	310,685	309,185	309,185

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
2% of Total Budget			CULTURE AND RECREATION			
LIBRARY						
<u>SALARIES</u>						
68,787	70,369	001-610-5101-000000	LIBRARIAN	75,000	75,000	75,000
25,799	40,367	001-610-5102-000000	ASSISTANT DIRECTOR	42,354	42,354	42,354
72,489	80,265	001-610-5104-000000	LIBRARIANS	83,791	83,791	83,791
75,098	73,361	001-610-5201-000000	ADULT CIRCULATION CLERKS	75,895	75,895	75,895
24,383	31,108	001-610-5301-000000	P.T.CIRCULATION CLERKS	26,860	26,860	26,860
27,689	37,541	001-610-5307-000000	PART-TIME PAGES	39,105	39,105	39,105
294,245	333,011		TOTAL SALARIES	343,004	343,005	343,005
<u>SERVICES & SUPPLIES</u>						
-	20,000	001-610-5403-000000	ELECTRICITY	25,000	25,000	25,000
710	600	001-610-5404-000000	TELECOMMUNICATIONS/ALARM	600	600	600
1,850	1,800	001-610-5405-000000	WATER/SEWER	1,800	1,800	1,800
3,683	2,000	001-610-5422-000000	PROGRAMMING SUPPLIES	2,000	2,000	2,000
8,067	10,100	001-610-5426-000000	FUEL (HEATING & GENERATOR)	10,000	9,000	9,000
1,055	500	001-610-5431-000000	EQUIPMENT MAINTENANCE	900	900	900
6,795	4,800	001-610-5447-000000	LIBRARY CULTURAL PROGRAMMING	4,800	4,800	4,800
1,041	500	001-610-5449-000000	LANDSCAPING	1,000	1,000	1,000
-	500	001-610-5452-000000	MUSEUM	500	500	500
9,923	3,000	001-610-5501-000000	SUPPLIES & MISC.	3,000	3,000	3,000
-	-	001-610-5503-000000	SERVICES/SOFTWARE (CW MARS)	23,375	23,375	23,375
5,249	4,000	001-610-5529-000000	PERIODICALS	4,000	4,000	4,000
13,457	14,000	001-610-5530-000000	A/V & RECORDS	14,000	14,000	14,000
61,970	57,000	001-610-5531-000000	BOOKS	57,000	57,000	57,000
8,163	4,800	001-610-5533-000000	REFERENCE MATERIALS	4,800	4,800	4,800
428	500	001-610-5602-000000	TRAVEL	500	500	500
741	750	001-610-5613-000000	EDUCATION & DUES	750	750	750
123,132	124,850		TOTAL SERVICES & SUPPLIES	154,024	153,025	153,025

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
<u>CAPITAL OUTLAY</u>						
-	-	001-610-5840-000000	IMPROVEMENTS & REPAIRS	-	-	-
-	-	001-610-5845-000000	EQUIPMENT	-	-	-
-	-		TOTAL CAPITAL OUTLAY	-	-	-
417,377	457,861		LIBRARY TOTAL	497,029	496,030	496,030
(21,000)	-		LESS APPLIED INCOME	-	-	
396,377	457,861		LIBRARY TOTAL	497,029	496,030	496,030 *
COMMUNITY CENTER						
<u>SALARIES</u>						
35,318	36,400	001-640-5101-000000	DIRECTOR OF COMMUNITY PROGRAMS	40,854	40,554	40,554
42,794	46,475	001-640-5104-000000	PROGRAM MANAGER	51,078	50,478	50,478
64,800	9,608	001-640-5201-000000	PART-TIME SENIOR STAFF	8,666	8,666	8,666
7,365	69,956	001-640-5301-000000	PART-TIME EVENING AND SEASONAL STAFF	78,905	70,000	70,000
2,573	22,892	001-640-5310-000000	LIFEGUARDS	25,080	23,000	23,000
152,850	185,331		TOTAL SALARIES	204,583	192,698	192,698
<u>SERVICES & SUPPLIES</u>						
22,697	46,000	001-640-5403-000000	ELECTRIC	56,000	56,000	56,000
-	1,200	001-640-5404-000000	ALARM SERVICE	1,200	1,200	1,200
13,968	16,500	001-640-5405-000000	WATER/SEWER	16,500	15,000	15,000
49,643	48,000	001-640-5426-00000000	FUEL(HEATING & GENERATOR)	51,000	50,000	50,000
38,679	33,600	001-640-5447-000000	PROGRAMS	31,300	31,300	31,300
16,440	16,738	001-640-5501-000000	SUPPLIES & MISC	12,838	12,838	12,838
141,427	162,038		TOTAL SERVICES & SUPPLIES	168,838	166,338	166,338
<u>CAPITAL OUTLAY</u>						
103,830	-	001-640-5840-000000	IMPROVEMENTS & REPAIRS	-	-	-
103,830	-		TOTAL CAPITAL OUTLAY	-	-	-
398,107	347,369		TOTAL COMMUNITY CENTER	373,421	359,036	359,036
(234,794)	-		LESS APPLIED INCOME	-		
163,313	347,369		COMMUNITY CENTER TOTAL	373,421	359,036	359,036 *

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
HISTORICAL COMMISSION						
<u>SALARIES</u>						
48	443	001-691-5301-000000	CLERK	478	450	450
48	443		TOTAL SALARIES	478	450	450
<u>SERVICES & SUPPLIES</u>						
50	100	001-691-5501-000000	SUPPLIES & MISC	100	100	100
99	140	001-691-5613-000000	EDUCATION & DUES	150	140	140
149	240		TOTAL SERVICES & SUPPLIES	250	240	240
197	683		HISTORICAL COMMISSION TOTAL	728	690	690 *
CELEBRATIONS						
<u>SERVICES & SUPPLIES</u>						
1,424	1,600	001-692-5453-000000	VETERANS DAY	1,500	1,500	1,500
579	1,536	001-692-5454-000000	FLAGS (Street)	1,500	1,500	1,500
1,380	3,000	001-692-5455-000000	CHRISTMAS/BANDSTAND	1,500	1,500	1,500
2,878	2,275	001-692-5456-000000	MEMORIAL DAY	3,000	2,900	2,900
-	-	001-692-xxxx-000000	TENTATIVE NEW CELEBRATION	-	-	-
6,261	8,411		TOTAL SERVICES & SUPPLIES	7,500	7,400	7,400
6,261	8,411		CELEBRATIONS TOTAL	7,500	7,400	7,400 *
402,835	814,324		CULTURE AND RECREATION TOTAL	878,677	863,156	863,156

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
4% of Total Budget			<i>DEBT SERVICE</i>			
DEBT FINANCING						
851,700	840,000	001-710-5910-000000	MATURING DEBT	865,000	865,000	865,000
328,261	298,237	001-751-5915-000000	LONG TERM INTEREST	266,968	266,968	266,968
-	136,700	001-751-5920-000000	SHORT TERM DEBT	166,300	166,300	166,300
4,293	25,000	001-752-5925-000000	SHORT TERM INTEREST	65,000	65,000	65,000
1,184,254	1,299,937		TOTAL DEBT FINANCING	1,363,268	1,363,268	1,363,268 *
1,184,254	1,299,937		<i>DEBT SERVICE TOTAL</i>	1,363,268	1,363,268	1,363,268
19% of Total Budget			<i>EMPLOYEE BENEFITS</i>			
RETIREMENT & INSURANCE						
1,705,012	1,908,579	001-911-5174-000000	RETIREMENT	2,019,052	2,019,052	2,019,052
126,286	45,000	001-913-5170-000000	UNEMPLOYMENT EXPENSE	185,000	120,000	120,000
4,022,243	4,144,081	001-914-5173-000000	GROUP HEALTH INSURANCE	4,326,142	4,326,142	4,326,142
1,486	2,000	001-915-5173-000000	GROUP LIFE INSURANCE	2,000	2,000	2,000
291,656	321,000	001-916-5175-000000	GROUP FICA	325,000	325,000	325,000
473,435	470,000	001-945-5623-000000	GENERAL INSURANCE	500,000	475,000	475,000
6,620,118	6,890,660		TOTAL RETIREMENT & INSURANCE	7,357,194	7,267,194	7,267,194
(100,000)	(113,050)		LESS APPLIED INCOME	-	-	-
6,520,118	6,777,610		RETIREMENT & INSURANCE TOTAL	7,357,194	7,267,194	7,267,194 *
6,520,118	6,777,610		<i>EMPLOYEE BENEFITS TOTAL</i>	7,357,194	7,267,194	7,267,194

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
SEWER						
SEWER ENTERPRISE						
<u>SALARIES</u>						
4,810	5,105	690-449-5101-000000	DIRECTOR	-	-	-
8,057	4,146	690-449-5102-000000	ASST. DIRECTOR / ENGINEER	-	-	-
7,158	9,373	690-449-5104-000000	FOREMAN/MAINTAINER	9,539	9,539	9,539
-	610	690-449-5109-000000	HIGHWAY DIVISION SUPPORT STAFF	-	-	-
-	2,271	690-449-5108-000000	ADMINISTATIVE ASSISTANT	-	-	-
4,076	3,484	690-449-5106-000000	FINANCE DEPARTMENT SUPPORT STAFF	-	-	-
24,101	24,989		TOTAL SALARIES	9,539	9,539	9,539
<u>SERVICES & SUPPLIES</u>						
164,124	201,141	690-449-5463-000000	INTERMUNICIPAL FEES	220,203	220,203	220,203
16,560	16,800	690-449-5464-000000	METERING SERVICE	21,800	21,800	21,800
7,798	11,500	690-449-5403-000000	ELECTRIC SERVICE	11,500	11,500	11,500
2,154	2,220	690-449-5404-000000	TELECOMMUNICATIONS	2,220	2,220	2,220
744	800	690-449-5405-000000	WATER SERVICE	800	800	800
9,000	9,500	690-449-5400-000000	CONTRACT OPERATIONS (ON-CALL)	9,500	9,500	9,500
64,521	50,000	690-449-5423-000000	PROFESSIONAL SERVICES	30,000	30,000	30,000
167	500	690-449-5426-000000	FUEL(GENERATORS)	500	500	500
-	1,500	690-449-5434-000000	EQUIPMENT RENTAL	1,500	1,500	1,500
-	195	690-449-5438-000000	AUDIT	-	-	-
-	3,000	690-449-5501-000000	SUPPLIES & MISC	3,000	3,000	3,000
-	300	690-449-5502-000000	HARDWARE	753	753	753
6,701	6,100	690-449-5503-000000	SOFTWARE	2,500	2,500	2,500
-	833	690-449-5504-000000	POSTAGE	900	900	900
287	525	690-449-5508-000000	SPECIAL FORMS	1,400	1,400	1,400
9,962	9,000	690-449-5538-000000	PIPELINE MAINTENANCE	9,000	9,000	9,000
3,439	35,400	690-449-5539-000000	PUMPING STATION EQUIPMENT MAINTENANCE	22,000	22,000	22,000
-	7,000	690-449-5623-000000	GENERAL INSURANCE	-	-	-
-	2,901	690-449-5173-000000	GROUP HEALTH/LIFE INSURANCE	-	-	-
-	2,300	690-449-5174-000000	RETIREMENT	-	-	-

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
-	167	690-449-5175-000000	GROUP FICA	-	-	-
38,642	43,642	690-449-5910-000000	MATURING DEBT	38,642	38,642	38,642
17,522	16,415	690-449-5915-000000	LONG TERM INTEREST	15,332	15,332	15,332
-	-	690-449-xxxx-000000	INDIRECT EXPENSES	48,450	48,450	48,450
341,620	421,739		TOTAL SERVICES & SUPPLIES	440,000	440,000	440,000
			<u>CAPITAL OUTLAY</u>			
-	9,980	690-449-5840-000000	IMPROVEMENTS & REPAIRS	5,000	5,000	5,000
-	33,000	690-449-5845-000000	EQUIPMENT	35,611	35,611	35,611
-	42,980		TOTAL CAPITAL OUTLAY	40,611	40,611	40,611
365,721	489,708		TOTAL SEWER ENTERPRISE	490,150	490,150	490,150
(488,007)	(489,708)		LESS APPLIED INCOME	(490,150)	(490,150)	(490,150)
(122,286)	-		SEWER ENTERPRISE TOTAL	-	-	-*

WATER

WATER ENTERPRISE

			Debt Service:			
76,358	76,358	692-450-5910-000000	MATURING DEBT	76,358	76,358	76,358
30,031	28,163	692-450-5915-000000	LONG TERM INTEREST	28,163	28,163	28,163
106,389	104,521		TOTAL SERVICES & SUPPLIES	104,521	104,521	104,521
106,389	104,521		TOTAL WATER ENTERPRISE	104,521	104,521	104,521
(108,228)	(104,521)		LESS APPLIED INCOME	(104,521)	(104,521)	(104,521)
(1,839)	-		WATER ENTERPRISE TOTAL	-	-	-*

FY18 ACTUAL	FY19 VOTED	ACCOUNT NUMBER	TOWN OF OXFORD FISCAL 2020	FY20 DEPT REQUEST	MANAGER RECOMMEND	FINCOM APPROVED
51% of Total Budget			EDUCATION			
SCHOOL DEPARTMENT						
17,029,650	17,479,976	001-3xx-5xxx-xxxxxx	GENERAL OPERATING BUDGET*	18,100,000	18,066,975	18,066,975
*Includes Salaries of School Committee Members 1 chariman @ \$750, 4 Members @ \$650						
17,029,650	17,479,976		SCHOOL DEPARTMENT TOTAL	18,100,000	18,066,975	18,066,975 *
1,541,856	1,629,663	001-399-5446-000000	SWCRVSD(BAY PATH)	1,778,461	1,597,250	1,597,250 *
18,571,506	19,109,639		EDUCATION TOTAL	19,878,461	19,664,225	19,664,225
BUDGET SUMMARY						
2,147,628	2,152,331	6%	TOTAL GENERAL GOVERNMENT	2,490,580	2,299,762	2,299,762
3,245,532	3,309,787	9%	TOTAL PUBLIC SAFETY	3,948,312	3,604,221	3,604,221
3,230,349	3,142,325	9%	TOTAL PUBLIC WORKS	4,426,735	3,455,829	3,455,829
181,145	301,453	1%	TOTAL HUMAN SERVICES	310,685	309,185	309,185
402,835	814,324	2%	TOTAL CULTURE AND RECREATION	878,677	863,156	863,156
1,184,254	1,299,937	4%	TOTAL DEBT SERVICE	1,363,268	1,363,268	1,363,268
6,520,118	6,777,610	19%	TOTAL EMPLOYEE BENEFITS	7,357,194	7,267,194	7,267,194
16,911,860	17,797,767		SUB-TOTAL	20,775,451	19,162,615	19,162,615
(122,286)	-		TOTAL SEWER ENTERPRISE	-	-	-
(1,839)	-		TOTAL WATER ENTERPRISE	-	-	-
18,571,506	19,109,639	51%	TOTAL EDUCATION	19,878,461	19,664,225	19,664,225
35,359,241	36,907,406		GRAND TOTAL	40,653,912	38,826,840	38,826,840
RECONCILIATION						
Amount from Revenue Budget (Non-School Operations)				19,162,615		
Amount from Expenditure Budget (Non-School Operations)				19,162,615		
Difference				0		

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
SALARIES								
200	200	001-114-5100-000000	MODERATOR SALARIES				200	200
			Description	Quantity	Cost Per Item	Total Cost		
			Annual Stipend	1	\$200.00	200		
200	200		Total Salaries				200	200
SERVICES & SUPPLIES								
40	800	001-114-5421-000000	TOWN MEETING SIGNS				800	800
			Description	Quantity	Cost Per Item	Total Cost		
			Signs promoting Town Meeting	1	\$800.00	800		
-	700	001-114-5423-000000	PROFESSIONAL TECHNOLOGY SERVICES				1,000	700
			Description	Quantity	Cost Per Item	Total Cost		
			Bass DJ-Audio/Visual Services for Town Meeting	1	\$1,000.00	1,000		
94	115	001-114-5613-000000	EDUCATION & DUES				125	115
			Description	Quantity	Cost Per Item	Total Cost		
			Massachusetts Moderator Association-Annual Membership Dues	1	\$125.00	125		
			Massachusetts Moderator Association-Fall Conference					
134	1,615		Total Service & Supplies				1,925	1,615
334	1,815		Total Moderator				2,125	1,815

FY18 Actual	FY19 Budget	Account	Account Description	FY20 Dept Request	FY20 Manager
BOARD OF SELECTMEN					
5,100	5,100	001-122-5100-000000		10,500	10,500
		Description	Quantity	Cost Per Item	Total Cost
		1 Chair annually	1	\$2,500.00	2,500
		4 Members @ 1125 annually	4	\$2,000.00	8,000
56,153	58,397	001-122-5201-000000	ADMINISTRATIVE ASSISTANT	63,820	63,820
		Description	Quantity	Cost Per Item	Total Cost
		1 Full Time Administrative Assistant	1	\$63,820.00	63,820
13,319	11,136	001-122-5301-000000	SENIOR CLERK	40,167	40,167
		Description	Quantity	Cost Per Item	Total Cost
		1 Senior Clerk (35 hours/week)	1		40,167
74,572	74,633		Total Salaries	114,487	114,487
SERVICES & SUPPLIES					
3,807	2,700	001-113-5611-000000	TOWN MEETING	6,650	6,650
		Description	Quantity	Cost Per Item	Total Cost
		Stonebridge Press or T & G-Town Meeting Ad Publication in May & October	2	\$2,500.00	5,000
		Alphagraphics-Town Meeting Budget Books	300	\$5.00	1,500
		Other Miscellaneous Supplies-Town Meeting	1	\$150.00	150
-	-	001-122-5423-000000	PROFESSIONAL SERVICES	5,000	5,000
		Description	Quantity	Cost Per Item	Total Cost
		Training for new Licensing Software	1	\$5,000.00	5,000
110	1,100	001-122-5501-000000	SUPPLIES & MISC	3,400	3,400
		Description	Quantity	Cost Per Item	Total Cost
		American Printing & Envelope-Pre Printed Return Envelopes	1000	\$0.09	90
		Other Miscellaneous Supplies-Selectmen Meetings	1	\$200.00	200
		Catering for Special Function yet to be determined	1	\$500.00	500
		One Year Subscription-Telegram & Gazette	1	\$317.00	317
		Biz --Awards, Name plates	3	\$80.00	240
		Paper Direct -- Certificate Paper for Licenses, Citations & Proclamations	1	\$100.00	100
		Community Fire & Police Equipment, Inc. - Police Commissioner badge/wallet	2	\$110.00	220
		Constituent Communications (Sympathy cards, etc.)	200	\$1.00	200
		Copies Color & Black/White for entire year (1,296.43 per month)	1	\$1,532.00	1,532
					Moved from Capital
7	1,100	001-122-5602-000000	TRAVEL	5,320	3,500
		Description	Quantity	Cost Per Item	Total Cost
		Mileage Reimbursement, Tolls, Parking, etc.-5 members	7	80	560
		MMA Conference-1 night hotel and conf. registration for 5 members	7	180	1,260
		MMA Conference-Room rental for 2 nights for 7 individuals (\$250 per night x 2)	7	500	3,500
150	300	001-122-5607-000000	ADVERTISING	1,000	300
		Description	Quantity	Cost Per Item	Total Cost
		Telegram Ads-Public Notices for Winter Pking Ban, Hannah Harwood, Tax Factor, etc.	1	\$300.00	300
		Also, payment for ads to hire employees (\$700.00 per employee)	1	\$700.00	700
50	50	001-122-5613-000000	EDUCATION & DUES	550	550
		Description	Quantity	Cost Per Item	Total Cost
		Worcester County Selectmen's Association Annual Dues	1	\$50.00	50

			MISC		1	\$500.00	500		
-	300	001-122-5615-000000	COMMENDATIONS					500	500
			Description		Quantity	Cost Per Item	Total Cost		
			Other Miscellaneous Supplies-Commendations		5	\$100.00	500		
1,732	1,750	001-195-5621-000000	TOWN REPORT					2,500	2,000
			Description		Quantity	Cost Per Item	Total Cost		
			Country Press-Annual Town Reports		500	\$5.00	2,500		
5,856	7,300		Total Service & Supplies					24,920	21,900
-		001-122-5845-000000	CAPITAL OUTLAY					1,000	-
			EQUIPMENT						
			Description		Quantity	Cost Per Item	Total Cost		
		Lease for Copy Machine	Copies Color & Black/White for entire year (1,296.43 per month)		1	\$1,532.00			Move to supplies
			Laptop		1	\$1,000.00	1,000		Purchase through MIS
-	-		Total Capital Outlay					1,000	-
80,428	81,933		Total Selectmen					140,407	136,387

FY18 Actual	FY19 Budget	Account	Account Description	FY20 Dept Request	FY20 Manager
TOWN MANAGER					
191,322	140,491	001-123-5101-000000		144,731	144,731
			Description	Quantity	Cost Per Item
			1.0 FTE Town Manager-per Contract	1	\$144,731.00
					Total Cost
					144,731
-	-	001-123-51xx-000000	ASSISTANT TOWN MANAGER	80,275	80,275
			Description	Quantity	Cost Per Item
			1.0 FTE Assistant Town Manager	1	\$80,275.00
					Total Cost
					80,275
37,547	62,500	001-123-5106-000000	HR SPECIALIST	-	-
			Description	Quantity	Cost Per Item
			(Move to Personnel Board)	1	\$0.00
					Total Cost
					-
					Move to Personnel Board
43,469	43,251	001-123-5108-000000	ADMINISTRATIVE ASSISTANT	57,292	57,292
			Description	Quantity	Cost Per Item
			1.0 FTE Town Manager Administrative Assistants	1	\$57,292.00
					Total Cost
					57,292
-	1,000	001-123-5130-000000	OVERTIME	-	-
			Description	Quantity	Cost Per Item
			Overtime	1	-
					Total Cost
					-
272,338	247,242		Total Salaries	282,298	282,298
SERVICES & SUPPLIES					
33,783	7,500	001-123-5423-000000	PROFESSIONAL SERVICES	25,000	25,000
			Description	Quantity	Cost Per Item
			Other Miscellaneous Professional Services (Engineer, Architect, Testing, etc)	1	\$25,000.00
					Total Cost
					25,000
2,279	1,000	001-123-5501-000000	SUPPLIES & MISC	3,460	3,460
			Description	Quantity	Cost Per Item
			Town Manager Cell Phone Reimbursement	12	\$80.00
			Other Miscellaneous Items	1	\$2,500.00
					Total Cost
					960
					2,500
3,921	1,700	001-123-5602-000000	TRAVEL	1,800	1,800
			Description	Quantity	Cost Per Item
			Town Manager Airfare, Tolls, Parking, etc	1	1,500
			Staff Mileage Reimbursement, Tolls, Parking, etc	1.0	300.00
					Total Cost
					1,500
					300
3,323	3,000	001-123-5607-000000	ADVERTISING	3,500	3,500
			Description	Quantity	Cost Per Item
			Ads (Telegram, Stonebridge Press, Craigslist, etc)	1	\$3,500.00
					Total Cost
					3,500
6,468	6,250	001-123-5613-000000	EDUCATION & DUES	6,250	6,250
			Description	Quantity	Cost Per Item
			Staff Development	1	\$3,000.00
			MMA Annual Dues	1	\$3,250.00
			ICMA Annual Dues		-
			IG-Procurement Conference/Training		-
			MMA Conference/Training Fees		-
			ICMA Conference/Training Fees		-
49,774	19,450		Total Service & Supplies	40,010	40,010
CAPITAL OUTLAY					
	-	001-123-5840-000000	IMPROVEMENTS & REPAIRS	-	-

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
			Description	Quantity	Cost Per Item	Total Cost		
			New Carpet for TM Admin Asst Office Area			-		
-	-	Total Capital Outlay					-	-
322,112	266,692	Total Town Manager					322,308	322,308

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
FINANCE COMMITTEE								
-	-	001-131-5301-000000					1,000	1,000
			Description	Quantity	Cost Per Item	Total Cost		
			Stipend/Part Time Clerical Support Staff/Stipend	1		500		
-		Total Salaries					1,000	1,000
SERVICES & SUPPLIES								
-	75	001-131-5607-000000	ADVERTISING				75	75
			Description	Quantity	Cost Per Item	Total Cost		
			Telegram-Capital Program Public Hearing	1		75		
210	225	001-131-5613-000000	EDUCATION & DUES				300	225
			Description	Quantity	Cost Per Item	Total Cost		
			Association of Town Finance Committee Annual Dues	1	\$300.00	300		
58,000	100,000	001-131-5617-000000	RESERVE FUND				100,000	100,000
			Reserve Fund	1	\$100,000.00	100,000		
210	300	Total Service & Supplies					100,375	100,300
210	300	Total Finance Committee					101,375	101,300

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
FINANCE DEPARTMENT SALARIES								
1,000	1,000	001-132-5100-000000	ASSESSING: BOARD OF ASSESSORS				1,000	1,000
			Description	Quantity	Cost Per Item	Total Cost		
			2 Members of the Board of Assessors-semi annual stipends			1,000		
75,547	80,003	001-132-5104-000000	ASSESSOR				81,275	81,275
			Description	Quantity	Cost Per Item	Total Cost		
			Full Time Assessor			81,275		
50,604	51,202	001-132-5108-000000	ASSESSING SENIOR CLERK				52,140	52,140
			Description	Quantity	Cost Per Item	Total Cost		
			Full Time Senior Clerk			52,140		
42,577	45,091	001-132-5201-000000	DATA COLLECTIONS CLERK				45,905	45,905
			Description	Quantity	Cost Per Item	Total Cost		
			Full Time Senior Clerk			45,905		
169,728	177,296		Total Salaries				180,320	180,320
SERVICES & SUPPLIES								
3,800	3,900	001-132-5423-000000	ASSESSING MAP UPDATING				3,900	3,900
			Description	Quantity	Cost Per Item	Total Cost		
			Cartographic Associates-Updates to Digitized Maps	1	\$3,900.00	3,900		
35,627	11,900	001-132-5440-000000	FIELD APPRAISALS				11,900	11,900
			Description	Quantity	Cost Per Item	Total Cost		
			RRC-Consulting for Commercial, Industrial, and Personal Property	1	\$11,900.00	11,900		
1,695	2,000	001-132-5501-000000	SUPPLIES & MISC				2,120	2,120
			Description	Quantity	Cost Per Item	Total Cost		
			Marshall and Swift-Appraisal Valuation Annual Subscription-Residential	1	470	470		
			Marshall and Swift-Appraisal Valuation Annual Subscription-Commercial and Industrial	1	800	800		
			Inform Business Systems-Special Forms-Exemptions/Abatements Mailer Forms	1	200	200		
			Pre Printed Envelopes	3	150	450		
			Other Miscellaneous Supplies	1	200	200		
68	200	001-132-5509-000000	ABSTRACTS & DEEDS				200	200
			Description	Quantity	Cost Per Item	Total Cost		
			Commonwealth of MA-Abstracts and Deeds	1	\$200.00	200		
215	200	001-132-5602-000000	TRAVEL				275	275
			Description	Quantity	Cost Per Item	Total Cost		
			Mileage Reimbursement	500	\$0.55	275		

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
334	475	001-132-5613-000000	EDUCATION & DUES				675	675
			Description	Quantity	Cost Per Item	Total Cost		
			MAAO Annual Dues	1	\$50.00	50		
			IAAO Annual Dues	1	\$210.00	210		
			WCAAO Annual Dues	1	\$40.00	40		
			WCAAO Conference and Training	5	\$75.00	375		
41,739	18,675		Total Service & Supplies				19,070	19,070
			CAPITAL OUTLAY					
		- 001-132-5840-000000	IMPROVEMENTS/REPAIRS-TRESURY/COLLECTIONS				-	-
			Description	Quantity	Cost Per Item	Total Cost		
				0	\$0.00	-		
		- 001-132-5845-000000	EQUIPMENT-TREASURY/COLLECTIONS				-	-
			Description	Quantity	Cost Per Item	Total Cost		
				0	\$0.00	-		
-	-		Total Capital Outlay				-	-
211,467	195,971		Total Finance Department-ASSESSING				199,390	199,390

FY18 Actual	FY19 Budget	Account	Account Description	FY20 Dept Request	FY20 Manager	
FINANCE DEPARTMENT SALARIES						
98,496	83,903	001-133-5102-000000	TREASURY/COLLECTIONS: TREASURER/COLLECTOR	100,280	100,280	
			Description	Quantity	Cost Per Item	Total Cost
			Full Time Treasurer/Collector			85,280
			Succession Planning - Overlap			15,000
55,319	57,146	001-133-5104-000000	ASSISTANT TREASURER/COLLECTOR	64,320	64,320	
			Description	Quantity	Cost Per Item	Total Cost
			Full Time Assistant (request move to Level 12 step 10 7/1/19)			64,320
26,592	-	001-133-5108-000000	SENIOR CLERK	44,555	44,555	
			Description	Quantity	Cost Per Item	Total Cost
			Full Time Senior Clerk (40 hrs)			44,555
180,407	141,049		Total Salaries	209,155	209,155	
SERVICES & SUPPLIES						
3,000	40,000	001-133-5423-000000	TREASURY/COLLECTIONS: PROFESSIONAL SERVICES	40,100	40,100	
			Description	Quantity	Cost Per Item	Total Cost
			Kelley Ryan - Bill Printing RE PP	16,500	\$0.30	4,950
			Payroll Service and Employee Portal - Harpers	1	\$35,000.00	35,000
			Parking Tickets- Kelley Ryan	100	\$1.50	150
290	1,225	001-133-5441-000000	BANKING FEES	1,225	1,225	
			Description	Quantity	Cost Per Item	Total Cost
			Veribanc	1	\$225.00	225
			Unibank Financial Advisory Services			-
			Bank Depository Service Fees	1	\$1,000.00	1,000
1,174	2,300	001-133-5501-000000	SUPPLIES & MISC	2,780	2,300	
			Description	Quantity	Cost Per Item	Total Cost
			Rubber Stamps	4	\$70.00	280
			WB Mason-Other Misc Supplies(Pre-printed Envelopes, Report Covers, P-Touch, etc)	1	\$2,000.00	2,000
			Banking Supplies (Coin Rolls, Bank Bags, Deposit Tickets)	1	\$500.00	500
-	400	001-133-5508-000000	SPECIAL FORMS	425	400	
			Description	Quantity	Cost Per Item	Total Cost
			Sundry Forms (Perforated Paper)	1	\$100.00	100
			Partial Paymet Receipts	1	\$125.00	125
			Treasurer Turnovers	1	\$200.00	200
359	225	001-133-5602-000000	TRAVEL	243	243	
			Description	Quantity	Cost Per Item	Total Cost
			Unibank	100	\$0.54	54
			Umass-Amherst (2 Attendees)	200	\$0.54	108
			WRRS & Other MCTA meetings (2 attendees)	150	\$0.54	81

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
1,000	1,740	001-133-5613-000000	EDUCATION & DUES				1,740	1,740
			Description	Quantity	Cost Per Item	Total Cost		
			MCTA Annual Dues (Treasurer/Collector & Assistant)	2	\$100.00	200		
			WCCTA Annual Dues (Treasurer/Collector)	1	\$25.00	25		
			WCCTA Annual Dues (Assistant Treasurer/Collector)	1	\$15.00	15		
			MCTA-Umass Amherst Training/Lodging	2	\$750.00	1,500		
503	2,000	001-133-5614-000000	SURETY BONDS/INSURANCE				2,200	2,200
			Description	Quantity	Cost Per Item	Total Cost		
			Traveler's-Treasurer/Collector Bond	1	\$700.00	700		
			Traveler's-Assistant Treasurer/Collector Bond	1	\$500.00	500		
			Traveler's-Cyber Fraud Insurance Protection	1	\$1,000.00	1,000		
21,510	25,675	001-133-5616-000000	TAX TITLE				49,700	30,000
			Description	Quantity	Cost Per Item	Total Cost		
			Louison, Costello, Condon-Tax Title Attorneys	200	\$130.00	26,000		
			Commonwealth of MA-Tax Title Recording and Redemption Fees	100	\$75.00	7,500		
			Stonebridge Press-Tax Taking Ad	1	\$3,000.00	3,000		
			Land Court Filing Fees	20	\$515.00	10,300		
			Recording Fees for Deeds	10	\$125.00	1,250		
			Land Court Recording Fees	20	\$75.00	1,500		
			Constable Fees	5	\$30.00	150		
3,100	6,500	001-133-5618-000000	BOND FEES				55,000	6,500
			Description	Quantity	Cost Per Item	Total Cost		
			US Bank, Moody's, Locke & Lorde, Unibank Fiscal Advisory Fees	1	\$55,000.00	55,000		
			*Long term costs sometimes included in bid with premium					
30,936	80,065		Total Service & Supplies				153,413	84,708
CAPITAL OUTLAY								
		001-133-5840-000000	IMPROVEMENTS/REPAIRS-TRESURY/COLLECTIONS				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Carpet and Installation			-		
		001-133-5845-000000	EQUIPMENT-TREASURY/COLLECTIONS				2,450	-
			Description	Quantity	Cost Per Item	Total Cost		
			Calculators	2	\$125.00	250		
			Remote Capture Readers/Bar Code Scanners	2	\$800.00	1,600		
			Chairs	2	\$300.00	600		
						-		
						-		
-	-		Total Capital Outlay				2,450	-
211,343	221,114		Total Finance Department				365,018	293,863

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
FINANCE DEPARTMENT SALARIES								
95,577	97,252	001-130-5101-000000	Chief Financial Officer				102,154	102,154
			Description	Quantity	Cost Per Item	Total Cost		
			Full Time Finance Director/Town Accountant			102,154		
ACCOUNTING:								
32,513	60,796	001-135-5104-000000	ASST. TOWN ACCOUNTANT				63,785	63,785
			Description	Quantity	Cost Per Item	Total Cost		
			Full Time Assistant Town Accountant			63,785		
SENIOR CLERK								
33,624	37,575	001-135-5201-000000	SENIOR CLERK				21,765	21,765
			Description	Quantity	Cost Per Item	Total Cost		
			Part Time Senior Clerk (19 hrs)			20,765		
			Additional Hours as needed			1,000		
161,714	195,623		Total Salaries				187,704	187,704
SERVICES & SUPPLIES								
ACCOUNTING								
49,303	-	001-130-5423-000000	Professional Services				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Other Miscellaneous Supplies			-		
AUDIT/ACTUARIAL SERVICES								
51,800	63,000	001-135-5438-000000	AUDIT/ACTUARIAL SERVICES				68,000	68,000
			Description	Quantity	Cost Per Item	Total Cost		
			Roselli Clark -Regular Audit/Single Audit	1	\$50,000.00	50,000		
			Roselli Clark -EOYR Audit	1	\$3,000.00	3,000		
			Actuarial Study/Employee and Dependant Audit	1	\$10,000.00	10,000		
			GFOA Budget Document Development	1	\$5,000.00	5,000		
SUPPLIES & MISC								
894	500	001-135-5501-000000	SUPPLIES & MISC				1,000	500
			Description	Quantity	Cost Per Item	Total Cost		
			Other Miscellaneous Supplies	1	\$1,000.00	1,000		
TRAVEL								
797	540	001-135-5602-000000	TRAVEL				540	540
			Description	Quantity	Cost Per Item	Total Cost		
			Mileage & tolls	1000	\$0.54	540		
EDUCATION & DUES								
886	2,785	001-135-5613-000000	EDUCATION & DUES				3,000	2,785
			Description	Quantity	Cost Per Item	Total Cost		
			MMAAA Annual Dues - Full Member	1	\$100.00	100		
			MMAAA Annual Dues - Associate Member	1	\$85.00	85		
			MMAAA Fall Conference	2	\$75.00	150		
			MMAAA Umass Amherst Conference	2	\$300.00	600		
			MMAAA Umass Amherst Lodging	1	\$330.00	330		
			MMAAA Summer Conference	1	\$750.00	750		
			GFOA Annual Dues	1	\$190.00	190		
			MISC Training	1	\$595.00	595		
			DLS Training	4	\$50.00	200		
103,680	66,825		Total Service & Supplies				72,540	71,825

FY18 Actual	FY19 Budget	Account	Account Description	FY20 Dept Request			FY20 Manager
		001-135-5840-000000	CAPITAL OUTLAY IMPROVEMENTS/REPAIRS-TREASURY/COLLECTIONS	-			-
			Description	Quantity	Cost Per Item	Total Cost	
				0	\$0.00	-	
		001-135-5845-000000	EQUIPMENT-TREASURY/COLLECTIONS	-			-
			Description	Quantity	Cost Per Item	Total Cost	
				0	\$0.00	-	
-	-		Total Capital Outlay	-			-
265,394	262,448		Total Finance Department-Accounting	260,244			259,529

FY18 Actual	FY19 Budget	Account	Account Description	FY20 Dept Request	FY20 Manager	
FINANCE DEPARTMENT SALARIES						
75,841	82,414	001-154-5104-000000	MIS: MIS DIRECTOR	52,911	52,911	
			Description	Quantity	Cost Per Item	Total Cost
			Full Time MIS Director (through 12.31.19)			42,911
			Compensated Absence Payout (est)			10,000
47,313	49,367	001-154-5108-000000	MIS ASST. DIRECTOR	51,369	51,369	
			Description	Quantity	Cost Per Item	Total Cost
			Full Time Assistant			51,369
123,154	131,781		Total Salaries	104,280	104,280	
SERVICES & SUPPLIES						
MIS						
36,432	40,000	001-154-5431-000000	EQUIPMENT MAINTENANCE	34,532	34,532	
			Description	Quantity	Cost Per Item	Total Cost
			Canon Financial lease - Town Hall	1	\$12,792.00	12,792
			Canon Financial lease - Police	1	\$2,420.00	2,420
			10 Canon - Usage for Copiers (Black/White & Color)	1	\$18,000.00	18,000
			Iron Mountain-Shredding and Document Destruction	12	\$110.00	1,320
14,334	10,890	001-154-5501-000000	SUPPLIES & MISC	12,000	11,000	
			Description	Quantity	Cost Per Item	Total Cost
			Non HP Toners	1	\$2,000.00	2,000
			Amazon/WB Mason/CDW Government, , etc-Other Miscellaneous Supplies	1	\$10,000.00	10,000
			etc-Other Miscellaneous Supplies			
25,494	45,000	001-154-5502-000000	HARDWARE	45,277	45,000	
			Description	Quantity	Cost Per Item	Total Cost
			Jatheon-Email Archiving Server	1	\$5,600.00	5,600
			Ipads (with WIFI)	2	\$450.00	900
			Ipads (with aircard)	4	\$650.00	2,600
			Dell-Lattitude 15 5000 Series Laptop	2	\$1,500.00	3,000
			Printers	5	\$200.00	1,000
			Dell Optiflex ALL IN ONE - Library - Town Hall - DPW - Fire - COA - Police	23	\$1,200.00	27,600
			Dell-Monitors 27"	23	199	4,577
420,108	345,000	001-154-5503-000000	SOFTWARE	215,643	215,000	
			Description	Quantity	Cost Per Item	Total Cost
			DLT Solutions-Autodec Autocad Civil 3D	2	\$1,900.88	3,802
			Ecore- Lease of ePro Scheduler	1	1,068.00	1,068
			ESRI-ARC PAD Maintenance	1	682.50	683
			My Rec Software - Community Center	1	4,725.00	4,725
			I AM RESPONDING-Fire Software	1	771.75	772
			IMAGETREND/CAD-EMS	1	4,987.50	4,988
			INTEGRATION PARTNER CORP/CJIS-POLIC	1	766.50	767
			INTEGRITY-Internet Service & Support	1	8,164.80	8,165
			JATHEON-Email Archiving Maintenance	1	1,044.75	1,045
			LOGMEIN-Remote Log on to computers	1	629.99	630
			ONSOLVE EMERGENCY COMM-CODE RED	1	8,599.50	8,600
			PEOPLE GIS-Support	1	8,400.00	8,400
			PEOPLE GIS-Building	1	9,450.00	9,450
			PEOPLE GIS-BOH	1	9,450.00	9,450

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
			Solar Winds (Dameware)	1	279.30	279		
			SYMANTEC-Secure Site Pro-website-online payments	1	3,719.10	3,719		
			SYMANTEC-SSL-Web Mail Server	1	3,719.10	3,719		
			TELEGRAM NEWSPAPER/ONLINE SERVICE	1	442.05	442		
			TRITECH-POLICE Maintenance	1	5,920.69	5,921		
			TRITECH-POLICE Software/License/Support	1	18,566.63	18,567		
			UNISYS-EOM Subscription	1	879.10	879		
			VADAR	1	48,801.00	48,801		
			Vision	1	6,972.00	6,972		
			LL Data design - Animal License	1	414.75	415		
			LL Data design - Cemetery Software	1	414.75	415		
			LL Data design - Boards	1	519.75	520		
			LL Data design - License/Insurance	1	4,830.00	4,830		
			CIVC CMS/VIRTUAL TOWN HALL-WEBSIT HOSTING/SUPPORT	1	6,247.50	6,248		
			WorldBand	12	4,150.00	49,800		
			Real Estate Research	1	1,575.00	1,575		
			MISC Software/Vendor	1		-		
4,656	3,000	001-154-5508-000000	SPECIAL FORMS				-	-
			Description	Quantity	Cost Per Item	Total Cost		
						-		
189	1,000	001-154-5602-000000	TRAVEL				500	500
			Description	Quantity	Cost Per Item	Total Cost		
			Travel between Town Buildings, Meeting & Training	1	\$500.00	500		
						-		
370	900	001-154-5613-000000	EDUCATION & DUES				1,100	900
			Description	Quantity	Cost Per Item	Total Cost		
			MIS Association Dues	1	\$100.00	100		
			Training for new software	1	\$1,000.00	1,000		
501,583	445,790		Total Service & Supplies				309,052	306,932
			CAPITAL OUTLAY					
		001-133-5845-000000	IMPROVEMENTS/REPAIRS-TRESURY/COLLECTIONS				-	-
			Description	Quantity	Cost Per Item	Total Cost		
				0	\$0.00	-		
		001-154-5845-000000	MIS-EQUIPMENT				117,516	-
			Description	Quantity	Cost Per Item	Total Cost		
			Dell Optiflex ALL IN ONE - Library - Town Hall - DPW - Fire - COA - Police	84	\$1,200.00	100,800		
			Dell-Monitors 27"	84	\$199.00	16,716		move to capital request
-	-		Total Capital Outlay				117,516	-
624,737	577,571		Total Finance Department				530,848	411,212

FY18 Actual	FY19 Budget	Account	Account Description	FY20 Dept Request	FY20 Manager
LEGAL SERVICES					
SERVICES & SUPPLIES					
110,318	100,000	001-151-5414-000000	LEGAL SERVICES	115,000	100,000
Description					
Quantity					
Cost Per Item					
Total Cost					
Kopelman and Paige Law Firm					
1 \$115,000.00 115,000					
Mirick O'Connell Law Firm (Labor Counsel)					
Epstein Law Firm (Cable Contract)					
110,318	100,000	Total Service & Supplies		115,000	100,000
110,318	100,000	Total Legal Services		115,000	100,000

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
-	-	001-134-5106-000000	PERSONNEL BOARD HR Specialist				75,000	75,000
				Description	Quantity	Cost Per Item	Total Cost	
				1.0 FTE HR Specialist	1	\$75,000.00	75,000	
-	-	001-152-5143-000000	SALARY ADJUSTMENT				10,000	-
				Description	Quantity	Cost Per Item	Total Cost	
				Reclassification Changes	1	\$10,000.00	10,000	
-	235	001-152-5301-000000	P.T. CLERK				235	235
				Description	Quantity	Cost Per Item	Total Cost	
				Part Time Clerical Staff			235	
-	235		Total Salaries				85,235	75,235
1,303	2,000	001-152-5436-000000	SERVICES & SUPPLIES PHYSICALS				3,000	2,000
				Description	Quantity	Cost Per Item	Total Cost	
				Pre Employment Physicals	15	\$200.00	3,000	
-	50	001-152-5501-000000	SUPPLIES AND MISC.				3,550	3,550
				Description	Quantity	Cost Per Item	Total Cost	
				Other Misc Supplies	1	\$50.00	50	
				Advertisement to hire	5	\$700.00	3,500	
-	50	001-152-5602-000000	TRAVEL				300	300
				Description	Quantity	Cost Per Item	Total Cost	
				Travel to Conferences, Meetings, etc	1	\$300.00	300	
-	400	001-152-5613-000000	EDUCATION AND DUES				1,400	1,400
				Description	Quantity	Cost Per Item	Total Cost	
				Staff Development	1	\$1,000.00	1,000	
				MMPA Conferences or other workshop	1	\$400.00	400	
1,303	2,500		Total Service & Supplies				8,250	7,250
		001-152-5845-000000	CAPITAL OUTLAY EQUIPMENT				-	-
				Description	Quantity	Cost Per Item	Total Cost	
				No Capital Requested				
-	-		Total Capital Outlay				-	-
1,303	2,735		Total Personnel Board				93,485	82,485

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
85,116	85,937	001-161-5101-000000	TOWN CLERK TOWN CLERK				87,344	87,344
Description				Quantity	Cost Per Item	Total Cost		
Full Time Town Clerk (37.5 hrs)				1		87,344		
46,209	48,268	001-161-5108-000000	ASST. TOWN CLERK				50,563	50,563
Description				Quantity	Cost Per Item	Total Cost		
1 Full Time Assistant 37.5 hrs@ Level 13 Step 5				1		50,563		
30,457	33,345	001-161-5201-000000	SENIOR CLERK				36,425	36,425
Description				Quantity	Cost Per Item	Total Cost		
Full Time Senior Clerk (35 hrs)				1		36,425		
3,000	3,500	001-162-5100-000000	REGISTRARS				3,500	3,500
Description				Quantity	Cost Per Item	Total Cost		
Stipend-3 Registrars @\$500				3	\$500.00	1,500		
Stipend-1 Registrar(Town Clerk) @ \$2,000				1	\$2,000.00	2,000		
6,792	25,500	001-162-5301-000000	ELECTION CLERKS				21,000	20,000
Description				Quantity	Cost Per Item	Total Cost		
Multi Election Workers/Constables-3 Elections, 2 Town Mtgs, Early voting, Addtl Hours				1	\$21,000.00	21,000		
171,574	196,550		Total Salaries				198,832	197,832
1,125	1,125	001-161-5431-000000	SERVICES & SUPPLIES EQUIPMENT MAINTENANCE				1,125	1,125
Description				Quantity	Cost Per Item	Total Cost		
Scanners annual maintenance				5	\$225.00	1,125		
7,131	8,000	001-161-5501-000000	SUPPLIES & MISC				8,910	8,200
Description				Quantity	Cost Per Item	Total Cost		
Annual Street Listing Books Printing				1	\$800.00	800		
Scanner-Programming Memory Cards AND Printing Ballots for Town Election				1	\$3,000.00	3,000		
Scanner-Programming Memory Cards for Presidential Primary				1	\$1,700.00	1,700		
Programming Automark Voting System for Town Election				1	\$1,000.00	1,000		
Poll Pads Software Application & Warranty				4	\$250.00	1,000		
Various Election Supplies				1	\$750.00	750		
Advertisement Expenses for Election Information (EV)				1	\$150.00	150		
Worcester County Town Clerk Association membership fees				1	\$25.00	25		
MTCA membership fees				3	\$100.00	300		
New England Town Clerk Association membership fees				1	\$25.00	25		
IIMC membership fees				1	\$160.00	160		
516	1,025	001-161-5602-000000	TRAVEL				1,034	1,025
Description				Quantity	Cost Per Item	Total Cost		
Mileage and Lodging for 3 MA Town Clerk Conferences				3	\$175.00	525		
Mileage for 2 Worcester County Town Clerk Conferences				2	\$50.00	100		
Mileage and Lodging for 1 New England Town Clerk Conferences				1	\$300.00	300		
Mileage Reimbursement for Trainings, Meetings, and Election Day Travel to Polls				200	\$0.5450	109		
540	780	001-161-5613-000000	BONDS & EDUCATION				1,185	1,000
Description				Quantity	Cost Per Item	Total Cost		
SURETY BONDS for Town Clerk and Asst Town Clerk				3	\$105.00	315		

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
			Conference Registration Fee MA Town Clerk	6	\$100.00	600		
			Conference Registration Fee Worcester County	2	\$35.00	70		
			Conference Registration Fee New England	1	\$200.00	200		
869	4,000	001-162-5419-000000	OUTSIDE DETAIL FOR ELECTIONS				6,000	4,000
			Description	Quantity	Cost Per Item	Total Cost		
			Police Outside Details for TWO Elections	6	\$1,000.00	6,000		
471	1,800	001-162-5510-000000	ELECTION LUNCHES				1,200	1,200
			Description	Quantity	Cost Per Item	Total Cost		
			Election Lunches/Dinners for Election Workers/Constables	2	\$600.00	1,200		
10,652	16,730		Total Service & Supplies				19,454	16,550
182,226	213,280		Total Town Clerk				218,286	214,382

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
LAND MANAGEMENT SALARIES								
1,500	1,500	001-170-5100-000000	BOARD OF HEALTH/INSPECTIONAL SERVICES: BOARD OF HEALTH				1,500	1,500
			Description	Quantity	Cost Per Item	Total Cost		
			3 Member Board \$500 Annual Stipend paid in December/June	3	\$500.00	1,500		
32,070	35,100	001-170-5102-000000	BLDG COMMISSIONER				101,080	101,080
			Description	Quantity	Cost Per Item	Total Cost		
			Full Time Building Commissioner			69,346		
			Commissioner-19 Hours per Week			31,734		
40,789	41,452	001-170-5104-000000	BOH INSPECTOR				43,402	43,402
			Description	Quantity	Cost Per Item	Total Cost		
			BOH Inspector-20 Hours per Week			43,402		
40,107	41,626	001-170-5108-000000	BOARD OF HEALTH ADMINISTRATIVE ASSISTANT				43,296	43,296
			Description	Quantity	Cost Per Item	Total Cost		
			Full Time BOH Administrative Assistant			43,296		
-	-	001-170-5201-000000	INSPECTIONAL SERVICES - SENIOR CLERK					13,742
			Description	Quantity	Cost Per Item	Total Cost		
			0.38 FTE Clerk-15 Hours per Week					
		001-171-5101-000000	PLANNING: PLANNER				-	40,000
			Description	Quantity	Cost Per Item	Total Cost		
			Currently No Planner			-	.50 FTE or 1/2 Year FTE	
49,361	49,930	001-171-5108-000000	PLANNING ASSISTANT				53,517	53,517
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Planning Assistant-Increased to 40 hrs/week)			53,517		
-	-	001-171-5201-000000	SENIOR CLERK				13,742	
			Description	Quantity	Cost Per Item	Total Cost		
			0.38 FTE Clerk-15 Hours per Week			13742		
13,271	13,338	001-173-5201-000000	ZONING: SENIOR CLERK				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			0.38 FTE Clerk-15 Hours per Week					
177,098	182,946		Total Salaries				256,537	296,537

FY18 Actual	FY19 Budget	Account	Account Description	FY20 Dept Request	FY20 Manager
SERVICES & SUPPLIES					
60	-	001-170-5400-000000	BOARD OF HEALTH/INSPECTIONAL SERVICES: TEST/LAB INSPECTIONS	-	
			Description	Quantity	Cost Per Item Total Cost
8,920	9,300	001-170-5423-000000	PROFESSIONAL SERVICES	14,800	14,800
			Description	Quantity	Cost Per Item Total Cost
			Stephen Garabedian-Food Inspections	1	\$7,000.00 7,000
			Town of Sutton-Nursing Services	1	\$7,800.00 7,800
			*Note - Nursing services have increased - anticipate FY19 invoices of 7800.00		
271	303	001-170-5501-000000	SUPPLIES & MISC	1,417	1,417
			Description	Quantity	Cost Per Item Total Cost
			Emedco, Inc. - donation bin labels	1	74 74
			Creative Services-hauler stickers	1	143 143
			Valley Printing - special Forms	1	140 140
			Frost Manufacturing - stamps	1	60 60
			International Building Code Manuals	1	1,000 1,000
1,901	1,950	001-170-5602-000000	TRAVEL	1,950	1,950
			Description	Quantity	Cost Per Item Total Cost
			Mileage Reimbursement-Local Inspections		
			Mileage Reimbursement, Tolls, Parking, etc-Conferences, Training, and Meetings	1	\$1,950.00 1,950
350	505	001-170-5613-000000	EDUCATION & DUES	670	670
			Description	Quantity	Cost Per Item Total Cost
			Building Inspector Conferences	1	175 175
			International Code Council	1	135 135
			MAHB FY20	1	150 150
			IAPMO - Plumbing Inspector Continuing Ed	2	105 210
1,573	2,500	001-171-5423-000000	PLANNING: PROFESSIONAL SERVICES	10,000	10,000
			Description	Quantity	Cost Per Item Total Cost
			Other Misc. Professional Services	1	\$10,000.00 10,000
-	100	001-171-5442-000000	PLANS & DEEDS	100	100
			Description	Quantity	Cost Per Item Total Cost
			Worcester Registry of Deeds-Plans/Deeds	1	\$100.00 100
3,737	3,900	001-171-5443-000000	CMRPC	4,000	4,000
			Description	Quantity	Cost Per Item Total Cost
			CMRPC Assessment	1	\$4,000.00 4,000
-	291	001-171-5501-000000	SUPPLIES & MISC	291	291
			Description	Quantity	Cost Per Item Total Cost
			Hobbs & Warren-Special Forms	1	\$291.00 291
-	100	001-171-5602-000000	TRAVEL	100	100
			Description	Quantity	Cost Per Item Total Cost
			Mileage Reimbursement	1	\$100.00 100

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
120	300	001-171-5607-000000	ADVERTISING				500	500
			Description	Quantity	Cost Per Item	Total Cost		
			Telegram-Advertising	1	\$500.00	500		
140	250	001-171-5613-000000	EDUCATION & DUES				250	250
			Description	Quantity	Cost Per Item	Total Cost		
			Conferences, Training, and Meetings	1	\$250.00	250		
			Association Dues			-		
-	100	001-173-5602-000000	ZONING: TRAVEL				100	100
			Description	Quantity	Cost Per Item	Total Cost		
			Mileage Reimbursement	1	\$100.00	100		
175	250	001-173-5613-000000	EDUCATION & DUES				250	250
			Description	Quantity	Cost Per Item	Total Cost		
			Conferences, Training, and Meetings	1	\$250.00	250		
			Association Dues					
17,247	19,849	Total Service & Supplies					34,428	34,428
194,345	202,795	Total Land Management					290,965	330,965

FY18 Actual	FY19 Budget	Account	Account Description	FY20 Dept Request	FY20 Manager	
2,072	5,000	001-192-5130-000000	MEMORIAL HALL OVERTIME/ADDT'L HOURS	5,000	5,000	
			Description	Quantity	Cost Per Item	Total Cost
			Multi-Department-Employees OT (Over 40 hours/week)			-
2,072	5,000		Total Salaries	5,000		5,000
-	20,000	001-192-5403-000000	SERVICES & SUPPLIES ELECTRICITY	24,000		24,000
			Description	Quantity	Cost Per Item	Total Cost
			National Grid	12	\$2,000.00	24,000
						-
269	545	001-192-5405-000000	WATER/SEWER	544		544
			Description	Quantity	Cost Per Item	Total Cost
			Aquarion-Water Usage	4	\$136.00	544
5,964	6,400	001-192-5426-000000	FUEL (HEATING & GENERATOR)	6,504		6,500
			Description	Quantity	Cost Per Item	Total Cost
			National Grid-Natural Gas	12	\$300.00	3,600
			Peterson Oil-Generator Diesel	12	\$242.00	2,904
4,882	3,732	001-192-5431-000000	EQUIPMENT MAINTENANCE	5,082		5,082
			Description	Quantity	Cost Per Item	Total Cost
			American Alarm-Alarm Maintenance	4	\$115.89	464
			Neopost-Mail Room Meter Rental	1	\$918.00	918
			Neopost-Mail - Standard and Online Maintenance	1	\$3,500.00	3,500
			Tower Clock Maintenance & time changes 2x per year	2	\$100.00	200
18,740	15,000	001-192-5501-000000	SUPPLIES & MISC	15,000		15,000
			Description	Quantity	Cost Per Item	Total Cost
			Calendars, Desk & Wall - ordered yearly for all depts.	1	\$500.00	500
			Copy Paper 8.5x11 - Case - ordered for all depts.	150	\$33.00	4,950
			Copy Paper 8.5x14 - Case	1	\$69.99	70
			Copy Paper 11x17 - Case	1	\$39.99	40
			Colored Copy Paper - Ream	20	\$6.00	120
			Business Paper 24lbs 500/Box	5	\$29.99	150
			Card Stock-All Colors	10	\$20.00	200
			Envelopes-#10 Standard - 500/Box	10	\$16.99	170
			Envelopes-6x9 Brown - 100/Box	5	\$11.60	58
			Envelopes-9x12 Brown - 100/Box	5	\$9.49	47
			Envelopes-10x13 Brown - 100/Box	5	\$12.49	62
			Envelopes-12x15 Brown - 100/Box	5	\$30.99	155
			3 Ring Binders-0.5"	20	\$2.99	60
			3 Ring Binders-1"	20	\$2.99	60
			3 Ring Binders-1.5"	20	\$2.99	60
			3 Ring Binders-2"	20	\$3.99	80
			3 Ring Binders-3"	25	\$7.79	195
			3 Ring Binders-4"	30	\$13.99	420
			Adding Machine Rolls - 50/Box	2	\$30.00	60
			Labels (Filing, mailing, etc)	10	\$25.00	250
			Sheet Protectors-Regular Weight - 100/Box	10	\$5.89	59
			Sheet Protectors-Heavy Duty Weight - 50/Box	5	\$13.76	69
			Laminating Sheets - 10/Pk	10	\$8.00	80
			Comb. Bind Products	2	\$100.00	200

FY18 Actual	FY19 Budget	Account	Account Description			FY20 Dept Request	FY20 Manager
			Hanging Files-Standard - 25/Box	10	\$5.79	58	
			Hanging Files-Specialty-2" - 25/Box	10	\$30.53	305	
			Hanging Files-Specialty-3" - 25/Box	5	\$33.79	169	
			File Folders Manilla - 100/Box	10	\$6.92	69	
			File Folders Expandable 2" - 25/Box	5	\$23.99	120	
			File Folders Fastener Style - 25/Box	5	\$9.99	50	
			File Folders Colored - 100/Box	10	\$14.99	150	
			Other Miscellaneous Town Clerk Supplies	1	\$500.00	500	
			Other Miscellaneous Non-Specific Supplies, ex. Notebooks, Stenos, pens, scotch tape, scissors, sharpeners, post it notes, staplers, message books, whiteouts, glue sticks, erasers, staples, rubber bands, paper clips, etc.	1	\$5,464.00	5,464	
18,548	35,000	001-192-5504-000000	POSTAGE RELATED			35,000	30,000
			Description	Quantity	Cost Per Item	Total Cost	
			Postage-All Town Related Mailings	1	\$30,000.00	30,000	
			Mail Quick Labels-Postage Machine Meter Tape	1	\$200.00	200	
			U-line-Bulk mail strapping per USPO	1	\$55.00	55	
			Neopost-Ink for Mail Meter	1	\$200.00	200	
			USPO-1st Class Presort Permit	1	\$225.00	225	
			USPS-Census related	5,900	\$0.39	2,301	
			LHS-Census by Mail	5,900	\$0.27	1,593	
48,403	80,677		Total Service & Supplies			86,130	81,126
			CAPITAL OUTLAY				
		001-192-5840-000000	IMPROVEMENTS			-	
			Description	Quantity	Cost Per Item	Total Cost	
						-	
						-	
11,935	-	001-192-5845-000000	EQUIPMENT			-	
			Description	Quantity	Cost Per Item	Total Cost	
						-	
						-	
11,935	-		Total Capital Outlay			-	-
62,410	85,677		Total Memorial Hall			91,130	86,126

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
135,342	123,709	001-210-5101-000000	POLICE CHIEF				124,970	124,970
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Police Chief (Employment Contract with BOS)			124,970		
26,251	95,000	001-210-5102-000000	LIEUTENANT				102,800	102,800
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Lieutenant			102,800		
303,841	252,885	001-210-5111-000000	SERGEANTS				375,652	292,820
			Description	Quantity	Cost Per Item	Total Cost		
			4.0 FTE Sergeants			375,652	3.0 FTE Sergeants + 10% for Officer	
1,027,947	1,085,939	001-210-5112-000000	PATROL OFFICERS				1,157,019	1,157,019
			Description	Quantity	Cost Per Item	Total Cost		
			17.0 FTE Officers (will be 16 FTE, one will move to sergeant)			1,157,019		
198,929	252,754	001-210-5116-000000	DISPATCHERS				267,327	267,327
			Description	Quantity	Cost Per Item	Total Cost		
			5.0 FTE Dispatchers			267,327		
45,762	40,000	001-210-5118-000000	PART-TIME INTERMITTENTS				40,000	40,000
			Description	Quantity	Cost Per Item	Total Cost		
			Part Time Intermittents			40,000		
12,566	22,000	001-210-5119-000000	PART-TIME DISPATCHERS				22,000	22,000
			Description	Quantity	Cost Per Item	Total Cost		
			Part Time Dispatchers			22,000		
5,191	5,736	001-210-5124-000000	STIPENDS				5,736	5,736
			Description	Quantity	Cost Per Item	Total Cost		
			Stipends for 560 CMR 5, Primary CJIS, Alternate CJIS			5,736		
192,641	120,000	001-210-5130-000000	OVERTIME				120,000	110,000
			Description	Quantity	Cost Per Item	Total Cost		
			Overtime for Officers/Sergeants	1		120,000		
926	36,634	001-210-5131-000000	DISPATCHERS' O.T./HOLIDAY				36,634	36,634
			Description	Quantity	Cost Per Item	Total Cost		
			12 Holidays for 5 FT Dispatchers			36,634		
			Overtime for Dispatchers			-		
18,000	24,000	001-210-5140-000000	FITNESS				24,000	20,000
			Description	Quantity	Cost Per Item	Total Cost		
			20 FT Officers Fitness Stipend			24,000		
65,361	68,162	001-210-5141-000000	HOLIDAY				68,162	68,162
			Description	Quantity	Cost Per Item	Total Cost		
			12 Holidays for 20 FT Officers			68,162		
13,269	12,000	001-210-5142-000000	COURT				12,000	12,000
			Description	Quantity	Cost Per Item	Total Cost		
						12,000		

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
-	-	001-210-514?-000000	LONGEVITY				9,600	9,600
			Description Longevity Pay	Quantity	Cost Per Item	Total Cost		
						9,600		
55,308	61,670	001-210-5201-000000	ADMINISTRATIVE ASSISTANT				62,940	62,940
			Description 1 Full Time Administrative Assistant	Quantity	Cost Per Item	Total Cost		
						62,940		
7,969	12,156	001-210-5301-000000	PT CLERICAL				14,868	14,868
			Description PT Clerical Support	Quantity	Cost Per Item	Total Cost		
						14,868		
2,109,303	2,212,645		Total Salaries				2,443,708	2,346,876
-	22,000	001-210-5403-000000	SERVICES & SUPPLIES ELECTRICITY				36,000	36,000
			Description National Grid	Quantity	Cost Per Item	Total Cost		
				12	\$3,000.00	36,000		
2,767	3,000	001-210-5405-000000	WATER/SEWER				3,200	3,000
			Description Aquarion-Water Usage Town of Oxford-Sewer Usage	Quantity	Cost Per Item	Total Cost		
				4	\$600.00	2,400		
				4	\$200.00	800		
9,256	7,100	001-210-5426-000000	FUEL (HEATING & GENERATOR)				8,900	8,900
			Description National Grid-Natural Gas Peterson Oil - for generator	Quantity	Cost Per Item	Total Cost		
				12	\$700.00	8,400		
				1	\$500.00	500		
32,199	12,500	001-210-5429-000000	VEHICLE MAINTENANCE				22,560	2,000
			Description Miscellaneous Vehicle Maintenance	Quantity	Cost Per Item	Total Cost		
				1	22,560	22,560	Move to DPW	
6,183	4,000	001-210-5436-000000	PHYSICALS				2,000	2,000
			Description Commonwealth of MA PAT Chandler Psychological All One Health-Physicals	Quantity	Cost Per Item	Total Cost		
				2	\$150.00	300		
				2	\$400.00	800		
				2	\$450.00	900		
51,721	14,000	001-210-5501-000000	SUPPLIES & MISC				14,400	14,000
			Description Miscellaneous Supplies	Quantity	Cost Per Item	Total Cost		
				12	\$1,200.00	14,400		
35,583	24,000	001-210-5512-000000	UNIFORMS				27,025	27,000

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
			Description	Quantity	Cost Per Item	Total Cost		
			5 FT Dispatcher Uniform Allowance	5	\$525.00	2,625		
			20 FT Officers Uniform Allowance	20	\$900.00	18,000		
			Chief Uniform Allowance	1	\$1,000.00	1,000		
			Lieutenant Uniform Allowance	1	\$1,000.00	1,000		
			PT Dispatchers and Officers Uniform Allowance	1	\$4,400.00	4,400		
754	600	001-210-5514-000000	PRISONERS FOOD				600	600
			Description	Quantity	Cost Per Item	Total Cost		
			Food for Prisoner's	1	\$600.00	600		
5,110	4,962	001-210-5606-000000	DUES				4,890	4,890
			Description	Quantity	Cost Per Item	Total Cost		
			MA Chiefs of Police Association Annual Dues	1	\$934.00	934		
			Central Mass Law Enforcement Dues CEMLEC	1	\$750.00	750		
			International Assoc. Chiefs of Police.NET	1	\$975.00	975		
			NESPIN (New England State Police Info. Network)	1	\$150.00	150		
			ZETX, Inc (Investigative Software)	1	\$1,500.00	1,500		
			Central Mass Chiefs of Police Assoc.	1	\$150.00	150		
			APCO International (Assoc. of Public Safety Comm. Officials)	1	\$331.00	331		
			MCSA - Mass. Communications Supv. Assoc.	1	\$100.00	100		
3,879	4,500	001-210-5613-000000	EDUCATION				11,000	8,000
			Description	Quantity	Cost Per Item	Total Cost		
			Specialized Classes & Continuing Education	1	\$11,000.00	11,000		
20,258	5,000	001-210-5701-000000	TRAINING				8,500	5,000
			Description	Quantity	Cost Per Item	Total Cost		
			Commonwealth of MA - Academy	2	\$3,000.00	6,000		
			Municipal Police Institute - Annual On-Line Resource	1	\$2,500.00	2,500		
167,710	101,662		Total Service & Supplies				139,075	111,390
			CAPITAL OUTLAY					
	-	001-210-5840-000000	IMPROVEMENTS & REPAIRS				-	
			Description	Quantity	Cost Per Item	Total Cost		
						-		
71,885	113,200	001-210-5845-000000	EQUIPMENT/CRUISERS				123,200	100,000
			Description	Quantity	Cost Per Item	Total Cost		
			2 Cruisers w/ Accessories	2	\$55,000.00	110,000		
			Motorola Portable Radio APX 6000Li	4	\$3,300.00	13,200		
71,885	113,200		Total Capital Outlay				123,200	100,000
2,348,898	2,427,507		Total Police				2,705,983	2,558,266

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
140,056	102,415	001-230-5101-000000	EMS/FIRE CHIEF				115,918	115,000
			Description	Quantity	Cost Per Item	Total Cost		
			1 1.0 FTE EMS/FIRE Chief			115,918		
74,692	79,879	001-230-5102-000000	DEPUTY CHIEF				83,128	83,128
			Description	Quantity	Cost Per Item	Total Cost		
			1 1.0 FTE Deputy Chief			83,128		
3,197	3,389	001-230-5104-000000	ALS COORDINATOR STIPEND				3,389	3,389
			Description	Quantity	Cost Per Item	Total Cost		
			1 Stipend for ALS Coordinator	52.14	65.00	3,389		
87,993	78,852	001-230-5108-000000	CAPTAIN/PARAMEDICS				81,931	81,931
			Description	Quantity	Cost Per Item	Total Cost		
			1 1.0 FTE Captain/Paramedics			81,931		
161,197	211,062	001-230-5111-000000	LIEUTENANT/PARAMEDIC				222,603	222,603
			Description	Quantity	Cost Per Item	Total Cost		
			3 3.0 FTE Lieutenant/Paramedic			222,603		
171,385	183,465	001-230-5112-000000	FF/PARAMEDIC				315,186	315,186
			Description	Quantity	Cost Per Item	Total Cost		
			5 5.0 FTE FF/Paramedics			315,186		
53,540	66,506	001-230-5113-000000	EMS/FIRE-BASIC/CAPTAIN				71,498	71,498
			Description	Quantity	Cost Per Item	Total Cost		
			1 1.0 FTE Captain/Advanced			71,498		
118,704	126,638	001-230-5114-000000	FF/ADVANCED				180,291	180,291
			Description	Quantity	Cost Per Item	Total Cost		
			3 3.0 FTE FF/Advanced			180,291		
150,283	226,917	001-230-5115-000000	FF/BASICS				194,213	113,213
			Description	Quantity	Cost Per Item	Total Cost		
			4 4.0 FTE FF/Basics including two positions for SAFER match			194,213		
115,137	50,000	001-230-5120-000000	PART TIME FIRE/EMS				80,000	60,000
			Description	Quantity	Cost Per Item	Total Cost		
			Part Time EMS/Fire - Training, Call Backs, Shift Coverage, Emergencies	1	80,000.00	80,000		
3,297	3,389	001-230-5124-000000	FIRE STIPENDS				3,389	3,389
			Description	Quantity	Cost Per Item	Total Cost		
			1 Stipend for Fire Inspector	52.14	65.00	3,389		
136,065	70,000	001-230-5130-000000	OVERTIME				80,000	75,000
			Description	Quantity	Cost Per Item	Total Cost		
			OT	1	80,000.00	80,000		
8,800	12,000	001-230-5140-000000	FITNESS				12,000	12,000
			Description	Quantity	Cost Per Item	Total Cost		
			15 Fitness Stipends	15	800.00	12,000		

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
-	30,000	001-230-5141-000000	HOLIDAY				40,000	35,000
			Description	Quantity	Cost Per Item	Total Cost		
			Holiday	1	40,000.00	40,000		
52,933	54,998	001-230-5201-000000	ADMINISTRATIVE ASSISTANT				56,187	56,187
			Description	Quantity	Cost Per Item	Total Cost		
			1 1.0 FTE Administrative Assistant			56,187		
-	8,437	001-230-5301-000000	PT CLERICAL				9,438	8,500
			Description	Quantity	Cost Per Item	Total Cost		
			0.25 FTE Clerical Support			9,438		
1,277,279	1,307,947	20	Total Salaries				1,549,171	1,436,315
-	12,000	001-230-5403-000000	SERVICES & SUPPLIES ELECTRICITY				16,500	16,500
			Description	Quantity	Cost Per Item	Total Cost		
			National Grid	1	16,500.00	16,500		
904	874	001-230-5405-000000	WATER/SEWER				2,000	1,000
			Description	Quantity	Cost Per Item	Total Cost		
			Aquarion-Water Service-North Station	4	250.00	1,000		
			Aquarion-Water Service-Headquarters	4	250.00	1,000		
-	-	001-230-5412-000000	Radio Repair				10,000	5,000
			Description	Quantity	Cost Per Item	Total Cost		
			Radio repairs	1	10,000	10,000		
-	5,200	001-230-5423-000000	MEDICAL DIRECTION				5,200	5,200
			Description	Quantity	Cost Per Item	Total Cost		
			Required Fee to Affiliated Hospital for each ALS EMT	1	5,200.00	5,200		
14,564	11,700	001-230-5426-000000	FUEL (HEATING & GENERATOR)				12,500	12,500
			Description	Quantity	Cost Per Item	Total Cost		
			North Station-Oil for Heat	1	2,600	2,600		
			North Station-Propane for Generator	1	2,500	2,500		
			Headquarters Annex-Propane for Heat	1	700	700		
			Headquarters-Natural Gas for Heat	1	6,200	6,200		
			Headquarters-Propane for Generator	1	500	500		
3,595	4,000	001-230-5428-000000	CUSTODIAL SERVICES				7,400	4,000
			Description	Quantity	Cost Per Item	Total Cost		
			Miscellaneous Custodial Services	1	3,000.00	3,000		
			Tank Pump Out	2	2,200.00	4,400		
6,601	6,700	001-230-5430-000000	BIO-MEDICAL MAINTENANCE				9,436	6,700
			Description	Quantity	Cost Per Item	Total Cost		
			Preventative Maintenance for Cardiac Monitors and Defibrillators	1	\$6,700.00	6,700		
			Preventative Maintenance for Lucas Devices	1	\$2,736.00	2,736		
47,831	35,000	001-230-5431-000000	EQUIPMENT MAINTENANCE				50,000	38,000
			Description	Quantity	Cost Per Item	Total Cost		
			Miscellaneous Equipment Maintenance	1	40,000.00	40,000		
			Supply Cost share with DPW	1	10,000.00	10,000	Move to DPW	
-	3,900	001-230-5435-000000	AERIAL & LADDER INSPECTIONS				10,400	5,100

FY18 Actual	FY19 Budget	Account	Account Description		FY20 Dept Request	FY20 Manager
			Description	Quantity	Cost Per Item	Total Cost
			NFPA Required Pump and Aerial Annual Testing	1	\$5,300.00	5,300
			Hose testing	1	\$3,900.00	3,900
			Ground ladder testing	1	\$1,200.00	1,200
6,909	1,750	001-230-5436-000000	PHYSICALS/PHYSICAL ABILITIES TESTS		2,750	2,750
			Description	Quantity	Cost Per Item	Total Cost
			Physicals	2	\$1,000.00	2,000
			Physical Abilities Testing	5	\$150.00	750
34,301	30,000	001-230-5437-000000	AMBULANCE BILLING		36,000	35,000
			Description	Quantity	Cost Per Item	Total Cost
			NEMB-Ambulance Billing Company	1	36,000.00	36,000
4,991	5,000	001-230-5445-000000	CMED RADIO		5,500	5,000
			Description	Quantity	Cost Per Item	Total Cost
			Dues for Radio Communications between Ambulances and Hospitals	1	5,500.00	5,500
5,968	3,850	001-230-5501-000000	SUPPLIES & MISC		4,650	4,000
			Description	Quantity	Cost Per Item	Total Cost
			Petty Cash	1	100	100
			Drinking Water	1	850	850
			Office Supplies	1	650	650
			Copier Lease / Usage	1	2,100	2,100
			Shredding	1	800	800
			EZ Pass	1	150	150
20,276	15,000	001-230-5512-000000	UNIFORMS		20,000	17,500
			Description	Quantity	Cost Per Item	Total Cost
			17 Uniform Allowance	18	\$ 900.00	16,200
			Part Time Uniform Shirts, Badges, T-Shirts for Part Time Staff	1	\$ 1,000.00	1,000
			New Hires	2	1,400	2,800
387	300	001-230-5515-000000	FOOD AT INCIDENTS		300	300
			Description	Quantity	Cost Per Item	Total Cost
			Water, Food and Canteen for Large Incidents	1	300.00	300
458	700	001-230-5516-000000	OXYGEN		700	700
			Description	Quantity	Cost Per Item	Total Cost
			Oxygen	1	700.00	700
37,379	32,500	001-230-5517-000000	MEDICAL SUPPLIES		35,000	35,000
			Description	Quantity	Cost Per Item	Total Cost
			Miscellaneous Medical Supplies	1	35,000.00	35,000
14,400	11,200	001-230-5518-000000	PROTECTIVE CLOTHING		11,200	11,200
			Description	Quantity	Cost Per Item	Total Cost
			Turn Out Gear	4	2,800.00	11,200
7,083	5,900	001-230-5519-000000	SAFETY & SURVIVAL EQUIPMENT		7,500	6,500
			Description	Quantity	Cost Per Item	Total Cost
			SCBA Repairs and Maintenance	1	\$ 750.00	750
			SCBA Flow Testing Maching Calibration	1	\$ 800.00	800
			Multi Gas Meter Calibration and Filter Replacement	1	\$ 1,350.00	1,350
			Firefighting Foam	20	\$ 100.00	2,000
			Misc. FF Tools, Repairs, Speedy Dry, etc	1	\$ 2,600.00	2,600

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
7,198	7,350	001-230-5613-000000	TRAINING, EDUCATION & DUES				11,000	7,500
			Description	Quantity	Cost Per Item	Total Cost		
			Fire Codes	1	\$1,500.00	1,500		
			SCBA Certification	2	\$1,000.00	2,000		
			Misc. Training	1	\$7,500.00	7,500		
-	1,500	001-230-5622-000000	TUITION REIMBURSEMENT				1,500	1,500
			Description	Quantity	Cost Per Item	Total Cost		
			Tuition Reimbursement for EMT Certifications	10	150.00	1,500		
1,400	1,800	001-230-5624-000000	INSPECTIONS				2,400	1,800
			Description	Quantity	Cost Per Item	Total Cost		
			Ambulance Licensing Inspections	4	600.00	2,400		
390	500	001-230-5625-000000	EXPLORER PROGRAM				1,500	1,000
			Description	Quantity	Cost Per Item	Total Cost		
			BSA Dues, Uniforms, Badges	1	1,500.00	1,500		
214,635	196,724		Total Service & Supplies				263,436	223,750
-	-	001-230-5840-000000	CAPITAL OUTLAY IMPROVEMENTS & REPAIRS				-	
			Description	Quantity	Cost Per Item	Total Cost		
				0	-	-		
-	20,000	001-230-5845-000000	SPECIALTY TEAM EQUIPMENT				20,000	20,000
			Description	Quantity	Cost Per Item	Total Cost		
			Regional Team Equipment	1	20,000.00	20,000		
-	20,000		Total Capital Outlay				20,000	20,000
1,491,914	1,524,671		Total EMS-FIRE				1,832,607	1,680,065
	(660,000.00)						(660,000.00)	(695,000.00)
	864,671						1,172,607.20	985,065.00

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
-	-	001-231-5101-000000	EMERGENCY OPERATIONS CENTER (EOC) EMD STIPEND				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Emergency Management Director Stipend			-		
-	-	001-231-5102-000000	SECTION CHIEFS/OFFICERS				-	-
			Description	Quantity	Cost Per Item	Total Cost		
						-		
3	-	001-231-5108-000000	DEPUTY EMD STIPEND				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Part Time Deputy Emergency Management Director			-		
3	-		Total Salaries				-	-
199	250	001-231-5515-000000	SERVICES & SUPPLIES FOOD FOR INCIDENTS				500	500
			Description	Quantity	Cost Per Item	Total Cost		
			Food during EOC Incidents for EOC Staff	1	\$500.00	500		
1,148	250	001-231-5500-000000	EMD-SUPPLIES & MISC				500	500
			Description	Quantity	Cost Per Item	Total Cost		
			Supplies for Use by EOC Staff during Incidents (Paper Goods, Copy Paper, Electronics, etc)	1	\$500.00	500		
-	-	001-231-5613-000000	TRAINING & EDUCATION				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Training for EOC Staff			-		
1,347	500		Total Service & Supplies				1,000	1,000
-	-	001-231-5840-000000	CAPITAL OUTLAY IMPROVEMENTS & REPAIRS				-	-
			Description	Quantity	Cost Per Item	Total Cost		
						-		
1,577	-	001-231-5845-000000	EQUIPMENT				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Laptop Replacement			-		
1,577	-		Total Capital Outlay				-	-
2,927	500		Total EOC				1,000	1,000

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
38,398	38,917	001-292-5112-000000	ANIMAL CONTROL ANIMAL CONTROL OFFICER				41,053	41,053
			Description Full Time ACO	Quantity 1	Cost Per Item	Total Cost 41,053		
4,108	5,400	001-292-5108-000000	ASSISTANT ACO/CALL ACO				6,577	6,577
			Description Part Time Assistant/Call ACO	Quantity 1	Cost Per Item	Total Cost 6,577		
2,205	2,500	001-292-5301-000000	ANIMAL CONTROL CLERICAL SUPPORT				2,500	2,500
			Description Part Time Clerical Support Staff	Quantity 1	Cost Per Item	Total Cost 2,500		
44,711	46,817		Total Salaries				50,130	50,130
-	-	001-292-5403-000000	SERVICES & SUPPLIES ELECTRIC				3,600	3,600
			Description National Grid	Quantity 12	Cost Per Item \$300.00	Total Cost 3,600		
263	260	001-292-5405-000000	WATER/SEWER				260	260
			Description Aquarion-Water	Quantity 4	Cost Per Item \$65.00	Total Cost 260		
3,535	3,000	001-292-5419-000000	VETERINARY SERVICES				5,000	-
			Description Various Veterinary Services	Quantity 1	Cost Per Item \$5,000.00	Total Cost 5,000	Pay from Revolving	
328	1,482	001-292-5423-000000	PROFESSIONAL SERVICES				1,632	1,500
			Description FTB Security Systems	Quantity 4	Cost Per Item \$114.00	Total Cost 456		
			Inserv	2	\$150.00	300		
			Pratt Rubbish	12	\$73.00	876		
1,864	1,050	001-292-5426-000000	FUEL (HEATING & GENERATOR)				1,050	1,050
			Description Osterman Propane-Propane Tanks	Quantity 7	Cost Per Item \$150.00	Total Cost 1,050		
1,307	1,500	001-292-5429-000000	VEHICLE MAINTENANCE				1,500	-
			Description ACO Vehicle Maintenance (Inspection Sticker, Tires, etc)	Quantity 1	Cost Per Item \$1,500.00	Total Cost 1,500	Move to DPW	
829	1,700	001-292-5500-000000	SUPPLIES & MISC				2,900	1,700
			Description UPS Store	Quantity 5	Cost Per Item \$60.00	Total Cost 300		
			Inform Business Systems-Forms/Notices	1	\$100.00	100		
			Other Misc. Supplies	1	\$1,300.00	1,300		
			Washer & Dryer	2	\$600.00	1,200	Pay from Donation Acct	
609	1,000	001-292-5501-000000	LICENSING EXPENSES				1,000	-
			Description Tags	Quantity 1	Cost Per Item \$1,000.00	Total Cost 1,000	Pay from Revolving	
156	200	001-292-5512-000000	UNIFORMS				300	300

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
			Description	Quantity	Cost Per Item	Total Cost		
			Clothing for ACO's	2	\$150.00	300		

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
191	600	001-292-5701-000000	TRAINING				1,350	1,350
			Description	Quantity	Cost Per Item	Total Cost		
			Cape Wildlife Center Training	1	\$100.00	100		
			Central Mass Disaster Animal Rescue Training	1	\$100.00	100		
			Continuing Education	1	\$1,150.00	1,150		
9,082	10,792		Total Service & Supplies				18,592	9,760
-	-	001-292-5845-000000	CAPITAL OUTLAY EQUIPMENT					
			Description	Quantity	Cost Per Item	Total Cost		
-	-		Total Capital Outlay				-	-
53,793	57,609		Total Selectmen				68,722	59,890

(20,500.00)

37,109

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
91,405	97,486	001-421-5101-000000	PUBLIC WORKS ADMINISTRATION: DIRECTOR				103,800	103,800
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Director			103,800		
65,447	78,758	001-421-5102-000000	FACILITIES DIRECTOR				84,280	84,280
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Facilities Director			84,280		
101,867	82,319	001-421-5104-000000	OPERATIONS MANAGER				83,838	83,838
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Operations Manager			83,838		
-	52,000	001-421-5105-000000	CIVIL ENGINEER				57,688	57,688
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Engineer			57,688		
21,586	11,900	001-421-5130-000000	OVERTIME				11,900	11,900
			Description	Quantity	Cost Per Item	Total Cost		
			20 OT Hours Annually for 17 Employees			11,900		
41,445	39,731	001-421-5108-000000	ADMINISTRATIVE ASSISTANT				49,163	49,163
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Administrative Assistant			49,163		
-	-	001-421-51xx-000000	JUNIOR CLERK				35,075	35,075
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Junior Clerk			35,075		
64,549	67,491	001-422-5106-000000	HIGHWAY: WORKING FOREMAN				69,203	69,203
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Working Foreman			69,203		
219,039	230,240	001-422-5125-000000	HEAVY EQUIPMENT				240,014	240,014
			Description	Quantity	Cost Per Item	Total Cost		
			5.0 FTE Heavy Equipment Operators			240,014		
19,737	11,570	001-422-5301-000000	PART TIME				12,225	12,225
			Description	Quantity	Cost Per Item	Total Cost		
			1 Seasonal Laborer 560 Hours Annually			12,225		
109,242	125,000	001-423-5131-000000	SNOW AND ICE: WINTER OVERTIME				140,000	125,000
			Description	Quantity	Cost Per Item	Total Cost		
			200 OT Hours Annually for 20 Employees			140,000		
734	19,834	001-423-5301-000000	PART TIME				20,957	20,000
			Description	Quantity	Cost Per Item	Total Cost		
			3 Seasonal Laborers (Wing) 160 Hours each					
			3 Seasonal Laborers (Drivers) 160 Hours each			20,957		
CEMETERY, PARKS, RECREATION & GROUNDS								

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
1,000	1,500	001-429-5100-000000	CEMETERY COMMISSIONERS				1,500	1,500
			Description	Quantity	Cost Per Item	Total Cost		
			3 Commissioners Annual Stipend @ \$500 each	3	\$500.00	1,500		
60,911	69,514	001-429-5104-000000	CEMETERY/GROUNDS SUPERINTENDENT				65,886	65,886
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Superintendant			65,886		
63,239	65,064	001-429-5106-000000	TREE WARDEN				68,846	68,846
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Tree Warden			68,846		
180,820	194,501	001-429-5126-000000	LIGHT EQUIPMENT				240,738	240,738
			Description	Quantity	Cost Per Item	Total Cost		
			6.0 FTE Light Equipment Operators			240,738		
4,333	8,400	001-429-5130-000000	PARKS & CEMETERY OVERTIME				8,400	8,400
			Description	Quantity	Cost Per Item	Total Cost		
			40 Hours OT Annually for 6 Employees			8,400		
30,876	71,699	001-429-5301-000000	PART TIME				66,441	66,441
			Description	Quantity	Cost Per Item	Total Cost		
			2 Seasonal Laborers Level 7, Step 10	1	\$39,119.36	39,119		
			2 Seasonal Laborers Level 4, Step 5	1	\$27,321.60	27,322		
75,952	76,688	001-427-5104-000000	FLEET MAINTENANCE: FLEET SUPERINTENDENT				78,085	78,085
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Superintendent			78,085		
61,118	62,506	001-427-5108-000000	ASST. MECHANIC				63,820	63,820
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Assistant Mechanic			63,820		
37,738	37,729	001-427-5126-000000	LIGHT EQUIPMENT				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Light Equipment Operator			-		
86,479	69,513	001-419-5102-000000	FACILITIES MAINTENANCE: FACILITIES SUPERINTENDENT				70,097	70,097
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Facilities Maintenance Superintendent			70,097		
177,168	113,395	001-419-5104-000000	TECHNICIANS				175,853	172,353
			Description	Quantity	Cost Per Item	Total Cost		
			3.0 FTE Facility Maintenance Technicians			175,853		
-	-	001-419-5110-000000	CUSTODIANS				466,961	78,956
			Description	Quantity	Cost Per Item	Total Cost		
			5 PT Custodians & Supervisor + (7 FT Custodians moved from School Dept.)			466,961		
4,452	4,800	001-419-5130-000000	OVERTIME				27,200	10,000
			Description	Quantity	Cost Per Item	Total Cost		
			Overtime hours for Facility Technicians (Emergency Repairs, Alarm responses, etc)			27,200		
25,604	25,881	001-419-5201-000000	SENIOR CLERK				32,786	32,786

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
			Description	Quantity	Cost Per Item	Total Cost		
			Part Time Clerical Support (30 Hours / Week)			32,786		

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
57,326	58,814	001-492-5127-000000	CONSERVATION: CONSERVATION/GIS TECHNICIAN				61,397	61,397
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Conservation/GIS Technician			61,397		
1,602,067	1,676,333		Total Salaries				2,336,153	1,911,491
			SERVICES & SUPPLIES ADMINISTRATION: ELECTRICITY				30,000	30,000
-	81,600	001-421-5403-000000	Description	Quantity	Cost Per Item	Total Cost		
			Electric Service for DPW Buildings, Parks, Cemetery, Traffic Signals	1	\$30,000.00	30,000		
1,589	1,600	001-421-5405-000000	WATER/SEWER				1,600	1,600
			Description	Quantity	Cost Per Item	Total Cost		
			Aquarion-Water Usage at 34 Charlton Street and 450 Main Street	1	\$1,600.00	1,600		
12,626	9,700	001-421-5426-000000	FUEL (HEATING & GENERATOR)				12,280	12,280
			Description	Quantity	Cost Per Item	Total Cost		
			Heating Oil - 34 Charlton Street (gal)	3,500	\$3.08	10,780		
			Propane - North Cemetery Office (gal)	500	\$3.00	1,500		
40,450	35,000	001-421-5427-000000	PROFESSIONAL SERVICES/STORMWATER MGMT				70,000	60,000
			Description	Quantity	Cost Per Item	Total Cost		
			Professional Survey Services	1	\$20,000.00	20,000		
			Professional Stormwater Services	1	\$50,000.00	50,000		
1,432	1,500	001-421-5428-000000	CLEANING/CUSTODIAL SERVICE				1,500	1,500
			Description	Quantity	Cost Per Item	Total Cost		
			Cleaning Supplies (Rags, Towels, Soap, Solvents, etc	1	\$1,500.00	1,500		
4,000	7,500	001-421-5462-000000	TRAFFIC/AUX LIGHTS O/M				7,500	7,500
			Description	Quantity	Cost Per Item	Total Cost		
			Bulbs, LED's, Power Units, Loop Detectors, Amplifiers, etc	1	\$7,500.00	7,500		
13,339	6,700	001-421-5501-000000	SUPPLIES & MATERIALS				5,268	5,268
			Description	Quantity	Cost Per Item	Total Cost		
			Office Supplies, Registry Recordings, Legal Notices	1	\$2,500.00	2,500		
			Copy Machine Maintenance	1	\$500.00	500		
			Small Copy Machine Rental	12	\$189.00	2,268		
16,716	17,000	001-421-5512-000000	UNIFORMS/SAFETY PROGRAM				25,370	20,000
			Description	Quantity	Cost Per Item	Total Cost		
			Uniforms:					
			Rental Agreement for 20 Uniformed Employees-Paid Weekly	52	\$235.00	12,220		
			Rain Gear, High Visibility Jackets, Flame Resistant Clothing	1	\$4,000.00	4,000		
			1 Pair of Steel Toe Work Boots per employee (20 Employees)	20	\$150.00	3,000		
			Safety Glasses Allowance per employee (20 Employees)	20	\$100.00	2,000		
			Safety Program:					
			Random Drug Testing-12 Tests	12	\$65.00	780		
			Random Alcohol Testing-12 Tests	12	\$35.00	420		
			Hoisting Engineers Medical Exam (Est 8 Employees)	10	\$60.00	600		
			Hoisting Continuing Education (10 Employees)	10	\$40.00	400		
			CDL License Renewal (10 Employees)	10	\$75.00	750		
			CDL Medical Exam (10 Employees)	10	\$120.00	1,200		

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
2,686	3,000	001-421-5701-000000	TRAINING/DEVELOPMENT/TRAVEL				5,250	3,500
			Description	Quantity	Cost Per Item	Total Cost		
			Training Allowance for 20 Employees	20	\$200.00	4,000		
			Professional Organization Dues (WCHA, MHA, APWA, MTWA, MCA)	1	\$750.00	750		
			Travel	1	\$500.00	500		
1,976	54,500	001-422-5434-000000	HIGHWAY: HIGHWAY EQUIPMENT RENTAL				58,770	54,500
			Description	Quantity	Cost Per Item	Total Cost		
			Excavator, Wheel Loader, Vac-Truck	1	\$10,000.00	10,000		
			Compactors, Saws, Air Tools, Compressors, etc	1	\$2,500.00	2,500		
			Street Sweeper Debt Service (Year 1 of 5-year Lease Purchase)	1	\$46,270.00	46,270		
2,501	7,500	001-422-5501-000000	SUPPLIES & MATERIALS				10,000	7,500
			Description	Quantity	Cost Per Item	Total Cost		
			Plastic Bags, Rags, Rakes, Shovels, Brooms, Lifting Chains, Ropes, Cables, Misc. Hardware, Marking Paint, Saw Blades, Fasteners, etc	1	\$10,000.00	10,000		
-	-	001-422-5521-000000	ROAD RESURFACING PROGRAM				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Resurfacing Program-no available funding in Operating Budget			-		
30,760	27,000	001-422-5522-000000	ROAD MAINTENANCE				120,000	60,000
			Description	Quantity	Cost Per Item	Total Cost		
			Road Striping	1	\$30,000.00	30,000		
			Cold Patch	1	\$25,000.00	25,000		
			Signs (New MUTCD Requirements)	1	\$20,000.00	20,000		
			Guardrail	1	\$40,000.00	40,000		
			Police Details	1	\$5,000.00	5,000		
78,342	69,000	001-423-5424-000000	SNOW AND ICE: CONTRACT SNOWPLOWING/REMOVAL				69,880	69,000
			Description	Quantity	Cost Per Item	Total Cost		
			3/4 Ton (8501 - 10,000gvwr) with 8 Foot Plow (8 Storms @ 8 hours x 4 Trucks)	240	\$66.00	15,840		
			3/4 Ton (8501 - 10,000gvwr) with 9 Foot Plow (8 Storms @ 8 hours x 2 Trucks)	120	\$68.00	8,160		
			1 Ton (10,001 - 16,000gvwr) with 9 Foot Plow (8 Storms @ 8 hours x 5 Trucks)	360	\$70.00	25,200		
			Backhoe Loader with 9 Foot Plow (8 Storms @ 8 hours x 2 Trucks)	120	\$76.00	9,120		
			Wheel Loader with 9 Foot Plow (8 Storms @ 8 hours x 1 Trucks)	60	\$86.00	5,160		
			10-Wheelers for Snow Removal from Town Center	80	\$80.00	6,400		
201,381	205,000	001-423-5536-000000	WINTER MAINTENANCE				218,500	205,000
			Description	Quantity	Cost Per Item	Total Cost		
			Treated Sodium Chloride Road Salt	2500	\$72.00	180,000		
			Plow Blades, Bolts, etc	1	\$15,000.00	15,000		
			Rented Loader for Salt Loading	1	\$7,500.00	7,500		
			Conveyor Rental	1	\$15,000.00	15,000		
			Police Details	1	\$1,000.00	1,000		
-	500	001-429-5405-000000	CEMETERY: WATER				500	500
			Description	Quantity	Cost Per Item	Total Cost		
			Aquarion Water-North Cemetery	1	\$500.00	500		

FY18 Actual	FY19 Budget	Account	Account Description	FY20 Dept Request			FY20 Manager
22,055	1,500	001-429-5434-000000	EQUIPMENT RENTAL / REPLACE	13,500			1,500
			Description	Quantity	Cost Per Item	Total Cost	
			Small Equipment (String Trimmers, Leaf Blowers, Saws)	1	\$1,500.00	1,500	
			Large Equipment (Lawn Mowers)	1	\$12,000.00	12,000	Submit Article
1,531	800	001-429-5454-000000	FLAGS, MARKERS, WREATHS	1,500			1,500
			Description	Quantity	Cost Per Item	Total Cost	
			Flags, Markers, Wreaths	1	\$1,500.00	1,500	
1,307	9,500	001-429-5501-000000	SUPPLIES & MATERIALS	10,000			9,500
			Description	Quantity	Cost Per Item	Total Cost	
			Plastic Bags, Rakes, Shovels, Brooms, Mower Blades, Chainsaw Chains, Bar & Chain				
			Oil, 2 cycle Mix Oil, etc	1	\$7,500.00	7,500	
			Portable Toilet	1	\$2,500.00	2,500	
521	750	001-429-5527-000000	FERTILIZER, SEEDS, & FLOWERS	750			750
			Description	Quantity	Cost Per Item	Total Cost	
			Grave Repair and Beautification	1	\$750.00	750	
1,027	10,500	001-429-5545-000000	ORDINARY MAINTENANCE	13,000			10,500
			Description	Quantity	Cost Per Item	Total Cost	
			Foundations	1	\$2,000.00	2,000	
			Tree Replacement	1	\$3,500.00	3,500	
			Benches & Equipment	1	\$2,000.00	2,000	
			Cemetery Road Maintenance	1	\$5,000.00	5,000	
			Signs	1	\$500.00	500	
5,200	6,000	001-433-5405-000000	PARKS, RECREATION & GROUNDS MAINTENANCE: WATER/SEWER	8,500			6,000
			Description	Quantity	Cost Per Item	Total Cost	
			Aquarion Water Usage:				
			Ruel Field Irrigation	1	\$5,000.00	5,000	
			Greenbriar Irrigation	1	\$1,000.00	1,000	
			Joslin Ball Field Irrigation	1	\$2,000.00	2,000	
			Town Common/Bandstand-Irrigation & Domestic	1	\$500.00	500	
663	3,000	001-433-5423-000000	PROFESSIONAL SERVICES	3,280			3,000
			Description	Quantity	Cost Per Item	Total Cost	
			Professional Services De-Weeding Carbuncle Pond	1	\$3,280.00	3,280	
6,311	5,000	001-433-5501-000000	SUPPLIES & MATERIALS	7,500			5,000
			Description	Quantity	Cost Per Item	Total Cost	
			Rakes, Shovels, Brooms, Mower Blades, Playground Equipment, Benches, Nets, Hoops,				
			Signs, Marking Paint, etc	1	\$5,000.00	5,000	
			Portable Toilets	1	\$2,500.00	2,500	
15,550	15,000	001-433-5527-000000	RECREATION-FERTILIZER, SEEDS, & FLOWERS	25,075			16,000
			Description	Quantity	Cost Per Item	Total Cost	
			Ruel Field (Fertilizer, Crabgrass, Grub)	1	\$9,375.00	9,375	
			Joslin Field (Oxford Youth Soccer)		\$0.00	-	
			Town Hall (Fertilizer, Grub)	1	\$500.00	500	
			Grass Islands-Main Street (Fertilizer, Grub)	1	\$500.00	500	
			High School / Middle School (Fertilizer, Crabgrass, Grub)	1	\$11,200.00	11,200	
			Elementary Schools (Fertilizer, Grub)	1	\$3,500.00	3,500	
39,408	37,000	001-433-5545-000000	ORDINARY MAINTENANCE	82,000			40,000

FY18 Actual	FY19 Budget	Account	Account Description			FY20 Dept Request	FY20 Manager
			Description	Quantity	Cost Per Item	Total Cost	
			General Repair Town (Fencing, Netting, Sod, Infields, Irrigation Repair)	1	\$25,000.00	25,000	
			General Repair Schools (Fencing, Netting, Sod, Infields, Irrigation Repair)	1	\$25,000.00	25,000	
			Benches & Equipment	1	\$5,000.00	5,000	
			Carbuncle Pond Water Testing	1	\$2,000.00	2,000	
			Mulch Town	1	\$10,000.00	10,000	
			Mulch Schools	1	\$15,000.00	15,000	
38,353	35,000	001-433-5449-000000	CONTRACT TREE CARE			104,000	50,000
			Description	Quantity	Cost Per Item	Total Cost	
			Tree Removal and Trimming (Daily Rate)	25	\$2,560.00	64,000	
			Stump Removal (Daily Rate)	20	\$750.00	15,000	
			Townwide Roadside Mowing (Yearly)	1	\$20,000.00	20,000	
			Police Details	1	\$5,000.00	5,000	
1,064	3,000	001-433-5450-000000	TREE REPLACEMENT			1,500	1,500
			Description	Quantity	Cost Per Item	Total Cost	
			Tree Replacement Program	1	\$1,500.00	1,500	
173	800	001-433-5526-000000	DOWNTOWN BEAUTIFICATION			10,800	10,800
			Description	Quantity	Cost Per Item	Total Cost	
			Supplies for Downtown Beautification Committee	1	\$800.00	800	
			Flower pots, soil and flowers for downtown	1	\$10,000.00	10,000	
9,260	9,700	001-433-5537-000000	LANDFILL MAINTENANCE			12,000	9,700
			Description	Quantity	Cost Per Item	Total Cost	
			Professional Monitoring Services	1	\$10,000.00	10,000	
			Mowing (once per year)	1	\$2,000.00	2,000	
108,290	80,000	001-427-5433-000000	FLEET MAINTENANCE: GENERAL FLEET MAINTENANCE			176,000	125,000
			Description	Quantity	Cost Per Item	Total Cost	
			This line-item is for maintenance of DPW, Police, Fire-EMS, COA vehicles			-	
			Industrial Supplies	1	\$15,000.00	15,000	
			Contract Service & Repair Heavy Vehicles	1	\$25,000.00	25,000	
			Contract Service & Repair Light Vehicles	1	\$25,000.00	25,000	
			Parts Heavy Vehicles	1	\$60,000.00	60,000	
			Parts Light Vehicles	1	\$30,000.00	30,000	
			Tires	1	\$9,000.00	9,000	
			Mobile Safety Inspections	1	\$9,500.00	9,500	
			Towing	1	\$1,000.00	1,000	
			Lettering	1	\$1,500.00	1,500	
4,941	4,000	001-427-5465-000000	SWEeper BROOM REFILLS			4,000	4,000
			Description	Quantity	Cost Per Item	Total Cost	
			Brooms (1 Sweeper x 8 changeouts x \$500 per changeout	8	\$500.00	4,000	
5,438	4,000	001-427-5466-000000	FLUIDS/OILS/LUBRICANTS			7,100	5,500
			Description	Quantity	Cost Per Item	Total Cost	
			Antifreeze	1	\$150.00	150	
			Grease	1	\$350.00	350	
			Engine Oil (4 drums @ \$600 per drum)	6	\$600.00	3,600	
			Hydraulic Oil (3 drums @ \$750 per drum)	4	\$750.00	3,000	

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
7,609	4,500	001-427-5506-000000	TOOLS/EQUIPMENT				6,500	6,500
			Description	Quantity	Cost Per Item	Total Cost		
			Hand Tools / Shop Tools	1	\$4,000.00	4,000		
			Hydraulic Lift Maintenance	1	\$1,500.00	1,500		
			Welding Supplies	1	\$1,000.00	1,000		
			FACILITIES MAINTENANCE:					
111,518	135,000	001-419-5400-000000	PURCHASE OF SERVICE				182,170	135,000
			Description	Quantity	Cost Per Item	Total Cost		
			Annual Boiler Water Treatment Program-Schools	1	\$2,300.00	2,300		
			Annual Building Inspection Certificates-Schools	1	\$500.00	500		
			Annual Cleaning of Kitchen Hoods & Vents-Schools	1	\$840.00	840		
			Annual Fire Alarm Testing-Schools	1	\$7,000.00	7,000		
			Annual Fire Extinguisher Inspections & Certification-All Buildings	1	\$4,800.00	4,800		
			Annual Fire Sprinkler Testing-Barton, Chaffee, OHS, Library, OFD, OPD	1	\$7,800.00	7,800		
			Annual Fire and Security Alarm Monitoring-Woodward School	1	\$450.00	450		
			Annual Pressure Vessel Inspections & Certificates	20	\$50.00	1,000		
			Annual Service of Gas Boilers-OHS, OMS, Barton, Chaffee	1	\$10,000.00	10,000		
			Annual Service of Gas Boilers-Library, Town Hall, OCC	1	\$6,300.00	6,300		
			Annual State Inspection of Elevators (6 elevators and 2 chairlifts)	1	\$3,200.00	3,200		
			PM Program for Elevators (Contract)	1	\$13,000.00	13,000		
			PM Program for Generators (Contract)	1	\$7,000.00	7,000		
			PM Program for Pest Control	1	\$3,200.00	3,200		
			PM Program for Town Hall & Library Handicapped Entry Doors	1	\$700.00	700		
			Semi-annual Backflow Preventer Testing	1	\$2,480.00	2,480		
			Semi annual Kitchen Hood Fire Suppression Service	1	\$1,200.00	1,200		
			Semi-annual Town Hall Clock Service & Resetting	1	\$400.00	400		
			Septic System Pumping	1	\$5,750.00	5,750		
			Underground Oil Storage Tank Testing & Certification	1	\$1,750.00	1,750		
			Automatic Temperature Control System Service & Repairs	1	\$20,000.00	20,000		
			Disposal of HAZMAT Items to meet DEP standards	1	\$1,000.00	1,000		
			Electrical Repairs (requiring permits)	1	\$12,000.00	12,000		
			Elevator Repairs	1	\$8,000.00	8,000		
			Fire Sprinkler Repairs	1	\$5,000.00	5,000		
			Generator Repairs	1	\$10,000.00	10,000		
			Plumbing Repairs (requiring permits)	1	\$6,500.00	6,500		
			Other Vendor Provided Services	1	\$40,000.00	40,000		
262	360	001-419-5405-000000	WATER/SEWER				360	360
			Description	Quantity	Cost Per Item	Total Cost		
			Aquarion-Water (Septic included in Purchase of Service)	1	\$360.00	360		
-	-	001-419-5407-000000	RUBBISH REMOVAL				15,000	15,000
			Description	Quantity	Cost Per Item	Total Cost		
			Rubbish Collection for All Non-School Buildings	1	15,000	15,000		
3,176	8,500	001-419-5423-000000	PROFESSIONAL SERVICES				25,000	25,000
			Description	Quantity	Cost Per Item	Total Cost		
			Consultants, Testing, Engineering, etc.	1	\$25,000.00	25,000		
1,474	2,860	001-419-5426-000000	FUEL (HEATING & GENERATOR)				3,000	3,000
			Description	Quantity	Cost Per Item	Total Cost		
			Fuel for Heating and Generator (2,000 therms)	1	\$3,000.00	3,000		

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
2,252	5,000	001-419-5431-000000	EQUIPMENT MAINTENANCE				5,000	5,000
			Description	Quantity	Cost Per Item	Total Cost		
			Maintenance & Repairs of Vehicles, Office Equipment & Shop Equipment	1	\$5,000.00	5,000		
70,335	66,180	001-419-5500-000000	SUPPLIES & MISCELLANEOUS				67,180	67,180
			Description	Quantity	Cost Per Item	Total Cost		
			Air Filters	1	\$7,500.00	7,500		
			Batteries	1	\$4,650.00	4,650		
			Drive Belts	1	\$3,500.00	3,500		
			Grease, Oil & Lubricants	1	\$750.00	750		
			Hardware & Fasteners	1	\$1,600.00	1,600		
			Light Bulbs & Ballasts	1	\$13,580.00	13,580		
			Refrigerant	1	\$600.00	600		
			Repair Parts	1	\$35,000.00	35,000		
115,738	110,000	001-419-5428-000000	CUSTODIAL SUPPLIES & SERVICES				178,000	28,000
			Description	Quantity	Cost Per Item	Total Cost		
			Cleaning Supplies Town Buildings	1	\$25,000.00	25,000		
			Cleaning Supplies School Buildings	1	\$150,000.00	150,000		
			Ice Melt (Tpwn Buildings & School Buildings)	1	\$3,000.00	3,000		
1,098	-	001-419-5512-000000	UNIFORMS/PROTECTIVE CLOTHING				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			5 Uniformed Employees	0	\$0.00	-		
719	-	001-419-5700-000000	OTHER EXPENSES				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Other Misc. Expenses (Freight, Handling Charges, etc.)	0	\$0.00	-		
2,000	4,000	001-492-5423-000000	CONSERVATION: DE-WEEDING PROGRAM				4,000	4,000
			Description	Quantity	Cost Per Item	Total Cost		
			McKinstry Weed & Algae Control	2	\$2,000.00	4,000		
75	400	001-492-5501-000000	SUPPLIES & MATERIALS				640	400
			Description	Quantity	Cost Per Item	Total Cost		
			Testing Kits, Bug Spray, Flagging Material, Paint, Dye, etc	1	\$400.00	400		
			Broadband Service for Osprey Camera (Covered by Grant)	1	\$120.00	120		
			Earth Cam Hosting for Osprey Camera (Covered by Grant)	1	\$120.00	120		
70	100	001-492-5602-000000	TRAVEL				100	100
			Description	Quantity	Cost Per Item	Total Cost		
			Mileage Reimbursement for Personal Vehicle Usage	1	\$100.00	100		

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
1,024	1,400	001-492-5613-000000	EDUCATION & DUES				1,400	1,400
			Description	Quantity	Cost Per Item	Total Cost		
			Training, MACC Conference, MACC Membership	1	\$1,400.00	1,400		
986,239	1,090,950		Total Service & Supplies				1,605,273	1,129,338
-	-	001-421-5840-000000	CAPITAL OUTLAY DPW IMPROVEMENTS & REPAIRS				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Building Improvements Various Buildings each under \$20K			-		
4,557	-	001-421-5845-000000	DPW EQUIPMENT				25,000	-
			Description	Quantity	Cost Per Item	Total Cost		
			Shop Tools & Equipment	1	\$25,000.00	25,000		
4,557	-		Total Capital Outlay				25,000	-
2,592,863	2,767,283		Total Public Works				3,966,426	3,040,829

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
120,591	97,072	001-499-5404-000000	SERVICES & SUPPLIES					
			TELECOMMUNICATIONS (INCLUDING RADIO MAINTENANCE)				100,000	100,000
			Description	Quantity	Cost Per Item	Total Cost		
			Verizon - monthly service - toll calls -misc service ????????????	12		-		
			Verizon Wireless - monthly service fee - air cards - mobile phones - ipads	12	\$3,400.00	40,800		
			Verizon Business ????????????	12		-		
			Charter-cable boxes Police-Library-Fire-DPW-COA	12	\$130.00	1,560		
			LB Communications Contract	1		-		
			LB Communications-New Radios (Vehicles and Mobile)			-		
			LB Communications-Parts for Radio Repairs			-		
			LB Communications-Radio Repairs			-		
			D&R Communication-Police Radio Repairs			-		
			Valley Communication-Police Phone Repairs			-		
			Worad Communication			-		
			TO LEVEL FUND			57,640		
120,591	97,072		Total Service & Supplies				100,000	100,000
			CAPITAL OUTLAY					
39,990	-	001-499-5845-000000	EQUIPMENT				-	
			Description	Quantity	Cost Per Item	Total Cost		
			New Telephone System -Town Building - under capital request			-		
			Radio Replacement/Upgrade Program			-		
39,990	-		Total Capital Outlay				-	
160,581	97,072		Total Municipal Utilities-TELECOMMUNICATIONS				100,000	100,000

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
141,599	127,970	001-499-5513-000000	SERVICES & SUPPLIES MUNICIPAL FUEL				187,490	150,000
			Description	Quantity	Cost Per Item	Total Cost		
			Gasoline	51,600	\$2.35	121,260		
			Diesel	26,900	\$2.70	72,630		
			Less Fuel Charged to Other Departments (School Dept. & Housing Authority)			(6,400)		
141,599	127,970		Total Service & Supplies				187,490	150,000
-		001-499-5845-000000	CAPITAL OUTLAY EQUIPMENT				5,000	-
			Description	Quantity	Cost Per Item	Total Cost		
			Equipment Maintenance	1	\$5,000.00	5,000		
-	-		Total Capital Outlay				5,000	-
141,599	127,970		Total Municipal Utilities-MUNICIPAL FUEL				192,490	150,000

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
139,800	150,000	001-499-5528-000000	SERVICES & SUPPLIES HYDRANTS				167,819	165,000
			Description	Quantity	Cost Per Item	Total Cost		
			Aquarion-Hydrants	4	\$41,954.75	167,819		
139,800	150,000		Total Service & Supplies				167,819	165,000
139,800	150,000		Total Municipal Utilities-HYDRANTS				167,819	165,000

included 20% increase due to rate increase expected in 2019

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
35,304	36,400	001-541-5101-000000	COUNCIL ON AGING DIRECTOR				40,854	40,554
			Description	Quantity	Cost Per Item	Total Cost		
			0.5 FTE COA Director (increased from 18.75 hrs to 20 hrs/wk)			40,554		
			Longevity			300		
-	-	001-541-5102-000000	ASSISTANT DIRECTOR				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			0.5 FTE COA Director			-		
2,948	-	001-541-5301-000000	CLERICAL SUPPORT				13,632	13,632
			Description	Quantity	Cost Per Item	Total Cost		
			.3 FTE CLERICAL SUPPORT			13,632		
7,654	41,853	001-541-5309-000000	VAN DRIVERS				40,425	40,425
			Description	Quantity	Cost Per Item	Total Cost		
			1.25 FTE Van Drivers (2)			40,425		
			WRTA Van Driver					
13,084	14,970	001-541-5307-000000	OU REACH WORKER				16,045	16,045
			Description	Quantity	Cost Per Item	Total Cost		
			0.4 FTE Outreach Worker			16,045		
58,990	93,223		Total Salaries				110,956	110,656
-	8,000	001-541-5403-000000	SERVICES & SUPPLIES ELECTRICITY				8,280	8,280
			Description	Quantity	Cost Per Item	Total Cost		
			National Grid	12	\$690.00	8,280		
306	400	001-541-5405-000000	WATER/SEWER				350	350
			Description	Quantity	Cost Per Item	Total Cost		
			Aquarion Water	4	\$87.50	350		
3,173	2,500	001-541-5426-000000	FUEL (HEATING & GENERATOR)				3,500	3,200
			Description	Quantity	Cost Per Item	Total Cost		
			Heating	1	\$3,500.00	3,500		
1,445	1,000	001-541-5429-000000	VAN MAINTENANCE				2,150	1,500
			Description	Quantity	Cost Per Item	Total Cost		
			Misc Repairs to Van	1	2,150	2,150		
-	-	001-541-5447-000000	PROGRAMS & WORKSHOPS				500	500
			Description	Quantity	Cost Per Item	Total Cost		
			Professional Development	1	\$500.00	500		
2,186	3,900	001-541-5501-000000	SUPPLIES & MISC				5,100	5,100
			Description	Quantity	Cost Per Item	Total Cost		
			Telegram	1	\$300.00	300		
			Motion Picture Licensing Corp	1	\$250.00	250		
			Subsidized meals (25) each week for a year	1	\$4,550.00	4,550		
-	250	001-541-5602-000000	TRAVEL				100	100
			Description	Quantity	Cost Per Item	Total Cost		

FY18 Actual	FY19 Budget	Account	Account Description			FY20 Dept Request	FY20 Manager
			Mileage Reimbursement, Parking , and Tolls	1	\$100.00	100	
			Parking and Tolls			-	

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
-	-	001-541-5613-000000	EDUCATION				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Misc Education/Dues	1		-		
7,110	16,050		Total Service & Supplies				19,980	19,030
			CAPITAL OUTLAY					
	-	001-541-5840-000000	IMPROVEMENTS & REPAIRS				-	
			Description	Quantity	Cost Per Item	Total Cost		
-	-	001-541-5845-000000	EQUIPMENT				-	
			Description	Quantity	Cost Per Item	Total Cost		
-	-		Total Capital Outlay				-	
66,100	109,273		Total Council on Aging				130,936	129,686
	(20,000.00)						(15,000.00)	(15,000.00)
	89,273.00						115,936.00	114,686.00

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
8,646	11,930	001-543-5102-000000	VETERANS' SERVICES AGENT				24,349	24,349
Description				Quantity	Cost Per Item	Total Cost		
0.50 FTE Veterans' Agent						24,349		
8,646	11,930		Total Salaries				24,349	24,349
139,634	200,000	001-543-5425-000000	SERVICES & SUPPLIES BENEFITS				169,750	169,750
Description				Quantity	Cost Per Item	Total Cost		
Approximately 13 Clients per Month				13	\$12,750.00	165,750		
Approximately 2 Funerals per Year				2	\$2,000.00	4,000		
-	100	001-543-5501-000000	SUPPLIES & MISC				100	100
Description				Quantity	Cost Per Item	Total Cost		
Miscellaneous Supplies				1	\$100.00	100		
265	150	001-543-5613-000000	EDUCATION & DUES				550	300
Description				Quantity	Cost Per Item	Total Cost		
Mass Veterans Association Annual Dues				2	100	200		
Worcester County Veterans Annual Dues				1	50	50		
Training in Fall - travel - meals				1	300	300		
						-		
139,899	200,250		Total Service & Supplies				170,400	170,150
148,545	212,180		Total Veterans' Services				194,749	194,499

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
68,787	70,369	001-610-5101-000000	LIBRARY LIBRARIAN				75,000	75,000
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Director			75,000		
25,799	40,367	001-610-5102-000000	ASSISTANT DIRECTOR				42,354	42,354
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Assistant Director			42,354		
72,489	80,265	001-610-5104-000000	LIBRARIAN				83,791	83,791
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Adult Librarian			36,845		
			1.0 FTE Children's Librarian			46,946		
75,098	73,361	001-610-5201-000000	CIRCULATION CLERKS				75,895	75,895
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE Adult Circulation Clerk			38,875		
			1.0 FTE Children's Circulation Clerk			37,020		
24,383	31,108	001-610-5301-000000	P.T. CIRCULATION CLERKS/PT CHILD ASST.				26,860	26,860
			Description	Quantity	Cost Per Item	Total Cost		
			1.0 FTE PT CIRCULATION CLERKS (2)			26,860		
			0.0 FTE PT CHILD ASST.			-		
27,689	37,541	001-610-5307-000000	PART-TIME PAGES				39,105	39,105
			Description	Quantity	Cost Per Item	Total Cost		
			1.5 FTE Pages (4)			40,670		
294,245	333,011		Total Salaries				343,004	343,005
-	20,000	001-610-5403-000000	SERVICES & SUPPLIES ELECTRICITY				25,000	25,000
			Description	Quantity	Cost Per Item	Total Cost		
			National Grid	12	\$2,083.33	25,000		
710	600	001-610-5404-000000	TELECOMMUNICATIONS/ALARM				600	600
			Description	Quantity	Cost Per Item	Total Cost		
			American Alarm Co	4	\$150.00	600		
1,850	1,800	001-610-5405-000000	WATER/SEWER				1,800	1,800
			Description	Quantity	Cost Per Item	Total Cost		
			Aquarion Water	4	\$450.00	1,800		
3,683	2,000	001-610-5422-000000	PROGRAMMING SUPPLIES				2,000	2,000
			Description	Quantity	Cost Per Item	Total Cost		
			Programming Supplies	12	\$166.66	2,000		
8,067	10,100	001-610-5426-000000	FUEL (HEATING & GENERATOR)				10,000	9,000
			Description	Quantity	Cost Per Item	Total Cost		
			National Grid-Natural Gas Heat	12	\$800.00	9,600		
			Peterson Oil-Generator Fuel	1	\$400	400		

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
1,055	500	001-610-5431-000000	EQUIPMENT MAINTENANCE				900	900
Description				Quantity	Cost Per Item	Total Cost		
DEMCO				12	\$75.00	900		
6,795	4,800	001-610-5447-000000	LIBRARY CULTURAL PROGRAMMING				4,800	4,800
Description				Quantity	Cost Per Item	Total Cost		
Specialty Cultural Programs				12	\$400.00	4,800		
1,041	500	001-610-5449-000000	LANDSCAPING				1,000	1,000
Description				Quantity	Cost Per Item	Total Cost		
Fertilizing, Mulch, etc				4	\$250.00	1,000		
-	500	001-610-5452-000000	MUSEUM				500	500
Description				Quantity	Cost Per Item	Total Cost		
Northeast Document Conservation				1	\$500.00	500		
9,923	3,000	001-610-5501-000000	SUPPLIES & MISC.				3,000	3,000
Description				Quantity	Cost Per Item	Total Cost		
Misc Library Supplies				12	\$250.00	3,000		
5,249	4,000	001-610-5529-000000	PERIODICALS				4,000	4,000
Description				Quantity	Cost Per Item	Total Cost		
Subscriptions, Webster Times on Microfilm				12	\$333.33	4,000		
13,457	14,000	001-610-5530-000000	AV & RECORDS				14,000	14,000
Description				Quantity	Cost Per Item	Total Cost		
Audiobooks on CD, Movies on DVD, Games, etc				12	\$1,166.66	14,000		
61,970	57,000	001-610-5531-000000	BOOKS				57,000	57,000
Description				Quantity	Cost Per Item	Total Cost		
Purchase of Books				12	\$4,750.00	57,000		
8,163	4,800	001-610-5533-000000	REFERENCE MATERIALS				4,800	4,800
Description				Quantity	Cost Per Item	Total Cost		
Newsquest, Proquest, etc-(Online Refence)				12	\$400.00	4,800		
428	500	001-610-5602-000000	TRAVEL				500	500
Description				Quantity	Cost Per Item	Total Cost		
Mileage Reimbursement				850	\$0.55	468		
Parking, Tolls, etc				1	\$32.00	32		
741	750	001-610-5613-000000	EDUCATION & DUES				750	750
Description				Quantity	Cost Per Item	Total Cost		
Mass Library Association-Annual Dues				1	\$126.00	126		
Mass Library Association-Training, Conferences, Meetings, etc				12	\$52.00	624		
-	-	01-610-5xxx-000000	SERVICES/SOFTWARE				23,375	23,375
Description				Quantity	Cost Per Item	Total Cost		
CW MARS Network (Previously in MIS budget)				1	\$23,375.00	23,375		
123,132	124,850	Total Service & Supplies					154,024	153,025

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
-	-	001-610-5840-000000	CAPITAL OUTLAY IMPROVEMENTS & REPAIRS				-	
			Description	Quantity	Cost Per Item	Total Cost		
-	-	001-610-5845-000000	EQUIPMENT				-	
			Description	Quantity	Cost Per Item	Total Cost		
-	-		Total Capital Outlay				-	
417,377	457,861		Total Library				497,029	496,030

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
COMMUNITY CENTER ENTERPRISE								
35,318	36,400	691-640-5101-000000	SALARIES:					
			DIRECTOR OF COMMUNITY PROGRAMS				40,854	40,554
			Description	Quantity	Cost Per Item	Total Cost		
			Part Time Director (increased from 18.75 hrs to 20 hrs/wk)			40,554		
			Longevity			300		
-	-	691-640-5102-000000	ASSISTANT DIRECTOR OF COMMUNITY PROGRAMS				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Part Time			-		
42,794	46,475	691-640-5102-000000	PROGRAM MANAGER				51,078	50,478
			Description	Quantity	Cost Per Item	Total Cost		
			Part Time Program Managers			50,478		
			Longevity			600		
64,800	9,608	691-640-5201-000000	PART-TIME SENIOR STAFF				8,666	8,666
			Description	Quantity	Cost Per Item	Total Cost		
			Part Time Senior Staff			8,666		
7,365	69,956	691-640-5301-000000	PART-TIME EVENING AND SEASONAL STAFF				78,905	70,000
			Description	Quantity	Cost Per Item	Total Cost		
			Evening and seasonal staff			78,905		
2,573	22,892	691-640-5310-000000	LIFEGUARDS				25,080	23,000
			Description	Quantity	Cost Per Item	Total Cost		
			Seasonal Lifeguards			25,080		
152,850	185,331		Total Salaries				204,583	192,698
SERVICES & SUPPLIES								
22,697	46,000	691-640-5403-000000	ELECTRIC				56,000	56,000
			Description	Quantity	Cost Per Item	Total Cost		
			Electric costs and Solar Credits	12	\$4,166.65	50,000		
			Carbuncle Building	12	500	6,000		
	1,200	691-640-5404-000000	ALARM SERVICE				1,200	1,200
			Description	Quantity	Cost Per Item	Total Cost		
			American Alarm Services	1	\$1,200.00	1,200		
13,968	16,500	691-640-5405-000000	WATER/SEWER				16,500	15,000
			Description	Quantity	Cost Per Item	Total Cost		
			Aquarion-Water Usage	4	\$4,125.00	16,500		
49,643	48,000	691-640-5426-000000	FUEL (HEATING & GENERATOR)				51,000	50,000
			Description	Quantity	Cost Per Item	Total Cost		
			National Grid-Natural Gas	12	\$3,750.00	45,000		
			Carbuncle Building	12	500	6,000		
38,679	33,600	691-640-5447-000000	PROGRAMS				31,300	31,300
			Description	Quantity	Cost Per Item	Total Cost		
			Program Service Vendors	1	\$30,000.00	30,000		
			Transportation costs	1	\$1,300.00	1,300		

FY18 Actual	FY19 Budget	Account	Account Description	FY20 Dept Request	FY20 Manager

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
16,440	16,738	691-640-5501-000000	SUPPLIES & MISC				12,838	12,838
			Description	Quantity	Cost Per Item	Total Cost		
			Canon Financial Services Inc	1	4,122	4,122		
			Step Co LLC DBA Body Training	1	2,616	2,616		
			Miscellaneous Supplies	1	3,000	3,000		
			Lifeguard Incentives	1	500	500		
			Gym rental	1	2,600	2,600		
141,427	162,038		Total Service & Supplies				168,838	166,338
103,830	-	691-640-5840-000000	CAPITAL OUTLAY IMPROVEMENTS & REPAIRS				-	
			Description	Quantity	Cost Per Item	Total Cost		
		- 691-640-5845-000000	EQUIPMENT				-	
			Description	Quantity	Cost Per Item	Total Cost		
103,830	-		Total Capital Outlay				-	
398,107	347,369		Total Community Center Enterprise				373,421	359,036

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
48	443	001-691-5301-000000	HISTORICAL COMMISSION CLERK				478	450
			Description	Quantity	Cost Per Item	Total Cost		
			PT Clerical Support			478		
48	443		Total Salaries				478	450
50	100	001-691-5501-000000	SERVICES & SUPPLIES SUPPLIES & MISC				100	100
			Description	Quantity	Cost Per Item	Total Cost		
			Miscellaneous Supplies	4	\$25.00	100		
99	140	001-691-5613-000000	EDUCATION & DUES				150	140
			Description	Quantity	Cost Per Item	Total Cost		
			The Last Green Valley	2	\$75.00	150		
			Conferences, Training, and Meetings			-		
149	240		Total Service & Supplies				250	240
197	683		Total Historical Commission				728	690

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
			CELEBRATIONS SERVICES & SUPPLIES					
1,424	1,600	001-692-5453-000000	VETERANS DAY				1,500	1,500
			Description	Quantity	Cost Per Item	Total Cost		
			American Legion-Veterans' Day Celebration	1	\$1,500.00	1,500		
579	1,536	001-692-5454-000000	FLAGS (STREET)				1,500	1,500
			Description	Quantity	Cost Per Item	Total Cost		
			Action Flag, Jerry's Flag-Flags, Poles, Fixtures, etc.	1	\$1,500.00	1,500		
1,380	3,000	001-692-5455-000000	CHRISTMAS/BANDSTAND				1,500	1,500
			Description	Quantity	Cost Per Item	Total Cost		
			Arsenault & Sons-Xmas Lights at Bandstand	1	\$750.00	750		
			Xmas Holiday Parade	1	\$750.00	750		
2,878	2,275	001-692-5456-000000	MEMORIAL DAY				3,000	2,900
			Description	Quantity	Cost Per Item	Total Cost		
			American Legion-Memorial Day Celebration	1	\$1,000.00	1,000		
			Auburn Florist	1	\$1,000.00	1,000		
			Action Flag, Jerry's Flag-Flags, Poles, Fixtures, etc.	1	\$1,000.00	1,000		
-	-	001-692-5xxx-000000	TENTATIVE NEW CELEBRATION				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Miscellaneous Support TBD by Committee	1		-		
6,261	8,411		Total Service & Supplies				7,500	7,400
6,261	8,411		Total Celebrations				7,500	7,400

FY18 Actual	FY19 Budget	Account	Account Description	FY20 Dept Request	FY20 Manager
DEBT SERVICES					
DEBT FINANCING					
851,700	840,000	001-710-5910-000000	MATURING DEBT	865,000	865,000
			Description	Quantity	Cost Per Item Total Cost
			01 Natural Gas Conversion	1	\$20,000.00 20,000
			01 Clock Tower	1	\$10,000.00 10,000
			02 Fire Truck Rehab	1	\$25,000.00 25,000
			02 Police Station	1	\$225,000.00 225,000
			03 School-Middle	1	\$130,000.00 130,000
			03 School-Middle HVAC	1	\$55,000.00 55,000
			03 School-Chaffee	1	\$350,000.00 350,000
			06 Community Center Elevator/3rd Floor Renovation	1	\$50,000.00 50,000
-	136,700	001-751-5920-000000	SHORT TERM DEBT	166,300	166,300
			Description	Quantity	Cost Per Item Total Cost
			Splash Pad - Payment 3 of 10 (Paid by Smolenski Millette)	1	\$30,000.00 30,000
			Clock Tower - Payment 3 of 10	1	\$32,700.00 32,700
			Library - Payment 3 of 10	1	\$14,000.00 14,000
			OHS Roof & Bleachers - Payment 2 of 10	1	\$60,000.00 60,000
			Bathhouse - Payment 1 of 10	1	\$30,000.00 30,000
			Streetlights - Payment 1 of 10	1	\$29,600.00 29,600
			Saccarappa Bridge - No paydown F20, just interest		-
328,261	298,237	001-751-5915-000000	LONG TERM INTEREST	266,968	266,968
			Description	Quantity	Cost Per Item Total Cost
			01 Natural Gas Conversion	1	\$8,793.76 8,794
			01 Clock Tower	1	\$5,162.50 5,163
			02 Fire Truck Rehab	1	\$5,250.00 5,250
			02 Police Station	1	\$102,235.00 102,235
			03 School-Middle	1	\$44,460.00 44,460
			03 School-Middle HVAC	1	\$31,706.26 31,706
			03 School-Chaffee	1	\$52,260.00 52,260
			06 Community Center Elevator/3rd Floor Renovation	1	\$17,100.00 17,100
4,293	25,000	001-752-5925-000000	SHORT TERM INTEREST	65,000	65,000
			Description	Quantity	Cost Per Item Total Cost
			01 Short Term Interest on BAN's, TAN's, RAN's, Appellate, etc		65,000
1,184,254	1,299,937		Total Debt Service	1,363,268	1,363,268

FY18 Actual	FY19 Budget	Account	Account Description	FY20 Dept Request	FY20 Manager
126,286	45,000	001-913-5170-000000	EMPLOYEE BENEFITS RETIREMENT & INSURANCE UNEMPLOYMENT INSURANCE Average \$15,250/month	185,000	120,000
1,705,012	1,908,579	001-911-5174-000000	RETIREMENT	2,019,052	2,019,052
4,022,243	4,144,081	001-914-5173-0000xx	GROUP HEALTH INSURANCE (Complete Health Ins tab)	4,326,142	4,326,142
1,486	2,000	001-915-5173-000000	GROUP LIFE INSURANCE	2,000	2,000
291,656	321,000	001-916-5175-000000	GROUP FICA	325,000	325,000
473,435	470,000	001-945-5623-000000	GENERAL INSURANCE	500,000	475,000
6,620,118	6,890,660		Total Retirement & Insurance	7,357,194	7,267,194

FY18 Actual	FY19 Budget	Account	Account Description	FY20 Dept Request	FY20 Manager
4,810	5,105	690-449-5101-000000	SEWER ENTERPRISE SALARIES: DIRECTOR	-	-
			Description	Quantity	Cost Per Item
			2 hours per week		Total Cost
					5,165
7,158	4,146	690-449-5102-000000	FOREMAN/MAINTAINER	9,539	9,539
			Description	Quantity	Cost Per Item
			6 hours per week		Total Cost
					9,539
8,057	9,373	690-449-5108-000000	ASST. DIRECTOR / ENGINEER	-	-
			Description	Quantity	Cost Per Item
			2 hours per week		Total Cost
					4,214
-	610	690-449-5109-000000	HIGHWAY DIVISION SUPPORT STAFF	-	-
			Description	Quantity	Cost Per Item
			15 hours per year		Total Cost
					619
-	2,271	690-449-5201-000000	ADMINISTRATIVE ASSISTANT	-	-
			Description	Quantity	Cost Per Item
			2 hours per week		Total Cost
					2,428
4,076	3,484	690-449-5106-000000	FINANCE DEPARTMENT SUPPORT STAFF	-	-
			Description	Quantity	Cost Per Item
			80 hours per year		Total Cost
					3,963
24,101	24,989		Total Salaries	9,539	9,539
164,124	201,141	690-449-5463-000000	SERVICES & SUPPLIES INTERMUNICIPAL FEES	220,203	220,203
			Description	Quantity	Cost Per Item
			Town of Auburn-Quarterly Fee	4	19,157.00
					76,628
			Town of Auburn- Average Daily Flow plus new customers per year(Kgal)	19,500,000	0.00
					7,410
			Upper Blackstone (UBWPAD) per year (Gallons)	19,500,000	0.00
					54,990
			Town of Webster-Average Daily Flow per year(Kcubic Feet)	850	95.50
					81,175
16,560	16,800	690-449-5464-000000	METERING SERVICE	21,800	21,800
			Description	Quantity	Cost Per Item
			Auburn Flow Metering Service:		Total Cost
			Monthly Lease	12	155.00
					1,860
			Website Hosting	12	185.00
					2,220
			Caibration Checks (quarterly)	4	380.00
					1,520
			Thayer Pond Drive Flow Metering Service:		
			Monthly Lease	12	155.00
					1,860
			Website Hosting	12	185.00
					2,220
			Caibration Checks (quarterly)	4	380.00
					1,520
			Old Webster Road Flow Metering Service:		
			Monthly Lease	12	155.00
					1,860
			Website Hosting	12	185.00
					2,220
			Caibration Checks (quarterly)	4	380.00
					1,520
			Anticipated Growth (Contract to be Re-bid in FY20)	1	5,000.00
					5,000
7,798	11,500	690-449-5403-000000	ELECTRIC SERVICE	11,500	11,500

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
			Description	Quantity	Cost Per Item	Total Cost		
			National Grid and Net Metering Credit payments	1	11,500.00	11,500		
2,154	2,220	690-449-5404-000000	TELECOMMUNICATIONS				2,220	2,220
			Description	Quantity	Cost Per Item	Total Cost		
			Telephone Service for Pumping Station					
			12/56 Pumping Station	12	45.00	540		
			Greenbriar Pumping Station	12	45.00	540		
			High School Pumping Station	12	45.00	540		
			Thayer Pond Pumping Station	12	25.00	300		
			Old Webster Road Pumping Station	12	25.00	300		
744	800	690-449-5405-000000	WATER SERVICE				800	800
			Description	Quantity	Cost Per Item	Total Cost		
			Water Service for Old Webster Road Pumping Station-hosing off wetwell	4	200.00	800		
9,000	9,500	690-449-5400-000000	CONTRACT OPERATIONS (ON-CALL)				9,500	9,500
			Description	Quantity	Cost Per Item	Total Cost		
			On-Call Contract Operation for Sewer System-As Needed	1	9,500.00	9,500		
64,521	50,000	690-449-5423-000000	PROFESSIONAL SERVICES				30,000	30,000
			Description	Quantity	Cost Per Item	Total Cost		
			Professional Services as Needed for Survey, Route 20 Sewer Design, I/I Investigations, CCTV Inspections, Water Quality Sampling, etc.	1	30,000.00	30,000		
167	500	690-449-5426-000000	FUEL (GENERATORS)				500	500
			Description	Quantity	Cost Per Item	Total Cost		
			Diesel Fuel for Generators					
			12/56 Pumping Station	1	100.00	100		
			Greenbriar Pumping Station	1	100.00	100		
			High School Pumping Station	1	100.00	100		
			Thayer Pond Village Pumping Station	1	100.00	100		
			Old Webster Road Pumping Station	1	100.00	100		
1,500		690-449-5434-000000	EQUIPMENT RENTAL				1,500	1,500
			Description	Quantity	Cost Per Item	Total Cost		
			Miscellaneous Equipment Rental: Smoke Machines, CCTV Cameras, Pipe Plugs, Test Kits	1	1,500.00	1,500		
195		690-449-5438-000000	AUDIT				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Roselli & Clark-General Audit Fee-.39% of Total Audit Fee					
3,000		690-449-5501-000000	SUPPLIES & MISC				3,000	3,000
			Description	Quantity	Cost Per Item	Total Cost		
			Miscellaneous Supplies and Materials: Paper, Pencils, Cleaning Supplies, etc	1	500.00	500		
			Tools	1	2,500.00	2,500		
300		690-449-5502-000000	HARDWARE				753	753
			Description	Quantity	Cost Per Item	Total Cost		
			Folder/Sealer Maintenance (Based on Ratio of Sewer Bills to Total Bills=3.7%)	1,360	0.37	503		
			PC and Printer Maintenance	1	250.00	250		
6,701	6,100	690-449-5503-000000	SOFTWARE				2,500	2,500
			Description	Quantity	Cost Per Item	Total Cost		
			Utility Module Annual Maintenance	1	2,500.00	2,500		

FY18 Actual	FY19 Budget	Account	Account Description	FY20 Dept Request	FY20 Manager

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
	833	690-449-5504-000000	POSTAGE				900	900
			Description	Quantity	Cost Per Item	Total Cost		
			Postage for Mailing Sewer Bills	1,800	0.50	900		
287	525	690-449-5508-000000	SPECIAL FORMS				1,400	1,400
			Description	Quantity	Cost Per Item	Total Cost		
			Sewer Bills	4	350.00	1,400		
9,962	9,000	690-449-5538-000000	COLLECTION SYSTEM MAINTENANCE				9,000	9,000
			Description	Quantity	Cost Per Item	Total Cost		
			Forcemain Breaks & Repairs	1	\$2,000.00	2,000		
			Manhole & Appurtenance Repairs	1	\$5,000.00	5,000		
			Police Details	1	\$2,000.00	2,000		
3,439	35,400	690-449-5539-000000	PUMPING STATION EQUIPMENT MAINTENANCE				22,000	22,000
			Description	Quantity	Cost Per Item	Total Cost		
			Pump Maintenance (Faults, Trips, Bearings, Motor Rebuilds, Clogs, etc)	1	\$9,000.00	9,000		
			Wet Well Maintenance-Degreasing Fluid	1	\$1,000.00	1,000		
			Wet Well Maintenance-Pump Down and Cleaning (rented vac-truck)	1	\$1,500.00	1,500		
			Generator Maintenance	1	\$3,500.00	3,500		
			Electrical Repairs-TVSS, Heaters, Multitrodes	1	\$2,000.00	2,000		
			Building Maintenance-Painting, Windows, Doors, Signage)	1	\$5,000.00	5,000		
7,000		690-449-5623-000000	GENERAL INSURANCE				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			General Insurance			-		
2,901		690-449-5173-000000	GROUP HEALTH/LIFE INSURANCE				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Prorated Share of Health Insurance (Ration Sewer Salary to Total Salary)					
			Director-5000/95000=5.32%			-		
			Administrative Asst 3000/41000=7.32%			-		
			Civil Engineer=500/82000=0.61%			-		
			Foreman/Maintainer(Not a benefited position)			-		
2,300		690-449-5174-000000	RETIREMENT				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Est. at 20% of Eligible Salary Paid (Director, Engineer, Admin Assist)			-		
167		690-449-5175-000000	GROUP FICA				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Est. at 1.45% of Eligible Salary Paid (Director, Engineer, Admin Assist)			-		
-		690-449-5618-000000	BOND FEES				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Fees Associated with Issuing Notes/Bonds			-		
38,642	43,642	690-449-5910-000000	MATURING DEBT				38,642	38,642
			Description	Quantity	Cost Per Item	Total Cost		
			Maturing Debt Payments					
			Beverly Street Sewer Extension	1	\$8,642.00	8,642		
			Thayer Pond Cillage Pump Station Improvements	1	\$20,000.00	20,000		
			Leicester Street Sewer Extension	1	\$10,000.00	10,000		

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
17,522	16,415	690-449-5915-000000	LONG TERM INTEREST				15,332	15,332
			Description	Quantity	Cost Per Item	Total Cost		
			Long Term Interest on Debt Payments					
			Beverly Street Sewer Extension	1	\$3,230.00	3,230		
			Thayer Pond Cillage Pump Station Improvements	1	\$6,840.00	6,840		
			Leicester Street Sewer Extension	1	\$5,262.00	5,262		
	-	690-449-5925-000000	SHORT TERM INTEREST				-	-
			Description	Quantity	Cost Per Item	Total Cost		
			Short Term Interest on Notes	0	-	-		
	-	690-449-XXXX-000000	INDIRECT EXPENSES				48,450	48,450
			Description	Quantity	Cost Per Item	Total Cost		
			Short Term Interest on Notes	1	48,450.00	48,450		
341,620	421,739		Total Service & Supplies				440,000	440,000
	9,980	690-449-5840-000000	CAPITAL OUTLAY IMPROVEMENTS & REPAIRS				5,000	5,000
			Description	Quantity	Cost Per Item	Total Cost		
			Repairs to Valve Vaults, Frames & Covers, Air Release Manholes	1	5,000.00	5,000		
	33,000	690-449-5845-000000	EQUIPMENT				35,611	35,611
			Description	Quantity	Cost Per Item	Total Cost		
			Capital Replacement for Pumps, Check Valves, Motor Controllers, etc	1	35,611.00	35,611		
-	42,980		Total Capital Outlay				40,611	40,611
365,721	489,708		Total Sewer Enterprise				490,150	490,150

Must Agree with Revenues

FY18 Actual	FY19 Budget	Account	Account Description				FY20 Dept Request	FY20 Manager
76,358	76,358	692-450-5910-000000	SERVICES & SUPPLIES MATURING DEBT				76,358	76,358
			Description	Quantity	Cost Per Item	Total Cost		
			Maturing Debt Payments on Bonds					
			Water Tank Bond	1	\$11,358.00	11,358		
			Water Acquisition Bond	1	\$65,000.00	65,000		
30,031	28,163	692-450-5915-000000	LONG TERM INTEREST				28,163	28,163
			Description	Quantity	Cost Per Item	Total Cost		
			Long Term Interest Payments on Bonds					
			Water Tank Bond	1	\$4,813.00	4,813		
			Water Acquisition Bond	1	\$23,350.00	23,350		
106,389	104,521		Total Service & Supplies				104,521	104,521
106,389	104,521		Total Water Enterprise				104,521	104,521

Must Agree with Revs Must Agree with Revenues